



McCleary Regular City Council Meeting

Wednesday, April 13, 2022 – 6:30 PM

McCleary VFW Hall & Zoom Virtual Meeting

Agenda

Join Zoom Meeting

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Meeting ID: **988 6152 9830**

Passcode: **276660**

(253) 215-8782

Call to Order/Flag Salute/Roll Call

Agenda Modifications/Acceptance

Public Hearing

- [1.](#) McCleary Parks and Recreation Plan

Public Comment - " Agenda Items Only"

Consent Agenda

- [2.](#) Accounts Payable March 16-31 - Ck Numbers 50444-50488 including EFT's totaling \$55,395.60
- [3.](#) Minutes January 26, 2022
- [4.](#) Minutes February 16, 2022
- [5.](#) Minutes March 9, 2022

Updates

- [6.](#) Staff Reports

New Business

- [7.](#) Comprehensive Plan Update
- [8.](#) Wildcat Creek Aquifer Sustainability Plan Update
- [9.](#) Light and Power Standards Update
- [10.](#) Asset Management System update
- [11.](#) Kelley Connect Police Copier Contract
- [12.](#) ILA with Aberdeen Police Department (Firing Range)
- [13.](#) Agreement for Public Safety Testing
14. Assistance in Covering Museum Utilities

Old Business

- [15.](#) FCS Rate Study Contract

Ordinances and Resolutions

- [16.](#) Surplus Vehicles Resolution
17. Food Truck Ordinance

Updates

Public Comment - " City Related Business Only"

Please turn off Cell Phones- Thank you

Americans with Disabilities Act (ADA) Accommodation is Provided Upon Request.

The City of McCleary is an equal opportunity provider and employer.

La ciudad de McCleary es un proveedor de igualdad de oportunidades y el empleador.

Executive Session

18. Discuss Potential Continued Litigation - RCW 42.30.110(1)(i)

Adjourn

Please turn off Cell Phones- Thank you

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City of McCleary

Comprehensive Parks and Recreation Plan

Appendix A: Survey Responses



Adopted: TBD

APPENDIX A: SURVEY RESPONSES

Note: Any typos were corrected when transposed to this form. No words were changed or altered other than correcting misspelled words.

A.1 Question 5 Responses (additional comment written for other)

Table A.1
What new facilities would you like the city to provide?

SURVEY COMMENT	PARTNER OF INFLUENCE/EFFECT
Disc golf course	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Gym	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Tennis courts	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Would like to see more activities that bring families and residents together, like movies or concerts in the park	McCleary Civic Renewal Council
Tree house in the park	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Improved roads	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Education on the water supply for the city; educate new residents about living on the 1 and 5 year recapture zones of your sole source water supply	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Streets within the city limits need attention	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Equine sports facility	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Better playground equipment	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Billiard hall	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Improved side streets	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Upgrade to the community; newer playground and slides; paved side roads, sidewalks; keep soccer fields mowed	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council

More restaurant chains	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Donut shop; bakery	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Improve existing facilities	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Better park equipment	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
More businesses such as Papa Murphy's or other that are easier to start out; gift shop	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Fix the baseball fields so that little league and fast pitch games can be played here	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Safe place to ride bikes and exercise	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Improve basketball facilities in the park	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Gym	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Donut shop; public bulletin boards, like at the park or Gordon's; return of the Food Pantry that was so helpful; donation center for clothes; recycling place for tins and plastic	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Electric vehicle charging station to attract visitors to have a meal. Costs only \$2.00 or so for a charge	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Improved museum	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Museum
All age center, winter time for kids	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
If we could get a multisport indoor facility that would cover many of the areas listed above. There should also be an indoor and outdoor amphitheater	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Fix the tennis courts so that it works better than it does	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary

	Civic Renewal Council
Fix the pickle ball and tennis courts	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Horse arena or facility	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Petting zoo or a place to interact with animals and learn about them	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council

A.2 Question 6 Responses

Table A.2
What types of improvements would you like to see in the city?

SURVEY COMMENT	PARTNER OF INFLUENCE/EFFECT
Better sidewalks throughout	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Urban forest, more green space	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Clean up around, not only abandoned buildings and houses, but houses with garbage and abandoned vehicles	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Uniform store fronts to the businesses pertaining to a theme	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce
Many of the roads in town are bumpy and rough (see S. 1 st St.), would be nice if some of them were improved	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Need more building of residential neighborhoods and population increase (to support more businesses), lack of stores and restaurants is difficult, need more that are conveniently located and open extended hours.	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Crosswalks in N. Summit, more speed limit signs, better maintenance of city owned property, cut grass and maintain drainage areas	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Food bank every week	City Council, McCleary Food Bank
Better cell service; 24 hour gas and/or grocery; full golf course; improved VFW or location for beautiful events like weddings, dances, etc.	City Council, VFW, McCleary Chamber of Commerce
Pothole fixed at the end of street	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Sidewalk from town to summit development	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council

Would like to see the city maintain the baseball fields during baseball season	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Update park for kids	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Fix potholes on all streets	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
More sidewalks and consistent cleaning and maintenance of Beerbower Park playground	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Need more youth activities and some way to get the kids in the rural areas to them, will help with teens being bored and damaging property or getting into other criminal activity	McCleary Civic Renewal Council, Police Department
Better restaurants and stores	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
More lighting for those walking at night	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Road improvements along Ash St. and numbered streets off Simpson	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Sidewalks to Summit Place, very dangerous for walkers along SR-108	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Upgrade restrooms at the park, in poor condition; improve the 2 nd softball field to be used; upgrade the cemetery fence, possibly with brick or stone with a better entrance	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Roads; 24/7 police officers; rundown buildings torn down and new store fronts	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, Police Department, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Beautification and updates to older structures; more flowers; make use of empty structures for new small businesses	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce
Constant holes in road in front of city building, Summit Rd. and Elma Rd.	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
More school funding	City Council, McCleary School
Welcome center and museum combo	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Museum
More youth activities	McCleary Civic Renewal Council

A red area or some other temporary attraction to pull people off of SR-8	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
The three way stop in front of city hall is dangerous during tourist/travel season, maybe bigger signage like a flashing light to show Simpson Ave traffic doesn't stop	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Somewhere indoors where kids can play	McCleary Civic Renewal Council
Lower electric bills	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
More community events	McCleary Civic Renewal Council
Like small town feel	McCleary Civic Renewal Council
Nice restaurant; nice wine bar or somewhere to meet and have drinks with friends	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, Police Department, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
More police enforcement in school zone	City Council, Police Department, McCleary School
More businesses like restaurants, shops, crafts, at least one bar that offers hard alcohol; fix alleys	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, Police Department, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Would love to see a main downtown city theme (example Leavenworth) that could draw more business store fronts into the area for travelers heading to the ocean; would require drawing attention from interstate with signage; was talk about an archway	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, Police Department, McCleary Chamber of Commerce, Greater Grays Harbor Inc., Simpson Door Company
Sidewalks on N. Summit Rd.	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, Police Department, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Better maintenance of side streets and main arterials	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, Police Department, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Added playground equipment for variety	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, Police Department, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Less crime and less people stealing from residents; a counselor at McCleary School is a must have	City Council, Police Department, McCleary School
More restaurants and stores; more variety	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary

	Civic Renewal Council, Police Department, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Just like our town to look nice	McCleary Civic Renewal Council
Every patrol car available on the road at 2:30pm Monday-Thursday and 1:30pm on Fridays circling the school and vicinity, no patrol car should be parked at the office when school is out	City Council, Police Department, McCleary School
Beerbower park being fenced and turned into an off-leash dog park is smart and feasible	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Road upgrades	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
More activities for kids	McCleary Civic Renewal Council
More businesses	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, Police Department, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Roads	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Update and repair park; better activities for kids	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Sidewalks further out of town so kids can walk into town; road bumps or signs saying children at play on Summit Rd.	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
More things for children to do	McCleary Civic Renewal Council
More animal control, there is a lot of stray cats and dogs running around the city	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Street lights	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Adult activities (bar)	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, Police Department, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Better streets	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
More community	McCleary Civic Renewal Council
Need a bar or tavern	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, Police Department, McCleary Chamber of Commerce, Greater Grays Harbor Inc.

A lot of sidewalks need replaced, especially down at the park	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Laundry mat, the one in town is atrocious	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Pothole and bump repairs on city roads	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Streets need a lot of work; continue to improve water quality	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Family activities	McCleary Civic Renewal Council
Sidewalks up N. Summit Rd.	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
More sidewalks up N. Summit Rd.	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
More city wide activities	McCleary Civic Renewal Council
Something to bring out of town traffic like a kids sports facility	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Civic center	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Roads need repairing; museum needs help; would like to see more beautification in town; used to be cherry trees down Simpson; could something happen with the large roadblock at the first stop sign before you drive into town?	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Fresh coat of paint on the bears at city hall prior to Bear Festival done annually	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Improve the grounds in the park	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Coffee shop or café that you can sit at and relax, or meet with friends or family; more hang out areas that are conducive to adults and kids (Wi-Fi, power outlets, etc.)	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, Police Department, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
A bar	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, Police Department, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Yards outside of houses cleaned up	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary

	Civic Renewal Council
More retailers	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, Police Department, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Community events; lunch on Friday's is great, community dinners would be great	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Park utilized for more city/resident activities, like a winter festival to go with tree lighting	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Bear Festival Committee, VFW
More sidewalks through other streets besides main street	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
New sidewalk in front of park	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Hardware store	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, Police Department, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Water lines need to be replaced to eliminate leakages, higher water bills and nasty drinking water	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Donation center for clothes; recycling place for tins and plastic	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Alley ways; streets; sidewalks; more stores; bakery; theater house; sidewalk all the way out to the end of city limits, dangerous on Simpson Ave.	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Police stop pulling everyone over, especially during community events	City Council, Police Department
New roads	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Some of the older buildings to have improvements to make the community look nice and clean; for residential places to have a clean look as well, especially in town	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Keep the streets clean. And Pothole repairs	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Sidewalks, more street trees, on-call medical transportation	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Fire Department
All of McCleary sidewalks, no camp city in McCleary	City Council, Public Works, Planning

	Commission/Urban Forestry Board, McCleary Civic Renewal Council
Create the theme city that was discussed at the city presentation of their master plan. Would attract a lot of tourists to McCleary. Should also add a water park similar to what Chehalis has. A tree house for kids would be great too	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Term limits, better teaching, community events, road lights behind beerbower park, home free camps gone	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Expansion for housing	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
General clean up of the city, more flowers and flowering plants. There is nothing that separates McCleary from other cities	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce
Tear down old buildings and rebuild, does not help the city	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Flowers and trees around the city. Improve sidewalks and roadways	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce
Would like to see more landscaping done around town	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Continue what doing	McCleary Civic Renewal Council
More businesses, pizza place would be great. More things to do in the summer	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, Police Department, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
More businesses, pizza place. More to do in the summer	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, Police Department, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
More options for children so we don't have to travel to other cities for activities. Adding a small zoo, petting or other, would also be great	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
More activities for kids, a small zoo would be cool to have since others are so far away	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Some type of consistent and imaginative urban forestry plan so that it's appealing to come to town and walk around	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Roads and sidewalks	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council

An arboretum, cultural center, meditation garden	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Add more lights to the park for the tree lighting	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council

A.3 Question 7 Responses (additional comment written for other)

Table A.3
What community events would your family be interested in?

SURVEY COMMENT	PARTNER OF INFLUENCE/EFFECT
Fun run, wellness days	McCleary Civic Renewal Council
Music in the park	McCleary Civic Renewal Council
Sunday market	McCleary Civic Renewal Council
Festivals	McCleary Civic Renewal Council
Festivals	McCleary Civic Renewal Council
Missed the mushroom event at the library, but would like similar events that provide expert knowledge, example for the future is what can we expect from Wildcat Creek after so much has been invested into fish passage, will we have a good salmon run established that could turn into a local attraction for us and tourists?	McCleary Civic Renewal Council
Festivals; music concerts	McCleary Civic Renewal Council
Festivals	McCleary Civic Renewal Council
Music concerts	McCleary Civic Renewal Council
4 th of July picnic in the park, Labor Day celebration, Memorial Day celebration, anything we can think of for people to actually participate	McCleary Civic Renewal Council
Festivals	McCleary Civic Renewal Council
Holiday decorating events – lights/wreaths/garland around town	McCleary Civic Renewal Council
Rock and mineral; Celtic	McCleary Civic Renewal Council
Scottish Highland Games	McCleary Civic Renewal Council
Like local baseball games	McCleary Civic Renewal Council
Highland games, renaissance fairs	McCleary Civic Renewal Council
Kids sports, league or intramural type	McCleary Civic Renewal Council

A.4 Question 8 Responses

Table A.4

What type of festivals, activities and community events would you like to see in McCleary?

SURVEY COMMENT	PARTNER OF INFLUENCE/EFFECT
Running events	City Council, Public Works, McCleary Civic Renewal Council, Police Department, Summit Pacific Medical Clinic, Summit Pacific Medical Foundation
There have been several ideas thrown out there, as long as it is something that can become consistent, I believe that it would work	McCleary Civic Renewal Council
Wellness days, fun run, pet park/activities	City Council, Public Works, Police Department, McCleary Civic Renewal Council, Summit Pacific Medical Clinic, Summit Pacific Medical Foundation, Timberland Regional Library (McCleary Branch)
Block party concept or resource fairs that show people who to go to for what services or product or support they are looking for	City Council, Public Works, Police Department, McCleary Civic Renewal Council
Bazaars	City Council, Public Works, McCleary Civic Renewal Council, McCleary Chamber of Commerce
More for kids	McCleary Civic Renewal Council
Wine and beer events, music, adult activities	McCleary Civic Renewal Council, Public Works, Police Department, VFW
Bear type festival twice a year, maybe a Christmas fest; tree lighting at Christmas; award for best lighted house at Christmas	McCleary Civic Renewal Council, McCleary Bear Festival Committee, Public Works
Community potlucks and cookouts, block parties	City Council, Public Works, Police Department, McCleary Civic Renewal Council
Something to do with wood industry history and future	City Council, Public Works, McCleary Civic Renewal Council, Simpson Door Company, Green Diamond, Port Blakely, McCleary Museum
Craft festivals for only local artisans, no direct sales booths; farmers market	McCleary Civic Renewal Council
Anything family friendly	McCleary Civic Renewal Council
Kids activities	McCleary Civic Renewal Council
Music in the park	McCleary Civic Renewal Council, Public Works
Music in the park in the summer	McCleary Civic Renewal Council, Public Works
Activities for families; a play that involves community members and youth	McCleary Civic Renewal Council
Music and family events	McCleary Civic Renewal Council
Music; activities for youth	McCleary Civic Renewal Council
Free soup dinners at VFW or park	McCleary Civic Renewal Council, VFW

Field day type activities for kids throughout the summer	McCleary Civic Renewal Council
Local artists performing in the park	City Council, McCleary Civic Renewal Council, Public Works
More events geared for kids/teens	McCleary Civic Renewal Council
Anything that brings the community together	McCleary Civic Renewal Council
Scottish Highland Games; community gardening program	City Council, McCleary Civic Renewal Council, Public Works
Saturday markets weekly; kids activities; art walk	City Council, Public Works, Police Department, McCleary Civic Renewal Council, Summit Pacific Medical Clinic, Summit Pacific Medical Foundation, Timberland Regional Library (McCleary Branch)
Saturday markets in the summer	City Council, McCleary Civic Renewal Council, Public Works
Small farmers market type with hosted events	McCleary Civic Renewal Council
Movies and concerts in the park	McCleary Civic Renewal Council, Public Works, City
Paintball; city wide pot luck; dances	McCleary Civic Renewal Council, City Council, Public Works, Police Department, VFW, McCleary School
Food fests; community games	McCleary Civic Renewal Council
Even more events aimed at the family unit	McCleary Civic Renewal Council
Anything that would bring the community together and give families activities to do together	McCleary Civic Renewal Council
Family activity days, community clean ups	McCleary Civic Renewal Council, City Council, Public Works
Christmas festival	McCleary Civic Renewal Council, Bear Festival Committee, McCleary Chamber of Commerce, VFW
Farmer's market; fall festival; yule festival; spring festival	McCleary Civic Renewal Council, McCleary Chamber of Commerce
Community oriented	McCleary Civic Renewal Council
More activities for the kids, loved the movies in the park	McCleary Civic Renewal Council
Music; dancing; October fest; summer in the park events	City Council, McCleary Civic Renewal Council, Public Works
Anything geared towards young kids	McCleary Civic Renewal Council
Tree lighting as a winter events with possible singing entertainment	McCleary Civic Renewal Council, Bear Festival Committee, City Council, Public Works
Tree lighting grow as a winter event with possible singing entertainment	McCleary Civic Renewal Council, Bear Festival Committee, City Council, Public Works
Concerts other than during Bear Festival would be great; more arts and crafts for the kids	McCleary Civic Renewal Council, City Council, Public Works
Running/walking group for kids	McCleary Civic Renewal Council, Summit Pacific Medical Clinic, Summit Pacific Medical Foundation

Things where all age groups can be a part of	McCleary Civic Renewal Council
Active farmer's/flea market	McCleary Civic Renewal Council
Concerts in country western and classic rock	McCleary Civic Renewal Council
Would like to see Saturday market grow to where local produce and more hand-made items from vendors are displayed/sold	McCleary Civic Renewal Council, Public Works
Bingo	McCleary Civic Renewal Council
Arts and crafts	McCleary Civic Renewal Council
Farmer's market or fresh produce swap	McCleary Civic Renewal Council
Community clean up events	McCleary Civic Renewal Council
Things for children and also events regarding safety in the community	McCleary Civic Renewal Council, Police Department, Fire Department
Holiday season fairs	McCleary Civic Renewal Council
Music, corn hole tournament	McCleary Civic Renewal Council
Music and farmer's market	McCleary Civic Renewal Council
Folk art, as it seems to attract lots of artists and crafters if advertised right; maybe a bike ride (motorcycle) from Shelton to Elma or just McCleary; big pancake breakfast; want McCleary to thrive, but not too much	City Council, Public Works, McCleary Civic Renewal Council, VFW
Beer fest of October fest	McCleary Civic Renewal Council
Anything for all ages	McCleary Civic Renewal Council
Art walk; concerts in the park	City Council, Public Works, McCleary Civic Renewal Council, Police Department
Spring gardening, bulb, seed exchange; summer park family gaming night; autumn nature walks; yard prep for winter	McCleary Civic Renewal Council, VFW, McCleary Chamber of Commerce
Family oriented	McCleary Civic Renewal Council
Anywhere kids can get together and parents can mingle	McCleary Civic Renewal Council
Something for all ages	McCleary Civic Renewal Council
Youth sports tournaments, use the gym and the fields in the park	McCleary Civic Renewal Council, City Council, Public Works
Arts festivals	McCleary Civic Renewal Council
Farmer's market; kids projects; community walking and exercise	McCleary Civic Renewal Council, City Council, Public Works, Police Department
Bite of McCleary	McCleary Civic Renewal Council
Holiday festivals; little farmer's market	McCleary Civic Renewal Council
Music festivals	McCleary Civic Renewal Council
Weekend markets; some sort of Christmas festival	McCleary Civic Renewal Council, City Council, Public Works, Police Department, McCleary Chamber of Commerce, Bear Festival Committee, VFW
Spring, summer and fall festivals	McCleary Civic Renewal Council
Winter festival with warm drinks, Christmas vendors and warm food; a gathering in the spring to sell baby chicks and other animals	McCleary Civic Renewal Council
Some kind of one day festival in the winter months that maybe combines with the day that Santa on the fire truck comes through town	McCleary Civic Renewal Council, City Council, Fire Department, McCleary Firefighters Association, McCleary Chamber of Commerce

More farmer's markets; activities for kids in park	McCleary Civic Renewal Council
Pet parades	McCleary Civic Renewal Council
Movies and music in the park	McCleary Civic Renewal Council, Public Works, City Council
Theater; oil painting; classes on pottery; ceramic classes; cooking; sewing	McCleary Civic Renewal Council
Annual home brewers or sausage making, or something else involving participation	McCleary Civic Renewal Council
Something geared around children and youth	McCleary Civic Renewal Council
Love the Bear Festival!	Bear Festival Committee
Music events of many types	McCleary Civic Renewal Council
Sports tournament for kids of all ages. A trade market for community / not to sell, just trade	McCleary Civic Renewal Council
Anything that adds to our culture and improves our quality of life while increasing tourism	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Music festivals that feature many types of music, local history, geology of the area, botany, history of local Indians, animal life	McCleary Civic Renewal Council, McCleary Museum, Timberland Regional Library (McCleary Branch), Sqauxin Island Tribe, Little Creek Casino
Hunting, fit bit, running, motorcycle, old cars/trucks, pot luck	McCleary Civic Renewal Council, Summit Pacific Medical Clinic, Summit Pacific Medical Foundation
Anything for the entire family, so adults have fun as well and their kids	McCleary Civic Renewal Council
Any music brought in would be a plus	McCleary Civic Renewal Council
Music concerts, comedy shows, a local theater that played movies at a better price	McCleary Civic Renewal Council
Music and movies, winter holiday festival where we can decorate the entire park for families to be able to walk through, more events and festivals in the summer	McCleary Civic Renewal Council, Bear Festival Committee, City Council, Public Works, McCleary Chamber of Commerce
Continue what doing	McCleary Civic Renewal Council
Anything music related or cultural, learning new things and having fun	McCleary Civic Renewal Council, Timberland Regional Library (McCleary Branch)
Music, plays or theater, sports	McCleary Civic Renewal Council
Race events, music, cultural events, adult learning activities	McCleary Civic Renewal Council, Summit Pacific Medical Clinic, Summit Pacific Medical Foundation, Timberland Regional Library (McCleary Branch)
Anything	McCleary Civic Renewal Council
Anything! Came over for the movies in the park over the summer and it was great. Look for more stuff to do with kids	McCleary Civic Renewal Council
Came over for movie night in Beerbower park and Bear Festival, giving our kids something to do. Want to see more of that all year	McCleary Civic Renewal Council
Create a winter festival out of the activities that	McCleary Civic Renewal Council, McCleary

currently happen (Santa's breakfast, tree lighting) and add a few more things, like the movie in the park, but in the winter and maybe indoors	Chamber of Commerce, Bear Festival Committee
--	--

A.5 Question 9 Responses

Table A.5
What additional comments would you like us to know about?

SURVEY COMMENT	PARTNER OF INFLUENCE/EFFECT
More events like movie in the park	McCleary Civic Renewal Council, City Council, Public Works
Welcome center, including history would be great, get valuable historical items out of that moldy house	McCleary Civic Renewal Council, McCleary Museum, City Council, Public Works
Year round movie nights at the VFW hall or community center, charge \$5 per person to cover costs	McCleary Civic Renewal Council, VFW
Why aren't leashed dogs allowed in the park? Give fines if people don't pick up after their dogs	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
A place for kids to get together, teens and younger have nothing to do in McCleary	McCleary Civic Renewal Council
Would like to see more community involvement in helping with VFW repairs	McCleary Civic Renewal Council, VFW
Appreciate increased law enforcement presence and less reports of car prowling and burglaries around Pine and Forth St.	City Council, Police Department
Beerbower park remodel/new play equipment	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Read your water reports – Hart Crowser, Interlocal Agreement Wildcat Aquifer 3/27/13 and Interlocal Agreement with Grays Harbor County 2/13/13 and the Wildcat Creek Aquifer Study 6/13/08	City Council, Public Works
In process of building a small business and would like to utilize building spaces, maybe opening a produce & floral stand combined with a visitor center; commercial property near the park would make a great community garden and therapy garden; business is called Healing Fish NW	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce
Senior center	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, Beehive Assisted Living Center
Publicize day time and agenda for city council meetings; invite input from citizens via social media (preferred only email for info notices)	City Council, City Administration
Signage, look at signs as if you didn't know where you were going, mainly coming into town from the east	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, WSDOT, Grays Harbor County
Fix and repair roads and alleys	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Excited to see some updates and draw people off the highway	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary

	Civic Renewal Council
Utilities are too high for McCleary residents; would be great to see some assistance for low income people	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Stop price gouging at local vendors, highway robbery food prices	City Council, McCleary Chamber of Commerce, McCleary Civic Renewal Council, Greater Grays Harbor Inc.
Fast food establishments – Subway, Jack-in-the-Box	City Council, McCleary Chamber of Commerce, McCleary Civic Renewal Council, Greater Grays Harbor Inc.
Would be nice to have a dog park	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Maintain what we have better than we have	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
We need to get new businesses and lower our power bills	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Need more activities for children, they need productive activities and safe area to be in	McCleary Civic Renewal Council, Timberland Regional Library (McCleary Branch)
Lots of roadkill on the highway that goes into Shelton and on Elma Hicklin Rd., branches look like they could come down in the next gusty wind or heavy rain	City Council, Public Works
Another restaurant	McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
People need to slow down going up and down Main St. picking up or dropping off children at school, too many speeding when children are walking	City Council, Police Department, McCleary School
More Saturday community gatherings/fun	McCleary Civic Renewal Council
New and would like to meet other families around here would be great	McCleary Civic Renewal Council
The park is in major need of updates	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Water and sewer rates make it difficult to live here	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Indoor activities for teenagers	McCleary Civic Renewal Council
Neighborhood watches from criminal activity, training for such	City Council, Police Department
New sidewalks and roads would make the city look a lot nicer and attract more people for events	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Is there any way to attract more businesses to town? The empty store fronts gives a depressing impression	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council

There is a severe lack of communication between McCleary and the rest of Grays Harbor County. Even The Vidette no longer acknowledges East County. Government resources are invisible and inaccessible except for city utilities	City Council, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Need a program to help people with their bills	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Need to bring Little League back to McCleary, as well as other sports leagues and tournaments. Would like to see semi-pro type games for baseball, cricket and other sports for local entertainment	McCleary Civic Renewal Council, Public Works, Little League Baseball of Washington
No mental health	City Council, McCleary Civic Renewal Council, Summit Pacific Medical Clinic, Summit Pacific Medical Foundation
We need new people in the area with new ideas and those currently in office need to be open to new ideas	City Council, McCleary Civic Renewal Council
Utility bills, would be nice if the city could find a way to lower them	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Nice community	City Council, McCleary Civic Renewal Council
It would be great to find a way to lower utility bills	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Anything added is an improvement from what we have	City Council, McCleary Civic Renewal Council
Would like to see the city grow, but not too fast	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.

A.6 Question 10 Responses

Table A.6
What areas in McCleary do you feel does not serve the city well and why?

SURVEY COMMENT	PARTNER OF INFLUENCE/EFFECT
Nice if we had a pizza place in town	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Streets are a little rough and lack of sidewalks/safe walking paths is kind of a bummer; school district struggling and there is negative stigma effecting home sales/value between school district, limited policing, and lack of stores and restaurants available	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, Police Department, McCleary School, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
City council does not listen to citizens	City Council
Too many vacant buildings that could be used	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Restaurant variety; physical fitness center variety; evening activities hang out for youth, such as arcades center, movie theater, etc.	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
4 th Ave between the post office and school needs to be widened by at least 8 feet and needs sidewalks. Heavily used area.	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
City park is used a few months in summer; close kitchen area and make it a game room for all year use	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Needs to be better play equipment in the park for small children	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Trashy look by the gas station on 3 rd ; entrances into town aren't inviting; bring back the trees and rhodies that were cut down along Simpson; get rid of the thorny bushes at the park and ride on Mommsen and move the glass recycling away from residential area; maybe by the city hall or original location by Simpson; the weeds believing along what little sidewalks we have given a shabby appearance	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce
Are there any services in McCleary that actually function?	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Old hospital building need to be approved for mental health patients; also need to improve the business district; need more appealing service industry business owners so we can keep some convenient amenities in town	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce
Park restrooms due to poor condition; 2 nd softball field	City Council, Public Works, Planning

needs to be fixed	Commission/Urban Forestry Board, McCleary Civic Renewal Council
Run down/vacant buildings	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Empty or dilapidated building space could be utilized for local small business growth and development, perhaps creating more local jobs	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Library, not big enough and not opened enough	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, Timberland Regional Library (McCleary Branch)
A lot of people don't understand the 3 way stop by city hall, maybe make it more noticeable to people visiting that it's not a 4 way stop.	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Lack of small businesses and services	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Try to keep the utilities down, son moved from McCleary because the high cost of utilities	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Broken sidewalks; activities of any kind	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Utility bills are outrageous, the biggest negative of living here	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Crumbling streets, safety issue; more pedestrian crossings between grocery store and community center	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, WSDOT
The playground at the park needs a lot of updates; sidewalks in terrible shape	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
All the empty rundown buildings in town	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Some sort of trail to link a safe walking area out from N. Summit Rd. into town, narrow shoulders feel unsafe to walk along so we tend to drive to park and then walk around town	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council

Parking lot behind shell station sits pretty much empty most of the time and is a wasted space, could be put to use for entertainment purposes, maybe the ice rink idea	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Low income people need more assistance	City Council, McCleary Civic Renewal Council
Empty buildings	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Need yard patrol rat trap yards full of junk, clean it up or move it behind house or pay a fine	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Some permanent McCleary history displays at the park with pictures/maps of early times compared to modern times, such as logging, train, street layout, etc.	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Museum, Simpson Door Company
Police	City Council, Police Department
The park, its old and dangerous, not even a place to sit while I watch my kids play; more food options	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Nothing that attracts people to town other than Bear Festival, nothing to visit or see	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
City council in general	City Council
Wasn't aware that there was more than the grocery store and 2 gas stations, or that more than 200 people lived here; public map by park or police station so travelers and new people could get a better idea of what McCleary has to offer; why does everything close so early?	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Cost of utilities, money received not spent very well (in opinion)	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Vacant buildings	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Internet is usually pretty slow, something that helps our senior citizens (food delivery, appointments, cleaning, etc.)	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Beehive Assisted Living
City road maintenance, never see any work being done	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Hard to get to town by foot if you live up N. Summit Rd.,	City Council, Public Works, Planning

unsafe for children walking/riding bikes	Commission/Urban Forestry Board, McCleary Civic Renewal Council
We need more children activities	McCleary Civic Renewal Council, Timberland Regional Library (McCleary Branch)
Need to get more traffic in here; need more apartments and another restaurant	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Park and playground needs to be revamped	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Area around the school to be better maintained and security	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary School, Police Department
Empty buildings in downtown core as they make the city look like a place to get away from instead of come to	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Bike paths along the road that goes out toward the prairie, more people would bike and walk to and from town; local jogging paths and trails would be great too	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Large playground needs a fence around the whole area to keep children safer from onlookers & possibly running into the street	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Streets and sidewalks	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Perhaps a pot store to increase tax revenue. The citizens of the state have legalized it	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Sidewalks - lack of / condition of	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
The Community Center location, it by the graveyard. Why?	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Sidewalks and streets are atrocious. Need to make a more concerted effort to repair these. Should develop an urban forestry plan and adopt trees and other plants into sidewalks	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Police too many of them to be a small community, city council it should be a town not a city free up more money for everything	City Council, Police Department
There is no organization. Whoever does planning for the	City Council, Public Works, Planning

city needs to come up with a better plan. Some roads have sidewalks that just abruptly end, poor lighting, limited number of businesses	Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Potholes in the roads, lack of sidewalks or missing sidewalks	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Roads and sidewalks mostly. Many businesses look rundown and need to be remodeled or something	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council, McCleary Chamber of Commerce, Greater Grays Harbor Inc.
Roads and sidewalks	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
There isn't one source to go to in order to find out what is going on around town	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
All good	City Council, McCleary Civic Renewal Council
Need a single place to find out what is going on, one location or coming from one place	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
It would be nice to have a small playground in the outer neighborhoods so we don't have to drive to Beerbower, we can walk to a smaller park	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
It would be nice to have a small playground in the outer neighborhoods so we don't have to drive to Beerbower, we can walk to a smaller park	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Utility bills, find a way to lower them	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Utility bills	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Roads and sidewalks need to all be redone	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Roads and sidewalks	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Electricity bills	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
At least fill in the potholes, like the one at the main intersection across from city hall	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Repair the sidewalks, add sidewalks to streets that don't have them	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council

There just isn't enough to do around town	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council
Electric bills are high	City Council, Public Works, Planning Commission/Urban Forestry Board, McCleary Civic Renewal Council

City of McCleary

Comprehensive Parks and Recreation Plan

For Community Land Use, Facilities Planning,
and Revitalization Improvements 2022-2028



Adopted by the City Council: TBD 2022

CITY OF McCLEARY

COMPREHENSIVE STRATEGIC PLAN

**For Community Land Use, Facilities Planning,
and Revitalization Improvements (2022-2028)**

McCleary City Council

Chris Miller, Mayor

Jenna Amsbury, Councilmember Position 1

Brycen Huff, Councilmember Position 2

Max Ross, Councilmember Position 3

Andrea Dahl, Councilmember Position 4

Joy Iversen, Councilmember Position 5

Contributing Members

Todd Baun, McCleary Director of Public Works

Ann-Marie Zuniga, McCleary City Clerk-Treasurer

CITY OF McCLEARY
COMPREHENSIVE PARKS AND RECREATION PLAN 2022-2028
For Community Land Use, Facilities Planning, and Revitalization Improvements

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Section 1

Introduction and Community Vision

What is the purpose of this plan?

What is the council trying to be?

What are the goals?

Our Vision

Improve and cement a strong foundation of infrastructure, facility improvements and additions.

Our Principles

1. The city will seek to adapt and diversifying community parks and recreation opportunities, becoming a centerpiece for McCleary's economy and quality of life.
2. We will remain a community of choice for family living and bolstered by its small town environment.

Initiatives

1. Implement a plan for parks and recreation development and upgrades.
2. Develop infrastructure and opportunities that develop quality of life initiatives.
3. Develop community activities and events that are year round.
4. Partner with private and public organizations in grant funding efforts.



