



McCleary Regular City Council Meeting

Wednesday, May 26, 2021 – 6:30 PM

WebEx Virtual Meeting

Agenda

WebEx Meeting Link:

<https://cityofmcclary.my.webex.com/cityofmcclary.my/j.php?MTID=m34b2ada346fbdfad5965fab5bf523b9a>

Join By Phone: **+1-408-418-9388**

Meeting number (access code): **182 740 3123**

Meeting password: **2CmUgM5Jrh4 (22684655)** from phones and video systems)

Call to Order/Flag Salute/Roll Call

Agenda Modifications/Acceptance

Special Presentations

1. Rep. Derek Kilmer - US Congressional Update
2. ORCAA - Mike Shults & Dan Nelson
3. Aflac - Mike Mueller

Public Comment

Consent Agenda

- [4.](#) Minutes - May 12, 2021
5. Accounts Payable May 1-15 totaling \$344,931.65 - Check numbers 49197-49266
6. Payroll - April 2021

Updates

- [7.](#) Police Staff Report
8. Legal Update

New Business

- [9.](#) Host letter, siting report, and site access agreement for PNSN monitoring equipment. <https://pnsn.org/host>
- [10.](#) 2020 Annual Financial Report - Approval
- [11.](#) Long Term Care (LTC) Insurance Coverage
- [12.](#) Express Employment Professionals

Old Business

Ordinances and Resolutions

Updates

13. Councilmembers
- [14.](#) Mayor - Covid-19 Update

Public Comment

Executive Session

Adjourn

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McCleary Regular City Council Meeting

Wednesday, May 12, 2021 – 6:30 PM

WebEx Virtual Meeting

Minutes

Call to Order/Flag Salute/Roll Call

PRESENT

Mayor Brenda Orffer
 Councilmember Jenna Amsbury
 Councilmember Brycen Huff
 Councilmember Jaron Heller
 Councilmember Chris Miller

Councilmember Joy Iversen was absent and requested to be excused.

Motion made by Councilmember Huff, Seconded by Councilmember Amsbury.

Voting Yea: Councilmember Amsbury, Councilmember Huff, Councilmember Heller, Councilmember Miller

Agenda Modifications/Acceptance

There were no requested changes to the agenda.

Public Comment

Mayor Orffer: We are going to open for public comment. What I would like for you to do is let me know if you want to be heard for public comment so I know how many people we have and then we'll call on you.

Suzannah Winsteadt and Angela Rittinger both stated they would like to provide a public comment.

Suzannah Winsteadt: I just wanted to thank Mayor Orffer for taking the time every Friday to post an update on Facebook and I wanted to ask if you could add a blurb with some bare bone details on the Friday updates to make the information a little bit more accessible to people, so that if they need to review it, they don't have to re-watch all of the video to figure out where you gave us the update for upcoming events.

The second thing that I wanted to comment on was Ordinance 773. I'm not really sure how to read ordinances, but it's regarding animals in the parks and cemeteries. That's a little bit unclear. Could we address this and review our ordinance on animals in the park? I would like to bring that up for future discussion. I read the policy and it's not very clear to me who the director is, who you need to get special permission from in writing to allow your dog to be in the park. I don't really understand why we can't have dogs in the park, so I would like to open that up for discussion, because it makes it more accessible to people if they can take their dogs, and their kids, to the park.

Mayor Orffer: I've made a note of that, and we can take a look at it and see if we can add it to an agenda at an upcoming meeting. Thank you for joining us tonight.

Angela Rittinger: I am just looking to get a little bit of clarification tonight on where we stand with the county and the SAP that's been written for the Summit site and the buried asphalt. There seems to be some misinformation out there and I think it's important for the city to let folks know where we sit with that. Unfortunately, that misinformation is starting to spread toxicity to our community. And unfortunately, family

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members, friends, ex workers of the city, council members, and family have gone on a retaliatory attack, just for questioning city officials on some of these issues. I think an important thing that those folks need to remember is that you guys serve the community and by virtue of that, you're open for public scrutiny. To ignore facts and not realize that you guys are public employees and are subject to public scrutiny, and to go on that kind of an attack in your defense, is just really a bad look for the city. I think more importantly, it may keep others from speaking up for fear of that same type of retaliation and certainly the city doesn't want that to come upon their citizens.

I'd really just like to hear from someone about where we are in order to try to clear things up and get the focus back on where it should be. If not, I can provide those updates. I've been in contact again with Rob King, as a matter of fact, as late as today.

My first question would be where our SAP is. I understand that the draft was submitted, returned, and the final was submitted, and the county is now waiting to hear from you folks on a timeline.

The second thing that I want to clear up is, just so folks understand, that there are three separate issues that the county is dealing with and it's a process for every one of those things. This is all provided to me through Rob King. I can get verification, if anybody wants me to provide that. This was through a phone call, but I'm sure he'd be willing to issue an email stating such. The first issue that they're dealing with is the buried asphalt and that's what you guys are all active on right now with the SAP.

The second issue is the above ground storage of the asphalt and concrete. The reason Rob is breaking this up into three issues and three separate cases is because that allows them to get moving quicker on the first issue of the buried asphalt. If you had to wait for all these to get approved, it would be much later before they could deal with the first issue. With the second issue, the piles have to be moved so they can test underneath the piles.

The third issue, is the Mox Chehalis site, which has been shut down, as far as the dump site. There was a cease and desist put on that.

So, I just want clarification from you guys on all of that and that you are aware of the same facts that I'm aware of from what Rob King saying, just so we can get the clear facts out there for some folks who might be a bit misinformed.

My next question would be for the chief. Last year, I was down at the police station with Monique Buechel on a separate issue, and we were talking and got on the subject of body cameras and you said this town is way too small and we don't have the budget for that. And you are quite adamant too, at that time, about the fact that you don't work for the mayor and you make your own decisions. The last time I was down there was with Melissa Baum and Erin Brown of Justice for Lindsey Baum, and you were adamant about the fact that you do work for the mayor. So I'm wondering if you can clarify, which is the fact, do you or do you not in fact, work and report to the mayor?

My second question is about those body cameras. You stopped and said that you didn't have the money for that. Yet we do, because we spent over \$42,000 dollars on surveillance equipment and cameras that wasn't even approved by the council. There was no resolution passed by the council for that and there's no body cams in that. So I did a public information request only to find out that, in fact, the city already has body cams that were purchased by Chief Crumb and that were active and used until Chief Blumer took over and then they were just taken off and not used. I'm just wondering why that is? First of all, why you would say that the city couldn't afford it when in fact the city already had the cameras and secondly, if we can spend that kind of money on

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surveillance equipment, why can't we have body cams on our police officers? Is your line of reasoning going to be that all of those cameras quit working at the time you took over as chief? Those are my questions.

Mayor Orffer: Thank you for your questions. I want to provide a little bit of insight for you with regard to the cameras. First of all, the body cameras that the city had were purchased when Chief Crumb was here, as you mentioned, and they were taken out of operation while Chief Crumb was still here because it's not just a matter of financing, and storage, and retention of the videos, but it's also the memory and the servers that it would take to retain all the information. The city at that time, according to the administration at the time, did not have the resources, nor the funds to accommodate the proper retention and storage of that amount of video footage.

Angela Rittinger: Roy Police Department does it quite well and they were able to do it on their small department budget. And again, if we have \$42,000 dollars to spend on surveillance equipment, and \$35,000 dollars to spend on new computers, and I don't know how much on the new fleet of trucks, you're telling me that we can't afford another couple of grand to get these cameras back and in use? I think you might be mistaken that those cameras were taken out under Chief Crumb. You may want to look into that, because I believe that they were discontinued when Chief Blumer took over. I can get verification on that, as well.

Chief Steve Blumer: I can answer that. You said you want clarification. Not making false accusations. The cameras went out of service in 2015 and I wasn't employed then.

Angela Rittinger: Well, that's funny because I've got a receipt from the public information request that I did that I can run and grab it real quick. I don't have it in front of me right now, where they came in and did service on them in the 2016. Can you explain that to me?

Chief Steve Blumer: Yeah, I sure can if you would be quiet and let me talk. Ms. Rittinger thanked him for his polite answer. Chief Blumer continued, we're taking information and downloading them to another server. Adnets did the service and I'm pretty sure it was September of 2016. They're downloading the information off of the cameras to move them to a server for retention. The cameras that were ordered, it was a Chinese model I think, the city paid \$220 dollars for it and they couldn't get it to work, and they still haven't been able to get it to work, because of the infrastructure.

Angela Rittinger: So, the camera's been out of service in 2015, but you spent \$800 dollars in 2016 September so it took in 9 months to take care of that to get that?

Chief Steve Blumer: I wasn't working there until November 1st of 2016, so I don't know, I wasn't even employed there yet.

Mayor Orffer: Chief, you can follow up with Ms. Rittinger in finalizing answers of clarity. Like I said, most of this happened under Chief Crumb's administration, we're happy to go back and look and get answers for you.

With regard to the SAP soil analysis plan that we submitted to the county, we did submit a draft plan. They provided feedback. We updated the plan and submitted it once more and it was approved and we have begun implementation of following out the plan. Todd, can you give a brief update on that? And Ms. Rittinger, if you would like, additional information, Todd can follow up with you also offline.

Todd Baun: We have scheduled with a material company that takes the samples, and also allowed us to actually get the samples tested, and we have a schedule for that to be completed. I think actually we're going to start doing some of it tomorrow.

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Angela Rittinger: Isn't the county is supposed to be notified before any work begins?

Todd Baun: I'm not sure if that's in the plan or not.

Angela Rittinger: I do have an email that says that you're supposed to contact them. The email that I received from Rob King today stated, when I asked them about any new goings on just be prepared for the meeting tonight, I can read through his email verbatim. It says, unfortunately, I have nothing new to report. We are slowly moving from the typical wet season and into the typical dry season, so I anticipate we will hear something from them soon. If not, then we will need to establish communications with them. So you might want to pick up the phone and give them a call and let them know that you guys are getting going on that because I'm pretty sure they want to stay in the circle of that.

Can you confirm with me also that they have broken up into those three separate issues; the buried asphalt, the above ground storage, which would be the next issue that we'd be dealing with, and then the third issue that would be dealing with was the Mox Chehalis site? Can you confirm that? If not, I can certainly get that in an email from Rob King for our next council meeting and provide that to you.

Mayor Orffer: That's already been confirmed and explained when Mr. Nelson joined us a few months ago. He also explained that. So, yes, that's true.

Angela Rittinger: Well, it seems to be unclear and there seems to be a lot of community members out there, friends and family and don't quite understand that. And I think it's important to get on the record that we do have issues that we are dealing with, and that we are moving forward on that and that this isn't something that has just been slipped up under the rug and it's not going to be addressed. So just wanted to get that clarified and I thank you for doing that. Thank you for your time.

Mayor Orffer: I appreciate your comments tonight and I appreciate people taking time to be with us.

Consent Agenda

1. Accounts Payable April 1-15 Check numbers 49088-49152 totaling \$261,667.41
2. Accounts Payable April 16-30 Check numbers 49153-49186 totaling \$66,405.16
3. Minutes 04.14.2021

Accept the Consent Agenda.

Motion made by Councilmember Amsbury, Seconded by Councilmember Huff.

Voting Yea: Councilmember Amsbury, Councilmember Huff, Councilmember Heller, Councilmember Miller

Updates

4. Staff Reports - Water/Wastewater, Public Works, Building, Finance, Police, Light & Power
5. Legal Update

Chris Coker said two weeks ago, he had a summary judgement motion in Grays Harbor Superior Court and we did get a warrant of abatement against Libby's property. The city can move forward with the

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authority to abate the nuisance and we can back-charge the property owner, if it doesn't get taken care of.

New Business

6. Municode Change Order - Cemetery

Approve the Municode Change Order in the amount of \$1,000.

Motion made by Councilmember Amsbury, Seconded by Councilmember Heller.

Voting Yea: Councilmember Amsbury, Councilmember Huff, Councilmember Heller, Councilmember Miller

7. Large Document Scanner Lease Discussion

Todd Baun reported we currently have a large document scanner that we purchased from Ricoh in 2018. We are leasing it from Ricoh and at the end of lease, we end up owning it. It hasn't worked in several months. I have been working with Chris and we've reached out to Ricoh to try to get some type of resolution to this, but we still have not. I would like to be able to scan large documents. The other day, I had to go up to Olympia to the FedEx Kinkos to scan documents and it cost \$10.50 a page for the maps that we were doing, and a lot of these maps are anywhere from 20 to 75 pages long.

I would like to be able to get to some type of guidance on what we need to do with Ricoh. Do we need to have Chris go after them and get a resolution for this or do we pay off the remaining lease, which I don't have the number of from me right now, but I want to say right around \$2,500 dollars or a little bit less. I would like to be able to move on and get a bigger document scanner from a different company that would work and have a warranty and have service with it too.

Councilmember Amsbury asked what was our original agreement with them and the terms for that lease and how did it work? Todd said he is not sure if Chris remembers or not, but basically the current lease that we have states they are providing the service that we have in the lease. We signed a lease, so that's where we're at now. We haven't heard from them.

