



McCleary Regular City Council Meeting

Wednesday, July 08, 2026 – 6:30 PM

City of McCleary Community Center and Zoom Virtual Meeting

Agenda

Join Zoom Meeting

<https://us06web.zoom.us/j/7878553789?omn=84699784464>

Meeting ID: 787 855 3789

(253) 215-8782

Call to Order/Flag Salute/Roll Call

Mayor Brycen Huff, Councilmember Jacob Simmons, Councilmember Don Kuismi, Councilmember Brent Schiller, Councilmember Andrea Dahl, Mayor Pro Tem, Councilmember Keith Klimek

Approval of Agenda

Public Comment - Agenda Items Only

1. Public comment is for Agenda items only and is limited to a maximum of three minutes per person.

Please note that this is for comment only, and the council or staff cannot engage in conversations with the public.

Consent Agenda

- [2.](#) Claims Agenda

The following items are distributed to Councilmembers in advance for study and review, and the recommended action will be accepted in a single motion.

Any item may be removed for further discussion if requested by a Councilmember.

i. Approval of checks/vouchers/disbursements numbers 55987 to 56079 including EFT's dated 06/09/26-06/30/26 in the amount of \$141,146.87

ii. Approval of payroll disbursement for JUNE 2026 in the amount of \$317,251.42

Period: 06/01/26-06/15/26 \$145,516.30 for 06/20/26 payroll.

Period 06/16/26-06/30/26 \$171,735.12 for 07/05/26 payroll.

- [3.](#) Meeting Minutes 04.08.26

Meeting Minutes 04.22.26

Updates

- [4.](#) Staff Reports: Building Dept., City Administrator, Finance Dept, Fire Dept, Light & Power, Police Dept., Public Works, and Water & Wastewater.

New Business

- [5.](#) Planning Commission Application for Peggy Utesch
- [6.](#) I&I Grant/Loan
- [7.](#) Dept of Commerce FY27 Permit Review Process Update Grant

Public Hearing - Six-Year Transportation Improvement Plan for 2027-2032

Please turn off Cell Phones- Thank you

Americans with Disabilities Act (ADA) Accommodation is Provided Upon Request.

The City of McCleary is an equal opportunity provider and employer.

La ciudad de McCleary es un proveedor de igualdad de oportunidades y el empleador.

8. Six-Year Transportation Improvement Plan for 2027-2032

Council Comments

Mayor Comments

Public Comment - City Business Only

9. Public comment is limited to a maximum of three minutes per person.

Please note that this is for comment only, and the council or staff cannot engage in conversations with the public.

Adjourn

Please turn off Cell Phones- Thank you

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WARRANT/CHECK REGISTER

City Of McCleary

Time: 09:28:25 Date: 06/30/2026 Item 2.

06/09/2026 To: 06/30/2026

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2687	06/11/2026	Claims	1	EFT	Banner Bank		Need to pay as check
2693	06/12/2026	Claims	1	EFT	Department of Revenue	18,318.64	May 2026 Excise Tax
2781	06/15/2026	Claims	1	EFT	Good To Go	78.70	Police veh plate # 67851D from 3/9/26 - 3/16/26, Received a \$5 late fee because had to do a STOP pay on the original check for \$88.70. 6/15/26 pd by ACH to save \$605 so pd \$78.70
2836	06/16/2026	Claims	1	EFT	Department of Revenue	8.75	March 2025 Excise Tax Amendment
2837	06/17/2026	Claims	1	EFT	Wex Bank	5,812.04	MAY 2026 fuel
2877	06/24/2026	Claims	1	EFT	Department of Revenue	218.24	August 2025 Excise Tax Amended
2879	06/24/2026	Claims	1	EFT	Department of Revenue	280.90	October 2022 Excise Tax Amended
2887	06/30/2026	Claims	1	EFT	Assured Data Protection, Inc.	2,100.00	MAY 2026 data protection
2888	06/26/2026	Claims	1	EFT	City of McCleary	12,774.72	MAY 2026 utilities
2688	06/11/2026	Claims	1	55987	Banner Bank	3,861.59	Loan payment 72414529
2698	06/12/2026	Claims	1	55988	Altec Industries Inc	1,350.37	Hose assembly; Hose assembly
2699	06/12/2026	Claims	1	55989	Bayview Building Material	490.90	Supplies for Sewer; For the Pickle ball court; Concrete mix for Pickle Ball Court; Pipe compound; Supplies for sewer; 1 gal white ext paint, and brushes; STIHL file and chain for L&P; STIHL chain loop
2700	06/12/2026	Claims	1	55990	Cascade Natural Gas	27.03	ACCT: 114 241 0000 3
2701	06/12/2026	Claims	1	55991	Cascade Natural Gas	28.34	ACCT: 334 241 0000 7
2702	06/12/2026	Claims	1	55992	Cascade Natural Gas	27.03	ACCT: 748 575 0898 5
2703	06/12/2026	Claims	1	55993	Cintas Corporation #2	976.84	AED MAY 2026; Eyewash Service
2704	06/12/2026	Claims	1	55994	Columbia Bank	4,596.45	Home Depot - All-Purpose Plantfood for Parks; DOL Cory Commercial Drivers License; J&I - 2 new trimmer bike, 2 diagnostics done; Home Depot - Black Nursery Container; Amazon, Replacement tool for one t
2705	06/12/2026	Claims	1	55995	Comcast	29.52	ACCT: 8498 37 009 0145854
2706	06/12/2026	Claims	1	55996	Comcast	363.56	ACCT: 8498 37 009 0143370
2707	06/12/2026	Claims	1	55997	Comcast	115.39	ACCT: 8498 37 009 0136911
2708	06/12/2026	Claims	1	55998	Comcast	10.48	ACCT: 8498 37 009 0008664
2709	06/12/2026	Claims	1	55999	Comcast	1,332.64	Phone/Internet June 2026
2710	06/12/2026	Claims	1	56000	Curtis Blue Line	15.19	A. Moutafsis name patch
2711	06/12/2026	Claims	1	56001	East Grays Harbor Fire & Rescue	11,162.20	JUN 2026 Ambulance fee
2712	06/12/2026	Claims	1	56002	Elma School District	1,280.00	32 hanging baskets
2713	06/12/2026	Claims	1	56003	Ernest M Ingram et al Ptr	700.00	Public Defender Contract - MAY2026
2714	06/12/2026	Claims	1	56004	Evergreen Consulting Group, LLC	804.00	T&M Support May 2026
2715	06/12/2026	Claims	1	56005	Express Services, Inc.	1,482.26	A/P clerk - w/e 5/24/26
2716	06/12/2026	Claims	1	56006	Ferguson Waterworks #3156	563.17	5/8 x 3/4 x 7 Setters
2717	06/12/2026	Claims	1	56007	Freightliner Northwest	175.81	Mirror for L&P
2718	06/12/2026	Claims	1	56008	General Pacific Inc	5,583.00	Supplies for L&P; RAC 3 - 2.5 Reducers
2719	06/12/2026	Claims	1	56009	Good To Go		Because Paid by ACH to save \$605
2720	06/12/2026	Claims	1	56010	Gordon's Select Market	57.50	Water bottles; Distilled water; Distilled water; Distilled water; Distilled water
2721	06/12/2026	Claims	1	56011	Grainger, Inc.	65.43	Parts for the Park bathroom
2722	06/12/2026	Claims	1	56012	Grays Harbor Co Public Health	146.41	Q1-2026 Liquor Profit/Excise Tax
2723	06/12/2026	Claims	1	56013	Grays Harbor Communications	1,273.58	June 2026 E911
2724	06/12/2026	Claims	1	56014	Grays Harbor County Auditor	3,947.71	2025 Election; 2024 Voter Registration Costs

WARRANT/CHECK REGISTER

City Of McCleary

Time: 09:28:25 Date: 06/30/2026 Item 2.

06/09/2026 To: 06/30/2026

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2725	06/12/2026	Claims	1	56015	Grays Harbor Fire District 12	140.00	E12-11 Maintenance
2726	06/12/2026	Claims	1	56016	Harbor Disposal Co.	869.83	City of McCleary
2727	06/12/2026	Claims	1	56017	Harbor Disposal Co.	237.53	Community Center
2728	06/12/2026	Claims	1	56018	Harbor Disposal Co.	31.19	Treatment Plant
2729	06/12/2026	Claims	1	56019	Harbor Disposal Co.	149.52	Treatment Plant
2730	06/12/2026	Claims	1	56020	Harbor Disposal Co.	321.52	City of McCleary
2731	06/12/2026	Claims	1	56021	Harbor Disposal Co.		It didn't use the credit so will need to reissue check.
2732	06/12/2026	Claims	1	56022	Samuel & Morgan Houston	561.42	005320.6 - 519 WASH ST
2733	06/12/2026	Claims	1	56023	JW Maintenance	1,706.44	Freightliner FL-80, diagnose engine noise, replace trans temp sensor & serpentine belt & tensioner, tested charge air cooler for leak, found cracks in cooler.; Case TR 310B skid steer
2734	06/12/2026	Claims	1	56024	Matthew Johnson	94.00	Rebate for Washer & Dryer
2735	06/12/2026	Claims	1	56025	Loomis Armored US, LLC	188.10	Armored Services
2736	06/12/2026	Claims	1	56026	MCI	78.39	ACCT: 08692201879
2737	06/12/2026	Claims	1	56027	Mason County Pud 1	1,287.85	Rigging Training 5/19/26
2738	06/12/2026	Claims	1	56028	May, Ersel	170.10	Medicare Reimbursement
2739	06/12/2026	Claims	1	56029	Austin M Neary	47.89	Part for L&P
2740	06/12/2026	Claims	1	56030	Northstar Chemical, Inc	695.87	Sodium Hypochlorite 12.5% 150 gallons
2741	06/12/2026	Claims	1	56031	O'REILLY AUTOMOTIVE, INC.	72.46	Wiper blade for Owen vehicle
2742	06/12/2026	Claims	1	56032	One Call Concepts, Inc.	6.95	Excavation Notifications
2743	06/12/2026	Claims	1	56033	Petro Card	1,476.03	MAY 26 fuel L&P
2744	06/12/2026	Claims	1	56034	Ruben Ponton	215.90	007160.0 - 504 S6TH ST
2745	06/12/2026	Claims	1	56035	Quality Quick Lube Tune LLC	258.24	2023 Durango PD oil change, 38,145; 2022 Charger PD oil change, 81,216; 2020 Charger PD oil change, 40,332
2746	06/12/2026	Claims	1	56036	Right! Systems, Inc.	6,045.58	IT Services
2747	06/12/2026	Claims	1	56037	Schumacher Electric Inc.	178.19	Permit/inspections of Fire station
2748	06/12/2026	Claims	1	56038	Sherwin-Williams The Co.	175.41	Pro Park Yellow paint for painting parking lines & curbs
2749	06/12/2026	Claims	1	56039	Sound Publishing, Inc.	43.44	Annexation Hearing, in Daily World 5/27/26
2750	06/12/2026	Claims	1	56040	Tags Trophies	33.76	Name plates D. Raines & J. Pope
2751	06/12/2026	Claims	1	56041	Tara Dunford	563.75	MAY 2026 meeting L&P, emails with L&P & fire levy
2752	06/12/2026	Claims	1	56042	Vestis	54.66	Rug Services - 5/21/26; Rug Services - 5/28/26
2753	06/12/2026	Claims	1	56043	Water Management Labs Inc	68.00	Coliform MMO-MUG (Colilert)
2754	06/12/2026	Claims	1	56044	Younglove & Coker PLLC	5,219.50	MAY 2026 Prosecution; MAY 2026 Services including city and building; MAY 2026 Mason County Fire Dist# 13
2800	06/16/2026	Claims	1	56045	Harbor Disposal Co.	804.07	City of McCleary - received a credit for the metal that we turned.; City of McCleary
2865	06/22/2026	Claims	1	56046	Right! Systems, Inc.	5,988.41	IT Services - Issuing another check because bank returned check no 55821 on 6/12/26 by taking it out of the vendors account and putting it back into McCleary account.
2889	06/26/2026	Claims	1	56047	ALS Group USA, Corp.	184.00	Nitrogen & phosphorus testing 5/27/26
2890	06/26/2026	Claims	1	56048	Aberdeen Office Equipment	589.15	Utility Billing Paper 5,000 sheets
2891	06/26/2026	Claims	1	56049	Advanced Analytical Solutions LLC	140.94	Demands, PT Now WP

WARRANT/CHECK REGISTER

City Of McCleary

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2892	06/26/2026	Claims	1	56050	Amazon Capital Svcs.	395.14	OtterBox iPhone, TOCOL iPhone; Hand soap; 30 minute Road Safety Flare; Post-it-notes, Swiffer Duster refills, Dab 'N Seal for envelopes; Police badges stickers; 5 Tray Paper Organizer letter, wireless
2893	06/26/2026	Claims	1	56051	BLT Shelton Pony LLC	153.12	2024 Ford F550 oil change 12,344
2894	06/26/2026	Claims	1	56052	Bayview Building Material	328.69	Traffic & Zone white 1 gal; Stick/sand sanding sheets; Hook/sand sanding disc; Hook/sand sanding disc returned; No seep ring bowl gasket; STIHL oil 2 cycle; Weed & Grass killer & plant food; Paint sup
2895	06/26/2026	Claims	1	56053	Rena Brennan	377.73	013355.0 - 54 WELMA HICKLIN RD
2896	06/26/2026	Claims	1	56054	CenturyLink	110.02	ACCT: 300529719
2897	06/26/2026	Claims	1	56055	Cintas Corporation #2	8.74	First Aid supplies for Bldge G breakroom
2898	06/26/2026	Claims	1	56056	City of Elma	2,380.00	MAY 2026 Building Inspector Services
2899	06/26/2026	Claims	1	56057	Comcast	106.17	ACCT: 8498 37 009 0035840
2900	06/26/2026	Claims	1	56058	Comcast	243.47	ACCT: 8498 37 009 0142901
2901	06/26/2026	Claims	1	56059	Comcast	314.21	ACCT: 8498 37 009 0142893
2902	06/26/2026	Claims	1	56060	Gene Cox	123.76	005220.0 - 124 N9TH ST
2903	06/26/2026	Claims	1	56061	Express Services, Inc.	2,905.69	A/P clerk - w/e 5/31/26; A/P clerk - w/e 6/7/26
2904	06/26/2026	Claims	1	56062	Good To Go	50.80	Toll - Police Lic# 74536D from 5/12/26 - 6/11/26
2905	06/26/2026	Claims	1	56063	Grays Harbor Pud No.1	1,752.29	Mutual Aid Response for a District Mechanic to repair City of McCleary Altec Truck on 6/3/26, 6/8/26 & 6/16/26
2906	06/26/2026	Claims	1	56064	Hinkle Homes Inc.	597.34	006315.0 - 429 WPINE ST
2907	06/26/2026	Claims	1	56065	Inland Environmental Resources, Inc.	2,531.93	ALKA-Mag+ 300 gallons
2908	06/26/2026	Claims	1	56066	J. J. Keller & Associates, Inc.	3,523.46	Training Management Center 299 enrollments
2909	06/26/2026	Claims	1	56067	Lemays Grays Harbor	15.04	City Wide Clean Up
2910	06/26/2026	Claims	1	56068	Nina Lemmon	70.20	003120.5 - 122 S8TH ST
2911	06/26/2026	Claims	1	56069	Les Schwab	60.43	Flat tire repair
2912	06/26/2026	Claims	1	56070	Oregon Rifleworks	1,313.33	Alien gear rapidforce holsters
2913	06/26/2026	Claims	1	56071	Pitney Bowes Bank Inc Purchase Power	1,062.32	ACCT#: 8000-9090-1132-0731
2914	06/26/2026	Claims	1	56072	Slate Rock FR	877.56	J. Catterlin - FT pull-over and sweatshirts
2915	06/26/2026	Claims	1	56073	Sound Publishing, Inc.	119.47	Ord 899 Synopsis
2916	06/26/2026	Claims	1	56074	TSI, Inc.	7,603.01	Banner Radio communication & setup - Programming & Troubleshooting
2917	06/26/2026	Claims	1	56075	Verizon Bellevue	1,346.79	Cell phones, jet packs & Sim Cards
2918	06/26/2026	Claims	1	56076	Vestis	54.66	Rug Services - 6/4/26; Rug Services - 6/11/26
2919	06/26/2026	Claims	1	56077	Washington State Auditor's Office	3,079.62	Energy Compliance Attestation for 2019-2024
2920	06/26/2026	Claims	1	56078	Water Management Labs Inc	68.00	Coliform MMO-MUG (Colilert)
2921	06/26/2026	Claims	1	56079	Connie & Donald McKelown Zaddack	817.40	009731.0 - 217 EHEMLOCK ST
001 Current Expense						57,582.38	
102 Street Fund						4,944.12	

WARRANT/CHECK REGISTER

City Of McCleary

Time: 09:28:25 Date: 06/30/2026
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Item 2.

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
		401 Light And Power Fund				31,888.22	
		405 Water Fund				20,750.98	
		407 Sewer Fund				12,789.02	
		409 Storm Water Fund				1,628.06	
		413 Ambulance Fund				11,564.09	
							Claims: 141,146.87
		* Transaction Has Mixed Revenue And Expense Accounts				141,146.87	

WE, the members of the City Council of the City of McCleary Washington, DO HEREBY certify that the merchandise or services listed above have been received and that the above listed vouchers and the related checks have been reviewed and approved for the payment by the City of McCleary City Council.

DATED this _____ day of _____ 2026.

ATTEST:

X _____

Mayor Brycen Huff

X _____

Councilmember Jacob Simmons

X _____

Councilmember Don Kuismi

X _____

Councilmember Brent Schiller

X _____

Councilmember Andrea Dahl, Mayor Pro Tem

X _____

Councilmember Keith Klimek

WARRANT/CHECK REGISTER

City Of McCleary

Time: 14:29:13 Date: 07/06/2026

Item 2.

06/09/2026 To: 07/06/2026

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2656	06/09/2026	Payroll	1	EFT	AFLAC Remittance Processing	867.72	Pay Cycle(s) 05/01/2026 To 05/31/2026 - AFLAC - 125 (Pre-tax); Pay Cycle(s) 05/01/2026 To 05/31/2026 - AFLAC - (After Tax)
2657	06/09/2026	Payroll	1	EFT	AWC Employee Benefit Trust	40,834.21	Pay Cycle(s) 05/01/2026 To 05/31/2026 - AWC-Medical; Pay Cycle(s) 05/01/2026 To 05/31/2026 - AWC - Basic Life; Pay Cycle(s) 05/01/2026 To 05/31/2026 - AWC - LTD; Pay Cycle(s) 05/01/2026 To 05/31/2026
2658	06/09/2026	Payroll	1	EFT	Washington Teamsters Welfare Trust	2,752.00	Pay Cycle(s) 05/01/2026 To 05/31/2026 - Teamsters Vision Plan; Pay Cycle(s) 05/01/2026 To 05/31/2026 - Teamsters Dental Plan A
2802	06/18/2026	Payroll	1	EFT		2,167.25	June 1-15, 2026
2803	06/18/2026	Payroll	1	EFT		2,186.06	June 1-15, 2026
2804	06/18/2026	Payroll	1	EFT		3,151.91	June 1-15, 2026
2805	06/18/2026	Payroll	1	EFT		1,442.14	June 1-15, 2026
2806	06/18/2026	Payroll	1	EFT		45.77	June 1-15, 2026
2807	06/18/2026	Payroll	1	EFT		1,800.35	June 1-15, 2026
2808	06/18/2026	Payroll	1	EFT		53.55	June 1-15, 2026
2809	06/18/2026	Payroll	1	EFT		427.56	June 1-15, 2026
2810	06/18/2026	Payroll	1	EFT		2,636.51	June 1-15, 2026
2811	06/18/2026	Payroll	1	EFT		1,682.89	June 1-15, 2026
2812	06/18/2026	Payroll	1	EFT		274.63	June 1-15, 2026
2813	06/18/2026	Payroll	1	EFT		829.34	June 1-15, 2026
2814	06/18/2026	Payroll	1	EFT		45.48	June 1-15, 2026
2815	06/18/2026	Payroll	1	EFT		45.48	June 1-15, 2026
2816	06/18/2026	Payroll	1	EFT		1,635.59	June 1-15, 2026
2817	06/18/2026	Payroll	1	EFT		4,145.38	June 1-15, 2026
2818	06/18/2026	Payroll	1	EFT		3,987.96	June 1-15, 2026
2819	06/18/2026	Payroll	1	EFT		2,105.66	June 1-15, 2026
2820	06/18/2026	Payroll	1	EFT		2,950.59	June 1-15, 2026
2821	06/18/2026	Payroll	1	EFT		2,225.09	June 1-15, 2026
2822	06/18/2026	Payroll	1	EFT		3,399.02	June 1-15, 2026
2823	06/18/2026	Payroll	1	EFT		3,628.54	June 1-15, 2026
2824	06/18/2026	Payroll	1	EFT		2,156.03	June 1-15, 2026
2825	06/18/2026	Payroll	1	EFT		1,320.15	June 1-15, 2026
2826	06/18/2026	Payroll	1	EFT		88.70	June 1-15, 2026
2827	06/18/2026	Payroll	1	EFT		2,175.17	June 1-15, 2026
2828	06/18/2026	Payroll	1	EFT		3,074.62	June 1-15, 2026
2829	06/18/2026	Payroll	1	EFT		2,502.27	June 1-15, 2026
2830	06/18/2026	Payroll	1	EFT		4,433.14	June 1-15, 2026
2831	06/18/2026	Payroll	1	EFT		1,140.55	June 1-15, 2026
2832	06/18/2026	Payroll	1	EFT		3,512.16	June 1-15, 2026
2833	06/18/2026	Payroll	1	EFT		45.48	June 1-15, 2026
2834	06/18/2026	Payroll	1	EFT		45.48	June 1-15, 2026
2835	06/18/2026	Payroll	1	EFT		2,627.92	June 1-15, 2026
2929	06/18/2026	Payroll	1	EFT	EFTPS	24,571.95	941 Deposit for Pay Cycle(s) 06/18/2026 - 06/18/2026
2930	06/26/2026	Payroll	1	EFT	Department of Retirement - Def Comp	2,134.70	Pay Cycle(s) 06/18/2026 To 06/18/2026 - DRS Def Comp; Pay Cycle(s) 06/18/2026 To 06/18/2026 - DRS Def. Comp. ROTH

WARRANT/CHECK REGISTER

City Of McCleary

Time: 14:29:13 Date: 07/06/2026

Item 2.

06/09/2026 To: 07/06/2026

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2931	06/29/2026	Payroll	1	EFT	Department of Retirement Systems	10,367.30	Pay Cycle(s) 06/18/2026 To 06/18/2026 - PERS 2; Pay Cycle(s) 06/18/2026 To 06/18/2026 - PERS 3; Pay Cycle(s) 06/18/2026 To 06/18/2026 - LEOFF II
2979	07/02/2026	Payroll	1	EFT		2,480.25	June 16-30, 2026
2980	07/02/2026	Payroll	1	EFT		2,183.91	June 16-30, 2026
2981	07/02/2026	Payroll	1	EFT		3,151.89	June 16-30, 2026
2982	07/02/2026	Payroll	1	EFT		1,538.68	June 16-30, 2026
2983	07/02/2026	Payroll	1	EFT		45.77	June 16-30, 2026
2984	07/02/2026	Payroll	1	EFT		1,802.82	June 16-30, 2026
2985	07/02/2026	Payroll	1	EFT		53.55	June 16-30, 2026
2986	07/02/2026	Payroll	1	EFT		366.48	June 16-30, 2026
2987	07/02/2026	Payroll	1	EFT		2,313.60	June 16-30, 2026
2988	07/02/2026	Payroll	1	EFT		1,680.51	June 16-30, 2026
2989	07/02/2026	Payroll	1	EFT		274.63	June 16-30, 2026
2990	07/02/2026	Payroll	1	EFT		1,081.59	June 16-30, 2026
2991	07/02/2026	Payroll	1	EFT		45.48	June 16-30, 2026
2992	07/02/2026	Payroll	1	EFT		45.48	June 16-30, 2026
2993	07/02/2026	Payroll	1	EFT		1,632.94	June 16-30, 2026
2994	07/02/2026	Payroll	1	EFT		4,169.52	June 16-30, 2026
2995	07/02/2026	Payroll	1	EFT		3,990.44	June 16-30, 2026
2996	07/02/2026	Payroll	1	EFT		1,913.75	June 16-30, 2026
2997	07/02/2026	Payroll	1	EFT		2,951.00	June 16-30, 2026
2998	07/02/2026	Payroll	1	EFT		2,413.73	June 16-30, 2026
2999	07/02/2026	Payroll	1	EFT		3,413.80	June 16-30, 2026
3000	07/02/2026	Payroll	1	EFT		3,664.24	June 16-30, 2026
3001	07/02/2026	Payroll	1	EFT		3,560.33	June 16-30, 2026
3002	07/02/2026	Payroll	1	EFT		416.43	June 16-30, 2026
3003	07/02/2026	Payroll	1	EFT		88.70	June 16-30, 2026
3004	07/02/2026	Payroll	1	EFT		2,491.38	June 16-30, 2026
3005	07/02/2026	Payroll	1	EFT		3,075.47	June 16-30, 2026
3006	07/02/2026	Payroll	1	EFT		2,292.72	June 16-30, 2026
3007	07/02/2026	Payroll	1	EFT		4,435.30	June 16-30, 2026
3008	07/02/2026	Payroll	1	EFT		1,141.73	June 16-30, 2026
3009	07/02/2026	Payroll	1	EFT		3,928.90	June 16-30, 2026
3010	07/02/2026	Payroll	1	EFT		45.48	June 16-30, 2026
3011	07/02/2026	Payroll	1	EFT		45.48	June 16-30, 2026
3012	07/02/2026	Payroll	1	EFT		350.10	June 16-30, 2026
3013	07/02/2026	Payroll	1	EFT		2,628.67	June 16-30, 2026
3014	07/02/2026	Payroll	1	EFT		35.41	June 16-30, 2026
3017	07/01/2026	Payroll	1	EFT	EFTPS	25,397.23	941 Deposit for Pay Cycle(s) 07/02/2026 - 07/02/2026
3028	07/02/2026	Payroll	1	EFT		694.92	Correct DRS
3030	07/06/2026	Payroll	1	EFT	Department of Retirement - Def Comp	2,129.02	Pay Cycle(s) 07/02/2026 To 07/02/2026 - DRS Def Comp; Pay Cycle(s) 07/02/2026 To 07/02/2026 - DRS Def. Comp. ROTH
3031	07/06/2026	Payroll	1	EFT	Department of Retirement Systems	10,648.95	Pay Cycle(s) 07/02/2026 To 07/02/2026 - PERS 2; Pay Cycle(s) 07/02/2026 To 07/02/2026 - PERS 3; Pay Cycle(s) 07/02/2026 To 07/02/2026 - LEOFF II

WARRANT/CHECK REGISTER

City Of McCleary

Time: 14:29:13 Date: 07/06/2026

Item 2.