1.0 INTRODUCTION

1.1 Executive Summary

This Comprehensive Parks and Recreation Plan serves as a template in the development and improvement of numerous activities and facilities for holding activities. *(This plan has several hyperlinks that can be clicked on if reading this digitally to take you to the source group in reference)*

This plan is developed in conformance with the [Washington Statewide Comprehensive Outdoor Recreation Plan \(SCORP\)](#), which provides a framework of goals and objectives for comprehensive parks and recreation planning and community events for the residents of McCleary and those in the [McCleary census area](#). To the City of McCleary, those that fall within the census area are equally as important as those that reside within the city limits. The plan furnishes guidelines and recommendations for decisions related to the provision of recreation sites, facilities, maintenance issues, and programs.

To anticipate the needs of a changing community, the 2022 Comprehensive Parks and Recreation Plan balances present deficiencies in the recreations system and lack of community activities with future needs and requirements.

In compliance with the requirements of the [Washington State Recreation and Conservation Funding Board \(RCFB\)](#), all elements necessary to qualify for recreation funding are included in this plan. These elements include:

- Goals and Objectives
- Inventory of Existing Sites and Facilities, and Description of Setting and Conditions
- Public Involvement
- Demand and Needs Analysis
- Capital Improvement Program
- Adoption

Our intent as a city is to address each of the recommended projects from the two surveys towards completion; but prioritize based on community need, desire, and availability of land space and funding.

1.2 Our Mission

To revive the city into a prominent destination for tourism and activities, while enhancing the quality of life initiatives.

1.3 Our Vision

Improve and cement a strong foundation of infrastructure, facility improvements and additions.

1.4 Basic Concepts

This 2022 Comprehensive Parks and Recreation Plan is an update from the [McCleary Parks](#)

[and Recreation Plan of 2008](#), as well as comparisons with other cities. Space for public recreation and community events is a needed service and benefit to the people of McCleary and the surrounding area. Although a few recommendations from the earlier 2008 plan have been implemented, most have not. It is the hope that this plan, with renewed emphasis of activities and facilities, will help in the concerted effort to secure grant funding and will result in increased recreational and community opportunities for McCleary residents.

Since World War II, the desires of the American public for outdoor recreation opportunities have affected all levels of government. Use pressures on federal, state, and local facilities have resulted in increased governmental programs to provide quality outdoor recreation experiences. These pressures are a result of a growing awareness of the social, physical and mental health, conservation of resources and improvement of the quality of life benefits inherent in leisure time recreation. In response to these pressures, comprehensive long-range planning to guide governmental investments and to formulate sound programs has become a standard requirement.

1.5 Plan Development

This comprehensive parks and recreation plan displays the community's objectives, needs and priorities for the provision of community facilities and activities. This document is a guide for the city staff to make recommendations to the [City Council](#) for decisions about property and equipment acquisition, development of land and facilities, and the organization of community events. These decisions and recommendations help guide the city to bring new resources and community events. This, in turn, will develop tourism and the revenue that follows. We must consistently be looking for new opportunities to provide for the needs of the residents.

1.6 Plan Outline

For funding eligibility, the [RCFB](#) requires local communities to prepare a plan analyzing their park and recreation systems. Specific elements should be included in the recreation plan.

This plan is organized to address the following objectives:

- 1) Inventory and evaluation of existing recreation facilities and activities.
- 2) Establish new, and revise current, policies to guide future decisions and implementation of parks and recreation services and community activities.
- 3) Solicit public input to forecast the demand for recreation and community areas and identify future community service needs.
- 4) Identify a short-term and long-term improvement and establishment plan of objectives for acquisition and implementation.
- 5) Identify costs and related funding programs for recreation services, community events, capital improvements, maintenance.

Through the adoption of this plan, it is anticipated that the goals and strategies within this plan will guide the city's funding toward providing a sound and effective recreation and activity system for the residents of McCleary.

This plan incorporates recommendations from previous plan and surveys.

Section 2

Goals and Objectives

What are the goals?

What are the objectives?

What are the goals?

Goal

Coordinate efforts to match city and state plans to provide new and improved facilities and activities to McCleary.

Objectives

1. Coordinate with the Washington State Recreation and Conservation Funding Board for state policy requirements.
2. Utilize the updated Comprehensive Parks and Recreation Plan when developing activities and/or facilities.
3. Establish a priority list for work, based on the community survey, for activities and facilities to revitalize or construct.

Initiatives

1. Update the Comprehensive Parks and Recreation Plan from 2008 for implementation on projects.
2. Develop a consistent community streets plan, which ties in both plans above, creating a consistent look between them and provides sidewalks and lighting on all streets.
3. Coordinate with other organizations to plan and provide community activities, events and festivals year round.



2.0 GOALS AND OBJECTIVES

The goals that the city is committed to are focused on community involvement, improvement, enrichment, enhancement and revitalization. We are establishing objectives that fulfill our goals to better serve the community and community organizations. Though our intent is broad based, our accomplishments will be singularly focused to bring new or renew any community event or facility.

Broadly defined, **recreation** is an activity or experience undertaken primarily for the pleasure or satisfaction derived from it. Recreation can be experienced both indoors and outdoors. It encompasses a broad range of human activities ranging from rest and reflection to learning and teaching, from development of personal and social skills to meeting challenges and recovering from failures. Recreation is fun and although recreational preferences may vary from person to person, recreation occupies a necessary and significant place in every person's life.

Broadly defined and in similar fashion, a **community event** is any planned gathering on public property or for the public that blocks or reserves access to public property / right of way and can also be an indoor or outdoor event with a broad range of human activities.

To adequately provide for the broad range of recreational activities and community events, a framework of goals, standards and strategies should be identified. Planning is the rational process for formulating and meeting goals.

2.1 Relation to State Policy

To ensure that the goals identified in this plan are sound, it is important to analyze other factors and local documents that have developed policy on issues relating to public open space, recreation planning, and public access.

The [Washington State Recreation and Conservation Funding Board \(RCFB\)](#) is one of Washington's leading advocates for outdoor recreation. Since 1964, when it was known as the Interagency Committee for Outdoor Recreation (IAC), the [RCFB](#) has improved the state's quality of life throughout its investment of public funds in parks, trails, beaches, boating facilities, wildlife habitat, and natural areas.

The [Washington State Parks and Recreation Commission](#) administers the statewide park system. According to its mission statement, it "...acquires, operates, enhances and protects a diverse system of recreational, cultural, historical and natural sites." The state park system includes 120 developed parks, recreation programs, trails, boating safety and winter recreation.

2.2 Coordination to Local Plans

While it is important to incorporate state recreation policies into local goals, it is equally key to coordinate this plan with efforts already completed for the city. The City of McCleary has prepared and adopted plans that stress the necessity of maintaining control of development activities to provide for a balanced provision of recreational activities.

2.3 Goals and Objectives

Goals for this organization will help us to focus our time and energy in to completing a several tasks towards a positive result, be it that we are trying to for an event or the implementation of a facility in the city. Our goals will be a mix of our own and those that support the city and other organizations to complete theirs as well.

An overall system-wide goal was established with five elements of the overall goal identified:

- The first element, Recreation and Community Events Sites, focuses on objectives to provide adequate land for park development;
- The second element, Recreation and Community Event Facilities, pertains to the sufficient quantity and quality of existing and proposed facilities;
- The third element, Recreation and Community Event Maintenance, deals with objectives to maintain the park system;
- The fourth element, Recreation Programs and Community Event Activities, addresses the provision of recreation programs and community events for the children and other residents, as well as events that draw in tourism from around the region.
- The fifth element, Community Support, Services and Quality of Life Initiatives, addresses areas in the community that are distressed and need support or improvement to stabilized quality of life, or creating new services to provide this support.

System-wide Goal

Provide sufficient recreational and community event opportunities to satisfy the diverse needs of all the City's population (to include surround areas) within the resources available to McCleary.

Recreation and Community Events Site Goal

Maintain adequate park acreage to meet the present and future needs of the entire City's population.

- Objective 1. Conserve current land space and plan for the growth of new land and park areas where recreation and community events can take place and execute the facilitation in gaining those properties.
- Objective 2. Encourage easements, long-term leases or land trades for land considered highly desirable for recreational developments and trails and community event areas, and discourage vacation or abandonment of any rights-of-way.
- Objective 3. Coordinate recreational and community event opportunities, and site development with other entities to provide a balanced and efficient park system.
- Objective 4. Encourage the preservation of high value scenic vistas, wildlife habitat areas and other natural areas.

Recreation and Community Event Facilities Goal

Provide a broad spectrum of recreation and community event facilities and experiences to meet the needs of all McCleary residents and surrounding area.

- Objective 1. Coordinate with adjacent local governments, school district, state agencies and nonprofits to provide year round recreational and community event facilities that have region-wide benefits.
- Objective 2. Ensure existing facility redevelopments and new developments accommodate all users with physical and mental disabilities.
- Objective 3. Promote development of a multi-use pathway system linking existing recreation and community event sites and a region-wide pathway system, while enhancing pedestrian safety.
- Objective 4. Actively seek state and federal funds, and private donations of money and labor, for recreation facility development that support multiple types of events as not every event will be appropriate for all users.
- Objective 5. Develop new signage, access points, parking and other amenities that make facilities and the city easy to find and inviting.

Recreation and Community Event Maintenance Goal

Provide efficient and cost effective maintenance of parks, open space, and recreation and community event facilities to ensure a secure and aesthetically pleasing recreational experience for all McCleary residents and surrounding area.

- Objective 1. Maintain adequate park maintenance and operations funding, including seeking grants.
- Objective 2. Develop facilities in a manner that minimizes maintenance costs.
- Objective 3. Encourage volunteer efforts to assist with park, litter clean up, and promote a local watch for vandalism.
- Objective 4. Provide facilities that balance cost effectiveness, user safety and visual acceptance.

Recreation Programs and Community Event Activities Goal

Establish and provide recreational and community event programs sufficient to meet the needs of all resident age groups in the City and surround area.

- Objective 1. Encourage and promote a working relationship with the City of McCleary, [McCleary School District](#), local service organizations, businesses and volunteer individuals for joint recreation and community event programs.
- Objective 2. Revitalize and promote current or previous recreational programs, festivals and community events that draws on other communities to attend and increase our impact revenue from tourism.
- Objective 3. Develop and promote new recreational programs, festivals and community events that draws on other communities to attend and increase our impact

revenue from tourism.

Community Support, Services and Quality of Life Initiatives Goal

Create, support or revitalize services that support the community and quality of life initiatives that the city and the surrounding area demands.

- Objective 1. Identify current services that exist, are lacking, and find ways to revitalize and improve these services.
- Objective 2. Identify and create new services that do not currently exist but are needed to support the city residents and surround area.
- Objective 3. Find ways to support current organizations such as the [McCleary Food Bank](#), [McCleary Chamber of Commerce](#), the [McCleary School District](#), and other community organizations to help revitalize and support as a total community effort.
- Objective 4. Develop a solar farm that can reduce city electric rates and have a positive impact for resident utility bills. Revenue raised would be reinvested back into community projects.

Section 3

Existing Infrastructure, Events and Facilities Inventory

What are the existing facilities?

What are the events in the city?

What other infrastructure is there?

Goal

Identify gaps in current facility and activity needs in order to provide effective solutions.

Objectives

1. Identify all current facilities in the City to map out gaps and create a plan for those gaps.
2. Identify previous improvements and how effective the improvements were before moving forward (was the gap increased in any way).
3. Identify partners in the community that are property owners for potential collaborations on projects.
4. Determine if a facility or activity that is nearby meets the needs of residents, or if the gap is too large.

Initiatives

1. List every facility and property that is owned by the City and other entities as part of the planning for new or improved structures and activities.
2. Use the public survey to establish the needs assessment and gaps in service to prioritize organization work.
3. Determine where improvements are needed, who is responsible, and how to close that gap.
4. Establish committees for various community events, activities and festivals and encourage those with special training and talents to participate.



3.0 EXISTING INFRASTRUCTURE, EVENTS AND FACILITIES INVENTORY

The existing supply of park and recreation sites and facilities provides the basis upon which to build a park and recreation plan for the city. An inventory of such sites and facilities is necessary, not only to assess their location, quantity, and quality, but also to provide the basis for comparing the existing supply against the present and probable future demand for recreation sites and facilities. Definitive knowledge of existing park and recreation sites and facilities also permits comparison with park and recreation goals, strategies, and standards defined to attain the goals, thereby enabling judgments to be made of the adequacy of the present system.

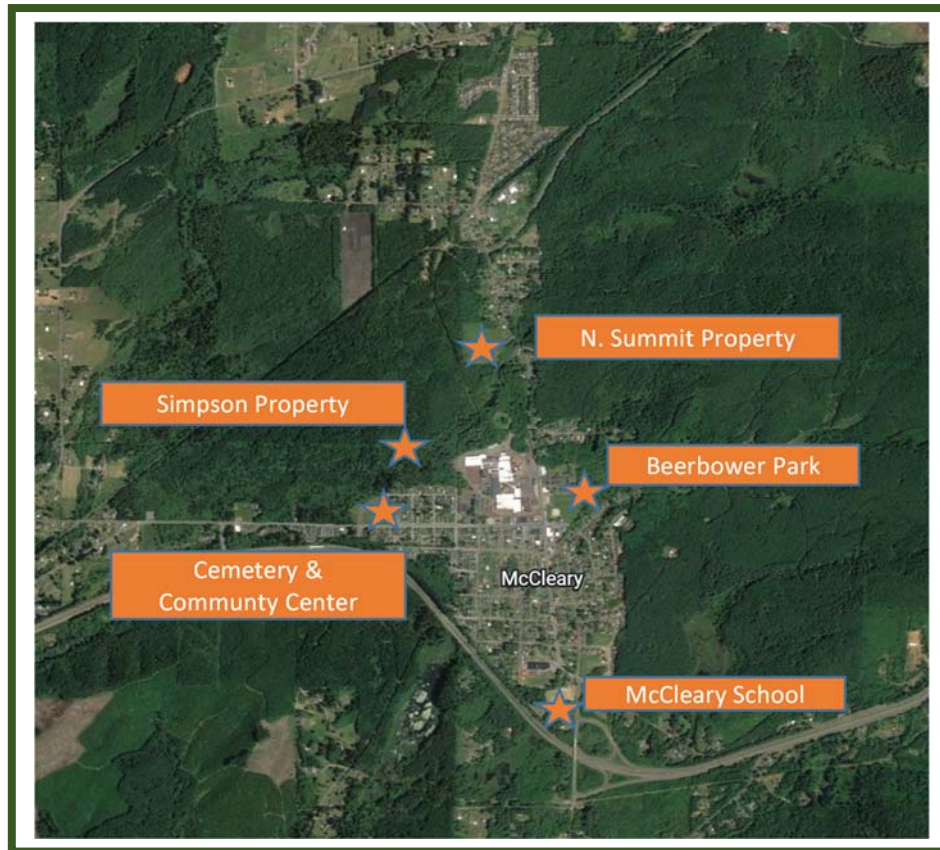
The City and [McCleary School District No. 65](#) provide the current system in the City for purposes of this inventory; both providers have been included as well as other agencies, which provide recreation opportunities. In addition, the scope of this inventory has been expanded to include recreation sites and facilities that are located outside of the City and are region wide in nature. These region-wide facilities provide recreational services to residents of McCleary and should be identified.

3.1 City of McCleary Parks, Facilities and Land Space

Table 3.1
Inventory List of Parks, Facilities and Land Space

Park/Facility Name	Size	Facilities	Management
Beerbower Park	7 acres	1 softball field, 1 basketball court, 1 tennis court, playground, park kitchen with 16 picnic tables, restrooms 1888 locomotive, early fire engine, information kiosk	City of McCleary
McCleary Community Center	1 acre, 2,400 sf building	Meeting hall, kitchen, restrooms, playground	City of McCleary
McCleary Cemetery	2 acres	None	City of McCleary
Additional Land, N. Summit Rd.	8.6 acres	None	City of McCleary

Map 3.1
McCleary Parks and Open Space



3.2 Previous Improvements

In 2008, the City adopted a Comprehensive Parks and Recreation Plan. It called for a number of additions and improvements to the existing facilities in the City, and some were accomplished. In addition, there have been recreation improvements that were not contemplated by the plan. Table 3.2 compares the recommendations of that Plan with actual improvements made.

3.3 McCleary School District No. 65 Land and Facilities

McCleary School (K-8): This school site, located on the south side of the city, provides a football field, running track, softball diamond, playground equipment, playfield, and four basketball goals. The school district also owns additional line near the highway on the far side of the track/football field and another parcel behind the track/football field in a wooded area.

Table 3.2
2008 McCleary Parks and Recreation Plan and Implementation Comparison

	2008 Plan Recommendations	Implementation Status
Site Recommendations	Pursue acquisition and development of land that can serve new development with neighborhood parks and an additional playground	10.24 Acres purchased off N. Summit Rd. and sits vacant. Purchase Grays Harbor Drug Task Force 347 acres. Purchase Simpson 140 acres. Purchase Big Lodge Ridge 150 acres. No other action.
	See easements and rights-of-way for paths, walkways and sidewalks	No Action
Facility Recommendations	Swimming pool	No Action
	Baseball and soccer fields field	2 nd dugout removed. Completed
	Playground equipment at Beerbower Park	New playground equipment installed. Completed.
	Basketball Court	No Action
	Pathway Linkages	No Action
	Tennis Court	No Action
	Skate Park	No Action
	Community Center	No Action
Maintenance Recommendations	Park Kitchen	Purchase new tables and benches. Completed.
	Gardener	No Action
	Fields	No Action
Recreation Program Recommendations	Facilities and Equipment	No Action
	Coordinate with other organizations to provide recreation programs	No Action

3.4 Grays Harbor County Land and Facilities

Grays Harbor County Fairgrounds: The fairgrounds provides a multi-use facility, largely maintained by user fees and rentals. Horse stalls are rented on a regular basis. Besides the annual Grays Harbor County Fair, facilities are used for auto races, dog shows, and weekly winter and spring swap meets. Private rentals are scheduled for graduation ceremonies, wedding receptions, dinners, dances, and holiday bazaars. The Fairgrounds is also a training facility for the Washington State Racing Commission.



Located about 10 miles west of McCleary on the Old Olympic Highway, the site encompasses 68 acres and includes a 0.375-mile track for auto racing and 0.6-mile track for horseracing. Other facilities include a grandstand, multi-purpose pavilion of 55,000 square feet with a seating capacity of 2,000 people. There is a judging arena, poultry barn, 4-H building, and FFA building. A 1,900-space parking lot is also provided.



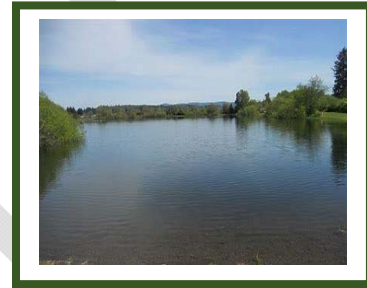
Grays Harbor ORV Sports Park: The Grays Harbor ORV Sports Park is managed by Grays Harbor County. It is located on 150 acres at the Grays Harbor/Thurston County line on SR 8 about 4 miles east of McCleary. It is used for individual and competition ORV activities, ranging from state, regional, national and international in scope. The facility is also used for safety and education programs and skill clinics.

Facilities include camping areas, restrooms, showers, a 3,000 square foot meeting hall, concessions, picnic areas with covered shelters available, recreational game area, and a dump station. The facilities accommodate groups of up to 5,000.

Straddleline ORV has about 100 acres of open riding area, 1 mile motocross track, 1/8 mile clay flat track, 4x4 Jeep trails, sand drags, mud drags, kids' BMX track and playground along with entry to the Capitol Forest's extensive trail system, logging roads and power lines providing nearly 1,000 miles of "off-road bliss."

Vance Creek Park: Vance Creek Park is an 88-acre site located south of Elma. The site consists of three freshwater lakes totaling about 50 acres. Vance Creek meanders through the site on its way to the Chehalis River.

Existing facilities include a swimming beach, restrooms, playfield, nonmotorized boat launch, walking/jogging path, and parking. Special events at the park have included remote control boat races; pre-school and public school field trips; and senior picnics.



Summit Pacific Wellness Center: The center provides top tier physical therapy services along with other amenities such as a gym, indoor rock wall, outdoor exercise equipment and workout trail, and indoor and outdoor community play spaces.

3.5 State of Washington Lands and Facilities



Capitol State Forest: Administered by the [Department of Natural Resources \(DNR\)](#) this 91,000+ acre forest provides camping, picnicking, and trail facilities for hiking, ORV, and equestrian uses. The forest is located in the southeast corner of Grays Harbor County and southwest corner of Thurston County.

Lower Chehalis State Forest: Also administered by DNR, this 22,000-acre forest is adjacent to the Capitol State Forest on the west side of the Chehalis River. This area provides visitors with linkages to many of the activities found in the Capitol State Forest.



Lake Sylvia State Park: Lake Sylvia is located directly north of the [City of Montesano](#). Lake Sylvia State Park is a 233-acre camping park with 15,000 feet of freshwater shoreline. The park is an old logging camp in a wooded area. A boat launch, fishing, hiking, row boating, swimming, tent and trailer camping, are provided at this park.

Schafer State Park: Schafer State Park is located about 25 miles northwest of McCleary, just into Mason County. Schafer State Park is a 119-acre camping park on the Satsop River. A big attraction to park users is the abundant fishing for steelhead, cutthroat trout and salmon on the Satsop River. Wading and swimming in the shallow water make it an equally attractive site for family gatherings. Buildings are constructed from native stone. Facilities provided at this park include fishing, hiking, picnicking, tent and trailer camping, and swimming.



3.6 United States Federal Lands and Facilities



Grays Harbor National Wildlife Refuge: The Grays Harbor National Wildlife Refuge is located at Bowerman Basin directly west of the [City of Hoquiam](#). Administered by the U.S. Fish and Wildlife Service, this refuge provides approximately 1,800 acres to preserve critical shorebird resting and feeding habitat. The site also provides a 1,800-foot boardwalk with viewing platforms and parking.

Olympic Coast National Marine Sanctuary: The sanctuary, administered by the National Oceanic and Atmospheric Administration, extends from Koitlah Point on the Strait of Juan de Fuca to the south end of the [Copalis Wildlife Refuge](#). The sanctuary protects a productive upswelling zone that is home to rich marine mammal and seabird faunas, diverse populations of kelp and intertidal algae, and thriving invertebrate communities.

The primary scope of regulations for the sanctuary would include a prohibition against oil and gas development; restrictions on discharging or depositing any material; restrictions on



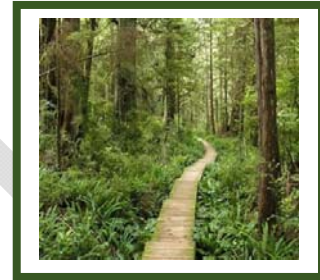
altering the seabed; and, a ban on flying motorized aircraft under 2,000 feet near the sanctuary's coastal boundaries and offshore wildlife refuges.



Olympic National Forest: The forest, administered by the [U.S. Forest Service](#), is located about 45 miles north of McCleary. The multi-use management objective of the U.S. Forest Service allows for agricultural, forestry, mineral extraction, and recreational uses. Natural areas have been protected offering an extensive variety of recreational opportunities including: boating, canoeing, fishing, hiking, lodging, picnicking, sailing, swimming, and tent and trailer camping.

Olympic National Park: The Park, administered by the National Park Service, is located about 50 miles north of McCleary.

The park encompasses and preserves, in a natural environment, the finest example of an Old Growth rain forest – possibly in the world. The park also contains the majority of the [Olympic Mountain Range](#) featuring [Mount Olympus](#) that reaches an elevation of 7,965 feet. It also features 57 miles of pristine coastline.



Recreational opportunities are designed to be compatible with the ecology and include backpacking, beach access, boating, canoeing, fishing, hiking, lodging, mountain climbing, picnicking, scenic vistas, and tent and trailer camping.

3.7 Current Community Events

Table 3.3
List of Community Activities

Recreation / Event Category	Type of Activity	Sponsor
Individual Sports	Basketball Tennis Pickle ball Walking	None
Organized Sports	Little League Baseball Little League Softball Junior Soccer Softball Tournament	Elma Little League (limited to practices) Elma Little League (limited to practices) Elma/McCleary Soccer Bear Festival Committee
Passive Recreation	Picnics Movie Night in the Park	None MCRC
Special Events	Bear Festival Annual Tree Lighting Public Market	Bear Festival Committee City of McCleary MCRC
Historical / Cultural	None	None
Recreation Classes	None	None
Outdoor	None	None
Senior Activities	Senior Lunch Tuesdays	Unknown

Section 4

Community Profile

What are the demographics?

What is the area history?

What are the natural resources?

Goal

To recognize the history of our community to reflect that into our future.

Objectives

1. Establish the historical perspective of McCleary residents and the city and county area.
2. Determine the demographics of the city residents.
3. List other natural boundaries and areas of reference.

Initiatives

1. Show how the demographics give reference to who lives in McCleary and how to meet the needs of all residents.
2. Listing all natural resource bases in the city that currently exist, need to be strengthened, or need to be established if a gap is identified.



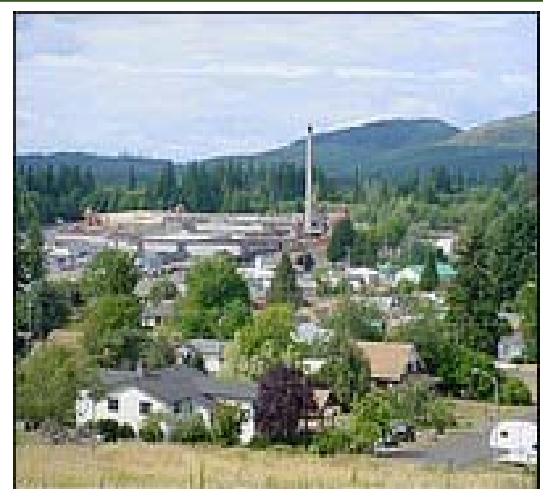
Simpson Door Company 2005



Henry McCleary 1861-1943



Ada McCleary 1861-1932



City of McCleary from a distance

4.0 COMMUNITY PROFILE

4.1 Introduction



The use of parks and natural resources around the area has long been a tradition for McCleary. Whether someone is hiking in the nearby Capitol Forest, or their children are playing on the playground in [Beerbower Park](#), the outdoors has always been something dear to our community. Even the annual Bear Festival that is hosted in Beerbower Park is full of outdoor entertainment (music, softball tournament, petting zoo, car show) which all centers around that bear stew!

The city recently adopted a new slogan to encourage more outdoor activities and to invite others to come: “The Outdoors Await Down Highway 8”. Now we take it as our responsibility to continue to build upon this slogan by adding more community activities and facilities to support them.

The city hosts the Bear Festival every year, but with a resurgence in wanting more opportunities for the residents and to entice travelers to stop in, we are looking at adding more festivals and events throughout the year. These festivals will work around holidays, the potential new them of British type festivals, and anything outdoors related.

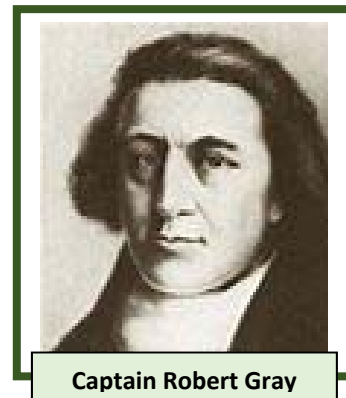
In 2008, the city adopted a new parks and recreation plan. With the housing market crash and recession, everything was halted and very little accomplished after the first year of the plan. Our new group is taking the challenge to reconnect those ideas and find others. We wish to be a destination of variety that can appeal to everyone in the family, truly making McCleary a family destination spot.

Given that the 2020 census is not fully broken down the same as previous census data, some data from 2010 and 2016 is still used for comparison.

4.2 History

On the morning of May 7, 1792, [Captain Robert Gray](#), a representative of the Boston Fur Company, sailed his ship, the Columbia, into the bay of water, which now bears his name. His log tells little of his findings but he did give the name of Bulfinch to this region in honor of [Charles Bulfinch](#) of Boston. However, when George Vancouver came later, he logged on his charts the name of Grays Harbor.

For 56 years following the discovery of Grays Harbor, the only European visitors to the area where the City of McCleary is now located were fur trappers. However, beginning about 1848, a small number of families, attracted by the seemingly inexhaustible supply of timber, began to settle along the Chehalis River.



Captain Robert Gray

[Henry McCleary](#) began operation of his cedar mill in 1898. The success of this mill, with the expanding fur and ship spur business, brought people to the area known as McCleary Camp. The size of McCleary Camp during the late 1890's is not specifically known; however, the school enrollment in 1901 of 180 students indicates a significant settlement. In 1910, a 40-acre parcel was cleared for mill expansion. This expansion was for a 900-foot long door plant. The door plant provided housing materials for the many new employees relocating to the area. The growth during the next ten years formed much of what downtown McCleary is today.



Camp McCleary in early years

Growth continued in McCleary until the depression of 1929, which, in addition to diminishing timber resources, forced the closure of the sawmill. Also due to timber supply, the door plant was scheduled to close in 1941. On December 31, 1941, the Simpson Logging Company of Shelton bought the door plant, the entire town, and maintained all personnel.

By 1942 there were 300 families living in McCleary. Early in 1942, the [Simpson Company](#) expressed concern about maintaining the local utilities and the housing stock of approximately 100 homes. The residents began to purchase their homes and began the initial steps toward incorporation. On January 9, 1943, McCleary was incorporated as a fourth class town with a population of 1,200 residents.

The next growth spurt began in the early years of this century with several new subdivisions adding nearly two hundred new building lots by 2008.

4.3 Location

Grays Harbor is on the Pacific coast of the State of Washington, 45 miles north of the mouth of the Columbia River and 110 miles south of the Strait of Juan de Fuca (see Map 5.1). The Port is halfway between the Ports of Seattle and Portland, and is one day closer to Pacific Rim countries than any other west coast port.

McCleary is located on SR-8, a four-lane highway just 25 minutes west of I-5, the major north-south interstate of the west coast. The Puget Sound and Pacific (PSP) Railroad Company owns the railroad line that runs through northwestern part of the city. The line begins in Hoquiam, connects at Shelton with track owned by the United States Navy, and serves the US Naval Submarine Base Bangor. The railroad also extends south from Elma, connecting with the Burlington Northern Santa Fe (BNSF) main line at Centralia.

Grays Harbor Transit supplies the city with bus linkages to all adjacent communities.

Map 4.1
State Map of Western Washington



4.4 Population

McCleary's population showed a steady increase between 1960 and 1980, but the decline of the timber industry in general during the 1980's has slowed McCleary's growth. New growth pressures began after 2000 as housing prices rose in the Olympia area, making McCleary attractive as a place to live for those who are employed closer to the I-5 corridor. As identified in Table 4.1 the population has increased by nearly a third since McCleary was incorporated.

Table 4.1
Population for City of McCleary 1950 – 2020

Year	Population	Percent Change
1950	1,175	--
1960	1,115	-5.24%
1970	1,265	12.6%
1980	1,419	11.5%
1990	1,235	-13.9%
2000	1,454	14.9%
2010	1,653	14.2%
2020	1,834	10.4%
2021	1,997	8.5%

Source: U. S. Bureau of the Census, *1950-2017 Census information*

Currently, McCleary has 823 total housing units with approximately 2-4 construction projects in current operation. There is also an influx of people moving to the area from the Seattle, Tacoma, Olympia, and California as the housing prices are more affordable than the I-5 corridor. A safe projection for future growth is to consider 2.5% growth rate due to increase in housing availability through building and expansion of families.

With the increasing effort to bring in tourism for multiple year round events, more facilities and improvements will need to be made to accommodate this influx. The higher demand placed on these facilities will have an impact long term.

There are also 232 veterans living in McCleary.

4.5 Age Distribution

Age distribution of the 1990 and 2000 resident population is shown in Table 4.2. This analysis is an important demographic statistic for park and recreation planning and community activities. It provides an insight into the potential user trends that influence the provision of recreation facilities and activities. Between 2000 and 2010 the 5-9 age group decreased slightly, as well as the 15-19, 40-49 and 70+. Other age groups had significant increases due to new housing being developed. The overall increase is greater based on the 2017 estimate. However, with the growing supply of new single-family homes, it is anticipated that younger families with children will be settling in McCleary during the coming years.

Table 4.2
Age Distribution of City of McCleary

Age	2010		Age	2020	
	Total	Percent		Total	Percent
Total	1235	100.0%	Total	1997	100.0%
0-4	127	7.7%	0-5	179	9.0%
5-9	98	5.9%	5-14	260	13.0%
10-14	123	7.4%	15-17	64	3.2%
15-19	94	5.7%	18-64	1153	57.7%
20-29	210	12.7%	65-74	189	9.5%
30-39	251	15.2%	75-84	84	4.2%
40-49	183	11.0%	85+	68	3.4%
50-59	200	12.1%			
60-69	165	10.0%			
70-79	103	6.2%			
80+	99	5.9%			

Source: [U. S. Census Bureau](https://www.census.gov), 2010 and 2000 Census

4.6 Income

Besides age structure, another valuable demographic characteristic is income. Household income levels were analyzed and compared with Grays Harbor County and Washington State percentage levels.

As shown in Table 4.3 for 2016, household income in McCleary is generally very low. Over 21.6% of households had incomes less than \$25,000 in 2010, while 26.9% percent of households in the county and under 18.3% percent in the state are under this amount.

The median household income in McCleary for the 2020 census was \$48,953, and though we have closed the gap of 50 percent less than the statewide median from 1999, the higher income individuals are those that have moved from the I-5 corridor for cost effective housing

and not the traditional born and raised in the city. 13.4% of the city population lives below the poverty line as of the 2020 census.

