



McCleary Regular City Council Meeting

Wednesday, February 12, 2025 – 6:30 PM

Zoom Virtual Meeting

Agenda

Join Zoom Meeting

<https://us06web.zoom.us/j/87665409119>

Meeting ID: 876 6540 9119

(253) 215-8782

Call to Order/Flag Salute/Roll Call

Agenda Modifications/Acceptance

Special Presentations

1. Greater Grays Harbor Presentation with Darrin Raines

Proclamations/Announcements

2. Deputy-Clerk Treasurer, Lindsay Blumberg

Public Comment - Agenda Items Only

Consent Agenda

3. Claims Approval:

The following items are distributed to Councilmembers in advance for study and review, and the recommended actions will be accepted in a single motion. Any item may be removed for further discussion if requested by a councilmember.

i Approval of checks/vouchers/disbursements numbered 54281 to 54242 in the amount of \$204,758.52

ii Approval of payroll disbursement for January 2025 in the amount of \$171,373.66

(Period: 01/01/25-01/15/25 \$86,798.66 for 01/17/25 payroll, Period: 01/16/25-01/31/25 \$84,575.00 for 02/05/25 payroll.)

Updates

4. Staff Reports: Light and Power, Fire Department, Police Department, Finance & Administration

Old Business

5. Tenelco Service Contract
6. RFP Request for Power & Water Meter Reading System

Ordinances and Resolutions

7. LGIP Resolution 2025
8. Deputy Clerk-Treasurer Lindsay Blumberg
9. Public Records Policy & Resolution
10. Banking Authority/Designated Signers

Public Comment - City Business Only

Executive Session

11. To discuss matters of union contracts/negotiations.

Council Comments

Please turn off Cell Phones- Thank you

Americans with Disabilities Act (ADA) Accommodation is Provided Upon Request.

The City of McCleary is an equal opportunity provider and employer.

La ciudad de McCleary es un proveedor de igualdad de oportunidades y el empleador.

Mayor Comments
Adjourn

Please turn off Cell Phones- Thank you
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CITY OF
McCLEARY
FEBRUARY
2025



PRIORITIES

Item 1.



Advocate for
Favorable Business
Climate



Support All Business



Focusing on
Workforce
Development



Attract/Assist Relocation
of New Business through
Marketing of Available
Commercial Properties



Reducing the Prime
Age Employment
Gap (PAEG)



Encourage
Tourism

What We've Been Up To

Item 1.



1. Kickoff of Re-Compete Grant



2. Assisting Interested Developers



3. Promoting Local Business



4. Investing in our Workforce

Developing our Economy

Item 1.



Business Retention & Expansion



Entrepreneurial Development



Business Attraction



Tourism Economic Development

Business Retention & Expansion

Business BRE Visits: 149 in 2024

- ▶ Maintain healthy relationships with local businesses
- ▶ Plug businesses into support ecosystem
- ▶ Connect them with assistance programs
- ▶ Advocate for them so they can focus on their business
- ▶ Celebrate expansion and new growth

Entrepreneurial Development

- **Youth Hiring Summit in North Beach**
 - Social Media Training
 - Talent Recruitment and Retention Training
 - Small Scale Youth Hiring Event
- **51 Startup Supports**
 - Access to Capital
 - Training
 - Business Resources Assistance



Business Assistance

Businesses Assisted: 282 in 2024

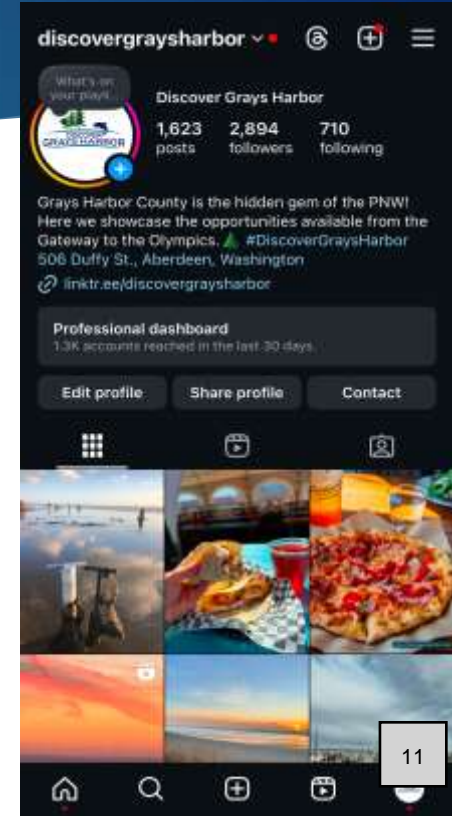
- ▶ Startup Support – 51
- ▶ Business Retention and Expansion -149
- ▶ Export Assistance -16
- ▶ Training – 59
- ▶ Recruitment - 7