06/09/2026 To: 07/06/2026

Page: 3

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
3069	07/06/2026	Payroll	1	EFT	AWC Employee Benefit Trust	39,876.76	Pay Cycle(s) 06/01/2026 To 06/30/2026 - AWC-Medical; Pay Cycle(s) 06/01/2026 To 06/30/2026 - AWC - Basic Life; Pay Cycle(s) 06/01/2026 To 06/30/2026 - AWC - LTD; Pay Cycle(s) 06/01/2026 To 06/30/2026
3070	07/06/2026	Payroll	1	EFT	AFLAC Remittance Processing	867.72	Pay Cycle(s) 06/01/2026 To 06/30/2026 - AFLAC - 125 (Pre-tax); Pay Cycle(s) 06/01/2026 To 06/30/2026 - AFLAC - (After Tax)
3071	07/06/2026	Payroll	1	EFT	Washington Teamsters Welfare Trust	2,752.00	Pay Cycle(s) 06/01/2026 To 06/30/2026 - Teamsters Vision Plan; Pay Cycle(s) 06/01/2026 To 06/30/2026 - Teamsters Dental Plan A
2669	06/10/2026	Payroll	1	55978	Columbia Bank	80.00	Pay Cycle(s) 05/01/2026 To 05/31/2026 - Sunshine Fund
2670	06/10/2026	Payroll	1	55979	IBEW Local #77 (PAC Dues)	30.01	Pay Cycle(s) 05/01/2026 To 05/31/2026 - IBEW Local # 77 - PAC
2671	06/10/2026	Payroll	1	55980	IBEW Local #77	1,246.95	Pay Cycle(s) 05/01/2026 To 05/31/2026 - IBEW Local # 77
2672	06/10/2026	Payroll	1	55981	LEOFF Health and Welfare Trust	8,894.82	Pay Cycle(s) 05/01/2026 To 05/31/2026 - LEOFF Health Trust - Dental; Pay Cycle(s) 05/01/2026 To 05/31/2026 - LEOFF Health Trust - Medical
2673	06/10/2026	Payroll	1	55982	Life Secure LTC	838.75	Pay Cycle(s) 05/01/2026 To 05/31/2026 - Life Secure LTC
2674	06/10/2026	Payroll	1	55983	NFOP Labor Services Division	326.00	Pay Cycle(s) 05/01/2026 To 05/31/2026 - FOP - Police Labor Services
2675	06/10/2026	Payroll	1	55984	Olympic Mountain Lodge #23	54.00	Pay Cycle(s) 05/01/2026 To 05/31/2026 - Olympic Mountain Lodge Dues
2676	06/10/2026	Payroll	1	55985	Teamsters Local 252	529.00	Pay Cycle(s) 05/01/2026 To 05/31/2026 - Teamsters Union Local 252
2677	06/10/2026	Payroll	1	55986	UNUM Life Insurance Co	72.90	Pay Cycle(s) 05/01/2026 To 05/31/2026 - UNUM
3072	07/06/2026	Payroll	1	56080	Columbia Bank	82.50	Pay Cycle(s) 06/01/2026 To 06/30/2026 - Sunshine Fund
3073	07/06/2026	Payroll	1	56081	IBEW Local #77 (PAC Dues)	30.01	Pay Cycle(s) 06/01/2026 To 06/30/2026 - IBEW Local # 77 - PAC
3074	07/06/2026	Payroll	1	56082	IBEW Local #77	1,246.95	Pay Cycle(s) 06/01/2026 To 06/30/2026 - IBEW Local # 77
3075	07/06/2026	Payroll	1	56083	LEOFF Health and Welfare Trust	646.69	Pay Cycle(s) 06/01/2026 To 06/30/2026 - LEOFF Health Trust - Dental
3076	07/06/2026	Payroll	1	56084	LEOFF Health and Welfare Trust	8,248.13	Pay Cycle(s) 06/01/2026 To 06/30/2026 - LEOFF Health Trust - Medical
3077	07/06/2026	Payroll	1	56085	Life Secure LTC	838.75	Pay Cycle(s) 06/01/2026 To 06/30/2026 - Life Secure LTC
3078	07/06/2026	Payroll	1	56086	NFOP Labor Services Division	326.00	Pay Cycle(s) 06/01/2026 To 06/30/2026 - FOP - Police Labor Services

WARRANT/CHECK REGISTER

City Of McCleary

Time: 14:29:13 Date: 07/06/2026

Item 2.

06/09/2026 To: 07/06/2026

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
3079	07/06/2026	Payroll	1	56087	Olympic Mountain Lodge #23	54.00	Pay Cycle(s) 06/01/2026 To 06/30/2026 - Olympic Mountain Lodge Dues
3080	07/06/2026	Payroll	1	56088	UNUM Life Insurance Co	72.90	Pay Cycle(s) 06/01/2026 To 06/30/2026 - UNUM
						134,488.24	001 Current Expense
						3,877.57	102 Street Fund
						114,844.77	401 Light And Power Fund
						19,190.34	405 Water Fund
						36,935.75	407 Sewer Fund
						7,914.75	409 Storm Water Fund
						317,251.42	Payroll:
							317,251.42

WARRANT/CHECK REGISTER

City Of McCleary

Time: 14:29:13 Date: 07/06/2026

Item 2.

06/09/2026 To: 07/06/2026

Page:

5

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
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WE, the members of the City Council of the City of McCleary Washington, DO HEREBY certify that the merchandise or services listed above have been received and that the above listed vouchers and the related checks have been reviewed and approved for the payment by the City of McCleary City Council.

DATED this _____ day of _____ 2026.

ATTEST:

X _____

Mayor Brycen Huff

X _____

Councilmember Jacob Simmons

X _____

Councilmember Don Kuismi

X _____

Councilmember Brent Schiller

X _____

Councilmember Andrea Dahl, Mayor Pro Tem

X _____

Councilmember Keith Klimek



McCleary Regular City Council Meeting

Wednesday, April 08, 2026 – 6:30 PM

McCleary Community Center & Zoom Virtual Meeting

Minutes

Call to Order/Flag Salute/Roll Call

Mayor Brycen Huff, Councilmember Jacob Simmons, Councilmember Don Kuismi, Councilmember Brent Schiller, Councilmember Andrea Dahl, Mayor Pro Tem, and Councilmember Keith Klimek

Mayor and full Council present.

Agenda Modifications/Acceptance

Councilmember Simmons requested Agenda modifications to add an executive session to review employment qualifications. Councilmember Dahl made a motion to accept the Agenda modification, Councilmember Klimek seconded.

Motion approved.

Public Comment - Agenda Items Only

1. **Danielle Haywood**, Public Affairs Specialist with the US Small Business Administrator, wanted to let council and citizens know that due to the 2025 winter storms that there are federal relief disaster funds available.

Consent Agenda

2. Councilmember Kuisimi made a motion to approve the Consent Agenda. Councilmember Klimek seconded.
Motion was approved.
3. March 2026 Minutes
Meeting Minutes 03.11.26
Meeting Minutes 03.25.26

Updates

4. Staff Reports; all departments.
Councilmember Schiller asked why the code enforcement officer was told not to pursue her duties. Per City Attorney, Madison Pleasant, the code enforcement was told by Jon (previous City Administrator) to not reach out her, the City Attorney, which she was not made aware of previously. She mentioned a nuisance violation that went to court and there is an upcoming hearing, so she reached out the City and was made aware of the issue.
Councilmember Dahl mentioned that she would like to schedule time with Light & Power to review rate fees. She also had the same question regarding the code enforcement officer.
City Attorney Pleasant stated that she is in regular contact with that person now.
Deputy City Clerk, Nakisha Pryor, said that she wanted to add to her staff report and noted the instructions available to process payroll when she returned to work, which were hand-written on scraps of paper. She noted that the admin staff was working to improve the format of policies and procedures.

New Business

5. SCJ Zoning; a discussion

Please turn off Cell Phones- Thank you

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Mayor Huff said that SCJ Zoning provided a bid for a development of a Master Plan for the Rognlin's 455-acre property. He discussed SCJ Zoning giving options for the Struder Annexation and possible costs.

Councilmember Schiller asked if we had spoken with any other companies, to which Mayor Huff said we had not.

Councilmember Dahl asked if the plan was "all or nothing" or if the City could structure it for what is needed.

Councilmember Schiller and Mayor Huff discussed waiting on the new City Administrator position to be filled to get their input.

Old Business

6. IBEW Contract; to vote

Councilmember Dahl discussed revisions of the agreement and stated that some editing needs to be done for formatting the agreement and grammatical corrections.

Mayor Huff stated that once that is be done, the Union will provide a finalized copy for review and signatures.

Councilmember Simmons asked if there would be a budget modification coming for meter rates.

Councilmember Dahl stated that there was a draft resolution for increased meter rates that would be presented at the next Council meeting.

Councilmember Schiller said that he had not previously ever voted on a contract that was not complete.

Councilmember Klimek made a motion to accept the IBEW contract, Councilmember Dahl seconded.

Motion approved.

Council Comments

Councilmember Dahl asked about the status of the annexation.

Mayor Comments

Mayor Huff discussed extending the bidding process for the janitorial contract. He then confirmed that there will be an interview next Friday for the Clerk-Treasurer position.

Regarding the Struder Annexation, he heard back from the County and that required forms have been submitted.

Mayor Huff introduced Darrin Raines as his selection for the City Administrator position and that he will be working on a temporary basis as a consultant until he is able to accept the full-time position. He provided his work experience and background.

Darrin Raines introduced himself as the current CEO of Greater Grays Harbor with a passion for public works, city administration and community development.

Public Comment - City Business Only

7. Mark Vessey, McCleary resident, said the planning commission was ready to get started.

Paul Nott, McCleary resident and City employee, thanked Council and Councilmember Dahl for assistance on the IBEW negotiations. He welcomed Darrin Raines aboard.

Teri Franklin, Elma resident, asked how much is owed to back pay for Paid Family Medical Leave. She asked if the City was aware that there is planning under DMA and the City is not a DMA county or city and if the City could look at that.

Executive Session

Please turn off Cell Phones- Thank you

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8. Per RCW 42.30.110 (1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, litigation, or potential litigation. This is to discuss the Fire Department litigation.

First executive session to discuss litigation began at 7:04pm and is expected to last 5 minutes, it was extended 5 minutes and ended at 7:15pm with no action taken.

The second executive session to discuss employment qualifications began at 7:15pm and is expected to last 10 minutes, it ended at 7:25pm with no action taken.

Adjourn

Meeting was adjourned at 7:25pm

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McCleary Regular City Council Meeting

Wednesday, April 22, 2026 – 6:30 PM

McCleary Community Center & Zoom Virtual Meeting

Minutes

Call to Order/Flag Salute/Roll Call

Mayor Brycen Huff, Councilmember Jacob Simmons, Councilmember Don Kuismi, Councilmember Brent Schiller, Councilmember Andrea Dahl, Mayor Pro Tem, and Councilmember Keith Klimek

Mayor and full Council present.

Agenda Modifications/Acceptance

Councilmember Dahl made a motion to approve the Agenda. This was seconded by Councilmember Klimek. Motion approved.

Public Comment - Agenda Items Only

1. No public comment.

Consent Agenda

2. Councilmember Klimek made a motion to approve the Consent Agenda. Councilmember Dahl seconded.

Motion was approved.

New Business

3. Council Committee re-assignments.

Mayor Huff discussed Council Committee assignments now that the open Council seat has been filled by Councilmember Kuismi.

Councilmember Dahl suggested the Finance Committee and Communications Committee for Councilmember Kuismi, which he accepted, and Councilmember Dahl stepped down.

Public Hearing

4. Mayor Huff discussed the details regarding the budget ordinance to increase the pay for the City Administrator including the CPA's input on affordability and the skills and experience of the City Administrator that he has selected for the position.

Councilmember Dahl commented on the previous amounts being spent on consulting and other services that have previously been contracted out that will be able to be brought in house.

Councilmember Schiller commented that he was concerned about the costs.

Councilmember Simmons commented that the budget that was passed was exceeded in some areas and is concerned where the funds for the increase would come from.

Councilmember Kuismi expressed similar concerns of Councilmember Schiller and Councilmember Simmons.

Public commenter, (not identified), stated having issue with the citizens not being able to afford the cost of salary increases.

Paul Nott, McCleary citizen and City employee, mentioned the new growth potential of the City, the impact on staff of not having capable leadership and the service delivered to the citizens by City employees.

Councilmember Simmons stated his concern about the hiring process being consistent.

Please turn off Cell Phones- Thank you

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Ordinances and Resolutions

5. Mayor Huff discussed the proposed Resolution 791 to increase the electric meter rates.
Councilmember Schiller had questions regarding the schedule of the rate adjustments, which Councilmember Dahl explained.
Councilmember Simmons asked to be able to see the impact in the next few months.
Councilmember Schiller asked about the status of codification, to which Mayor Huff replied.
Councilmember Dahl made a motion to approve Resolution 791, Councilmember Klimek seconded.
None opposed.
Motion approved.

Council Comments

Councilmember Dahl asked to be updated on the status of the annexation.

Mayor Huff stated that the boundary review board has the annexation petition, once it's returned to the City, the City will need to draft an ordinance to accept the annexation, and a public hearing will also be conducted. He discussed the annexation as proposing a 60 to 70 house development and provided other details on the annexation.

Councilmember Klimek asked about Fire District 12 (the proposed annexation of the fire department). Mayor Huff said a workshop to discuss this item will be scheduled.

Mayor Comments

Mayor Huff said that the Beerbower Park grant is moving forward and provided additional details including City costs and timelines.

He mentioned the upcoming details for the citywide clean-up.

Lastly, he acknowledged Jerry Elofson and his contributions to the City of McCleary.

Darrin Raines added that the City would be meeting discuss the federal funding project for the 3rd Street project and other grants.

Public Comment - City Business Only

6. **Public commenter**, (not identified), volume too low to hear comment.

Adjourn

Meeting adjourned at 7:11pm

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City of McCleary

STAFF REPORT



Item 4.

To:	Mayor and Council
From:	Dalyn Beaulieu
Date:	July 1 st , 2026
Department:	Building/Conservation/Code Enforcement

Good evening, Mayor, and Council,

Complaints:

Code Enforcement matters include: **10.20.010 (C)(D)(E) 8.16.20 (1)(3)(6)(7abc)(8)**

Consistent communication continues to happen with case 26-0004. Courtesy letters were sent via 1st Class Regular mail to inform homeowners of violations, requesting compliance for case 26-0005.

Building Department:

The Building and Planning Department is seeking Council approval of the proposed fee schedule. **Grant Update:** The City Administrator and Building Official are actively working on a grant opportunity and preparing the necessary application materials for the Permit Process Update Grant. Council will be kept informed of significant developments and submission timelines.

Conservation Program:

As part of the City's outreach efforts, Comfort Ready Home will participate as a vendor at the Bear Festival to raise awareness of available City rebate programs and encourage resident participation.

Additionally, the windows at City Hall are in need of replacement. Please find attached a quote from Vessey & Son's Construction, which includes all materials required for the removal and installation of the new windows, as well as labor costs and trim work.

Also attached is a quote from All Star Windows. Please note that this quote does not include sales tax and is based on prevailing wage rates.

These quotes are provided for the Council's review and consideration as we evaluate options for completing this necessary building improvement project.

ACTIVITY	TOTAL	Notes
Customer Service	17	
Permits Issued	6	
Plan Reviews	0	
Inspections Performed	5	
Complaints Received	3	
Code Violations Identified	2	Code 10.20.010 (C)(D) (E) 8.16.020 (1)(3)(6) (7abc) (8)
Communications	1	
Nuisance Letters Sent	2	
Thank you, Compliance Letters	0	

Lemay's Garbage Letters Sent

0

Item 4.

Conservation Program

Month	Applications Received	Conservation Permits Issued	Rebates Paid This Month	Total Rebates Paid to Date
June	2	2	\$920	\$24,120.33



AllStar-Olympia
527 Devoe St SE
Olympia, WA 98501-2016

MILGARD
WINDOWS and DOORS

Item 4.

Quote Name: Dalyn B / Reese
Customer: ALLSTAR WINDOWS
Payment Terms:
Sales Representative: Wade Winters **Mobile:**
office@allstarwindows.net
Weighted Average: U-Factor: .26, SHGC: .32, VT: .61

Quote Number: SQPGCT006890_1
Created Date: 6/4/2026
Modified Date: 6/12/2026
PO Number:
Total Windows: 56
Total Doors:
Total Sq Ft: 580.00
Total Perim Ft: 747
Est. Delivery: _____

Comments:

For warranty information please visit www.milgard.com/warranty/

Billing Information

Name: ALLSTAR WINDOWS
Address: 527 Devoe Street SE
Olympia, WA 98501

Phone: 360-789-3908
Fax: 206-984-2048
Email:

Shipping Information

Name: ALLSTAR WINDOWS
Address: 527 Devoe Street SE
Olympia, WA 98501

Phone: 360-789-3908
Fax: 206-984-2048
Email:

Line: 1 **Location:** Back office
Quantity: 2 V400 Tuscany, 8360T, PWR, 1 3/8" Setback, Ext White / Int White, U-Factor: .27, SHGC: .29, VT: .54

3/16" SunCoat (Low-E) Tempered over 3/16" Clear Tempered



Model = Slider Picture
Size = Net Frame: 95" x 63 1/2"
Energy Star Zone(s) = None
Glass = 3/16" SunCoat (Low-E) Tempered over 3/16" Clear Tempered with Black Cardinal Box Spacer
Glazing = 7/8" OA Dual Glaze with Argon
Other Options = Lifetime Limited Warranty, Glazing Policy: This Window may ship open due to its size. Please contact your Milgard Sales Representative for more information.
Ratings = STC: 31, OITC: 26, PG: CW-PG30
Calculations = Unit Area (Sq. Ft.): 42, Unit Perimeter (nominal in lineal ft): 28'
Other Ratings = CPD: MIL-A-236-18336-00001

Item Total: \$1,936.24
Line Total: \$3,872.48

Viewed From Exterior

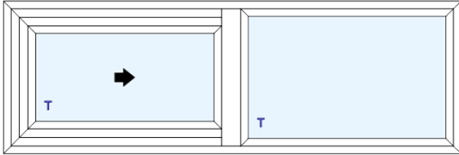
Customer Approval: _____

Line: 2 **Location:** Back office
Quantity: 5 V250 Style Line, 6110, HV, 1 3/8" Setback, Ext White / Int White, U-Factor: .28, SHGC: .30, VT: .57
1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered
Argon Gas Filled

Item 4.

Model = Half Vent
Size = Net Frame: 37 1/2" x 12 1/2"
Hanging = XO
Energy Star Zone(s) = None
Glass = 1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered with Black Foam Spacer
Glazing = 3/4" OA Dual Glaze with Argon
Hardware = Centered Positive Action Lock
Other Options = Lifetime Limited Warranty
Screen = Standard with Fiberglass Mesh
Ratings = STC: 29, OITC: 24, PG: LC-PG30*
Clear Opening = W 16 1/8" x H 10" Sq. Ft. 1.12
Calculations = Unit Area (Sq. Ft.): 3, Unit Perimeter (nominal in lineal ft): 9'
Other Ratings = CPD: MIL-A-153-27624-00001

Item Total: \$356.67
Line Total: \$1,783.35



Viewed From Exterior

Customer Approval: _____

Line: 3 **Location:** Back office
Quantity: 1 V250 Style Line, 6310, PWR, 1 3/8" Setback, Ext White / Int White, U-Factor: .26, SHGC: .33, VT: .63
1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered
Argon Gas Filled

Model = Slider Picture
Size = Net Frame: 52 1/2" x 32"
Energy Star Zone(s) = None
Glass = 1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered with Black Foam Spacer
Glazing = 3/4" OA Dual Glaze with Argon
Other Options = Lifetime Limited Warranty
Ratings = STC: 27, OITC: 22, PG: CW-PG45
Calculations = Unit Area (Sq. Ft.): 12, Unit Perimeter (nominal in lineal ft): 15'
Other Ratings = CPD: MIL-A-152-12942-00001

Item Total: \$520.91
Line Total: \$520.91



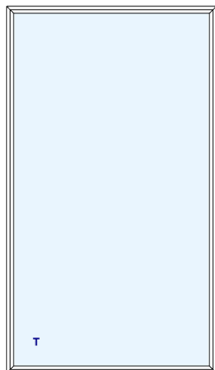
Viewed From Exterior

Customer Approval: _____

Line: 4 **Location:** Front office west
Quantity: 8 V250 Style Line, 6310, PWR, 1 3/8" Setback, Ext White / Int White, U-Factor: .26, SHGC: .33, VT: .63
1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered
Argon Gas Filled

Model = Slider Picture
Size = Net Frame: 37 1/2" x 65 1/2"
Energy Star Zone(s) = None
Glass = 1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered with Black Foam Spacer
Glazing = 3/4" OA Dual Glaze with Argon
Other Options = Lifetime Limited Warranty
Ratings = STC: 27, OITC: 22, PG: CW-PG45
Calculations = Unit Area (Sq. Ft.): 17, Unit Perimeter (nominal in lineal ft): 18'
Other Ratings = CPD: MIL-A-152-12942-00001

Item Total: \$693.60
Line Total: \$5,548.82



Viewed From Exterior

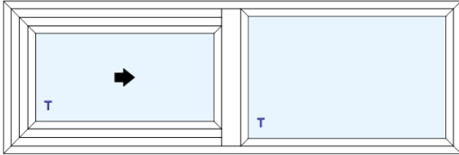
Customer Approval: _____

Line: 5 **Location:** Front office west
Quantity: 8 V250 Style Line, 6110, HV, 1 3/8" Setback, Ext White / Int White, U-Factor: .28, SHGC: .30, VT: .57
1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered
Argon Gas Filled

Item 4.

Model = Half Vent
Size = Net Frame: 37 1/2" x 12 1/2"
Hanging = XO
Energy Star Zone(s) = None
Glass = 1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered with Black Foam Spacer
Glazing = 3/4" OA Dual Glaze with Argon
Hardware = Centered Positive Action Lock
Other Options = Lifetime Limited Warranty
Screen = Standard with Fiberglass Mesh
Ratings = STC: 29, OITC: 24, PG: LC-PG30*
Clear Opening = W 16 1/8" x H 10" Sq. Ft. 1.12
Calculations = Unit Area (Sq. Ft.): 3, Unit Perimeter (nominal in lineal ft): 9'
Other Ratings = CPD: MIL-A-153-27624-00001

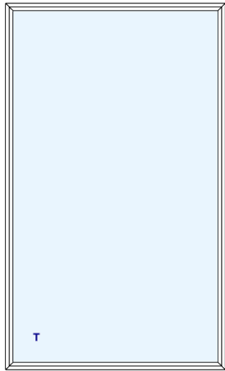
Item Total: \$356.67
Line Total: \$2,853.35



Viewed From Exterior

Customer Approval: _____

Line: 6 **Location:** Front office west
Quantity: 1 V250 Style Line, 6310, PWR, 1 3/8" Setback, Ext White / Int White, U-Factor: .26, SHGC: .33, VT: .63
1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered
Argon Gas Filled



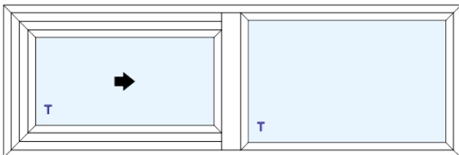
Model = Slider Picture
Size = Net Frame: 37 1/2" x 62 1/2"
Energy Star Zone(s) = None
Glass = 1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered with Black Foam Spacer
Glazing = 3/4" OA Dual Glaze with Argon
Other Options = Lifetime Limited Warranty
Ratings = STC: 27, OITC: 22, PG: CW-PG45
Calculations = Unit Area (Sq. Ft.): 17, Unit Perimeter (nominal in lineal ft): 18'
Other Ratings = CPD: MIL-A-152-12942-00001

Item Total: \$681.62
Line Total: \$681.62

Viewed From Exterior

Customer Approval: _____

Line: 7 **Location:** Front office west / build bottom up for cable
Quantity: 1 V250 Style Line, 6110, HV, 1 3/8" Setback, Ext White / Int White, U-Factor: .28, SHGC: .30, VT: .57
1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered
Argon Gas Filled



Model = Half Vent
Size = Net Frame: 37 1/2" x 12 1/2"
Hanging = XO
Energy Star Zone(s) = None
Glass = 1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered with Black Foam Spacer
Glazing = 3/4" OA Dual Glaze with Argon
Hardware = Centered Positive Action Lock
Other Options = Lifetime Limited Warranty
Screen = Standard with Fiberglass Mesh
Ratings = STC: 29, OITC: 24, PG: LC-PG30*
Clear Opening = W 16 1/8" x H 10" Sq. Ft. 1.12
Calculations = Unit Area (Sq. Ft.): 3, Unit Perimeter (nominal in lineal ft): 9'
Other Ratings = CPD: MIL-A-153-27624-00001

Item Total: \$356.67
Line Total: \$356.67

Viewed From Exterior

Customer Approval: _____

Line: 8 **Location:** Work for line 7
Quantity: 1 Build up for cable: Labor & Material to build up to accommodate cable

Item Total: Item 4.
Line Total: \$250.00
Customer Approval: _____

Line: 9 **Location:** Front office north
Quantity: 5 V250 Style Line, 6310, PWR, 1 3/8" Setback, Ext White / Int White, U-Factor: .26, SHGC: .33, VT: .63
1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered
Argon Gas Filled



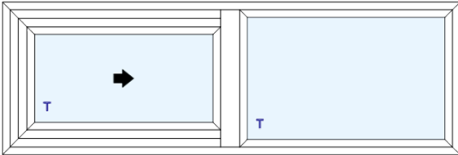
Model = Slider Picture
Size = Net Frame: 37 1/2" x 65 1/2"
Energy Star Zone(s) = None
Glass = 1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered with Black Foam Spacer
Glazing = 3/4" OA Dual Glaze with Argon
Other Options = Lifetime Limited Warranty
Ratings = STC: 27, OITC: 22, PG: CW-PG45
Calculations = Unit Area (Sq. Ft.): 17, Unit Perimeter (nominal in lineal ft): 18'
Other Ratings = CPD: MIL-A-152-12942-00001

Item Total: \$693.60
Line Total: \$3,468.01

Viewed From Exterior

Customer Approval: _____

Line: 10 **Location:** Front office north
Quantity: 5 V250 Style Line, 6110, HV, 1 3/8" Setback, Ext White / Int White, U-Factor: .28, SHGC: .30, VT: .57
1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered
Argon Gas Filled



Model = Half Vent
Size = Net Frame: 37 1/2" x 12 1/2"
Handing = XO
Energy Star Zone(s) = None
Glass = 1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered with Black Foam Spacer
Glazing = 3/4" OA Dual Glaze with Argon
Hardware = Centered Positive Action Lock
Other Options = Lifetime Limited Warranty
Screen = Standard with Fiberglass Mesh
Ratings = STC: 29, OITC: 24, PG: LC-PG30*
Clear Opening = W 16 1/8" x H 10" Sq. Ft. 1.12
Calculations = Unit Area (Sq. Ft.): 3, Unit Perimeter (nominal in lineal ft): 9'
Other Ratings = CPD: MIL-A-153-27624-00001

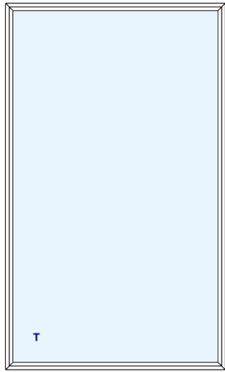
Item Total: \$356.67
Line Total: \$1,783.35

Viewed From Exterior

Customer Approval: _____

Line: 11 **Location:** Front office north
Quantity: 1 V250 Style Line, 6310, PWR, 1 3/8" Setback, Ext White / Int White, U-Factor: .26, SHGC: .33, VT: .63
1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered
Argon Gas Filled

Item 4.



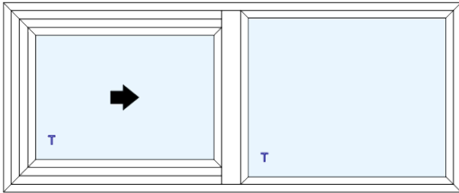
Model = Slider Picture
Size = Net Frame: 37 1/2" x 62 1/2"
Energy Star Zone(s) = None
Glass = 1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered with Black Foam Spacer
Glazing = 3/4" OA Dual Glaze with Argon
Other Options = Lifetime Limited Warranty
Ratings = STC: 27, OITC: 22, PG: CW-PG45
Calculations = Unit Area (Sq. Ft.): 17, Unit Perimeter (nominal in lineal ft): 18'
Other Ratings = CPD: MIL-A-152-12942-00001

Item Total: \$681.62
Line Total: \$681.62

Viewed From Exterior

Customer Approval: _____

Line: 12 **Location:** Front office north
Quantity: 1 V250 Style Line, 6110, HV, 1 3/8" Setback, Ext White / Int White, U-Factor: .28, SHGC: .30, VT: .57
1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered
Argon Gas Filled



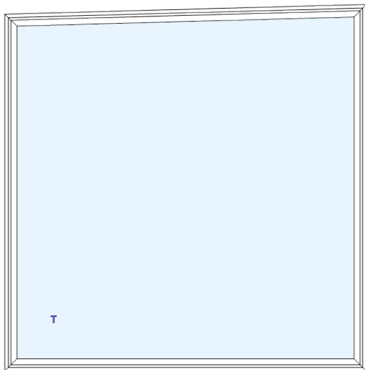
Model = Half Vent
Size = Net Frame: 37 1/2" x 15 1/2"
Handing = XO
Energy Star Zone(s) = None
Glass = 1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered with Black Foam Spacer
Glazing = 3/4" OA Dual Glaze with Argon
Hardware = Centered Positive Action Lock
Other Options = Lifetime Limited Warranty
Screen = Standard with Fiberglass Mesh
Ratings = STC: 29, OITC: 24, PG: LC-PG30*
Clear Opening = W 16 1/8" x H 13" Sq. Ft. 1.46
Calculations = Unit Area (Sq. Ft.): 4, Unit Perimeter (nominal in lineal ft): 9'
Other Ratings = CPD: MIL-A-153-27624-00001

Item Total: \$368.65
Line Total: \$368.65

Viewed From Exterior

Customer Approval: _____

Line: 13 **Location:** office corner north
Quantity: 1 V250 Style Line, 6310, PWG4R, 1 3/8" Setback, Ext White / Int White, U-Factor: .26, SHGC: .33, VT: .63
1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered
Argon Gas Filled



Model = Slider Trapezoid
Size = Net Frame: 37" x 37 1/2"
Dimensions = Net Short Leg Height: 36 1/2"
Handing = Left
Energy Star Zone(s) = None
Glass = 1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered with Black Foam Spacer
Glazing = 3/4" OA Dual Glaze with Argon
Other Options = Lifetime Limited Warranty
Ratings = STC: 27, OITC: 22, PG: CW-PG45
Calculations = Unit Area (Sq. Ft.): 10, Unit Perimeter (nominal in lineal ft): 13'
Other Ratings = CPD: MIL-A-152-12942-00001

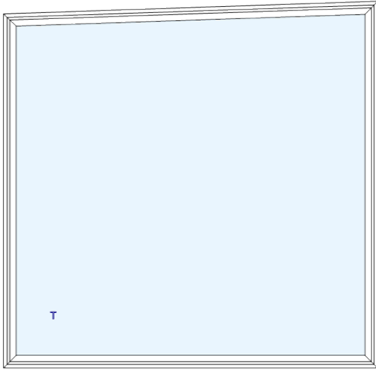
Item Total: \$644.26
Line Total: \$644.26

Viewed From Exterior

Customer Approval: _____

Line: 14 **Location:** office corner north
Quantity: 1 V250 Style Line, 6310, PWG4R, 1 3/8" Setback, Ext White / Int White, U-Factor: .26, SHGC: .33, VT: .63
1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered
Argon Gas Filled

Item 4.