When viewed in the context of activities and recreation, even those with a higher middle class income are struggling in today's economy. It is imperative that we create activities and provide recreation that keeps this in mind. In addition, the costs to travel to Europe are definitely not in every family's budget.

Table 4.3 Household Income – 2016

Income	McCleary	Grays Harbor County	State of Washington
<i>Less than \$10,000</i>	3.8%	8.6%	5.9%
<i>\$10,000 - \$14,999</i>	5.3%	7.0%	4.0%
<i>\$15,000 - \$24,999</i>	12.5%	11.3%	8.4%
<i>\$25,000 - \$34,999</i>	9.6%	12.2%	8.7%
<i>\$35,000 - \$49,999</i>	19.6%	16.3%	12.7%
<i>\$50,000 - \$74,999</i>	21.0%	19.5%	18.4%
<i>\$75,000 - \$99,999</i>	13.0%	9.6%	12.4%
<i>\$100,000 - \$149,999</i>	14.4%	11.0%	15.6%
<i>\$150,000 - \$199,999</i>	0.4%	2.4%	6.5%
<i>\$200,000 or more</i>	0.4%	2.1%	6.3%
<i>Median Household Income</i>	\$49,211	\$44,521	\$62,848

Source: U. S. Census Bureau, 2017 Census Factfinder

4.7 Heritage

McCleary residents come a diverse background, mostly in European heritage but growing population amongst the Asian and Latino communities.

**Table 4.4
Ancestry – 2020**

<i>Ancestry Location</i>	<i>Number of Population</i>	<i>Percentage of Population</i>	<i>Ancestry Location</i>	<i>Number of Population</i>	<i>Percentage of Population</i>
<i>English</i>	<i>210</i>	<i>10.5%</i>	<i>German</i>	<i>391</i>	<i>19.6%</i>
<i>Irish</i>	<i>263</i>	<i>13.2%</i>	<i>Norwegian</i>	<i>96</i>	<i>4.8%</i>
<i>Scottish</i>	<i>65</i>	<i>3.3%</i>	<i>French</i>	<i>160</i>	<i>8.0%</i>
			<i>Polish</i>	<i>18</i>	<i>0.9%</i>
			<i>Italian</i>	<i>96</i>	<i>4.8%</i>

Source: U. S. Census Bureau, 2020 Census

4.8 Comprehensive Land Use Plan and Zoning

As planning develops and facilities and activities are implemented and maintained in the city, revision of the current zoning may become necessary towards the development of a consistent and effective strategy in where facilities will be built and activities held. Current zoning requirements meet current and past needs, but considerable adjustment may be necessary in the future.

4.9 Natural Resource Base

Conservation and wise use of the natural resource base is vital to the physical, social and economic development of any area. McCleary residents appreciate that they live in an area of scenic beauty, surrounded by state and private forestland all around. This also plays into the types of festivals and activities that would be programmed into action. The community would like more outdoor type activities and attract those that enjoy those activities. A focus on enhancing and marketing our natural resources will increase our tourism greatly. With this increase in tourism is the need for the right infrastructure and facilities to support this.

Coordination between the acquisition and development of additional parkland and the preservation of critical resource features should be accomplished. The incorporation of areas with soils containing development limitations, wetlands, frequently flooded areas, and fish and wildlife habitat conservation areas, all provide extremely suitable opportunities for park and recreation development.

The City of McCleary, in accordance with the State of Washington Growth Management Act (RCW Chapter 36.70A) classified and designated natural resource lands and critical natural resource areas. The critical natural resource features, which are pertinent to this study, include:

- Wetlands
- Aquifer recharge areas
- Frequently flooded areas
- Fish and wildlife areas

These elements will be discussed as they pertain to the provision of park and recreation sites and facilities.

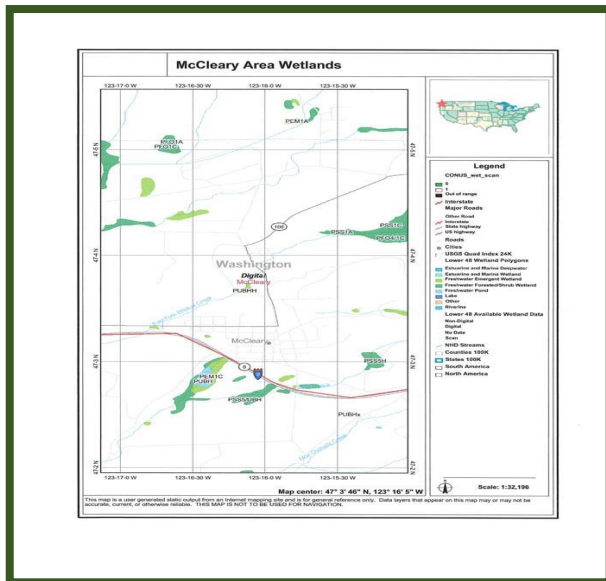
WETLANDS: Wetlands are areas that are inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions.

Wetlands serve a variety of functions including water purification; flood and storm water retention areas; natural shoreline stabilization; groundwater recharge; and provide fish and wildlife habitat areas.

Incorporation of wetlands into park and recreation areas provide for passive recreational opportunities including hiking and nature trail development; educational and scientific study; bird and wildlife watching; and, aesthetic enhancement.

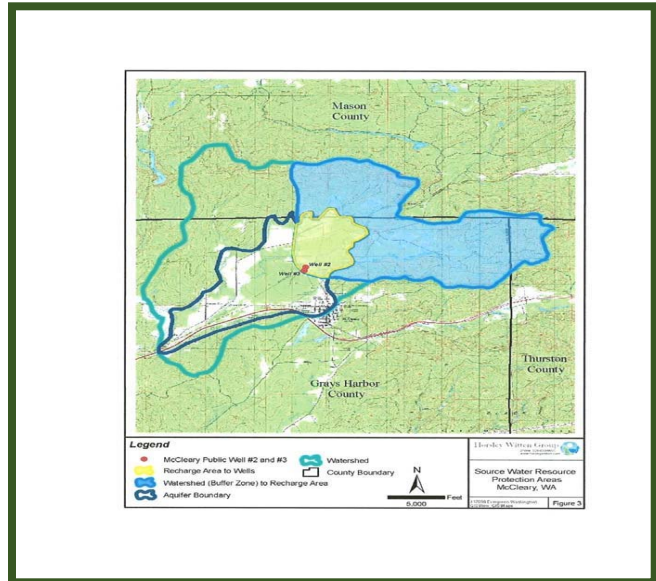
Although significant acreage of wetlands have been delineated on private land currently owned by the Grays Harbor Drug Task Force and zoned Industrial, the majority of wetlands in the McCleary area are located outside the city limits.

Map 4.2
McCleary Area Wetlands



Source: U. S. Department of Agriculture, *National Wetlands Inventory*, interactive website

Map 4.3
McCleary Aquifer Recharge Areas



Source: Horsley Witten Group, *Water Supply Protection for Rural Communities in Washington State: A Toolkit for Local Government Officials*, 2008

AQUIFER RECHARGE AREAS: Aquifer recharge areas are areas, which are needed for sufficient recharging or filtration of the groundwater sources (rainfall, storm water runoff) which in turn provide potable water. Once groundwater is contaminated it is difficult, costly, and sometimes impossible, to clean up. Preventing contamination is necessary to avoid physical harm to people, additional water treatment costs, and other hardships. The quality of groundwater in an aquifer is linked to its recharge area.

In 2007, the City joined with Grays Harbor County and the state Department of Health to learn more about the [Wildcat Creek Aquifer](#), which is the only source of drinking water for all McCleary area residents.

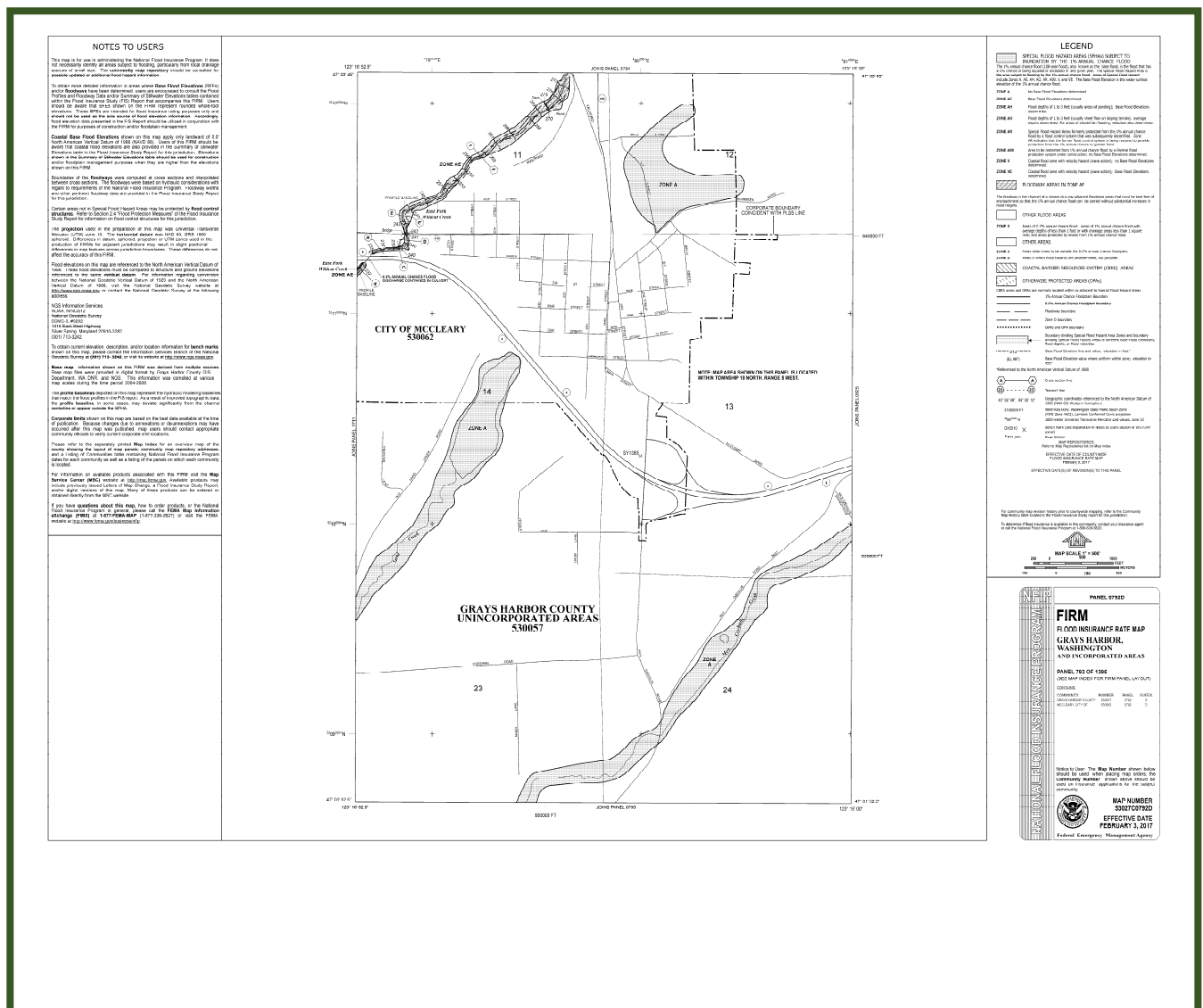
FISH AND WILDLIFE: Sam's Canal has been identified as a fish-bearing stream. Working on a grant to restore the Canal to natural state in 2008. The grant includes tree and shrub plantings, hiking path with educational signage, and restoring the stream with large pools with gravel for spawning.

Map 4.4 shows the recharge areas as defined by the DOH report. Further work will be completed in 2008.

FLOODLANDS: Frequently flooded areas are lands within the floodplain subject to a one percent or greater chance of flooding in any given year. Areas in the City, which fall within this category, are primarily located adjacent to Wildcat Creek. At this point, the only flood lands delineation remains the 1982 FEMA Floodway Map (Map 4.4).

Flood land areas are generally not well suited to urban development not only because of the flood hazard, but also because of high water tables and presence of soils poorly suited for urban development. These flood land areas, however, typically contain important elements of the natural resource base as high value wetlands and wildlife habitat and, therefore, constitute prime locations for park and open space areas.

Map 4.4 McCleary Area Floodways



Source: Federal Emergency Management Agency (FEMA), National Flood Insurance Program, *Flood Boundary and Floodway Map*, February 3, 2017

Section 5

Public Involvement

What are the resident's needs?

What are the resident's wants?

What are the survey results?

Goal

To get the public involved to help establish our priorities of work.

Objectives

1. Gain a 10% response rate in the public survey to get a true understanding of the direction city residents want us to go.
2. Ensure that the group tracks all projects into future plans, regardless of priority.
3. Identify current facilities in the City that are not meeting the needs of the residents.
4. Identify facilities that do not exist that residents are looking for.
5. Identify activities that are lacking in the community that can help bring the community together.

Initiatives

1. Develop a list of festivals, classes and activities that can be planned and organized into fruition.
2. Plan for and find funding for the improvement for facilities currently not meeting resident's needs.
3. Plan for and find funding for new facilities that the community is looking for that do not exist.
4. Plan for specific children and teen activities to give a safe place to go that helps them to explore and grow.



5.0 PUBLIC INVOLVEMENT

The final method utilized to determine community need is public involvement. Public involvement can take the form of user participation and demand surveys; public informational meetings; public workshops; and sample interviewing.

It should be noted that public involvement is a key element in needs determination for a small community such as McCleary. Other methods such as application of standards and trend analysis are beneficial in supporting the needs identified through public involvement.

In the preparation of this plan, the various methods used to attain public perceived park and recreation needs included a user demand survey and public hearings by the Planning Commission and the City Council.

5.1 Survey

A Public Opinion Survey in 2018 was distributed by three methods. It was available through Survey Monkey with references on the City's website (www.cityofmccleary.com), it was posted on several McCleary community Facebook sites, and paper copies were distributed to McCleary School, Gordon's Select Grocery, Timberland Regional Library, McCleary City Hall and Our Community Credit Union. **196** surveys were returned (**121** from City residents) representing a household population of about **439**. The in-city household respondent rate was **15.1%** (**121** of **802** total households within the city limits).

The 2020 Public Opinion Survey drew **127** responses, with **126** of those being McCleary residents representing a population of **340**. The in-city response household respondent rate was **15.8%** (**127** of **802** total households within the city limits).

The survey requested information about the ages of all household residents and how many in each age group. This age distribution was compared with the 2010 Census data. As can be seen in Table 6.1, the ages of the respondents was slightly younger than comparable ages in the 2010 Census. Because of the new single-family housing that has been seeing ongoing constructed since 2000, this younger age distribution appears to be a reasonable deviation from Census figures.

The survey was divided into ten (10) questions:

- 1) Where does the respondent live?
- 2) How many people in each age group live at the house?
- 3) How do they prefer to receive community event information?
- 4) Which fields and facilities do they use?
- 5) What new facilities would they like the city to provide?
- 6) What types of improvements would they like to see?
- 7) What type of community events would they be interested in?
- 8) What type of festivals, activities and community events would they be interested in?
- 9) What additional comments would they like to share?

10) What areas do they feel does not serve the city well?

Table 5.1
Age in Survey Respondent's Households (2018 and 2020 Survey)
(Comparison of Age Distribution: 2018 Survey and 2010 Census)

2018			2020			2010 Census	
Age	Number	Percent	Age	Number	Percent	Number	Percent
<i>0-4</i>	40	9.1%	<i>0-4</i>	32	9.4%	127	7.7%
<i>5-9</i>	53	12.1%	<i>5-9</i>	30	8.8%	98	5.9%
<i>10-14</i>	42	9.6%	<i>10-13</i>	29	8.5%	123	7.4%
<i>15-19</i>	36	8.2%	<i>14-17</i>	28	8.2%	94	5.7%
<i>20-39</i>	102	23.2%	<i>18-21</i>	27	7.9%	461	27.8%
<i>40-59</i>	104	23.7%	<i>22-39</i>	62	18.2%	383	23.1%
<i>60+</i>	62	14.1%	<i>40-59</i>	76	22.4%	367	22.1%
			<i>60+</i>	56	16.6%		
Total	439	100.0%	Total	340	100.0%	1,653	100.0%

Table 5.2
How does your family prefer to receive information about community events in the city?
(2018 and 2020 Survey)

Facility	2020	Percent	2018	
	Number		Number	Percent
<i>Social media</i>	94	74.0%	148	75.5%
<i>Email</i>	61	48.0%	100	51.0%
<i>US Mail</i>	40	31.5%	63	32.1%
<i>City utility bills</i>	39	30.7%	50	25.5%
<i>Posting boards</i>	29	22.8%	31	15.8%
<i>Newspaper</i>	17	13.4%	31	15.8%
<i>Library</i>	17	13.4%	30	15.3%
<i>Radio</i>	16	12.6%	7	3.5%
<i>Other</i>	9	7.1%	4	2.0%
<i>Opt in group text</i>	8	6.2%	N/A	N/A
<i>Skyward (School)</i>	7	5.5%	20	10.2%

The basic questions asked of the respondents was whether the facilities were meeting the needs and areas where we can increase opportunities for new and improved facilities, as well as new community activities and events. Tables 5.3 - 5.5, as well as specific comments listed in Appendix A, summarize these answers.

Most surveys included comments for most, if not all, facilities. In addition, there were 251 separate comments about needs that are currently unmet. Many of those comments related to existing facilities in an apparent attempt by the respondents to emphasize their points.

The complete survey comments are contained in Appendix A.

Table 5.3
Which fields and facilities do you use? (2018 and 2020 Survey)

Facility	2020		2018	
	Number	Percent	Number	Percent
<i>Sidewalks, Paths & Trails</i>	92	72.4%	150	76.5%
<i>Beerbower Park Playground</i>	51	40.2%	90	45.9%
<i>Community Center building</i>	40	31.5%	73	37.2%
<i>Park kitchen and picnic tables</i>	37	29.1%	69	35.2%
<i>Baseball / softball fields</i>	24	18.9%	37	18.8%
<i>Community Center Playground</i>	22	17.3%	38	19.3%
<i>Basketball court</i>	21	16.5%	29	14.7%
<i>Soccer field</i>	16	12.6%	25	12.7%
<i>Other</i>	15	11.8%	6	3.1%
<i>Tennis / Pickle ball court</i>	13	10.2%	23	11.7%

Table 5.4
What new facilities would you like the city to provide? (2018 and 2020 Survey)

Facility	2020		2018	
	Number	Percent	Number	Percent
<i>Walking trails</i>	64	50.4%	118	60.2%
<i>Dog park</i>	58	45.7%	79	40.3%
<i>Indoor swimming pool</i>	52	40.9%	101	51.5%
<i>Improved sidewalks</i>	50	39.7%	100	51.0%
<i>Community garden</i>	34	26.8%	62	31.6%
<i>Workout trails</i>	33	26.0%	54	27.6%
<i>Miniature golf course</i>	33	26.0%	49	25.0%
<i>Senior center</i>	31	24.4%	45	23.0%
<i>Youth center</i>	30	23.6%	68	34.7%
<i>Bicycle trails</i>	29	22.8%	52	26.5%
<i>Target / shooting range</i>	28	22.0%	N/A	N/A
<i>Additional parks (neighborhood)</i>	24	18.9%	24	12.2%
<i>Batting cages</i>	22	17.3%	44	22.4%
<i>Bicycle lane on roadway</i>	22	17.3%	41	20.9%
<i>Outdoor swimming pool</i>	21	16.5%	40	20.4%
<i>Arcade center or game room</i>	21	16.5%	N/A	N/A
<i>Campground</i>	18	14.2%	23	11.7%
<i>Botanical and Japanese garden</i>	17	13.4%	N/A	N/A
<i>Indoor sports facility</i>	16	12.6%	58	29.6%
<i>Rock climbing wall</i>	16	12.6%	30	15.3%
<i>Urban garden and green space</i>	16	12.6%	N/A	N/A
<i>Hands on museum</i>	16	12.6%	N/A	N/A
<i>Archery range</i>	15	11.8%	32	16.3%
<i>Civic and/or events center</i>	14	11.0%	N/A	N/A
<i>Visitor center</i>	13	10.2%	37	18.8%
<i>Zoo or petting zoo</i>	12	9.4%	N/A	N/A
<i>Treehouse in the park</i>	12	9.4%	N/A	N/A
<i>Ice rink</i>	12	9.4%	30	15.3%
<i>Golf driving range</i>	11	8.7%	N/A	N/A
<i>Planetarium</i>	11	8.7%	N/A	N/A

<i>Other</i>	11	8.7%	21	10.7%
<i>Cultural Center</i>	9	7.1%	N/A	N/A
<i>Amphitheater</i>	9	7.1%	40	20.4%
<i>Baseball complex</i>	6	4.7%	N/A	N/A
<i>Skate park</i>	6	4.7%	28	14.3%
<i>Air activities</i>	5	3.9%	16	8.1%
<i>Outdoor volleyball court</i>	4	3.1%	25	12.7%
<i>Equine sports facility</i>	3	2.3%	N/A	N/A

Given this order or priority helps the organization decide which projects to focus on. The council will explore the possibility of a multiuse facility that can combine all the indoor related activities under one roof.

Table 5.5

What community events would your family be interested in? (2018 and 2020 Survey)

Facility	2020		2018	
	Number	Percent	Number	Percent
<i>Public Saturday markets</i>	95	74.8%	151	77.4%
<i>Plant sale</i>	70	55.1%	N/A	N/A
<i>Festivals</i>	60	47.2%	124	63.3%
<i>Music concerts</i>	59	46.5%	117	59.7%
<i>Arts and crafts</i>	58	45.7%	108	55.1%
<i>Movies in the park</i>	53	41.7%	105	53.6%
<i>Wood and metal works</i>	48	37.8%	75	38.3%
<i>Cultural and educational</i>	47	37.0%	91	46.4%
<i>Comedy shows</i>	37	29.1%	N/A	N/A
<i>Other</i>	16	12.6%	6	3.1%

New questions that were asked during the 2020 survey:

Table 5.6

What type of infrastructure would you like to see provided in the city? (2020 Survey)

Facility	2020	
	Number	Percent
<i>New restaurants</i>	74	58.3%
<i>New shops (pizza, bakery, bar, etc.)</i>	71	55.9%
<i>More new businesses</i>	65	51.3%
<i>Movie and/or play theater</i>	33	26.0%
<i>Art center or museum</i>	32	25.2%
<i>Bicycle lane on SR-108</i>	28	22.0%
<i>Community support facilities</i>	25	19.7%
<i>Daycare facility downtown</i>	25	19.7%
<i>Improve or new VFW hall</i>	24	18.9%
<i>New signage at entrances</i>	24	18.9%
<i>Improve cemetery</i>	24	18.9%
<i>Apartments or townhouses</i>	23	18.1%
<i>Lower income housing</i>	22	17.3%
<i>Visitor center</i>	19	15.0%
<i>Historical center</i>	19	15.0%
<i>Other</i>	19	15.0%

<i>Improve or new museum</i>	18	14.2%
<i>Improve or new library</i>	18	14.2%
<i>Electrical charging station</i>	17	13.4%
<i>Outlet mall</i>	15	11.8%
<i>Veteran mental health facility</i>	11	8.7%
<i>Improve or new city hall</i>	11	8.7%

Table 5.7

How much interest would you have in developing McCleary into a British themed city, similar to Leavenworth but be the only British theme in the US. Would change the town architecture and develop British style events and cultural activities? (2020 Survey)

Idea	2020	
	Number	Percent
<i>Absolutely against it</i>	32	25.2%
<i>Not interested at all</i>	31	24.4%
<i>Not very interested</i>	28	22.0%
<i>Somewhat interested</i>	14	11.0%
<i>Very interested</i>	11	8.7%
<i>Interested</i>	11	8.7%

Table 5.8

What type of festivals would you like to see in McCleary, both currently active events and new ideas? (2020 Survey)

Idea	2020	
	Number	Percent
<i>Bear Festival (July)</i>	78	61.4%
<i>Winter Festival (December)</i>	54	42.5%
<i>Beer, Wine and Ale Festival (November)</i>	52	40.9%
<i>All Hallows Eve Festival (October)</i>	51	40.2%
<i>Freedom or 4th of July Festival (July)</i>	47	37.0%
<i>Memorial Day Honor Festival (May)</i>	36	28.3%
<i>Renaissance Faire (August)</i>	35	27.6%
<i>Scottish Highland Games (June)</i>	33	26.0%
<i>Shrove/Pancake Day (March)</i>	31	24.4%
<i>Medieval Festival (August)</i>	31	24.4%
<i>Irish Gaelic Games (July)</i>	26	20.5%
<i>Arts and Literature Festival (September)</i>	26	20.5%
<i>Armed Forces Day Festival (May)</i>	23	18.1%
<i>New Year's Day Festival (January)</i>	23	18.1%
<i>St. Patrick's Day (March)</i>	21	16.5%
<i>Founder's Day Festival (January)</i>	20	15.7%
<i>Other</i>	18	14.2%

Table 5.9

What type of sporting events, games or intramural activities for children and families would you like to see in McCleary, both currently active events and new ideas? (2020 Survey)

Idea	2020	
	Number	Percent
<i>Little League baseball</i>	56	44.1%
<i>Little League softball</i>	42	33.1%
<i>Fun runs and races</i>	40	31.5%
<i>Older / adult softball</i>	35	27.6%
<i>Cornhole</i>	30	23.6%
<i>Older / adult baseball</i>	29	22.8%
<i>Cycling and biking</i>	27	21.3%
<i>Soccer</i>	27	21.3%
<i>Archery</i>	25	19.7%
<i>Basketball</i>	25	19.7%
<i>Badminton</i>	18	14.2%
<i>Orienteering (land navigation)</i>	18	14.2%
<i>Tennis</i>	16	12.6%
<i>Equine and horseback riding</i>	14	11.0%
<i>Other</i>	14	11.0%
<i>Billiards</i>	13	10.2%
<i>Bocce or bowls</i>	12	9.4%
<i>Darts</i>	12	9.4%
<i>Croquet</i>	11	8.7%
<i>Table tennis</i>	11	8.7%
<i>Motorcycling</i>	9	7.1%
<i>Cricket</i>	6	4.7%
<i>Rugby</i>	5	3.9%
<i>Lacrosse</i>	5	3.9%
<i>Hurling / camogie</i>	5	3.9%
<i>Shinty</i>	3	2.4%

Table 5.10

What type of activities for children and families would you like to see in McCleary, both currently active events and new ideas? (2020 Survey)

Idea	2020	
	Number	Percent
<i>Potluck / block party</i>	61	48.0%
<i>Music (singing or instruments)</i>	55	43.3%
<i>Gardening</i>	52	40.9%
<i>Cooking events</i>	51	40.2%
<i>Plays and theater</i>	47	37.0%
<i>Art events</i>	44	34.6%
<i>Cultural events</i>	42	33.1%
<i>Woodworking</i>	41	32.3%
<i>Community dinners</i>	39	30.7%
<i>Pet activities</i>	38	29.9%
<i>Dancing</i>	36	28.3%
<i>Wellness day</i>	35	27.6%
<i>Blacksmithing</i>	23	18.1%
<i>Foreign language classes</i>	19	15.0%

Other	10	7.9%
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Table 5.11

What traffic and roadway concerns do you have about the city, such as confusion or near accidents at the intersection by city hall? (2020 Survey)

Idea	2020	
	Number	Percent
<i>Intersection at city hall / add roundabout or other changes</i>	35	27.6%
<i>Visible or flashing / traffic lights</i>	12	9.4%
<i>Speeding / speed enforcement / lower speed limits / speedbumps</i>	9	7.1%
<i>Sidewalk on Summit Rd toward SR-108 and bike lane</i>	7	5.5%
<i>SR-108 intersection coming from Shelton, people don't know what to do</i>	7	5.5%
<i>Road improvement or replacement</i>	7	5.5%
<i>Clear cross walks and crosswalk buttons / flags</i>	5	3.9%
<i>Clear signage</i>	5	3.9%
<i>Trim bushes at intersections at signage (many corners)</i>	4	3.1%
<i>Intersection from freeway coming off SR-8</i>	4	3.1%
<i>Enter / exit on Veterans Way at Rainbow</i>	1	0.01%
<i>Streets and house numbers should match</i>	1	0.01%
<i>Sewer cover hole as you turn north</i>	1	0.01%
<i>Traffic congestion</i>	1	0.01%
<i>Summit Ave an issue when mill gets off work</i>	1	0.01%
<i>4th and Oak has junk vehicles blocking SW corner</i>	1	0.01%
<i>ORVs driving the city streets</i>	1	0.01%
<i>Litter</i>	1	0.01%
<i>Pedestrian overpass across Simpson Ave</i>	1	0.01%
<i>Develop a no cars area with shops and parking around the perimeter</i>	1	0.01%
<i>No traffic circles, restriction of truck (commercial) traffic</i>	1	0.01%

Table 5.12

What other type of activities, community events, infrastructure and facilities would you like to see in McCleary that has not already been mentioned? (2020 Survey)

Idea	2020	
	Number	Percent
<i>More social events for adults and kids</i>	13	10.2%
<i>Infrastructure (new and improve)</i>	7	5.5%
<i>New restaurants and businesses</i>	6	3.1%
<i>Reliable news source / journalism run by professionals, local news channel</i>	4	2.4%
<i>Splash park or water park for the kids</i>	3	2.4%
<i>Utilities (update and upgrade, add internet)</i>	2	1.6%
<i>Increase tourism</i>	2	1.6%
<i>Have a citywide vote on renaming this place Funkytown, adopt a disco theme</i>	2	1.6%
<i>Town hall and public speaking opportunities</i>	2	1.6%
<i>Focus on science and education for today</i>	1	0.01%
<i>Community outreach programs</i>	1	0.01%
<i>Quality aftercare at the school</i>	1	0.01%
<i>Local community access TV covering McCleary area</i>	1	0.01%
<i>Optometrist</i>	1	0.01%
<i>Inserts in water bills about the Wildcat Aquifer</i>	1	0.01%

Table 5.13

What additional comments or concerns would you like to add? (2020 Survey)

Idea	2020	
	Number	Percent
<i>Lack of businesses and downtown improvements</i>	24	18.9%
<i>City council access, try to improve, planning commission</i>	12	9.4%
<i>Communication and safety</i>	6	4.7%
<i>Changing the name to Funkytown</i>	5	3.9%
<i>Overflowing garbage cans, overgrown yards, yards, junk cars and homes with junk</i>	4	3.1%
<i>Utilities and services (internet, animal welfare)</i>	2	1.6%
<i>McCleary Facebook groups are an issue, start a community specific (moderated) group</i>	2	1.6%
<i>McCleary is dying / dead</i>	2	1.6%
<i>Banners referencing murder should not be at kids playground / park</i>	2	1.6%
<i>A way to find out about volunteer opportunities in and around McCleary</i>	1	0.01%
<i>Mental health issues not addressed</i>	1	0.01%
<i>Police sitting across from park, need to patrol town</i>	1	0.01%
<i>Turn ORV Park into community college satellite</i>	1	0.01%
<i>No sense of community</i>	1	0.01%
<i>History of town</i>	1	0.01%

Additional questions were:

- What types of improvements would you like to see in the city?
- What type of festivals, activities and community events would you like to see in McCleary?
- What additional comments would you like us to know about?
- What areas in McCleary do you feel does not serve the city well and why?

Based on comments from those questions above, we combined answers into the following tables to help us understand the depth of improvements needed or wanted by residents of the city.

Table 5.14
Additional facilities or infrastructure requested based on written comments (2018 Survey)

Facility or Infrastructure	Responses	Percent	Facility or Infrastructure	Responses	Percent
<i>Improve sidewalks/alleys</i>	35	17.9%	<i>Pet park</i>	3	1.5%
<i>Improve roads/crosswalks</i>	28	14.3%	<i>Equine sports facility</i>	3	1.5%
<i>New restaurants</i>	26	13.3%	<i>Botanical Garden</i>	2	1.0%
<i>Improve vacant/new buildings</i>	12	6.1%	<i>Arcade center/game room</i>	2	1.0%
<i>Movie/play theater</i>	12	6.1%	<i>Signage</i>	2	1.0%
<i>Improve park</i>	12	6.1%	<i>Treehouse in park</i>	2	1.0%
<i>Urban forest, more green space</i>	11	5.6%	<i>Civic/events/all age center</i>	2	1.0%
<i>Community support/services</i>	11	5.6%	<i>Improve basketball court</i>	2	1.0%
<i>Improve playground</i>	11	5.6%	<i>Apartments/housing</i>	2	1.0%
<i>More businesses (general)</i>	10	5.1%	<i>Library</i>	2	1.0%
<i>Improve baseball fields</i>	7	3.6%	<i>Improve cemetery</i>	2	1.0%
<i>Physical fitness center/gym</i>	5	2.6%	<i>All age center</i>	2	1.0%
<i>Zoo or Petting Zoo</i>	5	2.6%	<i>Space for Lindsey</i>	1	0.5%
<i>Tennis courts (that are usable)</i>	4	2.0%	<i>Improve street lighting</i>	1	0.5%
<i>Welcome/historical center</i>	4	2.0%	<i>Disc golf course</i>	1	0.5%
<i>Safe place for bikes</i>	3	1.5%	<i>Electrical charging station</i>	1	0.5%
<i>Improved VFW</i>	3	1.5%	<i>18-hole golf course</i>	1	0.5%
<i>New/upgrade museum</i>	3	1.5%	<i>Rest area</i>	1	0.5%
<i>City theme</i>	3	1.5%	<i>Billiard hall</i>	1	0.5%

We will plan to combine indoor facilities and outdoor facilities into their own sports complexes where it works well to save on funding, resources and space. Other issues such as roads and sidewalks will be planned implemented in the development of an urban forestry plan that can address trees and landscapes, and downtown master plan to specifically address roads and sidewalks. Other areas of concern are shopping and restaurants that can be provided with an outlet mall and other buildings.