Business Attraction

- ▶ We **promote Grays Harbor** as a great place to do business and **work with employers** who are considering Grays Harbor for their next location.
- ▶ Much of this work is done in conjunction with our partners at the **Washington State Department of Commerce**, the **Port of Grays Harbor**, **Grays Harbor PUD**, **Grays Harbor College**, and **Local and County Government Officials**.

Tourism Economic Development

- ▶ We **produce original content** to encourage tourism in Grays Harbor to include web pages dedicated to county-wide lodging and dining guides, travel blogs highlighting local businesses and things to do, as well as Instagram and Facebook accounts.
- ▶ We make it easy for tourists and locals to **connect with local businesses and tourism assets**.



Tourism Economic Development (cont.)

Item 1.

- ▶ **2023-2025 Project: Greater Grays Harbor Business Directory**
 - ▶ Continue working with Grays Harbor County Tourism
 - ▶ Maintain a complimentary online presence for **250+** hospitality sector businesses in the county for our Lodging and Dining Guides
 - ▶ *More visibility for local businesses!*
 - ▶ Discover Grays Harbor Facebook, Instagram & microsite within www.graysharbor.org/visit

Tourism Economic Development (cont.)

Item 1.

▶ Discover Grays Harbor Website and Relevant Pages

- ▶ Visited over **69,000** times in the past 12 months
 - County-wide Events Calendar the most viewed page on the website

▶ Discover Grays Harbor Facebook and Instagram Accounts

- ▶ Combined **5,750+ followers** between the two pages as of January, 2025
- ▶ Showing broad visibility **50+ miles** outside of the county
 - ▶ Top countries visiting in the site include U.S., U.K., Canada, Ireland and New Zealand
- ▶ Showcasing restaurants, shops, events, outdoor recreation opportunities and more original photos and videos produced by GGHI or sourced from visitors/businesses in Grays Harbor

Greater Grays Harbor Business Resources

Item 1.

Small Business Assistance



Through the Washington State Department of Commerce's website you'll find a wealth of small business programs and resources, from our new [Entrepreneur Academy](#) and [Financial Literacy](#) modules to our small business resources that are specific to women and veteran-owned businesses. Additionally, there is Commerce's [Washington Small Business Credit Initiative](#) as well as [Small Business Flex Fund](#) opportunities.



Whether you're looking to start a small business or expand your current one, the [U.S. Small Business Administration's](#) digital learning platform has everything you need to educate yourself on entrepreneurial best practices and available financing options.



When you partner with [Impact Washington](#), you're gaining a partner whose mission is to help manufacturers grow their top and bottom lines. They are the go-to resource to assist small and mid-sized manufacturers to be more brilliant, operate more efficiently, and develop sustainable business practices.



[APEX Accelerator Advisers](#) help businesses at no cost with bid reviews, marketing assistance, contract performance, small business designations, and more. APEX can also advise your business through the [OWBE Certification](#) process for Women & Minority-Owned Businesses.



The [Washington Small Business Development Center \(SBDC\)](#) is a network of more than 30 expert business advisors working in communities across the state to help entrepreneurs or small business owners start, grow or buy/sell a business.



Whether you need to hire employees, are facing layoffs, or must let an employee go, the [Employment Security Department \(ESD\)](#) has resources and information that can help you. Together with other partners in the statewide [WorkSource](#) system, ESD can help workers find jobs and map out new careers by connecting to a variety of training

Workforce Development Resources

Small Business Assistance



The [WorkSource website](#) has a collection of information compiled to assist you and your business to help get through tough times for businesses both large and small. As well as access to On-the-Job Training programs via the [Workforce Innovation and Opportunity Act \(WIOA\)](#). Please see more below on WIOA via [DOL](#).



WIOA is landmark legislation that is designed to strengthen and improve our nation's public workforce system and help get Americans, including youth and those with significant barriers to employment, into high-quality jobs and careers and help employers hire and retain skilled workers. Learn more [here](#).