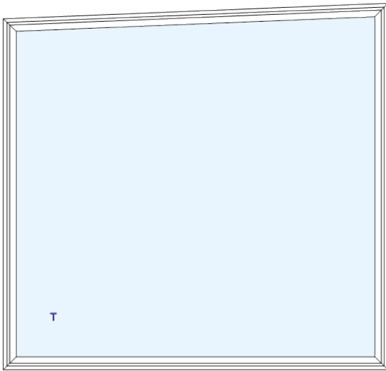
Model = Slider Trapezoid
Size = Net Frame: 37" x 36 1/4"
Dimensions = Net Short Leg Height: 35"
Hanging = Left
Energy Star Zone(s) = None
Glass = 1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered with Black Foam Spacer
Glazing = 3/4" OA Dual Glaze with Argon
Other Options = Lifetime Limited Warranty
Ratings = STC: 27, OITC: 22, PG: CW-PG45
Calculations = Unit Area (Sq. Ft.): 10, Unit Perimeter (nominal in lineal ft): 13'
Other Ratings = CPD: MIL-A-152-12942-00001

Item Total: \$571.66
Line Total: \$571.66

Viewed From Exterior

Customer Approval: _____

Line: 15 **Location:** office corner north
Quantity: 1 V250 Style Line, 6310, PWG4R, 1 3/8" Setback, Ext White / Int White, U-Factor: .26, SHGC: .33, VT: .63
1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered
Argon Gas Filled



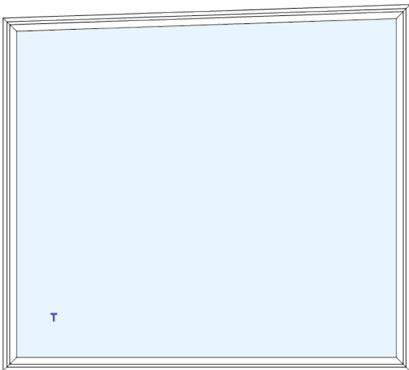
Model = Slider Trapezoid
Size = Net Frame: 37" x 35 1/4"
Dimensions = Net Short Leg Height: 33 3/4"
Hanging = Left
Energy Star Zone(s) = None
Glass = 1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered with Black Foam Spacer
Glazing = 3/4" OA Dual Glaze with Argon
Other Options = Lifetime Limited Warranty
Ratings = STC: 27, OITC: 22, PG: CW-PG45
Calculations = Unit Area (Sq. Ft.): 9, Unit Perimeter (nominal in lineal ft): 12'
Other Ratings = CPD: MIL-A-152-12942-00001

Item Total: \$567.43
Line Total: \$567.43

Viewed From Exterior

Customer Approval: _____

Line: 16 **Location:** office corner north
Quantity: 1 V250 Style Line, 6310, PWG4R, 1 3/8" Setback, Ext White / Int White, U-Factor: .26, SHGC: .33, VT: .63
1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered
Argon Gas Filled



Model = Slider Trapezoid
Size = Net Frame: 37 1/2" x 33 3/4"
Dimensions = Net Short Leg Height: 32 1/2"
Hanging = Left
Energy Star Zone(s) = None
Glass = 1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered with Black Foam Spacer
Glazing = 3/4" OA Dual Glaze with Argon
Other Options = Lifetime Limited Warranty
Ratings = STC: 27, OITC: 22, PG: CW-PG45
Calculations = Unit Area (Sq. Ft.): 9, Unit Perimeter (nominal in lineal ft): 12'
Other Ratings = CPD: MIL-A-152-12942-00001

Item Total: \$563.20
Line Total: \$563.20

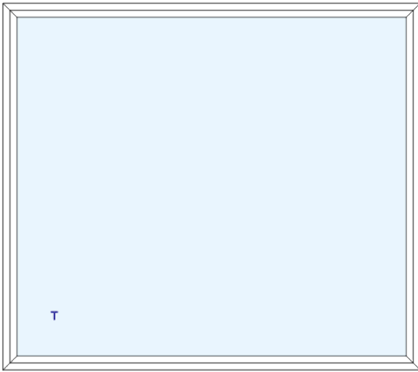
Viewed From Exterior

Customer Approval: _____

Line: 17
Quantity: 3

Location: Back side east
V250 Style Line, 6310, PWR, 1 3/8" Setback, Ext White / Int White, U-Factor: .26, SHGC: .33, VT: .63
1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered
Argon Gas Filled

Item 4.



Viewed From Exterior

Model = Slider Picture
Size = Net Frame: 37" x 32 1/2"
Energy Star Zone(s) = None
Glass = 1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered with Black Foam Spacer
Glazing = 3/4" OA Dual Glaze with Argon
Other Options = Lifetime Limited Warranty
Ratings = STC: 27, OITC: 22, PG: CW-PG45
Calculations = Unit Area (Sq. Ft.): 9, Unit Perimeter (nominal in lineal ft): 12'
Other Ratings = CPD: MIL-A-152-12942-00001

Item Total: \$405.31
Line Total: \$1,215.92

Customer Approval: _____

Line: 18
Quantity: 3

Location: Back side east
V250 Style Line, 6310, PWR, 1 3/8" Setback, Ext White / Int White, U-Factor: .26, SHGC: .33, VT: .63
1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered
Argon Gas Filled



Viewed From Exterior

Model = Slider Picture
Size = Net Frame: 37 1/2" x 32 1/2"
Energy Star Zone(s) = None
Glass = 1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered with Black Foam Spacer
Glazing = 3/4" OA Dual Glaze with Argon
Other Options = Lifetime Limited Warranty
Ratings = STC: 27, OITC: 22, PG: CW-PG45
Calculations = Unit Area (Sq. Ft.): 9, Unit Perimeter (nominal in lineal ft): 12'
Other Ratings = CPD: MIL-A-152-12942-00001

Item Total: \$406.72
Line Total: \$1,220.15

Customer Approval: _____

Line: 19
Quantity: 4

Location: Back side east
V250 Style Line, 6310, PWR, 1 3/8" Setback, Ext White / Int White, U-Factor: .26, SHGC: .33, VT: .63
1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered
Argon Gas Filled



Viewed From Exterior

Model = Slider Picture
Size = Net Frame: 37 1/2" x 60"
Energy Star Zone(s) = None
Glass = 1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered with Black Foam Spacer
Glazing = 3/4" OA Dual Glaze with Argon
Other Options = Lifetime Limited Warranty
Ratings = STC: 27, OITC: 22, PG: CW-PG45
Calculations = Unit Area (Sq. Ft.): 16, Unit Perimeter (nominal in lineal ft): 17'
Other Ratings = CPD: MIL-A-152-12942-00001

Item Total: \$635.10
Line Total: \$2,540.39

Customer Approval: _____

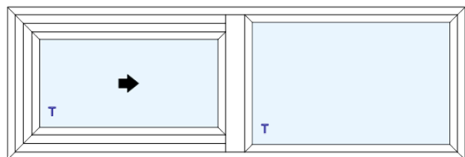
Line: 20
Quantity: 4

Location: Back side east
V250 Style Line, 6110, HV, 1 3/8" Setback, Ext White / Int White, U-Factor: .28, SHGC: .30, VT: .57
1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered
Argon Gas Filled

Item 4.

Model = Half Vent
Size = Net Frame: 37 1/2" x 12 1/2"
Handing = XO

Item Total: \$356.67
Line Total: \$1,426.68



Energy Star Zone(s) = None
Glass = 1/8" SunCoat (Low-E) Tempered over 1/8" Clear Tempered with Black Foam Spacer
Glazing = 3/4" OA Dual Glaze with Argon
Hardware = Centered Positive Action Lock
Other Options = Lifetime Limited Warranty
Screen = Standard with Fiberglass Mesh
Ratings = STC: 29, OITC: 24, PG: LC-PG30*
Clear Opening = W 16 1/8" x H 10" Sq. Ft. 1.12
Calculations = Unit Area (Sq. Ft.): 3, Unit Perimeter (nominal in lineal ft): 9'
Other Ratings = CPD: MIL-A-153-27624-00001

Viewed From Exterior

Customer Approval: _____

Line: 21
Quantity: 1

Location:
Labor & Material:

Item Total: \$51,003.92
Line Total: \$51,003.92
Customer Approval: _____



AllStar-Olympia
527 Devoe St SE
Olympia, WA 98501-2016

MILGARD
WINDOWS and DOORS

Item 4.

Submitted By: _____

Accepted By: _____

Date: _____

Material Subtotal: \$81,922.42
Grand Total (USD): \$81,922.42

For warranty information please visit www.milgard.com/warranty/

Please note that actual NFRC energy values may vary from those reported in CTB Quote Plus due to variations that may occur during the manufacturing process. In most cases variations will be minimal. Please contact your Milgard location with questions or concerns regarding this potential variation.

Painted Vinyl Note: For stucco applications, please follow the Milgard Stucco Tape Guidelines
https://www.milgard.com/sites/milgard/files/u/u57666/stucco_taping_guidelines_0920.pdf.

Handing is viewed from outside looking in.

ADDITIONAL INFORMATION:

REPLACEMENT PRODUCT 10-YEAR LIMITED WARRANTY
for All Other Owners

IMPORTANT: Read this Warranty carefully as it provides remedies, affects legal rights, and includes other important information.

This Warranty provides the exclusive coverage for windows and doors manufactured by Milgard Manufacturing LLC after January 1, 2026 for installation into an existing structure in the United States ("Product").* This Warranty attaches to the Product at the time of sale. The coverage periods below start on the date of Product manufacture ("Manufacture Date"). This Warranty is transferable, and each Product owner ("Owner") is responsible for passing this Warranty to the next Owner before or at the time of sale.

What is Covered, Who is Covered & For How Long. Upon notice of a claim by the current Owner received during the warranty period and per the terms stated herein ("Claim"), Milgard warrants that it will, at its sole option, offer replacement parts or repair the Product ("Remedy") to address the conditions below provided that Milgard determines the condition exists, arose during the coverage period, resulted solely from Milgard's original manufacturing process or materials, and is not otherwise excluded by these terms.

Frame & Panel Material. For as long as the Owner of a residential dwelling (single-family detached home, townhome or condominium unit) existing at the time the Product is first installed owns and occupies the dwelling as their personal residence ("Residential Dwelling"), Milgard will offer a Remedy to address excessive blistering, chipping, cracking, peeling, corroding or pitting of the frame or panel material affecting normal use and operation of the Product. The coverage period is limited to 10 years for All Other Owners of Product installed into an existing structure, including commercial properties, HOAs that own or have a responsibility to maintain the Product pursuant to CC&Rs or bylaws, non-settlor trustees or beneficiaries, Owners of an existing residential dwelling unit used as a rental, all subsequent Owners, and dealers/distributors and builders while they own the Product.

Insulated Glass Units ("IGU"). Milgard will offer a Remedy to address a material obstruction of vision through the glass due to accumulation of dust, moisture or chemical outgassing on an internal surface of the IGU (standard, laminated or impact glass) for 20 years. Milgard will offer a Remedy to address delamination in a laminated or impact IGU for 10 years. Milgard will offer a Remedy to address a nonconformity in material or workmanship of blinds between the glass or simulated divided lites causing a material obstruction of vision through an IGU for 10 years. Milgard will offer a Remedy for to address a stress crack for 1 year.

Frame & Panel Finishes. Milgard will offer a Remedy to address excessive peeling, checking, cracking, chalking, fading or color change in a painted or powdercoat finish for 10 years. Milgard will provide a Remedy to address nonuniform or nongradual color change, or excessive cracking, pitting, warping, chipping, feeling, blistering or corrosion in a Capstock finish for 10 years.

Components. Milgard will offer a Remedy to address a nonconformity in material or workmanship of hardware affecting normal use and operation of Product for 10 years, and a nonconformity in material or workmanship affecting normal use and operation of weatherstripping and screens for 1 year each. Milgard will offer a Remedy to address corrosion or oxidization in stainless steel hardware for 1 year.

Warranty Claim Process. Owner must submit claims to www.milgard.com/service-request or 1-800-MILGARD (1-800-645-4273) within 30 days of discovering the perceived condition. Notice must include contact information, order number, description of each Product and the condition, and photographs (unless unobtainable). Milgard will review and respond in a timely manner per the terms of this Warranty. Milgard has no obligation to provide any Remedy under this Warranty until a complete claim is submitted.

Labor & Shipping. Milgard will provide Skilled Labor necessary to complete the Remedy or pay shipping costs for Claims made within 10 years of the Manufacture Date (or for the coverage period noted if less than 10 years) if the structure is located within Milgard's Service Territory at the time of Product purchase. "Skilled Labor" is work that, in Milgard's sole judgment, requires special knowledge or skills not possessed by an Owner or the use of tools not available to an Owner. All other labor (e.g. replacing hardware) is not covered under this Warranty. An Owner within the Service Territory is responsible for the cost of all non-skilled labor, and for any inspection, labor, disposal/recycling and shipping costs for a Claim received more than 10 years after the Manufacture Date. An Owner outside the Service Territory is responsible for all inspection, labor, disposal/recycling and shipping costs at any time. Milgard's Service Territory can be viewed at www.milgard.com/serviceterritory.

Milgard has the sole discretion to decide whether an onsite inspection is needed to respond to a Claim. Milgard will not provide or pay for labor or materials to repair or restore any material or surfaces beyond the Product. Milgard will not provide or pay for any labor when a complete replacement unit is provided. Reasonable access to the interior and exterior of the Product must be provided at the Owner's own expense including, but not limited to, removing window décor and security alarms, moving furniture, and providing scaffolding or lift equipment necessary to reach Product not accessible with a 15' extension ladder. Where safe and practical access is not available, Milgard will provide only the Parts and not labor. If the Owner fails to appear for a scheduled appointment, Milgard may leave the Parts and/or charge a separate fee to return and complete the service. Any Remedy offered by Milgard does not extend, revive or otherwise modify the terms of this Warranty.

* The following Products have different warranties: (1) Products with a purchased warranty upgrade (must be reflected on sales order); (2) Moving wall systems; and (3) Products installed in new construction. Contact Milgard for the applicable warranty.

Replacement parts may not be an aesthetic match to the original. Milgard reserves the right to discontinue or modify its products. When that occurs, Milgard will substitute parts or products it deems to be of equal value or quality. If it is unable to provide a replacement product and repair is not commercially practicable or cannot be timely made, Milgard may elect to refund the purchase price of the affected Product in full satisfaction of its obligations.

What is Not Covered. A Remedy will not be provided for nonconformities, damage, or conditions caused in whole or part by:

- installation; an application or configuration exceeding the capacity of the Product design or in violation of applicable codes, plans, specifications, or good building practices; jobsite or trades; mishandling or storage of Product; failure to properly incorporate the Product into the building envelope; installation in inappropriate openings; building settlement or failure of walls or foundations; or off-site construction, lifting or transportation of preassembled walls or units; failure to notify Milgard of a condition that should have been reported after inspection upon initial delivery of the Product.
- normal wear and tear, aging, normal weathering, corrosion or otherwise abnormal environments (except as provided for stainless steel hardware); lack of product maintenance, misuse or abuse; lack of use of operable Product (panels should be opened and closed monthly); interior moisture or condensation; or insect intrusion around or through Product. "Normal weathering" includes the gradual fading, chalking, or darkening of any colored surface as well as tarnish, corrosion, oxidization or discoloration of hardware finishes or component parts.
- glass breakage (other than stress cracks occurring within 1 year); glass blemishes, scratches or other imperfections allowable for Quality 3 flat glass per ASTM C 1036, heat treated flat glass per ASTM C 1048, and laminated architectural flat glass per ASTM C 1172; reflection of heat (e.g. sunlight) off the Product; or minor curvature of a glass panel or insulated glass unit.
- alterations or modifications of the Product, including reinstallation or the application of tints, films, sealant, caulk or paint finishes; field assembly or fabrication of Product; installation of security systems or window coverings; environmental or applied elements that exceed the tolerances of the Product or its components' performance ratings; water intrusion caused by wind-driven rain due to high wind events; or aluminum components having direct contact with concrete, steel, or copper treated wood (e.g. Alkaline Copper Quaternary).
- any application of force or materials, including power washing or the use of harsh chemicals such as brick wash, acids, salts, abrasive cleaners, or solvents; acts of nature; vandalism, riot or civil disorder; or any other condition or cause beyond Milgard's control.

Caulking. Caulking or sealants between the Product and exterior cladding or trim is not part of the Product and is not covered by this Warranty. It is a maintenance item that is the responsibility of the Owner.

Certifications/Field Testing. Many Milgard products are tested in accordance with procedures established by NAFS and NFRC. These tests measure the performance of sample products in a laboratory setting. Milgard manufactures its products using the methods and materials used in fabrication of the tested product, however, products involve a range of tolerances that can cause unique variance with tested values. Installation and in-field evaluation of a product can affect test results as well. For these reasons, Milgard does not warrant its test results or certifications. Milgard's Field Testing Policy provides further details on its position regarding field testing. Milgard is not responsible for determining the suitability of its products for surrounding building components or wall design.

Thermal. The thermal performance of some product is enhanced by inserting gas into the inner space of the IGU. Given the nature of these gases and technology used to manage them, Milgard does not warrant specific gas retention or fill levels and performance variation may occur.

Window Safety. Screens on Milgard products are not intended to provide security or for the retention of persons or objects. Fall prevention devices are available from Milgard or others and can be installed on windows to help lessen the risk of accidental falls if used properly.

DISCLAIMERS & LIMITATION OF REMEDIES AND ACTIONS. This Warranty provides the sole and exclusive remedies for the Product and Owner waives any other claim regardless of legal theory. Milgard makes no warranty for the Product beyond this writing and disclaims any conduct or mockup apart from these terms. **ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ARE DISCLAIMED. MILGARD WILL NOT BE LIABLE FOR CONSEQUENTIAL, INCIDENTAL, INDIRECT, OR SPECIAL DAMAGES.** Milgard's liability will not exceed the price of the affected Product. Milgard makes no representation regarding the useful life of its Product. Some state and federal laws may not allow disclaimers on implied warranties or exclusions of incidental and consequential damages, so these limitations or exclusions may not apply to you. This Warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

MILGARD AND OWNER AGREE THAT EACH CLAIMED CONDITION FOR WHICH RELIEF MAY BE AVAILABLE UNDER THESE TERMS AND MILGARD'S RESPONSE OR REMEDY TO ANY CLAIM IS UNIQUE AND ISOLATED. ANY LEGAL ACTION ARISING IN CONNECTION WITH THIS WARRANTY SHALL ONLY BE ASSERTED BY A CURRENT OWNER ON AN INDIVIDUAL BASIS AND NOT THROUGH REPRESENTATIVE OR CLASS ACTION PROCEEDING. FURTHER, MILGARD AND OWNER WAIVE ANY RIGHT TO RECOVER ATTORNEY FEES RELATED TO ANY PROCEEDING INVOLVING A BREACH OF WARRANTY CLAIM.

This Warranty may only be modified by a writing signed by an authorized director of Milgard. Any act or omission of Milgard does not create a new warranty or extend the term of this Warranty. If any term of this Warranty is deemed invalid or unenforceable in a judicial proceeding that term shall be severed, while all other terms shall remain in full force and effect.

Owner's Name: McCleary City Hall DATE: 7/2/00
 Site Address: 100 S. 3rd St. City/Zip Code:
 Mailing Address (if different): McCleary, WA City/Zip Code:
 Home Phone: 360-470-9650 Work Phone:

Licensed/Bonded/Insured
Drew Vessey **vesseyasc@yahoo.co**
 P.O. Box 5 Oakville, WA, 98568 360-878-69

Item 4.

#	Window Size	Existing Type	Level	Square Feet	Proposed Improvement	Finish	U-Value	Frame Type	Safety Glass	Manufacturer	Bid Amount	Remarks
1	38 X 80	wood	1	21.11	Vinyl		.23	Pic	NO	Ply Gem	\$710.00	ea X 12 = \$8,520.00
2	38 X 80						.27	SH			\$790.00	ea X 7 = \$5,530.00
3	38 X 80						.23	Pic			\$910.00	ea X 4 = \$3,640.00
4	38 X 80						.27	SH			\$990.00	
5	37 X 34			8.74			.23	Pic			\$585.00	ea X 10 = \$5,850.00
6	52 X 32	↓	↓	11.56	↓		.23	Pic	↓	↓	\$560.00	
7												
8												
9												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20				716.93								
											\$ 25,090.00	Window Sub-Total

#	Entry Door Size	Existing Type	Proposed Improvement	Manufacturer	Bid Amount	Remarks
1						
2						
3						
4						
						Entry Door Sub-Total

The contractor hereby agrees to meet the minimum standards and installation requirements specified in the Efficiency Plus Manual and Bonneville Power Administration's Installer Specifications Guide dated October 1990. Each item is to be bid separately. Bid may be withdrawn if not accepted within 15 days.

Total \$ 25,090.00
 Tax 2,207.92
 Grand Total \$ 27,297.92

Contractor: Vessey & Sons Construction

Prepared by: Drew Vessey Phone: 360-878-6921 Customer Signature:

City of McCleary

STAFF REPORT

To:	Mayor Brycen Huff and City Councilmembers
From:	Darrin C. Raines, City Administrator
Date:	July 8, 2026
Department:	City Hall

Action Items

Item 1) 6-Year Transportation Improvement Plan: We will be holding our annual Public Hearing for the 2027-2032 Transportation Improvement Plan as is required by WSDOT to be eligible for grant funding. It is important to note that this is a planning document only and is not a guarantee of funding going forward. Because we no longer have the funding that was previously set aside for the 3rd Street Project as a result of the delays of this project not starting as was required in 2024, this project will go back into a future application.

We have one project on 6th Street for new sidewalks from West Simpson to Pine that has Washington State Transportation Improvement Board (TIB) funding. This project is listed in 2027, as it has secured funding status. The rest are listed in years 2029 and later because they are considered as planned only at this time. Any projects in planned status cannot be listed in the first two years of the TIP as required by WSDOT. It is also important to note that this plan can be modified by council anytime throughout the year if additional grant funding becomes available.

We will need Council Action on the TIP at this meeting.

Item 2) I&I Grant/Loan: We are finally ready to bring forward for consideration, the Washington State Department of Ecology Grant/Loan for approval. This is a 100% loan of which 50% is forgivable upon completion of the Inflow & Infiltration Study of the Sanitary Sewer System. The total amount of the grant/loan is \$130,000, with \$65,000 being a loan, and \$65,000 being a grant.

Julie has completed an impact calculation to our rate payers annually and monthly. The impact on each rate payer for the City's annual \$4,002.38 payment is as follows:

Annual Cost per Account \$4.70
Monthly Cost per Account \$0.39

We will need Council Action on the DOE Agreement No. WQC-2026-Mcclea-00248 at this meeting.

Item 3) Department of Commerce FY27 Permit Review Process Update Grant: The Washington State Department of Commerce has opened a new round of Permit Process Update Grants offering up to **\$75,000** to all Washington towns, cities, and counties. Awards are distributed on a first-come, first-served basis and application materials went live on June 24, 2026. The City of McCleary, through its Building Official, is well-positioned to qualify and should submit as soon as possible.

WHY McCLEARY QUALIFIES

This grant directly targets the type of work already underway or required of the city:

New state law compliance (2026): New legislation refines the Local Project Review Act (RCW 36.70B) and requires local governments to designate a single point of contact for residential permit applications. As Building Official, McCleary is positioned to fulfill this role immediately.

Permit timeline requirements: State law now sets default timelines of 65 days (no public notice), 100 days (public notice required), and 170 days (public notice and hearing required). Grant funds support cities in meeting these standards.

Small city, clear need: McCleary's scale means any investment in permit modernization has measurable community impact, which strengthens the application narrative.

Paper-to-digital opportunity: If the city still uses paper-based permit applications in any form, that transition is a primary eligible use of grant funds.

Currently we do not have a policy in place that requires staff to ask for permission to apply for any grant or low interest loan funding, however I feel it is necessary to do so for transparency as well as some grant agencies require council authorization to apply.

We will need Council Action to be able to apply for this grant.

For Information Only

Item 1) Utility Projects: Our Utility Manager Kevin Trewhella has been working on getting information and prices on several projects including exploring options for reducing odor problems near the Sewer Treatment Plant, water main replacements, hydrant replacements, water taste and odor improvements, and a water meter replacement program.

No action is needed currently; this is just for an update on what has been happening in the water and sewer utility departments. We expect to bring some of these projects to the August meeting for consideration.

Item 2) Community Development / Building: Both Dalyn and Bradley have been busy with planning, code reviews, and code enforcement needs. The primary focus has been on reviewing our needs for updating our municipal code for master planned developments, our periodic update to our comprehensive plan, and discussion concerning annexation.

Staff have also been working on an updated fee schedule to be proposed for building, planning, subdivisions, etc. A copy of this will be in your packet.

Item 3) Beerbower Park Renovation Update: The agreement with NW Heritage Consultants for the Cultural Resources Study was signed in May and is expected to be complete by mid-July. As soon as this is complete, we will begin park renovations.

Item 4) Bear Festival: The Public Works Crew has been working extremely hard on getting everything ready for Bear Festival. I want to thank all the staff for their efforts!

Respectfully,

Darrin C. Raines
City Administrator

City of McCleary

STAFF REPORT

To:	Mayor and Council
From:	Julie Pope, Clerk-Treasurer
Date:	7/6/2026
Department:	Finance

Mayor and Council,

It is hard to believe my first month is already in the books. It has been a fantastic experience, and I am really enjoying getting to know the City's incredible staff. I feel especially lucky to have Nakisha and Lori Ann on my team; they have both been amazing to work with.

Below are some of the things we have been working on:

Policy Updates

We are currently reviewing our Payroll, Cash Receipting, and Utility Billing policies. This review aligns our current practices with the State Auditor's best practices and internal control requirements to ensure operational checks and balances.

At the recent policy committee meeting, we discussed creating a new fund for the Community Center. All the rental monies received would go into this fund and would be used for maintenance and repairs.

Employee Benefits & Open Enrollment

We recently identified some employee benefits—such as AFLAC and the Nationwide 457 plan—that have not been consistently presented to new hires and may be underutilized by current staff. To address this, we are planning a benefits fair during this fall's open enrollment period. This event will feature a presentation detailing our current offerings and upcoming changes for the new plan year. We also intend to invite vendor representatives so employees can ask questions specific to them and their families.

DRS Audit

I would like to recognize and thank Deputy Clerk Nakisha Pryor for her hard work and dedication in completing the DRS Audit. The project is on track and is expected to be completed by the end of this month.