Table 5.15
Additional events and activities requested based on written comments (2018 Survey)

Event or Activity	Responses	Percent	Event or Activity	Responses	Percent
<i>Community events (general)</i>	33	16.8%	<i>Block party/potluck</i>	4	2.0%
<i>Seasonal festivals</i>	33	16.8%	<i>Wine and beer events</i>	4	2.0%
<i>Music/comedy events</i>	26	13.3%	<i>Scottish Highland Games</i>	3	1.5%
<i>Events for children (all ages)</i>	23	11.7%	<i>Adult activities</i>	3	1.5%
<i>Family activities (all ages)</i>	21	10.7%	<i>Wellness day</i>	2	1.0%
<i>Crafts/cultural/art/dance</i>	18	9.2%	<i>Community garden program</i>	2	1.0%
<i>All markets/bazaars</i>	15	7.7%	<i>Soup/community dinners</i>	2	1.0%
<i>Sports and leagues</i>	10	5.1%	<i>Community games/bingo</i>	2	1.0%
<i>Running/walking events</i>	8	4.1%	<i>Pet activities</i>	2	1.0%
<i>Plays and theater</i>	7	3.6%	<i>Paintball</i>	1	0.5%
<i>City clean up</i>	6	3.1%			

Extensive planning will be conducted to address these activities to provide as much as possible to the community.

Table 5.16
Additional issues based on written comments (2018 Survey)

Event or Activity	Responses	Percent	Event or Activity	Responses	Percent
<i>Utility bills</i>	13	13.5%	<i>Low income/senior Assist</i>	4	2.0%
<i>Community support services</i>	11	5.6%	<i>Not enough to do</i>	3	1.5%
<i>City council</i>	6	3.1%	<i>Main intersection confusion</i>	2	1.0%
<i>Improve law enforcement</i>	5	2.6%	<i>More school funding</i>	1	0.5%
<i>Water and aquifer</i>	5	2.6%	<i>Animal control</i>	1	0.5%

Due to the shift between the 2018 and 2020 surveys, we conducted a short supplemental survey. Six (6) additional questions were asked, and 19 responses were received.

Table 5.17
 There are dramatic shifts in responses to new facilities you would like, specifically a skate park or amphitheater. What influenced your decision on your choices on this 2020 survey?

Idea	2020	
	Number	Percent
<i>Current personal income (in general or COVID-19 related)</i>	2	10.5%
<i>Concern of taxes being raised to pay for additional facilities</i>	7	36.8%
<i>Concern of where the facility would be located</i>	3	15.8%
<i>Against development in the city</i>	0	0.0%
<i>Other</i>	10	52.6%

Table 5.18
 Some were for and many were against the development of McCleary into a British theme. Why were you for or against it? Did you need more information to help make a different decision? What concerns you either way?

Idea	2020	
	Number	Percent
<i>Concerned about raising taxes to pay for it</i>	2	10.5%
<i>Do not want tourism in McCleary</i>	1	5.3%
<i>Do not want McCleary to change</i>	1	5.3%
<i>Was not sure about what this would look like</i>	4	21.1%
<i>Interested on what this would look like for McCleary</i>	1	5.4%
<i>Was not sure if there were grants that would help pay for this</i>	1	5.3%
<i>Not sure on what the impact would be to the city and residents</i>	4	21.1%
<i>Other</i>	13	68.4%

Table 5.19
 Would a community presentation on a British theme help you to better understand the concept and possible change your response?

Idea	2020	
	Number	Percent
<i>Yes</i>	7	36.8%
<i>No</i>	10	52.6%
<i>Other</i>	7	36.8%

Table 5.20

Was there a question you believe was not asked that should be next time?

Idea	2020	
	Number	Percent
<i>Funkytown</i>	2	10.5%
<i>Trails</i>	2	10.5%
<i>Businesses</i>	2	10.5%
<i>Modernize infrastructure</i>	2	10.5%
<i>Sidewalks</i>	1	5.4%
<i>Roads</i>	1	5.4%
<i>Wastewater plant, sewers</i>	1	5.4%
<i>Station for bicycle tourism</i>	1	5.4%
<i>Events</i>	1	5.4%

Table 5.21

Did personal finances play a role in how many events or sports activities you selected, and if money was not an issue would you have selected more?

Idea	2020	
	Number	Percent
<i>Yes</i>	2	10.5%
<i>No</i>	15	79.0%
<i>Other</i>	3	15.8%

Table 5.22

Many were concerned about the intersection near city hall and out towards Shelton. Would you like to see a roundabout put in, assuming the city was not paying for it?

Idea	2020	
	Number	Percent
<i>Yes</i>	11	57.9%
<i>No</i>	7	36.8%
<i>Other</i>	7	36.8%

The council is researching the development of a solar farm that can provide electric energy to the city at a lower rate and provide any extra revenue for the development of facilities and activities. Questions on law enforcement, the council and other government related activities will be referred to the city council to address.

5.2 Public Meetings

A formal public meeting was held before the public at the McCleary Community Center on Saturday, February 2, 2019. This meeting was to discuss with residents on the results of the survey and the direction of the city moving forward using the survey results to guide priorities.

5.3 Community Defined and Identified Needs/Wants/Concerns

General Comments: The vast majority of comments in every category concerned improved maintenance. This related to facilities and parks, roads or sidewalks. Other general issues include the need for more activities for children, more businesses and more family events such as music in the park or cultural activities. There were also positive comments, such as the increased police presence is appreciated. Many did take issue to the high utility bills that they receive and educating the public on the water supply and usage.

Community Center: The community center is used by 37.24% of the respondents and appreciated condition.

Playground at Community Center: The playground is used by 37.24% of the respondents. Comments would like to see playground improvements, both in replacing and adding new equipment.



Cemetery: Comments were made that the fence needed to be replaced. One comment was to develop a stone or brick fence to improve the entrance.

Baseball and Soccer Fields: The fields are used by 18.88% of the respondents. Comments were given that appreciated past improvements, but the lack of maintenance over the past decade nullified that work. Would like to see the other field completely redone and the primary field fixed. Same with the soccer field,

so that all fields could be used more regularly.

Basketball Court: The court is used by 14.80% of the respondents. No specific comments about the court were given in the survey, but many have complained that it should be improved in other meetings.

Playground at Beerbower Park: The playground is used by 45.92% of the respondents. Comments would like to see playground improvements, both in replacing and adding new equipment. The city has secured grants to accomplish this goal.



Sidewalks, Paths & Trails: The sidewalks and paths are used by 76.53% of the respondents. A vast number of comments related to this subject. Numerous complaints about the sidewalks either do not exist or are in poor condition. Also many complaints that there are no actual walking trails in the city, especially since there is so much wooded property that surrounds the city.

Tennis Court: The courts are used by 11.73% of the respondents. Comments were given that mentioned the tennis court was unusable, especially since a pickle ball court was placed in the middle of the tennis court. It was stated that the pickle ball court is not the correct dimensions and does not work either. There were comments that stated we did not have a court, due to condition, or just listed tennis courts in the comments for new facilities.

Unmet Needs: In addition to the tables above that targeted specific areas that were discussed in the past, new comments were made for other additional activities and facilities. Respondents do

not feel there are enough retail and restaurant options in the city, including specific comments for pizza and a bakery. There were also comments to becoming a themed city, such as like Leavenworth, WA.

The largest response for new facilities is with walking trails (60.24%) and indoor swimming pool (51.53%). Others scoring high marks are improved sidewalks (51.02%), youth center (34.69%), community garden (31.63%) and indoor sports facility (29.59%). Many respondents that also checked other areas, such as indoor pool or other activities said they would be encouraged if there was an overall indoor facility for all activities, and not necessarily separate buildings.

Having a dog park is a huge part of this survey with 40.31% of respondents, which is something that has been discussed in town for years. Besides the large response as a specific checked box, there were many comments about it that reinforced the position that the city needs one.

Additional comments related to vacant and run down business buildings and the need for an overall clean up with more trees and flowers, and cleaning up yards that have junk in them.

Many comments expressed interest in arts and crafts events to get others involved, to include bingo. We received positive comments for the movie in the park nights and the Saturday public markets and hoped that those would continue. Music concerts and other festivals year round beyond the Bear Festival were important to many respondents. The Scottish Highland Games was specifically mentioned, as well as a winter or yule festival, summer and fall festivals.

We did receive additional facility comments that were not provided as an option, such as a billiards hall and equine facility.

In general, citizens are looking for more options for anything, activity or shopping related, that is close to home and brings everyone in the community together.

Section 6

Needs Assessment and Level of Service

What are the trends?

What is the level of service?

What are the application of standards?

Goal

Provide analysis of local needs in comparison to state and federal standards to guide in the development of our priorities.

Objectives

1. Establish trends in population and outdoor activities.
2. Identify the application of standards for public recreation sites and park classes.
3. Understand the per capita recommendations for acreage in various recreation facilities.

Initiatives

1. Develop a priority list of community events and facilities that best represent the community's needs based upon the survey results.
2. Develop a plan to address shortfalls based on the needs assessment and how to close the gap.



6.0 NEEDS ASSESSMENT AND LEVEL OF SERVICE

Needs analysis involves the comparison of the existing supply of recreation land, facilities and programs to the anticipated demand for recreation. Based on this analysis, specific recommendations will emerge that will guide the community toward the attainment of the recreation goals identified earlier, providing residents and visitors with a balanced and sound recreation system.

In this plan, the various methods utilized to analyze recreational and community event needs includes a review of national and local trends affecting recreation; needs identified in other planning efforts; the application of standards; and public involvement.

6.1 Trends

Consideration of various trends in recreation provide insight into future recreation patterns. The most recent trends are described and analyzed in the “[Economic Analysis for Outdoor Recreation in Washington State](#)” by the Recreation and Conservation Office and the Recreation and Conservation Funding Board, 2020. The report estimated that changes in future participation in outdoor recreation would be dependent upon:

- Age group participation and age trends
- Estimates of resource and facility availability
- User group organization and representation
- Land use and land designations
- Other factors, including the economy and social pressures

How well the trends of the state and national experience and projection will translate into McCleary requires speculation because of the potential significant change in population levels and age distribution expected during the next several years. Since 2004, about 200 new single-family residential lots have been created within the City. New developments are currently being planned for construction and this trend will continue. Because these homes will be attractive to young families, especially coming from areas such as Olympia that have these events and facilities regularly, the new residents may significantly alter the age distribution of the total city population, and therefore, alter the demand and need for various types of recreational activities and facilities.

For example, the state is anticipating higher growth rates for age groups 50-64 and over 65 years. The young families expected to settle within McCleary during the next few years could well mute this statewide projection and trend. There has already been a drop in the overall percentage just in the past few decades.

Table 6.1
Over 65 Population
1990 – 2010

Location	1980	1990	2000	2010
United States	11.2%	12.5%	12.4%	13.0%
State of Washington	10.4%	11.7%	11.2%	12.3%
Grays Harbor County	12.7%	15.8%	15.4%	16.3%
City of McCleary	13.0%	22.0%	18.8%	17.1%

Table 6.2 shows the expected change in recreational demand in the state. These estimates also include general population increases that in and of themselves increase demand overall and tend to emphasize changes in recreational interests that occur throughout the population as a whole.

Table 6.2
Percentage Change in Participation in Outdoor Activities

Activity	Estimated 10 Year Change	Estimated 20 Year Change
Walking	+23%	+34%
Hiking	+10%	+20%
Outdoor team and individual sports	+6%	+12%
Nature activities	+23%	+37%
Sightseeing	+10%	+20%
Bicycle riding	+19%	+29%
Picnicking	+20%	+31%
Motor boating	+10%	No estimate
Non-pool swimming	+19%	+29%
Visiting a beach	+21%	+33%
Canoeing/kayaking	+21%	+30%
Downhill skiing	+21%	No estimate
Cross-country skiing	+23%	No estimate
Snowmobile riding	+42%	No estimate
Fishing	-5%1	-10%
Camping – primitive dispersed	+5%	No estimate
Camping – backpacking	+5%	+8%
Camping – developed (RV style)	+10%	+20%
Off-road vehicle riding	+10%	+20%
Hunting-shooting	-15%	-21%
Equestrian	+5%	+8%
Air activities	No estimate	No estimate

Source: Interagency Committee for Outdoor Recreation, Salmon Recover Funding Board, *Estimates of Future Participation in Outdoor Recreation in Washington State*, March 2003.

6.2 Application of Standards

While the goals and objectives reflect the vision for the City park system, specific standards must be developed to measure the level of service of the system and identify future deficiencies. Park and recreation standards are set to determine how much parkland and facilities, relative to population, is enough to meet community need.

Standards provide detailed targets, which allow the city to assess the progress toward meeting community goals. Several criteria should guide standards development:

- They must reflect the needs of the residents.
- They must be realistic and attainable.
- They must be acceptable and useful to both the professional and the policymaker.
- They must be based on a sound analysis of the best available information.

The National Recreation and Park Association (NRPA) have established the level of service standards used in this plan. They have further been reviewed and compared with standards of

the Statewide Comprehensive Outdoor Recreation Plan (SCORP), and other communities with similar demographic profiles and physical attributes.

A universally accepted standard methodology is the per capita acreage standard. The per capita acreage standard, expressed as the number of acres of a specific park category or the number of facilities of a specific type per thousand population, is intended to determine whether the overall number of park sites and facilities is sufficient to satisfy the recreation demands.

To begin the application of this standard the existing park types within the city should be categorized. The importance of categorization is to provide a variety of park types, which satisfy the broad range of community recreational needs. The park type categories in this plan are:

Regional Parks/Reserves are areas of natural quality for resource-oriented outdoor recreation, such as viewing and studying nature, hiking, fishing, boating, camping, and swimming. These areas may include active play areas, but typically, 80 percent of the site is managed for natural resource preservation. Regional parks and reserves service a multi-community area with a one-hour drive time to the park.

Community Parks are defined as recreation areas capable of supplying a broad range of active and passive activities. Community parks typically contain both natural settings and developed play areas. Facilities normally provided at community parks include swimming pool or beach, field and court games, and serve as nodes for a citywide pathway system.

Neighborhood Parks are defined as recreation areas providing primarily active recreation opportunities. Facilities may include softball and baseball diamonds, playground equipment, tennis courts, basketball goals and other intensive facilities. Passive recreation opportunities may also be provided if a natural setting exists. Due to size limitations, nonconforming uses should be carefully planned to avoid conflicts. Access will mostly be pedestrian and children on bicycles. Park sites should be located so that persons living within the service area will not have to cross a major arterial street.

Pocket / Mini Parks are also referred to as a tot lot and are typically located on a small lot, generally ¼ acre or less, within a residential neighborhood or commercial business district. Often these sites were intended for residential building use, but due to various factors (i.e., poor lot design, environmental concerns, etc.) they have been converted to a park. Pocket parks generally lack any active recreational facilities and may be limited to gardens, benches, gazebos, fountains, or other small social gathering facilities. They do not have off-street parking or restroom facilities. Over time, they may develop into neighborhood playgrounds.

School Sites provide intensive recreational activities, which also serve to fulfill a recreation need in the city. Since the facilities are similar to neighborhood parks, the standards should be the same.

Special Use Sites are defined as sites, which provide facilities for unique activities. There are no size requirements but the site should be large enough to provide support facilities for the activity. These are often designed as revenue-generating enterprise created sites to satisfy demand for a particular sports, recreational activities, or special events. They may also be a sports park combined with enterprise activities and administered as a community recreation resource. Certain

recreational facilities such as disc golf courses, golf courses, racetracks, municipal pools and waterparks, fishing areas and marinas might be considered special purpose parks. Less active uses may include community gardens or veteran memorials, and they may be combined with community parks.

Urban Pathways provide an opportunity within an urban setting for walking and bicycling. Where possible, they provide links to other recreational areas, scenic vistas, historic points of interest, and often provide public access to a waterfront. These pathways are typically designed as a portion of a statewide or local trail system. Trail systems service the entire community.

Urban Malls and Squares are small passive areas designed primarily to improve and maintain urban environmental quality. They provide rest and relaxation areas and provide aesthetic improvements to adjacent developed areas. No intensive recreation facilities should be provided at these sites, however, landscaping, benches, tables, etc. are typically developed. In addition, areas of protection from the elements through screening, plantings and covered areas should be provided. These small green spaces typically serve pedestrians in a downtown shopping area.

Open Space Sites are defined as undeveloped public or private land that is protected from development (except conforming recreational). They are typically set aside for the preservation of natural or significant resources, remnant landscapes, or as visual buffers. These areas may also serve important ecological functions that would be lost in more highly developed park environments. Uses tend to be limited to those activities that do not require highly developed facilities (i.e., bird watching, nature appreciation, walking/hiking, etc.).

Table 7.3 identifies the inventoried recreation sites for the City as they relate to the classification system.

Table 6.3
Classification of Public Recreation Sites

Classification	Site Name	Ownership	Acreage
Regional Park/Reserve	Capitol State Forest	DNR ¹	92,000+
	Lake Sylvia State Park	WSPRC ²	233
	Lower Chehalis State Forest	DNR	22,000+
	Olympic National Forest	USFS ³	633,000+
	Olympic National Park	NPS ⁴	922,000+
	Schafer State Park	WSPRC	119
	Vance Creek County Park	GH County	88
Community Park	Beerbower	McCleary	6.6
	McCleary Community Center	McCleary	1.0
	N. Summit Land (Potential)	McCleary	9.0
School Site	McCleary Elementary	School District	2.0
Special Use Site	Grays Harbor County Fairgrounds	GH County	68
Urban Malls & Squares	ORV Sports Park	GH County	150
	None		
Open Space	Grays Harbor National Wildlife	USFWS ⁵	1,800
Urban Pathways	None		

¹Washington State Department of Natural Resources

²Washington State Parks & Recreation Commission ³United States Forest Service

⁴National Park Service

⁵United States Fish & Wildlife Service

Another level of service standard utilized in this plan is the accessibility standard. Through this standard, specific service radii have been given to recreation sites and facilities. Identifying areas within the city physically served by a certain park classification or facility will assist in determining the spatial distribution, and consequently, the areas not being served by specific sites and recreation facilities.

The findings of this analysis are intended to serve as a guide in the selection of locations and facilities, which would satisfy a locational need. Physical boundaries such as major highways and rivers are used to identify hazards and impediments to accessing sites and facilities.

The recommended per capita acreage requirement and maximum service radius for the various park classifications within the city are shown in Table 6.4.

The per capita acreage and accessibility standards should also be applied to recreational facilities. Deficiencies, which surface during the application of these standards, will assist in guiding the siting and development of needed recreational facilities. Table 6.5 identifies the facility standards used for the City of McCleary.

Table 6.4
Standards for Park Classes

Park Classification	Maximum Service Radius	Recommended Acreage	Acreage / 1,000 Population
Regional Park/Reserve	1 Hour Drive Time	200+	5-10
Community Park	0.5 – 3 Miles	30-50	5 – 8
Neighborhood Park	0.25 – 0.5 Miles	5 – 10	1-2
Pocket / Mini Park	Less than 0.25 Miles	1 – 1.5	0.25 – 0.5
School Site	0.5 Miles	--	1.0
Special Use Site	Citywide	Variable	Variable
Urban Pathways	Citywide	--	--
Urban Malls & Squares	< 0.25 Miles	--	0.25
Open Space	Variable	--	1.0
Sports Complex	Variable	25-80	
Community Garden	--	3-5	3.5

Table 6.5
Population Served per Park System Facility

Facility Type	Maximum Service Radius	Facility/ Population	Acres Required
Baseball (90')	2.0 Miles	1/1,640	3.77
Baseball (60')	2.0 Miles	1/1,640	3.77
Basketball (Goal)	0.25-0.5 Miles	1/1,000	0.17
Football/Soccer	2.0 Miles	1/1,050	2.21
Softball	1.0 Miles	1/1,640	3.77
Tennis	0.25-0.5 Miles	1/1,030	0.17
Hockey Rink	0.5-1 Hour Drive	1/9,690	0.9
Small Skate park (7K/sf)		1/6,410	0.03
Full-sized Skate park (32K/sf)		1/15,640	0.5
Volleyball	0.25-0.5 Miles	1/5,000	0.01
Beach Volleyball	0.25-0.5 Miles	1/5,000	0.01
Dirt/Gravel Trail (per mile)		1/430 per mile	1.83
Outdoor Events Venue		1/2,380 per acre	3.19
BMX Track		1/6,250	3.12
Park Bench	--	1/130	0.00
Swim Pool (Indoor ³)	3.0 Miles	1/10,000	6-10
Swim Pool (Outdoor ⁴)	3.0 Miles	1/8,250	0.34
Swim Beach	10.0 Miles	10LF/1,000 ²	
Playground	0.50 Miles	1/1,000	0.14
Playfield	0.50 Miles	1/1,000	0.3
Picnic Area (Tables)	2.0 Miles	6/1,000	0.01
Golf Course	-1 Hour Drive	1/25,000	140-180
Campsites	25.0 Miles	3/1,000	5-10

¹A pathway serves the entire city.

²Beach area should have 50 square feet of land and 50 square feet of water per user. There should be 3-4 acres of supporting land per acre of beach.

"LF" stands for linear foot.

³Should provide 1.5 square feet per user.

⁴Should provide 20 square feet per user.

It is important to note that while these level of service standards are an accepted method for determining community recreation need, the size of McCleary (geographic and demographic) prohibits full functionality of the standards. They will provide direction in site and facility need and geographic distribution, but should be supported by other methods of identifying needs. Methods involving direct public input such as a survey, personnel interviews, public informational meetings, and public hearings are more effective in determining accurate community needs.

Table 6.6 identifies the acreage and facility deficiencies when the current system is applied to the standards (Tables 6.4 and 6.5) using the 2017 city population estimate from the US Census statistics. In addition, it identifies anticipated deficiencies when applied to the year 2018-estimated resident population.

In view of the per capita acreage standard, a small deficiency was identified for park acreage. Residents are served by regional park/reserve park types, which include the Capitol State Forest, [Vance Creek County Park](#), and Lake Sylvia State Park.

Community park acreage includes Beerbower Park, potential N. Summit property and the Community Center (while these sites do not meet the minimum acreage, they do provide facilities on a community-wide basis). Neighborhood parks and the school site provide similar activities.

No pathway system exists in the City and a need of about 0.5-acre is anticipated for an urban mall or square.

When applied to recreation facilities, the per capita acreage standard identified a need for one baseball diamond and a swimming pool. It should be noted that while there exists a sufficient quantity of softball diamonds (2), they are not in great condition and need rehabilitation.

The primary purpose of the accessibility standard is to identify existing and proposed residential areas not served by certain park types and facilities. The maximum service radius applied to the park types and facilities are shown in Tables 6.4 and 6.5, respectively.

The service radius for regional parks is a one-hour drive time. The Capitol State Forest, Vance Creek County Park, Schafer and Lake Sylvia State Parks are all within this radius and adequately provide service to McCleary.

Community parks have a service radius between 1.5 and 3 miles. The only community park in McCleary, Beerbower, adequately serves residents of McCleary.

Since facilities at the elementary school and Beerbower are similar to facilities typically provided at neighborhood parks, they have been included in this analysis. With a 1/2 mile service radius, the extreme north portion of the City and the undeveloped area south of SR 8 are unserved by neighborhood parks.

Urban pathways provide non-motorized linkages to community and neighborhood parks, community centers, shopping areas and other public buildings. No defined pathway exists in the City.

Table 6.6
Application of Per Capita Acreage Standards (Tables 6.4 and 6.5) to the Current and Projected Population (5
year projection / 2,257 in 2028)

Park or Facility Type	Minimum Per Capita Acreage Standard (Tables 8.4 & 8.5)	Area/Facility Required	Area/Facility Provided	Area/Facility Need	
		2017 ¹	2017	2023 ²	2028 ³
Regional Park/Reserve	10 Acres/1,000	16.9	-- ⁴	19.1	21.1
Community Park	8 Acres/1,000	13.5	7.1	15.72	16.7
Neighborhood Park	2 Acres/1,000	3.3	0.2	3.8	4.2
Pocket /Mini Park	0.5 Acres/1,000	0.8	0	1	1
School	1.0 Acres/1,000	1.7	2.0	1.9	2.1
Urban Pathway	-- ⁵	1.0	--	1.0	1.1
Urban Malls & Squares	.25 Acre/1,000	0.4	--	0.5	0.5
Swim Beach	10LF/1,000 ⁹	17 LF	600LF ¹⁰	19 LF	21 LF
Boat Launch (Lanes)	1 Lane/1,000	2	2 ⁶	2	3
Camping Sites	3.6 Sites/1,000	5.1	0 ⁷	5.7	6.3
RV Trailer Camping	13.3 Sites/1,000	22.5 Sites	0	25 Sites	28 Sites
Picnic Area (Tables)	10/1,000	10	18	11	13
Playfield	1/1,000	2	2	2	2
Playground	1/1,000	2	3	2	2
Softball	1/1,000	2	2 ⁸	2	2
Tennis	1/2,000	1	0	1	1
Baseball (90')	1/5,000	1	0	1	1
Baseball (60')	1/5,000	1	1	1	1
Basketball (Goal)	1/5,000	1	1	1	1
Volleyball Courts	1/5,000	1	0	1	1
Badminton Court	1/5000	1	0	1	1
Football/Soccer	1/6,000	1	1	1	1
Lacrosse Field	1/6,666	1	0	1	1
Hockey/Ice Rink	1/9,690	1	0	1	1
Swim Pool (Indoor)	1/10,000	1	0	1	1
Swim Pool (Outdoor)	1/20,000	1	0	1	1
Field Hockey	1/20,000	1	0	1	1
Handball Court	1/20,000	1	0	1	1
Skate Park	1/25,000	1	0	1	1
Off-leash Dog Park	1/25,000	1	0	1	1
Nature Center	1/33,333	1	0	1	1
Amphitheater	1/33,333	1	0	1	1
Golf Course	1/25,000	1	1	1	1
Golf Driving Range	1/25,000	1	0	1	1
Disc Golf Course	1/50,000	1	1 ¹¹	1	1
Archery Range	1/50,000	1	0	1	1
Equestrian Facilities	1/100,000	1	0	1	1

¹ Official January 1, 2022 McCleary population was 1,997.

² Projected 2023 population is 2,037.

³ Projected 2028 population at 2 percent per year growth is 2,257.

⁴ Adequate acreage exists within the 1-hour drive time for regional parks.

⁵ One pathway system should be provided, linking as many recreational nodes within the city as possible.

⁶ Boat launch lanes are located at Summit Lake, Satsop and Chehalis Rivers, and Lake Sylvia.

⁷ Sufficient camping opportunities exist at Lake Sylvia and the Capitol State Forest.

⁸ Extreme drainage problems prohibit use of the elementary school site.

⁹ LF stands for linear foot.

¹⁰ Swimming beach at Vance Creek County Park serves residents of McCleary.

¹¹ Disc golf course near Elma.

¹² **Green highlight** means currently and/or in the future meets required expectations.

¹³ **Red highlight** means currently and/or in the future will not meet required expectations.

When applied to recreation facilities, the accessibility standard identified that only a tennis court, baseball diamond and swimming pool are not serving residents of the City. It should be noted that a tennis court was converted to a skateboard park in 2004, but the facility has been badly vandalized and so does not presently serve either need. It has since been reverted to a tennis court, with part of the court area converted to a pickle ball court.

Section 7

Recommendations and Proposed Projects

What are the facility recommendations?

What are the program activity recommendations?

Goal

Provide recommendations to the City for various projects for facilities and community activities.

Objectives

1. Establish partnerships at all levels for the development of facilities and community activities.
2. Provide site recommendations for specific projects and solidify funding sources.
3. Provided the city with facility maintenance recommendations for improvement of current infrastructure.
4. Provide recommendations for new festivals and activities.

Initiatives

1. Develop sports programs by bringing Little League Baseball and Softball back to McCleary. Also, look into the possibility of developing new sports not organic to the area.
2. Plan for and find funding for new projects based on the needs expressed by residents through the survey.



7.0 RECOMMENDATIONS AND PROPOSED PROJECTS

As is the case with all planning programs, the true determination of a plan's effectiveness is the degree to which the plan's recommendations are implemented over the given timeframe. These recommendations should be formulated from sound decisions based on the findings of the various methods of determining needs. In addition, the recommendations should maintain the overriding guidelines, which provide a balance in meeting the present recreation deficiencies and future needs, maintain a focus on population characteristics and economic base of the community and remain within the City's fiscal resources.

The recommendations should be an expression of the identified goals and remain consistent with the objectives proposed to achieve those goals. If implemented, those goals and objectives should serve to provide the residents of McCleary quality recreation sites, facilities, and programs through the life of the plan.

This chapter will identify the proposed recommendations resulting from the analysis of all the methods used to determine the park and recreation need in the city. These recommendations are categorized by the four specific goals of the McCleary park and recreation system.

It should be noted that overlapping of specific recommendations might exist. For instance, a proposed facility development, which is consistent with the facility goals, may also satisfy goals identified for recreation programs. This overlapping is beneficial in satisfying multiple needs existing within the city.

7.1 Recreation Site Recommendations

It is the city's intent to ensure the city maintains adequate park acreage to meet the current and future needs of the entire city's population.

As identified through the application of standards, a small amount of park acreage will be needed by the year 2025. The acreage is the result of both the increase in residents in the city, request through comments for more acreage and facilities, and new residential development creates a need to increase the amount of park acreage in the future. The city intends to be proactive and not reactive when it comes to providing for the city's needs and desires.

In view of the site needs, the recommendation is:

Land Acquisition: Pursue acquisition and development of land that can serve new development with neighborhood pocket parks with additional playgrounds. Also, acquire land or utilize current land space for other park facilities and trails. In addition, preserve existing easements and seek additional easements and right-of-way that can accommodate walking trails and other types of pedestrian walkways and sidewalks,

7.2 Recreation Facility Recommendations

It is the city's intent to ensure that the city provides a wide range of facilities and activities areas to meeting the needs and desires of all McCleary residents.

As identified in the facility needs analysis, the application of the per capita acreage and accessibility standards identified in 2008 and 2018, that there is a deficiency of a baseball diamond, tennis court, swimming pool, and pathway amenities. Survey results for parks indicated

a higher priority need for walkways, sidewalks and pathways, upgrades of existing ball fields, courts, and playfields, and new equipment for existing playgrounds.

A swimming pool, nature/interpretive trail, larger community center, and sports complex were identified as regional serving facilities, which are currently deficient in the City.

With these needs identified, the facility recommendations include:

Baseball and Soccer Fields: According to the standards, the City has sufficient fields for the next few years; however, significant improvements need to be made. A new baseball/soccer field should be added when a new neighborhood park site can be acquired, and that need was supported by comments about unmet needs in the survey. To deal with the improvements, the City applied for and received approval for a grant to level the ball fields, install irrigation, provide new fencing and build new dugouts. A walking path will also be constructed around the Beerbower Park circumference that will provide ADA accessibility to the stands and other park facilities.

The timber in the area behind the Community Center playground had to be cut in 2007 because of disease. It is being restored to a grassy area that can also be used for youth soccer in the fall. To protect the field, a small berm was created on which shrubs were to be planted in 2008. This will provide a barrier to vehicles that might be tempted to park on the grass, and will help keep errant balls from getting too far out of bounds.



Pathway Linkages: The need for improved sidewalks, walkways and paths was evident in the survey. The City had applied for a grant to plan a system of pathways, but this was never completed. The City should make this a high priority for funding.

In addition, a nature/interpretive trail would provide valuable opportunities for student field trips and nature study and bird and wildlife watching.

Pathway designs may include street signage and striping; extension of existing sidewalks; or, separated pathways utilizing City rights-of-way or linear corridors.

Playground and Playground Equipment: City has received new grants to upgraded playground equipment and swings at Beerbower Park. Additional playgrounds are already needed, and the implementation of pocket parks in strategically located parts of the city would alleviate this. The city just received a grant to replace playground equipment, but continuous upgrades should be considered for appeal and safety.



Basketball Court: This court (pictured on left, court at the bottom in light grey pavement) is in poor shape, but it was slightly improved in 2008 through a Youth Athletic Fields grant from the state. An update on fence around the court would improve the court area.

Tennis Court: Although the City had a tennis court (pictured on left, top three courts in darker grey) for many years, it was not in very good shape. When the demand for a skateboard park emerged in 2005, the City allowed construction of wooden ramps on the tennis court. Soon after the ramps were vandalized several times and the area was locked to keep destruction down. Eventually the skate park was taken down and the court converted to a partial pickle ball court. The standards suggest that the City's population should support a tennis court, and the survey revealed that many residents would like the tennis court restored with the addition of a separate pickle ball court.



Skateboard Park: While the survey showed support for building a new skateboard park that would be more permanent than the last attempt, there was also information that many parents are transporting their children to cities that have state-of-the-art skateboard facilities. The City should find an area that is large enough to accommodate the activity and should only build one when there is sufficient funding to construct a facility that meets the identified need far better than the previous ramps did.



Community Center: There were many positive comments about the community center, although some were concerned that with the age of the facility there should still be improvements done and find better utilization for the building.

Park Kitchen: Positive comments were given for the park kitchen, although some thought the food bank should be relocated still. There were comments for the City to renew the "float shed", which should be investigated.





Cemetery: This acreage provides open space. Respondents would like to see improved fencing, landscaping and signage to improve the look for families and the community.

Swimming Pool: There have been many comments and tremendous support for a swimming pool. Collaborating with the McCleary School for children to learn swimming safety and such during school hours and jointly working with another organization such as the YMCA that can support after school and community activities is essential to this project.



Amphitheater: 20.5% of respondents are in favor of seeing McCleary have an amphitheater put in. Residents would be in favor of both an indoor and outdoor set up, so that events can be planned and available regardless of weather.



