



McCleary Regular City Council Meeting

Wednesday, January 28, 2026 – 6:30 PM

McCleary Community Center and Zoom Virtual Meeting

Agenda

Join Zoom Meeting

<https://us06web.zoom.us/j/7878553789?omn=83099924204>

Meeting ID: 787 855 3789

(253) 215-8782

Call to Order/Flag Salute/Roll Call

Mayor Brycen Huff

Councilmember Jacob Simmons

Councilmember Brent Schiller

Councilmember Andrea Dahl

Councilmember Keith Klimek

Agenda Modifications/Acceptance

Announcements

1. Vacant City Council Seat #2
2. Open Planning Commission Seat

Public Comment - Agenda Items Only

3. Public comment is limited to a maximum of three minutes per person. Please refrain from interrupting the speaker. Your comments should be respectful and courteous. Please note that this is for comment only, and the council or staff cannot engage in conversations with the public.

Consent Agenda

- [4.](#) Claims Agenda

The following items are distributed to Councilmembers in advance for study and review, and the recommended action will be accepted in a single motion.

Any item may be removed for further discussion if requested by a Councilmember.

- i. Approval of checks/vouchers/disbursements numbers 55358 to 55455 including EFT's dated 01/01/26-01/23/26 in the amount of \$511,862.16

New Business

- [5.](#) Review the proposed 2026 Council Calendar

Ordinances and Resolutions

- [6.](#) Resolution Suspending Stormwater Adjustment

Council Comments

Mayor Comments

Public Comment - City Business Only

Please turn off Cell Phones- Thank you

Americans with Disabilities Act (ADA) Accommodation is Provided Upon Request.

The City of McCleary is an equal opportunity provider and employer.

La ciudad de McCleary es un proveedor de igualdad de oportunidades y el empleador.

7. Public comment is limited to a maximum of three minutes per person. Please refrain from interrupting the speaker. Your comments should be respectful and courteous. Please note that this is for comment only, and the council or staff cannot engage in conversations with the public.