Mayor Orffer responded, Todd correct me if I'm wrong, but the lease that we signed with them, or the, the program that we were in with them did not include certain levels of service for their service entity is out of state, and they provide the service, but we have to fly them in or something and Todd answered, yes, from Texas.

Chris Coker added, that's correct. The maintenance agreements wasn't included with the machine itself. It's a little bit goofy. It's of these ones where we can either buy out the contract or, alternatively, stop paying on it. And that's the decision. I'm always a little worried about stopping to pay it because there are provisions for attorney's fees and things like that in the contract. Basically, we just need some guidance some direction as to what to do. The city does have some exposure if it decides to stop paying on that lease.

Councilmember Amsbury asked is there no one else that can fix the device that's more local, or someone that can come out and do some troubleshooting that would be at a cheaper cost. It doesn't seem like it's very old.

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Todd added, no, it's not very old and that's the issue that we're having. We have to deal with Ricoh, every time I deal with Ricoh, they say they do not have technicians that work on that and they have to contact somebody that is actually with the manufacturer of this document scanner and when I do that, the two places I've been in contact with they're out of Minnesota and Texas. We've been trying and it's a very frustrating process.

Mayor Orffer asked if there is a possibility of doing an early trade in on that. On leased equipment you can trade in or trade up before a lease is up. Have we talked to them about that option?

Todd said we haven't talked to Ricoh with that option. Ricoh has stopped communication with us. But the company that provides our copier right now, which is Kelly, they have a large document scanner that provides a service with a maintenance contract and they would take over and add in our payment for the documents scanner and pay off the scanner for us, but it would go into the lease fee for it. That's about the only thing that I found anybody will do.

Mayor Orffer asked Todd how many payments are left on the lease and Todd said he'd have to look to verify again, but he believes it's almost 18 months that we have remaining.

Mayor Orffer said, Council my inclination would be to first try at least one more time and maybe with a written communication from our city attorney to Ricoh on how to resolve the situation. We have a piece of equipment that for all intents and purposes for the age of it, it should work or it should be able to be repaired. That would be my recommendation that we try that first. Let's pull up the contract so that we all have a better knowledge of what exactly says and then if we get a no response, so we can't resolve it with Ricoh here in the next couple of weeks then let's have the conversation again based on that knowledge. Does that sound an appropriate pathway forward? Councilmember Huff said, it sounds good to me. Councilmember Heller said, I would approve of that and we'd look forward to seeing the contract. Councilmember Amsbury agrees. Mayor Orffer said, okay Todd and Chris let's do this. Chris Coker will reach out to them via a letter. Chris Coker said, I'll do that. These things are always tough situations, because a big part of me says, walk away from it, but that's not going to resolve the issue, so I'll reach out to them via letter.

Councilmember Amsbury said thank you and could you email us a copy of it too? Just so that we have some time to look at it. Chris said, yes, either I can or Todd can.

8. Council and Mayor Policies

Mayor Orffer said I want to again thank Councilmember Amsbury and Councilmember Iversen, even though she's not here, as the committee that worked on helping to draft a document that would serve as a council and mayor policy, or guide. We can work together to name it. It's a best practice that a lot of cities are utilizing so that when people attend meetings as council members, engage in their work as council members, and as mayors engage in their work as mayors, everyone knows how to put one foot in front of the other and to make meetings successful.

I don't know if you've had time to review the entire document, but we would be happy to entertain some initial discussion or questions and we certainly did not look for any action tonight. Councilmember Heller said, I think this is a great working draft and really appreciate the work that you put into this. I did see that you were questioning the 10-day limit for responses from city staff. The only suggestion I have with that is maybe revising that to 10 business days, or working days. Mayor Orffer responded, there are times the way our council meetings fall that we may not even have 10 business days between meetings. We'll take a look at that. That's good feedback and maybe we can

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look at the business days, or to maybe get a little bit more clarification on what would work. What we can do is plan to bring it back on the agenda at our first June meeting, which would give you all the next month or so to provide more feedback or questions and then maybe by that meeting, we could have a tighter draft that we could then consider adopting at the next meeting after that.

Councilmember Huff said this is a good first draft and gives good guidance not only to us, but for future mayors and council so we are on the right track.

Mayor Orffer said Councilmember Amsbury worked a lot with us on this. Councilmember Amsbury added, we did have a long working Saturday to go through this one because it was pretty large. At the end of the workshop, I had just kind of made comments to take out some of the training things, and we talked about maybe having more of a new council, and new mayor guide book, kind of like AWC already gives for us, but just something that has that info separate from this and is a procedure type document. I'm just trying to keep those two ideas separate, because I did go through and strike out some of that stuff in the original draft. Just the appendix and just thinking that that can be a separate document, because we were already getting so large on it and I know that personally, when I see a big document that's too big, I don't want to go through and read the whole thing. My goal was to try to shorten it down as much as possible so it wasn't too lengthy of a document that no one's going to ever go back and look at. There was a couple of comments in there that Joy and I had made to say that they did need full council review of what you guys think, because we were only two of us putting down our ideas. I want feedback from everyone, because this is this is for all of us and so I hope that you guys can dig into it and see what you like, or if you have some other ideas. I don't think that any of us were set in stone with this.

Mayor Orffer said we were trying to draft something that will ultimately create something that we can follow and utilize. We don't want it to be complicated, long, and too complex for anyone to be able to follow it and utilize it. We'll bring this back at the first meeting in June.

Updates

9. Councilmembers

Councilmember Huff announced on Saturday there will be a trash cleanup group meeting to pick up trash around town.

Mayor

I want to congratulate our McCleary Museum and Heritage Center on opening last weekend. I think they had a very successful event and we're very glad for them. I am happy to see that project continuing and happy to know that our history here in the city will be preserved for many years to come.

We want to also thank the group that's been doing the Saturday cleanups on the 3rd, Saturday of the month. We really appreciate the help from the community and for the work that goes into it. It's just really amazing to see people engaged and we thank all of you that are doing that.

We will certainly be glad to add a commentary, or a written statement, or a posting to the Facebook live that we do on Fridays to provide a little bit more insight or written insight, so you don't have to watch an entire video again. Thank you for that idea. We're happy to incorporate that.

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And I also want to share that we are excited for summer that's coming. We want just to remind everyone about dry weather and to be mindful of safety when it comes to burning. I noticed on our police report that we had a lot of calls for agency assists for fire so just to be cautious and be careful as the weather gets drier and to be mindful of that.

We did meet with ORCCA, as we talked about it at our last meeting, and let them know that council was interested in the potential of making our burn permits as an online application and an online process through their organization, and that we were happy to continue with the conversation. We, of course, have not committed to anything. They are going to be sending someone to one of our next meetings to provide more information directly from their organization about how it works and to answer your questions. We did meet with them and they have a board meeting tonight, otherwise, they would have tried to be at this council meeting. It's very likely that they will be with us at our council meeting on May the 26. So that continues that conversation and we are grateful for the potential with that and council will have the opportunity to learn more about it.

10. Mayor - Covid-19 Update

Governor Inslee has put a pause on the phases for the entire state, so all counties are paused in the phase that they're in. I believe that that pause is through next Monday, May the 17th, and so we should be hearing more about what will happen. In the meantime, we appreciate that everyone has been working together to ensure safety in our community.

I also want to make sure that council is aware that we continue as a staff to make sure our employees at the city have the PPE that they need. They have a coded response plan that we remind everyone to follow and we continually update that as needed and we have made sure that employees have access to resources and information, and we're helping them connect to whatever it is that they need during this time and trying to stay very much in touch with them to make sure that they not only are safe, but that they feel safe. We continue to work from that angle.

From a financial aspect, the city did receive our first payment from FEMA. We had submitted a reimbursement request for around \$10,000. We were 100% approved on that. I want to thank Chief Blumer for submitting that and for making sure that that process was followed and getting our reimbursement, and the city has received that funding. We're very appreciative of that. Then, we will be talking with council more about the money that will be coming to the city through the America Rescue Plan. There'll be more information coming. We've received some information, even as late as today, on how that process will look over the next 2 or 3 years.

We continue to account for financials, with regard to covid response and maintain documentation, so that we can continue to submit for reimbursement through FEMA for any eligible expenses.

Public Comment

Angela Rittinger

One of my questions wasn't answered by the chief. It's just a quick question as to whether he works for you or not because last year he said, no, this year he said, yes, or vice versa, and I'm just wondering who does he report to?

Mayor Orffer

Within the city, the Clerk-treasurer, the Chief of Police and the Public Works Director report to the Mayor. Ms. Rittinger stated, great, that's all I needed to know. Thank you very much.

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Suzannah Winsteadt

I just had a quick related comment. The last time I checked on the website, the organizational chart was very out of date and has the previous council members, mayor, and chief. I just wanted to bring that to your attention since it was just addressed now.

Mayor Orffer

We are working on the web redesign, it's going to have a complete overhaul and I think our community is going to be very pleased with the final product. We will take a look at that to see if we can update it on our current site, but we're hoping to have our new site live by August of this year, and I want to compliment the staff. There's been a team of people that are working on that together with Municode and we're looking forward to unveiling that later this year. Thank you for the insight. Suzannah responded, wonderful, hopefully, it's just a PDF update to upload to the site, but I appreciate that and look forward to the new website.

Adjourn

Adjourn the City Council Meeting at 7:12 PM. The next City Council meeting will be Wednesday, May 26, 2021 at 6:30 pm.

Motion made by Councilmember Heller, Seconded by Councilmember Huff.

Voting Yea: Councilmember Amsbury, Councilmember Huff, Councilmember Heller, Councilmember Miller

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MCCLEARY POLICE DEPARTMENT

STEVEN BLUMER – CHIEF OF POLICE

100 S 3RD ST MCCLEARY WA 98557
PHONE 360-495-3107 FAX 360-495-4483



May 17, 2021

Dear Mayor and City Council Members

A question was asked last council meeting regarding when and who got rid of the “body camera program” the McCleary Police Department had in the past. I am writing this to clarify what I was trying to say through our online meeting without the glitches and audio problems that arise during these meetings.

- 1) I started working for the City of McCleary on November 1, 2016 and no officer at that time was issued or wore a body camera for the McCleary Police Department that I had knowledge of at that time. I relied on my Officers to advise me if they had a camera or not. Officer Bunch advised me the last operational camera he had was in 2015 and Officer Sample advised he never had a body camera. So, when Chief Crumb left, the only camera that was in use was by him and the “body camera program” that he was working to implement ceased in 2016 and not 2015.
- 2) I understand Chief Crumb was working on a body camera program, but it never became a functional program because of lack of funding which was needed to provide adequate storage space for the video system, redaction software necessary to meet the requirements of public disclosure, and staffing to monitor and maintain the requirements of RCW 42.56.240
- 3) In regards to the invoice #10197, 9/28/2016 I stated this was for downloading video off of the camera into storage, I have seen a copy of the invoice now and it was actually to try and get a 2nd body camera working for the police department, this is the Chinese model that was not able to be figured out on how to use and was never put into service
- 4) Since 3/8/2021 I have been in contact with Blake Galloway with Motorola Solutions regarding their Watchguard V300 and 4RE, body camera and in car camera systems, including cost of camera, the software ability to redact, the amount of storage space that we would have access to and the security of the system itself, to meet the legal requirements that were not ever in place before. Currently a rough estimate is around \$14,000 per officer to meet all requirements.
- 5) The Washington Association of Sheriffs and Police Chiefs and law enforcement agencies in the state were anticipating **Washington State Legislature – HB1223** to require mandatory use of body worn camera’s, this in fact did not happen and still lack clarity on body cameras for police agencies in the state on funding.
- 6) As of 5/17/2021 we still don’t have the minimum requirements for a body camera program to be operational to include lack of storage space, staffing, or redaction software.

I have included some information from the Washington State Bar Association as well as a report published by KING5 News to give a little more insight of the complexities of a “body camera program.” Myself and all of my officers fully support body cameras and in car cameras but, I only want to be able to implement a system that is maintainable into the future.

Chief Blumer

WASHINGTON BAR ASSOCIATION

The use of body-worn cameras by law enforcement raises significant public policy, legal and practical issues and concerns and the debate is ongoing. Although there is little empirical research regarding the actual benefits and impacts of using body-worn cameras, the considerations and issues raised by both proponents and opponents express genuine concerns.

The implementation of body-worn camera programs is expensive, requiring significant investments in equipment, ongoing maintenance expenditures and increased resources devoted to personnel, training, and technology. The decision to implement programs is made more difficult by increasingly scarce criminal justice funding.

Law enforcement agencies choosing to fund and implement body-worn camera programs must be prepared to develop policies and protocols addressing numerous personnel, equipment, technology, privacy, public records issues, as well as partner with local prosecutors to assure compliance with discovery obligations. However, the Legislature must first provide the framework in which these programs may be implemented, addressing several issues under the Washington Privacy Act, RCW Chapter 9.73, and Washington's Public Records Act, RCW Chapter 42.56.

<https://pceinc.org/wp-content/uploads/2015/07/Washington-Link-1.pdf>

This is an excerpt of a survey done by KING5 NEWS in 2020 and published this year. I have attached a link below for the whole report.