Ice Rink: Over 15% of respondents are in favor of an ice rink. With the establishment of a new NHL team in Seattle, there will be growing interest in children playing hockey. Couple this with figure skating, curling and other ice related events, it would prove beneficial and would support surrounding areas as well.



Archery Range: Over 16% are interested in an archery range. The state has specific grant funding for the establishment of these facilities every biennium. Though the next available funding cycle would not be until 2022, we can establish a plan and location in preparation of an application.



Botanical Garden: Additional comments were made to suggest the development of a botanical garden. As we increase green space area and add more parks into the inventory, having a specific botanical garden type of park would be beneficial for leisure relaxation, meditation, and possibly the growth of herbal medicine type of plants for community benefit.

Miniature Golf: 25% of responses would like to see some kind of miniature golf facility where families could go to play.



Zoo: Comments were made to establish a regular or petting zoo in McCleary. Though logistically this would be a lot of work, we would like to include it in our long range planning, as there would be many benefits for this in the area.

Air Activities (Drones, Model Rockets, etc.): 8% of responses were for some air activities. With the wide spaces available and a local airstrip, this activity could be planned for.



Rock Climbing Wall: There are several benefits to having a rock-climbing wall, either inside or outside (or both). The YMCA has one at the Tumwater location. The National Guard has a portable one on a trailer that they bring to various events and is widely popular. It could also be a stepping-stone to the establishment of climbing teams for mountain treks. Summit Pacific Medical Center also has an indoor facility.



Youth Center: Nearly 35% would like to see a youth center that can keep kids busy and entertained, provide new learning activities, and to ensure they are productive.

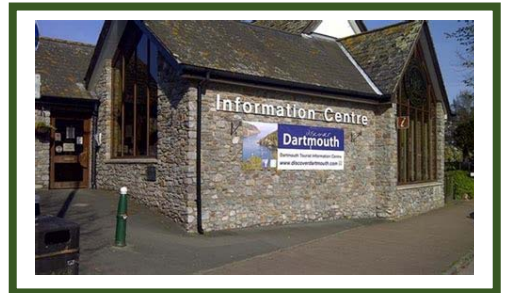
Pocket Parks: 12% of responses were for the addition of small parks in each neighborhood area. This helps families with small children that may only have one car and cannot drive to Beerbower or the community center. It also encourages walking, even if it is only a short distance. These parks would small in nature with some playground equipment available.



Community Garden:

Nearly 32% of responses were for a community garden. This would be a simple establishment once land space is identified and would be run limited fashion by those renting the space. There are also several grants available specifically for this type of activity.

Visitor Center: 19% of responses believe that the city needs a visitor center. With the establishment of various cultural activities and events, there needs to be a location where travelers can gather more information directly and learn more about the city and East Grays Harbor. This has since been fulfilled by the McCleary Museum.



Senior Center: 23% would like a senior center established for the area. There currently is an ad hoc type of system, but nothing suitable or permanent.

Dog Park: 40.5% are looking for a dog park to be established. The city has had a survey going for quite some time with favorable responses, but nothing has been acted upon as of yet.





Campground: 12% would like a campground in the area. The city owns 12 acres connected to the Capitol Forest and is searching potential options to put in a campground to draw people in from other regions. Should be noted as a positive response if 12% would like to use the campground themselves locally.

Bicycle Lanes on Roadway: 21% of responses were for bike lanes. Many urban living residents, such as in Seattle, venture out to rural locations for bike riding and other activities. Providing a bike lane on the old highway starting in McCleary and heading to Aberdeen would be a great attraction. It would also benefit local riders for safety and tie in other bike loops from the [Grays Harbor COG Bike Plan July 2015](#).



Walking Trails: 60.5% of responses were for walking trails, the most of any category. There is currently an unofficial trail going through private forest property. There needs to be a permanently established trail system to benefit local residents and others from outside the area.

Outdoor Volleyball Court: Nearly 13% would like an outdoor volleyball court. Costs on this vary, and could be implemented with little money and improved over time.



Batting Cages: 22.5% would like batting cages. This would benefit adults that would just like to hit some baseballs, to little league and American Legion teams that would like to practice during inclement weather.

Workout Trails: Almost 28% of responses were for workout trails. This should be combined with walking trails to simplify implementation.



Improved Sidewalks: This category had the second most responses. The city sidewalk system is poor. Though there are a few good sidewalks, some are in poor condition or incomplete and only cover part of a road system. Furthermore, there is a safety concern with those that walk along Summit Rd/SR-108, as many walk that 1.1-mile stretch daily.

Bicycle Trails: 27% would like to see bike trails put in the area. With all of the green space, there are plenty of opportunities to establish this. There are also specific grants for this project.



Movie Theater: There were many additional comments for both a movie theater and a community stage theater. Under this project, it should only be a 1-2 screen theater with limited capacity of 25-50 reclining seats for leisure and enjoyment in a movie setting. A stage theater would have more seating, anywhere from 500-3,000 depending on the need.

Treehouse: Comments were received to build a treehouse at the park. Large trees would need to be grown to replace those that were taken down.. Would be great to also partner with a local (Redmond, WA) group from the show Treehouse Masters that travels all over the country building unique treehouses and master quality.





Indoor Sports Complex: 30% were in favor of an indoor sports complex. This project would serve many factors that are covered early (swimming pool, batting cages) with some new ideas (racquetball, indoor little league baseball field). This would help a wide variety of community members and not only our neighbors in Grays Harbor County, but also surrounding communities in Thurston and Mason Counties.

Equine Facility: There were comments made for an equine sports facility. This could be as simple as a barn for horses and an indoor and outdoor riding arena and/or develop a polo field.



Outdoor Pickleball

Court: Pickleball has also been an interest of survey participants. The city tried to convert the tennis court into a pickleball court. Having a dedicated court for pickleball would be helpful for city residents that wish to play.

Golf Driving Range: Interest in the survey showed that there are residents that would like a driving range to practice when they do not want to travel to Elma to play on a full course.



Croquet Court: Some interest from the survey showed for a croquet court. The dimensions for a court are small and would not take up a lot of space. This could be placed at the current park, or another space that is developed for other recreational activities.

Badminton Court: There is interest in a badminton court, a dedicated location to play this sport and not have to bring a net to the park to play. Having a dedicated location would be simple in space and encourage more to play badminton.



7.3 Recreation Maintenance Recommendations

The recreation maintenance goal promotes "efficient and cost effective maintenance of parks, open space, and recreation facilities to ensure a secure and aesthetically pleasing recreational experience for all McCleary residents."

As local park and recreation systems expand to meet the needs of a diverse community, the funds in park and recreation budgets are stretched. Proper maintenance is one budget element, which typically is reduced to satisfy additional acreage and/or facility needs. Due to safety and liability concerns, the upgrade and improvement of existing facilities should be considered a high priority.

The maintenance recommendations are:

Fund a full-time position; and maintenance supplies to keep fields in top shape, facilities, and equipment clean and repaired.

7.4 Recreation Program Activity Recommendations

This goal promotes the "establishment of recreational programs sufficient to meet the needs of all resident age groups in the City."

Recommendations pertaining to the provision of recreation programs include:

Continue coordination with McCleary School District #65, City and private organizations to provide recreation programs that satisfy local demand, while eliminating duplication.

Section 8

Plan Adoption and Funding Implementation

What are the plans?

What are the city council expectations?

What are the funding expectations?

Goal

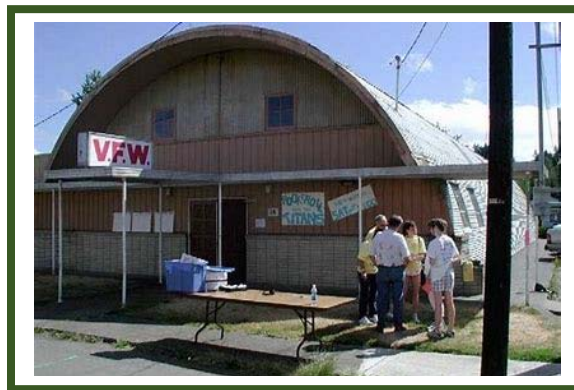
Create an effective plan for adoption.

Objectives

1. The city will provide a plan that works with established partners and establishes a plan for funding projects.
2. Provide recommendations to the McCleary City Council for improvements as requested by residents.
3. Establish an effective funding plan and partner groups together for a successful implementation plan.

Initiatives

1. Finalize and approve a plan.
2. Create a recommendation list for the City Council.
3. Apply for various grants and loans to cover costs of construction or implementation of new facilities and activities.



8.0 PLAN ADOPTION AND FUNDING IMPLEMENTATION

8.1 City Council

The City Council held a public hearing on the Plan on April __, 2022 and adopted the plan by Resolution __, a copy of which is contained in Appendix _ on page __.

The City Planning Commission will appoint a new board to help with planning and implementing as appropriate, to be presented and adopted by the city council.

8.2 Funding and Implementation

The City will begin grant writing to raise funds for various projects. These projects will range from the addition of new facilities and parks, to new activities and classes. As funding sources come in, we will include other partners to help and reduce costs (example, using city public works staff or VFW volunteers when appropriate). Also, work with the city to collaborate up for matching funds for grants that require it to lessen the burden on the organization to raise these funds.



McCleary Regular City Council Meeting

Wednesday, January 26, 2022 – 6:30 PM

Zoom Virtual Meeting

Minutes

Call to Order/Flag Salute/Roll Call

Meeting called to order at 6:30pm.

Agenda Modifications/Acceptance

Motion made by Councilmember Iversen, Seconded by Councilmember Amsbury.

Special Presentations

1. Derek Kilmer gave a Presentation on The Build Back Better Program.

Consent Agenda

Joy asked to not approve the Consent Agenda because she didn't have a copy of the Accounts Payable in her packet. We will add this to the next Council Agenda.

2. Accounts Payable Jan 1-15 Ck #50145-50196 including EFT's totaling \$408,309.89

Public Comment

Chris Miller stated Public Comment will be limited to 3 minutes per person.

Suzanna Winstedt - Thanked Public Works for filling in pot holes, asking for hole to be filled by her house. Is there a policy for the City to assign Email addresses?

Monica Reeves - Submitted Records Request and still have not received anything yet. Is the City planning on any additional layoffs? Is there a previous McCleary officer that is coming back to work here? Why are we trying to purchase a multi-million dollar piece of property if we need to trim the budget? Hirings and Firings should go through Council, Mayor Miller, you have authority to make these decisions, but you made it very clear you wanted transparency and issues to come through Council, and your actions are contradicting that. Would like to see Council involved in these decisions.

Kim Heller - Interlocal Agreement, page 3 address is incorrect. Ord 867 page 10 Dani Smith is listed as City Clerk, who is going to sign since she no longer works here? Coker Stated we do not have a City Clerk. You said you would have a new Chief within 1 week of firing Chief Blumer, that is this Friday Jan 28th, will that happen?

Amelie - Utility work was done near Ash in Alley and there are pot holes, how can we get them filled in?

Angela Rittinger – There is division in town, and people want to undermine you. Saw unprofessionalism with Huff, need to work on what's best for our community. Iverson has lack of objectivity. Wants to start working together. I am still waiting on PIR's as well. Can Public Works pick up the pile of weeds at Lindsey's park?

Steve Sleasman - I sent an Email this morning, when will I get a response? Want an ETA on Records Requests? Been over a week and a half. How many meetings have you had with Todd Baun? How many weeks will we be with a part time Police Dept? You froze Budget for tracking, but council approves purchases, can you explain that?

New Business

3. Police Department Wages - MOU

Contract was correct, but calculations on wage table were incorrect, is that correct Lindsay? Yes, that is correct. This only effects 1 officer.

Motion made by Councilmember Amsbury, Seconded by Councilmember Iversen.

Voting Yea: Councilmember Amsbury, Councilmember Huff, Councilmember Ross, Councilmember

Please turn off Cell Phones- Thank you

Americans with Disabilities Act (ADA) Accommodation is Provided Upon Request.

The City of McCleary is an equal opportunity provider and employer.

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4. Elma Interlocal Agreement

Agreement between City of McCleary and City of Elma. Amsbury asked Coker about insurance section. Dahl asked if this was an agreement for coverage or for a supervisor. Miller stated, supervisory assistance, not coverage. Elma will respond for emergency situations. Iversen asked if Civil Service was involved in this? Miller said no. Iversen asked why do we need this if you have someone ready to come on as Supervisor? Miller said no. Ross asked if this was new or a continuation or an existing agreement. Iversen said its new. Huff stated, there hasn't been any communication on this and we are playing catch up now. We need to have more discussions on this. Amsbury said we can cancel in 30 days if we want to.

Motion made by Councilmember Amsbury, Seconded by Councilmember Ross.

Voting Yea: Councilmember Amsbury, Councilmember Huff, Councilmember Ross, Councilmember Dahl, Councilmember Iversen

Old Business

Ordinances and Resolutions

5. Aquifer Zoning Moratorium Ordinance 867

Motion made by Councilmember Ross, Seconded by Councilmember Iversen.

Voting Yea: Councilmember Amsbury, Councilmember Ross, Councilmember Iversen

Voting Nay: Councilmember Huff, Councilmember Dahl

Emergency Motion has failed.

This motion is to pass as a regular ordinance.

Motion made by Councilmember Ross, Seconded by Councilmember Amsbury.

Voting Yea: Councilmember Amsbury, Councilmember Ross, Councilmember Dahl, Councilmember Iversen

Voting Nay: Councilmember Huff

Motion passes with language of Emergency being remove.

Updates

Councilmember Iversen made a statement in regards to the City Finances. Councilmember Huff commented that Chief Blumer was involved in the community, mentioned all that he brought to the City of McCleary and all the community events he supported. Councilmember Dahl thanked the councilmembers and staff for their hard work. Councilmember Ross thanked the staff and Council for their hard work as well. Councilmember Amsbury thanked the Mayor for looking at the purchasing and policies. Mayor Miller stated we are inundated with complex records requests, they will take some time and we do not have anyone trained in that right now. He's concerned that some people are getting their news from Facebook. He made comments on the DTF property. He is still working on an Interim Chief/Supervisor position and the coverage and police clerk position. I am not going to discuss personnel decisions, nothing has been decided yet. If anyone has questions, they can reach out to him.

Public Comment

Shelly Rabe - I'm happy to have the transparency. Its frustrating to see the venting on Facebook. I'm confused with the Public Records Requests, we filed one with the County in November and still haven't gotten it yet, and people are complaining about not receiving theirs yet and its been a week.

Jaron Heller - We (the council) previously set up funds for emergency situations, so that might want to be

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discussed again. Is the MOU with Squaxin Island still in effect?

Bob Pringle - Coker, Is there any more info on the pending lawsuit, and how will that be paid, out of general fund or through an insurance? Coker stated it was not covered by insurance. Mr. Pringle had comments about Mr. Sleasman and Councilmember Huff. I'd like to thank you Mayor for your service.

Steve Sleasman – The word transparency is getting floated a lot, until it's asking you questions. Councilmember Huff is getting bashed for asking questions for transparency. I would like to see the Council adopt a resolution that if anyone has an active lawsuit with the City of McCleary, their only contact is with the City Attorney.

Gary Atkins - The division started in this town when it was the Police against the Fire Department. The police were upset because they weren't getting new uniforms, the Fire Department was getting new uniforms. We voted twice to do something different with our Police Department. He had comments about the the police and what they are doing. How many houses can our aquifer hold? Why did we buy cameras with audio that cost more? Nobody does research, everyone just does what they want to do.

Councilmember Huff - Chief Blumer did patrol, he worked on getting grants for the City. Chief Crumb & Chief Blumer have two different styles of policing. Chief Blumer did cover shifts.

Bob Pringle - Mr. Sleasman is not a resident of McCleary so why does he have anything pertaining to the City of McCleary?

Paul Nott - Regarding the conversation with Mr Atkins, I would rather have a discussion in regards to the Fire Department and the Police Department, between you and I, as Fire Chief.

Executive Session

6. Litigation not to exceed 10 minutes - RCW 42.30.110 (1) (H) (I)

Adjourn

Meeting Adjourned at 8:49pm

Motion made by Councilmember Huff, Seconded by Councilmember Amsbury.

Voting Yea: Councilmember Amsbury, Councilmember Huff, Councilmember Ross, Councilmember Dahl, Councilmember Iversen

Please turn off Cell Phones- Thank you

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McCleary Special City Council Meeting

Wednesday, February 16, 2022 – 6:30 PM

Zoom Virtual Meeting

Minutes

Call to Order/Flag Salute/Roll Call

Meeting Called to Order at 6:30pm

Consent Agenda

1. Accounts Payable 13th Month Ck #'s 50197-50224 totaling \$106,902.12
2. Accounts Payable Jan 1-15 Ck #'s 50145-50196 including EFT's totaling \$408,309.89
3. Accounts Payable Jan 16-31 Ck #'s 50237-50285 including EFT's totaling \$68,805.98

Councilmember Dahl asked why we had a late payment for the Ford F150. Lindsay Blumberg explained that with the transition of the Mayors, the Personal Property Certificate didn't get signed in time before the State sent out the payments, so their payment to the vendor didn't go out until the the following month.

Motion made by Councilmember Amsbury, Seconded by Councilmember Iversen.

Voting Yea: Councilmember Amsbury, Councilmember Huff, Councilmember Ross, Councilmember Dahl, Councilmember Iversen

New Business

4. City Clerk-Treasurer Confirmation

Mayor Miller stated the new Clerk-Treasurer, Ann-Marie, start date will hopefully be February 28th or March 1st. Councilmember Dahl and Iverson are both excited for her to start. Councilmember Amsbury said it looks like she has a great finance background which will be great to have. Councilmember Ross reviewed her application and has no problems with it.

Motion made by Councilmember Huff, Seconded by Councilmember Ross.

Voting Yea: Councilmember Amsbury, Councilmember Huff, Councilmember Ross, Councilmember Dahl, Councilmember Iversen

Ordinances and Resolutions

5. Planning Commission Ordinance 868

This is based on changes recommended in January. Councilmember Iversen stated she liked the change Mayor Miller made to include people that live outside of City Limits. Councilmember Huff asked when he planned on advertising for letters of interest for people interested on being on the Planning Commission. Miller stated hopefully by the 1st of March. Councilmember Ross asked what a reasonable timeline is once we get letters to get the committee formed? Miller wants to keep it open for a month to give it enough time for applications to come in. Councilmember Dahl found a few typos in the Ordinance that she'd like fixed, including a RCW that was referenced, also to remove Dani's name. Miller stated that it did get updated on the website.

Miller stated tonight we are only approving the changes made to the Ordinance, that's all we're changing tonight. Everything else I want the Planning Commission to do.

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Motion made by Councilmember Iversen, Seconded by Councilmember Ross.

Voting Yea: Councilmember Amsbury, Councilmember Huff, Councilmember Ross, Councilmember Dahl, Councilmember Iversen

Adjourn at 6:43pm

Motion made by Councilmember Huff, Seconded by Councilmember Dahl.

Voting Yea: Councilmember Amsbury, Councilmember Huff, Councilmember Ross, Councilmember Dahl, Councilmember Iversen

Please turn off Cell Phones- Thank you

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McCleary Regular City Council Meeting

Wednesday, March 09, 2022 – 6:30 PM

McCleary Community Center & Zoom Virtual Meeting

Minutes

Call to Order/Flag Salute/Roll Call

Meeting called to order at 6:31pm. Councilmember Amsbury made a motion to excuse Councilmember Huff from the meeting, Councilmember Iversen seconded.

Agenda Modifications/Acceptance

Motion made by Councilmember Iversen, Seconded by Councilmember Dahl.

Public Comment

No Public Comment

Consent Agenda

1. Accounts Payable Feb 16-28 Check Numbers 50358-50385 totaling \$24,564.49
Motion made by Councilmember Amsbury, Seconded by Councilmember Ross.

Updates

2. Councilmember Iversen mentioned we are still working on the Food Truck Discussion. Mayor Miller stated we will be working on the Public Record Requests.

Staff Reports

New Business

3. Red Cross Proclamation 2022-01

Motion made by Councilmember Amsbury, Seconded by Councilmember Iversen.

Voting Yea: Councilmember Amsbury, Councilmember Ross, Councilmember Dahl, Councilmember Iversen

4. Purple Heart Proclamation 2022-02

Motion made by Councilmember Ross, Seconded by Councilmember Dahl.

Voting Yea: Councilmember Amsbury, Councilmember Ross, Councilmember Dahl, Councilmember Iversen

Old Business

Ordinances and Resolutions

5. Fireworks Ordinance 869
No action taken
6. Salary Commission Ordinance 870
No action taken

Updates

Adjourn

Meeting adjourned at 7:01pm

Motion made by Councilmember Amsbury, Seconded by Councilmember Iversen.

Please turn off Cell Phones- Thank you

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STAFF REPORT

To: Mayor Miller
 From: Todd Baun, Director of Public Works
 Date: April 13th, 2022
 Re: Current Non-Agenda Activity

Additional Camera Purchases

In the 2022 budget, we budgeted \$10,000 for camera purchases and will be purchasing cameras this month. This 2nd phase of the camera purchase and install has been broken down in the spreadsheet below.

Camera	Model	Location of install	Number of Cameras	Price/EA	Total
Verkada	CD52	Rear City Hall Employee Entrance	1	\$ 846.35	\$ 846.35
Verkada	CD52	Front Building Department Entrance	1	\$ 846.35	\$ 846.35
Verkada	CD62E	Substation	1	\$ 1,199.29	\$ 1,199.29
Verkada	CD62E	Reservoir	1	\$ 1,199.29	\$ 1,199.29
Verkada	CD62E	Transit Station	1	\$ 1,199.29	\$ 1,199.29
Verkada	CD62E	Playground	1	\$ 1,199.29	\$ 1,199.29
Verkada	CD52	3 year Camera License	2	\$ 436.70	\$ 873.40
Verkada	CD62E	3 year Camera License	4	\$ 431.00	\$ 1,724.00
				Sub-Total	\$9,087.26
				Tax 8.9%	\$ 808.77
				Total	\$9,896.03

The 3rd and final phase of camera purchases will come in 2023 and are scheduled for the following locations.

- Wastewater Treatment Plant x 3
- Community Center Parking Lot x 2
- Additional camera at Transit Station
- Additional camera at substation
- Additional camera at Reservoir.

Fir Street Project

The City has been working on upgrades to our water and stormwater system on Fir St., between 4th and 5th Street. The first upgrade is for the water system and installing an upsized 6" water main to replace the current 1" line that is dead-ended and currently used. This is a much-needed upgrade since our water system plan calls for our watermain to

be looped to reduce dead ends, prevent stagnation of water, and minimize service disruption during repairs.

The second upgrade is for the stormwater system. The current stormwater system has undersized pipe that has failed. We are adding new pipe and a catch basin to fix the issue.



City of McCleary

STAFF REPORT

To:	Mayor Miller and Council Members
From:	Steve Randich
Date:	April 4,2022
Department:	Public Works

Mayor and Council,

We currently are working on getting a new water line installed in the two hundred block of Fir st so we can supply water to the new houses being built. Along with a new storm line.

Thank you,
Steve



City of McCleary

STAFF REPORT

To:	Mayor Miller and City Council
From:	Kevin Trehwella
Date:	April, 2022
Department:	Water and Wastewater

Water and Wastewater treatment Plants are operating excellently.
Joe Pittman has started training at the Wastewater treatment plant, he is
doing an excellent job.

Have a great month!

Kevin Trehwella



City of McCleary

STAFF REPORT

To:	Mayor Miller and Council
From:	Paul Nott
Date:	4/4/2022
Department:	Light and Power

Hello All,

This past month the crew has been keeping busy with general maintenance of our electrical system, mapping the system and fielding customer requests.

We had an outage today due to wind.

If anyone has any questions or concerns, feel free to contact us...

Paul



City of McCleary

Memorandum

To: Mayor Miller

From: Todd Baun- Director of Public Works

Date: April 8, 2022- For April Council Meeting

Subject: Comprehensive Plan Update

RECOMMENDATION

Please discuss and give direction on if there is a choice to move forward with or would you like to have both firms interviewed?

BACKGROUND

In February/ March of 2022, we sent out a Request for Proposals (RFP) to 142 professional firms for our comprehensive plan. The City is seeking a consultant team to update the City's Comprehensive Plan with the objective of providing the City Council, Planning Commission, city staff, city residents, and the business and development community with a comprehensive, internally consistent, and legally defensible tool to guide the City's decision making and development over the next 20 years. The updated plan will help maintain collaborative and respectful relationships within the community and surrounding counties and establish or confirm existing policies and priorities for coordinated development/redevelopment and necessary infrastructure expansion.

We received 2 proposals back and they have both scored very closely in our evaluation scoring criteria. There is one consultant that has scored slightly higher in the 3 scoring sheets that I have received. Both consultants are highly capable and highly qualified of performing the work. Based on the information we have, I will recommend an interview with both consultants if schedules allow.



City of McCleary

Memorandum

To: Mayor Miller

From: Todd Baun- Director of Public Works

Date: April 7, 2022- For April Council Meeting

Subject: Update: Wildcat Creek Aquifer Sustainability Plan Update

RECOMMENDATION

Please discuss and allow staff to proceed with negotiations for a contract with EA Engineering, Science, and Technology, Inc., PBC (EA).

BACKGROUND

In February/ March of 2022, we sent out a Request for Proposals (RFP) to 245 professional firms. This RFP is to get a plan that will meet the requirements in a way that is tailored for our local community, the groundwater basin, local agencies, and water purveyors. There is a significant amount of analysis, study and modeling that has been completed for this basin, but there are likely many data gaps that will need to be filled to complete this assignment. The city is looking for an Aquifer Sustainability Plan (ASP) that meets our requirements, but which does not need to exceed the requirements in a significant way. There are 2 existing studies that have been developed, known as the Hart Crowser report (1994) and the Horsley Witten report (2008), which have not been updated and is expected to need significant additional updating for the purposes of the ASP preparation. This ASP should be developed such that:

1. it incorporates all existing studies, models, tools and other existing data and planning to the greatest extent practicable
2. it develops a complete/comprehensive understanding of the basin and basin history, and communicates that effectively to the city through the ASP
3. it works through the sustainability criteria in a way that is specifically tied to this Wildcat Creek Aquifer, as opposed to a generic evaluation
4. it explains and evaluates management actions in a clear and organized manner

5. it provides plans for implementing and reporting (this must be a workable plan, not a theoretical plan) and,
6. Must comply with all regulations in such a way that the City can reliably move forward and achieve sustainability in the basin.

We received one proposal from EA Engineering, Science, and Technology, Inc., PBC (EA). We have reviewed their proposal and would like to move forward with negotiating a contract with EA.



City of McCleary

Memorandum

To: Mayor Miller

From: Todd Baun- Director of Public Works

Date: April 8, 2022- For April Council Meeting

Subject: Light and Power Standards Update

RECOMMENDATION

No action needed at this time

BACKGROUND

The rules and regulations set out in Chapter 13.16 of our Municipal Code have been adopted to govern the operation of our electric system of the city. The problem that we currently have, is the rules and regulations were adopted by Ordinance 94 that was passed in 1951. I have been working with the public works committee and staff to update this chapter and bring it into a more current and useful document that we can use.

A draft code is being provided for review and for any questions or comments before an ordinance is drafted up.

Chapter 13.16 ELECTRICAL SYSTEM

Sections:

13.16.010 Adoption of provisions.

The rules and regulations set out in this chapter are adopted to govern the operation of the municipal electric system of the city, and all operations of said municipal electric system shall from and after the adoption and posting of the ordinance codified in this chapter in accordance with said rules and regulations.

(Ord. 94 § 1(part), 1951)

13.16.020 Definitions- need to adjust add/delete

As used in this chapter:

- A. "Apartment," "condominium," or "roominghouse" means a house or houses with separate facilities either side by side or upper or lower, which house or apartment is occupied by separate families all under the same roof.
- B. "Business unit" means one business having separate light facilities, operated by one owner or renter having one business identity and maintaining his/her own books.
- C. "City" means the public works director, senior lineman, clerk-treasurer, and/or any other city officials or agents representing the city in the discharge of their duties.
- D. "Duplex dwellings" means attached or unattached constituted separate dwellings located upon one property.
- E. "Family" means one or more individuals living in the same establishment and utilizing the same convenience and/or kitchen.
- F. "High voltage" is defined as 600 volts or greater.
- G. "Meter aggregation" means the administrative combination of readings from and billing for all meters, regardless of the rate class, on premises owned or leased by a customer-generator located within the city's service territory.
- H. "Minimum approach distance" (MAD) means distance between high voltage lines or equipment and work being performed by non-qualified customers or contractors. Reference WAC 296-155-428(1)(e).

- I. "Mobile home" means any building upon wheels which is occupied by a separate family from that of any other dwelling upon the same property.
- J. "Premises" means a continuous tract of land or a building, including secondary buildings and places belonging to it within its entirety, being used by a single family or single business.
- K. "Renewable energy" means energy generated by a facility that uses water, wind, solar energy, or biogas from animal waste as a fuel.
- L. "Qualified worker" means a company or contractor whose employees have completed a certified line clearance tree trimming program or completed a certified line apprenticeship program and has proof of a journeymen card.
- M. Special Services. "At the expense of," "special service" or "at the expense of the owner (or applicant)" means that such person shall make a deposit with the city of the amount fixed by this chapter or of the estimated cost plus 15 percent for overhead. In the latter case, the applicant shall be refunded any underrun or billed any overrun of the actual over the estimated cost, including overhead.

13.16.020 Scope of provisions.

These rules and regulations are a part of all contracts for receiving electric service from distributors, and apply to all service received from the city, whether the service is based upon contract, agreement, signed application or otherwise. A copy of this schedule, together with a copy of the city's schedule of rates and charges, shall be kept open for inspection at the office of the city clerk-treasurer.

(Ord. 94 § 1(1), 1951)

13.16.030 Revision.

These rules and regulations may be revised, amended, supplemented, or otherwise changed from time to time without notice. Such changes, when effective, shall have the same force as the present rules and regulations.

(Ord. 94 § 1(2), 1951)

13.16.040 Conflict between provisions.

In case of conflict between any provision of a rate schedule and any rules and regulations provision, the rate schedule shall apply.

(Ord. 94 § 1(3), 1951)

13.16.050 Application for service.

~~Each prospective customer desiring electric service may be required to sign the city's standard form of application for service, or contract before service is supplied by the city. For large commercial or industrial service a special written agreement will be required. In the absence of a signed agreement or application for service, the delivery of electric service by the city and the acceptance thereof by the customer shall be deemed to constitute an agreement hereunder.~~

~~(Ord. 94 § 1(4), 1951)~~

- A. Application for electric energy shall be made to and upon forms furnished by the city. Every such application shall be made by the owner, or by his legally authorized agent, hereinafter known as "customer," and shall give the location of the premises to be served and the schedule applicable to the applications. Upon acceptance by the city, it shall constitute a contract by and between the city and the customer to accept electric energy as specified under the terms and conditions as prescribed by this chapter. All accounts for electricity shall be kept in the name of the owner. The customer, or his legally authorized agent, shall be held responsible for electrical charges.
- B. No promise, agreement or representation of any employee or agent of the city with reference to the furnishing of electric energy shall be binding on the city unless it is in writing, signed by an authorized agent of the city as provided by this chapter and approved by the city council.
- C. All applications for electrical service shall be connected only if the served structure complies with the Standards as contained in Chapter 15.04, Technical Building Codes, now and as the same may be amended and modified from time to time

~~13.16.060 Deposit-~~ addressed in 13.20

~~A deposit or suitable guarantee approximately equal to twice the average monthly bill may be required of any customer before electric service is supplied. The city may at its option return deposit to customer after one year. Upon termination of service, deposit may be applied by the city against unpaid bills of customers, and if any balance remains after such application is made, said balance shall be refunded to the customer.~~

~~(Ord. 94 § 1(5), 1951)~~

13.16.070 Point of delivery. Connections.

The point of delivery is the point, as designated by the city on the customer's premises where current is to be delivered to building or premises without regard to the city's meter, transformer or other apparatus. All wiring and equipment beyond this point of delivery shall be installed and maintained by the customer.

~~(Ord. 94 § 1(6), 1951)~~

- A. All purchased electricity, other than emergency, standby service, or customer generation, used on the premises of the customer shall be supplied exclusively by the electric utility within the City. No person, firm, company, or utility shall directly or indirectly sell, sublet, assign or otherwise dispose of to another, electrical power received by him/her/them from the City. No person, firm, company or utility shall buy, lease or otherwise receive electrical power from any person, firm, company or utility other than the City except as authorized by the City. Nothing herein shall be taken as forbidding landlords who pay for electricity used by their tenants from providing such electric service and charging a mutually agreed figure therefor. Purchases of electricity for resale are prohibited, except between electric utilities as authorized by the City .
- B. Nothing contained in this chapter shall be construed as requiring the City to enter into any contract or to furnish electric current to any person applying therefor. The City is hereby authorized and empowered to refuse to enter into any such contract or to furnish such electric current.