Executive Session

8. Per RCW 42.30.110 (1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, litigation, or potential litigation.

Closed Session

9. Per RCW 42.30.140(4)(a) to discuss collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

Adjourn

Please turn off Cell Phones- Thank you

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WARRANT/CHECK REGISTER

City Of McCleary

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
150	01/12/2026	Claims	1	265701162	Wex Bank	3,798.43	Fuel for Decemberr 2025
48	01/02/2026	Claims	1	EFT	Department of Revenue	17,207.91	November 2025 Excise Tax
92	01/06/2026	Claims	1	EFT	Wex Bank	2,224.41	Fuel for November25
149	01/12/2026	Claims	1	EFT	Assured Data Protection, Inc.	2,100.00	Dec 25 Data Protections
252	01/20/2026	Claims	1	EFT	City of McCleary	12,350.81	Dec 2025 utilities
151	01/12/2026	Claims	1	55358	AET		Printed incorrectly on check Toni
152	01/12/2026	Claims	1	55359	ALS Group USA, Corp.	516.00	Wastewater analysis - annual; Wastewater analysis
153	01/12/2026	Claims	1	55360	Archbright	7,686.00	Dec25 Catherine Seelig Labor Negotiations
154	01/12/2026	Claims	1	55361	Association of Washington Cities	2,899.93	2026 AWC D&A Consortium; Elected officials training; 2026 City Membership
155	01/12/2026	Claims	1	55362	Michelle & Gary Atkins	920.00	Ductless Heat Pump Incentive
156	01/12/2026	Claims	1	55363	BHC Consultants LLC	1,686.00	Nov25 Building Inspection Srve
157	01/12/2026	Claims	1	55364	Bayview Building Material	240.59	Misc. bucket truck light repair; Rakes & burners; 1" Ridig push-on strap; Toilet repair parts Dept 407; Screwdriver set bit set
158	01/12/2026	Claims	1	55365	Bayview Redi-Mix	215.35	7.91 tons of sand, 22-470537 & 22-470538
159	01/12/2026	Claims	1	55366	Beckwith & Kuffel	329.27	Sutorbilt Legend 2LP-RHC LS, GD Lube- AEON PSD 1 QT Single we are only paying the difference. Original \$3,520.04
160	01/12/2026	Claims	1	55367	Bradley Air LLC	1,617.93	PM Quarterly Commerical Dec 25
161	01/12/2026	Claims	1	55368	Cintas Corporation #2	976.84	Eyewash service agreement; Zoll Plus AEED automatic agreement
162	01/12/2026	Claims	1	55369	Comcast	1,122.15	Police Dept telephone 12/18/25-1/17/26; City Hall 12/18/25-1/17/26; Jan26 Acct# 8498 37 009 0143370, Comm Ctr; Acct# 8498 37 009 0136911, 1/9/26 - 2/8/26; Acct# 8498 37 009 0145854 12/30/25-1/29/26; A
163	01/12/2026	Claims	1	55370	Comcast	1,334.60	Acct# 963166131 Jan 26 Voice Edge
164	01/12/2026	Claims	1	55371	Crystal Springs	102.84	Water for Dec 25
165	01/12/2026	Claims	1	55372	Dennis Company - Westlake ACE	21.76	Dept 407 Misc. supplies
166	01/12/2026	Claims	1	55373	Evergreen Consulting Group, LLC	1,447.50	T&M Support December 25
167	01/12/2026	Claims	1	55374	Evergreen Rural Water of Washington	469.35	Subscription to training and educational updates for the water and wastewater treatment department
168	01/12/2026	Claims	1	55375	Express Services, Inc.	980.42	A/P Clerk W/E 12/21/25; W/E 12/29/25 for A/P clerk
169	01/12/2026	Claims	1	55376	General Pacific Inc	96.92	Insulator, ded end, silicone & tape elec gray
170	01/12/2026	Claims	1	55377	Gordon's Select Market	78.71	Distilled water; Distilled water; 24 pack of water; Distilled water; Distilled water; Distilled water; Distilled water
171	01/12/2026	Claims	1	55378	Grainger	614.77	Outdoor lighting; Cleaning supplies
172	01/12/2026	Claims	1	55379	Grays Harbor District Court #1	1,175.00	2025 4th Qtr contract fees
173	01/12/2026	Claims	1	55380	Grays Harbor EMS & Trauma Care Council	2,203.38	4th Qtr 25 EMS classes, records, certs
174	01/12/2026	Claims	1	55381	Grays Harbor Fire District 12	280.00	E12-11 Maintenance for January 26

