



## **CHARTER TOWNSHIP OF MADISON**

Gacy Griewahn  
*Supervisor*  
Janet Moden  
*Clerk*  
Harold Gregg  
*Treasurer*

3804 S. ADRIAN HIGHWAY  
ADRIAN, MI 49221  
517-263-9313 Fax: 517-263-4569

### **TRUSTEES**

Howard Bales  
Matt Carpenter  
Ralph Benschoter  
Chad Rodgers

Madison Township Special Board Meeting  
Held in Person and Electronically (Zoom)  
Minutes of May 1, 2024

9:00 a.m. Special Board Meeting called to order, with a silent prayer, and pledge to the flag said by all.

### **ROLL CALL:**

Present in person: Griewahn, Gregg, Moden, Benschoter, Carpenter, and Bales. Rodgers absent.

**AMENDMENTS TO THE AGENDA:** None

**PETITIONS & COMMUNICATIONS:** None

**INTRODUCTION OF SPECIAL GUESTS:** Steve Mann, Attorney with Miller Canfield for Bond Issues.

**LIMITED PUBLIC COMMENT ON AGENDA ITEMS:** None

**3-MINUTE DEPT. HEAD UPDATES:** None

**SPECIAL PRESENTATIONS:** None

**APPROVAL OF CONSENT AGENDA:** None

**OLD BUSINESS/UNFINISHED BUSINESS:** None

### **NEW BUSINESS:**

#### **Miller Canfield Bond Resolution - Steve Miller, Attorney**

The board was presented with a copy of the resolution to be approved to move forward with the issuing of 30-year bonds to fund the Water Project capital improvement in the amount of 4.5 million dollars. This was a new proposed Notice of Intent to the proposal that was approved in December of 2023 by the board. It has since been acknowledged by the project design team that the first estimated costs of 3.5 million were not going to be sufficient with the rising costs, and



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therefore under their advice the estimated price to set the bond price up to 4.5 million was presented before the board. One change in this resolution that is that it would fund the paying of all or part of the cost to acquire, construct, furnish and equip improvements to the Township's existing water supply system, consisting generally of improvements to the water treatment plant, together with all necessary sites, structures, equipment, interest in land, appurtenances, and attachments, and now there is language added that part of the bond money could be used to upgrade and maintain the sewer system if needed.

Mr. Mann explained the bond process and that includes a 45-day referendum after the publishing of the bond notice. This process will have to be done again with all added information and published as such.

Motion by Griewahn, supported by Bales to except the new revised resolution as submitted and to publish the notice for tax exempt bonds to fund the Water/Sewer Improvement Project. Roll Call Vote:

Gregg, Yes; Moden, Yes; Benschoter, Yes; Bales, Yes; Carpenter, Yes and Griewahn, Yes. Motion approved 6-0.

### **Water/Sewer Meeting Minutes from 4/24/24:**

Minutes of the meeting were read by Bales and a motion was made to approve, supported by Carpenter. Motion approved 6-0.

### **Beecher St. Smoke Test Proposal for Sewer:**

A proposal from Tetra Tech to do a smoke test to identify any flow rate issues suspected due to rainfall and capacity costs to convey and treat will be addressed. It is planned for the City of Adrian to pay for half of the cost, but that has not been sealed as of yet. Regardless, testing needs to be done to identify suspected infiltration/inflow to the sewer system.

Motion by Bales, supported by Carpenter to approve the spending, not to exceed, \$21,800 with Tetra Tech on a smoke test, contingent on the City of Adrian agreeing to pay 50% of the cost of \$21,800.. Roll Call Vote: Gregg, Yes; Moden, Yes; Benschoter, Yes; Bales, Yes; Carpenter, Yes and Griewahn, Yes. Motion approved 6-0.

### **Water and Sewer Design Standards:**

A proposal from Tetra Tech to provide our Utilities Dept with written material and design standards that currently do not exist would be beneficial to reduce staff time and improve the quality of added infrastructure. The cost proposed for this project is \$7,600.

Motion by Bales, supported by Carpenter to approve the project at a cost of \$7,600. Discussion regarding the setting of valve standards, and use of information to be used by employees on site in our current technology systems.

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Roll Call Vote: Gregg, Yes; Moden, Yes; Benschoter, Yes; Bales, Yes; Carpenter, Yes and Griewahn, Yes. Motion approved 6-0.

## **Sanitary Sewer GIS Mapping:**

A proposal from Tetra Tech to provide our Utilities Dept with GIS mapping of our sewer system to be used in conjunction with the department's current water system GIS mapping. The initial proposal also included the cost of preparing GIS mapping of the two township cemeteries, but the cost was too prohibitive, therefore the proposal for the sewer system was all that was needed. The proposed cost for just the sewer system to be GIS mapped by Tetra Tech is \$8,900.

Motion by Bales, supported by Gregg to accept the proposal from Tetra Tech for \$8,900 to GIS map the sewer system only. Discussion that one of the new standards that we have added should be that any drawing for additions to our sewer and water system by builders and developers be required to provide the township with "Shapes" file that can be integrated into our system automatically, few costs for township.

Roll Call Vote: Gregg, Yes; Moden, Yes; Benschoter, Yes; Bales, Yes; Carpenter, Yes and Griewahn, Yes. Motion approved 6-0.

## **Resolution to Adapt Fire Millage Ballot Language:**

This year the millage currently levied for Fire Department use is expiring and needs to be voted upon again by the residents. This millage provides for the replacement of necessary fire and ambulance equipment and housing of same. **The amount of the millage (0.9661) levied will stay the same as it has been, no increase in the tax amount.** This resolution will put this language on the August 6, 2024, Primary Election ballot.

Motion by Griewahn, supported by Bales to approve the resolution presented as the official language to appear on the ballot on August 6, 2024, Primary Election ballot.

Roll Call Vote: Gregg, Yes; Moden, Yes; Benschoter, Yes; Bales, Yes; Carpenter, Yes and Griewahn, Yes. Motion approved 6-0.

## **ELECTED OFFICIALS' COMMENTS: None**

**AUDIENCE COMMENTS:** Resident Bill Gira asked about the bond issuance and whether that was just for the users of the water/sewer system or for everyone. The response was that it was just for the users of the system. He then spoke about the website not having the agenda for this special meeting posted. Response was that when a Special Board Meeting is held the purpose of the meeting is always included in the legal notice, but not a full agenda document until the meeting is held. Further discussion was held by the board members about the issues with the company that hosts our current website. Clerk Moden suggested that we entertain looking at

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CivicPlus as a possible new host for our website, as we have contracted with them to do our ordinance update this summer. She stated that Lenawee County has recently switched their website over to CivicPlus and it has improved the ability to see their information better. The results of the discussion were for the Clerk to at least get a quote for changing vendors so we can evaluate the costs.

**ANNOUNCEMENTS: None**

**ADJOURNMENT/RECESS:** Motion by Benschoter, seconded by Bales, to adjourn the meeting. Motion carried 6-Yes; 0-No. Meeting adjourned at 9:47 a.m.

Submitted by:

Janet Moden  
Township Clerk