- C. The City may, before connecting any premises with the City's circuits or furnishing electric current therefrom, cause the wiring, appliances and fixtures to be carefully inspected, and until such wiring, appliances and fixtures are put in proper condition satisfactory to the City, decline to connect the service wires with the City's circuits and shall have the power at any time to disconnect the service from the premises when the wiring, appliances or fixtures shall become or are found to be defective or dangerous, until the same are repaired to the satisfaction of the City.
- D. It shall be unlawful for any person other than the City to connect any house, premise, wire, or other appliances with the City's electric current for the purpose of securing electric current therefrom, or for any other purpose whatsoever.
- E. No customer shall connect his service with that of any other customer, or in any way supply any other person or premises with electricity through his service, except as approved by the Department after the filing of a written application with the Department for the connection and receipt of a permit from the Department for connection. In the absence of a signed agreement or application for service, the delivery of electric service and the acceptance thereof by the customer shall be deemed to constitute an agreement that incorporates this chapter.
- F. The customer shall provide a suitable service entrance to the premises at the point of easiest access to the distribution line that the Department proposes to connect to the customer's system. Such entrance shall be continuous and so arranged that the possibility of improper tampering or interference is minimized.
- G. The Department may require customers to provide on their premises, at their own expense, additional protective devices deemed necessary by the Department to protect the Department's property or personnel, or the property or personnel of the Department's other customers.
- H. The Department has the responsibility of providing electrical equipment of a suitable capacity to deliver power in accordance with the customer's load requirements. In the event that the customer changes his load materially, exceeding that initially provided, he shall notify the Department sufficiently in advance so that the Department may revise its facilities accordingly. In the event that the customer fails to notify the Department and, as a result, the City's equipment is damaged, the customer shall be liable for the costs of such damage.

13.16.080 ~~Service entrance.~~ Access to Facilities

~~The customer shall provide a suitable service entrance to the premises at the point of easiest access to the distribution line from which service is to be taken. Such entrance shall be continuous and free from the possibility of unwarranted tampering or interference.~~

~~(Ord. 94 § 1(7), 1951)~~

- A. All meters shall be placed in a readily accessible location on the outside wall of the structure. Exceptions are condominiums, apartment houses, and hotels. No master metering of dwelling units will be allowed.
- B. The City shall have free access at any reasonable time to any and all premises furnished with electric current by the City for the purpose of inspection of any wires or electric devices on such premises, reading

or installing meters, and removing or repairing any property of the City, or for any other reasonable purpose connected with the light and power system of the City. For the Department's systems in underground areas, 24-hour personnel access shall be provided to all vaults, switchgear rooms, or other facilities on customer property.

- C. All lamps, meters, wires and other electrical equipment or appliances supplied by the City shall be and remain the property of the City and may be removed, replaced, or repaired whenever the City may so elect.
- D. Customers shall maintain a minimum three feet wide clear working space for three feet in front of every electric meter, service pedestal, or pad-mounted electrical equipment related to the electrical supply. The area defined by this working clearance shall be a minimum of six feet six inches high and accessible as defined in paragraph 13.16.080(A). It is unlawful for any person to store, maintain or keep any goods, materials, or rubbish within this access space, or to construct any structure or plant vegetation that interferes with this working clearance.
- E. Upon request, the customer shall correct any condition that limits or restricts free and safe access to or operation of the Department's meters or service. Failure of the customer to comply within a reasonable time specified, as determined by the electric department or its authorized agent, shall subject the customer to disconnection of service.

13.16.090 ~~Customer's wiring standards.~~ Permits – New service connection – Conversion and rewiring.

~~All wiring of customer must conform to municipal and state requirements and accepted modern standards, as exemplified by requirements of the National Electric Safety Code and the National Electric Code.~~

~~(Ord. 94 § 1(8), 1951)~~

Electrical permits are required for the installation, alteration, or maintenance of all electrical systems or equipment consistent with the requirements of state law and regulations as administered by the permitting authority

A. New Service.

- 1. A new service is not to exceed 150 feet unless approved by the City.
- 2. Service shall include placing a temporary meter on an approved placed pole as determined by the electric department and erected by the applicant or his contractor. Approval of temporary meter electrical inspection will be posted by Washington Labor and Industries (L&I) before temporary electrical meter is set.
- 3. Connection shall be complete with the setting of the permanent electric meter and when final approval of electrical inspection has been posted by Washington Labor and Industries (L&I).

B. Conversion and Rewiring.

- 1. The service provided will be a review by the electric department to determine if the conversion or rewire requested will require increased transformer capacity or service drop replacement.

2. The installation or alteration to meet the increased load will be made by the electric department, when necessary, after the posted approval of the conversion or rewire by Washington Labor and Industries (L&I).
3. Any changes, alterations or increase in capacity of an existing service, overhead or underground, made at the request of the customer or his agent shall be paid in full by such person in advance of any work being done.
4. Rates. The owner will be provided an estimate of the total costs and will be reimbursed the difference if the actual installation cost is less.

13.16.100 Inspections- **Notification**

~~The city shall have the right, but shall not be obligated, to inspect any installation before electricity is introduced or at any later time, and reserves the right to reject any wiring or appliances not in accord with the city's standards; but such inspection or failure to inspect or reject shall not render the city liable or responsible for any loss or damage resulting from defects in the installation, wiring or appliances, or from violations of the city's rules, or from accidents which may occur upon the customer's premises.~~

~~(Ord. 94 § 1(9), 1951)~~

All electrical installation work shall be subject to inspection by the City and by the designated representative of the state of Washington at the time such work is being done and must be approved before electrical energy will be furnished thereto. Inspections shall be made by and under the supervision of the Senior Lineman and the designated representative of the state of Washington. It shall be the duty of the owner or his electrical contractor or general contractor to notify the City and the designated representative of the state of Washington of the completion of the electrical work and to call for inspections.

13.16.110 Underground ~~service~~ lines.

~~Customers desiring underground service lines from the city's overhead system must bear the excess cost incident thereto. Specifications and terms for such construction will be furnished by the city on request.~~

~~(Ord. 94 § 1(10), 1951)~~

1. Underground distribution systems required when – Trench separation.
 - A. It is the desire of the city to require the distribution system to be installed underground in plats and subdivisions. Exceptions to this rule could be certain short and long plats where a continuation of the existing overhead distribution would be determined by the city.
 - B. In areas where underground distribution is required, the developer shall furnish and install at his expense all items necessary to complete the distribution system within the plat. Prior to construction, the developer shall submit a plan designed by an engineer and approved by the city.
 - C. Where primary distribution is required to be extended into private property, the alternatives of overhead versus underground construction shall be determined by the city. In most situations, underground installation will be preferred.

- D. Both underground primary and secondary installation shall not be jointly trenched with water or sewer, and a minimum distance of three feet separation shall be maintained at all times.
- E. All underground primary will be in conduit. Telephone or cable TV wiring will not be allowed in the same conduit used for electrical wires.

2. Underground distribution installation on private property

- A. When the length of service exceeds capabilities of servicing by a secondary connection, then primary distribution shall be installed. The customer shall pay for the following items based upon the city's cost of materials at the time of purchase:
 - 1) Conductor, per foot: from pole top to transformer;
 - 2) Pad-mount transformers:
 - a. Residential development: shall pay the entire cost of transformers, to include vaults, and hardware;
 - b. Commercial development: shall pay the entire cost of transformers, to include vaults, and hardware;
 - 3) Transformer pad;
 - 4) Trenching and backfill at time and material plus inspection (the customer may be required to trench and backfill);
 - 5) Conduit:
 - a. Primary from pole to transformer;
 - b. Secondary from the splice box to the meter is the customer responsibility.
- B. Before construction, the customer shall provide the city with a feasible location of construction. A consideration of location will be provisions to connect other customers to the distribution system. An easement stipulating location and condition of use by others will be furnished to the city by the customer.
- C. All equipment furnished and installed either by the customer or the city shall become and remain the property of the city.

13.16.xxx Overhead distribution installation

- 1. Overhead distribution installation on street – Pole provided when

- A. In the event it becomes necessary to extend the distribution system along any street to serve a new customer, one new pole, with related equipment, will be provided by the city without charge to the customer except for transformer.
 - B. If more than one pole extension is required to serve a building site, the customer shall bear the expense of each additional pole, conductor and related hardware and equipment.
 - C. For a service connection other than for an individual dwelling site the customer shall bear total expense for installation including expense of poles, conductor, transformer and related hardware and equipment.
2. Overhead distribution installation on private property – Cleared area required.
- A. Residential Development. The city will designate location and provide one pole and related equipment whether the pole is on public or private property. The cost of each additional pole, materials, and labor of installation including the transformer shall be borne by the customer.
 - B. Commercial Development. The city will designate location and provide one pole and related equipment whether the pole is on public or private property. The cost of each additional pole, and materials to include transformers and installation shall be borne by the customer.
 - C. Before consideration of service is given, the customer shall provide the city with a cleared area for construction. Consideration of construction and location shall include the feasibility of connecting other customers to the distribution system. An easement stipulating location and condition of use by others will be furnished to the city by the customer

13.16.120 Customer's responsibility for distributor's property. Addressed in 13.16.080

~~All meters, service connections, and other equipment furnished by the city shall be, and remain, the property of the city. The customer shall provide a space for, and exercise proper care to protect the property of the city on its premises; and in the event of loss or damage to the city's property arising from neglect of customer to care for the same, the cost of the necessary repairs or replacement shall be paid by the customer.~~

~~(Ord. 94 § 1(11), 1951)~~

13.16.130 Meter installation and location. Addressed in 13.16.280

- A. ~~All meters must be located as near as possible to the point of entrance of the service, in a clean, dry, safe place, where the meters will be free from vibration.~~
- B. ~~Meters must be in a readily accessible location so that the meter readers and test men may have access to the meters without inconveniencing the customer. Location should be on an open porch where the meters are protected from the weather or in an approved shelter on the outside of a building.~~

~~(Ord. 94 § 1(12), 1951)~~

13.16.140 Right of access. Addressed in 13.16.080

~~The city's identified employees shall have access to the customer's premises, at all reasonable times for the purpose of inspecting wiring and devices, reading meters, testing, repairing, removing, or exchanging any and all equipment belonging to the city.~~

~~(Ord. 94 § 1(13), 1951)~~

13.16.150 Reserved.

Editor's note(s)—Ord. No. 754, § II, adopted Jan. 28, 2009, repealed § 13.16.150 Editor's note(s)—, which pertained to billing and derived from Ord. 592 § 1 Editor's note(s)—, 1992: Ord. 420 § 1 Editor's note(s)—, 1982: Ord. 359 § 1 Editor's note(s)—, 1976: Ord. 337 § 1 Editor's note(s)—, 1975: Ord. 94 § 1 Editor's note(s)—(14), 1951. In addition, Ord. No. 754 "provided that, such repeal shall not effect any monetary obligation arising under the provisions of such section prior to the effective date of this ordinance."

13.16.160 Discontinuance of service by city.

~~The city may refuse to connect or may discontinue service for the violation of any of its rules and regulations, or for failure to pay charges for service when due, or for violation of any provision of the schedule of rates and charges or of the application of customer or contract with the customer. The city reserves the right to refuse to supply service to leads of a character which may seriously impair service to any other customer and shall have the right to discontinue service to any customer who shall continue to use appliances or apparatus detrimental to the service after being notified by the city. The city may discontinue service to customer for the theft of current or the appearance of current theft devices on the premises of customer. The discontinuance of service by the city for any causes as stated in this rule does not release the customer from his obligations to the city for the payment of minimum bills as specified in application of customer to contract with customer.~~

~~(Ord. 94 § 1(15), 1951)~~

Utility services shall be subject to disconnection by the City without obligation upon the city to refund or repay any consideration which may have been given for the granting of such service and without any obligation upon the city whatsoever for any one or more of the following reasons:

- A. Failure to comply with this chapter and/or applicable rules and regulations of the city;
- B. Use of the utility system for purposes not authorized by the city;
- C. Nonpayment involving two or more users from one line. Where two or more users are supplied with a utility from the same service line, if any of the users fail to pay the utility service charges when due, the city reserves the right to suspend all services until such charges are paid. No claims may be made against the city by any user whose utility charges have been paid because of such disconnection. It is expressly stipulated that the necessity for such disconnection shall be deemed to be the joint act of all served through such service;
- D. Any emergency requiring the interruption of service as determined by the City or the responsible department head.

13.16.170 Reconnection charge.- updated by Ord. 754 and resolution 632.

Whenever service has been discontinued by the city, as provided above, or a trip made during regular business hours for the purpose of discontinuing service, a charge of not less than five dollars may be collected by the city before service is restored; but when a trip is made outside of regular business hours, a charge of not less than fifteen dollars will be made.

(Ord. 315, 1973: Ord. 94 § 1(16), 1951)

A. All fees will be based on the latest fee ordinance or resolution.

B. When service is shut off for nonpayment, services will not be activated until the bill is paid in full.

13.16.180 Termination of contract by customer.

Customers who have fulfilled their contract terms and wish to discontinue service must give at least three days' written notice to that effect, unless contract specified otherwise. Notice to discontinue service prior to expiration of contract term will not relieve the customer from any minimum or guaranteed payment under any contract or rate.

(Ord. 94 § 1(17), 1951)

13.16.190 Service charges for temporary service.

Customers requiring electric service on a temporary basis may be required by the city to pay all costs for connection and disconnection incidental to the supplying and removing of service. This rule applies to fruit stands, field offices, Christmas tree lots, circuses, carnivals, fairs, temporary construction and the like.

(Ord. 94 § 1(18), 1951)

13.16.200 Interruption of service.

The city will use reasonable diligence to provide a regular and uninterrupted supply of current, but in case the supply of current should be interrupted or disturbed for any cause, the city shall not be liable for personal injuries or property damages resulting therefrom, or will such failure constitute a breach of agreement for service.

(Ord. 94 § 1(19), 1951)

13.16.210 Voltage fluctuations caused by customers.

Electric service must not be used in such manner as to cause unusual fluctuations or disturbances on the city's system. The city may require the customer, at his own expense, to install suitable apparatus which will reasonably limit such fluctuations.

(Ord. 94 § 1(20), 1951)

13.16.220 Lower power factor devices. Power factor adjustment.

On any installation of neon, fluorescent, mercury vapor lamps or tubes or other types of gaseous tube lamps, if the overall power factor including auxiliaries of any such units or group of units is less than ninety five percent

lagging, there will be an additional charge of one dollar per month per kva of installed capacity of each unit or separately controlled group of units of such equipment, provided no charge will be made where the total of such uncorrected equipment installed by an individual customer is one-tenth of a kva or less.

(Ord. 94 § 1(21), 1951)

- A. Applies to any general service customer subject to demand charges at the discretion of the City.
- B. Adjustment of bill shall be made for low power factor and power factor metering equipment shall be installed when, in the judgment of the City power factor is below ninety-five percent.
- C. If the average power factor at which power is delivered to the purchaser during the billing period is ninety-five percent or more, no adjustment will be made in the registered kilowatt-hours. If such average power factor is less than ninety-five percent, then the registered kilowatt-hours shall be adjusted by adding one percent to the bill for every one percent the customer is below the ninety-five percent power factor. This adjustment may be waived in whole or in part to the extent that the City determines that a power factor of less than ninety-five percent would in any particular case be advantageous to the department. Unless specifically otherwise agreed, the department shall not be obligated to deliver power at any time to a power factor below eighty-five percent.
- D. The formula for determining average power factor is as follows: Average power factor equals kilowatt-hours divided by (the square root of the square of the kilowatt-hours plus the square of the reactive kilovolt ampere hours) times one hundred percent.
- E. Power Factor Ratchet.
 - 1. Applies to all Industrial service customers and applicable Commercial service customers only.
 - 2. Power factor adjustment shall be based on the lowest power factor during the previous twelve months

13.16.230 Additional load—Addition of electric equipment unlawful.

The service connection, transformers, meter and equipment supplied by the city for each customer have definite capacity, and no addition to the equipment or load connected thereto will be allowed except by consent of the city. Failure to give notice of additions or changes in load and to obtain the city's consent for same, shall render the customer liable for any damage to any of the city's lines or equipment caused by the additional or changed installation.

(Ord. 94 § 1(22), 1951)

It is unlawful to add any additional electric equipment requiring more than three thousand watts of electrical energy to the services installed under the original contract without first notifying the light department. In addition to the penalty herein provided, such customer shall be liable for all damages to the city that may occur as a result of the failure to so notify the light department.

13.16.240 Water heater specifications. Part of building code enforced by Building Official

- A. ~~Water heaters shall be of the noninductive automatic, storage type and of makes, types and characteristics approved by the city, the city reserves the right to control the supply of electric energy to water heaters in such manner and at such times as, in its judgment, system operation conditions require. All control devices required by such control shall be supplied, installed and maintained by the city. No single heating unit in any~~

water heater shall have a rated capacity greater than three kilowatts. In installations equipped with two heating units, a lower or base unit shall be placed so as to heat the entire tank and an upper or booster unit shall be placed so as to heat not more than the upper one third of the tank. Each heating unit is to be controlled by an individual thermostat. The total connected load of all heating elements in any tank shall not exceed a rated capacity of six kilowatts, except by written permission of the city. All electric water heaters installed after April 1, 1950, shall be designed and connected for operation at 240 volts.

B. — Water tanks shall be provided with an efficient insulation.

C. — Installation of electric heaters will not be permitted on any tank directly connected to furnace or range coils. If customer desires to use the furnace or other heating coils as an auxiliary source of hot water supply, then the tank to which the coils are connected shall be used uninsulated as a tempering tank with connection from this tank to a second tank properly insulated, on which the electric equipment is installed.

(Ord. 94 § 1(23), 1951)

~~13.16.250 Standby and resale service.~~

All purchased electric service (other than emergency or standby service) used on the premises of customer shall be supplied exclusively by the city, and the customer shall not, directly or indirectly sell, sublet, assign, or otherwise dispose of the electric service or any part thereof.

(Ord. 94 § 1(24), 1951)

~~13.16.260 Notice of trouble.~~ Defective service

The customer shall notify the city immediately should the service be unsatisfactory for any reason, or should there be any defects, trouble, or accidents affecting the supply of electricity. Such notices, if oral, should be confirmed in writing.

(Ord. 94 § 1(25), 1951)

~~13.16.270 Nonstandard service.~~

The customer shall pay the cost of any special installation necessary to meet his particular requirements for service at other than standard voltages, or for the supply of closer voltage regulation than required by standard practice.

(Ord. 94 § 1(26), 1951)

~~13.16.280 Meter installation and maintenance.~~ Meter – Installation – Testing.

A. — The city will install and maintain all meters and other equipment necessary for measuring the electric service used by the customer.

B. — Should the customer desire the installation of additional meters other than those necessary to adequately measure the service taken by the customer, such additional meters shall be supplied, installed and maintained by the customer.

C. — The city at its option may supply, install and maintain any supplementary meter requested in writing by the customer and will make charges therefor as follows:

1. ~~Twenty five cents per meter per month for watt hour meters or demand meters of fifty ampere capacity or less for service at five hundred volts or less;~~
2. ~~Fifty cents per meter per month for combination watt hour and demand meters within the same limit of capacity and voltage;~~
3. ~~One and one half percent of the installed cost per month for metering equipment of greater capacity or higher voltage, but not less than fifty cents per meter per month.~~

(Ord. 94 § 1(27), 1951)

- A. The city shall have the right to install a meter on every service connection, with or without notice to the customer, which meter shall be installed in accordance with the National Electrical Code. The property owner shall be responsible for the protection of any equipment used to service his property, excepting natural depreciation.
- B. Any customer protesting that the meter on his premises is not registering correctly may apply to the electric department for a meter test. The meter shall be tested by an accredited laboratory and test results furnished. In the event the meter is in good order, applicant shall pay the cost of the test, plus **\$100.00** for delivery and labor. If the meter is in bad order, it shall be paid for by the electric department.
- C. In case a service is without a meter for a period of time, the bill shall be estimated based upon previous consumption.
- D. If a meter does not function or operate correctly due to faulty wiring on the part of the customer, the consumer shall correct said faulty wiring within 10 days, or the service will be discontinued.
- E. A single phase 200 amp, 120/240 volt meter will be furnished by the city for each residential connection. If the customer requires any other type of a meter, they will pay the difference in the cost of the meter.
- F. The meter shall be installed at a location approved by a representative of the city. The meter shall be accessible at all times.
- G. The meter sockets shall be located not less than five feet and not more than six feet above final grade.
- H. The city shall not energize any service or equipment that in their opinion is an unsafe condition, nor shall they energize any service until it has posted approval of Washington Labor and Industries (L&I).
- I. The city shall have the right at any time to disconnect the service from any customer, where, in the opinion of the city, there is evidence of an unsafe and dangerous condition. Service will not be restored until the corrections are made and, if necessary, approval by Washington Labor and Industries (L&I).
- J. The city shall not be liable for interruption of service for any reason. In case any meter fails to register, the monthly consumption shall be estimated by the city finance department on the basis of one-third of the sum of the preceding three months' consumption

13.16.290 Meter tests. Addressed in 13.16.280

The city will, at its own expense, make periodic tests and inspections of its meters in order to maintain a high standard of accuracy. The city will make additional costs or inspections of its meters at the request of the customer. If tests made at the customer's request show that the meter is accurate (within two percent), slow or fast, no adjustment will be made in the customer's bill, and the testing charge of one dollar per meter will be paid by the customer. In case the test shows meter to be in excess of two percent fast or slow, an adjustment shall be made in customer's bill over a period of not more than sixty days prior to date of such test, and cost of making the test shall be borne by the city.

(Ord. 94 § 1(28), 1951)

13.16.300 Billing adjusted to standard periods.

The demand charges and the blocks in the energy charges set forth in the rate schedules are based on billing periods of approximately one month. In the case of the first billing of new accounts (temporary service excepted) and final billing of all accounts (temporary service and other seasonal customers excepted) where the period covered by the billing involves fractions of a month, the demand charges and the blocks of the energy charge will be adjusted to a basis proportionate with the period of time during which service is extended.

(Ord. 94 § 1(29), 1951)

13.16.310 Tax adjustment. Municipal tax on electric utility

The rates named in the city's schedules of rates are subject to proportional increases to compensate for any new federal, state, county municipal, or subdivision tax or increase in the tax rate thereof, imposed after January 1, 1951, upon or in respect of the right of the city to operate or do business within the jurisdiction or body imposing the tax. Any such increase shall continue in effect only for the duration of such taxes or assessments.

(Ord. 94 § 1(30), 1951)

The city utility tax imposed pursuant to MMC 3.22.050 is computed as a cost to the respective utility fund as a percentage of gross income and is not computed as a surcharge upon the individual rate. The tax is imposed upon the entire electric service area for the City of McCleary Light and Power Department.

13.16.320 Line extension policy.

- A. ~~Within the means and ability of the city, it is the declared policy to extend service to new customers or new loads for permanent residential, commercial and industrial service in all areas within or adjacent to territory now being served by existing facilities of the city. The city will make extensions from its distribution system, at locations where adequate capacity is available for the load contemplated. Each extension will be subjected to a study as to feasibility and desirability and action deemed necessary.~~
- B. ~~An extension agreement will be entered into with the customer, and the customer agrees to pay for a minimum amount of electric service specified in dollars per year. The customer shall be entitled to receive for this service annual revenue electric service in a specified amount under appropriate rate schedules. The agreement shall extend for a period of five years. The city will invest towards making service available to the customer not more than five times the specified annual revenue. In the event the total investment to be made by the city is in excess of the investment ratio of five to one, the customer or customers may contribute the deficiency in which case the city shall proceed to make the extension. The customer will arrange with the city to pay his share of the deficiency in advance of construction of the extension.~~

Adjustments will be made on the basis of actual extension costs if this is lower than the estimated costs. Any customer may make contribution for other customers. For the convenience of the city in billing customers receiving service under an extension agreement, the specified annual revenue shall be billed on a monthly basis, the monthly minimum being fixed in advance on the basis of reasonable estimates of monthly consumption of electricity.

(Ord. 94 § 1(31), 1951)

- A. For all consumers, new primary or secondary voltage circuit extensions shall be paid for in full by the consumer or person requesting service, except as modified by subsection (D) of this section.
- B. Route. Permanent overhead or underground line extensions will normally be built in the most direct route from the nearest source of supply.
- C. Contract. Extensions which cost in excess of \$1,000 may at the request of the applicant be covered by a contract which shall not exceed a 10-year term and which shall require the consumer to repay the cost of the line extension, with interest, in equal installments. Interest shall be charged at the rate of bank one-year term deposits effective the date of the agreement.
- D. Any consumer or contractor who has paid the cost of primary or secondary voltage extensions shall be offered the opportunity to enter into a developer reimbursement agreement, sometimes referred to as a latecomer agreement, in accordance with RCW 57.22 and RCW 35.91. Additional customers will not be served from line extensions covered by a developer reimbursement agreement until they have contributed their fair share of the costs of the line extension as provided for under said agreement

13.16.330 Residential rate classifications. Addressed in MMC 13.24

In order to clarify the provisions of the residential rate schedule and the commercial lighting and power rate schedules with respect to the applicability of these schedules to cases approaching the border line of classification, the following interpretations are given:

- A. ~~Multiple Dwellings.~~ Where premises include two or more residential or dwelling units, the residential rate may be applied only if separate circuits are provided without cost to the city. A residential or dwelling unit shall be defined, for the purpose of applying this interpretation, as the space provided for the occupancy of a single family, i.e. including separate living quarters and kitchen. If it is not practical to provide for separate metering of each individual unit, the entire premises will be served under appropriate lighting and power rate. Where building service, such as hall lighting, elevators, and water heating, are provided by a landlord who is not a tenant in the building, a separate circuit shall be provided for such services and metered and billed under the appropriate lighting and power rate. If these services are provided from circuit which is used for service to a tenant in the building, they may be consolidated with his residential use and billed under the residential rate, provided that no more than two dwelling units are included in the same premises. If the number of dwelling units exceeds two, a separate circuit must be provided for building services and billed under the appropriate lighting and power rate, or the entire requirements of the tenant whose residential use is obtained from the same circuit including the building services, must be billed under the appropriate lighting and power rate.
- B. ~~Commercial Use of Portions of Dwellings.~~ The residential rate is not applicable to the space in a dwelling which is regularly used for commercial purposes, such as an office, beauty shop, studio, tea room, or store, or for other gainful activities. In such cases, if a separate circuit is provided at no cost to

the city, for the portion of the dwelling so used, the residential rate should be applied to the balance of the power requirements and the appropriate lighting and power rate applied to the power requirements of the portion of the dwelling used for commercial purposes. If a separate circuit is not provided, the entire power requirements of the premises must be billed under the appropriate lighting and power rate.

If the premises is used primarily as a private dwelling and space in the dwelling occasionally used for commercial purposes, such as occasional rental of surplus rooms, dressmaking, laundering, catering, etc., the residential rate should be applied to the entire power requirements.

- C. ~~Rooming Houses.~~ The appropriate lighting and power rate should be applied in all cases in which premises are used primarily for the rental of rooms. A dwelling shall be considered a recognized rooming house in which more than fifty percent of the total number of rooms in the house are available to roomers on a rental basis, or which is licensed by local governmental authority, or which advertises regularly, provided that a dwelling shall not be considered a recognized rooming house unless more than three rooms are for rent.
- D. ~~Boarding Houses.~~ All recognized boarding houses should be billed under the appropriate lighting and power rate. An establishment which is commonly known to service, or to hold itself in readiness to serve regular boarders of the transient trade, or which advertises such service, shall be considered a recognized boarding house. An establishment shall be considered a recognized boarding house which is licensed by municipal or other governmental ordinance or statute. The above definitions are subject to the limitation that an establishment with facilities only sufficient to serve three or less paying guests shall not be considered a recognized boarding house.
- E. ~~Tourist Homes and Camps.~~ All tourist homes and camps shall be considered nonresidential customers and billed under the appropriate lighting and power rate. All wiring on the customer's side of the point of delivery shall be provided by the customer. All dwellings primarily used for the purpose of renting rooms to tourists shall be considered nonresidential customers and billed under the appropriate lighting and power rate. All dwellings licensed as tourist homes by local governmental authority or regularly advertising the availability of rooms for tourists shall be billed under the appropriate lighting and power rate, provided that dwellings with less than four rooms for rent, which are not licensed as tourist homes, shall be billed under the residential rate.

(Ord. 94 (part), 1951)

13.16.340 Farm service—Domestic.

A farm on which is located a single dwelling and its appurtenances, including barns, domestic servants' quarters, and out buildings, and which processes only its own products, shall be considered a domestic farm and shall be entitled to the residential rate for all of its power requirements, including motors up to and including rated capacity of seven and one-half horsepower. Motors of capacities larger than seven and one-half horsepower shall not be installed except by special agreement with the city. Service to dwellings other than the main dwelling, such as tenant houses, etc., may be separately metered and billed under the residential rate. This interpretation is not applicable to commercial dairies as defined in Section 13.16.360.

(Ord. 94 (part), 1951)

13.16.350 Farm service—Commercial.

A farm shall be metered and billed under the appropriate lighting and power rate if other dwellings beside the main dwelling are not separately metered and are served through the same point of delivery or if products of

other farms are processed for sale. The main dwelling and domestic servants' quarters may be metered and billed under the residential rate if a separate circuit is provided for all of the other farm uses in cases where products of other farms are processed for sale.

(Ord. 94 (part), 1951)

13.16.360 Dairies.

All dairies having refrigeration equipment with a rated capacity of more than one and one-half horsepower, or making use of pasteurization equipment for processing milk, or dairies retailing raw milk under laws or ordinances, or inspection or regulation of the city or county, shall be considered nonresidential customers for their dairying power requirements.

(Ord. 94 (part), 1951)

13.16.370 ~~Reward offer for information on destruction or damage of property.~~ Damaging City property prohibited

- A. It is unlawful for any person to in any manner interfere, change, injure, mutilate, destroy, remove, disconnect or in any way interfere or tamper with any of the poles, wires, meters, ducts, meter seals, structures, cables, machinery or other equipment and appliances belonging to the city or in any way connected with the electrical distribution system of the city. Such actions shall be a civil infraction and subject to the penalties set forth in Chapter 9.38.310 MMC. Further, in the event of such violation, the utility service may be shut off and only reinstated after payment of all reconnection fees, plus fines and penalties.
 - B. The city shall and does hereby offer to pay to any person or persons offering or giving information leading to the apprehension and conviction of any person or persons destroying or damaging any property of the electric light and power system of the city by any means, the sum of fifty dollars as a reward therefor.
 - C. The police chief and clerk-treasurer of the city shall give suitable publicity to this offer of reward by printing and posting signs and otherwise.
- Do we need to change?
- D. A resealing charge of fifty dollars for resealing a meter shall be paid by the customer where the seal has been cut, broken, removed or in any way altered or tampered with by anyone other than authorized McCleary light department personnel.

(Ord. 183 §§ 1, 2, 1960)

13.16.380 Shared electrical connection prohibited; exceptions.

- A. No customer of the city's electrical utility shall connect their service with that of any other customer, or in any way supply any other person or premises with electricity through their service, except as approved by the city after the filing of a written application for such authorization with the office of the clerk-treasurer for the connection and the receipt of a written approval of the request from the director of public works.

The application shall contain no less than the following:

1. Provision of the following information:
 - a. The addresses of the premises from which the service will be provided and the premises to receive the service.
 - b. The anticipated period of requested authorization.
 - c. The reason for the necessity of the request.
 2. Acknowledgment of the applicant that acceptance of any approval by the director includes (a) the granting to the city of the authority to enter upon the premises involved to confirm the state of use, and (b) that violation of the permit may result in discontinuance of service to the premises for which the permit is issued.
- B. Violation of any term or condition of the permit under which service is authorized pursuant subsection A of this section shall subject the party to which the permit was issued to the following enforcement actions or penalties:
1. A violation of a term or condition of the permit constitute a civil infraction and a finding of committed as to a violation of subsection A shall subject the violator to a civil fine or forfeiture not to exceed five hundred dollars for each separate offense in addition to the city's cost of investigating and establishing such violation.
 2. In recognition of the potential dangers to the health and safety of those occupying either premises and the other adjacent premises resulting from such violations, in the discretion of the director, service to the premises to which the permit was issued as the premises providing the electrical power to the other premise may be suspended until the violation is corrected.
- C. If any premises provides power to another premises under circumstances for which a permit is required under the provisions of subsection A without a valid permit having been issued under this ordinance, the occupant or account holder shall be notified of the non-compliance. If the unpermitted service is not terminated within twenty-four hours of delivery/receipt of the notice of the violation, electrical service to that premises may be terminated until the violation is corrected and the account holder's account assessed a fee of two hundred fifty dollars representing the cost incurred by the city in taking this action.

(Ord. No. 831, § 1, 6-28-2017)

13.16.xxx Removal of trees or obstructions interfering with equipment required.

- A. The customers must at all times remove any trees or shrubs or other obstructions of any kind or nature interfering with the electrical service wires, meter or any part of the distribution system. Said meter shall at all times be kept free from obstruction and readily accessible to the meter reader, and the path to the meter shall likewise at all times be kept free from obstruction. In the event this is not done after 30 days' written notice to the customer by the city directing the attention of the customer to the objectionable conditions and upon the failure of the customer to correct said condition, the service meter may at the opinion of the city be removed and service disconnected until the objectionable condition has been corrected by the customer.
- B. All trees overhanging city streets or rights-of-way shall be kept at least four feet from secondary lines by the owner of the property on which such trees are growing. Nonqualified customers or contractors shall not perform any work on or near energized high voltage conductors or equipment and shall not come within the minimum approach distance of the energized lines or equipment, except under the provisions of a work clearance. The city of McCleary will provide 10 feet of clearance for nonqualified contractors or customers to safely trim or remove trees to maintain a safe work clearance from high voltage lines or equipment. Property owners shall be held liable for any damage caused by said trees that are allowed to

grow in violation of this provision. Property owners shall be notified in writing to remove trees or cut back overhanging foliage from trees which do not comply with the requirements of this section. In the event such property owners fail or refuse to move or cut back said trees after receipt of such written notice, the electric department shall remove said obstructions, and the cost of such removal shall be assessed against the owner of the property upon which such tree or trees and foliage are situated. In the further event that said condition creates a hazard dangerous to life or property, the said obstruction shall be removed immediately and without notice to the customer. The electric department shall notify the owners of the property on which there are trees deemed by the electric department to be unsafe and dangerous and likely to cause damage to the transmission distribution system of the city due to the excessive height or other conditions of the said trees, and the electric department shall on such notice, if it deems proper and necessary, request the pruning or removal of said trees. In the further event of the failure or refusal of the property owner to comply with the notice and request of the electric department relative to said dangerous trees or any parts thereof upon the transmission or distribution lines of the city causing damage thereto, the cost of such damage shall be assessed against the owners of the property upon which such trees are situated.