Most Washington law enforcement agencies don't use body or dash cameras, KING 5 investigation finds amid calls for police transparency and reform, dozens of leaders at Washington police agencies without body cameras say they're now actively considering them.

Taylor Mirfendereski, Chris Ingalls

KING 5's analysis of the 213 responses, collected between July 2 and Nov. 18, revealed:

- 75% of the agencies had no body cameras in use.
- 25% were using one or more body cameras.
- 79% did not use dash cameras.
- 21% had one or more dash cameras in operation.
- 63% had no camera system — no body cameras and no dash cameras — to record police interactions.
- 9% had at least one dash camera and at least one body camera in operation.

Of the 160 law enforcement agencies that reported no body cameras in use, officials at 86% of the agencies—138 departments—cited financial barriers as at least one of the reasons why.

The initial cost of the camera equipment isn't the hold-up for many law enforcement agencies, according to KING 5's survey. Officials at 61% of the departments that don't have body cameras said they can't afford them because of the workload from data management, including responding to public records requests for body camera video and blurring portions of video, like license plates and other private details that are exempt from release.

<https://www.king5.com/article/news/investigations/most-washington-law-enforcement-agencies-dont-use-body-or-dash-cameras-king-5-investigation-finds/281-3ab69570-d76b-469e-85a2-f91dc2cb169f>



Dear Site Host:

On behalf of everyone here at the Pacific Northwest Seismic Network, I would like to thank you for your participation in the ShakeAlert Earthquake Early Warning system. The ShakeAlert system is being built to provide people on the West Coast a critical warning before an earthquake's destructive shaking hits. This will give people crucial time to take protective actions, and it cannot happen without your help and the help of others like you.

How does it work? The Pacific Northwest Seismic Network is a collaboration between the University of Washington, the University of Oregon, and the United States Geological Survey. We are developing and implementing the ShakeAlert Earthquake Early Warning system to immediately warn the public when a damaging earthquake starts to occur. With earthquake sensors spread across the Pacific Northwest, the ShakeAlert system rapidly detects a strong earthquake using the nearest sensors, determines the magnitude and location, and immediately sends out an alert to the public before the destructive shaking has time to reach them. This provides up to tens of seconds of warning before intense shaking hits, allowing people to take cover, drivers to pull over, tunnels and drawbridges to stop traffic, hospitals to pause surgeries, and gas valves to close.

Your site will be named UW.DOORS. Please find attached a copy of the siting report which includes the proposed location for the sensor, installation details, and all other information relevant to the installation at your location. Within the next few months, the PNSN will be reaching out to you to schedule the station installation between you and our contractor. We plan on giving you plenty of heads up, but if you have any concerns, questions, or corrections, please do not hesitate to let us know.

Also attached is a copy of our land use agreement. Please read through this, sign it, and send it back to us via email. If you would prefer hard copies of the documents, just let us know. Again, if you have any questions please contact us at 206-685-8180 or by email at pnsn@uw.edu.

For more information about the Pacific Northwest Seismic Network, visit our website at www.pnsn.org. You can also learn more about the ShakeAlert Earthquake Early Warning project at www.shakealert.org.

Thank you again from the PNSN and the Pacific Northwest for your participation in this effort to save lives!

Sincerely,

A handwritten signature in black ink that reads 'Paul Bodin'.

Dr Paul Bodin
PNSN Network Manager



ShakeAlert Station Siting Report

Station: 1207-DOORS

Site Coordinates: 47.05457°, -123.25721°

Elevation: 137m

PLSS Information: S13 T18N R5W

Magnetic Declination: 15.51° E

Site Address: Grays Harbor County Parcel: 618051321004

Landowner:

Name: City of McCleary
Phone: (360) 495-3667

Contact(s):

Main contact: Todd Baun, Director of Public Works
Phone (office): (360) 495-3667 ext. 103
E-mail: ToddB@CityofMcCleary.com
Mailing address: ATTEN: Todd Baun
100 S. 3rd St.
McCleary, WA 98557

Site Type: Utilities Compound

Site Visit: May 4, 2021
Visitors: Nicholas Schlagenhaft
Report by: Nicholas Schlagenhaft
Report approval: Karl Hagel 5/6/2021

Instrumentation to be Installed:

- 6-channel broadband sensor (enclosure type: post and power)
- GPS antenna
- Repeater box for IT equipment in comm shack
- Repeater box for AC to DC power conversion
- 2x Nanobeam pucks

Instrument Location:

The station sensor will be located within a gated utility compound owned by the City of McCleary. The post-hole sensor will be located in the northwest corner of the compound, within the perimeter fence. The post and power enclosure will be located approximately 20 ft to the east of the post-hole sensor, adjacent to the perimeter fence. Contractors should advance the post-hole to a depth of 10 ft to minimize noise from a comms tower to the east. Contractors should use site photo references to determine location of post-hole sensor and post and power enclosure.

A GPS antenna will be mounted to the post and power enclosure.

Power Option:

- Power will be provided via an outdoor 120V ac outlet located approximately 13m to the south southeast of the station location. AC power will be converted to low voltage DC power and trenched to the post and power enclosure. A licensed electrician will be required to pull power for the instrument.

Internet Option:

- Grays Harbor County PUD has a fiber drop in a comms shack located in the northeast corner of the utility compound. PNSN staff will work with Grays Harbor County PUD to configure an internet connection for the station. 2x Nanobeam pucks will be used to link the station to the fiber drop in the comms shack.

Telemetry Option:

- N/A

Issues and Additional Information:

- All personnel must request permission from the main contact to enter the site area and/or perform any installation or servicing.
- Travel to the site requires passage through a locked gate. PNSN will provide contractors with an access key.
- An electrician will need to be on-site to pull power from the outdoor AC power pole.

Background Vibrations:

- Comms tower (55m to the east. Comms tower is <55m in height)
- HWY 12 (1km to the south/southwest)

Site Photos:

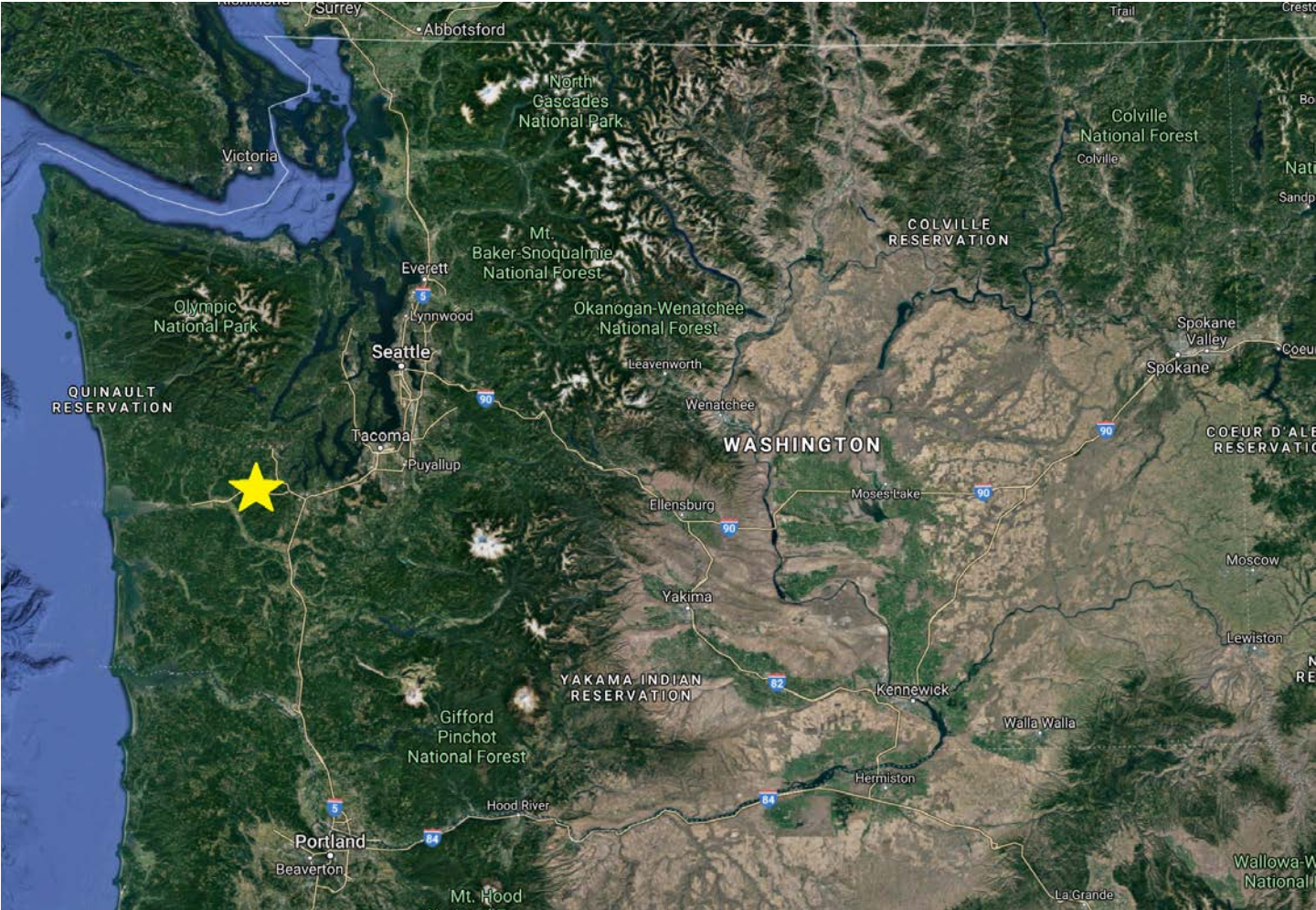


Image 1: State-scale aerial image. The location of 1224-COWL is marked by the yellow star.

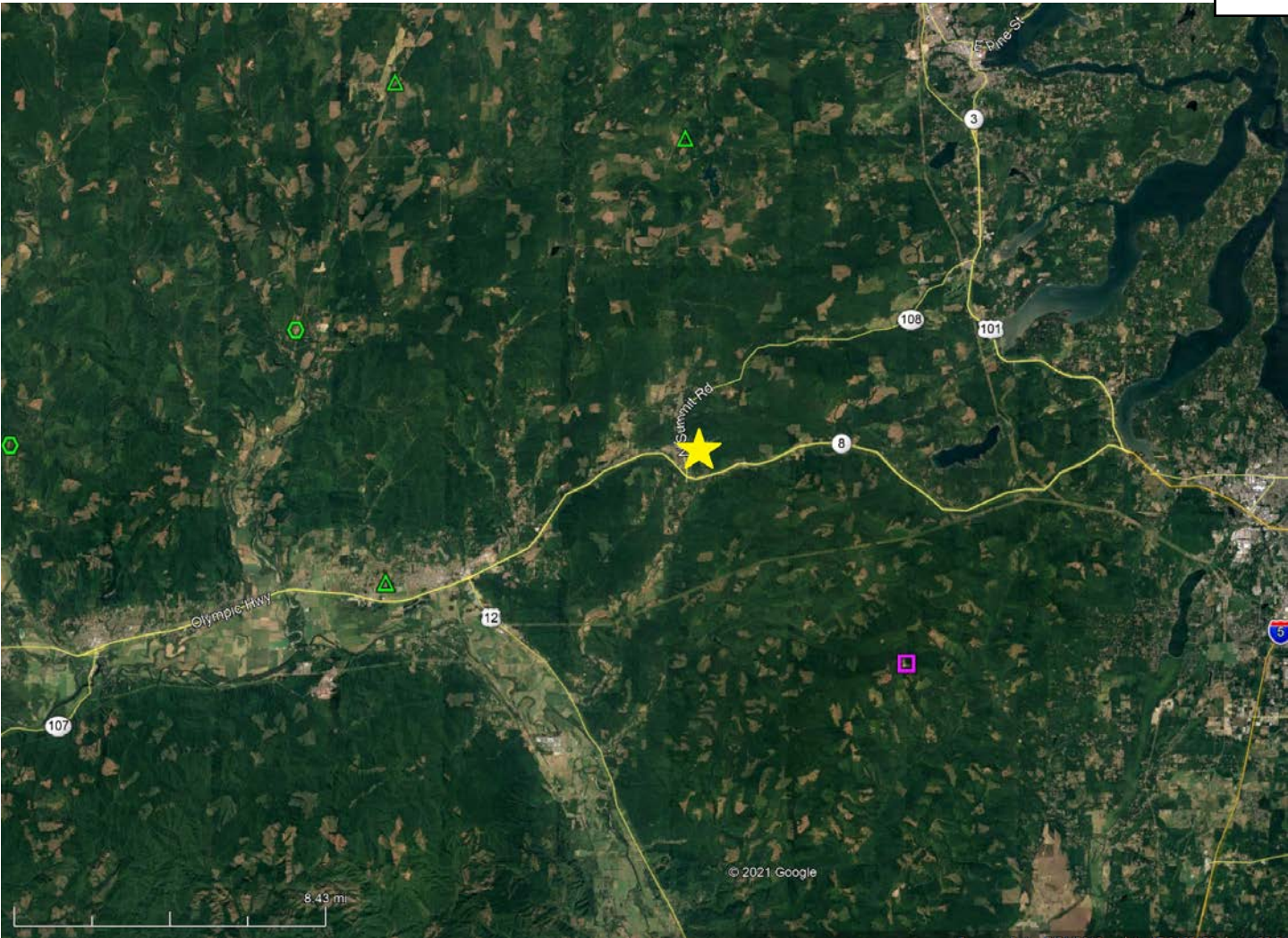


Image 2: Regional-scale aerial image. The location of 1207-DOORS is marked by the yellow star.