[Advanced Manufacturing Apprenticeships: AJAC](#) is a non-profit organization founded in 2008 to skill up the advanced manufacturing workforce through registered apprenticeship.



The [Pacific Mountain Workforce Development Council's Business Solutions](#) team works regionally to guide businesses toward available resources. The team's collective skill focuses on identification of workforce needs, and building tools, to assist in long-term sustainable solutions.



The [Association of Washington Business Institute's Workforce Portal](#) is an online tool that's helping address the state's workforce gaps by making it easier for employers to find students interested in internships, apprenticeships, job shadowing mentorships – and vice versa.



[Grays Harbor Youth Works](#) was founded in 2013 with the help of community residents concerned with the well-being of the youth in Grays Harbor County. We operate specifically to provide 15-19-year-old high school students with a \$200 scholarship. These internships offer the students 20% job shadowing and 80% hands-on experience in the business and nonprofit sectors. The student is also advised and evaluated by a mentor at the business site.

Promoting Local Business

Item 1.



Elevating New GGHI
Member Visibility



Events and Ribbon Cuttings



Business Milestone Promotions

GGHI New Member Promotions




[HOME](#) · [BUSINESS](#) · [ADVOCACY](#) · [PROGRAMS](#) · [NEWS & EVENTS](#) · [LIVE HERE](#) · [VOIT](#) · [ABOUT](#) · [JOIN](#)

GGHI WELCOMES NEW MEMBER, SOLID COFFEE!

[← Previous](#) [Next →](#)

Greater Grays Harbor, Inc. is Excited to Officially Welcome and Introduce New Member, Solid Coffee!



Solid Coffee is located at 1941 Riverside Ave in Hoquiam, in the old Vasa Hall building. Solid sells classic and specialty espresso beverages as well as smoothies, spritzers, teas and lemonades. They also bake their own pastries and have light breakfast and lunch options such as breakfast sandwiches, waffles, oatmeal, bagels and a selection of savory paninis.

Danick and Ula, the owners, are both artists and designers under their company Last West Designs, and their artwork decorates the walls of Solid Coffee. This unique blend of this new

Search...

Recent Posts

- » January, 2025 – Harbor Insider
- » Message from the CEO – January, 2025
- » Business Assistance Briefing – January, 2025
- » Congratulations to the 2024 Q3 Member of the Quarter, Summit Pacific Medical Center!
- » December, 2024 – Harbor



Greater Grays Harbor, Inc.

March 10 · 🌐

...

Please join us in welcoming new GGHI Member, [Seafood Connection!](#) 📸 🗣️ 📄

Located in a floating seafood market on the docks at the Westport Marina, Seafood Connection is a family-owned business offering a wide range of seafood, including Dungeness crab, albacore tuna, salmon, halibut, spot prawns, and smoked fish. After the current owners purchased the business in 2021, they've worked diligently to continue the tradition of responsible and local seafood sourcing.

[Learn more in our blog!](#)



GGHI WELCOMES NEW MEMBER, SEAFOOD CONNECTION!

Greater Grays Harbor, Inc. is your regional Chamber of Commerce and Eco...

[Learn more](#)



Westport's Fresh Catch and 97 others

 7 comments · 8 shares

Events

- ▶ Legislative Sendoff (January)
- ▶ GGHI Membership Luncheon (February)
 - *Featuring Local City and County Administrators or staff assigned by the Mayor*
- ▶ Lunch with the Mayors (March)
- ▶ Weekly Legislative Affairs Briefings (*During Session*)
- ▶ Business Forums – Leaders, Legislative Round Up, Tourism, Healthcare, Real Estate, Candidate Forums
- ▶ State of Grays Harbor – Economic Vitality Index (June)

Investing in Tomorrow's Leaders

Item 1.



Leadership Grays Harbor



Greater Grays Harbor
Foundation

2025 Priorities

Item 1.



- Encouraging investment in economic development
- Developing outbound efforts for business attraction.
- Provide free trainings to small business.



- Continue Pilot Study of Federal EDA Funded Distressed Area Re-Compete Grant to help reduce the Prime Age Employment Gap (25 to 54 years)



- Build on 2023-24 Government Affairs efforts and regional voice in government affairs.
- Redevelop the Economic Development District
- Advocate for infrastructure (*Community Development*) investment in GH County.

2024-2025 Goals

Item 1.