Excise Tax Amendments

We recently submitted amended Excise Tax Returns for 2022 and 2024 to the Department of Revenue. It was brought to our attention that credits had been reported incorrectly. Rather than reporting the actual monthly billing amounts, a consistent amount was entered each month. As a result of these corrections, we anticipate receiving approximately \$6,000 in tax credits.

Municode Software

Municode software is currently used to prepare and manage City Council meeting agendas. This software will reach its end-of-life on June 30, 2027. We have scheduled a meeting with CivicPlus on July 7 to discuss replacement agenda management software, as well as their public records management solution.

Comcast Internet and Equipment Review

I would like to recognize and thank Dalyn for meeting with Comcast to review the City's current internet services and equipment. Her efforts in evaluating our infrastructure and identifying opportunities to improve internet speeds have been invaluable and greatly appreciated.

Service Contracts Review

Staff are currently conducting a comprehensive review of all service contracts to determine which services are actively utilized and which may no longer be necessary. This review is intended to identify potential cost-saving opportunities for the City while ensuring essential services continue to be maintained.

Respectfully,

Julie Pope
Clerk-Treasurer



City of McCleary

STAFF REPORT

To:	Mayor Huff and Council
From:	Paul Nott
Date:	7/1/2026
Department:	Light and Power

Hello All,

This last month we had 2 outages, completed 6 maintenance work orders and other miscellaneous projects.

One outage was a tree down on Summit Rd and the other was the scheduled outage that transferred 130 of our customers from the 4KV sub to the 12KV sub. At this point we only have another 19 customers cutovers in the city limits and 51 customers that live in the Sand Creek Area. We are currently preparing the Sand Creek area for cutovers and hopefully have them on the 12KV sometime in August.

This week the crew will be assisting in preparations for Bear Festival.

Have a happy and safe 4th of July!!

If anyone has any questions or concerns, feel free to contact us...

Paul



City of McCleary

STAFF REPORT

To:	City Council
From:	Chief Ryan Miskell
Date:	July 2026
Department:	Police Department

Department Report:

- On duty vehicle collision:
One of our officers was involved in an on-duty vehicle collision. The incident is currently under investigation by the Washington State Patrol. We expect to receive the completed investigation report within the coming weeks.
- Firearms:
Most of our officers have transitioned to their new firearms. Once all previously issued firearms have been turned in, we will move forward with options to get rid of them.
- City Ordinances:
We have started contacting residences that have unlicensed vehicles parked in the city right of way. This is intended to assist code enforcement with addressing violations that are occurring on properties.
- E-Scooters and E-Bikes:
The city has experienced an influx of e-scooters and e-bikes. A recent update to state law was put into effect for these items. Officers have been contacting riders throughout the city to provide education on safe operation and applicable rules of the road. The development of a city ordinance should be considered to provide clearer local regulations, promote safe operation, and help reduce the risk of preventable injuries.

Bear Festival:

- We will have additional officers on duty during Bear Festival this year. The event went very smoothly from the police department's perspective last year, and we do not anticipate any different this year.
- TraCs:
Washington State has implemented the new TraCS program to replace the previous Sector system. This program will be used for infractions, citations, collisions, and related reporting. Most of our officers have completed the TraCs training, and we have begun installing the new program on department computers.

Respectfully,

Chief Ryan Miskell

07/01/26
12:09

McCleary Police Department
Law Total Incident Report, by Nature of Incident

1083
Page: 1

Nature of Incident	Total Incidents
911-Open Line	2
AGENCY ASSIST	6
NON-INJURY ACCIDENT BLOCKING	1
DETAILS UNKNOWN VEH ACC	2
ANIMAL PROBLEM	2
ASSAULT	7
CITIZEN ASSIST	7
Citizen Assist	1
CIVIL MATTER	2
CODE ENFORCEMENT VIOL	1
Community Oriented Policing	1
DISABLED VEHICLE	6
DISORDERLY CONDUCT	2
DOMESTIC VIOLENCE ACT IN PROGR	2
EXTRA PATROL REQUEST	2
FOLLOW UP DETAIL	6
FOUND PROPERTY	1
REPORT OF FRAUD/BLACKMAIL	2
FIRE OR AID RESPONDING TO INC	47
HARASSMENT REPORT	3
JUVENILE PROBLEM	2
MISSING PERSON	1
MOTORIST ASSIST	1
NOISE PROBLEM OR COMPLAINT	1
OPEN DOOR OR WINDOW	1
COURT ORDER VIOLATION	2
PARKING PROBLEM COMPLAINT	1
POLICE INFORMATION MESSAGE	7
RAPE REPORT	1
RECKLESS ACT OR DRIVING	7
SEX OFFENSE	2
SUBJECT PURSUIT	1
SUSPICIOUS CIRCUMSTANCES	6
SUSPICIOUS PERSON	2
SUSPICIOUS VEHICLE	3
TRAFFIC STOP	84
TRAFFIC HAZARD	2
THEFT REPORT	1
TRESPASS	3
UNKNOWN PROBLEM	2
VERBAL ARGUMENT	2
CHECK WELFARE	4

Total Incidents for This Report: 239

Report includes:

All dates between `00:00:01 06/01/26` and `23:59:59 06/30/26`
All agencies matching `MCPD`
All natures
All locations
All responsible officers
All dispositions
All clearance codes
All observed offenses
All reported offenses

07/01/26 McCleary Police Department 1083
12:09 Law Total Incident Report, by Nature of Incident Page: 2

All offense codes
All circumstance codes

*** End of Report /tmp/rptHgaiEP-rplwtir.r2_2 ***

City of McCleary

STAFF REPORT

To:	Mayor and Council
From:	Cory Marsh
Date:	7/5/2026
Department:	Public Works

Hello Everyone,

Bear fest is right around the corner! The Crew is working hard to get the city looking good for 4th of July and Bear fest.

In June the crew completed a water leak on summit rd. what was found was a 1” Steel line that we had no record on. With the help of City of Elma, they brought in their Vac Truck since we have a lot of utilities in that area to make the project go smoother. Once we located the line, we found that there were 2 leaks on that service line.

Once Bear fest is concluded, we will be starting a few storm projects on 2nd Street. These problems were sent to FEMA last winter; we have been in contact with FEMA and have a certain amount of time to get these projects completed. Please see attached picture.

If you have any questions, feel free to reach out to me

Thank You

Cory Marsh





City of McCleary

STAFF REPORT

To:	Mayor Huff and City Council
From:	Kevin Trehwella
Date:	July, 2026
Department:	Water and Wastewater

Water and Wastewater:

All operations are running well.

On June 18, 2026, Mayor Brycen Huff, Brent Schiller, Jacob Simmons, and Darrin Raines convened to review what I outlined as critical infrastructure priorities, including immediate launching of the funded Water Meter Replacement Program, initiating the Priority #3 trenchless water main installation, and painting the reservoirs. The plan emphasizes optimizing water distribution through looping 7th and 8th Streets and replacing the Cedar Heights Lift Station while proposing an immediate payoff of the Well Field Improvements loan to eliminate interest charges. At the direction of leadership, plant operations are currently securing vendor pricing for carbon filtration infrastructure to address aesthetic water quality and odor concerns. Concurrently, we are prioritizing the design and implementation of atmospheric odor mitigation controls within the biosolids trailer loading bay to neutralize primary hydrogen sulfide and ammonia emissions. Please advise on your availability so we can schedule a presentation with filtration experts to review system specifications and answer questions. In addition to the filtration system, we recommend evaluating the installation of a passive mixing system for the large reservoir. A mixer will optimize water age, stabilize disinfectant residuals, and prevent thermal stratification, ensuring consistent water quality throughout the Reservoir. This is an update for you on where we are on getting that Fire Hydrant on Maple replaced. This is the one that has been out of service for more than a year.

- Vendor Representative: Gary Woosley, House Brothers
- Date of Visit: Thursday, June 25, 2026
- Quoted Cost: \$3,750.00 (plus applicable taxes)

Scope of Work

- Removal: Extract the existing, damaged fire hydrant.
- Installation: Install the owner-provided replacement fire hydrant. Mueller replacement \$3,915 (plus applicable taxes)

- Additional Materials: Procurement of a required bolt kit and seal kit (noted by the vendor as necessary for installation)

Next Steps & Action Items

- Authorization: House Brothers requires verbal authorization to proceed.
- Formalization: Upon receiving verbal approval, the vendor will submit a formal, written proposal for final signature.

Kevin Trehwella

From: [Brycen Huff](#)
To: [Julie Pope](#); [Darrin Raines](#)
Subject: Fw: Planning Commission Application
Date: Wednesday, June 17, 2026 6:14:53 PM
Attachments: [Utesch Bio 2026.pages](#)
[RSNC Comm Dev Pln.pdf](#)

Hi Julie and Darrin,

Attached is the letter if interest from Peggy to be in the planning commission. I told her I would have this on the July agenda for appointment.

Thanks,

Brycen Huff
 Mayor
 City of McCleary
 McCleary National Night Out Chairman
 Cell: 360-470-0050

“Always stay humble and kind” - Tim McGraw

From: Peggy Utesch <peggy.utesch@yahoo.com>
Sent: Wednesday, June 10, 2026 2:34 PM
To: Brycen Huff <brycenh@cityofmccleary.com>; Mayor <Mayor@cityofmccleary.com>
Subject: Planning Commission Application

Dear Mr. Mayor:

Please accept this correspondence as my application to serve on the City of McCleary’s Planning Commission. Per the instructions on the City’s website, the following information is provided:

- I moved to McCleary in 2017 and reside in the Summit II subdivision at 1553 N 4th St.
- My email is peggy.utesch@yahoo.com.
- My mobile number is 970.985.9650.
- A brief bio is attached.

Before moving to Washington in 2017, I was a life-long resident of Western Colorado. During that time, I participated in two notable community development projects. In 2005, I helped negotiate a ground breaking development plan that included the rural residents of an area called Silt Mesa, the three municipalities that surrounded that area, and Antero Resources, a natural gas development company that planned to drill natural gas well on private, rural agricultural land. I was also the author of the final negotiated plan which is attached here for your reference.

In 2007, I moved to Fruit, Colorado, a small town not unlike McCleary. It had once been a thriving fruit growing community, but with earlier and earlier hard freezes, fruit growing was no longer viable, and the town had fallen on hard times. The city government undertook initiatives to reinvent itself, and ten years later when I left Colorado, Fruita had become a vibrant tourist destination that rivaled Moab Utah for its outdoor recreation opportunities and

festivals. I participated in many of the community meetings that moved that project forward.

My interest in serving on the Planning Commission is to lend my skills the City of McCleary as it works to reinvent itself and again become a thriving community.

Thank you for your consideration of my application.

Cordially,

Peggy Utesch

WATER QUALITY COMBINED
FINANCIAL ASSISTANCE
Funding Distribution Summary

Item 6.

McCleary city of

WQC-2026-Mcclea-00248

By Task Funding Distribution

Task Title	SRF Loan (State)	SRF Forgivable Principal	Total
Grant and Loan Administration	\$1,250.00	\$1,250.00	\$2,500.00
Planning	\$63,750.00	\$63,750.00	\$127,500.00
Total	\$65,000.00	\$65,000.00	\$130,000.00

Recipient/Ecology Share

Funding Distribution	Recipient Match %	Recipient Share	Ecology Share	Total
SRF Loan (State)	0.00%	\$0.00	\$65,000.00	\$65,000.00
SRF Forgivable Principal	0.00%	\$0.00	\$65,000.00	\$65,000.00
Total		\$0.00	\$130,000.00	\$130,000.00

Total Eligible Costs	Ecology Share	Recipient Share
\$130,000.00	\$130,000.00	\$0.00

Estimated loan repayment schedule

Loan number:	EL260503	Loan amount:	\$65,000.00
Agreement #:	WQC-2026-Mcclea-00248	Term of loan:	20 Years
Recipient name:	McCleary city of	Effective interest rate:	2.000%
Amortization method:	Compound-365 D/Y	Interest compounded:	Monthly
Project Completion:	6/30/2027	Loan date:	6/30/2028
Schedule number:	AS-000001191	Schedule creation date:	2/12/2026

Payment number	Due date	Payment amount	Principal amount	Interest amount	Admin amount	Balance amount
1	6/30/2028	2,001.19	685.58	986.71	328.90	64,314.42
Subtotal	FY 2028	2,001.19	685.58	986.71	328.90	64,314.42
2	12/30/2028	2,001.19	1,355.36	484.37	161.46	62,959.06
3	6/30/2029	2,001.19	1,368.97	474.16	158.06	61,590.09
Subtotal	FY 2029	4,002.38	2,724.33	958.53	319.52	61,590.09
4	12/30/2029	2,001.19	1,382.72	463.85	154.62	60,207.37
5	6/30/2030	2,001.19	1,396.60	453.44	151.15	58,810.77
Subtotal	FY 2030	4,002.38	2,779.32	917.29	305.77	58,810.77
6	12/30/2030	2,001.19	1,410.63	442.92	147.64	57,400.14
7	6/30/2031	2,001.19	1,424.79	432.30	144.10	55,975.35
Subtotal	FY 2031	4,002.38	2,835.42	875.22	291.74	55,975.35
8	12/30/2031	2,001.19	1,439.10	421.57	140.52	54,536.25
9	6/30/2032	2,001.19	1,453.55	410.73	136.91	53,082.70
Subtotal	FY 2032	4,002.38	2,892.65	832.30	277.43	53,082.70
10	12/30/2032	2,001.19	1,468.15	399.78	133.26	51,614.55
11	6/30/2033	2,001.19	1,482.89	388.72	129.58	50,131.66
Subtotal	FY 2033	4,002.38	2,951.04	788.50	262.84	50,131.66
12	12/30/2033	2,001.19	1,497.78	377.56	125.85	48,633.88
13	6/30/2034	2,001.19	1,512.82	366.28	122.09	47,121.06
Subtotal	FY 2034	4,002.38	3,010.60	743.84	247.94	47,121.06
14	12/30/2034	2,001.19	1,528.01	354.88	118.30	45,593.05
15	6/30/2035	2,001.19	1,543.36	343.37	114.46	44,049.69
Subtotal	FY 2035	4,002.38	3,071.37	698.25	232.76	44,049.69
16	12/30/2035	2,001.19	1,558.85	331.75	110.59	42,490.84
17	6/30/2036	2,001.19	1,574.51	320.01	106.67	40,916.33
Subtotal	FY 2036	4,002.38	3,133.36	651.76	217.26	40,916.33
18	12/30/2036	2,001.19	1,590.32	308.15	102.72	39,326.01

Payment number	Due date	Payment amount	Principal amount	Interest amount	Admin amount	Balance	Item 6.
19	6/30/2037	2,001.19	1,606.29	296.17	98.73	37,719.72	
Subtotal	FY 2037	4,002.38	3,196.61	604.32	201.45	37,719.72	
20	12/30/2037	2,001.19	1,622.42	284.08	94.69	36,097.30	
21	6/30/2038	2,001.19	1,638.71	271.86	90.62	34,458.59	
Subtotal	FY 2038	4,002.38	3,261.13	555.94	185.31	34,458.59	
22	12/30/2038	2,001.19	1,655.17	259.51	86.51	32,803.42	
23	6/30/2039	2,001.19	1,671.79	247.05	82.35	31,131.63	
Subtotal	FY 2039	4,002.38	3,326.96	506.56	168.86	31,131.63	
24	12/30/2039	2,001.19	1,688.57	234.46	78.16	29,443.06	
25	6/30/2040	2,001.19	1,705.53	221.74	73.92	27,737.53	
Subtotal	FY 2040	4,002.38	3,394.10	456.20	152.08	27,737.53	
26	12/30/2040	2,001.19	1,722.66	208.90	69.63	26,014.87	
27	6/30/2041	2,001.19	1,739.95	195.93	65.31	24,274.92	
Subtotal	FY 2041	4,002.38	3,462.61	404.83	134.94	24,274.92	
28	12/30/2041	2,001.19	1,757.43	182.82	60.94	22,517.49	
29	6/30/2042	2,001.19	1,775.07	169.59	56.53	20,742.42	
Subtotal	FY 2042	4,002.38	3,532.50	352.41	117.47	20,742.42	
30	12/30/2042	2,001.19	1,792.90	156.22	52.07	18,949.52	
31	6/30/2043	2,001.19	1,810.90	142.72	47.57	17,138.62	
Subtotal	FY 2043	4,002.38	3,603.80	298.94	99.64	17,138.62	
32	12/30/2043	2,001.19	1,829.09	129.07	43.03	15,309.53	
33	6/30/2044	2,001.19	1,847.46	115.30	38.43	13,462.07	
Subtotal	FY 2044	4,002.38	3,676.55	244.37	81.46	13,462.07	
34	12/30/2044	2,001.19	1,866.01	101.38	33.80	11,596.06	
35	6/30/2045	2,001.19	1,884.75	87.33	29.11	9,711.31	
Subtotal	FY 2045	4,002.38	3,750.76	188.71	62.91	9,711.31	
36	12/30/2045	2,001.19	1,903.67	73.14	24.38	7,807.64	
37	6/30/2046	2,001.19	1,922.79	58.80	19.60	5,884.85	
Subtotal	FY 2046	4,002.38	3,826.46	131.94	43.98	5,884.85	
38	12/30/2046	2,001.19	1,942.10	44.32	14.77	3,942.75	
39	6/30/2047	2,001.19	1,961.60	29.69	9.90	1,981.15	
Subtotal	FY 2047	4,002.38	3,903.70	74.01	24.67	1,981.15	
40	12/30/2047	2,001.04	1,981.15	14.92	4.97	0.00	
Subtotal	FY 2048	2,001.04	1,981.15	14.92	4.97	0.00	
Grand total		80,047.45	65,000.00	11,285.55	3,761.90	0.00	

Agreement No. WQC-2026-Mcclea-00248**WATER QUALITY COMBINED FINANCIAL ASSISTANCE AGREEMENT****BETWEEN****THE STATE OF WASHINGTON DEPARTMENT OF ECOLOGY****AND****CITY OF MCCLEARY**

This is a binding Agreement entered into by and between the state of Washington, Department of Ecology, hereinafter referred to as “ECOLOGY,” and City of McCleary, hereinafter referred to as the “RECIPIENT,” to carry out with the provided funds activities described herein.

GENERAL INFORMATION

Project Title:	McCleary Wastewater Collection System Improvements – I&I Reduction
Total Cost:	\$130,000.00
Total Eligible Cost:	\$130,000.00
Ecology Share:	\$130,000.00
Recipient Share:	\$0.00
The Effective Date of this Agreement is:	10/01/2025
The Expiration Date of this Agreement is no later than:	06/30/2027
Project Type:	Wastewater Facility

Project Short Description:

This project aims to improve water quality in the East Fork of Wildcat Creek by planning upgrades to the wastewater collection system in the City of McCleary. It will evaluate improvements to a collection system that currently experiences excessive Infiltration and Inflow (I&I).

Project Long Description:

This project aims to improve water quality in the East Fork of Wildcat Creek by planning upgrades to the wastewater collection system in the City of McCleary. It will evaluate improvements to a collection system that currently experiences excessive Infiltration and Inflow (I&I).

The project will develop a systematic plan to review the City’s ten delineated sewer basins and identify locations where extraneous I&I enters the system during periods of heavy precipitation and high groundwater levels. Phase one will include investigative work to supplement the 2022 General Sewer Plan (GSP) through targeted data evaluation, strategic flow monitoring, CCTV inspection, and smoke testing.

Information from these investigations will be used to determine the most cost-effective repairs or replacements needed to achieve long-term I&I reduction. The evaluation will identify the nature and extent of system defects

and estimate the amount of I&I that can be permanently removed. Cost-effectiveness will be assessed on a peak-flow (gpd) basis and compared to the cost of maintaining a higher-capacity conveyance and treatment system if no action is taken.

Based on these findings, design criteria will be established to guide appropriate spot repairs or full system replacements as the City moves into design and construction.

Overall Goal:

Goals for this project include:

1. Prevent raw sewage overflows into the East Fork of Wildcat Creek by reducing excessive Inflow and Infiltration (I&I) in the City's wastewater collection system.
2. Reduce public health risks from exposure to pathogens associated with sanitary sewer overflows.
3. Limit future capital and O&M costs by reducing I&I and avoiding unnecessary capacity increases in the collection, transmission, and treatment systems.
4. Extend the life of WWTP equipment and conveyance infrastructure by lowering flows and reducing operational stress caused by I&I.
5. Identify and implement the most cost-effective, sustainable I&I reduction strategies, considering useful life, installation needs, site stability, climate impacts, resiliency, and environmental justice, and develop long-term programs for continued I&I reduction.

RECIPIENT INFORMATION

Organization Name: City of McCleary

Federal Tax ID: 91-6001456

Mailing Address: 100 S 3rd Street
McCleary, WA 98557

Physical Address: 100 S. 3rd Street

Organization Email: darrin.raines@cityofmccleary.com

Organization Fax: (360) 495-3097

Contacts

Project Manager	Darrin Raines City Administrator 100 S. 3rd Street McCleary, Washington 98557 Email: darrin.raines@cityofmccleary.com Phone: (360) 495-3667
Billing Contact	Julie Pope Clerk Treasurer 100 S. 3rd Street McCleary, Washington 98557 Email: juliep@cityofmccleary.com Phone: (360) 495-3667
Authorized Signatory	Darrin Raines City Administrator 100 S. 3rd Street McCleary, Washington 98557 Email: darrin.raines@cityofmccleary.com Phone: (360) 495-3667

ECOLOGY INFORMATION

Mailing Address: Department of Ecology
Water Quality
PO BOX 47600
Olympia, WA 98504-7600

Physical Address: Water Quality
300 Desmond Drive SE
Lacey, WA 98503

Contacts

Project Manager	Carey Cholski PO Box 47775 Olympia, Washington 98504-7775 Email: cgru461@ecy.wa.gov Phone: (564) 669-3113
Financial Manager	Kari Sample WQ FM PO Box 47600 Olympia, Washington 98504-7600 Email: KASA461@ecy.wa.gov Phone: (000) 000-0000
Technical Advisor	Carlin Wong PO Box 47775 Olympia, Washington 98504-7775 Email: CWON461@ecy.wa.gov Phone: (564) 250-7136

SCOPE OF WORK

Task Number: 1 **Task Cost: \$2,500.00**

Task Title: Grant and Loan Administration

Task Description:

A. The RECIPIENT shall carry out all work necessary to meet ECOLOGY grant or loan administration requirements. Responsibilities include but are not limited to: Maintenance of project records; submittal of requests for reimbursement and corresponding backup documentation; progress reports; and the EAGL (Ecology Administration of Grants and Loans) recipient closeout report (including photos, if applicable). If the RECIPIENT elects to use a contractor to complete project elements, the RECIPIENT shall retain responsibility for the oversight and management of this funding agreement.

B. The RECIPIENT shall keep documentation that demonstrates the project is in compliance with applicable procurement, contracting, and interlocal agreement requirements; permitting requirements, including application for, receipt of, and compliance with all required permits, licenses, easements, or property rights necessary for the project; and submittal of required performance items. This documentation shall be available upon request.

C. The RECIPIENT shall maintain effective communication with ECOLOGY and maintain up-to-date staff contact information in the EAGL system. The RECIPIENT shall carry out this project in accordance with any completion dates outlined in this agreement.

Task Goal Statement:

Properly managed and fully documented project that meets ECOLOGY's grant or loan administrative requirements.

Task Expected Outcome:

- * Timely and complete submittal of requests for reimbursement, quarterly progress reports, and Recipient Closeout Report.
- * Properly maintained project documentation.

Recipient Task Coordinator: Jenna Amsbury

Grant and Loan Administration

Deliverables

Number	Description	Due Date
1.1	Progress Reports that include descriptions of work accomplished, project challenges or changes in the project schedule. Submitted at least quarterly.	06/30/2027
1.2	Recipient Closeout Report (EAGL Form)	06/30/2027

SCOPE OF WORK

Task Number: 2 **Task Cost:** \$127,500.00

Task Title: Planning

Task Description:

- A. The RECIPIENT will procure professional services in accordance with state law. The RECIPIENT will include ECOLOGY's State Revolving Fund Engineering Services Insert in the contract documents between the RECIPIENT and the professional services team. The RECIPIENT must submit all professional services contracts before ECOLOGY will provide reimbursement for work performed under this task.
- B. The RECIPIENT will prepare and submit a planning level document in accordance with the requirements of WAC 173-240 for approval by Ecology. The Engineering Report will fully evaluate the alternatives for determining solutions to eliminate I&I to significantly reduce inflow to the Wastewater Treatment Plant (WWTP). The planning document will identify the cost-effective alternative as the preferred alternative.
- C. The RECIPIENT will prepare a Cost-Effectiveness Analysis for the project alternatives and will integrate the analysis into the planning document in accordance with WAC 173-98.
- D. The RECIPIENT will provide a State Environmental Review Process (SERP) Environmental Information Document (EID) to ECOLOGY as a deliverable to assist with ECOLOGY's environmental review process.

Task Goal Statement:

See overall goal.

Task Expected Outcome:

See overall goal.

Planning

Deliverables

Number	Description	Due Date
2.1	Documentation of the RECIPIENT's Process for Procuring Professional Services	
2.2	Executed Contracts for Professional Services	
2.3	Copies of the Final Approved Planning Document	
2.4	Submit SERP EID	

BUDGET

Funding Distribution EF260504

NOTE: The above funding distribution number is used to identify this specific agreement and budget on payment remittances and may be referenced on other communications from ECOLOGY. Your agreement may have multiple funding distribution numbers to identify each budget.

Funding Title: SRF Forgivable Principal

Funding Type: Forgivable Loan

Funding Effective Date: 10/01/2025

Funding Expiration Date: 06/30/2027

Funding Source:

Title: CWSRF - SFY26 (state)

Fund: FD0727

Type: State

Funding Source %: 100%

Description: The Clean Water Act (CWA) (33 U.S.C 1251-1387) established the State Revolving Fund (SRF) low interest loans program (40. C.F.R. Part 31, 35 Sub Part K). Washington State administers the program under Chapter 173-98 WAC. The portion of this project funded with this funding distribution comes from non-federal source and are not subject to Federal Funding Accountability and Transparency Act (FFATA) and Single Audit Act (SAA). However, this project is subject to the federal requirements outlined in Section 4 and 5 of agreement terms and conditions.

Approved Indirect Costs Rate: Approved State Indirect Rate: 30%

Recipient Match %: 0%

InKind Interlocal Allowed: No

InKind Other Allowed: No

Is this Funding Distribution used to match a federal grant? No

SRF Forgivable Principal	Task Total
Grant and Loan Administration	\$ 1,250.00
Planning	\$ 63,750.00

Total: \$ 65,000.00

BUDGET

Funding Distribution EL260503

NOTE: The above funding distribution number is used to identify this specific agreement and budget on payment remittances and may be referenced on other communications from ECOLOGY. Your agreement may have multiple funding distribution numbers to identify each budget.

Funding Title: SRF Loan (State)
Funding Type: Loan
Funding Effective Date: 10/01/2025 Funding Expiration Date: 06/30/2027
Funding Source:

Title: CWSRF - SFY26 (state)

Fund: FD0727

Type: State

Funding Source %: 100%

Description: The Clean Water Act (CWA) (33 U.S.C 1251-1387) established the State Revolving Fund (SRF) low interest loans program (40. C.F.R. Part 31, 35 Sub Part K). Washington State administers the program under Chapter 173-98 WAC. The portion of this project funded with this funding distribution comes from non-federal source and are not subject to Federal Funding Accountability and Transparency Act (FFATA) and Single Audit Act (SAA). However, this project is subject to the federal requirements outlined in Section 4 and 5 of agreement terms and conditions.