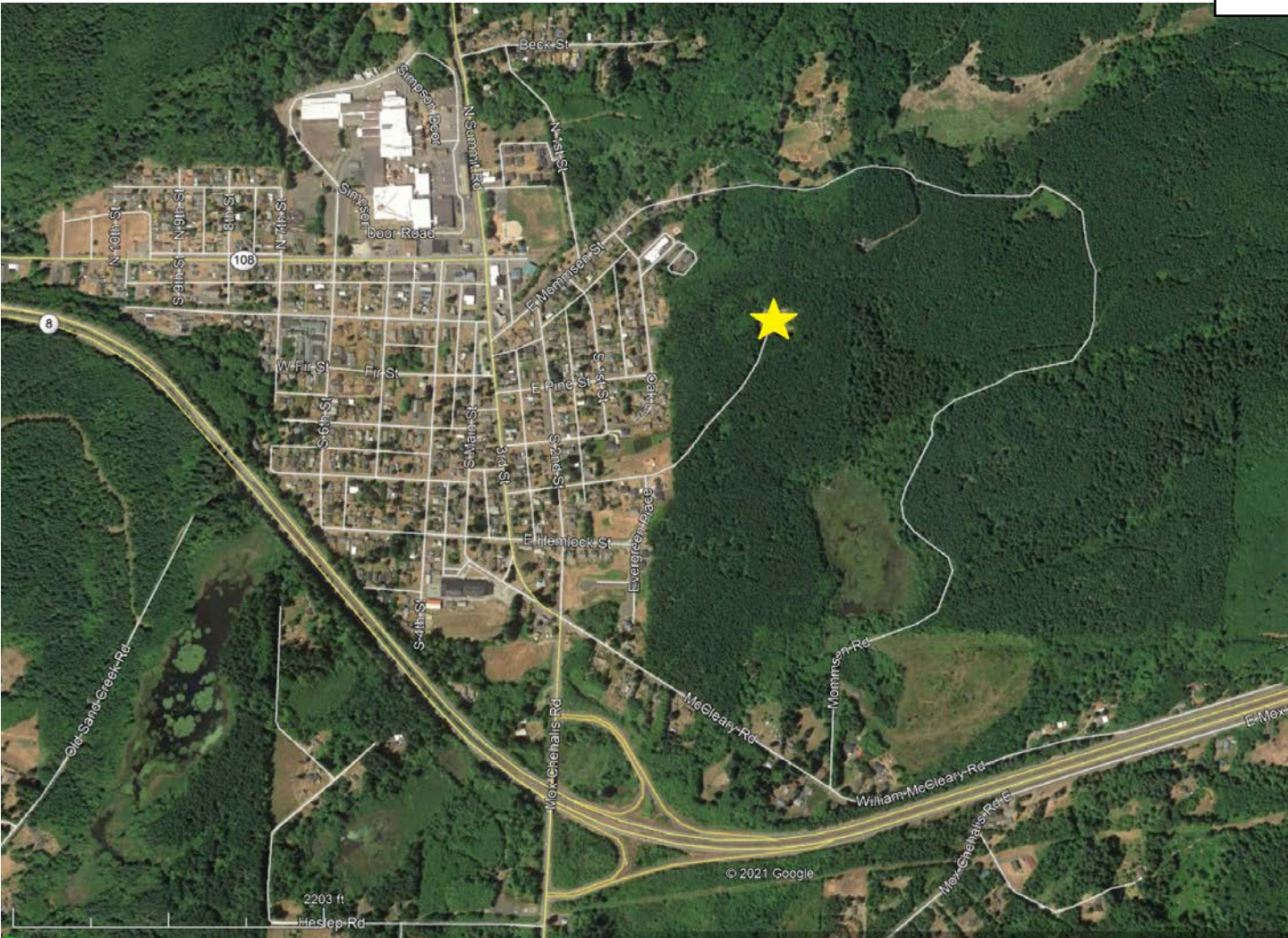


Image 3: Neighborhood-scale aerial image. The location of 1207-DOORS is marked by the yellow star.

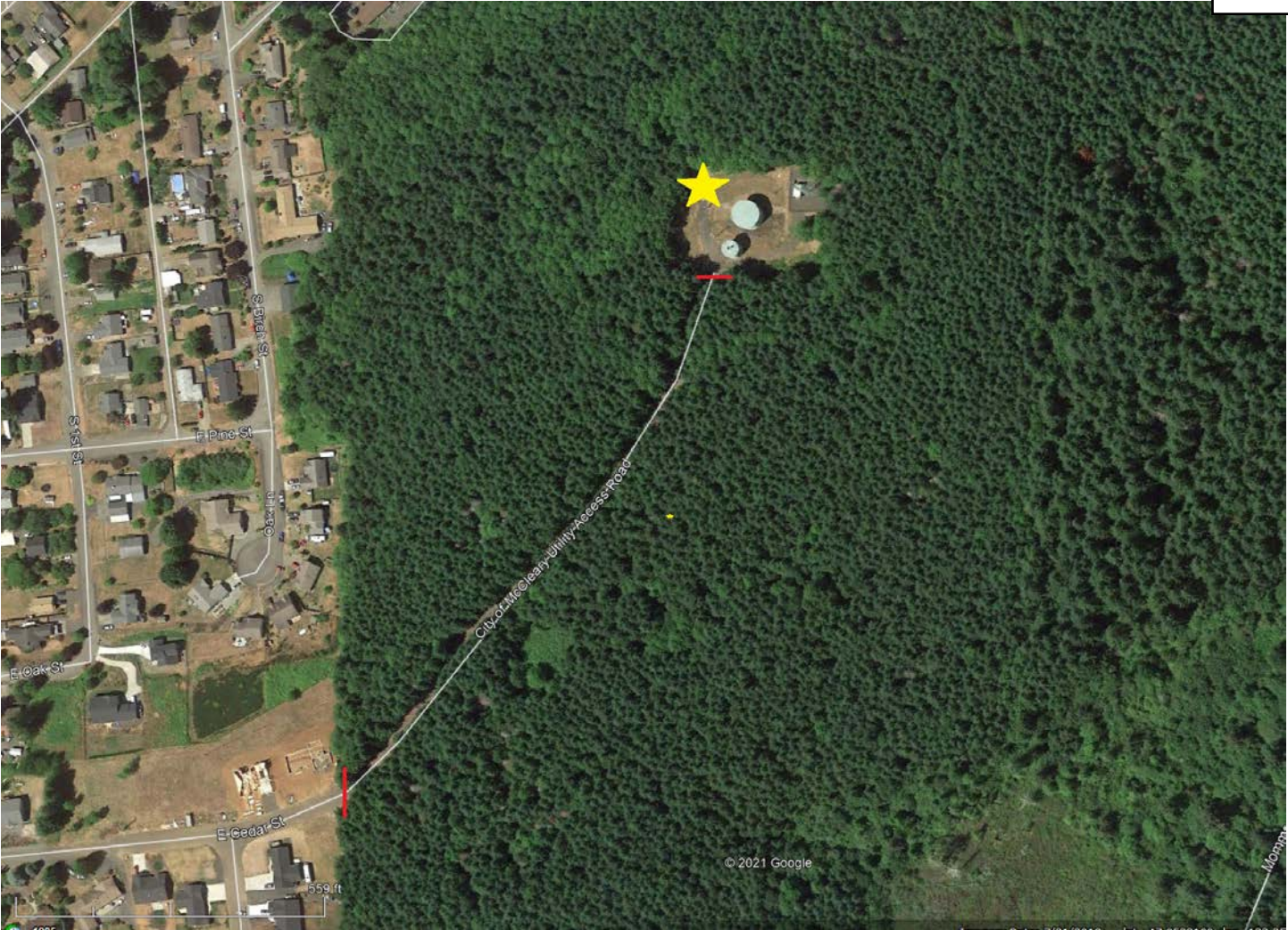


Image 4: Directions to Site from McCleary, WA. Head east on E Cedar St. until you reach a locked gate at the tree (red line in bottom left of image). Continue on City of McCleary-Utility Access Road to a second locked gate (red line in top center of image). The site is located in the northwest corner of the fenced utility compound (yellow star). PNSN will provide contractors with keys for gate access.



Image 5: Looking north at the station configuration for 1207-DOORS. The post-hole sensor (marked by red circle) will be located in the northwest corner of the fenced-in utility compound. The post and power enclosure (marked by the orange rectangle) will be located approximately 20 ft to the east of the post-hole sensor, along the north fence line of the utility compound. Cabling (dashed white lines) between the sensor and the post and power enclosure will be trenched. Power for the instrument will be provided by an outdoor pole-mounted 120v AC connection located approximately 16m to the southeast. AC power will be converted to low-voltage DC current and trenched to the post and power enclosure (orange dashed line). The trench path for the low-voltage power cable will depend on the location of buried utilities (fiber). A GPS antenna (green circle) will be mounted to the post and power enclosure. A Nanobeam puck (purple circle) will be mounted to the post and power enclosure and pointed to the comms shack in the northeast corner of the fenced-in utility compound where contractors will mount a second Nanobeam puck.



Image 6: Looking west at the station configuration for 1207-DOORS. The post-hole sensor (marked by red circle) will be located in the northwest corner of the fenced-in utility compound. The post and power enclosure (marked by the orange rectangle) will be located approximately 20 ft to the east of the post-hole sensor, along the north fence line of the utility compound. Cabling (dashed white lines) between the sensor and the post and power enclosure will be trenched. Power for the instrument will be provided by an outdoor pole-mounted 120v AC connection located approximately 16m to the southeast. AC power will be converted to low-voltage DC current and trenched to the post and power enclosure (orange dashed line). The trench path for the low-voltage power cable will depend on the location of buried utilities (fiber). A GPS antenna (green circle) will be mounted to the post and power enclosure. A Nanobeam puck (purple circle) will be mounted to the post and power enclosure and pointed to the comms shack in the northeast corner of the fenced-in utility compound where contractors will mount a second Nanobeam puck.