- Reconvene the Jobs Team Committee to help promote jobs in Grays Harbor.
- Develop a Strategic Advisory Committee to the CEO to help build a cohesive voice for Economic Development and Infrastructure needs in Grays Harbor.
- Continue to build strong relationships with our public partners to advocate for and support all businesses of Grays Harbor, and Government Affairs.



QUESTIONS?

Greater Grays Harbor Inc.

Phone: 360-532-7888

www.graysharbor.org

Item 1.

STAFF

Darrin C. Raines, Chief Executive Officer
Email: draines@graysharbor.org

Candie Gleason, Chief Financial Officer
Email: candie@graysharbor.org

Loretta Thomas, Director of Business Development
Email: lthomas@graysharbor.org

Stephanie Conway, Director of Member Services
Email: sconway@graysharbor.org

Kelsey Norvell-Williams, Marketing Director
Email: knorvell@graysharbor.org



RESOLUTION NO. _____**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF McCLEARY, WASHINGTON, HONORING DEPUTY CLERK-TREASURER LINDSAY BLUMBERG FOR HER 12 YEARS OF EMPLOYMENT WITH THE CITY OF McCLEARY.****RECITALS:**

WHEREAS, the City of McCleary has been notified that Lindsay Blumberg intends to resign from her employment as the Deputy Clerk-Treasurer with the City of McCleary come mid-February; and

WHEREAS, the Mayor and City Council of the City of McCleary, wish to acknowledge and express their appreciation of Deputy Clerk-Treasurer Lindsay Blumberg for her dedicated service to the citizens and community of McCleary; and

WHEREAS, Lindsay started at the City of McCleary on November 16, 2012, as the City of McCleary Deputy Clerk-Treasurer, adding up to over 12 years of employment dedicated to the City; and

WHEREAS, during her time with the City, Lindsay was well known for going above and beyond in serving the McCleary community. When asked to help with a project, Lindsay is one of the first to offer help. In addition to her daily duties, Lindsay organized office parties, assisted with community events such as national night out and the McCleary First Responders awards, and catered to City employees via her cooking. Lindsay is known for her cooking, especially “Nacho Friday!” In fact, Lindsay’s breakfast casserole caused quite a commotion among staff...while cleaning up, Lindsay put the leftover tray of breakfast casserole in the garbage but was met with shock the next day, when she spotted Todd Baun and Chief Blumer leaning over the garbage can

**RESOLUTION - 1
02/06/2024
MAP**

**CITY OF McCLEARY
100 SOUTH 3RD STREET
McCLEARY, WASHINGTON 98557**

attempting to pilfer the casserole remains, claiming it was "still good." That explains Lindsay's cooking to a T; and

WHEREAS, among many things, Lindsay is known for her love of dogs, spoiling any she may meet as if they were her own, continually holding a contagiously positive attitude making not only the citizens and staff of the City of McCleary feel welcomed, but creating long-lasting friendships in the process, and most importantly servicing the City of McCleary as the Deputy Clerk-Treasurer for 12 years;

NOW, THEREFORE BE IT RESOLVED that the Mayor and City Council of the City of McCleary, in recognition of Lindsay Blumberg's love for and dedication to the City of McCleary does adopt this resolution in honor of her and of her many years of dedicated service to our community.

PASSED THIS _____ DAY OF February, 2025, by the City Council of the City of McCleary, and signed in authentication thereof this _____ day of February, 2025.

CITY OF McCLEARY:

Bryson Huff, Mayor Pro Tem

ATTEST:

Jamie Vinyard, City Clerk-Treasurer

APPROVED AS TO FORM:

MADISON A. PLEASANT, City Attorney

RESOLUTION - 2
02/06/2024
MAP

CITY OF McCLEARY
100 SOUTH 3RD STREET
McCLEARY, WASHINGTON 98557

TRANSACTION JOURNAL

City Of McCleary

Time: 13:12:20 Date: 02/10/2025

Item 3.