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
175	01/12/2026	Claims	1	55382	Grays Harbor Pud No.1	102.50	Pole Contract January 26
176	01/12/2026	Claims	1	55383	Hach Company	273.34	Reagent set, chlorine free CL17
177	01/12/2026	Claims	1	55384	Harbor Disposal Co.	1,417.86	Dec25 City Hall garbage; Dec25 recycle City Hall; Dec25 Treatment Plant garbage; Dec25 Community Center Garbage; Dec25 Treatment Plant recycle
178	01/12/2026	Claims	1	55385	Ingram, Zelasko & Goodwin LLP	700.00	Dec 2025 Public defender contract
179	01/12/2026	Claims	1	55386	Inland Environmental Res.	7,058.09	ALKA-MAG+ 300 GALLONS; ALKA-Mag+ 250 gallons; ALKA-Mag+ 300 gallons
180	01/12/2026	Claims	1	55387	Kelley Create	911.88	9/20-12/29/25 Printing & Scanning
181	01/12/2026	Claims	1	55388	Kenetrak Boots	1,804.93	Fire rated safety clothing
182	01/12/2026	Claims	1	55389	Jeffrey Lambert	3,168.00	Insulation wall & attic incentive & Prescriptive Air sealing incentive
183	01/12/2026	Claims	1	55390	LeMay Mobile Shredding	56.95	Dec 2025 Shredding City Hall; Late fee on shredding PD 11/2025
184	01/12/2026	Claims	1	55391	Olympic Region Clean Air	2,039.13	Per Capita Assessment 2026
185	01/12/2026	Claims	1	55392	One Call Concepts, Inc.	8.34	Excavation notifications Dec25 6 tks
186	01/12/2026	Claims	1	55393	Outifi	800.00	Dec25 Response Mgmt Subscriptions
187	01/12/2026	Claims	1	55394	Petro Card	994.11	Dec25 fuel bill for the vehicle
188	01/12/2026	Claims	1	55395	Pitney Bowes Inc	147.83	2025 4th Qtr billing
189	01/12/2026	Claims	1	55396	Right! Systems, Inc.	6,647.85	MPD Docking Station; Dec25 Managed Services; Sales Tax on invoice; Sales Tax on invoice # SL-194030
190	01/12/2026	Claims	1	55397	Slate Rock FR	2,773.19	J. Catterlin - FR fleece vest, dura stretch jeans, FR hoodie, & FR jacket; P Ridgway - FR Pimo baselayer, FR fleece, FR duralight boot cut jeans, FR relaxed boot cut jeans; Men's Elements Lite Surge Q
191	01/12/2026	Claims	1	55398	Tara Dunford	2,388.75	December budget, attend council mtg, levy lid lift research & mtg
192	01/12/2026	Claims	1	55399	Tenelco	110.27	25 ton Biosolids & there was a rate increase to \$110.27 per ton 9/8/25
193	01/12/2026	Claims	1	55400	Verizon Bellevue	1,306.58	Cell Phones, Jet Packs, Sim Cards - 11/16/25-12/15/25
194	01/12/2026	Claims	1	55401	Vestis	55.00	Jacket hip, soil container, rubber, scraper mat & shop towels; Jacket Hip, soil container, nylon/rubber, scraper mat
195	01/12/2026	Claims	1	55402	Washington Cities Insurance Authority	342,778.00	2026 Member Assessment
196	01/12/2026	Claims	1	55403	Water Management Labs Inc	68.00	Coliform MMO-MUG 12/16/25
197	01/12/2026	Claims	1	55404	Whitney Equipment Company LLC	9,334.91	Kit repair basic, kit mimpeller, rotor unit, grommet and oil
198	01/12/2026	Claims	1	55405	Younglove & Coker PLLC	4,383.00	DEC 2025 Prosecution; DEC 2025 Services; Reviewed detailed back billing info & sent to Attn: S. Brady
199	01/12/2026	Claims	1	55406	AET	9,093.15	Provide & Install Aerial Fiber
209	01/12/2026	Claims	1	55416	Estate of June Arndt	174.27	009430.0 - 616 S2ND ST
210	01/12/2026	Claims	1	55417	Kristen Koehler	959.19	016050.0 - 627 WCAMAS CT
211	01/12/2026	Claims	1	55418	Petro Card	2,026.29	193.9 GALLONS OF DIESEL CITY HALL; 317 GALLONS DIESEL FOR WWTP