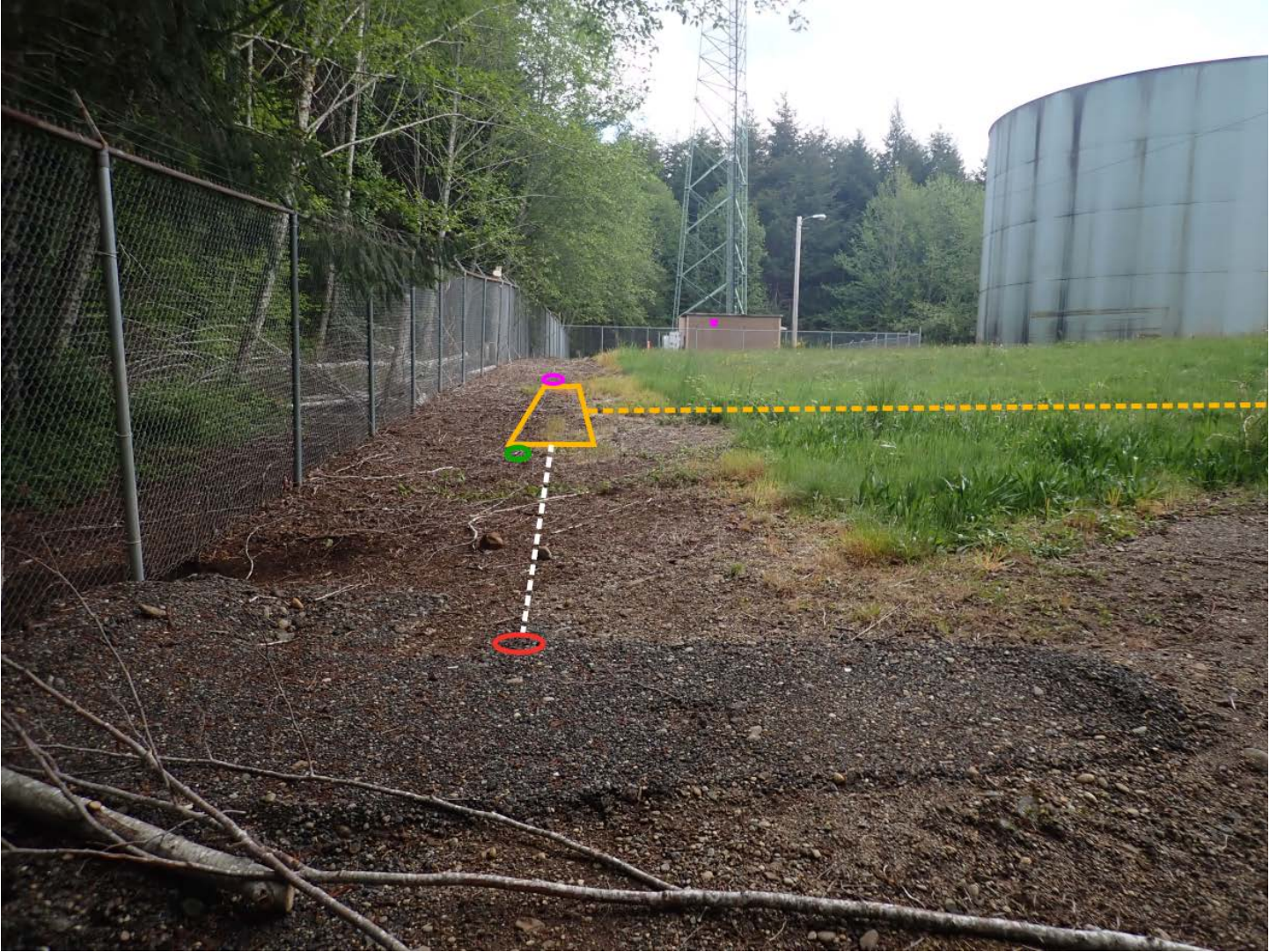


Image 7: Looking east at the station configuration for 1207-DOORS. The post-hole sensor (marked by red circle) will be located in the northwest corner of the fenced-in utility compound. The post and power enclosure (marked by the orange rectangle) will be located approximately 20 ft to the east of the post-hole sensor, along the north fence line of the utility compound. Cabling (dashed white lines) between the sensor and the post and power enclosure will be trenched. Power for the instrument will be provided by an outdoor pole-mounted 120v AC connection located approximately 16m to the southeast. AC power will be converted to low-voltage DC current and trenched to the post and power enclosure (orange dashed line). The trench path for the low-voltage power cable will depend on the location of buried utilities (fiber). A GPS antenna (green circle) will be mounted to the post and power enclosure. A Nanobeam puck (purple circle) will be mounted to the post and power enclosure and pointed to the comms shack in the northeast corner of the fenced-in utility compound where contractors will mount a second Nanobeam puck (smaller purple circle).



Image 8: Looking north northwest at the AC power pole that will provide power for the instrument. The proposed station location is depicted in the background of the image. AC power will be converted to low voltage DC power and trenched to the post and power enclosure. The precise path of trenching will depend on the location of other buried utilities (fiber). A small repeater box will need to be mounted to the power pole to host the AC to DC power converter. An electrician will need to be onsite to pull power from the power pole.



Image 9: Looking east northeast at the AC power pole that will provide power for the instrument. AC power will be converted to low voltage DC power and trenched to the post and power enclosure. The precise path of trenching will depend on the location of other buried utilities (fiber). A small repeater box will need to be mounted to the power pole to host the AC to DC power converter. An electrician will need to be onsite to pull power from the power pole.



Image 10: Looking north at the comms shack and comms tower in the northeast corner of the fenced-in utility compound. The shack and tower are located within a second locked perimeter. PNSN will acquire keys for gate access.



Image 11: Telemetry-scale image depicting the proposed VHF shot to a demarcation point in Toledo, WA.

Site Access Agreement for Seismic Monitoring

Date: 11 May 2021

This Site Access Agreement (“Agreement”) is between City of McCleary (“Grantor”) as property owner and the University of Washington, a state institution of higher education (“UW”) on behalf of the Pacific Northwest Seismic Network (“PNSN”), a cooperative organization whose members include UW, the University of Oregon and the U.S. Geologic Survey.

RECITALS

- A. PNSN is conducting research in Washington and Oregon identifying earthquake hazards, assessing earthquake risks, and monitoring seismic activity with emphasis on data contribution to *ShakeAlert*, an Earthquake Early Warning system.
- B. This research includes installing equipment at various sites and Grantor wishes to support PNSN by granting access for this purpose.

TERMS

1. **Ownership.** Grantor owns the real property (“Property”) located at:
 Physical Address: _____
 Tax Parcel #(s): Grays Harbor County Parcel: 618051321004
 Equipment Location: In northwest corner of gated compound
 Latitude: +47.05457 Longitude: -123.25721
 Station Name: UW.DOORS

2. **Permission.** At UW’s sole cost, Grantor grants PNSN and PNSN’s members permission to enter the Property for the limited purpose of conducting seismic monitoring, operation, maintenance and retrieval of data. This includes the right to construct, install, inspect, relocate, and maintain telecommunications equipment (“Equipment”).

3. **Term and Termination of the Agreement.** This Agreement will be in effect from 17 May 2021 and will continue through 16 May 2026 and then automatically renew every five (5) years. Either party may terminate this Agreement at any time by providing at least ninety-(90)-days’ written notice to the other party.

4. **Installation, Operation & Removal.**
 - a. PNSN will notify Grantor prior to installing any Equipment on the Property. Entry onto the Property by PNSN may occur only at reasonable times after reasonable notice to Grantor as provided below in Section 9(b). While on the Property, PNSN will use all reasonable efforts not to interfere with Grantor’s use of the Property.

- b. If the Equipment is located within Grantor's building, PNSN may use one (1) 120-volt outlet for backup low-level power that is expected to draw no more than 10 watts.
 - c. In order to record seismic activity, the Equipment must be located so that it does not move during seismic events. As a result, placement of the Equipment may require anchoring, fixing or bolting of the Equipment to the Property with the prior approval of Grantor.
 - d. PNSN will install, maintain, and operate the Equipment in accordance with applicable law and with all reasonable precaution to avoid damage to Grantor's land or property.
 - e. Upon termination of this Agreement, PNSN will remove the Equipment and restore areas of the Property on which the Equipment was located to their pre-existing condition (as nearly as possible) prior to the commencement of activities under this Agreement. This removal and restoration will be completed within ninety (90) days after the date of termination unless extended by the mutual agreement of the parties, such agreement not to be unreasonably withheld.
5. Condition of the Property. UW acknowledges that (a) Grantor has made no representation or warranty concerning the condition of the Property or the fitness of its use for seismic monitoring and, (b) entry onto the Property is accepted strictly in an "as is" condition and solely at the risk of PNSN and its members.
6. Right to Remove Equipment. Equipment located on the Property will not become a fixture. PNSN will have the right to remove any or all of the Equipment at any time.
7. Liens. PNSN shall not permit any mechanics or other liens to be filed against the Property by reason of labor or materials furnished to the Property by PNSN.
8. Liability/Insurance. Grantor shall be reimbursed for losses arising from property damage caused in whole or in part by the negligent act or omission of any employee or agent of the UW or PNSN while performing activities under this Agreement. Grantor assumes no liability for loss or damage to the Equipment or for injuries to UW's agents, contractors, employees or representatives while in, on, or about the Property.

9. Notices.

(a) General Notices. Notices to the other party, for matters not involving access and entry to the Property, will be effective three (3) days after mailing in the US mail, postage prepaid, certified or registered mail, return receipt requested. Any notice by personal delivery will be deemed given when actually delivered.

To Grantor at:

Name: _____
Address: _____

Phone: _____
Email: _____

To UW/PNSN at:

University of Washington
PNSN
Campus Box 351310
Seattle, WA 98195-1310
Phone: (206) 616-0942
e-mail: pnsn-admin@uw.edu

(b) Notices for Access and Entry to the Property. Grantor's preferred means for being contacted when PNSN is planning to access and enter the Property is by phone, e-mail, or not all. Notices for access and entry to the Property shall be provided to Grantor as set forth above in Section 9(a) unless as may be alternatively provided below:

Name: _____
Phone: _____
Email: _____

10. Transfer or Sale of Property. Grantor will notify (a) UW of any sale or transfer of the Property at least thirty (30) days prior to such sale or transfer and (b) any third-party purchaser/transferee of the Property of the existence and terms of this Agreement.

11. Authority. Grantor represents and warrants that Grantor owns the Property and has the legal authority to enter into this Agreement and grant UW the access it provides.

AGREED TO BY:

GRANTOR

UW

Signed: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: Paul Bodin
Title: Network Manager
Date: _____

STAFF REPORT

To: Mayor Orffer and Councilmember's
From: Wendy Collins, Clerk-Treasurer
Date: May 26, 2021
Re: Annual Financial Report for 2020

Each year, the City is required to submit an annual report to the State Auditor's Office regarding the previous year's financial activity and accountability. The report must include beginning balances, expenditures, revenues, loans, grants, and the end of the year compensated absences for all employees. The report is the main document that the Auditor uses when conducting their annual audit. I work in conjunction with BIAS on the report. Because we are a small City, we need to have strong checks and balances and the auditor's office has greatly approved of our report and process. Everything looks clean and balanced.

Attached, is the final copy, which is due May 31st.

Action Requested:

Please review and approve the attached 2020 Annual Financial Report.

STAFF REPORT

To: Mayor Orffer and Councilmember's
From: Wendy Collins, Clerk-Treasurer
Date: May 26, 2021
Re: Long Term Care

The city has been working on options for Long Term Care (LTC) in response to the collection of the new Long Term Care Trust Act payroll premium (tax) beginning January 2022. State agencies must create notification items employers can use to notify employees of the new tax and the opportunity to opt-out IF they have appropriate long term care insurance. State agencies have until October to create their informational pieces, employers may want to notify employees sooner so they can explore their options if they wish to avoid paying the tax and/or secure their own coverage for any reason. We have notified all of the city employees so we can start looking at options.

The tax is .0058% or \$.58 per \$100. So, people can calculate what they will pay annually in order to compare it to the cost of other insurance plans. An employee earning \$100,000 per year will pay \$580 annually. There is no cap on the tax, so you pay it on every dollar you earn. One thing to note, the benefit is for Washington only. If an employee plans to retire outside of Washington, the tax (or premiums) they are paying are for a benefit that will not follow them.

I contacted Mike Mueller to see if AFLAC can help us with a group plan. He was able to get our city approved for a group plan for all employees and elected officials. He also has agreed to attend the council meeting to respond to any questions the council may have.

The cost for the plan is attached and is calculated on your age. The insurance will stay with you as long as you work for the city. If you leave, you may continue paying for your plan independently. The group plan also requires a \$25 per person charge to have the plan. If we have 25 employees/councilmembers choose the group plan, the monthly cost will be \$625, with an annual cost of \$7,500. If an employee and/or a councilmember leaves their position, they will have to pay for the \$25 cost on top of their plan cost.

To move forward, the council would need to approve the monthly cost for the plan.

Action Requested:

Please review and consider the monthly cost for a LTC group plan.

What You Need to Know About Washington's Long Term Care Trust Act

Washington state is implementing the first publicly funded long term care program in the nation, which will provide working residents with basic support should they qualify for assistance with regular daily activities such as eating, bathing, or mobility.

Workers with private LTC insurance will have the opportunity to opt out of the program by applying for an exemption.

Here's how LifeSecure's flexible and affordable LTC insurance compares to Washington's public LTC program.

Washington's Long Term Care Trust Act	LifeSecure Worksite LTCi
<ul style="list-style-type: none"> The program will be funded through a payroll tax beginning January 1, 2022 Workers will be required pay a 0.58% tax on their income, or 58 cents for every \$100 No discounts 	<ul style="list-style-type: none"> Affordable premiums based on issue age Policy is Guaranteed Renewable for life Two discounts available: Spouse/partner and employer contribution
<ul style="list-style-type: none"> Workers will have access to a lifetime benefit up to \$36,500 that will be adjusted annually for inflation Benefits pay up to \$100 per day, or roughly \$3,000 per month 	<ul style="list-style-type: none"> Policyholders choose their Benefit Bank amount of \$50,000, \$100,000, \$200,000 or \$300,000 Monthly Benefits up to \$1,000 - \$6,000, depending on the Benefit Bank Optional compound inflation rider allows an annual Benefit Bank increase to help keep pace with inflation (1%, 3%, and 5%)
<ul style="list-style-type: none"> Benefits will be available to workers starting in 2025 Care providers must be on the state Department of Social and Health Services approved providers list Family caregivers must meet formal training requirements in order to receive benefits 	<ul style="list-style-type: none"> Quick access to benefits when care is needed Coverage for a broad range of providers, allowing the policyholder and family to decide which care options best meet their needs Cash Alternative Monthly Benefit provides the option to receive a cash payout of 30% of the Monthly Benefit made directly to the policyholder to use how they see fit, including to pay an informal caregiver such as a family member or friend (no training required) Coverage for home modifications and other products that help policyholders live more securely and independently at home (Reimbursable up to 1x the Monthly Benefit over the life of the policy)
<ul style="list-style-type: none"> Only Washington residents can qualify for benefits; the program does not provide portability outside of Washington 	<ul style="list-style-type: none"> Plans are portable if you change jobs or move Benefits pay for care, treatment and services provided in the United States, Canada, or their territories or possessions

Contact [Cori Mooberry](#), Manager of Sales Delivery and Worksite, for more information, or view the [LTCi Plan at a Glance](#) for product details.

This is for informational purposes only. LifeSecure Insurance Company is an insurance provider. It does not provide legal or tax advice or make recommendations on how to qualify or apply for the exemption. Individuals should consult their own legal or tax professionals for additional information. Availability of LifeSecure LTC benefits, amounts, options and discounts may vary by state. Exclusions and limitations apply.