Approved Indirect Costs Rate: Approved State Indirect Rate: 30%

Recipient Match %: 0%

InKind Interlocal Allowed: No

InKind Other Allowed: No

Is this Funding Distribution used to match a federal grant? No

Effective Interest Rate: 2% Interest Rate: 1.5% Admin Charge: 0.5%

Terms: 20 years

Project Start Date: 10/01/2025 Project Completion Date: 06/30/2027

Estimated Initiation of Operation date:

Loan Security: Revenue Secure Lien Obligation of the Recipient

Final Accrued Interest: \$

Final Loan Amount: \$

Repayment Schedule Number: 1191

SRF Loan (State)	Task Total
Grant and Loan Administration	\$ 1,250.00
Planning	\$ 63,750.00

Total: \$ 65,000.00

Funding Distribution Summary

Recipient / Ecology Share

Funding Distribution Name	Recipient Match %	Recipient Share	Ecology Share	Total
SRF Loan (State)	0.00 %	\$ 0.00	\$ 65,000.00	\$ 65,000.00
SRF Forgivable Principal	0.00 %	\$ 0.00	\$ 65,000.00	\$ 65,000.00
Total		\$ 0.00	\$ 130,000.00	\$ 130,000.00

AGREEMENT SPECIFIC TERMS AND CONDITIONS

N/A

SPECIAL TERMS AND CONDITIONS

WQC-2024—Water Quality Program Special Terms and Conditions (Update June 2023)

SECTION 1: DEFINITIONS

Unless otherwise provided, the following terms will have the respective meanings for all purposes of this agreement:

“Administration Charge” means a charge established in accordance with Chapter 90.50A RCW and Chapter 173-98 WAC, to be used to pay Ecology’s cost to administer the State Revolving Fund by placing a percentage of the interest earned in an Administrative Charge Account.

“Administrative Requirements” means the effective edition of ECOLOGY's Administrative Requirements for Recipients of Ecology Grants and Loans at the signing of this agreement.

“Annual Debt Service” for any calendar year means for any applicable bonds or loans including the loan, all interest plus all principal due on such bonds or loans in such year.

“Average Annual Debt Service” means, at the time of calculation, the sum of the Annual Debt Service for the remaining years of the loan to the last scheduled maturity of the loan divided by the number of those years.

“Accrued Interest” means the interest incurred as loan funds are disbursed.

“Acquisition” means the purchase or receipt of a donation of fee or less than fee interests in real property. These interests include, but are not limited to, conservation easements, access/trail easements, covenants, water rights, leases, and mineral rights.

“Build American Buy American (BABA)” means a portion of the Infrastructure Investment and Jobs Act and establishes a domestic content procurement preference for all Federal financial assistance obligated for infrastructure projects after May 14, 2022.

“Bipartisan Infrastructure Law (BIL)” means funding to improve drinking water, wastewater and stormwater infrastructure.

“Centennial Clean Water Program” means the state program funded from various state sources.

“Contract Documents” means the contract between the RECIPIENT and the construction contractor for construction of the project.

“Construction Materials” means an article, material, or supply (other than an item of primarily iron or steel; a manufactured product; cement and cementitious materials; aggregates such as stone, sand, or gravel; aggregate binding agents or additives; or non-permanent products) that is or consists primarily of, non-ferrous metals, plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber

optic cables), (including optic glass), lumber, and drywall.

“Cost Effective Analysis” means a comparison of the relative cost-efficiencies of two or more potential ways of solving a water quality problem as described in Chapter 173-98-730 WAC.

“Davis Bacon Prevailing Wage Act” means the federal law mandating on-site workers on public works projects be paid certain wages, benefits, and overtime (also known as “prevailing wage” on all government-funded construction, alteration, and repair projects.

“Defease” or “Defeasance” means the setting aside in escrow or other special fund or account of sufficient investments and money dedicated to pay all principal of and interest on all or a portion of an obligation as it comes due.

“Effective Date” means the earliest date on which eligible costs may be incurred.

“Effective Interest Rate” means the total interest rate established by Ecology that includes the Administrative Charge.

“Estimated Loan Amount” means the initial amount of funds loaned to the RECIPIENT.

“Estimated Loan Repayment Schedule” means the schedule of loan repayments over the term of the loan based on the Estimated Loan Amount and the estimated schedule for completion of the project.

“Equivalency” means the amount of State Revolving Fund (SRF) funding each funding cycle equivalent to the EPA grant to Ecology.

“Equivalency Project” means State Revolving Fund (SRF) funded project(s) designated by ECOLOGY to receive federal funding and meet additional federal requirements.

“Expiration Date” means the latest date on which eligible costs may be incurred.

“Final Accrued Interest” means the interest accrued beginning with the first disbursement of funds to the RECIPIENT through such time as the loan is officially closed out and a final loan repayment schedule is issued.

“Final Loan Amount” means all principal of and accrued interest on the loan from the Project Start Date through the Project Completion Date.

“Final Loan Repayment Schedule” means the schedule of loan repayments over the term of the loan based on the Final Loan Amount and the initiation of operation or completion date, whichever comes first.

“Forgivable Principal” means the portion of a loan that is not required to be paid back by the borrower.

“General Obligation Debt” means an obligation of the RECIPIENT secured by annual ad valorem taxes levied by the RECIPIENT and by the full faith, credit, and resources of the RECIPIENT.

“General Obligation Payable from Special Assessments Debt” means an obligation of the RECIPIENT secured by a valid general obligation of the Recipient payable from special assessments to be imposed within the constitutional and statutory tax limitations provided by law without a vote of the electors of the RECIPIENT on all the taxable property within the boundaries of the RECIPIENT.

“Gross Revenue” means all of the earnings and revenues received by the RECIPIENT from the maintenance and operation of the Utility and all earnings from the investment of money on deposit in the Loan Fund, except (i) Utility Local Improvement Districts (ULID) Assessments, (ii) government grants, (iii) RECIPIENT taxes, (iv) principal proceeds of bonds and other obligations, or (v) earnings or proceeds (A) from any investments in a trust, Defeasance, or escrow fund created to Defease or refund Utility obligations or (B) in an obligation redemption fund or account other than the Loan Fund until commingled with other earnings and revenues of the Utility or (C) held in a special account for the purpose of paying a rebate to the United States Government under the Internal Revenue Code.

“Guidelines” means the ECOLOGY’s Funding Guidelines that that correlate to the State Fiscal Year in which the project is funded.

“Initiation of Operation Date” means the actual date the facility financed with proceeds of the loan begins to operate for its intended purpose. (For loans only)

“Iron and Steel Products” means products made primarily of iron or steel including but may not be limited to: lined or unlined pipes and fittings, manhole covers and other municipal castings, hydrants, tanks, flanges, pipe clamps and restraints, valves, structural steel, reinforced precast concrete, and construction materials.

“Loan” means the Washington State Water Pollution Control Revolving Fund Loan or Centennial Clean Water Fund (Centennial) Loan made pursuant to this loan agreement.

“Loan Amount” means either an Estimated Loan Amount or a Final Loan Amount, as applicable.

“Loan Fund” means the special fund created by the RECIPIENT for the repayment of the principal of and interest on the loan.

“Loan Security” means the mechanism by which the RECIPIENT pledges to repay the loan.

“Loan Term” means the repayment period of the loan.

“Maintenance and Operation Expense” means all reasonable expenses incurred by the RECIPIENT in causing the Utility to be operated and maintained in good repair, working order, and condition including payments to other parties, but will not include any depreciation or RECIPIENT levied taxes or payments to the RECIPIENT in lieu of taxes.

“Manufactured Products” means, items and construction materials composed in whole or in part of non-ferrous metals such as aluminum plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

“Produced in the United States” means for iron and steel products, that all manufacturing processes, from the initial melting state through the application of coatings, occurred in the United States.

“Net Revenue” means the Gross Revenue less the Maintenance and Operation Expense.

“Original Engineer’s Estimate” means the engineer’s estimate of construction costs included with bid documents.

“Prevailing Wage” means hourly wage, usual benefits, and overtime paid in the largest city in each county, to the majority of workers, laborers, and mechanics performing the same work. The rate is established separately for each county.

“Principal and Interest Account” means, for a loan that constitutes Revenue-Secured Debt, the account created in the loan fund to be first used to repay the principal of and interest on the loan.

“Project” means the project described in this agreement.

“Project Completion Date” means the date specified in the agreement on which the Scope of Work will be fully completed and is the last day eligible costs can be incurred. This term is only used in loan agreements.

“Project Schedule” means that schedule for the project specified in the agreement.

“Revenue-Secured Debt” means an obligation of the RECIPIENT secured by a pledge of the revenue of a utility and one not a general obligation of the RECIPIENT.

“Reserve Account” means, for a loan that constitutes a Revenue Secured Debt and if specifically identified as a term and condition of the funding agreement, the account of that name created in the loan fund to secure the payment of the principal of and interest on the loan.

“Risk-Based Determination” means an approach to sub-recipient monitoring and oversight based on risk factors associated to a RECIPIENT or project.

“Scope of Work” means the tasks and activities constituting the project.

“Section 319” means the section of the Clean Water Act that provides funding to address nonpoint sources of water pollution.

“Senior Lien Obligations” means all revenue bonds and other obligations of the RECIPIENT outstanding on the date of execution of this loan agreement (or subsequently issued on a parity therewith, including refunding obligations) or issued after the date of execution of this loan agreement having a claim or lien on the Gross Revenue of the Utility prior and superior to the claim or lien of the loan, subject only to Maintenance and Operation Expense.

“State Water Pollution Control Revolving Fund (Revolving Fund)” means the water pollution control revolving fund established by Chapter 90.50A.020 RCW.

“Termination Date” means the effective date of ECOLOGY’s termination of the agreement.

“Termination Payment Date” means the date on which the RECIPIENT is required to repay to ECOLOGY any outstanding balance of the loan and all accrued interest.

“Total Eligible Project Cost” means the sum of all costs associated with a water quality project that have been determined to be eligible for ECOLOGY grant or loan funding, including any required recipient match.

“Total Project Cost” means the sum of all costs associated with a water quality project, including costs that are not eligible for ECOLOGY grant or loan funding.

“Unique Entity Identity Identifier (UEI)” means a 12-character alphanumeric ID assigned by SAM.gov. to an entity doing business with or receiving funds from the federal government. This number replaces the DUNS number.

“ULID” means any utility local improvement district of the RECIPIENT created for the acquisition or construction of additions to and extensions and betterments of the Utility.

“ULID Assessments” means all assessments levied and collected in any ULID. Such assessments are pledged to be paid into the Loan Fund (less any prepaid assessments permitted by law to be paid into a construction fund or account). ULID Assessments will include principal installments and any interest or penalties which may be due.

“Utility” means the sewer system, stormwater system, or the combined water and sewer system of the RECIPIENT, the Net Revenue of which is pledged to pay and secure the loan.

SECTION 2: CONDITIONS APPLY TO ALL RECIPIENTS OF WATER QUALITY COMBINED FINANCIAL ASSISTANCE FUNDING.

The Water Quality Financial Assistance Funding Guidelines are included in this agreement by reference and are available on ECOLOGY’s Water Quality Program website.

A. Accounting Standards: The RECIPIENT shall maintain accurate records and accounts for the project (PROJECT Records) in accordance with Generally Accepted Accounting Principles (GAAP) as issued by the Governmental Accounting Standards Board (GASB), including standards related to the reporting of infrastructure assets or in accordance with the standards in Chapter 43.09.200 RCW “Local Government Accounting – Uniform System of Accounting.”

B. Architectural and Engineering Services: The RECIPIENT certifies by signing this agreement that the requirements of Chapter 39.80 RCW, “Contracts for Architectural and Engineering Services,” have been, or shall be, met in procuring qualified architectural/engineering services. The RECIPIENT shall identify and separate eligible and ineligible costs in the final architectural/engineering services contract and submit a copy of the contract to ECOLOGY.

C. Acquisition: The following provisions shall be in force only if the project described in this agreement is an acquisition project:

- a. Evidence of Land Value and Title. The RECIPIENT shall submit documentation of the cost of the property rights and the type of ownership interest that has been acquired.
- b. Legal Description of Real Property Rights Acquired. The legal description of the real property rights purchased with funding assistance provided through this agreement (and protected by a recorded conveyance of rights to the State of Washington) shall be incorporated into the agreement before final payment.
- c. Conveyance of Rights to the State of Washington. Upon purchase of real property rights (both fee simple and lesser interests), the RECIPIENT shall execute the document necessary to convey certain rights and responsibilities to ECOLOGY, on behalf of the State of Washington. The documents required will depend on the project type, the real property rights being acquired, and whether or not those rights are being acquired in perpetuity (see options below). The RECIPIENT shall use language provided by ECOLOGY, to record the executed document in the County where the real property lies, and to provide a copy of the recorded document to ECOLOGY.

Documentation Options:

1. Deed of Right. The Deed of Right conveys to the people of the state of Washington the right to preserve, protect, and/or use the property for public purposes consistent with the fund source. RECIPIENTS shall use this document when acquiring real property rights that include the underlying land. This document may also be applicable for those easements where the RECIPIENT has acquired a perpetual easement for public purposes. The RECIPIENT must obtain ECOLOGY approval on the draft language prior to executing the deed of right.
2. Assignment of Rights. The Assignment of Rights document transfers certain rights such as access and enforcement

to ECOLOGY. The RECIPIENT shall use this document when an easement or lease is being acquired for water quality and habitat conservation. The Assignment of Rights requires the signature of the underlying landowner and must be incorporated by reference in the easement document.

3. Easements and Leases. The RECIPIENT may incorporate required language from the Deed of Right or Assignment of Rights directly into the easement or lease document, thereby eliminating the requirement for a separate document. Language will depend on the situation; therefore, the RECIPIENT must obtain ECOLOGY approval on the draft language prior to executing the easement or lease.

d. Real Property Acquisition and Relocation Assistance.

1. Federal Acquisition Policies. See Section 4 of this agreement for requirements specific to Section 319 and SRF funded projects.

2. State Acquisition Policies. When state funds are part of this agreement, the RECIPIENT agrees to comply with the terms and conditions of the Uniform Relocation Assistance and Real Property Acquisition Policy of the State of Washington, Chapter 8.26 RCW, and Chapter 468-100 WAC.

3. Housing and Relocation. In the event that housing and relocation costs, as required by federal law set out in subsection (1) above and/or state law set out in subsection (2) above, are involved in the execution of this project, the RECIPIENT agrees to provide any housing and relocation assistance required.

e. Hazardous Substances.

1. Certification. The RECIPIENT shall inspect, investigate, and conduct an environmental audit of the proposed acquisition site for the presence of hazardous substances, as defined in RCW 70.105D.020(10), and certify:

- i. No hazardous substances were found on the site, or
- ii. Any hazardous substances found have been treated and/or disposed of in compliance with applicable state and federal laws, and the site is deemed “clean.”

2. Responsibility. Nothing in this provision alters the RECIPIENT's duties and liabilities regarding hazardous substances as set forth in RCW 70.105D.

3. Hold Harmless. The RECIPIENT will defend, protect and hold harmless ECOLOGY and any and all of its employees and/or agents, from and against any and all liability, cost (including but not limited to all costs of defense and attorneys' fees) and any and all loss of any nature from any and all claims or suits resulting from the presence of, or the release or threatened release of, hazardous substances on the property the RECIPIENT is acquiring.

f. Restriction On Conversion Of Real Property And/Or Facilities To Other Uses

The RECIPIENT shall not at any time convert any real property (including any interest therein) or facility acquired, developed, maintained, renovated, and/or restored pursuant to this agreement to uses other than those purposes for which funds were approved without prior approval of ECOLOGY. For acquisition projects that are term limited, such as one involving a lease or a term-limited restoration, renovation or development project or easement, this restriction on conversion shall apply only for the length of the term, unless otherwise provided in written documents or required by applicable state or federal law. In such case, the restriction applies to such projects for the length of the term specified by the lease, easement, deed, or landowner agreement.

D. Best Management Practices (BMP) Implementation: If the RECIPIENT installs BMPs that are not approved by ECOLOGY prior to installation, the RECIPIENT assumes the risk that part or all of the reimbursement for that activity may be delayed or ineligible. For more details regarding BMP Implementation, please reference the Water Quality Financial Assistance Funding Guidelines available on ECOLOGY's Water Quality Program funding website.

E. Electronic Fund Transfers: Payment will be issued through Washington State's Office of Financial Management's Statewide Payee Desk. To receive payment you must register as a statewide vendor by submitting a statewide vendor registration form and an IRS W-9 form at website, <https://ofm.wa.gov/it-systems/statewide-vendorpayee-services>. If you have questions about the vendor registration process or electronic fund transfers, you can contact Statewide Payee Help Desk at (360) 407-8180 or email PayeeRegistration@ofm.wa.gov.

F. Equipment Purchase: Equipment purchases over \$5,000 and not included in the scope of work or the Ecology approved construction plans and specifications, must be pre-approved by ECOLOGY's project manager before

purchase. All equipment purchases over \$5,000 and not included in a contract for work being completed on the funded project, must also be reported on the Equipment Purchase Report in EAGL.

G. Funding Recognition: The RECIPIENT must inform the public about any ECOLOGY or EPA funding participation in this project through the use of project signs, acknowledgement in published materials, reports, the news media, websites, or other public announcements. Projects addressing site-specific locations must utilize appropriately sized and weather-resistant signs. Contact your Ecology Project Team to determine the appropriate recognition for your project.

H. Growth Management Planning: The RECIPIENT certifies by signing this agreement that it is in compliance with the requirements of Chapter 36.70A RCW, “Growth Management Planning by Selected Counties and Cities.” If the status of compliance changes, either through RECIPIENT or legislative action, the RECIPIENT shall notify ECOLOGY in writing of this change within 30 days.

I. Interlocal: The RECIPIENT certifies by signing this agreement that all negotiated interlocal agreements necessary for the project are, or shall be, consistent with the terms of this agreement and Chapter 39.34 RCW, “Interlocal Cooperation Act.” The RECIPIENT shall submit a copy of each interlocal agreement necessary for the project to ECOLOGY upon request.

J. Lobbying and Litigation: Costs incurred for the purposes of lobbying or litigation are not eligible for funding under this agreement.

K. Post Project Assessment Survey: The RECIPIENT agrees to participate in a brief survey regarding the key project results or water quality project outcomes and the status of long-term environmental results or goals from the project approximately three years after project completion. A representative from ECOLOGY’s Water Quality Program may contact the RECIPIENT to request this data. ECOLOGY may also conduct site interviews and inspections, and may otherwise evaluate the project, as part of this assessment.

L. Project Status Evaluation: ECOLOGY may evaluate the status at any time. ECOLOGY’s Project Manager and Financial Manager will meet with the RECIPIENT to review spending trends, completion of outcome measures, and overall project administration and performance. If the RECIPIENT fails to make satisfactory progress toward achieving project outcomes, ECOLOGY may change the scope of work, reduce grant funds, or increase oversight measures.

M. Technical Assistance: Technical assistance for agriculture activities provided under the terms of this agreement shall be consistent with the current U.S. Natural Resource Conservation Service (“NRCS”) Field Office Technical Guide for Washington State and specific requirements outlined in the Water Quality Funding Guidelines. Technical assistance, proposed practices, or project designs that do not meet these standards may be eligible if approved in writing by ECOLOGY.

SECTION 3: CONDITIONS APPLY TO SECTION 319 AND CENTENNIAL CLEAN WATER FUNDED PROJECTS BEING USED TO MATCH SECTION 319 FUNDS.

The RECIPIENT must submit the following documents to ECOLOGY before this agreement is signed by ECOLOGY:

1. Federal Funding Accountability and Transparency Act (FFATA) Form is available on the Water Quality Program website and must be completed and submitted to Ecology. (This form is used for Section 319 (federal) funds only)
2. “Section 319 Initial Data Reporting” form must be completed in EAGL.

A. Data Reporting: The RECIPIENT must complete the “Section 319 Initial Data Reporting” form in EAGL before this agreement can be signed by Ecology. This form is used to gather general information about the project for EPA.

B. Funding Recognition and Outreach: In addition to Section 2.F. of these Special Terms and Conditions, the RECIPIENT shall provide signage that informs the public that the project is funded by EPA. The signage shall contain the EPA logo and follow usage requirements available at

<http://www2.epa.gov/stylebook/using-epa-seal-and-logo>. To obtain the appropriate EPA logo or seal graphic file, the RECIPIENT may send a request to their Ecology Financial Manager.

To increase public awareness of projects serving communities where English is not the predominant language,

RECIPIENTS are encouraged to provide their outreach strategies communication in non-English languages. Translation costs for this purpose are allowable, provided the costs are reasonable. (Applies to both the Section 319 funded projects and the Centennial match projects)

The RECIPIENT shall use the following paragraph in all reports, documents, and signage developed under this agreement: (Applies to Section 319 funded projects only)

“This project has been funded wholly or in part by the United States Environmental Protection Agency under an assistance agreement to the Washington State Department of Ecology. The contents of this document do not necessarily reflect the views and policies of the Environmental Protection Agency, nor does the mention of trade names or commercial products constitute endorsement or recommendation for use.”

C. Load Reduction Reporting: The RECIPIENT shall complete the “Section 319 Annual Load Reduction Reporting” form in EAGL by January 15 of each year and at project close-out. ECOLOGY may hold reimbursements until the RECIPIENT has completed the form. This form is used to gather information on best management practices (BMPs) installed and associated pollutant load reductions that were funded as a part of this project.

D. Time Extension: The RECIPIENT may request a one-time extension for up to 12 months. However, the time extension cannot exceed the time limitation established in EPA’s assistance agreement. In the event a time extension is requested and approved by ECOLOGY, the RECIPIENT must complete all eligible work performed under this agreement by the expiration date. (For Section 319 funded projects only)

SECTION 4: CONDITIONS APPLY TO ALL FEDERAL FUNDING AGREEMENTS, INCLUDING SECTION 319, State Revolving Fund (SRF) Equivalency Projects, and SEWER OVERFLOW AND STORMWATER REUSE MUNICIPAL GRANT (OSG)

A. Acquisitions: RECIPIENTS shall comply with the terms and conditions of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 84 Stat. 1894 (1970)--Public Law 91-646, as amended by the Surface Transportation and Uniform Relocation Assistance Act, PL 100-17-1987, and applicable regulations and procedures of the federal agency implementing that Act.

B. Audit Requirements: In accordance with 2 CFR 200.501(a), the RECIPIENT agrees to obtain a single audit from an independent auditor, if their organization expends \$750,000 or more in total Federal funds in their fiscal year. The RECIPIENT must submit the form SF-SAC and a Single Audit Report Package within 9 months of the end of the fiscal year or 30 days after receiving the report from an independent auditor. The SF-SAC and a Single Audit Report Package MUST be submitted using the Federal Audit Clearinghouse’s Internet Data Entry System available at: <https://facweb.census.gov/>.

C. Archaeological Resources and Historic Properties (Section 106): This requires completion of the Ecology Cultural Resources Review Form, coordination with Ecology Cultural Resources staff, and receipt of the Ecology Final Determination prior to any property acquisition and above and below ground disturbing activities.

D. Architectural and Engineering Services Procurement: The RECIPIENT must procure architectural and engineering services in accordance with the federal requirements in Chapter 11 of Title 40, U.S.C. (see <https://uscode.house.gov/view.xhtml?path=/prelim@title40/subtitle1/chapter11&edition=prelim>).

E Build America, Buy America (BABA – Pub. L. No. 117-58, 70901-52) (Federally funded SRF Equivalency projects only): The RECIPIENT identified by ECOLOGY as receiving federal equivalency funding agrees to comply with all federal requirements applicable to the assistance received (including those imposed by the Infrastructure Investment and Jobs Act (“IIJA”/BIL), Public Law No. 117-58) which the RECIPIENT understands includes, but is not limited to, the following requirements: that all the iron and steel, manufactured products, and construction materials used in the Project are to be produced in the United States (“Build America, Buy America Requirements”) unless (i) the RECIPIENT has requested and obtained a waiver from the cognizant Agency pertaining to the Project or the Project is otherwise covered by a general applicability waiver; or (ii) all of the contributing Agencies have otherwise advised the RECIPIENT in writing that the Build America, Buy America Requirements are not applicable to the project.

RECIPIENT shall comply with all record keeping and reporting requirements under all applicable legal authorities, including any reports required by the funding authority (such as EPA and/or a state), such as performance indicators of program deliverables, information on costs and project progress. The RECIPIENT identified by ECOLOGY as receiving federal equivalency funding, understands that (i) each contract and subcontract related to the project is subject to audit by appropriate federal and state entities and (ii) failure to comply with the applicable legal requirements and this Agreement may result in a default hereunder that results in a repayment of the assistance agreement in advance of termination and/or repayment of assistance, and/or other remedial actions.

EPA has granted an adjustment period waiver of the requirements of Section 70914(a) of the BIL, pursuant to Section 70914(b)(1) (public interest waiver), for eligible projects financed by SRF projects that have initiated project design planning prior to May 14, 2022, the statutory effective date of the BABA requirements. This action permits the use of non-domestic manufactured products and construction materials in such projects funded by a Clean Water or Drinking Water SRF that may otherwise be prohibited under the BABA requirements of Section 70914. This action permits the use of non-domestic manufactured products and construction materials in such projects funded by a Clean Water or Drinking Water SRF that may otherwise be prohibited under the BABA requirements of Section 70914. Sections 70917(a) and (b) of BIL provide a savings provision for existing statutory requirements that meet or exceed BABA requirements. The statutory American Iron and Steel (AIS) requirements of Clean Water Act (CWA) Section 608 and Safe Drinking Water Act (SDWA) Section 1452(a)(4) has previously applied to SRF projects and will continue to do so as part of BABA requirements.

Where manufactured products used in the project are required to be produced in the United States, manufactured product shall mean manufactured in the United States, and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation. The manufactured products included cover the majority of potential water infrastructure products, including complex products made up of a variety of material types and components. For water infrastructure projects, commonly manufactured products would include, but not be limited to, pumps, motors, blowers, aerators, generators, instrumentation and control systems, gauges, meters, measurement equipment, treatment equipment, dewatering equipment, actuators, and many other mechanical and electrical items.

F. Disadvantaged Business Enterprise (DBE): General Compliance, 40 CFR, Part 33. The RECIPIENT agrees to comply with the requirements of the Environmental Protection Agency's Program for Utilization of Small, Minority, and Women's Business Enterprises (MBE/WBE) 40CFR, Part 33 in procurement under this agreement.

Six Good Faith Efforts, 40 CFR, Part 33, Subpart C. The RECIPIENT agrees to make the following good faith efforts whenever procuring construction, equipment, services, and supplies under this agreement. Records documenting compliance with the following six good faith efforts shall be retained:

- 1) Ensure Disadvantaged Business Enterprises are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities. For Indian Tribal, State and Local and Government RECIPIENTS, this shall include placing Disadvantaged Business Enterprises on solicitation lists and soliciting them whenever they are potential sources.
- 2) Make information on forthcoming opportunities available to Disadvantaged Business Enterprises and arrange time frames for contracts and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by Disadvantaged Business Enterprises in the competitive process. This includes, whenever possible, posting solicitations for bids or proposals for a minimum of thirty (30) calendar days before the bid or proposal closing date.
- 3) Consider, in the contracting process, whether firms competing for large contracts could subcontract with Disadvantaged Business Enterprises. For Indian Tribal, State, and Local Government RECIPIENTS, this shall include dividing total requirements when economically feasible into smaller tasks or quantities to permit maximum participation by Disadvantaged Business Enterprises in the competitive process.

4) Encourage contracting with a consortium of Disadvantaged Business Enterprises when a contract is too large for one of these firms to handle individually.

5) Use services and assistance of the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

6) If the prime contractor awards subcontracts, require the prime contractor to take the five good faith efforts steps in paragraphs 1 through 5 above.

The RECIPIENT agrees to submit ECOLOGY's Contractor Participation Report Form D with each payment request. Contract Administration Provisions, 40 CFR, Section 33.302. The RECIPIENT agrees to comply with the contract administration provisions of 40 CFR, Section 33.302.

Non-discrimination Provision. The RECIPIENT shall not discriminate on the basis of race, color, national origin, or sex in the performance of this agreement. The RECIPIENT shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the RECIPIENT to carry out these requirements is a material breach of this agreement which may result in the termination of this contract or other legally available remedies.

This does not preclude the RECIPIENT from enacting broader nondiscrimination protections.

The RECIPIENT shall comply with all federal and state nondiscrimination laws, including but not limited to, Title VI and VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and Chapter 49.60 RCW, Washington's Law Against Discrimination, and 42 U.S.C. 12101 et seq, the Americans with Disabilities Act (ADA).

In the event of the RECIPIENT's noncompliance or refusal to comply with any applicable nondiscrimination law, regulation, or policy, this agreement may be rescinded, canceled, or terminated in whole or in part and the RECIPIENT may be declared ineligible for further funding from ECOLOGY. The RECIPIENT shall, however, be given a reasonable time in which to cure this noncompliance.

The RECIPIENT shall include the following terms and conditions in contracts with all contractors, subcontractors, engineers, vendors, and any other entity for work or services pertaining to this agreement.

"The Contractor will not discriminate on the basis of race, color, national origin, or sex in the performance of this Contract. The Contractor will carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under Environmental Protection Agency financial agreements. Failure by the Contractor to carry out these requirements is a material breach of this Contract which may result in termination of this Contract or other legally available remedies."