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212	01/12/2026	Claims	1	55419	Right! Systems, Inc.	170.16	CJIS Audit
213	01/12/2026	Claims	1	55420	Jubilee & Michael Womack	125.37	015600.0 - 1648 N4TH ST
361	01/23/2026	Claims	1	55421	ALS Group USA, Corp.	325.00	Per- & Polyfluoroalkyl Substances (PLFAS) in drinking water
362	01/23/2026	Claims	1	55422	Aberdeen Office Equipment	238.49	500 envelopes Yellow with logo
363	01/23/2026	Claims	1	55423	Always Safe & Lock	1,584.50	Re-key City Hall
364	01/23/2026	Claims	1	55424	Amazon Capital Svcs.	871.57	Ink cartridge replacement for Epson 127 ink catridges T127, order# 114-5839726-4605033; Narrow ruled lined writing not pad 5 x 8, order# 114-6951174-4337811; Swingline standard staples 1/2" fullstrip,
365	01/23/2026	Claims	1	55425	Brenda Anderson	431.85	016495.0 - 382 EBUCK ST
366	01/23/2026	Claims	1	55426	BHC Consultants LLC	3,012.00	Sr. field inspector/Plan Reviewer
367	01/23/2026	Claims	1	55427	BLT Shelton Pony LLC	144.97	L&P 2024 F550 service 8,138 miles
368	01/23/2026	Claims	1	55428	Bayview Building Material	74.31	Supplies for Fire Department
369	01/23/2026	Claims	1	55429	John E Campbell	70.20	Fuel 17.125 gal at \$4.09
370	01/23/2026	Claims	1	55430	Cascade Natural Gas	21.20	12/5/25-1/6/26 Acct# 334 241 0000 7, Fire Hall
371	01/23/2026	Claims	1	55431	Cascade Natural Gas	21.20	12/5/25-1/6/26 Acct# 748 575 0898 5, City Hall Kitchen and bathroom
372	01/23/2026	Claims	1	55432	Cascade Natural Gas	21.20	CC Dec 2025
373	01/23/2026	Claims	1	55433	CenturyLink	110.10	Police Fax Jan 26
374	01/23/2026	Claims	1	55434	Comcast	121.17	Acct# 003584 Water Treatment Jan 26
375	01/23/2026	Claims	1	55435	Curtis Blue Line	108.80	Model 7200 Nylon Duty belt, 34-40" medium model 7205 belt for E. Owen
376	01/23/2026	Claims	1	55436	Cut Rate Auto	22.53	4 1/2 gallon oil drain
377	01/23/2026	Claims	1	55437	Dennis Company - Westlake ACE	52.89	Mag tape measure, flapper toilet korky, mag tape measure 25' 2 pk
378	01/23/2026	Claims	1	55438	DiscountCell LLC	1,076.15	L&P Peplink Max BR1 Mini 5G router
379	01/23/2026	Claims	1	55439	East Grays Harbor Fire & Rescue	11,162.20	January 26 ambulance service
380	01/23/2026	Claims	1	55440	Express Services, Inc.	2,378.04	W/E 1/4/26 for Accounting Clerk; Accounting clerk w/e 1/11/26
381	01/23/2026	Claims	1	55441	Gray & Osborne Inc	1,263.36	General Engineering 11/30/25 - 12/31/25
382	01/23/2026	Claims	1	55442	Grays Harbor Communications	1,273.58	January 2026 E911
383	01/23/2026	Claims	1	55443	Grays Harbor Pud No.1	5,123.54	12/17/25 PUD Employees tested transformers & regulators for the city WO25-0336
384	01/23/2026	Claims	1	55444	Hach Company	155.62	REAGENT SET, NITROGEN-AMMONIA
385	01/23/2026	Claims	1	55445	Inland Environmental Res.	2,283.50	ALAK-Mag+ 275 gallons
386	01/23/2026	Claims	1	55446	Lakeside Industries Inc	388.87	EZ Street asphalt
387	01/23/2026	Claims	1	55447	May, Ersel	170.10	January 2026 medicare reimbursement
388	01/23/2026	Claims	1	55448	NCL of Wisconsin	412.00	Lab supplies
389	01/23/2026	Claims	1	55449	Office of Minority & Womens' Business	231.65	Political Subdivision fee 7/1/25 - 6/30/27
390	01/23/2026	Claims	1	55450	Purchase Power	1,079.75	\$1,000 purchase for postage, late and finance charges

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
391	01/23/2026	Claims	1	55451	Slate Rock FR	360.01	R. Lisle - Dragonwear livewire beanie, FR M4 Relaxed basic boot cut jeans, FR M5 Straight DuraStretch Duralight owens straight jeans
392	01/23/2026	Claims	1	55452	Trotter & Morton Facility Services of PN	4,653.30	Professional Maintenance Program 1/1/26 - 12/31/26
393	01/23/2026	Claims	1	55453	Umpqua Bank/Columbia Bank	5,918.70	Beckwith - bearing kit for effluent blower; Amazon - Inv# 8963448, mini panal bulbs; Golight - Inv# 254902, L&P replacement light head for 2021 bucket truck; Adobe - annual subscription 2026; Anthropi
394	01/23/2026	Claims	1	55454	Vestis	55.00	Jacket hip, soil container, mat nylon/rubber, scraper mat, Mat E series, shop towel plain; Jacket hip, soil container, mat nylon/rubber, scraper mat, Mat E series, shop towel plain
395	01/23/2026	Claims	1	55455	Water Management Labs Inc	71.00	Nitrate Nitrogen 12/23/25
						143,147.86	001 Current Expense
						9,456.81	102 Street Fund
						144,346.66	401 Light And Power Fund
						67,173.22	405 Water Fund
						125,724.44	407 Sewer Fund
						10,545.92	409 Storm Water Fund
						11,467.25	413 Ambulance Fund
						511,862.16	Claims:
						511,862.16	* Transaction Has Mixed Revenue And Expense Accounts

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
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WE, the members of the City Council of the City of McCleary Washington, DO HEREBY certify that the merchandise or services listed above have been received and that the above listed vouchers and the related checks have been reviewed and approved for the payment by the City of McCleary City Council.