13.16.xxx Takeover of existing customers or service area of other electric utilities.

- A. From time to time the city may take over existing customers or service areas of other electric utilities by agreement with the other electrical utility or as may be provided by law. This section is intended to provide some definition and process for such takeovers. Specifically, it is the intent of the city to distinguish a customer that was taken over from an existing electrical utility service from a new customer that is making the first connection of electrical service to the subject property, and to provide that when a customer is taken over from the existing electrical utility that such customer shall not be required to pay a connection fee and neither the takeover customer nor the city shall be obligated to underground the new or taken over customer's electrical service connections.
- B. In the event of a takeover within the city limits, the service to a takeover customer shall not be considered a change, increase or alteration of capacity of an existing service as set forth in MMC 13.16.090.
- C. In the event of a takeover, neither the city nor the takeover customer shall be required to install underground utilities to serve the takeover customer. Provided, however, should the takeover customer seek to install underground power connection from the city, the takeover customer may install an underground connection at its sole cost in a manner approved by the city public works department and in accordance with city standards and procedures.
- D. In the event of a takeover, the takeover customer shall be required to provide the city with the same information required of a new connection.
- E. In the event of a takeover, the takeover customer shall be subject to all rules and regulations promulgated by the city contained in the city code or the policies of the city public works department applicable to electrical service customers unless as provided for herein

13.16.xxx Moving wires.

- A. Whenever it becomes necessary for wires or other light department equipment to be removed, cut or taken down, when the same is not done in the normal operation of the light department, a charge shall be made by the department to the person or persons making the request.
- B. Rates. The owner will be provided an estimate of the total costs and will be reimbursed the difference if the actual installation cost is less.

13.16.xxx Street light installation.

- A. The city will at no cost furnish, install and maintain street lights on existing public right-of-way.
- B. The developer will install street lights on streets within the development. The cost of street lights and installation will be borne by the developer.
- C. Lighting on private roads and driveways shall be installed and maintained by the owner (exceptions are security lighting rentals from the city).
- D. The spacing, placement and density of new lighting will generally follow the arrangement of existing lighting on city streets.

13.16.xxx Electric motor specifications.

- A. The customer must install and maintain, at all times, adequate relays or other protective equipment to protect any and all motors against low voltage and for three-phase motors against single-phasing operation also. The customer's failure to comply with these requirements shall absolve the city from any responsibility for loss or damage resulting therefrom.
- B. No single-phase motor of over three-fourths horsepower shall be connected for 120-volt service.
- C. Where three-phase service is available, the aggregate motor load on single-phase service shall not exceed five horsepower, except by written consent of the city.
- D. Reduced voltage type starting compensators will be required for all motors of seven and one-half horsepower and larger, except by written permission of the city where absence of such compensators will not cause objectionable voltage fluctuations on a customer's service.
- E. If a single-phase transformer or resistance type spot, seam, or arc welding machine is connected to the power system, the customer shall pay for the installation of a transformer to service this load. This transformer will be isolated from all other services so as not to cause undue flickering or disturbances to other customers. A separate meter will be installed and billing will be on the commercial rate.

References: Cheney, Blaine, Centralia, Milton, Eatonville, Port Angeles, Chewelah, Ellensburg



City of McCleary

Memorandum

To: Mayor Miller

From: Todd Baun- Director of Public Works

Date: April 8, 2022- For April Council Meeting

Subject: Asset Management System update

RECOMMENDATION

Please discuss and allow staff to proceed with negotiations for a contract with AKTIVOV

BACKGROUND

The City requested proposals for the acquisition and implementation of a GIS based Asset Management System (AMS) focusing on Public Works operations and maintenance activities, specifically to include water, sewer, stormwater, street, power, and park system infrastructure. An ability to provide for Property Management, Backflow Management, Fixed Assets, Buildings and Facilities, Treatment Plants, Fleet Management, and Project Management in a both GIS and non-GIS way within the same AMS. We required an easy to use, mobile based, web/cloud software that is highly compatible with our existing ArcGIS geodatabase and existing hardware devices. The AMS software includes mobile cloud-based software, implementation, staff training, and ongoing maintenance and support of the said system.

We sent this RFP to 19 vendors and received 2 responses. Of the responses, only 1 of the vendors meets our requirements that were in the RFP specifications. That proposal came from AKTIVOV. I will provide a copy of the proposal to council in an email.

ADDITIONAL TERMS AND CONDITIONS

Item 11.

AGREEMENT. You want us to now provide you the equipment and/or software referenced herein, excluding equipment marked as not financed under this Agreement ("Equipment") and you unconditionally agree to pay us the amounts payable under the terms of this agreement ("Agreement") each period by the due date. This Agreement is binding upon our acceptance hereof and will begin on the date the Equipment is delivered to you or any later date we designate. If any amount payable to us is past due, you will pay a late charge equal to: 1) the greater of ten (10) cents for each dollar overdue or twenty-six dollars (\$26.00); or 2) the highest lawful charge, if less. Any security deposit will be returned upon full performance.

NET AGREEMENT. THIS AGREEMENT IS NON-CANCELABLE FOR THE ENTIRE AGREEMENT TERM. YOU AGREE THAT YOU ARE UNCONDITIONALLY OBLIGATED TO PAY ALL AMOUNTS DUE UNDER THIS AGREEMENT FOR THE ENTIRE TERM. YOU ARE NOT ENTITLED TO REDUCE OR SET-OFF AGAINST AMOUNTS DUE UNDER THIS AGREEMENT FOR ANY REASON.

IMAGE CHARGES AND OVERAGES. You are entitled to make the total number of images shown under Image Allowance (or Total Consolidated Image Allowance, if applicable) each period during the term of this Agreement. If you make more than the allowed images in any period, you will pay us an additional amount equal to the number of the excess images made during such period multiplied by the applicable Excess Per Image Charge. Regardless of the number of images made in any period, you will never pay less than the Base Payment Amount. You agree to provide us with the actual meter readings on any business day as designated by us, provided that we may estimate the number of images used if such meter readings are not received within five days after being requested. We will adjust the estimated charge for excess images upon receipt of actual meter readings. You agree that the Base Payment Amount and the Excess Per Image Charges may be proportionately increased at any time if our estimated average page coverage is exceeded. After the end of the first year of this Agreement and not more than once each successive twelve-month period thereafter, the Base Payment Amount and the Excess Per Image Charges (and, at our election, the Base Payment Amount and Excess Per Image Charges under any subsequent agreements between you and us that incorporate the terms hereof) may be increased by a maximum of 10% of the then existing payment or charge. Images made on equipment marked as not financed under this Agreement will be included in determining your image and overage charges.

EQUIPMENT USE. You will keep the Equipment in good working order, use it for business purposes only and not modify or move it from its initial location without our consent. You agree that you will not take the Equipment out of service and have a third party pay (or provide funds to pay) the amounts due hereunder. You will comply with all laws, ordinances, regulations, requirements and rules relating to the use and operation of the Equipment.

SERVICES/SUPPLIES. If we have entered into a separate arrangement with you for maintenance, service, supplies, etc. with respect to the Equipment, payments under this Agreement may include amounts owed under that arrangement, such as a monthly supply freight fee. These amounts may be invoiced as one payment for your convenience. You agree that you will look solely to us for performance under any such arrangement and for the delivery of any applicable supplies.

SOFTWARE/DATA. Except as provided in this paragraph, references to "Equipment" include any software referenced above or installed on the Equipment. We do not own the software and cannot transfer any interest in it to you. We are not responsible for the software or the obligations of you or the licensor under any license agreement. **You are solely responsible for protecting and removing any confidential data/images stored on the Equipment prior to its return for any reason.**

LIMITATION OF WARRANTIES. EXCEPT TO THE EXTENT THAT WE HAVE PROVIDED YOU A WARRANTY IN WRITING, WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. YOU CHOSE ANY/ALL THIRD-PARTY SERVICE PROVIDERS BASED ON YOUR JUDGMENT. YOU MAY CONTACT US OR THE MANUFACTURER FOR A STATEMENT OF THE WARRANTIES, IF ANY, THAT THE MANUFACTURER IS PROVIDING. WE ASSIGN TO YOU ANY WARRANTIES GIVEN TO US.

ASSIGNMENT. You may not sell, assign, or sublease the Equipment or this Agreement without our written consent. We may sell or assign this Agreement and our rights in the Equipment, in whole or in part, to a third party without notice to you. You agree that if we do so, our assignee will have our assigned rights under this Agreement but none of our obligations and will not be subject to any claim, defense, or set-off that may be assertable against us or anyone else.

LOSS OR DAMAGE. You are responsible for any damage to or loss of the Equipment. No such loss or damage will relieve you from your payment obligations hereunder. Except for claims, losses, or damages caused by our gross negligence or willful misconduct, you agree to indemnify us and our assignee, if applicable, against any claims, losses, or damages, including attorney fees, in any way relating to the Equipment or data stored on it. In no event will we be liable for any consequential or indirect damages.

INSURANCE. You agree to maintain commercial general liability insurance acceptable to us. You also agree to: 1) keep the Equipment fully insured against loss at its replacement cost, with us named as loss payee; and 2) provide proof of insurance satisfactory to us no later than 30 days following the commencement of this Agreement, and thereafter upon our written request. If you fail to maintain property loss insurance satisfactory to us and/or you fail to timely provide proof of such insurance, we have the option, but not the obligation, to secure property loss insurance on the Equipment from a carrier of our choosing in such forms and amounts as we deem reasonable to protect our interests. If we secure insurance on the Equipment, we will not name you as an insured party, your interests may not be fully protected, and you will reimburse us the premium which may be higher than the premium you would pay if you obtained insurance, and which may result in a profit to us through an investment in reinsurance. If you are current in all of your obligations under the Agreement at the time of loss, any insurance proceeds received will be applied, at our option, to repair or replace the Equipment, or to pay us the remaining payments due or to become due under this Agreement, plus our booked residual, both discounted at 3% per annum.

TAXES. We own the Equipment. You will pay when due, either directly or by reimbursing us, all taxes and fees relating to the Equipment and this Agreement. Sales or use tax due upfront will be payable over the term with a finance charge.

END OF TERM. At the end of the term of this Agreement (or any renewal term) (the "End Date"), this Agreement will renew month to month unless a) we receive written notice from you, at least 30 days prior to the End Date, of your intent to return the Equipment, and b) you timely return the Equipment to the location designated by us, at your expense. If a Purchase Option is indicated above and you are not in default on the End Date, you may purchase the Equipment from us "AS IS" for the Purchase Option price. If the returned Equipment is not immediately available for use by another without need of repair, you will reimburse us for all repair costs. You cannot pay off this Agreement or return the Equipment prior to the End Date without our consent. If we consent, we may charge you, in addition to other amounts owed, an early termination fee equal to 5% of the price of the Equipment.

DEFAULT/REMEDIES. If a payment becomes 10+ days past due, or if you otherwise breach this Agreement, you will be in default, and we may require that you return the Equipment to us at your expense and pay us: 1) all past due amounts and 2) all remaining payments for the unexpired term, plus our booked residual, discounted at 3% per annum; and we may disable or repossess the Equipment and use all other legal remedies available to us. You agree to pay all costs and expenses (including reasonable attorney fees) we incur in any dispute with you related to this Agreement. You agree to pay us 1.5% interest per month on all past due amounts.

UCC. If we assign rights in this Agreement for financing purposes, you agree that this Agreement, in the hands of our assignee, is, or shall be treated as, a "Finance Lease" as that term is defined in Article 2A of the Uniform Commercial Code ("UCC"). **You agree to forgo the rights and remedies provided under sections 507-522 of Article 2A of the UCC.**

MISCELLANEOUS. This Agreement is the entire agreement between you and us relating to our providing and your use of the Equipment and supersedes any prior representations or agreements, including any purchase orders. Amounts payable under this Agreement may include a profit to us. The parties agree that the original hereof for enforcement and perfection purposes, and the sole "record" constituting "chattel paper" under the UCC, is the paper copy hereof bearing (i) the original or a copy of either your manual signature or an electronically applied indication of your intent to enter into this Agreement, and (ii) our original manual signature. If a court finds any provision of this Agreement unenforceable, the remaining terms of this Agreement shall remain in effect. You authorize us to either insert or correct the Agreement number, serial numbers, model numbers, beginning date, and signature date. All other modifications to the Agreement must be in writing signed by each party.

APPLICABLE TO GOVERNMENTAL ENTITIES ONLY

You hereby represent and warrant to us that as of the date of the Agreement: (a) the individual who executed the Agreement had full power and authority to execute the Agreement on your behalf; (b) all required procedures necessary to make the Agreement a legal and binding obligation against you have been followed; (c) the Equipment will be operated and controlled by you and will be used for essential government purposes for the entire term of the Agreement; (d) that all payments due and payable for the current fiscal year are within the current budget and are within an available, unexhausted, and unencumbered appropriation; (e) you intend to pay all amounts payable under the terms of the Agreement when due, if funds are legally available to do so; (f) your obligations to remit amounts under the Agreement constitute a current expense and not a debt under applicable state law; (g) no provision of the Agreement constitutes a pledge of your tax or general revenues; and (h) you will comply with any applicable information reporting requirements of the tax code, which may include 8038-G or 8038-GC Information Returns. If funds are not appropriated to pay amounts due under the Agreement for any future fiscal period, you shall have the right to return the Equipment and terminate the Agreement on the last day of the fiscal period for which funds were available, without penalty or additional expense to you (other than the expense of returning the Equipment to the location designated by us), provided that at least thirty (30) days prior to the start of the fiscal period for which funds were not appropriated, your Chief Executive Officer (or Legal Counsel) delivers to us a certificate (or opinion) certifying that (a) you are a state or a fully constituted political subdivision or agency of the state in which you are located; (b) funds have not been appropriated for the applicable fiscal period to pay amounts due under the Agreement; (c) such non-appropriation did not result from any act or failure to act by you; and (d) you have exhausted all funds legally available for the payment of amounts due under the Agreement. You agree that this paragraph shall only apply if, and to the extent that, state law precludes you from entering into the Agreement if the Agreement constitutes a multi-year unconditional payment obligation.

**INTERLOCAL AGREEMENT BETWEEN
THE CITY OF ABERDEEN (POLICE DEPARTMENT)
AND
THE CITY OF MCCLEARY (POLICE DEPARTMENT)**

THIS AGREEMENT is made and entered into between the CITY OF ABERDEEN (Police Department), a municipal corporation of the State of Washington (hereinafter referred to as "Aberdeen") and the CITY OF MCCLEARY (Police Department), a municipal corporation of the State of Washington (hereinafter referred to as "McCleary").

WHEREAS, Aberdeen owns and maintains a practice range ("firing range") located at 4100 Lake Aberdeen Road, Aberdeen WA 98520 for Aberdeen Police Department to develop and maintain proficiency in a variety of firearm classes; and,

WHEREAS, Aberdeen currently has agreements with law enforcement personnel from other agencies to periodically access its firing range for training purposes; and,

WHEREAS, McCleary Police Department is in need of access to a firing range for training purposes; and,

WHEREAS, the law enforcement agencies for both Cities participate in several cooperative efforts, and work closely together to maintain public safety in the region in a mutual aid relationship; and,

WHEREAS, both parties are municipal corporations, and as such are authorized to enter into interlocal agreements under the provisions of RCW 39.34;

NOW THEREFORE, in consideration of their mutual covenants, conditions, and promises, the parties hereby agree as follows:

1. TERM. This agreement shall take effect upon execution by both parties, and shall continue until December 31, 2022 or until otherwise terminated, as set forth below.

2. SCOPE OF SERVICES PROVIDED. Both parties recognize that scheduling access to the firing range will be upon mutual consent with reasonable efforts made to accommodate McCleary's requests, and that Aberdeen Police Department will have scheduling priority to the range.

A. Firing Range Access. Aberdeen shall provide to the McCleary Police Department access to the Aberdeen firing range for firearm training sessions as scheduled in advance with the Aberdeen Police Department. During its access to the firing range, McCleary shall:

ILA: Aberdeen and McCleary {Firing Range}

1. Ensure that no civilian and/or non-McCleary personnel will access the range during McCleary designated days or times of usage
11. Inspect the firing range to ensure it is safe to use prior to each training session, and if it is believed to be unsafe, McCleary will cancel its training session and report its findings to Aberdeen
- m. Insure the firing range is cleaned and restored to the condition in which it was found, excepting for normal wear and tear;
- 1v. Provide adequate supervision of all McCleary personnel during firearms training sessions
- v. Provide adequate advance notification (preferably at least 7-days) requesting to schedule additional firearms training sessions.

B. Maintenance of the Firing Range. The City of Aberdeen shall:

1. Provide general facility maintenance, to include cutting and clearing of vegetation and adequate lighting for day-time training sessions, and general facility repairs.
11. Conduct routine inspections to ensure usability and general safety of the range for its intended purposes; if the range is believed to be unsafe for use in firearm training and McCleary is scheduled to access the range before corrective actions may be taken, Aberdeen will notify McCleary to reschedule access at a time after the corrective actions can be taken.

3. COMPENSATION. Both parties find that it is in their mutual benefit, and that it serves the public interest, to maintain a well-trained cadre of law enforcement personnel. Therefore, the City of Aberdeen waives any payment for use of its firing range by the City of McCleary under this Inter Local Agreement.

4. INDEMNIFICATION AND HOLD HARMLESS. Each party shall be liable for the acts, omissions, and negligence of its officers, employees, and agents in the performance of this Agreement. Neither party shall be liable to the other party for the acts, omissions, nor negligence of entities or individuals not a party to the Agreement, except as otherwise provided in this Agreement.

McCleary acknowledges, in consideration of its use of the firing range, that it accepts the premises in "as is" condition, without any representation or warranty from Aberdeen regarding the fitness of the range for the purposes of McCleary firearms training. McCleary further acknowledges that Aberdeen is not providing or is responsible for providing any training or supervision in the use of the range by McCleary. McCleary

agrees that Aberdeen, its employees and agents shall not be liable for any injury, including death, to any persons or for damage to any property as the result of any condition of the premises, or defect in the premises, or occurrence whatsoever related in any way to McCleary's use of said premises and the areas adjacent thereto or related in any way to McCleary's use or occupancy of said premises and the areas adjacent thereto.

5. INSURANCE. For the duration of this Agreement, all parties shall maintain insurance coverage through membership in the Washington Cities Insurance Authority, Cities Insurance Association of Washington, or the Association of Washington Cities.

6. COMPLIANCE WITH LAWS. Each party, in performance of this agreement agrees to comply with all applicable Federal, State, and local laws or ordinances, including Federal and State nondiscrimination statutes and regulations, labor laws, standards for licensing, certification, and operation of facilities, programs, and accreditation and licensing of individuals and any other standards or criteria as described in this agreement to assure quality of services.

7. TERMINATION. Each party has the right to immediately terminate this agreement by providing thirty (30) days written notice to the other party either delivered personally or mailed postage pre-paid by certified mail, return receipt requested to the address listed below. If this Agreement is so terminated, the parties shall be liable only for performance rendered in accordance with the terms of the Agreement prior to the effective date of termination.

8. SEVERABILITY. In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Agreement are declared severable.

9. ENTIRE AGREEMENT. The parties agree that this agreement is the complete expression of the terms and any oral representations or understandings not incorporated herein are excluded. Further, any modification of this agreement shall be in writing and signed by both parties.

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IN WITNESS WHEREOF, the parties execute this Agreement this ____ day of APRIL, 2022.

Item 12.

CITY OF ABERDEEN
200 E. Market Street
Aberdeen, WA 98520

CITY OF MCCLEARY
100 S. 3rd Street
McCleary, WA 98557

PETE SCHAVE, MAYOR

CHRISMILLER, MAYOR

PATRICIA SOULE, FINANCE DIRECTOR

Police Officer / Deputy Sheriff / Corrections Officer PROFESSIONAL RECRUITING & TESTING SERVICES

BASIC SERVICES – FOR AGENCIES

- We advertise regionally, across the Pacific NW, and on the worldwide web
- We target a broad range of media, military resources, social media, colleges, etc.
- Our goal is to provide partner agencies with a **high quality and diverse candidate pool** while saving them significant time and money
- We handle the initial application process and respond to applicant inquiries
- Applicants self-screen for your agency's minimum requirements and any automatic disqualifiers
- We test frequently – locally and all over the region. Your recruiting "net" is greatly expanded.
- Through a network of authorized college testing partners, applicants can take the written exam in nearly all 50 states!
- **New in 2020!** Candidates can take the written exam in their home via our secure, proctored, on-line, "virtual" testing services
- We administer the **physical fitness ability test**
- **New in 2019!** Our partnership with **Anytime Fitness** allows candidates to take their physical ability test at locations across the nation!
- **New in December 2021!** **V-PAT: Virtual Physical Ability Test** for WA law enforcement & corrections candidates
- Candidate's scores, biographical data, and Personal History Statements are available anytime via our secure website. ***You have 24/7 online access to a continuously updated & pre-tested pool of applicants that want to work for your agency!***
- A detailed Candidate **Test Performance Report** shows how each test-taker performed on every dimension & sub-dimension of the written examination.
- Candidate **Personal History Statements (PHS)** are available for viewing on our secured website.
- Comprehensive **EEO Reporting** following each test date is available for your agency on our website.
- Candidate updates (change of address, profile data, etc.) are automatically updated
- We view recruitment as a partnership and will meet and work with your agency to support your strategies & goals.
- We will appear at any administrative, civil service or legal proceeding to testify and provide necessary information to document the validity of the testing process and participate in the defense of such.
- We offer a communication forum amongst agency representatives to share ideas and solutions
- In partnership with the test developer, we offer a ***no-cost local validation study*** for the written exam.
- We serve as a resource for other services, such as comprehensive background investigations, promotional examinations, assessment centers, polygraph examinations, EyeDetect lie detection, administrative, workplace misconduct investigations and other HR services – all under one roof!
- We conduct an annual all-agency business meeting to discuss important and contemporary issues related to recruiting, hiring and HR issues.

BASIC SERVICES - FOR APPLICANTS

- We provide a convenient way for applicants to apply for public safety positions – online and with no deadlines.
- Candidates manage and update their personal profile and PHS on our secure website
- Our testing schedule is very flexible – multiple days and locations.
- Applicants may apply for one or multiple agencies – and test only once.
- Candidates may take the written exam in-person at any PST test site; online via our in-home testing program, or in-person at authorized test centers across the nation.
- We send automated email reminders of test dates to applicants prior to their exam.
- We offer optional workshops to assist candidates to prepare for various stages of the hiring process.
- We offer a testing fee waiver process for those applicants that can show a verifiable hardship.
- We help applicants prepare for the testing & hiring process (Study Guides, workshops, Top 10 Ways to be an Outstanding Candidate, etc.)

SUBSCRIBER AGREEMENT

WHEREAS, Public Safety Testing, Inc. is a skilled provider of pre-employment testing services to police, fire, and other public safety agencies, and

WHEREAS, the subscriber public agency, either directly or through a civil service commission, tests, evaluates, ranks and hires law enforcement and/or firefighters and/or other public safety positions in the performance of its public safety functions, and

WHEREAS, the subscribing public entity desires to join in a Subscriber Agreement, NOW, THEREFORE,

Public Safety Testing, Inc. (the "Contractor") and the City of McCleary, a municipal corporation of the state of Washington (hereinafter "Subscriber") do enter into this Subscriber Agreement under the terms and conditions set forth herein.

SUBSCRIBER: City of McCleary, WA

POSITIONS: ☐ Law Enforcement Officer (entry-level)
☐ Law Enforcement Officer (lateral/experienced)

COMMENCEMENT DATE: _____, 2022

PROFESSIONAL FEES: Professional fees are described in Attachment A, which are incorporated herein by this reference.

Each annual renewal beyond the initial term includes a 4% increase in fees described in Attachment A.

TERMINATION: This agreement is for an initial one-year term and will automatically renew annually unless either party provides a 60-day notice as outlined in Section 7.

1. Description of Basic Services. This Agreement begins on the date as noted on page one (1) of this Agreement. The Contractor will provide the following services to the Subscriber:

1.1 Advertising and recruiting assistance, application intake processing, and administration of pre-employment written examinations and/or physical ability tests for those positions noted on Page One (1) of this Agreement.

1.1.1 Written examinations are administered in-person at Contractor's test events, including those conducted by Subscribing agencies; remotely

through a network of certified college testing facilities; and, through the Contractor's online, virtual in-home testing program.

- 1.1.2 Physical ability tests for law enforcement and corrections applicants are administered at Contractor's test events, including those conducted by Subscribing agencies, and, through a network of partner gym and fitness facilities.
- 1.2 Report to the Subscriber the scores of applicants, with all information necessary for the Subscriber to place passing applicants upon its eligibility list and rank them relative to other candidates on appropriately constituted continuous testing eligibility lists. Contractor will report "raw" test scores to the Subscriber – no preference points will be factored into applicant scores and it is the Subscriber's responsibility to factor veteran's preference points in accordance with applicable federal and state laws. Written examination scores will be reported to the Subscriber as a percentage score (based on 100%) and physical ability test scores will be reported as "Pass" or "Fail". The passing score for written examinations is set by the test developer at 70%. For dispatcher candidates, the typing test results will be reported as words per minute (wpm) and accuracy rate (%).
- 1.3 Appear in any administrative or civil service proceeding in order to testify to and provide any and all necessary information to document the validity of the testing process, to participate in the defense of any testing process conducted by the Contractor pursuant to this Agreement and to otherwise provide any information necessary to the Subscriber to evaluate challenges to or appeals from the testing process. The Contractor shall appear without additional charge. The Subscriber shall pay the reasonable cost of travel and appearance for any expert witness deemed necessary by the Subscriber to validate the testing process, including but not limited to, representatives of any company which holds the copyright to any testing material and whose testimony or appearance is deemed necessary to validate the process.

Provided, however, Contractor shall not be required to appear at its cost nor to defend in any administrative or court proceeding arising from or out of a claim or challenge relating to Subscriber's use of other testing process(es) or out of Subscriber's attempt to establish multiple or blended eligibility lists for the same position based in whole or in part on other testing process(es). "Other testing process(es)" means any test or testing process other than those provided by the Contractor under this Agreement.

- 1.4 Term & Fees. The term of this agreement and the related professional fees are noted on page one (1) of this Agreement.
- 1.5 Payment. Subscriber shall pay an amount equal to twenty-five percent (25%) of the annual fee set forth above quarterly for services rendered in the previous quarter and for basic services including but not limited to, software relating to online application, advertising formats, previously advertised scheduling of test dates, model civil service rules, testing systems, as well as ongoing testing and recruitment, and any and all other work developed at the

cost of the Contractor prior to or contemporaneous with the execution of this Agreement. Payment due within 30 days of receipt of invoice.

1.5.1 Direct Deposit (ACH Enrollment). Subscribers are encouraged to set up direct deposit (ACH enrollment) for their payments. There will be no additional fee for payments made using direct deposit (ACH enrollment).

1.5.2 Credit Card. A three percent (3%) fee will be added at the time of payment to each payment made using a credit card. The purpose of such fee is to cover Contractor's credit card processing fees.

2. Additional Services. In addition to the services provided under this Agreement, the Subscriber may, at its sole discretion, elect to purchase additional services from the Contractor. Such services shall be requested by and contracted for pursuant to separate written agreement.
3. Acknowledgements of Subscriber. The Subscriber understands and acknowledges, and specifically consents to the following stipulations and provisions:
 - 3.1 Because applicable civil service law prohibits having multiple eligibility lists for the same class of hire, this Agreement is an exclusive agreement for these services.
 - 3.2 The written and physical agility scores of any applicant shall be valid for 18 months from the date of certification by the Contractor or 12 months from the date of placement upon the Subscriber's eligibility list, whichever first occurs, following the report of the Contractor, and rules compatible with continuous testing shall be adopted. The Subscriber shall review its applicable hiring processes, advertisements, personnel policies and civil service rules (as applicable) to ensure compliance with the provisions of this Agreement.
 - 3.3 An applicant may, in addition to the Subscriber's eligibility list, elect to have his/her score reported to and subject to placement on the eligibility list of any other Subscriber. Nothing in this Agreement shall be interpreted to prohibit the use of an applicants' score for consideration in or processing through any other subscriber's hiring and/or civil service eligibility process. The Subscriber agrees that if an applicant is hired by another agency through this service, the applicant's name shall be removed from Subscriber's eligibility list.
 - 3.4 The Subscriber specifically understands and acknowledges that the Contractor may charge a reasonable testing fee from any and all applicants.
 - 3.5 The Subscriber is encouraged to and may also conduct advertising as it deems necessary to support/enhance recruiting efforts. The Subscriber shall link PublicSafetyTesting.com on its agency's website, if it so maintains one.
 - 3.6 Public Safety Testing views recruiting as a partnership with the Subscriber. The Subscriber agrees to actively participate in recruiting efforts for positions within the Subscriber agency.

- 3.7 The Subscriber agrees to keep the Contractor up-to-date as to the agency's hiring status, minimum and special requirements, all information appearing on the agency's PST website profile and the names of any candidates hired through these services.
 - 3.8 The Subscriber will accept scores from the Contractor from applicants that have successfully passed the written exam and/or physical ability test within the previous six (6) months of the activation date of the testing period. This will allow applicants to apply to the Subscriber without having to test again.
 - 3.9 Subscriber understands and acknowledges that a candidate's PST Personal History Statement (PHS) will be stored electronically by PST for 24 months from the date the candidate uploads the PHS to the PST website. Any PHS stored more than 24 months will automatically be deleted and will no longer be available to the Subscriber from the PST server.
4. Testing Standard and Warranty of Fitness for Use. All testing services conducted under this Agreement shall be undertaken in accordance with the provisions of the Washington State Civil Service Statutes, Chapter 41.08 and/or 41.12 and/or 41.14 RCW, or the terms of other applicable statute as the Subscriber shall notify the Contractor that the Subscriber must meet. Tests shall also be conducted in accordance with the general standards established by the Subscriber; the Subscriber shall be responsible for notifying the Contractor of any unusual or special process or limitation. The test utilized, the proctoring of the test and any and all other services attendant to or necessary to provide a valid passing or failing score to the Subscriber shall be conducted in accordance with generally accepted practice in the human resources, Civil Service and Public Safety Testing community. The Subscriber may monitor the actions and operations of the Contractor at any time. The Contractor shall maintain complete written records of its procedures and the Subscriber may, on reasonable request, review such records during regular business hours. The Contractor expressly agrees and warrants that all tests and written materials utilized have been acquired by the Contractor in accordance with the appropriate copyright agreements and laws and that it has a valid right to use and administer any written materials and tests in accordance with such agreements and laws. If Subscriber uses or authorizes the use of other testing process(es) this warranty shall be null and void.
 5. Independent Contractor. The Contractor is an independent contractor. Any and all agents, employees or contractors of the Contractor, shall have such relation only with the Contractor. Nothing herein shall be interpreted to create an employment, agency or contractual relationship between the Subscriber and any employee, agent or sub-contractor of the Contractor.
 6. Indemnity and Hold Harmless. The parties agree and hold harmless each other, their officers, agents and employees in accordance with the following provisions:
 - 6.1 The Contractor shall indemnify and hold harmless the Subscriber, its employees and agents from any and all costs, claims or liability arising from:

- 6.1.1 Violation of any copyright agreement or statute relating to the use and administration of the tests or other written materials herein provided for;
 - 6.1.2 Any cost, claim or liability arising from or out of the claims of an employee, agent or sub-contractor to the end that the Contractor shall be an independent Contractor and the Subscriber shall be relieved of any and all claims arising from or relating to such employment relationships or contracts between the Contractor and third parties;
 - 6.1.3 The alleged negligent or tortious act of the Contractor in the provision of services under this Agreement.
 - 6.1.4 This indemnity shall not apply to any administrative or court proceeding arising from or out of any process in which the Subscriber has utilized or authorized other testing process(es).
 - 6.2 The Subscriber shall indemnify and hold harmless the Contractor, its officers, agents and employees from any and all cost, claim or liability arising from or out of the alleged negligent or tortious act of the Subscriber in the provision of services hereunder.
7. Termination. This agreement is for an initial one-year term and will automatically renew annually unless either party provides a 60-day notice as described below.

The Contractor and/or the Subscriber may also withdraw from this Agreement at any time for any reason with 60 days written notice, provided, however, that the provisions of paragraphs 1.3, 4, 5 and 6 shall remain in full force and effect following the termination of this Agreement with respect to, and continuing for so long as any applicant tested by the Contractor remains on the eligibility list of the Subscriber.

8. Entire Agreement, Amendment. This is the entire Agreement between the parties. Any prior agreement, written or oral, shall be deemed merged with its provisions. This Agreement shall not be amended, except in writing, at the express written consent of the parties hereto.

This Agreement is dated this _____ day of _____, 2022.

CITY OF MCCLEARY, WA

By: _____

Print: _____

Its: _____

Contact: _____

Address: _____

City/State/Zip: _____

Telephone: _____

Email: _____

Invoicing Preference (select one):

- ☐ US Postal Service Mail
☐ Electronic via Email @

Subscriber's Contact & Address for Billing:

(Please complete if different from contact information above)

Contact: _____

Title: _____

Agency: _____

Address: _____

City/State/Zip: _____

Telephone: _____

Email: _____

PUBLIC SAFETY TESTING, INC.

By:  March 28, 2022

Print: Jon F. Walters, Jr.