Bidder List, 40 CFR, Section 33.501(b) and (c). The RECIPIENT agrees to create and maintain a bidders list. The bidders list shall include the following information for all firms that bid or quote on prime contracts, or bid or quote subcontracts, including both MBE/WBEs and non-MBE/WBEs.

1. Entity's name with point of contact
2. Entity's mailing address, telephone number, and e-mail address
3. The procurement on which the entity bid or quoted, and when
4. Entity's status as an MBE/WBE or non-MBE/WBE

G. Electronic and information Technology (EIT) Accessibility: RECIPIENTS shall ensure that loan funds provided under this agreement for costs in the development or purchase of EIT systems or products provide individuals with disabilities reasonable accommodations and an equal and effective opportunity to benefit from or participate in a program, including those offered through electronic and information technology as per Section 504 of the Rehabilitation Act, codified in 40 CFR Part 7. Systems or products funded under this agreement must be designed to meet the diverse needs of users without barriers or diminished function or quality. Systems shall include usability features or functions that accommodate the needs of persons with disabilities, including those who use assistive technology.

H. Federal Funding Accountability and Transparency Act (FFATA) Form, available on the Water Quality Program website.

I. Hotel-Motel Fire Safety Act: The RECIPIENT shall ensure that all space for conferences, meetings, conventions, or training seminars funded in whole or in part with federal funds complies with the protection and control guidelines of the Hotel and Motel Fire Safety Act (15 USC 2225a, PL 101-391, as amended). Recipients may search the Hotel-Motel National Master List at <http://www.usfa.dhs.gov/applications/hotel/> to see if a property is in compliance, or to find other information about the Act. Pursuant to 15 USC 2225a.

J. Prevailing Wage (Davis-Bacon Act): The RECIPIENT agrees, by signing this agreement, to comply with the Davis-Bacon Act prevailing wage requirements. This applies to the construction, alteration, and repair of treatment works carried out, in whole or in part, with assistance made available by the State Revolving Fund as authorized by Section 513, title VI of the Federal Water Pollution Control Act (33 U.S.C. 1372). Laborers and mechanics employed by contractors and subcontractors shall be paid wages not less often than once a week and at rates not less than those prevailing on projects of a character similar in the locality as determined by the Secretary of Labor.

The RECIPIENT shall obtain the wage determination for the area in which the project is located prior to issuing requests for bids, proposals, quotes, or other methods for soliciting contracts (solicitation). These wage determinations shall be incorporated into solicitations and any subsequent contracts. The RECIPIENT shall ensure that the required EPA contract language regarding Davis-Bacon Wages is in all contracts and subcontracts more than \$2,000. The RECIPIENT shall maintain records sufficient to document compliance with the Davis-Bacon Act and make such records available for review upon request. Wage determinations and instructions for their use can be found at <https://sam.gov/>.

The RECIPIENT also agrees, by signing this agreement, to comply with State Prevailing Wages on Public Works, Chapter 39.12 RCW, as applicable. Compliance may include the determination whether the project involves “public work” and inclusion of the applicable prevailing wage rates in the bid specifications and contracts. The RECIPIENT agrees to maintain records sufficient to evidence compliance with Chapter 39.12 RCW and make such records available for review upon request. Where conflicts arise between the State prevailing wage rates and Davis-Bacon Act prevailing wage requirements the more stringent requirement shall govern. Washington State prevailing wage rates can be found at <https://www.lni.wa.gov/licensing-permits/public-works-projects/prevailing-wage-rates/>

K. Trafficking in Persons: The RECIPIENT and RECIPIENT employees that are private entities shall not engage in forms of trafficking in persons. This includes, but is not limited to, the procurement of a commercial sex act or forced labor. The RECIPIENT shall notify ECOLOGY immediately of any information received from any source alleging a violation under this provision.

L. Unique Entity Identity Identifier (UEI): The RECIPIENT agrees to register with and make their registration public in the System for Award Management (SAM.gov). The RECIPIENT will be assigned a UEI and agree to include their UEI Number under their organization’s information in EAGL. The UEI number must be entered into EAGL before a funding agreement is signed.

SECTION 5: CONDITIONS APPLY TO STATE REVOLVING FUND (SRF) LOAN FUNDED PROJECTS ONLY. The RECIPIENT must submit the following documents/forms to ECOLOGY before this agreement is signed by ECOLOGY:

1. Financial Capability Assessment Documentation (upon request)
2. Opinion of RECIPIENT’s Legal Council – Form available on the Ecology website must be completed and uploaded to the General Uploads form in EAGL.
3. Authorizing Ordinance or Resolution – Must be uploaded to the General Uploads form in EAGL.
4. Federal Funding Accountability and Transparency Act (FFATA) Form (Required for all federally funded SRF Equivalency projects – Form available on the Ecology website must be completed and uploaded to the General Uploads form in EAGL.
5. CWSRF Federal Reporting Information form – Must be completed in EAGL.
6. Fiscal Sustainability Plan (Asset Management) Certification Form (Only required if the project includes construction of a wastewater or stormwater facility construction) – Must be completed in EAGL.

7. Cost and Effectiveness Analysis Certification Form (Required for all projects receiving SRF Loan funding) – Must be completed in EAGL.

8. State Environmental Review Process (SERP) Documentation (Required for treatment works projects only) – Must be uploaded to the Environmental and Cultural Review form in EAGL.

A. Alteration and Eligibility of Project: During the term of this agreement, the RECIPIENT (1) shall not materially alter the design or structural character of the project without the prior written approval of ECOLOGY and (2) shall take no action which would adversely affect the eligibility of the project as defined by applicable funding program rules and state statutes, or which would cause a violation of any covenant, condition, or provision herein.

B. American Iron and Steel (Buy American – P.L 113-76, Consolidated Appropriations Act 2014, Section 436): This loan provision applies to projects for the construction, alteration, maintenance, or repair of a “treatment works” as defined in the Federal Water Pollution Control Act (33 USC 1381 et seq.) The RECIPIENT shall ensure that all iron and steel products used in the project are produced in the United States. Iron and Steel products means the following products made primarily of iron or steel: lined or unlined pipes and fittings, manhole covers and other municipal castings, hydrants, tanks, flanges, pipe clamps and restraints, valves, structural steel, reinforced precast concrete, and construction materials. The RECIPIENT may request waiver from this requirement from the Administrator of the Environmental Protection Agency. The RECIPIENT must coordinate all waiver requests through ECOLOGY. This provision does not apply if the engineering plans and specifications for the project were approved by ECOLOGY prior to January 17, 2014. ECOLOGY reserves the right to request documentation of RECIPIENT’S compliance with this provision.

C. Authority of RECIPIENT: This agreement is authorized by the Constitution and laws of the state of Washington, including the RECIPIENT’S authority, and by the RECIPIENT pursuant to the authorizing ordinance or resolution. The RECIPIENT shall submit a copy of the authorizing ordinance or resolution to the ECOLOGY Financial Manager before this agreement shall be signed by ECOLOGY.

D. Equivalency Projects: ECOLOGY designated equivalency project and alternative designated equivalency project RECIPIENTs agree to accept federal funds and the federal requirements that accompany the funds. This includes all the requirements in Section 4 and this Section.

E. Fiscal Sustainability Plan Certification: The RECIPIENT shall submit a completed Fiscal Sustainability Plan Certification before this agreement is signed by ECOLOGY. The Fiscal Sustainability Plan Certification is available from the ECOLOGY Financial Manager or on the Water Quality Program website.

F. Funding Recognition and Outreach: The RECIPIENT agrees to comply with the EPA SRF Signage Guidance to enhance public awareness of EPA assistance agreements nationwide. Signage guidance can be found at: <https://ecology.wa.gov/About-us/How-we-operate/Grants-loans/Find-a-grant-or-loan/Water-Quality-grants-and-loans/Facility-project-resources>.

G. Insurance: The RECIPIENT shall at all times carry fire and extended insurance coverage, public liability, and property damage, and such other forms of insurance with responsible insurers and policies payable to the RECIPIENT on such of the buildings, equipment, works, plants, facilities, and properties of the Utility as are ordinarily carried by municipal or privately-owned utilities engaged in the operation of like systems, and against such claims for damages as are ordinarily carried by municipal or privately-owned utilities engaged in the operation of like systems, or it shall self-insure or participate in an insurance pool or pools with reserves adequate, in the reasonable judgment of the RECIPIENT, to protect it against loss.

H. Litigation Authority: No litigation is now pending, or to the RECIPIENT’S knowledge, threatened, seeking to restrain, or enjoin:

- (i) the execution of this agreement; or
- (ii) the fixing or collection of the revenues, rates, and charges or the formation of the ULID and the levy and collection of ULID Assessments therein pledged to pay the principal of and interest on the loan (for revenue secured lien obligations); or
- (iii) the levy and collection of the taxes pledged to pay the principal of and interest on the loan (for general

obligation-secured loans and general obligation payable from special-assessment-secured loans); or

(iv) in any manner questioning the proceedings and authority under which the agreement, the loan, or the project are authorized. Neither the corporate existence, or boundaries of the RECIPIENT nor the title of its present officers to their respective offices is being contested. No authority or proceeding for the execution of this agreement has been repealed, revoked, or rescinded.

I. Loan Interest Rate and Terms: This loan agreement shall remain in effect until the date of final repayment of the loan, unless terminated earlier according to the provisions herein.

When the Project Completion Date has occurred, ECOLOGY and the RECIPIENT shall execute an amendment to this loan agreement which details the final loan amount (Final Loan Amount), and ECOLOGY shall prepare a final loan repayment schedule. The Final Loan Amount shall be the combined total of actual disbursements made on the loan and all accrued interest to the computation date.

The Estimated Loan Amount and the Final Loan Amount (in either case, as applicable, a “Loan Amount”) shall bear interest based on the interest rate identified in this agreement as the “Effective Interest Rate,” per annum, calculated on the basis of a 365-day year. Interest on the Estimated Loan Amount shall accrue from and be compounded monthly based on the date that each payment is mailed to the RECIPIENT. The Final Loan Amount shall be repaid in equal installments, semiannually, over the term of this loan “Loan Term” as outlined in this agreement.

J. Loan Repayment:

Sources of Loan Repayment

1. Nature of RECIPIENT's Obligation. The obligation of the RECIPIENT to repay the loan from the sources identified below and to perform and observe all other agreements and obligations on its part, contained herein, shall be absolute and unconditional, and shall not be subject to diminution by setoff, counterclaim, or abatement of any kind. To secure the repayment of the loan from ECOLOGY, the RECIPIENT agrees to comply with all the covenants, agreements, and attachments contained herein.

2. For General Obligation. This loan is a General Obligation Debt of the RECIPIENT.

3. For General Obligation Payable from Special Assessments. This loan is a General Obligation Debt of the RECIPIENT payable from special assessments to be imposed within the constitutional and statutory tax limitations provided by law without a vote of the electors of the RECIPIENT on all the taxable property within the boundaries of the RECIPIENT.

4. For Revenue-Secured: Lien Position. This loan is a Revenue-Secured Debt of the RECIPIENT's Utility. This loan shall constitute a lien and charge upon the Net Revenue junior and subordinate to the lien and charge upon such Net Revenue of any Senior Lien Obligations.

In addition, if this loan is also secured by Utility Local Improvement Districts (ULID) Assessments, this loan shall constitute a lien upon ULID Assessments in the ULID prior and superior to any other charges whatsoever.

5. Other Sources of Repayment. The RECIPIENT may repay any portion of the loan from any funds legally available to it.

6. Defeasance of the Loan. So long as ECOLOGY shall hold this loan, the RECIPIENT shall not be entitled to, and shall not affect, an economic Defeasance of the loan. The RECIPIENT shall not advance refund the loan.

If the RECIPIENT defeases or advance refunds the loan, it shall be required to use the proceeds thereof immediately upon their receipt, together with other available RECIPIENT funds, to repay both of the following:

(i) The Loan Amount with interest

(ii) Any other obligations of the RECIPIENT to ECOLOGY under this agreement, unless in its sole discretion ECOLOGY finds that repayment from those additional sources would not be in the public interest.

Failure to repay the Loan Amount plus interest within the time specified in ECOLOGY's notice to make such repayment shall incur Late Charges and shall be treated as a Loan Default.

7. Refinancing or Early Repayment of the Project. So long as ECOLOGY shall hold this loan, the RECIPIENT shall give ECOLOGY thirty days written notice if the RECIPIENT intends to refinance or make early repayment of the loan.

Method and Conditions on Repayments

1. **Semiannual Payments.** Notwithstanding any other provision of this agreement, the first semiannual payment of principal and interest on this loan shall be due and payable no later than one year after the project completion date or initiation of operation date, whichever comes first.

Thereafter, equal payments shall be due every six months.

If the due date for any semiannual payment falls on a Saturday, Sunday, or designated holiday for Washington State agencies, the payment shall be due on the next business day for Washington State agencies.

Payments shall be mailed to:

Department of Ecology

Cashiering Unit

P.O. Box 47611

Olympia WA 98504-7611

In lieu of mailing payments, electronic fund transfers can be arranged by working with ECOLOGY's Financial Manager.

No change to the amount of the semiannual principal and interest payments shall be made without a mutually signed amendment to this agreement. The RECIPIENT shall continue to make semiannual payments based on this agreement until the amendment is effective, at which time the RECIPIENT's payments shall be made pursuant to the amended agreement.

2. **Late Charges.** If any amount of the Final Loan Amount or any other amount owed to ECOLOGY pursuant to this agreement remains unpaid after it becomes due and payable, ECOLOGY may assess a late charge. The late charge shall be one percent per month on the past due amount starting on the date the debt becomes past due and until it is paid in full.

3. **Repayment Limitations.** Repayment of the loan is subject to the following additional limitations, among others: those on defeasance, refinancing and advance refunding, termination, and default and recovery of payments.

4. **Prepayment of Loan.** So long as ECOLOGY shall hold this loan, the RECIPIENT may prepay the entire unpaid principal balance of and accrued interest on the loan or any portion of the remaining unpaid principal balance of the Loan Amount. Any prepayments on the loan shall be applied first to any accrued interest due and then to the outstanding principal balance of the Loan Amount. If the RECIPIENT elects to prepay the entire remaining unpaid balance and accrued interest, the RECIPIENT shall first contact ECOLOGY's Revenue/Receivable Manager of the Fiscal Office.

K. Loan Security

Due Regard: For loans secured with a Revenue Obligation: The RECIPIENT shall exercise due regard for Maintenance and Operation Expense and the debt service requirements of the Senior Lien Obligations and any other outstanding obligations pledging the Gross Revenue of the Utility, and it has not obligated itself to set aside and pay into the loan Fund a greater amount of the Gross Revenue of the Utility than, in its judgment, shall be available over and above such Maintenance and Operation Expense and those debt service requirements.

Where collecting adequate gross utility revenue requires connecting additional users, the RECIPIENT shall require the sewer system connections necessary to meet debt obligations and expected operation and maintenance expenses.

Levy and Collection of Taxes (if used to secure the repayment of the loan): For so long as the loan is outstanding, the RECIPIENT irrevocably pledges to include in its budget and levy taxes annually within the constitutional and statutory tax limitations provided by law without a vote of its electors on all of the taxable property within the boundaries of the RECIPIENT in an amount sufficient, together with other money legally available and to be used therefore, to pay when due the principal of and interest on the loan, and the full faith, credit and resources of the RECIPIENT are pledged irrevocably for the annual levy and collection of those taxes and the prompt payment of that principal and interest.

Not an Excess Indebtedness: For loans secured with a general obligation pledge or a general obligation pledge on special assessments: The RECIPIENT agrees that this agreement and the loan to be made do not create an

indebtedness of the RECIPIENT in excess of any constitutional or statutory limitations.

Pledge of Net Revenue and ULID Assessments in the ULID (if used to secure the repayment of this loan): For so long as the loan is outstanding, the RECIPIENT irrevocably pledges the Net Revenue of the Utility, including applicable ULID Assessments in the ULID, to pay when due the principal of and interest on the loan.

Utility Local Improvement District (ULID) Assessment Collection (if used to secure the repayment of the loan): All ULID Assessments in the ULID shall be paid into the Loan Fund and used to pay the principal of and interest on the loan.

L. Maintenance and Operation of a Funded Utility: The RECIPIENT shall, at all times, maintain and keep the funded Utility in good repair, working order, and condition.

M. Opinion of RECIPIENT's Legal Counsel: The RECIPIENT must submit an "Opinion of Legal Counsel to the RECIPIENT" to ECOLOGY before this agreement will be signed. ECOLOGY will provide the form.

N. Prevailing Wage (Davis-Bacon Act): The RECIPIENT agrees, by signing this agreement, to comply with the Davis-Bacon Act prevailing wage requirements. This applies to the construction, alteration, and repair of treatment works carried out, in whole or in part, with assistance made available by the State Revolving Fund as authorized by Section 513, title VI of the Federal Water Pollution Control Act (33 U.S.C. 1372). Laborers and mechanics employed by contractors and subcontractors shall be paid wages not less often than once a week and at rates not less than those prevailing on projects of a character similar in the locality as determined by the Secretary of Labor.

The RECIPIENT shall obtain the wage determination for the area in which the project is located prior to issuing requests for bids, proposals, quotes, or other methods for soliciting contracts (solicitation). These wage determinations shall be incorporated into solicitations and any subsequent contracts. The RECIPIENT shall ensure that the required EPA contract language regarding Davis-Bacon Wages is in all contracts and subcontracts more than \$2,000. The RECIPIENT shall maintain records sufficient to document compliance with the Davis-Bacon Act and make such records available for review upon request.

The RECIPIENT also agrees, by signing this agreement, to comply with State Prevailing Wages on Public Works, Chapter 39.12 RCW, as applicable. Compliance may include the determination whether the project involves "public work" and inclusion of the applicable prevailing wage rates in the bid specifications and contracts. The RECIPIENT agrees to maintain records sufficient to evidence compliance with Chapter 39.12 RCW and make such records available for review upon request.

O. Progress Reports: RECIPIENTS funded with State Revolving Fund Loan or Forgivable Principal shall include the following verification statement in the "General Comments" text box of each progress report.

"We verified that we are in compliance with all the requirements as outlined in our funding agreement(s) with the Department of Ecology. This includes but is not limited to:

- The Davis-Bacon Act, 29 CFR, prevailing wage requirements, certified weekly payroll, etc.
- The Disadvantaged Business Enterprise (DBE), 40 CFR, Part 33
- The American Iron and Steel Act (Buy American)
- The Build America Buy America Act (BABA) (equivalency projects only)"

P. Representations and Warranties: The RECIPIENT represents and warrants to ECOLOGY as follows:

Application: Material Information. All information and materials submitted by the RECIPIENT to ECOLOGY in connection with its loan application were, when made, and are, as of the date the RECIPIENT signs this agreement, true and correct. There is no material adverse information relating to the RECIPIENT, the project, the loan, or this agreement known to the RECIPIENT, which has not been disclosed in writing to ECOLOGY.

Existence; Authority. It is a duly formed and legally existing municipal corporation or political subdivision of the state of Washington or a federally recognized Indian Tribe. It has full corporate power and authority to execute, deliver, and perform all of its obligations under this agreement and to undertake the project identified herein.

Certification. Each payment request shall constitute a certification by the RECIPIENT to the effect that all representations and warranties made in this loan agreement remain true as of the date of the request and that no adverse developments, affecting the financial condition of the RECIPIENT or its ability to complete the project or to

repay the principal of or interest on the loan, have occurred since the date of this loan agreement. Any changes in the RECIPIENT's financial condition shall be disclosed in writing to ECOLOGY by the RECIPIENT in its request for payment.

Q. Sale or Disposition of Funded Utility: The RECIPIENT shall not sell, transfer, or otherwise dispose of any of the works, plant, properties, facilities, or other part of the funded Utility or any real or personal property comprising a part of the funded Utility unless:

1. The facilities or property transferred are not material to the operation of the funded Utility, or have become unserviceable, inadequate, obsolete, or unfit to be used in the operation of the funded Utility or are no longer necessary, material, or useful to the operation of the funded Utility; or
2. The aggregate depreciated cost value of the facilities or property being transferred in any fiscal year comprises no more than three percent of the total assets of the funded Utility; or
3. The RECIPIENT receives from the transferee an amount equal to an amount which will be in the same proportion to the net amount of Senior Lien Obligations and this LOAN then outstanding (defined as the total amount outstanding less the amount of cash and investments in the bond and loan funds securing such debt) as the Gross Revenue of the funded Utility from the portion of the funded Utility sold or disposed of for the preceding year bears to the total Gross Revenue for that period.
4. Expressed written agreement by the ECOLOGY.

The proceeds of any transfer under this paragraph must be used (1) to redeem promptly, or irrevocably set aside for the redemption of, Senior Lien Obligations and to redeem promptly the loan, and (2) to provide for part of the cost of additions to and betterments and extensions of the Utility.

R. Sewer-Use Ordinance or Resolution for Funded Wastewater Facility Projects: If not already in existence, the RECIPIENT shall adopt and shall enforce a sewer-use ordinance or resolution. Such ordinance or resolution shall be submitted to ECOLOGY upon request.

The sewer use ordinance must include provisions to:

- 1) Prohibit the introduction of toxic or hazardous wastes into the RECIPIENT's sewer system.
- 2) Prohibit inflow of stormwater into separated sewer systems.
- 3) Require that new sewers and connections be properly designed and constructed.

S. Termination and Default:

Termination and Default Events

1. For Insufficient ECOLOGY or RECIPIENT Funds. ECOLOGY may terminate this loan agreement for insufficient ECOLOGY or RECIPIENT funds.
2. For Failure to Commence Work. ECOLOGY may terminate this loan agreement for failure of the RECIPIENT to commence project work.
3. Past Due Payments. The RECIPIENT shall be in default of its obligations under this loan agreement when any loan repayment becomes 60 days past due.
4. Other Cause. The obligation of ECOLOGY to the RECIPIENT is contingent upon satisfactor

GENERAL FEDERAL CONDITIONS

If a portion or all of the funds for this agreement are provided through federal funding sources or this agreement is used to match a federal grant award, the following terms and conditions apply to you.

A. CERTIFICATION REGARDING SUSPENSION, DEBARMENT, INELIGIBILITY OR VOLUNTARY EXCLUSION:

1. The RECIPIENT/CONTRACTOR, by signing this agreement, certifies that it is not suspended, debarred, proposed for debarment, declared ineligible or otherwise excluded from contracting with the federal government, or from receiving contracts paid for with federal funds. If the RECIPIENT/CONTRACTOR is unable to certify to the statements contained in the certification, they must provide an explanation as to why they

cannot.

2. The RECIPIENT/CONTRACTOR shall provide immediate written notice to ECOLOGY if at any time the RECIPIENT/CONTRACTOR learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
3. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact ECOLOGY for assistance in obtaining a copy of those regulations.
4. The RECIPIENT/CONTRACTOR agrees it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under the applicable Code of Federal Regulations, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
5. The RECIPIENT/CONTRACTOR further agrees by signing this agreement, that it will include this clause titled "CERTIFICATION REGARDING SUSPENSION, DEBARMENT, INELIGIBILITY OR VOLUNTARY EXCLUSION" without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
6. Pursuant to 2CFR180.330, the RECIPIENT/CONTRACTOR is responsible for ensuring that any lower tier covered transaction complies with certification of suspension and debarment requirements.
7. RECIPIENT/CONTRACTOR acknowledges that failing to disclose the information required in the Code of Federal Regulations may result in the delay or negation of this funding agreement, or pursuance of legal remedies, including suspension and debarment.
8. RECIPIENT/CONTRACTOR agrees to keep proof in its agreement file, that it, and all lower tier recipients or contractors, are not suspended or debarred, and will make this proof available to ECOLOGY before requests for reimbursements will be approved for payment. RECIPIENT/CONTRACTOR must run a search in <http://www.sam.gov> and print a copy of completed searches to document proof of compliance.

B. FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) REPORTING REQUIREMENTS:

CONTRACTOR/RECIPIENT must complete the FFATA Data Collection Form (ECY 070-395) and return it with the signed agreement to ECOLOGY.

Any CONTRACTOR/RECIPIENT that meets each of the criteria below must report compensation for its five top executives using the FFATA Data Collection Form.

- Receives more than \$30,000 in federal funds under this award.
- Receives more than 80 percent of its annual gross revenues from federal funds.
- Receives more than \$25,000,000 in annual federal funds.

Ecology will not pay any invoices until it has received a completed and signed FFATA Data Collection Form.

Ecology is required to report the FFATA information for federally funded agreements, including the required Unique Entity Identifier in www.sam.gov <http://www.sam.gov> within 30 days of agreement signature. The FFATA information will be available to the public at www.usaspending.gov <http://www.usaspending.gov>.

For more details on FFATA requirements, see www.fsrc.gov <http://www.fsrc.gov>.

C. FEDERAL FUNDING PROHIBITION ON CERTAIN TELECOMMUNICATIONS OR VIDEO SURVEILLANCE SERVICES OR EQUIPMENT:

As required by 2 CFR 200.216, federal grant or loan recipients and subrecipients are prohibited from obligating or

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expending loan or grant funds to:

1. Procure or obtain;
2. Extend or renew a contract to procure or obtain; or
3. Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that use covered telecommunications equipment, video surveillance services or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in [Public Law 115-232](#) [\(<https://www.govinfo.gov/content/pkg/PLAW-115publ232/pdf/PLAW-115publ232.pdf>\)](https://www.govinfo.gov/content/pkg/PLAW-115publ232/pdf/PLAW-115publ232.pdf), section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

Recipients, subrecipients, and borrowers also may not use federal funds to purchase certain prohibited equipment, systems, or services, including equipment, systems, or services produced or provided by entities identified in section 889, are recorded in the [System for Award Management \(SAM\)](#) [\(<https://sam.gov/SAM/>\)](https://sam.gov/SAM/) exclusion list.

GENERAL TERMS AND CONDITIONS

Pertaining to Grant and Loan Agreements With the state of Washington, Department of Ecology

GENERAL TERMS AND CONDITIONS

For DEPARTMENT OF ECOLOGY GRANTS and LOANS

03/11/2026 Version

1. ADMINISTRATIVE REQUIREMENTS

- a) RECIPIENT shall follow the "Administrative Requirements for Recipients of Ecology Grants and Loans – EAGL Edition." <https://apps.ecology.wa.gov/publications/UIPages/SummaryPages/2601001.html>
- b) RECIPIENT shall complete all activities funded by this Agreement and be fully responsible for the proper management of all funds and resources made available under this Agreement.
- c) RECIPIENT agrees to take complete responsibility for all actions taken under this Agreement, including ensuring all subgrantees and contractors comply with the terms and conditions of this Agreement. ECOLOGY reserves the right to request proof of compliance by subgrantees and contractors.
- d) RECIPIENT's activities under this Agreement shall be subject to the review and approval by ECOLOGY for the extent and character of all work and services.

2. AMENDMENTS AND MODIFICATIONS

This Agreement may be altered, amended, or waived only by a written amendment executed by both parties. No subsequent modification(s) or amendment(s) of this Agreement will be of any force or effect unless in writing and signed by authorized representatives of both parties. ECOLOGY and the RECIPIENT may change their respective staff contacts and administrative information without the concurrence of either party.

3. ACCESSIBILITY REQUIREMENTS FOR COVERED TECHNOLOGY

The RECIPIENT must comply with the Washington State Office of the Chief Information Officer, OCIO Policy no. 188, Accessibility (<https://ocio.wa.gov/policy/accessibility>) as it relates to "covered technology." This requirement applies to all products supplied under the Agreement, providing equal access to information technology by individuals with disabilities, including and not limited to web sites/pages, web-based applications, software systems, video and audio content, and electronic documents intended for publishing on Ecology's public web site.

4. ARCHAEOLOGICAL AND CULTURAL RESOURCES

RECIPIENT shall take all reasonable action to avoid, minimize, or mitigate adverse effects to archaeological and historic archaeological sites, historic buildings/structures, traditional cultural places, sacred sites, or other cultural resources, hereby referred to as Cultural Resources.

The RECIPIENT must agree to hold harmless ECOLOGY in relation to any claim related to Cultural Resources discovered, disturbed, or damaged due to the RECIPIENT's project funded under this Agreement.