Worksite Proposal for Long Term Care Insurance

Plan Choice	<u>Plan A</u>	<u>Plan B</u>	<u>Plan C</u>	<u>Plan D</u>
Benefit Bank SM	\$50,000	\$100,000	\$200,000	\$300,000
Monthly Benefit Payout Structure	\$1,000	\$2,000	\$4,000	\$6,000
Benefit Wait Period	90 Calendar Days;	90 Calendar Days;	90 Calendar Days;	90 Calendar Days;
	Waive for Acute	Waive for Acute	Waive for Acute	Waive for Acute
Automatic Compound Inflation Benefit	None	None	None	None
Non-forfeiture Benefit	Excluded	Excluded	Excluded	Excluded

Monthly Premium Amount

Age	Plan A	Plan B	Plan C	Plan D
18-30	\$23.50	\$29.25	\$43.75	\$65.58
31	\$23.92	\$30.08	\$45.42	\$68.08
32	\$24.33	\$31.00	\$47.58	\$70.75
33	\$24.83	\$32.00	\$49.92	\$73.67
34	\$25.25	\$33.00	\$52.25	\$76.67
35	\$25.75	\$34.00	\$54.75	\$79.83
36	\$26.25	\$35.17	\$57.33	\$83.17
37	\$26.75	\$36.33	\$59.92	\$86.67
38	\$27.33	\$37.58	\$62.67	\$90.42
39	\$27.83	\$38.83	\$65.42	\$94.25
40	\$28.42	\$40.17	\$68.00	\$97.92
41	\$29.00	\$41.58	\$71.00	\$102.25
42	\$29.58	\$43.00	\$74.08	\$106.83
43	\$30.25	\$44.50	\$77.42	\$111.67
44	\$30.92	\$46.08	\$80.83	\$116.83
45	\$31.50	\$47.42	\$83.75	\$121.58
46	\$32.25	\$49.17	\$87.67	\$127.50
47	\$33.17	\$51.17	\$91.92	\$133.92
48	\$34.08	\$53.33	\$96.58	\$140.83
49	\$35.08	\$55.75	\$101.50	\$148.25
50	\$36.17	\$58.17	\$106.42	\$155.50
51	\$37.33	\$60.92	\$112.25	\$164.17
52	\$38.67	\$63.92	\$118.50	\$173.67
53	\$40.08	\$67.00	\$125.25	\$183.83
54	\$41.58	\$70.42	\$132.42	\$194.75

Monthly Premium Amount

Age	Plan A	Plan B	Plan C	Plan D
55	\$42.92	\$73.17	\$138.08	\$203.50
56	\$44.75	\$77.17	\$146.92	\$216.92
57	\$46.75	\$81.67	\$156.83	\$232.17
58	\$48.92	\$86.67	\$168.00	\$249.08
59	\$51.33	\$92.17	\$180.25	\$267.75
60	\$53.17	\$96.83	\$191.33	\$284.67
61	\$56.25	\$103.67	\$206.75	\$308.00
62	\$59.75	\$111.42	\$224.00	\$334.25
63	\$63.67	\$120.08	\$243.17	\$363.33
64	\$68.08	\$129.58	\$264.33	\$395.42
65	\$72.92	\$140.08	\$287.33	\$430.33
66	\$78.17	\$151.42	\$312.33	\$468.17
67	\$83.92	\$163.67	\$339.25	\$508.92
68	\$90.08	\$176.83	\$368.33	\$552.50
69	\$96.75	\$190.92	\$399.33	\$599.00

The premiums shown above are for illustrative purposes only. Actual premiums may vary slightly from those illustrated due to system rounding methods. A couple's discount may also apply to individual applicants. This item is intended only to provide a general overview of our product and services. Each applicant must complete an Application and qualify for coverage based on LifeSecure's underwriting criteria, which may include the applicant's age, build, MIB report, Prescription Drug Report, health history and current health conditions. Underwriting may also include a personal phone interview, and/or request for medical records. Future premiums may be increased. If we change the premiums, we must do so for all similar policies issued in the same state and on the same form. This proposal is valid for eligible individuals ages 18-69 submitting applications for LifeSecure's individual long term care insurance.

Plan-at-a-Glance

Long Term Care Insurance

Standard Features

Issue Ages: 18 through 69

Plan Choices:

\$50,000 Benefit Bank*	\$100,000 Benefit Bank	\$200,000 Benefit Bank	\$300,000 Benefit Bank
\$1,000 Monthly Benefit (or, \$300 Cash Alternative)	\$2,000 Monthly Benefit (or, \$600 Cash Alternative)	\$4,000 Monthly Benefit (or, \$1,200 Cash Alternative)	\$6,000 Monthly Benefit (or, \$1,800 Cash Alternative)

* In WI: The \$50,000 Benefit Bank is not available.

Benefit Bank: The Benefit Bank represents the lifetime dollar benefit amount available to you. Your Benefit Bank balance is reduced by any benefits paid to you or on your behalf.

Monthly Benefit Payout Structure: When you become eligible for benefits, you can choose between the payout options below (in accordance with your Plan of Care):

- **OPTION 1:** Receive reimbursement for qualified long term care services, up to your **Monthly Benefit for Covered Expenses**. Covered expenses include care at home through a home care agency or independent provider, in an assisted living facility, in an adult day care center, or in a nursing home. Hospice care is also covered.
- **OPTION 2:** Elect to receive a cash payout, equal to your **Cash Alternative Monthly Benefit** amount. The cash benefits can be used to pay an informal caregiver, such as a family member or friend – or used for other purposes unique to your care situation.

Note: The choice between the two options can be made on a monthly basis. Any un-used Monthly Benefit dollars will remain in your Benefit Bank and extend the life of your policy.

Home Modification and Supplemental Products Benefit: This benefit provides coverage for services and products that are required for you to live more securely and independently at home (in accordance with your Plan of Care). These expenses are reimbursable up to 1X your Monthly Benefit for Covered Expenses over the life of your policy. Payouts made under this benefit will reduce your Benefit Bank amount.

Examples of services and products that are eligible for reimbursement include:

- **Home Modifications** - equipping your home for greater safety or access related to your long term care impairment. *Examples include: building or installing an access ramp to your home, widening doorways, and installing grab bars in the bathroom.*
- **Assistive Devices or Technology** - adaptive tools, devices or technology that help you function independently in your home. *Examples include: specially adaptive eating or dressing devices, emergency medical response systems, or other technology devices used to monitor movement and personal safety in your home.*
- **Durable Medical Equipment** - medical equipment that you buy or rent, and is designed to assist you in living at home. *Examples include: walkers, hospital-style beds, crutches, and wheelchairs.*

The Home Modification and Supplemental Products Benefit can be received in addition to other reimbursable Covered Expenses or the Cash Alternative in a given month.

Benefit Eligibility: You are eligible for benefits if you have been certified as Chronically Ill within the last 12 months by a Licensed Health Care Practitioner. This means that you are unable to perform at least two Activities of Daily Living (bathing, dressing, toileting, transferring, continence and eating) for a period that is expected to last at least 90 days, or you require Substantial Supervision to protect your health and safety due to a Severe Cognitive Impairment.

Benefit Wait Period: 90 Calendar Days (once you are verified as Chronically Ill), unless your condition is triggered suddenly by an Accidental Injury or Stroke, in which case the Benefit Wait Period will be completely waived (**0 days**).

Waiver of Premium: Your premiums are waived beginning on the first day you start receiving benefits. As long as you continue to receive benefits, additional premiums will not be required.

Spouse Discount: If you and your spouse/partner both apply for coverage at the same time, a 10% premium discount will apply to each policy. To qualify for the discount, both individuals must apply for the same policy form series (LS-LTC-0006).

Optional Benefit Riders

Compound Inflation Benefit (1%, 3% or 5%): If you elect this optional benefit, we will automatically increase your current Monthly Benefit and your remaining Benefit Bank by 1%, 3% or 5% each year. The increase will be effective on each anniversary of your policy and rider, even while you are receiving benefits.

Nonforfeiture Benefit: If this rider is in force for at least three full years, and your policy then terminates due to non-payment of premium, this optional benefit allows you to retain a reduced paid-up amount of coverage. You will have a revised Benefit Bank equal to the greater of: (a) 100% of the sum of all premiums paid by you; or (b) one times your Monthly Benefit. Not applicable if Benefit Bank is exhausted prior to lapse.

Policy Limitations and Exclusions

This Policy will not pay benefits for care, treatment, services or charges: for a loss that occurs while this Policy is not in force; or for alcoholism or drug addiction (except for an addiction to a prescribed medication administered on the advice of a Physician); or due to declared or undeclared war or act of war; or due to participation in a felony, riot or insurrection or involvement in an illegal occupation; or due to suicide, attempted suicide or intentionally self-inflicted injury; or that are reimbursable under Medicare, or would be so reimbursable but for the application of a deductible or coinsurance amount; or that are reimbursable or provided under a governmental program (except Medicaid), any state or federal workers' compensation, employer's liability or occupational disease law; or provided outside the United States, Canada or their territories or possessions; or for which no charge is made in the absence of insurance, except as provided under the Cash Alternative Monthly Benefit; or provided by an Immediate Family member (except as provided under the Cash Alternative Monthly Benefit), unless: he or she is a regular employee of an organization which is providing the care, treatment or service; he or she receives no compensation other than the normal compensation for employees in his or her job category; and the organization receives the payment for the care, treatment, service or charge.

For more information, visit us at YourLifeSecure.com

LifeSecure and the logo are trademarks of LifeSecure Insurance Company, Brighton, MI. Our long term care insurance product is individually underwritten by LifeSecure Insurance Company and may require a medical exam. This item is for illustrative purposes only and is not a contract. It is intended only to provide a general overview of our product and services. Availability of benefits, amounts, options and discounts may vary by state. Only the insurance policy can give actual coverage amounts, terms, conditions, limitations and exclusions. Refer also to the Outline of Coverage. This policy is guaranteed renewable for life and is intended to be federally tax-qualified as defined by the Internal Revenue Code of 1986, §7702B(b). Applicants are required to provide medical information. Premiums may increase. There is a 67 day grace period for premium payments. This is an insurance solicitation. An agent may contact you.

STAFF REPORT

To: Mayor Orffer and Councilmember's
From: Wendy Collins, Clerk-Treasurer
Date: May 26, 2021
Re: Express Employment Professionals

I was contacted by Barbie at Express Employment Professionals to see if the city would be interested in signing up for temporary employment services. They can fill a position with suitable people to fill a position on an as needed basis. They pay all of the payroll taxes and cost and we only have to pay for a weekly invoice. This will save the city cost on advertising, setting up temporary employees in payroll, and if we decide the individual is not a good fit, we can request a change.

This service will work for our temporary summer help and our upcoming document scanning when our software is up and running.

Once we have signed up, we do not have to renew the agreement annually. It will be in existence and available for us any time we have future needs.

Action Requested:

Please consider approving the Express Employment Professionals Agreement for future employment needs.



May 19, 2021
 City of McCleary
 100 South 3rd Street
 McCleary, WA 98557

Dear Wendy & City of McCleary,

Thank you for your interest in the recruiting and staffing capabilities of Express Employment Professionals. Express specializes in finding the right person to meet your job requirements and qualifications. We eliminate the headache associated with hiring, administering unemployment and other payroll related issues. All you have to do is sign the associate's time card and pay the invoice. We will:

* Advertise	* Check references	* Pay worker's compensation insurance.
* Recruit	* Orient to assignment	* Pay Social Security taxes
* Screen	* Pay our associate	* Record W-4 & I-9 information
* Test	* Pay unemployment tax	* Guarantee our associate*
* Interview	* Pay Sick Leave	* Invoice weekly

Is it your company's standard hiring practice to run a criminal background check on all candidates that are extended an offer? _____

If yes, please list the charges that would adversely affect receiving employment with your company for this position? _____

**We always give you the four hour guarantee, should an employee not perform to your satisfaction. However, with satisfied service our employee(s) will be guaranteed a minimum of four hours pay.*

We are constantly recruiting, evaluating, testing, and background checking candidates that possess the hard and soft skills to be a positive contributor to our clients. The following rates reflect hourly pay rates, and evaluation hire rates (assuming 720 hours before conversion). Should the actual pay rates be higher or lower, we can extrapolate the bill rate.

Evaluation Hire/Temporary Option

This option allows City of McCleary to fulfill seasonal needs and observe candidates before making them part of your team. You can evaluate their skills, compatibility with your company culture and competence in the position while they remain an associate of Express. All Evaluation candidates go through the same screening process covered above. The evaluation period would be 720 hours (approximately 90 working days) but can be adjusted to your needs. Express will invoice City of McCleary weekly for the hours worked using a bill rate that is comprised of the associate pay rate, payroll burden, and the Direct Hire fee spread over the agreed upon evaluation period. If either the associate or City of McCleary ends the evaluation period early, the hours accumulated may be used towards fulfilling the evaluation period of a replacement. You pay for the hours worked without having to deal with recruiting, workers comp, unemployment, etc.