Its: President

Jon Walters

20818 – 44th Ave. W., Suite 160

Lynnwood, WA 98036

425.776.9615

jon@publicsafetytesting.com

Agency Recruiter:

Name: _____

Title: _____

Email: _____

Agency Hiring Representative/Supervisor:

Name: _____

Title: _____

Email: _____

Chief or Agency Director:

Name: _____

Title: _____

Email: _____

ATTACHMENT -A-



PROFESSIONAL FEES

SERVICE	FEE ⁱ	NOTE
PST Annual Agency Subscription: Law Enforcement Officer Testing	\$600	Base annual subscription rate
Optional (<i>select to request</i>) <input type="checkbox"/> Recruiting at PST Written Exam Events (Department pays candidate's fee to add department to their list of agencies)	Per candidate \$11	Includes those candidates that add McCleary Police Department to their candidate list following SLPD recruitment effort at an in-person or virtual written exam session. For virtual exam events, Subscriber will submit a ~60-second video.
Optional (<i>select to request</i>) <input type="checkbox"/> Financial Hardship Waivers: Law Enforcement written exam & Physical Ability Test (PAT) events that do not occur on the same day as the PST in-person written exam	Per candidate \$55 (written) \$29 (PAT)	Subscriber agrees to pay candidate financial hardship waivers, each pre-approved by the Subscriber.

ⁱ All fees listed increase at 4% annually beginning January 1, 2023



City of McCleary

Memorandum

To: Mayor Miller

From: Todd Baun- Director of Public Works

Date: April 7, 2022- For April Council Meeting

Subject: Update: FCS Rate Study Contract

RECOMMENDATION

Please Accept and allow the Mayor to sign the Contract with FCS

BACKGROUND

In February/early March of 2022, we requested proposals for the development of a full cost allocation plan and a rate study update for our water, sewer (including storm) and electric utilities, including pole attachment fees. The intent of the study is to independently assess and evaluate the City's existing water, sewer and electric rates and pole attachment fees and provide recommendations. The broad objective of the study is to ensure the City can adequately fund the water, sewer and electric utility operations, capital costs, and bonded debt while minimizing rates to the greatest degree possible.

We sent the RFP to 25 firms and have received only one response, who is the FCS Group. A contract has been negotiated with FCS and provided for review.

We budgeted \$80,000 for this study in 2022. There are a couple of options that FCS has provided depending on the amount of work and detail that we would like to see. They are as follows:

- Option # 1– FCS added a couple of extra items into the scope to address cost-based rate development for Simpson Door Customer. In order to establish cost-based rates, they will need to perform a cost-of-service analysis, which requires a comprehensive review of billing data as well. The scope also includes connection charge development / updates for the water and sewer utilities. Contract budget with contingency would be \$113,505. That cost would add an additional \$14,760 in the Light and Power budget, \$5,380 each in the Water, Sewer, and Stormwater budgets.

Task	Allocation Plan	Rate Study						Budget	Total Project
		Electric	Water	Sewer	Stormwater	Combined	Budget		
ALLOCATION PLAN									
Task 1.1 Kick off meeting & background review	\$ 855							\$ -	\$ 855
- Prepare and transmit data request prior to kickoff meeting	430							-	430
Task 1.2 Perform cost analysis of central services	4,040							-	4,040
- Review organization; identify indirect support services	720							-	720
Task 1.3 Cost allocation framework review	1,440							-	1,440
Task 1.4 Prepare the full cost & 2CFR200 Allocation Plan								-	-
- Prepare financial model (full cost and 2CFR200 plans)	4,040							-	4,040
Task 1.5 Review draft findings								-	-
- Review results with City staff (1 meeting)	2,000							-	2,000
- Council / Public workshop (1 meeting)	2,000							-	2,000
Task 1.6 Documentation	3,010							-	3,010
Task 1.7 Presentation of plan findings	855							-	855
Task 1.8 Model training	720							-	720
TOTAL ALLOCATION PLAN	\$ 20,110	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,110
RATE STUDY									
Task 2.1 Initial project meeting						\$ 1,040		\$ 1,040	\$ 1,040
Task 2.2 Data collection & validation		1,280	1,280	1,135	825			4,520	4,520
- Customer data validation		3,840						3,840	3,840
Task 2.3 Revenue requirement (3 scenarios)		7,170	6,440	6,440	5,380			25,430	25,430
- Electric power forecast and load analysis		4,950						4,950	4,950
Task 2.4 Cost of service analysis		6,680						6,680	6,680
Task 2.5 Rate design (up to 3 alternatives)		2,970	990	990	990			5,940	5,940
Task 2.6 Pole attachment fee update		5,800						5,800	5,800
Task 2.7 Connection charges			5,380	5,380	5,380			16,140	16,140
Task 2.8 Implementation & education								-	-
- Five (5) review meetings (remote)						4,905		4,905	4,905
- Council / Public workshops (3 meetings)								-	-
- Development						6,480		6,480	6,480
- Presentation to Council / Public (remote)						1,290		1,290	1,290
Task 2.9 Documentation						6,380		6,380	6,380
TOTAL RATE STUDY	\$ -	\$ 32,690	\$ 14,090	\$ 13,945	\$ 12,575	\$ 20,095	\$ 93,395	\$ 93,395	\$ 93,395
TOTAL BUDGET w. CONTINGENCY									
	\$ 20,110	\$ 32,690	\$ 14,090	\$ 13,945	\$ 12,575	\$ 20,095	\$ 93,395	\$ 93,395	\$ 113,505

- Option #2 – FCS does the work as stated in the RFP. Contract budget would be \$80,425.

Total Budget	Allocation Plan	Rate Study						Total Budget
		Electric	Water	Sewer	Stormwater	Combined	Budget	
Total Initial Budget	\$ 20,110	\$ 32,690	\$ 14,090	\$ 13,945	\$ 12,575	\$ 20,095	\$ 93,395	\$ 113,505
less: Electric COSA		(6,680)					(6,680)	(6,680)
less: Customer data validation (electric)		(3,840)					(3,840)	(3,840)
less: Reduced load forecast and power forecast / load reconciliation		(2,260)					(2,260)	(2,260)
less: Cost based rate design		(1,980)					(1,980)	(1,980)
less: COSA review meeting						(1,090)	(1,090)	(1,090)
less: Connection charge update			(5,380)	(5,380)	(5,380)		(16,140)	(16,140)
less: Connection charge review meetings						(1,090)	(1,090)	(1,090)
Total Adjustment	\$ -	\$ (14,760)	\$ (5,380)	\$ (5,380)	\$ (5,380)	\$ (2,180)	\$ (33,080)	\$ (33,080)
Net Budget	\$ 20,110	\$ 17,930	\$ 8,710	\$ 8,565	\$ 7,195	\$ 17,915	\$ 60,315	\$ 80,425

Note: Electric includes pole attachment fee update.

- Option #3 – We can adjust items as needed. For example, the RFP did ask for 3 Council Presentations as well and a Documentation. If all the Council meetings are not needed, or documentation (Allocation Plan or Rate Study or both), that can provide additional savings.- Contract unknown due to not knowing items to cut out.

CONTRACT AGREEMENT**BETWEEN****FINANCIAL CONSULTING
SOLUTIONS GROUP, INC.**

Redmond Town Center
7525 – 166th Ave. NE, Suite D-215
Redmond, Washington 98052

AND**CITY OF MCCLEARY**

100 South 3rd Street
McCleary, WA 98557

PROJECT: ALLOCATION PLAN AND RATE STUDY UPDATE

THIS AGREEMENT combines all understandings between the Parties regarding professional services for the Project named above and supersedes all prior proposals, quotations, solicitations, negotiations, representations, agreements or understandings, whether written or oral.

The performance of the professional services herein described and authorized by **City of McCleary** as well as payment for such services, shall be in accordance with the terms and conditions presented in this Agreement and the following Sections and Exhibits which are attached and incorporated by reference which, taken together, shall constitute the whole Agreement.

- Section I** - **Relationship of the Parties**
- Section II** - **Contract Provisions**
- Exhibit A** - **Scope of Work and Task Plan**
- Exhibit B** - **Fee Schedule**

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals this _____ day of _____, 20____.

APPROVED:

**FINANCIAL CONSULTING
SOLUTIONS GROUP, INC.**

APPROVED:

CITY OF MCCLEARY

Angie Sanchez Virnoche
Vice President

Date: _____

NAME:
Title:

Date: _____

ATTEST:

SECTION I: RELATIONSHIP OF THE PARTIES

City of McCleary ("Client"), desires to complete a **Allocation Plan and Rate Study Update** ("Project"). In furtherance of the Project, the Client hereby contracts with **Financial Consulting Solutions Group, Inc.** ("FCS GROUP") to perform the professional services described in Exhibit A of this Agreement. All services shall be performed under the joint supervision of the Client's Representative, **Todd Baun, Public Works Director** or a designee or designees identified in writing to FCS GROUP by the Client's Representative.

This Agreement shall inure to the benefit of and be binding upon successors, assigns, and legal representatives of each of the Parties hereto. Any assignment or transfer of an interest in this Agreement by either Party without the written consent of the other shall be void.

SECTION II: CONTRACT PROVISIONS

1. Scope of Work: FCS GROUP shall perform the service for the Client which as defined in Exhibit A of this Agreement.

2. Time for Completion: The Scope of Work for the study is anticipated to be completed by FCS GROUP within a time frame approximating that shown by the following schedule:

Notice to Proceed: Upon signature of Contract Agreement by both parties

Contract Term: December 31, 2022 - Contract shall expire on said date unless mutually extended in writing by the parties.

FCS GROUP agrees to perform the work described in the Scope of Work according to the contract schedule. Any delays shall be agreed upon by FCS GROUP and Client prior to the due date. Changes in the schedule caused by Client delays may require additional compensation and a change order.

If FCS GROUP is delayed in the performance of services by conditions which are beyond their control, or by a change in the scope of work, the schedule showing time of performance may be revised. Any revision thereto shall be submitted in writing to the Client for review and approval by the Client Representative.

3. Payment: FCS GROUP will be paid by the Client on a time and materials basis as in Exhibit B. Direct expenses will be charged as identified in Exhibit B. FCS GROUP agrees to perform the services as set forth in Exhibit A at a cost not to exceed **\$113,505 (one hundred thirteen thousand five hundred and five dollars)**. It is understood that FCS GROUP will not exceed this amount without the Client's prior written authorization.

Payment to FCS GROUP for services set forth in Exhibit A shall be: an amount equal to FCS GROUP's standard billing multiplied by the actual hours worked. Should any unforeseen project delays, not caused by FCS GROUP, and/or any requested amendments to the original scope of work, cause this contract to extend more than 90 days past the original contracted schedule date, any work and/or amendments to the work shall be billed at the standard billing rates in effect for the period of time the work is being performed. If said change in billing rates will cause the project to exceed the amount stated in the preceding paragraph, a change order will be prepared and signed by both parties.

FCS GROUP will invoice Client monthly and payment shall be made within 30 days of receipt of invoice.

4. Supplemental Agreements: Supplemental Agreements may be entered into upon mutual written agreement that would increase or decrease the scope and associated costs and payment.

5. Work to be Accomplished: All work accomplished will be performed under the direction of the Client Representative or his/her Designee.

6. Termination: This contract may be terminated by the Client by giving FCS GROUP written notice of such termination no fewer than fifteen (15) days in advance of the effective date of said termination. FCS GROUP shall be entitled to terminate this agreement only in the case of a material breach by the Client, and upon failure of the Client to remedy said breach within fifteen (15) days of said notice. In the event that the contract is terminated before completion, FCS GROUP shall be paid for the services to date on the basis set forth in Paragraph 3. The Client shall notify FCS of termination or abandonment in writing.

7. Indemnity: FCS GROUP shall comply with all Federal Government, State and local laws and ordinances applicable to the work to be done under this Agreement.

FCS GROUP hereby agrees to hold the Client harmless from and shall process and defend at its own expense, specific claims, demands or suits at law or equity, arising from FCS GROUP's negligent performance of the provisions of this Agreement; provided that if the Client and FCS GROUP are concurrently negligent, FCS GROUP shall be required to indemnify and defend only in proportion to negligence of FCS GROUP. These indemnity provisions shall not require FCS GROUP to defend or indemnify the Client against any action based solely on the alleged negligence of the Client.

8. All Work Produced is Joint Property of FCS GROUP and the Client: The materials, computer programs, reports, calculations, analyses, etc., generated by FCS GROUP under this contract including the final report shall be the joint property of the Client and FCS GROUP. FCS GROUP may retain copies thereof for work paper documentation and their own use unless specifically restricted in writing by the Client as to use.

Computer models use generally available software, such as Microsoft Excel (TM), and FCS GROUP does not intend or imply any warranty of those programs.

9. Intended Use and Users of the Work Product: The work products provided under this Agreement are intended for the use of the Clients for the purposes described in the Scope of Services at Exhibit A. No other users or uses are intended or implied. FCS GROUP is not a Municipal Advisor as defined by the US Securities and Exchange Commission ("SEC") and the Municipal Securities Rulemaking Board ("MSRB"). Clients will not represent the work products provided under this Agreement as Municipal Advice within the legal definitions represented by the SEC and the MSRB.

The information used in developing the forecast assumptions will be derived from published information and other sources FCS GROUP considers appropriate. However, FCS GROUP cannot assume responsibility for the accuracy of such material. Moreover, forecasts are subject to many uncertainties as to the future; therefore, FCS GROUP cannot represent that the projected financial statements will be representative of the results that actually occur. FCS GROUP will endeavor to include appropriate comments drawing the readers' attention to these matters.

10. Integrated Agreement: This agreement together with attachments or addenda, represents the entire and integrated agreement between the Client and FCS GROUP supersedes all prior negotiations, representations, or agreements written or oral. This agreement may be amended by written instrument signed by both the Client and FCS GROUP.

11. Independent Contractor: The parties intend that an independent Contractor/Client relationship will be created by this agreement. No agent, employee, or representative of FCS GROUP shall be deemed to be an agent, employee, or representative of the Client for any purpose. FCS GROUP shall be solely responsible for all acts of its agents, employees, representatives, and subcontractors during the performance of this contract.

12. Equal Opportunity: FCS GROUP is committed to the principles of providing equal employment opportunities for all employees. The performance and diversity of our employees will help us meet the challenges of the present and the future in serving our clients. This policy statement is a reaffirmation of

our long-standing commitment to provide equal opportunity on the basis of individual merit and personal qualifications to employees and applicants for employment without regard to race, color, religious creed, sex, sexual orientation or preference, gender identity, genetic characteristics or information of employee or family, age, national origin, ancestry, marital status, citizenship, the presence of sensory, mental, or physical disability, pregnancy/childbirth or related condition, medical condition, membership in the military service, veteran's status, political ideology or any other basis protected by applicable federal, state, or local laws.

13. Notices: Notices to the Client shall be sent to the following address:

City of McCleary
Attention: Todd Baun, Public Works Director
100 South 3rd Street
McCleary, WA 98557
360.495.3667
toddb@cityofmcclary.com

Notices to FCS GROUP shall be sent to the following address:

Financial Consulting Solutions Group, Inc.
Attention: Angie Sanchez Virnoche, Vice President
Redmond Town Center
7525 – 166th Ave. NE, Suite D-215
Redmond, Washington 98052
425.336.4157
angies@fcsgroup.com

EXHIBIT A: SCOPE OF WORK AND TASK PLAN

The following work task plan has been developed to complete an Allocation Plan and Rate Study for the City of McCleary's (City) Water, Sewer, Stormwater and Electric utilities. The City's needs were identified in the Request for Proposal published in February of 2022 and further clarified through correspondence with Todd Baun, Director of Public Works. With the unique nature of each engagement, we have separated our approach into two tasks: *Task 1* will address the Cost Allocation Plan (CAP), and *Task 2* will focus on the Utility Rate Study. While both tasks will occur concurrently, we expect the results of the CAP to be completed prior to the rate study, thus allowing for utility rates to incorporate the allocated costs from the CAP. The tasks to be provided as part of this scope are described below.

TASK 1: COST ALLOCATION PLAN

TASK 1.1: KICK-OFF MEETING AND BACKGROUND REVIEW

This study begins with a remote kick-off meeting with the City's project team. The meeting will include discussion of roles and responsibilities, project goals, objectives, and project schedule and key milestones. FCS GROUP will provide a request for initial data ahead of the kick-off meeting including expenditures, organizational charts, allocation factor data, and any other reports that might be appropriate. Review initial data provided by the City and respond with any clarifying questions or requests.

TASK 1.2: PERFORM COST ANALYSIS OF CENTRAL SERVICES

This task includes a detailed analysis of central service organizational costs, identification of federally disallowed costs, and determination of cost allocation factors.

In-depth understanding about any issues related to centralized costs, cost allocation concerns, City's organizational structure, potential cost pools, and appropriate cost allocation criteria. Work with City staff to define

- Indirect and direct services.
- Central service cost pools.
- Disallowed federal costs consistent with 2CFR200 requirements.
- Allocation factors.
- The necessary financial and statistical data for the cost pools and allocation factors, and the overall cost allocation framework.

TASK 1.3: COST ALLOCATION FRAMEWORK REVIEW

This task is where we build the framework for the cost allocation model. FCS GROUP will prepare a framework summary table to review with City staff that will guide the allocation structure by identifying indirect cost pools, identifying federal 2CFR200 disallowed costs, and related allocation factors.

This task serves to validate FCS GROUP's understanding of the City's operational and fund structure and serves as the foundation for the City's cost allocation model.

TASK 1.4: PREPARE THE FULL COST & 2CFR200 ALLOCATION PLAN

In Task 1.4 FCS GROUP will develop the full cost and 2CFR200 cost allocation models. FCS GROUP will integrate the final framework from Task 1.3 into the model tool, request any additional clarifying data, and prepare the full cost and 2CFR200 cost allocation models.

This task will result in an Excel based model to calculate the full cost and 2CFR200 cost allocations and overhead rates by department. The model and detailed inputs will be developed so that it can be independently updated by the City in future years.

TASK 1.5: REVIEW DRAFT FINDINGS

Task 1.5 will include reviewing the preliminary results of the model with City staff and to receive feedback from the City. This review will be conducted via the online screen sharing application Ring Central.

City staff understanding the foundational assumptions and resulting full cost and 2CFR200 compliant cost allocations.

TASK 1.6: DOCUMENTATION

Task 1.6 includes a written study report summarizing the cost allocation plan methodology and results. FCS GROUP will prepare a draft report for the City's review. The report will include documentation of the City's overhead cost pools, cost allocation factors, allocation amounts, resulting overhead rates, and any other recommendations or issues specific to the City's cost plan process and findings. Upon completion of City staff review, a final cost allocation plan will be prepared for the City's records.

Written cost allocation plan that can be used both internally and externally to explain the City's cost allocation process, including to oversight agencies such as auditors and federal agencies

TASK 1.7: PRESENTATION OF PLAN FINDINGS

During Task 1.7 FCS GROUP will present its findings to the City leadership team. Facilitate one remote presentation to City management and staff, including executive level review of the study approach, methodology and findings

TASK 1.8: MODEL TRAINING

FCS GROUP will conduct a training session for City staff on model inputs, framework review, model mechanics, and instructions for updating the model. The training will be provided remotely. If the City would like an onsite training session, we will negotiate with the City concerning the additional costs.

FCS GROUP believes in creating a clear and transparent cost allocation process. This task will allow the City to understand how our cost allocation model works, as well as provide the training for City staff to update it independently in the future.

TASK 2: RATE STUDY

Based on our understanding of the City's needs after our discussion of question to the RFP, the City's primary objective for the Water, Sewer, Stormwater and Electric study is to ensure adequate revenue collection and funding of utility ongoing obligations for each utility. Therefore, the focus of the study will

be on *Task 2.3 Revenue Requirement* discussed below. *Task 2.4 Cost of Service* will only be performed for the Electric utility in order to develop a cost-based rate for the City's Simpson Door Mill industrial customer. Any rate adjustments, besides the Electric Utility Simpson Door Mill rate design, will be applied on an across-the-board basis.

The tasks to be performed as part of this portion of the study are discussed below.

TASK 2.1: INITIAL PROJECT MEETING

An initial project meeting will be scheduled at the commencement of the project with the consultant and the City project team. Meeting participants would include a representative from departments that can address issues related to finance, engineering, operations, customer service and administration.

The intent of the meeting is to confirm the goals and objectives of the overall rate study and focus the efforts of the project team. The items covered at the meeting include reviewing the scope of work; identifying project objectives, expectations and deliverables; outlining the project schedule and key milestone review points; and discussing appropriate lines of communication.

TASK 2.2: DATA COLLECTION & VALIDATION

FCS GROUP will provide a data needs list encompassing historical and projected revenue, expenses, fiscal policies, capital plans, fund balances and comprehensive planning documents. The data will be reviewed, analyzed and validated for inclusion in the study process.

In order to develop a cost-based rate design for the Electric Utility's Simpson Door Mill industrial customer, a detailed customer data validation will be required. Validation of detailed customer statistics data with customer demands and revenue generation is critical to the rate study as it establishes the foundation for all of the major analytical phases (revenue requirement, cost of service and rate design). The process includes reconciling individual customer data including number of accounts, rate code and billing usage patterns (e.g., kWh, kW) against actual revenues collected. This revenue reconciliation will identify anomalies to be corrected prior to developing future projections for customer counts and use / demand under "normal" conditions and before calculating forecast revenue and cost allocation.

This scope of services includes validation of electric utility data only.

TASK 2.3: REVENUE REQUIREMENT

This task establishes the multi-year (e.g., 5/10-year) financial plan that meets the projected total financial needs of each utility. Annual cash flow needs are developed by identifying expenses incurred to operate and manage each system including:

- Capital investment funding (improvements, expansion, and replacement)
- Expenses incurred to operate, maintain, and manage the system
- Existing and future debt requirements
- Cash flow needs
- Fiscal policy achievement

We will design the analysis to mirror the City's own funds and to be flexible and stable enough to analyze multiple scenarios. Sub-tasks are as follows:

- *Operating Forecast.* The operating forecast is intended to identify future annual non-capital costs. Annual escalation factors will be applied for general inflation, labor and benefits. Adjustments will

be made for new costs anticipated from additional staffing needs and other operating costs associated with maintaining the system along with initiating new or enhanced program activities such as renewable energy requirements and/or conservation.

- *Power Costs (Electric)*. Power costs will be forecasted based on the Bonneville Power Administration's (BPA) billing determinants and the City's load forecast. Tier 1, existing resources and above rate high water mark (ARHWM) purchases will be forecasted independently taking into account the City's existing contracts.
- *Capital Funding*. The City's capital improvement plan will be used to determine total annual capital needs. The analysis will develop a capital funding plan that will determine an optimal mix of available resources from rate revenues, customer contributions, existing cash reserves and debt financing to maintain the ongoing financial health of the electric system and to smooth future rate impacts driven by capital funding needs identified in the City's capital plan.
- *Debt Service Requirements*. Incorporate existing and any anticipated new issues in the revenue requirement.
- *Test of Sufficiency*. Evaluate the adequacy of each system's current revenues in meeting both cash flow needs and debt service coverage requirements on a stand-alone basis.
- *Annual Rate Strategy*. Develop an annual rate strategy to fully fund all obligations and smooth rate impacts.
- *Sensitivity Analyses*. Offer up to three (3) sensitivity analyses, per utility, to evaluate the financial and rate impacts of changes to growth, power costs, project timing and priority, project funding, conservation initiatives or other changes specified by the City.

TASK 2.4: COST OF SERVICE (ELECTRIC ONLY)

The cost-of-service analytical task will establish a defensible basis for assigning "cost shares" and establishing "equity" for the City's customers. This is accomplished with the development of a series of allocations, based on customer data and engineering / planning criteria to assign utility cost recovery to customers in proportion to their estimated demands. Specific consideration will be given to total utility costs in relationship to the functions identified in **Exhibit 1**. We have included traditional and unbundled cost-of-service functions. The unbundling analysis has proven beneficial in aligning rates by service function in preparation of meeting alternative service requests for example - distributed generation.

Exhibit 1. Utility Cost of Service Functions

Traditional	Unbundled
Energy (Winter/Summer, HLH/LLH)	Purchased Power / Generation
Demand (Coincident, Transmission and Non-coincident Peaks)	Transmission
Customer	Distribution
	Customer

Key cost of service tasks include:

- *Classify Assets and Expenses*. A thorough review of the classification categories will be conducted with the City to determine if any changes are warranted.
- *Distribute Cost to Rate Classes*. Update class specific allocation factors with customer account and load data for each of the cost elements. The results of this task will determine the cost of service for

each rate class. We will compare the summary of allocated costs to the existing revenue generated by each rate class to identify if any cost-of-service adjustments are warranted.

- *Unit Costs.* The final piece of the cost-of-service analysis is the calculation of average unit costs by functional cost category such as power, energy, demand, and customer account. Average unit costs will be cost based and expressed in terms of cents / kWh for energy costs, dollars / kW for demand and dollars / month or dollars / day for customer costs. Unit costs will be calculated for both bundled and unbundled cost functions.

TASK 2.5: RATE DESIGN

With the exception of the Electric Utility's Simpson Door Mill industrial cost-based rate structure development, identified overall rate adjustment, for each utility, will be applied on an across the board basis. No other structure changes are included as part of this scope of services.

TASK 2.6: POLE ATTACHMENT FEE UPDATE (ELECTRIC)

Pole attachment charges are established by a utility for an outside party request for attachment of communication wires, cables and other facilities, including wireless antennae to a utility's poles and within its conduit system.

Charges for electric system pole attachments will be analyzed or established to ensure fairness, and in consideration of applicable public policy goals and regulatory requirements, if any. The legal framework for assessing pole attachment fees in Washington is established in RCW 54.04.045. Over the last several years, the interpretation of this framework has been in review by the Washington courts. This analysis will utilize the Washington State Court of Appeals revised FCC / APPA method based on the 2019 ruling to establish cost-based fees.

TASK 2.7: CONNECTION CHARGES (WATER, SEWER & STORMWATER)

A plant investment fee is a one-time charge imposed as a condition of service on new development or on expanded connections to the system. The charge represents a prorated share of the capital investment made to provide system capacity. The plant investment fee is calculated based on the intent and structure of the Revised Code of Washington (RCW) statute for Water-Wastewater Cities and Towns (RCW 35.92.025). In general, each connection shall bear a proportional share of the cost of the system capacity required.

This task will focus on updating the City's existing plant investment fee for the water and sewer utilities. Plant investment fees developed for each system shall reflect an updated inventory of existing system assets, the most recent approved capital improvement program costs identified in the Comprehensive Planning documents related to growth, and current expectations for future capacity.

TASK 2.8: IMPLEMENTATION & EDUCATION

Five (5) internal review meetings are included to go over assumptions and results of the revenue requirement update, cost of service results and rate design alternatives as well as any other task selected. Meetings will be performed remotely over an interactive conference call. The total meetings required to complete the study will vary based on the tasks selected. The list below assumes the completion of all the task described above. The final number of meetings selected can be modified at any time.

- One (1) meeting to review revenue requirement findings and alternatives.

- One (1) meeting to review electric COSA findings.
- One (1) meeting to review Simpson Door Mill cost based rate design.
- One (1) meeting to review connection charges and pole attachment fees.
- One (1) meeting to review final recommendations and presentation.

In addition to the project review meetings, it will be critical to allow input from the City Council. Based on our follow up discussion with the City, attendance at three (3) meeting with the City Council and / or Public has been included in this scope of services.

The meetings may cover the following topics:

- One (1) workshop to review initial findings of ongoing utility rates with the Council and / or Public. Incorporate feedback after meeting.
- One (1) workshop to review initial findings related to connection charges and pole attachment fees with the Council and / or Public. Incorporate feedback after meeting.
- One (1) Public meeting / Council meeting to present final recommendations.

Additional meetings and presentations can be added to the scope of services at the request of the City, on a per meeting basis. Time for additional services will be billed based on time and materials.

TASK 2.9: DOCUMENTATION

A written draft and final report documenting the rate study process, methodology, key assumptions, results, and recommendations will be provided. The electronic models provided for each utility will include the technical exhibits for future reference, as needed.

EXHIBIT B: BUDGET

Task	Allocation Plan	Rate Study						Budget	Total Project
		Electric	Water	Sewer	Stormwater	Combined	Budget		
ALLOCATION PLAN									
Task 1.1 Kick off meeting & background review	\$ 855						\$ -	\$ 855	
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- Review organization; identify indirect support services	720						-	720	
Task 1.3 Cost allocation framework review	1,440						-	1,440	
Task 1.4 Prepare the full cost & 2CFR200 Allocation Plan							-	-	
- Prepare financial model (full cost and 2CFR200 plans)	4,040						-	4,040	
Task 1.5 Review draft findings							-	-	
- Review results with City staff (1 meeting)	2,000						-	2,000	
- Council / Public workshop (1 meeting)	2,000						-	2,000	
Task 1.6 Documentation	3,010						-	3,010	
Task 1.7 Presentation of plan findings	855						-	855	
Task 1.8 Model training	720						-	720	
TOTAL ALLOCATION PLAN	\$ 20,110	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,110	
RATE STUDY									
Task 2.1 Initial project meeting						\$ 1,040	\$ 1,040	\$ 1,040	
Task 2.2 Data collection & validation		1,280	1,280	1,135	825		4,520	4,520	
- Customer data validation		3,840					3,840	3,840	
Task 2.3 Revenue requirement (3 scenarios)		7,170	6,440	6,440	5,380		25,430	25,430	
- Electric power forecast and load analysis		4,950					4,950	4,950	
Task 2.4 Cost of service analysis		6,680					6,680	6,680	
Task 2.5 Rate design (up to 3 alternatives)		2,970	990	990	990		5,940	5,940	
Task 2.6 Pole attachment fee update		5,800					5,800	5,800	
Task 2.7 Connection charges			5,380	5,380	5,380		16,140	16,140	
Task 2.8 Implementation & education							-	-	
- Five (5) review meetings (remote)						4,905	4,905	4,905	
- Council / Public workshops (3 meetings)							-	-	
- Development						6,480	6,480	6,480	
- Presentation to Council / Public (remote)						1,290	1,290	1,290	
Task 2.9 Documentation						6,380	6,380	6,380	
TOTAL RATE STUDY	\$ -	\$ 32,690	\$ 14,090	\$ 13,945	\$ 12,575	\$ 20,095	\$ 93,395	\$ 93,395	
TOTAL BUDGET w. CONTINGENCY		\$ 20,110	\$ 32,690	\$ 14,090	\$ 13,945	\$ 12,575	\$ 20,095	\$ 93,395	\$113,505

FCS GROUP
2022 STANDARD FEE SCHEDULE

Effective November 8, 2021

LABORⁱ

POSITION/TITLE

BILLING RATE

Principals	Standard Rate	\$280
Project Managers	Standard Rates	\$185 - \$215
Consultants	Standard Rates	\$145 - \$175

Administrative and Technical Support

Public Relations		\$155
Technical Writer/Graphic Artist		\$130
Administrative Support		\$ 90

DIRECT EXPENSES

Major direct expenses, such as travel, mileage, and lodging, will be charged at cost. Other expenses will not be directly charged unless by mutual agreement of the client and FCS GROUP and specific terms will be established in advance prior to expenditure and billing.

ⁱ *Litigation rates are 150% of standard hourly rates for services in support of direct litigation, settlement negotiations, arbitration and/or mediation processes.*

RESOLUTION No. _____**A RESOLUTION DECLARING CERTAIN PROPERTY ITEMS OF THE CITY
TO BE SURPLUS AND PROVIDING FOR THE DISPOSITION THEREOF.****RECITALS:**

1. Certain vehicles have been reported to the McCleary City Council by the Director of Public Works as being surplus to the present and anticipated future needs of the City. The identification information is as set forth upon Exhibit #1, attached hereto and incorporated by this reference. It is also possible that the Exhibit may include upon it on or more items of personal property.
2. The information provided includes that a replacement vehicle has been obtained by the public works department and that the benefit of any repairs or maintenance to the subject vehicles would not, in the long term, be cost effective for the City.
3. It is the desire and the intent of the Council to declare these vehicles, as well as any personal property placed on the list, surplus and to provide for the disposition thereof as recommend by Staff.

NOW, THEREFOR, BE IT RESOLVED AS FOLLOWS BY THE CITY COUNCIL OF THE CITY OF MCCLEARY, THE MAYOR SIGNING IN AUTHENTICATION THEREOF:

SECTION I: Those items described upon Exhibit #1 are hereby declared surplus to the present and future needs of the City.

SECTION II: The items so declared surplus shall be disposed of through utilization of the policies set out in the applicable resolution.

SECTION III: Prior to the transfer of any vehicle, all equipment related specifically to its use by the City and which may be useful in the future shall be removed from the vehicle and retained by the City.

PASSED THIS _____ DAY OF APRIL 2022, by the City Council of the City of McCleary, and signed in authentication thereof this _____ day of April 2022.

CITY OF MCCLEARY:

CHRIS MILLER, MAYOR

ATTEST:

ANN-MARIE ZUNIGA, Clerk Treasurer

APPROVED AS TO FORM:

CHRIS COKER, City Attorney

Exhibit #1

2022 Surplus- April 13th, 2022

Year	Make	Model	Vin/ Identification number
2000	CHEVROLET	2500 PICKUP	1GCFC24T3YZ295829
1998	FORD	CROWN VICTORIA	2FAFP71W3WX154560
1997	FREIGHTLINER	BUCKET TRUCK	1FV6HFBA9VH696155
1993	Ford	F350 Flat Bed	1FDKF37MOPNB37028
1990	Chevrolet	C3PUX	1GBJC34NXLE23958S
1988	FORD	DUMP TRUCK 1 Ton	2FDKF37G3JCB16942
1998	Bobcat	673 Skid Steer	512232538
1994	Vermeer	935 Wood Chipper	461237
2001	John Deere	1445 Front Mower	TC1445D011094
2007	John Deere	LX277	M0L277H071884
1986	Fleetwood	Motor Home-9387	731SH4701607
2006	Ford	CROWN VICTORIA	2FAFP71W56X149778