RECIPIENT shall:

- a) Contact the ECOLOGY Program issuing the grant or loan to discuss any Cultural Resources requirements for their project:
 - Cultural Resource Consultation and Review should be initiated early in the project planning process and must be completed prior to expenditure of Agreement funds as required by applicable State and Federal requirements.
 - * For state funded construction, demolition, or land acquisitions, comply with Governor Executive Order 21-02, Archaeological and Cultural Resources.
 - For projects with any federal involvement, comply with the National Historic Preservation Act of 1966 (Section

106).

b) If required by the ECOLOGY Program, submit an Inadvertent Discovery Plan (IDP) to ECOLOGY prior to implementing any project that involves field activities. ECOLOGY will provide the IDP form.

RECIPIENT shall:

- Keep the IDP at the project site.
- Make the IDP readily available to anyone working at the project site.
- Discuss the IDP with staff, volunteers, and contractors working at the project site.
- Implement the IDP when Cultural Resources or human remains are found at the project site.

c) If any Cultural Resources are found while conducting work under this Agreement, follow the protocol outlined in the project IDP.

- Immediately stop work and notify the ECOLOGY Program, who will notify the Department of Archaeology and Historic Preservation at (360) 586-3065, any affected Tribe, and the local government.

d) If any human remains are found while conducting work under this Agreement, follow the protocol outlined in the project IDP.

- Immediately stop work and notify the local Law Enforcement Agency or Medical Examiner/Coroner's Office, the Department of Archaeology and Historic Preservation at (360) 790-1633, and then the ECOLOGY Program.

e) Comply with RCW 27.53, RCW 27.44, and RCW 68.50.645, and all other applicable local, state, and federal laws protecting Cultural Resources and human remains.

5. ASSIGNMENT

No right or claim of the RECIPIENT arising under this Agreement shall be transferred or assigned by the RECIPIENT.

6. COMMUNICATION

RECIPIENT shall make every effort to maintain effective communications with the RECIPIENT's designees, ECOLOGY, all affected local, state, or federal jurisdictions, and any interested individuals or groups.

7. COMPENSATION

a) Any work performed prior to effective date of this Agreement will be at the sole expense and risk of the RECIPIENT. ECOLOGY must sign the Agreement before any payment requests can be submitted.

b) Payments will be made on a reimbursable basis for approved and completed work as specified in this Agreement.

c) RECIPIENT is responsible to determine if costs are eligible. Any questions regarding eligibility should be clarified with ECOLOGY prior to incurring costs. Costs that are conditionally eligible require approval by ECOLOGY prior to expenditure.

d) RECIPIENT shall not invoice more than once per month unless agreed on by ECOLOGY.

e) ECOLOGY will not process payment requests without the proper reimbursement forms, Progress Report and supporting documentation. ECOLOGY will provide instructions for submitting payment requests.

f) ECOLOGY will pay the RECIPIENT thirty (30) days after receipt of a properly completed request for payment.

g) RECIPIENT will receive payment through Washington State's Office of Financial Management's Statewide Payee Desk. To receive payment you must register as a statewide vendor by submitting a statewide vendor registration form and an IRS W-9 form at website,

<https://ofm.wa.gov/tech-support/statewide-vendor-payee-services/>. If you have questions about the vendor registration process, you can contact Statewide Payee Help Desk at (360) 407-8180 or email SupplierRegistration@ofm.wa.gov.

h) ECOLOGY may, at its sole discretion, withhold payments claimed by the RECIPIENT if the RECIPIENT fails to satisfactorily comply with any term or condition of this Agreement.

i) Monies withheld by ECOLOGY may be paid to the RECIPIENT when the work described herein, or a portion

thereof, has been completed if, at ECOLOGY's sole discretion, such payment is reasonable and approved according to this Agreement, as appropriate, or upon completion of an audit as specified herein.

j) RECIPIENT must submit within thirty (30) days after the expiration date of this Agreement, all financial, performance, and other reports required by this Agreement. Failure to comply may result in delayed reimbursement.

8. COMPLIANCE WITH ALL LAWS

RECIPIENT agrees to comply fully with all applicable federal, state and local laws, orders, regulations, and permits related to this Agreement, including but not limited to:

a) RECIPIENT agrees to comply with all applicable laws, regulations, and policies of the United States and the State of Washington which affect wages and job safety.

b) RECIPIENT agrees to be bound by all applicable federal and state laws, regulations, and policies against discrimination.

c) RECIPIENT certifies full compliance with all applicable state industrial insurance requirements.

d) RECIPIENT agrees to secure and provide assurance to ECOLOGY that all the necessary approvals and permits required by authorities having jurisdiction over the project are obtained. RECIPIENT must include time in their project timeline for the permit and approval processes.

ECOLOGY shall have the right to immediately terminate for cause this Agreement as provided herein if the RECIPIENT fails to comply with above requirements.

If any provision of this Agreement violates any statute or rule of law of the state of Washington, it is considered modified to conform to that statute or rule of law.

9. CONFLICT OF INTEREST

RECIPIENT and ECOLOGY agree that any officer, member, agent, or employee, who exercises any function or responsibility in the review, approval, or carrying out of this Agreement, shall not have any personal or financial interest, direct or indirect, nor affect the interest of any corporation, partnership, or association in which he/she is a part, in this Agreement or the proceeds thereof.

10. CONTRACTING FOR GOODS AND SERVICES

RECIPIENT may contract to buy goods or services related to its performance under this Agreement. RECIPIENT shall award all contracts for construction, purchase of goods, equipment, services, and professional architectural and engineering services through a competitive process, if required by State law. RECIPIENT is required to follow procurement procedures that ensure legal, fair, and open competition.

RECIPIENT must have a standard procurement process or follow current state procurement procedures.

RECIPIENT may be required to provide written certification that they have followed their standard procurement procedures and applicable state law in awarding contracts under this Agreement.

ECOLOGY reserves the right to inspect and request copies of all procurement documentation, and review procurement practices related to this Agreement. Any costs incurred as a result of procurement practices not in compliance with state procurement law or the RECIPIENT's normal procedures may be disallowed at ECOLOGY's sole discretion.

11. DISPUTES

When there is a dispute with regard to the extent and character of the work, or any other matter related to this Agreement the determination of ECOLOGY will govern, although the RECIPIENT shall have the right to appeal decisions as provided for below:

a) RECIPIENT notifies the funding program of an appeal request.

b) Appeal request must be in writing and state the disputed issue(s).

c) RECIPIENT has the opportunity to be heard and offer evidence in support of its appeal.

d) ECOLOGY reviews the RECIPIENT's appeal.

e) ECOLOGY sends a written answer within ten (10) business days, unless more time is needed, after concluding the review.

The decision of ECOLOGY from an appeal will be final and conclusive, unless within thirty (30) days from the date of such decision, the RECIPIENT furnishes to the Director of ECOLOGY a written appeal. The decision of the Director or duly authorized representative will be final and conclusive.

The parties agree that this dispute process will precede any action in a judicial or quasi-judicial tribunal.

Appeals of the Director's decision will be brought in the Superior Court of Thurston County. Review of the Director's decision will not be taken to Environmental and Land Use Hearings Office.

Pending final decision of a dispute, the RECIPIENT agrees to proceed diligently with the performance of this Agreement and in accordance with the decision rendered.

Nothing in this Agreement will be construed to limit the parties' choice of another mutually acceptable method, in addition to the dispute resolution procedure outlined above.

12. ENVIRONMENTAL DATA STANDARDS

a) RECIPIENT shall prepare a Quality Assurance Project Plan (QAPP) for a project that collects or uses environmental measurement data. RECIPIENTS unsure about whether a QAPP is required for their project shall contact the ECOLOGY Program issuing the grant or loan. If a QAPP is required, the RECIPIENT shall:

- Use ECOLOGY's QAPP Template/Checklist provided by the ECOLOGY, unless ECOLOGY Quality Assurance (QA) officer or the Program QA coordinator instructs otherwise.
- Follow ECOLOGY's Guidelines for Preparing Quality Assurance Project Plans for Environmental Studies, July 2004 (Ecology Publication No. 04-03-030).
- Submit the QAPP to ECOLOGY for review and approval before the start of the work.

b) RECIPIENT shall submit environmental data that was collected on a project to ECOLOGY using the Environmental Information Management system (EIM), unless the ECOLOGY Program instructs otherwise. The RECIPIENT must confirm with ECOLOGY that complete and correct data was successfully loaded into EIM, find instructions at: <http://www.ecy.wa.gov/eim>.

c) RECIPIENT shall follow ECOLOGY's data standards when Geographic Information System (GIS) data is collected and processed. Guidelines for Creating and Accessing GIS Data are available at:

<https://ecology.wa.gov/Research-Data/Data-resources/Geographic-Information-Systems-GIS/Standards>.

RECIPIENT, when requested by ECOLOGY, shall provide copies to ECOLOGY of all final GIS data layers, imagery, related tables, raw data collection files, map products, and all metadata and project documentation.

13. GOVERNING LAW

This Agreement will be governed by the laws of the State of Washington, and the venue of any action brought hereunder will be in the Superior Court of Thurston County.

14. INDEMNIFICATION

ECOLOGY will in no way be held responsible for payment of salaries, consultant's fees, and other costs related to the project described herein, except as provided in the Scope of Work.

To the extent that the Constitution and laws of the State of Washington permit, each party will indemnify and hold the other harmless from and against any liability for any or all injuries to persons or property arising from the negligent act or omission of that party or that party's agents or employees arising out of this Agreement.

15. INDEPENDENT STATUS

The employees, volunteers, or agents of each party who are engaged in the performance of this Agreement will continue to be employees, volunteers, or agents of that party and will not for any purpose be employees, volunteers,

or agents of the other party.

16. KICKBACKS

RECIPIENT is prohibited from inducing by any means any person employed or otherwise involved in this Agreement to give up any part of the compensation to which he/she is otherwise entitled to or receive any fee, commission, or gift in return for award of a subcontract hereunder.

17. MINORITY AND WOMEN'S BUSINESS ENTERPRISES (MWBE)

RECIPIENT is encouraged to solicit and recruit, to the extent possible, certified minority-owned (MBE) and women-owned (WBE) businesses in purchases and contracts initiated under this Agreement.

Contract awards or rejections cannot be made based on MWBE participation; however, the RECIPIENT is encouraged to take the following actions, when possible, in any procurement under this Agreement:

- a) Include qualified minority and women's businesses on solicitation lists whenever they are potential sources of goods or services.
- b) Divide the total requirements, when economically feasible, into smaller tasks or quantities, to permit maximum participation by qualified minority and women's businesses.
- c) Establish delivery schedules, where work requirements permit, which will encourage participation of qualified minority and women's businesses.
- d) Use the services and assistance of the Washington State Office of Minority and Women's Business Enterprises (OMWBE) (866-208-1064) and the Office of Minority Business Enterprises of the U.S. Department of Commerce, as appropriate.

18. ORDER OF PRECEDENCE

In the event of inconsistency in this Agreement, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order: (a) applicable federal and state statutes and regulations; (b) The Agreement; (c) Scope of Work; (d) Special Terms and Conditions; (e) Any provisions or terms incorporated herein by reference, including the "Administrative Requirements for Recipients of Ecology Grants and Loans"; (f) Ecology Funding Program Guidelines; and (g) General Terms and Conditions.

19. PRESENTATION AND PROMOTIONAL MATERIALS

ECOLOGY reserves the right to approve RECIPIENT's communication documents and materials related to the fulfillment of this Agreement:

- a) If requested, RECIPIENT shall provide a draft copy to ECOLOGY for review and approval ten (10) business days prior to production and distribution.
- b) RECIPIENT shall include time for ECOLOGY's review and approval process in their project timeline.
- c) If requested, RECIPIENT shall provide ECOLOGY two (2) final copies and an electronic copy of any tangible products developed.

Copies include any printed materials, and all tangible products developed such as brochures, manuals, pamphlets, videos, audio tapes, CDs, curriculum, posters, media announcements, or gadgets with a message, such as a refrigerator magnet, and any online communications, such as web pages, blogs, and twitter campaigns. If it is not practical to provide a copy, then the RECIPIENT shall provide a description (photographs, drawings, printouts, etc.) that best represents the item.

Any communications intended for public distribution that uses ECOLOGY's logo shall comply with ECOLOGY's graphic requirements and any additional requirements specified in this Agreement. Before the use of ECOLOGY's logo contact ECOLOGY for guidelines.

RECIPIENT shall acknowledge in the communications that funding was provided by ECOLOGY.

20. PROGRESS REPORTING

- a) RECIPIENT must satisfactorily demonstrate the timely use of funds by submitting payment requests and progress reports to ECOLOGY. ECOLOGY reserves the right to amend or terminate this Agreement if the RECIPIENT does not document timely use of funds.
- b) RECIPIENT must submit a progress report with each payment request. Payment requests will not be processed without a progress report. ECOLOGY will define the elements and frequency of progress reports.
- c) RECIPIENT shall use ECOLOGY's provided progress report format.
- d) Quarterly progress reports will cover the periods from January 1 through March 31, April 1 through June 30, July 1 through September 30, and October 1 through December 31. Reports shall be submitted within thirty (30) days after the end of the quarter being reported.
- e) RECIPIENT must submit within thirty (30) days of the expiration date of the project, unless an extension has been approved by ECOLOGY, all financial, performance, and other reports required by the Agreement and funding program guidelines. RECIPIENT shall use the ECOLOGY provided closeout report format.

21. PROPERTY RIGHTS

- a) Copyrights and Patents. When the RECIPIENT creates any copyrightable materials or invents any patentable property under this Agreement, the RECIPIENT may copyright or patent the same but ECOLOGY retains a royalty free, nonexclusive, and irrevocable license to reproduce, publish, recover, or otherwise use the material(s) or property, and to authorize others to use the same for federal, state, or local government purposes.
- b) Publications. When the RECIPIENT or persons employed by the RECIPIENT use or publish ECOLOGY information; present papers, lectures, or seminars involving information supplied by ECOLOGY; or use logos, reports, maps, or other data in printed reports, signs, brochures, pamphlets, etc., appropriate credit shall be given to ECOLOGY.
- c) Presentation and Promotional Materials. ECOLOGY shall have the right to use or reproduce any printed or graphic materials produced in fulfillment of this Agreement, in any manner ECOLOGY deems appropriate. ECOLOGY shall acknowledge the RECIPIENT as the sole copyright owner in every use or reproduction of the materials.
- d) Tangible Property Rights. ECOLOGY's current edition of "Administrative Requirements for Recipients of Ecology Grants and Loans," shall control the use and disposition of all real and personal property purchased wholly or in part with funds furnished by ECOLOGY in the absence of state and federal statutes, regulations, or policies to the contrary, or upon specific instructions with respect thereto in this Agreement.
- e) Personal Property Furnished by ECOLOGY. When ECOLOGY provides personal property directly to the RECIPIENT for use in performance of the project, it shall be returned to ECOLOGY prior to final payment by ECOLOGY. If said property is lost, stolen, or damaged while in the RECIPIENT's possession, then ECOLOGY shall be reimbursed in cash or by setoff by the RECIPIENT for the fair market value of such property.
- f) Acquisition Projects. The following provisions shall apply if the project covered by this Agreement includes funds for the acquisition of land or facilities:
 - 1. RECIPIENT shall establish that the cost is fair value and reasonable prior to disbursement of funds provided for in this Agreement.
 - 2. RECIPIENT shall provide satisfactory evidence of title or ability to acquire title for each parcel prior to disbursement of funds provided by this Agreement. Such evidence may include title insurance policies, Torrens certificates, or abstracts, and attorney's opinions establishing that the land is free from any impediment, lien, or claim which would impair the uses intended by this Agreement.
- g) Conversions. Regardless of the Agreement expiration date, the RECIPIENT shall not at any time convert any equipment, property, or facility acquired or developed under this Agreement to uses other than those for which assistance was originally approved without prior written approval of ECOLOGY. Such approval may be conditioned upon payment to ECOLOGY of that portion of the proceeds of the sale, lease, or other conversion or encumbrance which monies granted pursuant to this Agreement bear to the total acquisition, purchase, or

construction costs of such property.

22. RECORDS, AUDITS, AND INSPECTIONS

RECIPIENT shall maintain complete program and financial records relating to this Agreement, including any engineering documentation and field inspection reports of all construction work accomplished.

All records shall:

- a) Be kept in a manner which provides an audit trail for all expenditures.
- b) Be kept in a common file to facilitate audits and inspections.
- c) Clearly indicate total receipts and expenditures related to this Agreement.
- d) Be open for audit or inspection by ECOLOGY, or by any duly authorized audit representative of the State of Washington, for a period of at least three (3) years after the final grant payment or loan repayment, or any dispute resolution hereunder.

RECIPIENT shall provide clarification and make necessary adjustments if any audits or inspections identify discrepancies in the records.

ECOLOGY reserves the right to audit, or have a designated third party audit, applicable records to ensure that the state has been properly invoiced. Any remedies and penalties allowed by law to recover monies determined owed will be enforced. Repetitive instances of incorrect invoicing or inadequate records may be considered cause for termination.

All work performed under this Agreement and any property and equipment purchased shall be made available to ECOLOGY and to any authorized state, federal or local representative for inspection at any time during the course of this Agreement and for at least three (3) years following grant or loan termination or dispute resolution hereunder.

RECIPIENT shall provide right of access to ECOLOGY, or any other authorized representative, at all reasonable times, in order to monitor and evaluate performance, compliance, and any other conditions under this Agreement.

23. RECOVERY OF FUNDS

The right of the RECIPIENT to retain monies received as reimbursement payments is contingent upon satisfactory performance of this Agreement and completion of the work described in the Scope of Work.

All payments to the RECIPIENT are subject to approval and audit by ECOLOGY, and any unauthorized expenditure(s) or unallowable cost charged to this Agreement shall be refunded to ECOLOGY by the RECIPIENT. RECIPIENT shall refund to ECOLOGY the full amount of any erroneous payment or overpayment under this Agreement.

RECIPIENT shall refund by check payable to ECOLOGY the amount of any such reduction of payments or repayments within thirty (30) days of a written notice. Interest will accrue at the rate of twelve percent (12%) per year from the time ECOLOGY demands repayment of funds.

Any property acquired under this Agreement, at the option of ECOLOGY, may become ECOLOGY's property and the RECIPIENT's liability to repay monies will be reduced by an amount reflecting the fair value of such property.

24. SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, and to this end the provisions of this Agreement are declared to be severable.

25. STATE ENVIRONMENTAL POLICY ACT (SEPA)

RECIPIENT must demonstrate to ECOLOGY's satisfaction that compliance with the requirements of the State Environmental Policy Act (Chapter 43.21C RCW and Chapter 197-11 WAC) have been or will be met. Any reimbursements are subject to this provision.

26. SUSPENSION

When in the best interest of ECOLOGY, ECOLOGY may at any time, and without cause, suspend this Agreement or any portion thereof for a temporary period by written notice from ECOLOGY to the RECIPIENT. RECIPIENT shall resume performance on the next business day following the suspension period unless another day is specified by ECOLOGY.

27. SUSTAINABLE PRACTICES

In order to sustain Washington's natural resources and ecosystems, the RECIPIENT is fully encouraged to implement sustainable practices and to purchase environmentally preferable products under this Agreement.

- a) Sustainable practices may include such activities as: use of clean energy, use of double-sided printing, hosting low impact meetings, and setting up recycling and composting programs.
- b) Purchasing may include such items as: sustainably produced products and services, EPEAT registered computers and imaging equipment, independently certified green cleaning products, remanufactured toner cartridges, products with reduced packaging, office products that are refillable, rechargeable, and recyclable, 100% post-consumer recycled paper, and toxic free products.

For more suggestions visit the Washington State Procurement Manual web page, Green Purchasing, <https://des.wa.gov/purchase/washington-state-procurement-manual/green-purchasing>.

28. TERMINATION

a) For Cause

ECOLOGY may terminate for cause this Agreement with a seven (7) calendar days prior written notification to the RECIPIENT, at the sole discretion of ECOLOGY, for failing to perform an Agreement requirement or for a material breach of any term or condition. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination. Failure to Commence Work. ECOLOGY reserves the right to terminate this Agreement if RECIPIENT fails to commence work on the project funded within four (4) months after the effective date of this Agreement, or by any date mutually agreed upon in writing for commencement of work, or the time period defined within the Scope of Work.

Non-Performance. The obligation of ECOLOGY to the RECIPIENT is contingent upon satisfactory performance by the RECIPIENT of all of its obligations under this Agreement. In the event the RECIPIENT unjustifiably fails, in the opinion of ECOLOGY, to perform any obligation required of it by this Agreement, ECOLOGY may refuse to pay any further funds, terminate in whole or in part this Agreement, and exercise any other rights under this Agreement.

Despite the above, the RECIPIENT shall not be relieved of any liability to ECOLOGY for damages sustained by ECOLOGY and the State of Washington because of any breach of this Agreement by the RECIPIENT. ECOLOGY may withhold payments for the purpose of setoff until such time as the exact amount of damages due ECOLOGY from the RECIPIENT is determined.

b) For Convenience

ECOLOGY may terminate for convenience this Agreement, in whole or in part, for any reason when it is the best interest of ECOLOGY, with a thirty (30) calendar days prior written notification to the RECIPIENT, except as noted below. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

Non-Allocation of Funds. ECOLOGY's ability to make payments is contingent on availability of funding. In the event funding from state, federal or other sources is withdrawn, reduced, or limited in any way after the effective date and prior to the completion or expiration date of this Agreement, ECOLOGY, at its sole discretion, may elect to terminate the Agreement, in whole or part, or renegotiate the Agreement, subject to new funding limitations or

conditions. ECOLOGY may also elect to suspend performance of the Agreement until ECOLOGY determines the funding insufficiency is resolved. ECOLOGY may exercise any of these options with no notification or restrictions, although ECOLOGY will make a reasonable attempt to provide notice.

In the event of termination or suspension, ECOLOGY will reimburse eligible costs incurred by the RECIPIENT through the effective date of termination or suspension. Reimbursed costs must be agreed to by ECOLOGY and the RECIPIENT. In no event shall ECOLOGY's reimbursement exceed ECOLOGY's total responsibility under the Agreement and any amendments.

If payments have been discontinued by ECOLOGY due to unavailable funds, the RECIPIENT shall not be obligated to repay monies which had been paid to the RECIPIENT prior to such termination.

RECIPIENT's obligation to continue or complete the work described in this Agreement shall be contingent upon availability of funds by the RECIPIENT's governing body.

c) By Mutual Agreement

ECOLOGY and the RECIPIENT may terminate this Agreement, in whole or in part, at any time, by mutual written agreement.

d) In Event of Termination

All finished or unfinished documents, data studies, surveys, drawings, maps, models, photographs, reports or other materials prepared by the RECIPIENT under this Agreement, at the option of ECOLOGY, will become property of ECOLOGY and the RECIPIENT shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials.

Nothing contained herein shall preclude ECOLOGY from demanding repayment of all funds paid to the RECIPIENT in accordance with Recovery of Funds, identified herein.

29. THIRD PARTY BENEFICIARY

RECIPIENT shall ensure that in all subcontracts entered into by the RECIPIENT pursuant to this Agreement, the state of Washington is named as an express third party beneficiary of such subcontracts with full rights as such.

30. WAIVER

Waiver of a default or breach of any provision of this Agreement is not a waiver of any subsequent default or breach, and will not be construed as a modification of the terms of this Agreement unless stated as such in writing by the authorized representative of ECOLOGY.

End of General Terms and Conditions

City of McCleary

Grays Harbor County, Washington

FY27 Permit Review Process Update Grant

Washington State Department of Commerce | Growth Management Services

Total Funding Request: \$75,000

Submitted: July 2026

Project Manager

[Your Name] | Building Official, City of McCleary
[Phone] | [Email] | 100 W. 2nd Street, McCleary, WA 98557

Contract Signatory

Mayor Brycen Huff | City of McCleary

Question 3 Current Permit Process & Challenges

Maximum Score: 20 points | System Capacity & Vision

The City of McCleary operates an entirely paper-based residential permitting process. Permit applications are submitted in person at City Hall, received by a single staff member Dalyn Davis who simultaneously serves as permit technician, Public Works planning assistant, conservation program coordinator, and support for multiple other city functions. There is no digital permitting system, no online application portal, no electronic routing, and no centralized tracking of permit status or timelines.

The Building Official position is filled through an interlocal agreement with the City of Elma, providing only **five hours per week** of on-site Building Official coverage. Plan review, inspections, code enforcement, and applicant consultation must all be compressed into that limited window, with after-hours coordination handled informally. There is no backup coverage and no redundancy in the system.

This staffing model has been functional to date because McCleary's permit volume has remained relatively low typically fewer than five residential building permits per month. However, the City is now on the threshold of a significant and documented growth surge that will fundamentally change that reality. The current paper-based process and part-time staffing structure is not designed to absorb what is coming.

Documented Growth Pressure

The City currently has **two active annexation applications** in process:

- The Struder Annexation a 70-lot residential subdivision with engineered street infrastructure (N. 5th Street, E. Bear Street, N. 6th Court, E. Buck Street) was the subject of a public hearing before the McCleary City Council on June 10, 2026, and is now pending before the Grays Harbor County Boundary Review Board. Each of those 70 lots represents an individual building permit, site plan review, plan check, and multiple inspection events.
- A second annexation application for a 42-lot residential development is also in active process.

Additionally, the City has engaged in documented pre-application discussions with Wildcat Land LLC (the Rognlin family development) regarding a **98-acre Master Planned District** a mixed-use development incorporating residential, commercial, and employment uses as confirmed in the City Administrator's staff report to Council on June 10, 2026. The City has already drafted a Master Planned District code chapter (Title 17.XX MMC) in anticipation of this project, and a public planning process is expected to begin in late 2026 following completion of required wetland studies.

In practical terms, the City of McCleary is facing a transition from processing fewer than 60 residential permits per year to potentially processing several hundred over the next three to five years with that ramp-up beginning within the next six to twelve months. The paper-based, single-staff permit process that currently exists has no capacity to absorb this volume without significant reform.

Specific Process Challenges

- No digital intake or tracking: All applications are paper-only. There is no way for applicants to check status, submit documents electronically, or receive automated notifications. Staff must manage status tracking manually.
- Routing delays: Paper plans must be physically routed for review by the Building Official, Public Works, and Fire Marshal, creating sequential delays with no parallel review capability.
- Limited Building Official availability: With only five hours of Building Official time per week, plan reviews and inspections queue behind each other. Any uptick in volume immediately creates timeline failures.
- No inspection scheduling system: Inspection requests are handled informally, creating scheduling conflicts and documentation gaps.
- Staff bandwidth: Dalyn Davis manages permitting alongside numerous other city functions. There is no dedicated permit technician, and no surge capacity exists within current staffing.
- Fee schedule and code gaps: The Building Official has identified the need for fee schedule updates and development code revisions to support efficient processing work that has begun but not yet been completed.

Question 4 How Grant Funding Will Improve Permit Review

Maximum Score: 25 points | System Capacity & Vision

This grant would fund a coordinated, three-part transformation of McCleary's residential permit process moving the City from a paper-based, reactive system with no surge capacity to a digital, professionally supported permit operation ready to absorb the growth already in the pipeline.

1. Digital Permitting System iWorQ or CivicPlus

Grant funds will be used to procure and implement a cloud-based digital permitting platform. The City has already initiated vendor evaluation meetings with both **iWorQ** and **CivicPlus** two platforms commonly deployed by small Washington cities and is positioned to move directly to contract upon grant award. The selected system will provide:

- Online residential permit application submission eliminating the requirement for in-person paper drop-off and allowing applicants to submit 24/7.
- Electronic plan review and routing enabling parallel review by the Building Official, Public Works, and Fire Marshal simultaneously rather than sequentially.
- Digital inspection scheduling and tracking allowing contractors and homeowners to request inspections online and receive automated confirmations.
- Document and photo/video storage creating a permanent, searchable permit record for each project.

- Real-time permit status visibility allowing applicants to check the status of their application without calling City Hall.

For applicants including the homebuilders, contractors, and developers who will be pulling permits on the Struder subdivision and future MPD phases this means a dramatically improved experience. No more driving to City Hall to drop off paper plans. No more calling to find out where their permit stands. No more uncertainty about inspection scheduling. These are exactly the friction points that slow construction timelines and frustrate the building community.

2. Third-Party Community Development Consultant

Grant funds will support contracting with a qualified third-party Community Development consulting firm to provide two distinct services:

Process Audit: The consultant will conduct a structured audit of McCleary's current permit process, development regulations, and application requirements identifying specific regulatory or procedural barriers to residential permit efficiency. This directly addresses Commerce's eligible activity of auditing development regulations to identify and correct barriers to housing development. The audit will produce a written correction plan that will serve as the roadmap for ongoing process improvement beyond the grant period.