	General Laborers WC-7113	Office Clerical Support WC-7105
Hourly Rate	\$15.00	\$15.00
Evaluation Hire Hourly Service Rate	\$22.77	\$22.17

Client Initials _____



Points of Contact for City of McCleary with Express

The following individuals are committed to providing City of McCleary with outstanding customer service in the area of staffing and recruiting:

Name	Position	Email Address	Phone #
Courtney Vega	Employment Specialist	courtney.vega@expresspros.com	360-890-1904
Anna Stone	Employment Specialist	Anna.stone@expresspros.com	360-480-3056
Jessica Cruz	Timecards, Invoices, Accounts Receivable	jessica.cruz@expresspros.com	360-533-6755
Nicole McEntyre	Office Manager	nicole.mcentyre@expressprso.com	360-480-4683
Reid Bates	Owner	reid.bates@expresspros.com	360-561-9239
Barbie Smith	Business Developer	Barbie.smith@expresspros.com	360-986-6903

We would be delighted to work with you City of McCleary in placing the right person in these important roles. Please indicate your acceptance by initialing this letter and signing the attached Staffing Agreement and Direct Hire Agreement. If you have any questions or concerns, please feel free to call or email at any time. We appreciate the opportunity to do business with you.

Regards,

Barbie Smith

Barbie Smith
Business Developer
Express Employment Professionals
601 W Wishkah
Aberdeen, WA 98520
(360) 533-6755

Safety and Health Policy

The prevention of work-related injuries and illnesses is of such importance that it is always given top priority .

Express requires all client companies to have an accident prevention program that emphasizes safety and health measures in each job task so that safety, health, and job performance become inseparable. All associates must follow the Occupational Safety and Health Act requirements and the safety policies and procedures of the client company.

Some of the tools used to reduce work hazards include safety orientation for new and transferred associates, timely and appropriate training, a management/employee safety committee, an active self-inspection program, proper mechanical guards, and personal protective equipment.

All Express associates are provided worker's compensation insurance according to law in the event of an injury arising out of, and within the scope of, employment.

The Hazard Communication Standard...Right to Know

The Hazard Communication Standard implements the "Right to Know Act" related to the work place. The standard set requirements for information and training with hazardous chemicals used in the work place. Federal law requires all states to comply with hazard communication regulations.

The client company where associates are assigned should:

- Advise about any operations in areas involving hazardous chemicals.

- Advise about the location and availability of written hazard communication program, including the list of hazardous chemicals and data sheets.

- Advise if work will involve exposure to hazardous chemicals and how to:

 - Detect the presence or release of hazardous chemicals.

 - Determine physical and health hazards of hazardous chemicals in the work area.

 - Protect individuals through work practices, emergency procedures, and protective equipment.

- Understand the Hazard Communication program. This should include an explanation of the labeling system, material safety data sheets, and instructions about how to obtain and use hazard information.



Staffing Agreement

Office Number and Location
Item 12.

At Express Services, Inc. (Express) dba Express Employment Professionals (referred to as "Express," "Us," "We," or "Our"), we make it easy for you to do business with Us. The first step to establishing a successful staffing relationship is to ensure a clear understanding of each party's responsibilities. We appreciate your business and look forward to the opportunity to support you with outstanding professional employment services in consideration of your agreement to the following terms and conditions:

1. We hire associates as Express employees, and provide all wages, taxes, withholding, workers' compensation, and unemployment insurance. We recruit and assign associates to you to perform only the job duties you specify. You agree not to change the specified duties or the assigned workplace of the associate.
2. Express complies with all federal, state, and local employment laws and regulations, as applicable. You agree to provide Our associates with a safe, suitable workplace and equipment, provide all legally-mandated meal and rest breaks, and to comply with all applicable federal, state, and local employment laws including appropriate workplace-specific safety and health training that adequately addresses potential hazards at your worksite.
3. You agree to safeguard and protect any private information regarding Express employees to which you gain access, including biometric information, and agree to abide by any applicable laws addressing the collection, use, storage, or protection of private and/or biometric information. You also agree to defend, indemnify, and hold Express harmless from any loss, cost, claim, or damage, including costs and attorney fees, (collectively "Loss" or "Losses") resulting from your failure to abide by the laws addressing the collection, use, storage, or protection of private and/or biometric information and/or unauthorized uses of said information and hold Express harmless from any Loss resulting from your non-compliance with all current and future applicable federal, state, and local laws and regulations including, but without limitation, sick leave, vacation, wage and hour, and meal and rest breaks. Express pays associates promptly, based on information approved by you. You agree to pay the charges and any applicable sales tax based on the timecard or other mutually acceptable recording method by the invoice due date.
4. The bill rates charged by Express are specific to office location and may vary from Express office to Express office and are subject to change based upon federal, state or local laws that provide benefits to our associates or upon prior notice. A service charge of 1.5% per month (18% per annum) may be assessed on charges remaining unpaid 30 days after the invoice date. We are entitled to reasonable collection fees, attorney fees, and other expenses incurred to collect all charges on your account(s).
5. We provide insurance policies to cover Express for Workers' Compensation, and Employers Liability Parts A & B claims by Express associates against Express in an amount not less than \$1,000,000 per occurrence and provide Commercial General Liability, Fidelity Bond, Errors and Omissions, and Hired/Non-Owned Automobile coverage in an amount not less than \$1,000,000 per occurrence.
6. You agree that you will not request or allow Our associates to offer professional opinions concerning any financial audits, certifications or financial statements, SEC filings, or provide management consulting or financial advice, nor will Our associates be permitted sign-off authority for architectural or engineering projects or construction or other cost estimates.
7. If Our associates have access to unattended premises or the care, custody, or control of cash, checks, credit card numbers, ATM bank cards, negotiables, confidential information, trade secrets, or other valuable property, then you agree to defend, indemnify, and hold Us harmless from any resulting Loss.
8. Express will only provide associates for positions operating a motor vehicle, forklift, or other motorized mobile equipment if notified in writing prior to an assignment. We must know in advance, so We can assign associates who are qualified to meet your specifications. During an assignment, if Our associate operates a motor vehicle, forklift, or any other motorized mobile equipment, you agree to maintain liability insurance for any such motorized equipment and to defend, indemnify, and hold Us harmless for bodily injury, property damage, fire, theft, collision, public liability claims, or other Loss, regardless of fault.
9. You will supervise, direct, and control the work performed by Express associates, and assume responsibility for all work product and operational results, including personal injury to a third party or your agents or employees, losses or damage to property or data in the care, custody, or control of an Express associate. You agree to defend, indemnify, and hold Us harmless from any Loss, including costs and attorney fees, (collectively "Loss" or "Losses") that may be caused by breach of this Agreement and/or by your negligence or misconduct, and agree on behalf of your insurer(s) to waive all rights of recovery (subrogation) against Us.
10. In addition to Our duties and responsibilities set forth herein, Express, as the common-law employer, has the right to physically inspect the worksite and work processes; to review and address, unilaterally or in coordination with you, the associates' work performance issues; and to enforce Our employment policies relating to associates' conduct at the worksite.
11. We offer an evaluation hire program designed to provide you with associates on a trial basis prior to converting them to your payroll. To take advantage of Our evaluation hire program, you agree to negotiate a pre-determined trial period or fee prior to an associate's assignment to you.
12. Express will, at your written request, conduct criminal history checks based on your targeted screening criteria, motor vehicle record checks, and drug screens as permitted by federal, state, and local laws and regulations. The costs vary depending upon the specific test or report ordered and the charges will be agreed upon prior to ordering the tests and/or reports.
13. If you have an Express associate on an assignment and determine you would like to hire the associate onto your payroll, you may do so by paying a transfer fee of up to 30% of the associate's expected annual salary, provided all invoices are current.
14. You agree, for a period of 180 days from the date of introduction or last date on assignment, whichever is later, not to hire directly or use Express associates through another staffing firm without paying a liquidation fee of 30% of the Express associate's expected annual compensation, unless otherwise agreed to by Us in writing.

Thank you for your business. We look forward to a mutually beneficial relationship.

Company: _____ Date: _____

Agent's Name (please print): _____ Title: _____

Agent's Signature: _____

New Account Information

Item 12.

Client		Telephone No.		Fax No.		Contact	
Address				City		State	Zip
Type of Business		Business Start Date	Years at Address	CEO/Owner/Partner/Proprietor			No. Employees
Type of Organization <input type="checkbox"/> Corp. <input type="checkbox"/> Partnership <input type="checkbox"/> Ind. Prop. <input type="checkbox"/> LLC <input type="checkbox"/> Other			Reason for Associates		No. of Associates	Hours per Week	
Party in Charge of Accts. Payable		PO Required? <input type="checkbox"/> Yes <input type="checkbox"/> No		Terms are: Payments due 10 Days from Date of Invoice			
Person Accepting Our Terms		Title		Social Security Number/Tax ID Number			
Primary Bank Used		Telephone	Account No.		Account Representative		
Type of Account		Date Opened	Avg. Checking Balance \$	Hi Balance \$		Avg. Balance \$	D&B Rating
Loans Outstanding <input type="checkbox"/> Secured <input type="checkbox"/> Unsecured		Current. Loan Balance \$	Hi Balance \$	Avg. Balance \$	Payment History <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor		
Bank Credit Rating		SIC Code	Comments:				

CREDIT REFERENCES		For Express Services Use Only					
Name of Supplier		Type of Business	Credit Limit \$	Date Acct. Opened		Account Avg. \$	Account High \$
Address		Contact	Avg. Days to Pay	Terms	Rating <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor		
Telephone No.		Fax No.	Comments:				
Name of Supplier		Type of Business	Credit Limit \$	Date Acct Opened		Account Avg. \$	Account High \$
Address		Contact	Avg. Days to Pay	Terms	Rating <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor		
Telephone No.		Fax No.	Comments:				
Name of Supplier		Type of Business	Credit Limit \$	Date Acct Opened		Account Avg. \$	Account High \$
Address		Contact	Avg. Days to Pay	Terms	Rating <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor		
Telephone No.		Fax No.	Comments:				

TERMS AGREEMENT BUILT INTO CREDIT APPLICATION

The undersigned, in consideration of extending credit to aforesaid business, individually, jointly and severally as individuals unconditionally guarantee the payment of any and all future obligations of the said company which may be owing to Express Services, Inc. upon demand including reasonable attorney's fees and all costs and other expenses incurred by Express Services, Inc. in collecting an indebtedness of the aforesaid customer. Notice is waived. This is a continuing guarantee. Should a lawsuit be necessary to enforce the guarantee, venue is waived and suit may be brought in Oklahoma City, Oklahoma. A photocopy or facsimile copy of the account application and signature shall be valid as an original thereof.

All information given above is correct to the best of the undersigned's knowledge. It is agreed that: (1) charges for temporary help are labor related and due 10 days from the date of invoice; (2) creditor is authorized to investigate credit, banking and financial history and to disclose findings of that investigation as necessary.

Signature			Date			
CREDIT APPROVAL		Approved By	Credit Limit \$	Terms		
Source Code	Client Account No.	Complete By		Checked By	Date	

2021 BUDGET POSITION

City Of McCleary

Time: 11:00:55 Date: 05/20/2021 Item 14.
Page: 1

001 Current Expense 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining	
330 State Generated Revenues				
333 25 50 119 COVID-19 Reimbursements	0.00	0.00	0.00	0.0%
330 State Generated Revenues	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.0%

Expenditures	Amt Budgeted	Expenditures	Remaining	
511 Legislative				
511 60 10 119 Legislative - Salaries And Wages	0.00	0.00	0.00	0.0%
511 60 20 119 Legislative - Personnel Benefits	0.00	0.00	0.00	0.0%
511 60 31 119 Legislative - Office & Operating Supplies	0.00	0.00	0.00	0.0%
511 Legislative	0.00	0.00	0.00	0.0%

513 Executive				
513 10 10 119 Executive - Salaries And Wages	0.00	0.00	0.00	0.0%
513 10 20 119 Executive - Personnel Benefits	0.00	0.00	0.00	0.0%
513 10 31 119 Executive - Office & Operating Supplies	0.00	0.00	0.00	0.0%
513 10 41 119 Executive - Professional Services	0.00	0.00	0.00	0.0%
513 10 42 119 Communications - Executive	0.00	173.66	(173.66)	0.0%
513 Executive	0.00	173.66	(173.66)	0.0%

514 Administration				
514 10 10 119 Finance/Adminstration Salaries And Wages	0.00	0.00	0.00	0.0%
514 20 20 119 Finance/Admin Personnel Benefits	0.00	0.00	0.00	0.0%
514 20 31 119 Finance/Administration Supplies	0.00	128.13	(128.13)	0.0%
514 20 41 119 Finance/Admin Professional Services	0.00	694.03	(694.03)	0.0%
514 20 42 119 Finance/Administration Communications	0.00	2,094.76	(2,094.76)	0.0%
514 20 44 119 Finance/Administration Misc. Dues	0.00	0.00	0.00	0.0%
514 20 45 119 Finance/ Administration Rental/Lease Equipment	0.00	498.06	(498.06)	0.0%
514 20 46 119 Finance/Administration Advertising	0.00	972.81	(972.81)	0.0%
514 Administration	0.00	4,387.79	(4,387.79)	0.0%

515 Legal Services				
515 30 41 119 Professional Service - Shredding	0.00	188.70	(188.70)	0.0%
515 Legal Services	0.00	188.70	(188.70)	0.0%

518 Central Services				
518 30 41 119 General Government Professional Services/Cleaning	0.00	1,125.46	(1,125.46)	0.0%
518 30 42 119 General Government Professional Services	0.00	0.00	0.00	0.0%
518 40 31 119 General Government Supplies-general	0.00	0.00	0.00	0.0%
518 Central Services	0.00	1,125.46	(1,125.46)	0.0%

2021 BUDGET POSITION

City Of McCleary

Time: 11:00:55 Date: 05/2

Item 14.