01/16/2025 To: 01/31/2025

Page: 1

| Trans | Date | Redeemed | Acct # | Chk # | Type | Receipt # InterFund # | Vendor | Amount | Memo |
|------------|-------------------|---------------------------|----------|--------------|----------------------|--------------------------|-------------------------------|------------------|--|
| 515 | 01/31/2025 | | 1 | EFT | Claims | | Department of Revenue | 17,779.56 | December Excise Tax |
| | 514 20 49 000 | External Taxes | | 001 | Current Expense | | | 0.15 | |
| | 522 70 52 000 | External Taxes | | 413 | Ambulance Fund | | | 169.02 | |
| | 531 70 49 022 | External Taxes | | 409 | Storm Water Fund | | | 251.13 | |
| | 533 80 49 023 | External Taxes | | 401 | Light And Power Fund | | | 10,926.42 | |
| | 534 70 49 023 | External Taxes | | 405 | Water Fund | | | 4,247.82 | |
| | 535 70 49 022 | External Taxes | | 407 | Sewer Fund | | | 2,154.60 | |
| | 536 20 49 012 | Cemetery - External Ta: | | 001 | Current Expense | | | 15.21 | |
| | 576 80 40 000 | Park Facilities - Externa | | 001 | Current Expense | | | 15.21 | |
| 516 | 01/31/2025 | | 1 | 54242 | Claims | | AKTIVOV | 17,968.50 | 2025 Annual Subscription - unlimited support, training & maintenance |
| | 514 20 41 000 | Professional Services | | 001 | Current Expense | | | 2,335.91 | |
| | 531 70 41 009 | Professional Services | | 409 | Storm Water Fund | | | 359.37 | |
| | 533 80 41 000 | Professional Services | | 401 | Light And Power Fund | | | 8,984.25 | |
| | 534 70 41 000 | Professional Services | | 405 | Water Fund | | | 3,234.33 | |
| | 535 70 41 007 | Professional Services | | 407 | Sewer Fund | | | 2,874.96 | |
| | 542 30 41 000 | Professional Services | | 102 | Street Fund | | | 179.68 | |
| 517 | 01/31/2025 | | 1 | 54243 | Claims | | Allied Body Works | 2,556.64 | Furnish & Install Equip. on F550 |
| | 533 80 31 000 | Operating Supplies | | 401 | Light And Power Fund | | | 792.46 | |
| | 533 80 41 000 | Professional Services | | 401 | Light And Power Fund | | | 1,764.18 | |
| 518 | 01/31/2025 | | 1 | 54244 | Claims | | Always Safe & Lock | 310.37 | Pack Bathroom Locks |
| | 576 80 48 000 | Park Facilities - Repairs | | 001 | Current Expense | | | 310.37 | |
| 519 | 01/31/2025 | | 1 | 54245 | Claims | | Amazon Capital Svcs. | 162.74 | Soap Dispenser, Touchless Paper Towel Dispenser; Highlighters, Batteries, Note Pads, Date Stamp, Letter Opener; Bankers Boxes |
| | 522 20 31 000 | Supplies - Operating | | 001 | Current Expense | | | 63.14 | |
| | 514 20 31 010 | Supplies-f & A | | 001 | Current Expense | | | 8.83 | |
| | 531 70 31 008 | Office-supplies | | 409 | Storm Water Fund | | | 1.36 | |
| | 533 80 31 001 | Office Supplies | | 401 | Light And Power Fund | | | 33.95 | |
| | 534 70 31 002 | Office-supplies | | 405 | Water Fund | | | 12.22 | |
| | 535 70 31 003 | Office - Supplies | | 407 | Sewer Fund | | | 10.86 | |
| | 542 30 31 020 | Supplies-office | | 102 | Street Fund | | | 0.67 | |
| | 514 20 31 010 | Supplies-f & A | | 001 | Current Expense | | | 4.12 | |
| | 531 70 31 008 | Office-supplies | | 409 | Storm Water Fund | | | 0.63 | |
| | 533 80 31 001 | Office Supplies | | 401 | Light And Power Fund | | | 15.86 | |
| | 534 70 31 002 | Office-supplies | | 405 | Water Fund | | | 5.71 | |
| | 535 70 31 003 | Office - Supplies | | 407 | Sewer Fund | | | 5.07 | |
| | 542 30 31 020 | Supplies-office | | 102 | Street Fund | | | 0.32 | |

TRANSACTION JOURNAL

City Of McCleary

Time: 13:12:20 Date: 02/10/2025

Item 3.