Plan Review Capacity Support: As the Struder subdivision (70 lots) moves through annexation and building permits begin to flow, the consultant will provide supplemental plan review and permit processing capacity ensuring that incoming applications receive timely review even as the digital system is being stood up and staff are completing training. This directly addresses the City's core capacity gap and prevents the growth surge from overwhelming the existing system.

3. Staff Training

Grant funds will cover structured training for the permit technician and Building Official on the newly implemented digital permitting platform, including application intake procedures, routing workflows, inspection management, and reporting. Written standard operating procedures (SOPs) will be developed as a training deliverable, ensuring that institutional knowledge is documented and not dependent on any single individual a critical resilience factor for a small city.

Combined Impact on Permit Review Timelines

The combination of digital permitting, third-party consultant support, and staff training will directly reduce residential permit review timelines by eliminating the primary bottlenecks in the current process: sequential paper routing, manual status tracking, informal inspection scheduling, and single-staff dependency. The City anticipates moving from its current informal, undocumented review process to a measurable, trackable system with defined completeness review timelines, parallel routing, and automated applicant communication directly aligned with the requirements of RCW 36.70B as amended by SB 5290.

Question 5 Readiness to Proceed

Maximum Score: 15 points | Readiness to Proceed

Answer: Work has already begun.

The City of McCleary has taken concrete steps toward permit process modernization prior to the submission of this grant application:

- Vendor evaluation meetings have been scheduled and initiated with both iWorQ and CivicPlus digital permitting platforms. The City is actively comparing platform capabilities and pricing in preparation for a procurement decision.

- Meetings have been initiated with a third-party Community Development consulting firm to discuss scope of services for both process audit and plan review support.
- The Building Official has completed a comprehensive update to the City's Building and Planning Department fee schedules documented in the May 2026 staff report to City Council laying the financial framework for increased permit activity.
- The City has drafted a Master Planned District code chapter (Title 17.XX MMC) in anticipation of the 98-acre Wildcat Land LLC development, demonstrating proactive legislative preparation for incoming growth.
- The City Council conducted a public hearing on the Struder Annexation on June 10, 2026, confirming that the 70-lot residential subdivision is actively advancing through the approval process.

Upon grant award, the City is positioned to execute a software contract and consultant agreement within 30 days, with no internal approval delays anticipated. Mayor Huff has been briefed on the grant application and the Letter of Commitment reflects the City's readiness to proceed immediately.

Question 6 Future Steps Beyond Grant Period

Maximum Score: 10 points | Readiness to Proceed

Answer: We will complete permit process improvement.

The City of McCleary views this grant not as a standalone project but as the foundation of a permanent transformation in how the City manages residential development. The improvements funded by this grant digital permitting infrastructure, consultant-supported process audit, and staff training are designed to be self-sustaining and expandable.

Following the conclusion of the grant period in June 2027, the City will continue permit process improvements through the following commitments:

- The digital permitting platform procured under this grant will remain operational and will be expanded to include commercial permitting, code enforcement tracking, and business licensing as budget allows building on the residential foundation established during the grant period.
- The process audit correction plan delivered under Deliverable 2 will serve as a multi-year improvement roadmap. Items not completed within the grant period will be incorporated into the City's annual work plan and budget process.
- The third-party Community Development consultant relationship established under this grant will position the City to expand consultant services as the Wildcat Land LLC Master Planned District advances through the formal application process anticipated to generate the City's most complex and highest-volume permit workload to date.
- The City is actively pursuing additional staffing solutions, including expansion of the interlocal agreement with the City of Elma and exploration of a dedicated part-time permit technician position as permit revenue grows with the Struder subdivision buildout.
- Development code improvements identified in the consultant's process audit will be advanced through the City's planning and legislative process, with the goal of aligning McCleary's development regulations with the streamlined review requirements of RCW 36.70B as amended.

The City of McCleary is not applying for this grant to solve a temporary problem. The growth that is coming 70 lots in the Struder annexation, 42 lots in a second pending annexation, and a 98-acre master planned development on the horizon represents a permanent change in McCleary's development profile. This grant funds the infrastructure to manage that change professionally, efficiently, and in a way that serves both the community and the applicants who will be building it.

Scope of Work & Project Schedule

Grant Objective: Transform McCleary's residential permit process from paper-based to digital, add third-party consultant capacity, and establish the infrastructure to absorb significant incoming residential growth.

Steps / Deliverables	Description	Start Date	End Date
Action 1	Software Selection & Procurement	Aug 2026	Oct 2026
Step 1.1	Evaluate iWorQ and CivicPlus demos; select platform based on cost, feature fit, and implementation timeline	Aug 2026	Aug 2026
Step 1.2	Negotiate and execute software contract; coordinate IT setup and data environment	Aug 2026	Sept 2026
Step 1.3	Obtain City Council budget approval for software expenditure	Sept 2026	Sept 2026
Deliverable 1	Executed software contract, Council approval documentation, and configured digital permitting environment ready for data entry		Oct 15, 2026
Action 2	Process Audit & Barrier Identification	Aug 2026	Nov 2026
Step 2.1	Contract with third-party Community Development consultant to audit current paper-based permit process and routing procedures	Aug 2026	Sept 2026
Step 2.2	Consultant conducts internal interviews with Building Official, permit tech, Public Works, and Fire Marshal to map current workflow and identify bottlenecks	Sept 2026	Oct 2026
Step 2.3	Review existing fee schedule, application forms, routing checklists, and development code for barriers to efficient residential permit review	Sept 2026	Oct 2026
Deliverable 2	Written process audit report identifying specific barriers to permit review efficiency, with prioritized correction plan and recommended code/procedure changes		Nov 15, 2026
Action 3	Digital System Implementation & Staff Training	Oct 2026	Mar 2027
Step 3.1	Configure digital permitting platform with residential application types, routing workflows, inspection scheduling, and document storage	Oct 2026	Dec 2026
Step 3.2	Train permit tech and Building Official on new digital system; develop	Dec 2026	Jan 2027

Steps / Deliverables	Description	Start Date	End Date
	internal SOPs for application intake, routing, and inspection tracking		
Step 3.3	Conduct pilot testing with live permit applications; identify and resolve workflow gaps before full launch	Jan 2027	Feb 2027
Deliverable 3	Fully operational digital permitting system accepting online residential applications; training completion documentation; written SOPs for intake and routing		Mar 1, 2027
Action 4	Third-Party Consultant Capacity Support	Nov 2026	Jun 2027
Step 4.1	Execute interlocal or professional services agreement with third-party Community Development consultant to provide additional plan review capacity during transition and growth surge	Nov 2026	Dec 2026
Step 4.2	Consultant supports residential plan review, completeness checks, and applicant communication for incoming Struder annexation (70 lots) and additional development applications	Jan 2027	Jun 2027
Deliverable 4	Executed consultant agreement; documentation of permit applications processed with consultant support; measured reduction in average permit review timeline		Jun 15, 2027
Action 5	Progress Reporting & Final Documentation	Feb 2027	Jun 2027
Deliverable 5a	Mid-grant progress report: system adoption metrics, permits processed digitally vs. paper, average review timeline before and after implementation		Mar 15, 2027
Deliverable 5b	Final grant report: comprehensive summary of process improvements, lessons learned, measurable outcomes, and roadmap for continued permit process improvement post-grant		Jun 15, 2027

Budget & Financial Information

All grant funds are deliverable-based. The final 20% of the grant (\$15,000) is contingent upon completion of Deliverables 5a and 5b. Budget amounts may be adjusted before final contract execution to align with actual consultant and software costs.

Deliverable	Amount
Deliverable 1 Software contract execution and digital environment setup	\$15,000
Deliverable 2 Process audit report and correction plan (third-party consultant)	\$12,000
Deliverable 3 Digital system implementation, configuration, and staff training	\$18,000
Deliverable 4 Third-party consultant plan review capacity support	\$20,000
Deliverable 5a Mid-grant progress report	\$5,000
Deliverable 5b Final grant report and improvement roadmap	\$5,000
TOTAL GRANT REQUEST	\$75,000

Letter of Commitment

City of McCleary | 100 W. 2nd Street, McCleary, WA 98557

July 2026

Ryan Shea, Local Permit Review Program Specialist

Washington State Department of Commerce

Growth Management Services

Ryan.Shea@commerce.wa.gov

Dear Mr. Shea,

I, **Brycen Huff, Mayor** of the **City of McCleary**, authorize the City to propose the attached scope of work and budget request for grant funding related to the FY27 Permit Review Process Update Grant.

We are committed to the improvement of our permitting review processes to reduce the amount of time permit applications spend in review and to improve customer experience for applicants, contractors, and developers working in our community. We understand these funds are solely for the improvement of our permitting review processes.

The City of McCleary currently processes all residential permit applications through an entirely paper-based system managed by a single, multi-role staff member. Our Building Official serves the City through an interlocal agreement providing only five hours of coverage per week. This structure, while functional at our historically low permit volumes, is wholly inadequate for the growth we are now facing.

The City has two active annexation applications in process a 70-lot residential subdivision (Struder Annexation, public hearing held June 10, 2026) and a 42-lot residential development and is engaged in documented pre-application discussions with Wildcat Land LLC regarding a **98-acre Master Planned District**. These projects represent hundreds of future residential building permits. Our current paper-based system cannot process that volume without immediate, significant reform.

The primary barriers to reducing our permitting timelines are: (1) the complete absence of digital permitting infrastructure, requiring all applications, routing, and tracking to occur on paper; and (2) insufficient staffing capacity to absorb the residential permit volume that is already in the pipeline. Our approach to removing these barriers is to implement a cloud-based digital permitting platform, contract with a third-party Community Development consultant for process audit and plan review support, and train our existing staff to operate the new system with documented procedures.

This grant represents an investment not just in software or consulting hours, but in McCleary's ability to function as a professional, capable local government as our community grows. We are ready to begin work immediately upon award.

Respectfully submitted,

Brycen Huff, Mayor

City of McCleary

100 W. 2nd Street, McCleary, WA 98557



City of McCleary
Home of the McCleary Bear Festival

Item 8.

NOTICE OF PUBLIC HEARING

McCleary City Council

The Council of the City of McCleary will hold a Public Hearing on:

Date: Wednesday, July 8th

Time: 6:30 PM

Location: McCleary Community Building & Zoom

Zoom Link: <https://us06web.zoom.us/j/7878553789?omn=84699784464>

Purpose of this Public Hearing – To Discuss 6-Year Plan

Julie Pope
City Clerk-Treasurer

Notified: Mayor and City Councilmembers
June 22nd, 2026

Published: Daily World
June 24th, 2026

Posted: McCleary City Hall & Community Building
June 22nd, 2026

2025 TIP Priority #	Year Planned (2025-2030)	2026 TIP Priority #	Year Planned (2026-2031)	Project Name	Estimated Costs for 2025-2031 TIP				Estimated Costs Beyond 2031 TIP	Fundraising Breakdown			
2025 TIP Approved by City Council June 26, 204		2026 TIP will be presented to City Council June 2025			Design Costs	Rigth of Way Costs	Construction Costs	Total Costs	Design and Construction Costs	Federal - 13.5%	State - 5% Match	County / Other	Local
1	2026	1	2026	S. 3rd Street Lower	\$532,130	\$178,120	\$1,995,470	\$2,705,720		\$2,340,448			\$365,272
2	2027	2	2027	Summit Road Downtown	\$383,770	\$-	\$1,918,800	\$2,302,570		\$1,991,723			\$310,847
3	2028	3	2028	Summit Road "S" Turn Part 1	\$535,980	\$-	\$2,143,910	\$2,679,890		\$2,318,105			\$361,785
4	2027	4	2027	Intersection Simpson and Summit	\$653,260	\$55,000	\$3,266,250	\$3,974,510		\$3,437,951	\$1,887,890		\$536,559
5	2028	5	2028	West Ash Street Part 1	\$384,000	\$110,000	\$1,919,980	\$2,413,980			\$2,293,281		\$120,699
6	2030	6	2030	Summit Road "S" Turn Part 2	\$572,250		\$2,288,960	\$2,861,210	\$2,290,270	\$2,474,947			\$386,263
7	2029	7	2029	West Ash Street Part 2	\$379,670	\$110,000	\$1,898,260	\$2,387,930			\$2,268,534		\$119,397
8	2027	8	2031	Summit Road North	\$621,420		\$2,485,660	\$3,107,080			\$2,951,726		\$155,354
9	2027	9	2027	S. 4th Street Downtown	\$375,750		\$1,878,740	\$2,254,490			\$2,141,766		\$112,725
10	2028	10	2028	S. 4th Street Residential	\$414,840		\$2,074,140	\$2,488,980			\$2,364,531		\$124,449
11	2029	11	2029	W. Maple Street Downtown	\$542,360		\$2,711,800	\$3,254,160			\$3,091,452		\$162,708
12	2030	12	2030	W. Maple Street Residential	\$518,260		\$2,591,270	\$3,109,530	\$2,592,910		\$2,954,054		\$155,477
13	2026	13	2027	W. Maple Street Sidewalk	\$60,220		\$461,720	\$521,940			\$495,843		\$26,097
13	2026	14	2026	Hemlock & Main Sidewalks	\$64,380	\$-	\$493,580	\$557,960		\$557,960			\$-
N/A	N/A	15	2026	S. 6th Street Sidwalk Downtown	\$21,399	\$-	\$164,681	\$186,080			\$176,776		\$9,304
N/A	N/A	16	2026	S. 5th Street Sidwalk Downtown	\$22,231	\$-	\$171,084	\$193,315			\$183,649		\$9,666
N/A	N/A	17	2026	S. 7th Street Sidwalk Downtown	\$20,564	\$-	\$158,251	\$178,815			\$169,874		\$8,941
N/A	N/A	18	2026	Veterans Way	\$40,230		\$202,120	\$242,350			\$230,233		\$12,118
N/A	N/A	19	2027	McCleary Transit Station/Park and Ride	\$19,253	\$-	\$148,167	\$167,420		\$133,936			\$33,484
N/A	N/A	20	2027	S. 6th Street Sidewalk Residential Part 1	\$42,239	\$-	\$325,056	\$367,295			\$348,930		\$18,365
N/A	N/A	21	2028	S. 6th Street Sidewalk Residential Part 2	\$21,119	\$-	\$162,526	\$183,645			\$174,463		\$9,182
N/A	N/A	22	2029	W. Hemlock Street Sidewalk Residential Part 1	\$41,961	\$-	\$322,914	\$364,875			\$346,631		\$18,244
N/A	N/A	23	2030	W. Hemlock Street Sidewalk Residential Part 2	\$15,006	\$-	\$115,479	\$130,485			\$123,961		\$6,524
N/A	N/A	24	2030	N. 7th Street Residential	\$138,086		\$693,759	\$831,845			\$790,253		\$41,592
Total					\$6,282,292	\$453,120	\$29,898,818	\$37,466,075	\$4,883,180	\$13,255,070	\$22,203,593	\$0	\$3,063,458

Project Descriptions	
S. 3rd Street Lower	Between E. Oak Street and Simpson Ave. 1320 LF. Resurface and repair, New curb and gutter, stormwater, planter strip, sidewalk on both sides with ADA compliant ramps and shared bike lane. Replace water main.
Summit Road Down Town	Simpson to Beck. 1478 LF Resurface, landscaping and/or planter strips and bike lanes; install needed curb, gutter, sidewalk, street lights, street trees, stormwater and parallel parking along both sides of roadway. Replace water main.
Summit Road "S" Turn Part 1	Beck St to E. Wildcat Creek. 1742 LF. Resurface, landscaping and/or planter strips and bike lanes; install needed curb, gutter, sidewalk, street lights, street trees, and stormwater. Replace water main.
Intersection Simpson and Summit	Intersection improvements. Roundabout with ADA compliance ramps, walkways, crosswalks, installation of landscaped island. Improve walkability and bicycle access for increased access to local businesses and park.
W. Ash Street Part 1	N. 9th St to N. 7th St. 686 LF. Resurface, landscaping and/or planter strips and bike lanes; install curb, gutter, sidewalk, street lights, street trees, and stormwater. Replace water main.
Summit Road "S" Turn Part 2	E. Wildcat Creek to SR 108 turn. 1640 LF Resurface, landscaping and/or planter strips and bike lanes; install curb, gutter, sidewalk, street lights, street trees, and stormwater. Replace water main

W. Ash Street Part 2	N. 9th to end. 630 LF. Resurface, landscaping and/or planter strips and bike lanes; install curb, gutter, sidewalk, street lights, street trees, and stormwater. Replace water main.
Summit Road North	SR 108 turn to Bear St. 2220 LF. Full Depth Reclamation; Resurface, widen, new curb and gutter, stormwater, sidewalk, planter strips, and bike lanes.
S. 4th Street Downtown	Simpson Ave. to W. Fir St. 740 LF. Full Depth Reclamation; Resurface, widen, new curb and gutter, stormwater, sidewalk, planter strips, bicycle lanes.
S. 4th Street Residential	W. Fir St to 4th St Extension. 1900 LF. Full Depth Reclamation; Resurface, new curb/gutter and sidewalks, stormwater.
W. Maple Street Downtown	S. Main ST to S. 6th ST. 1,080 LF Resurface, planter strips, bike lanes, curb, gutter, street lights, street trees, and stormwater. Replace water main.
W. Maple Street Residential	S. 6th ST to WWTP. 1,190 LF. Resurface, planter strips, bike lanes, curb, gutter, sidewalk, street lights, street trees, and stormwater. Replace water main.
W. Maple Street Sidewalks	S. Main ST to S. 6th St. 1,080 LF. Replace sidewalk on one side. Replace ADA ramps.
Hemlcok & Main Sidewalks	On Hemlock from Main to S. 3rd ST, Replace sidewalks on both sides. On Main from Hemlock to 3rd ST, Replace sidewalk on one side. Replace ADA ramps.
S. 6th Street Sidwalk Downtown	W. Simpson Ave. to W. Maple St. 385 LF. Replace sidewalk on one side. Replace ADA ramps.
S. 5th Street Sidwalk Downtown	W. Simpson Ave. to W. Maple St. 400 LF. Replace sidewalk on one side. Replace ADA ramps.
S. 7th Street Sidwalk Downtown	W. Simpson Ave. to W. Maple St. 370 LF. Replace sidewalk on one side. Replace ADA ramps.
Veterans Way	N. Summit Road to roadblock 185 LF. Resurface and repair, New curb and gutter, stormwater, replace sidewalk on one side and add ADA ramps, replace water main.
McCleary Transit Station/Park and	Resurface and repair, New curb and gutter, stormwater, irrigation, replace water main.
S. 6th Street Sidewalk Residential	W. Fir St. to W. Oak St. 760 LF. Add sidewalk on one side and ADA ramps for safe route to school and connecting loop for Beehive Retirement Community.
S. 6th Street Sidewalk Residential	W. Oak St. to W. Hemlock St. 380 LF. Add sidewalk on one side and ADA ramps for safe route to school and connecting loop for Beehive Retirement Community.
W. Hemlock Street Sidewalk Resid	S. 4th St. to S. 6th St. 755 LF. Add sidewalk on one side and ADA ramps for safe route to school and connecting loop for Beehive Retirement Community.
W. Hemlock Street Sidewalk Resid	S. Main St. to S. 4th St. 270 LF. Add sidewalk on one side and ADA ramps for safe route to school and connecting loop for Beehive Retirement Community.
N. 7th Street Residential	W. Simpson Ave to EOR 635 LF. Resurface, planter strips, bike lanes, curb, gutter, street lights, street trees, and stormwater. Replace water main connecting to new development.

Other Possible Ideas	
Simpson Rail Trail	Create a pedestrian walkway/trail from Summit Road area near Beck Street to City property and back to Summit Road.
Simpson Ash Trail	Create a pedestrian walkway/trail from Ash Street to City Property and back to Summit Road.
Spruce Street - Lowest Rated Street	Reconstruct Spruce Street including replacement of storm drains and related storm-water facilities. Possible curb gutter and sidewalks on both sides. Water and Sewer Main replacements. Possible underground power and communication utilities. Could potentially use a cement treated base if existing ground is sufficient.
8th Street - 2nd Lowest Rated Street	Resurface, landscaping and/or planter strips and bike lanes where possible; install needed curb, gutter, sidewalk, street lights, street trees, and stormwater improvements. Water Main replace.
Oak Street - 3rd Lowest Rated	Resurface, install needed curb, gutter, sidewalk, street lights, street trees, and stormwater improvements. Water Main replace. Sewer extension.
Birch Street - 4th Lowest	Resurface, install needed curb, gutter, sidewalk, street lights, street trees, and stormwater improvements. Water Main replace. Sewer extension.

Re-Occuring Projects (As Funded)
Pavement Overlay Program - To protect the city’s investment in its roadway system, regular maintenance is required. One of the maintenance components includes providing overlays to extend the life of the street surface and protect the roadway base. The ideal program would provide \$412,500 per year of overlay work at various street locations. The locations are currently determined by the pavement management system provided by the TIB. Currently, the city does not have a set budget per year and applys for grants from the Transportation Improvement Board (TIB). The City currently has 9.5 miles of roadway that we are responsible for the pavement. If pavement overlays were on a 20 year rotation, we would be paving about 2,500 feet a year. At current cost for installation of asphalt, that cost is \$412,500 a year.
Alley Reconstruct and Pavement Patching (annual cost) - Various locations. Develop an annual program to reconstruct and overlay alleys and roadway pavement patching to reduce maintenance costs.
Crack Seals - Various locations. Develop an annual crack seal program to preserve the City investment in newly constructed and overlaid roads.
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2027 TIP Priority #	Year Planned (2027-2032)		Project Name	Estimated Costs for 2026-2031 TIP				Fundraising Breakdown			
2026 TIP will be presented to City Council June 2025		WSDOT ID Number		Design Costs	Right of Way Costs	Construction Costs	Total Costs	Federal - 13.5% Match	State - 95% Match	County / Other	Local
1	2027	WA-17343	6th Street Sidewalks	\$ 51,397	\$ -	\$ 394,047	\$ 445,444		\$ 423,172		\$ 22,272
2	2030	WA-05604	S. 3rd Street Lower	\$545,000	\$181,000	\$2,074,000	2,800,000				\$2,800,000
3	2030	WA-05611	Summit Road Downtown	\$388,000	\$0	\$2,012,000	2,400,000				\$2,400,000
4	2030	WA-05612	Summit Road "S" Turn Part 1	\$542,000	\$0	\$2,158,000	2,700,000				\$2,700,000
5	2029	WA-05610	Intersection Simpson and Summit	\$670,000	\$0	\$3,304,580	3,974,580				\$3,974,580
6	2029	WA-05607	West Ash Street Part 1	\$384,000	\$110,000	\$1,919,980	2,413,980				\$2,413,980
7	2030	WA-05613	Summit Road "S" Turn Part 2	\$576,500	\$0	\$2,323,500	2,900,000				\$2,900,000
8	2029	WA-05608	West Ash Street Part 2	\$379,670	\$110,000	\$1,898,260	2,387,930				\$2,387,930
9	2030	WA-05614	Summit Road North	\$621,420	\$0	\$2,528,580	3,150,000				\$3,150,000
10	2029	WA-05615	S. 4th Street Downtown	\$375,750	\$0	\$1,878,740	2,254,490				\$2,254,490
11	2030	WA-05616	S. 4th Street Residential	\$414,840	\$0	\$2,085,160	2,500,000				\$2,500,000
12	2029	WA-05617	W. Maple Street Downtown	\$542,360	\$0	\$2,711,800	3,254,160				\$3,254,160
13	2030	WA-08006	W. Maple Street Residential	\$518,260	\$0	\$2,591,270	3,109,530				\$3,109,530
14	2030	WA-16014	Hemlock & Main Sidewalks	\$61,500	\$0	\$503,500	565,000				\$565,000
				\$6,070,697	\$401,000	\$28,383,417	34,855,114	\$423,172		\$34,855,114	

Project Descriptions	
S. 6th Street Sidewalk Downtown	W. Simpson Ave. to W. Maple St. 385 LF. Replace sidewalk on one side. Replace ADA ramps.
S. 3rd Street Lower	Between E. Oak Street and Simpson Ave. 1320 LF. Resurface and repair, New curb and gutter, stormwater, planter strip, sidewalk on both sides with ADA compliant ramps and shared bike lane. Replace water main.
Summit Road Down Town	Simpson to Beck. 1478 LF Resurface, landscaping and/or planter strips and bike lanes; install needed curb, gutter, sidewalk, street lights, street trees, stormwater and parallel parking along both sides of roadway. Replace water main.
Summit Road "S" Turn Part 1	Beck St to E. Wildcat Creek. 1742 LF. Resurface, landscaping and/or planter strips and bike lanes; install needed curb, gutter, sidewalk, street lights, street trees, and stormwater. Replace water main.
Intersection Simpson and Summit	Intersection improvements. Roundabout with ADA compliance ramps, walkways, crosswalks, installation of landscaped island. Improve walkability and bicycle access for increased access to local businesses and park.
W. Ash Street Part 1	N. 9th St to N. 7th St. 686 LF. Resurface, landscaping and/or planter strips and bike lanes; install curb, gutter, sidewalk, street lights, street trees, and stormwater. Replace water main.
Summit Road "S" Turn Part 2	E. Wildcat Creek to SR 108 turn. 1640 LF Resurface, landscaping and/or planter strips and bike lanes; install curb, gutter, sidewalk, street lights, street trees, and stormwater. Replace water main
W. Ash Street Part 2	N. 9th to end. 630 LF. Resurface, landscaping and/or planter strips and bike lanes; install curb, gutter, sidewalk, street lights, street trees, and stormwater. Replace water main.
Summit Road North	SR 108 turn to Bear St. 2220 LF. Full Depth Reclamation; Resurface, widen, new curb and gutter, stormwater, sidewalk, planter strips, and bike lanes.
S. 4th Street Downtown	Simpson Ave. to W. Fir St. 740 LF. Full Depth Reclamation; Resurface, widen, new curb and gutter, stormwater, sidewalk, planter strips, bicycle lanes.
S. 4th Street Residential	W. Fir St to 4th St Extension. 1900 LF. Full Depth Reclamation; Resurface, new curb/gutter and sidewalks, stormwater.
W. Maple Street Downtown	S. Main ST to S. 6th ST. 1,080 LF Resurface, planter strips, bike lanes, curb, gutter, street lights, street trees, and stormwater. Replace water main.
W. Maple Street Residential	S. 6th ST to WWTP. 1,190 LF. Resurface, planter strips, bike lanes, curb, gutter, sidewalk, street lights, street trees, and stormwater. Replace water main.
Hemlcok & Main Sidewalks	On Hemlock from Main to S. 3rd ST, Replace sidewalks on both sides. On Main from Hemlock to 3rd ST, Replace sidewalk on one side. Replace ADA ramps.

Other Possible Ideas	
Simpson Rail Trail	Create a pedestrian walkway/trail from Summit Road area near Beck Street to City property and back to Summit Road.
Simpson Ash Trail	Create a pedestrian walkway/trail from Ash Street to City Property and back to Summit Road.
Spruce Street - Lowest Rated Street	Reconstruct Spruce Street including replacement of storm drains and related storm-water facilities. Possible curb gutter and sidewalks on both sides. Water and Sewer Main replacements. Possible underground power and communication utilities. Could potentially use a cement treated base if existing ground is sufficient.

8th Street - 2nd Lowest Rated Street	Resurface, landscaping and/or planter strips and bike lanes where possible; install needed curb, gutter, sidewalk, street lights, street trees, and stormwater improvements. Water Main replace.
Oak Street - 3rd Lowest Rated	Resurface, install needed curb, gutter, sidewalk, street lights, street trees, and stormwater improvements. Water Main replace. Sewer extension.
Birch Street - 4th Lowest	Resurface, install needed curb, gutter, sidewalk, street lights, street trees, and stormwater improvements. Water Main replace. Sewer extension.

Re-Occuring Projects (As Funded)
Pavement Overlay Program- To protect the city’s investment in its roadway system, regular maintenance is required. One of the maintenance components includes providing overlays to extend the life of the street surface and protect the roadway base. The ideal program would provide \$412,500 per year of overlay work at various street locations. The locations are currently determined by the pavement management system provided by the TIB. Currently, the city does not have a set budget per year and applies for grants from the Transportation Improvement Board (TIB). The City currently has 9.5 miles of roadway that we are responsible for the pavement. If pavement overlays were on a 20 year rotation, we would be paving about 2,500 feet a year. At current cost for installation of asphalt, that cost is \$412,500 a year.
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