Page: 2

001 Current Expense 01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining		
521 Law Enforcement					
521 20 10 119	Police Benefit Exchange	0.00	0.00	0.00	0.0%
521 20 11 119	Police Salaries & Wages	0.00	0.00	0.00	0.0%
521 20 20 119	Police Personnel Benefits	0.00	0.00	0.00	0.0%
521 20 23 119	Covid LEOFF1 Retirees Benefits	0.00	0.00	0.00	0.0%
521 20 30 119	Police Fuel	0.00	4,277.81	(4,277.81)	0.0%
521 20 31 119	Police Supplies	0.00	0.00	0.00	0.0%
521 20 41 119	Police Professional Services	0.00	55.00	(55.00)	0.0%
521 20 42 119	Police Communications	0.00	705.28	(705.28)	0.0%
521 20 45 119	Police Rental/Lease Equipment	0.00	468.42	(468.42)	0.0%
521 Law Enforcement		0.00	5,506.51	(5,506.51)	0.0%

522 Fire Control					
522 20 10 119	Fire - Salaries And Wages	0.00	0.00	0.00	0.0%
522 20 20 119	Fire - Personnel Benefits	0.00	0.00	0.00	0.0%
522 20 31 119	Fire - Supplies - Operating	0.00	1,110.41	(1,110.41)	0.0%
522 20 32 119	Fire Fuel	0.00	333.25	(333.25)	0.0%
522 20 41 119	Fire - Professional Services	0.00	0.00	0.00	0.0%
522 20 42 119	Fire Communications	0.00	52.52	(52.52)	0.0%
522 20 47 119	Fire Public Utility Serv.(City)	0.00	579.25	(579.25)	0.0%
522 70 10 119	Ambulance - Salaries And Wages	0.00	0.00	0.00	0.0%
522 70 20 119	Ambulance - Personnel Benefits	0.00	0.00	0.00	0.0%
522 70 31 119	Ambulance - Operating Supplies	0.00	0.00	0.00	0.0%
522 70 42 119	Ambulance - Communications	0.00	1.68	(1.68)	0.0%
522 70 44 119	Ambulance Advertising	0.00	0.00	0.00	0.0%
522 Fire Control		0.00	2,077.11	(2,077.11)	0.0%

524 Protective Inspections					
524 20 10 119	Building - Salaries And Wages	0.00	0.00	0.00	0.0%
524 20 20 119	Building - Personnel Benefits	0.00	0.00	0.00	0.0%
524 20 31 119	Building - Operating Supplies	0.00	0.00	0.00	0.0%
524 20 41 119	Building - Professional Services	0.00	562.74	(562.74)	0.0%
524 20 42 119	Current Expense Communications	0.00	41.98	(41.98)	0.0%
524 20 50 119	Building Dept. Rental/Lease Equipment	0.00	111.84	(111.84)	0.0%
524 Protective Inspections		0.00	716.56	(716.56)	0.0%

536 Cemetery					
536 20 10 119	Cemetery - Salaries & Wages-Cemetery	0.00	0.00	0.00	0.0%
536 20 20 119	Cemetery - Personnel Benefits-Cemetery	0.00	0.00	0.00	0.0%
536 20 31 119	Cemetery - Operating Supplies	0.00	1.51	(1.51)	0.0%
536 20 41 119	Cemetery - Professional Services	0.00	792.89	(792.89)	0.0%
536 20 42 119	Cemetery Communications	0.00	0.13	(0.13)	0.0%
536 20 48 119	Cemetery Repair & Maintenance	0.00	0.00	0.00	0.0%
536 Cemetery		0.00	794.53	(794.53)	0.0%

576 Park Facilities					
576 80 10 119	Park Facilities - Salaries & Wages - Park Facilities	0.00	0.00	0.00	0.0%

2021 BUDGET POSITION

City Of McCleary

Time: 11:00:55 Date: 05/2

Item 14.

Page: 3

001 Current Expense 01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining	
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576 Park Facilities

576 80 20 119 Park Facilities - Personnel Benefits - Park Facilities	0.00	0.00	0.00	0.0%
576 80 31 119 Park Facilities - Operating Supplies	0.00	60.99	(60.99)	0.0%
576 80 41 119 Park Facilities - Professional Services	0.00	1,671.22	(1,671.22)	0.0%
576 80 42 119 Park Facilities - Communications	0.00	770.11	(770.11)	0.0%
576 80 47 119 Park Facilities - Utilities Services	0.00	249.74	(249.74)	0.0%
576 80 48 119 Park Facilities Repair & Maintenance	0.00	0.00	0.00	0.0%

576 Park Facilities	0.00	2,752.06	(2,752.06)	0.0%
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594 Capital Expenditures

594 14 64 119 Capital Outlay - Equipment-Admin	0.00	0.00	0.00	0.0%
594 21 62 119 Capital Outlay - Building - Police Remodel	0.00	0.00	0.00	0.0%
594 36 63 119 Cemetery - Capital Outlay Building	0.00	0.00	0.00	0.0%
594 76 63 119 Park Facilities - Capital Outlay Building	0.00	0.00	0.00	0.0%

594 Capital Expenditures	0.00	0.00	0.00	0.0%
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Fund Expenditures:	0.00	17,722.38	(17,722.38)	0.0%
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Fund Excess/(Deficit):	0.00	(17,722.38)		
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2021 BUDGET POSITION

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5102 Street Fund 01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining	
542 Streets - Maintenance				
542 30 10 119 Streets - Salaries And Wages	0.00	0.00	0.00	0.0%
542 30 20 119 Streets - Personnel Benefits	0.00	0.00	0.00	0.0%
542 30 31 119 Streets - Supplies	0.00	133.08	(133.08)	0.0%
542 30 42 119 Streets Communications	0.00	2.94	(2.94)	0.0%
542 30 45 119 Streets Rental/lease Equipment	0.00	111.60	(111.60)	0.0%
542 30 48 119 Streets Repair & Maintenance	0.00	0.00	0.00	0.0%
542 31 41 119 Streets - Professional Services	0.00	1,578.80	(1,578.80)	0.0%
542 Streets - Maintenance	0.00	1,826.42	(1,826.42)	0.0%
594 Capital Expenditures				
595 30 62 119 Streets - Capital Outlay Building	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	1,826.42	(1,826.42)	0.0%
Fund Excess/(Deficit):	0.00	(1,826.42)		

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401 Light And Power Fund 01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining		
533 Electric & Gas Utilities					
533 80 10 119 Light & Power - Salaries And Wages	0.00	0.00	0.00	0.00	0.0%
533 80 20 119 Light & Power - Personnel Benefits	0.00	0.00	0.00	0.00	0.0%
533 80 31 119 Light & Power - Operating Supplies	0.00	543.67	(543.67)	0.00	0.0%
533 80 41 119 Light & Power - Professional Services	0.00	2,850.52	(2,850.52)	0.00	0.0%
533 80 42 119 Light & Power Communications	0.00	1,433.07	(1,433.07)	0.00	0.0%
533 80 44 119 Light & Power Advertising	0.00	0.00	0.00	0.00	0.0%
533 80 45 119 Light & Power Rental/lease Equipment	0.00	111.92	(111.92)	0.00	0.0%
533 80 48 119 Light & Power - Repair And Maintenance	0.00	0.00	0.00	0.00	0.0%
533 Electric & Gas Utilities	0.00	4,939.18	(4,939.18)	0.00	0.0%
594 Capital Expenditures					
594 33 64 119 Capital Outla - Equipment L&P	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	4,939.18	(4,939.18)	0.00	0.0%
Fund Excess/(Deficit):	0.00	(4,939.18)			

2021 BUDGET POSITION

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405 Water Fund

01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining
534 Water Utilities			
534 70 10 119 Water - Salaries And Wages	0.00	0.00	0.00 0.0%
534 70 20 119 Water - Personnel Benefits	0.00	0.00	0.00 0.0%
534 70 31 119 Water - Operating-supplies	0.00	1,235.78	(1,235.78) 0.0%
534 70 41 119 Water - Professional Services	0.00	1,965.49	(1,965.49) 0.0%
534 70 42 119 Water Communications	0.00	1,264.62	(1,264.62) 0.0%
534 70 44 119 Water Advertising	0.00	0.00	0.00 0.0%
534 70 45 119 Water Rental/lease Equipment	0.00	111.84	(111.84) 0.0%
534 70 48 119 Water Repair And Maintenance	0.00	0.00	0.00 0.0%
534 70 49 119 Water Miscellaneous Training	0.00	0.00	0.00 0.0%
534 Water Utilities	0.00	4,577.73	(4,577.73) 0.0%
594 Capital Expenditures			
594 34 63 119 Water - Capital Outlay Building	0.00	0.00	0.00 0.0%
594 34 64 119 Capital Outlay - Equipment Water	0.00	0.00	0.00 0.0%
594 Capital Expenditures	0.00	0.00	0.00 0.0%
Fund Expenditures:	0.00	4,577.73	(4,577.73) 0.0%
Fund Excess/(Deficit):	0.00	(4,577.73)	

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407 Sewer Fund 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining	
330 State Generated Revenues				
333 25 51 119 COVID-19 Reimbursements	0.00	0.00	0.00	0.0%
330 State Generated Revenues	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.0%

Expenditures	Amt Budgeted	Expenditures	Remaining	
535 Sewer				
535 70 10 119 Sewer - Salaries And Wages	0.00	0.00	0.00	0.0%
535 70 20 119 Sewer - Personnel Benefits	0.00	0.00	0.00	0.0%
535 70 31 119 Sewer - Operating Supplies	0.00	16,886.99	(16,886.99)	0.0%
535 70 41 119 Sewer - Professional Services	0.00	10,015.44	(10,015.44)	0.0%
535 70 42 119 Sewer Communications	0.00	1,971.76	(1,971.76)	0.0%
535 70 44 119 Sewer Advertising	0.00	0.00	0.00	0.0%
535 70 45 119 Sewer Rental/lease Equipment	0.00	111.84	(111.84)	0.0%
535 70 48 119 Sewer Repair And Maintenance	0.00	0.00	0.00	0.0%
535 Sewer	0.00	28,986.03	(28,986.03)	0.0%

594 Capital Expenditures				
594 35 63 119 Sewer - Capital Outlay Building	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%

Fund Expenditures:	0.00	28,986.03	(28,986.03)	0.0%
Fund Excess/(Deficit):	0.00	(28,986.03)		

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409 Storm Water Fund 01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining		
531 Natural Resources					
531 70 10 119 Storm Water - Salaries And Wages	0.00	0.00	0.00	0.00	0.0%
531 70 20 119 Storm Water - Personnel Benefits	0.00	0.00	0.00	0.00	0.0%
531 70 31 119 Storm Water - Operating Supplies	0.00	144.13	(144.13)	0.00	0.0%
531 70 38 119 Storm Water Rental/Lease Equipment	0.00	111.84	(111.84)	0.00	0.0%
531 70 41 119 Storm Water - Professional Services	0.00	1,232.55	(1,232.55)	0.00	0.0%
531 70 42 119 Stormwater Communications	0.00	13.85	(13.85)	0.00	0.0%
531 70 44 119 Stormwater Advertising	0.00	0.00	0.00	0.00	0.0%
531 70 48 119 Stormwater Vehicle & Equipment Repair & Maintenance	0.00	0.00	0.00	0.00	0.0%
531 Natural Resources	0.00	1,502.37	(1,502.37)	0.00	0.0%
594 Capital Expenditures					
594 31 62 119 Storm Water - Capital Outlay Building	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	1,502.37	(1,502.37)	0.00	0.0%
Fund Excess/(Deficit):	0.00	(1,502.37)			

2021 BUDGET POSITION TOTALS

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Fund	Revenue Budgeted	Received	0.0%	Expense Budgeted	Spent	0%
001 Current Expense	0.00	0.00	0.0%	0.00	17,722.38	0%
102 Street Fund	0.00	0.00	0.0%	0.00	1,826.42	0%
401 Light And Power Fund	0.00	0.00	0.0%	0.00	4,939.18	0%
405 Water Fund	0.00	0.00	0.0%	0.00	4,577.73	0%
407 Sewer Fund	0.00	0.00	0.0%	0.00	28,986.03	0%
409 Storm Water Fund	0.00	0.00	0.0%	0.00	1,502.37	0%
	0.00	0.00	0.0%	0.00	59,554.11	0.0%