01/16/2025 To: 01/31/2025

Page: 2

| Trans | Date | Redeemed | Acct # | Chk # | Type | Receipt # InterFund # Vendor | Amount | Memo |
|------------|-------------------|---------------------------|----------|--------------|----------------------|----------------------------------|-----------------|--|
| 520 | 01/31/2025 | | 1 | 54246 | Claims | Bayview Building Material | 281.38 | Cable Ties, Insulation; Sillcock Bent Nose; Brass Fittings; Brass Fittings, Pliers; Fittings, Pipe Compound |
| | 535 70 31 004 | Operating Supplies | | 407 | Sewer Fund | | 74.75 | |
| | 531 70 31 006 | Operating Supplies | | 409 | Storm Water Fund | | 3.06 | |
| | 534 70 31 000 | Operating-supplies | | 405 | Water Fund | | 6.61 | |
| | 535 70 31 004 | Operating Supplies | | 407 | Sewer Fund | | 5.29 | |
| | 536 20 31 020 | Cemetery -Operating S | | 001 | Current Expense | | 0.29 | |
| | 542 30 31 000 | Supplies | | 102 | Street Fund | | 0.99 | |
| | 576 80 31 020 | Park Facilities - Operati | | 001 | Current Expense | | 0.29 | |
| | 531 70 31 006 | Operating Supplies | | 409 | Storm Water Fund | | 13.72 | |
| | 534 70 31 000 | Operating-supplies | | 405 | Water Fund | | 29.66 | |
| | 535 70 31 004 | Operating Supplies | | 407 | Sewer Fund | | 23.72 | |
| | 536 20 31 020 | Cemetery -Operating S | | 001 | Current Expense | | 1.30 | |
| | 542 30 31 000 | Supplies | | 102 | Street Fund | | 4.45 | |
| | 576 80 31 020 | Park Facilities - Operati | | 001 | Current Expense | | 1.29 | |
| | 531 70 31 006 | Operating Supplies | | 409 | Storm Water Fund | | 18.50 | |
| | 534 70 31 000 | Operating-supplies | | 405 | Water Fund | | 40.00 | |
| | 535 70 31 004 | Operating Supplies | | 407 | Sewer Fund | | 32.00 | |
| | 536 20 31 020 | Cemetery -Operating S | | 001 | Current Expense | | 1.75 | |
| | 542 30 31 000 | Supplies | | 102 | Street Fund | | 6.00 | |
| | 576 80 31 020 | Park Facilities - Operati | | 001 | Current Expense | | 1.75 | |
| | 535 70 31 004 | Operating Supplies | | 407 | Sewer Fund | | 15.96 | |
| 521 | 01/31/2025 | | 1 | 54247 | Claims | Bruce Titus Dealership | 1,006.75 | 2020 Charger Oil Change, Battery, Coolant |
| | 521 20 31 000 | Supplies- operating | | 001 | Current Expense | | 582.58 | |
| | 521 20 48 000 | Repair And Maintenanc | | 001 | Current Expense | | 424.17 | |
| 522 | 01/31/2025 | | 1 | 54248 | Claims | Cintas Fire | 741.41 | Eye Station Svc. |
| | 514 20 41 000 | Professional Services | | 001 | Current Expense | | 96.38 | |
| | 531 70 41 009 | Professional Services | | 409 | Storm Water Fund | | 14.83 | |
| | 533 80 41 000 | Professional Services | | 401 | Light And Power Fund | | 370.71 | |
| | 534 70 41 000 | Professional Services | | 405 | Water Fund | | 133.45 | |
| | 535 70 41 007 | Professional Services | | 407 | Sewer Fund | | 118.63 | |
| | 542 30 41 000 | Professional Services | | 102 | Street Fund | | 7.41 | |
| 523 | 01/31/2025 | | 1 | 54249 | Claims | Comcast | 577.32 | 8498 37 009 0142901; 8498 37 009 0142893 |
| | 521 20 42 000 | Communications | | 001 | Current Expense | | 253.35 | |
| | 514 20 42 000 | Communications | | 001 | Current Expense | | 323.97 | |
| 524 | 01/31/2025 | | 1 | 54250 | Claims | Comcast | 1,333.94 | Phone/Internet |
| | 514 20 42 000 | Communications | | 001 | Current Expense | | 336.95 | |
| | 533 80 42 000 | Communications | | 401 | Light And Power Fund | | 303.07 | |
| | 534 70 42 000 | Communications | | 405 | Water Fund | | 67.36 | |

TRANSACTION JOURNAL

City Of McCleary

Time: 13:12:20 Date: 02/10/2025

Item 3.