DATED this _____ day of _____ 2024.

ATTEST:

X _____
Councilmember Simmons

X _____
Councilmember Huff

X _____
Councilmember Schiller

X _____
Councilmember Dahl

X _____
Councilmember Klimek

(PROPOSED) 2026 McCleary City Council Meeting Schedule

2nd and 4th Wednesdays at 6:30 p.m. January through October

1st and 3rd Wednesdays at 6:30 p.m. November through December

Agendas for meetings will be posted on the City of McCleary website, at City Hall, and at the Community Center at least 24 hours before the meeting.

Meeting Dates:

January 14th and 28th

February 11th and 25th

March 11th and 25th

April 8th and 22nd

May 13th and 27th

June 10th and 24th

July 8th and 22nd

August 12th and 26th

September 9th and 23rd

October 7th and 21st

November 4th and 18th

December 2nd and 6th

Meeting Location: McCleary Community Center

Special meetings may be held as needed. Notice of Special meetings will be posted on the City of McCleary website, at City Hall, and at the Community Center at least 24 hours before the meeting.

For further information or accommodations for meetings, please contact the City Mayor, Brycen Huff at brycenh@cityofmcclary.com

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCCLEARY, WASHINGTON, TEMPORARILY SUSPENDING THE ANNUAL STORMWATER UTILITY RATE ADJUSTMENT FOR CALENDAR YEAR 2026 AS PROVIDED IN SECTION IV OF RESOLUTION NO. 765; AND PROVIDING AN EFFECTIVE DATE.

R E C I T A L S:

WHEREAS, pursuant to the McCleary Municipal Code (MMC) 13.28.040, the City Council may establish, amend, and adjust the rates and charges, of any city utility, including stormwater by way of resolution; and

WHEREAS, in 2024, the City Council adopted Resolution No. 765 which established stormwater utility rates and charges and provided for annual rate adjustments of 9.75% beginning December 16, 2024, through December 16, 2027, as set forth in Section IV of said resolution; and

WHEREAS, during the City's 2026 budget process, the City Council determined that it is in the best interests of the City and its utility customers to forgo the 9.75% annual stormwater utility rate adjustment scheduled for calendar year 2026 only; and

WHEREAS, the City Council desires to make clear that the decision not to impose the annual adjustment applies solely to the 2026 adjustment and does not repeal or permanently amend the underlying rate structure or future adjustment provisions adopted in Resolution No. 765;

NOW, THEREFORE, be it resolved as follows by the City Council of the City of McCleary, the Mayor signing in authentication thereof:

SECTION I: Suspension of 2026 Annual Adjustment. Notwithstanding Section IV of Resolution No. 765 establishing stormwater utility rates and annual adjustments, the City Council hereby elects not to impose or implement the scheduled 9.75% annual stormwater utility rate adjustment for calendar year 2026 only.

SECTION II: No Other Changes. Except as expressly provided in Section I of this Resolution, all other terms, conditions, rates, charges, and adjustment provisions set forth in Resolution No. 765 shall remain in full force and effect. This Resolution is intended as a one-time suspension of the 2026 annual adjustment and shall not be construed as a repeal or permanent amendment of Section IV of Resolution No. 765.

SECTION III: Effective Date. This Resolution shall take effect at 12:01 AM on the day following the adoption. The suspension of the annual stormwater utility rate adjustment authorized in Section I of this Resolution shall apply to all utility billing issued by the City for the 2026 calendar year.

PASSED this _____ day of January, 2026, by the City Council of the City of McCleary, and signed in authentication thereof this _____ day of January, 2026.

CITY OF McCLEARY:

Brycen Huff, Mayor

ATTEST:

, City Adminsitrator

APPROVED AS TO FORM:

Madison A. Pleasant, City Attorney