01/16/2025 To: 01/31/2025

Page: 3

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|------------|-------------------|---------------|---------------------------|--------------|----------------------|--------------------------|--|-----------------|---|
| | | 535 70 42 001 | Communications | 407 | Sewer Fund | | | 626.56 | |
| 525 | 01/31/2025 | | 1 | 54251 | Claims | | Confederated Tribes of the Chehalis Re: | 450.00 | Booking & Holding Fees |
| | | 521 20 41 000 | Professional Services | 001 | Current Expense | | | 450.00 | |
| 526 | 01/31/2025 | | 1 | 54252 | Claims | | Courtesy Auto Service & Tire Inc | 892.23 | 2020 Dodge Charger Tires |
| | | 521 20 31 000 | Supplies- operating | 001 | Current Expense | | | 679.11 | |
| | | 521 20 48 000 | Repair And Maintenance | 001 | Current Expense | | | 213.12 | |
| 527 | 01/31/2025 | | 1 | 54253 | Claims | | Evergreen Rural Water | 1,169.35 | Active Connections, Enhanced Members |
| | | 534 70 49 010 | State Permits And Fees | 405 | Water Fund | | | 469.35 | |
| | | 534 70 49 021 | Miscellaneous-training | 405 | Water Fund | | | 700.00 | |
| 528 | 01/31/2025 | | 1 | 54254 | Claims | | Express Services, Inc. | 2,082.50 | Office Clerk - L.Wirthlin; Office Clerk - L.Wirthlin |
| | | 514 20 41 000 | Professional Services | 001 | Current Expense | | | 154.70 | |
| | | 531 70 41 009 | Professional Services | 409 | Storm Water Fund | | | 23.80 | |
| | | 533 80 41 000 | Professional Services | 401 | Light And Power Fund | | | 595.00 | |
| | | 534 70 41 000 | Professional Services | 405 | Water Fund | | | 214.20 | |
| | | 535 70 41 007 | Professional Services | 407 | Sewer Fund | | | 190.40 | |
| | | 542 30 41 000 | Professional Services | 102 | Street Fund | | | 11.90 | |
| | | 514 20 41 000 | Professional Services | 001 | Current Expense | | | 116.03 | |
| | | 531 70 41 009 | Professional Services | 409 | Storm Water Fund | | | 17.85 | |
| | | 533 80 41 000 | Professional Services | 401 | Light And Power Fund | | | 446.25 | |
| | | 534 70 41 000 | Professional Services | 405 | Water Fund | | | 160.65 | |
| | | 535 70 41 007 | Professional Services | 407 | Sewer Fund | | | 142.80 | |
| | | 542 30 41 000 | Professional Services | 102 | Street Fund | | | 8.92 | |
| 529 | 01/31/2025 | | 1 | 54255 | Claims | | Ferguson Enterprises, Inc #3007 | 1,549.31 | Double Check Valve; PVC Fittings |
| | | 534 70 31 000 | Operating-supplies | 405 | Water Fund | | | 250.10 | |
| | | 531 70 31 006 | Operating Supplies | 409 | Storm Water Fund | | | 240.35 | |
| | | 534 70 31 000 | Operating-supplies | 405 | Water Fund | | | 519.68 | |
| | | 535 70 31 004 | Operating Supplies | 407 | Sewer Fund | | | 415.75 | |
| | | 536 20 31 020 | Cemetery -Operating S | 001 | Current Expense | | | 22.74 | |
| | | 542 30 31 000 | Supplies | 102 | Street Fund | | | 77.95 | |
| | | 576 80 31 020 | Park Facilities - Operati | 001 | Current Expense | | | 22.74 | |
| 530 | 01/31/2025 | | 1 | 54256 | Claims | | First Responder Outfitters | 549.29 | J.Campbell Uniform; M.Rabe Jumpsuit |
| | | 521 20 21 000 | Uniform Allowance | 001 | Current Expense | | | 33.09 | |
| | | 521 20 21 000 | Uniform Allowance | 001 | Current Expense | | | 516.20 | |
| 531 | 01/31/2025 | | 1 | 54257 | Claims | | GH Co Council of Governments | 3,914.00 | Semi-Annual Membership Dues |
| | | 514 23 49 000 | GH CoG-AWC Dues | 001 | Current Expense | | | 3,914.00 | |
| 532 | 01/31/2025 | | 1 | 54258 | Claims | | GH County Corrections | 290.65 | Housing Bill - Oct; Housing Bill - Nov |
| | | 521 20 41 000 | Professional Services | 001 | Current Expense | | | 113.55 | |

TRANSACTION JOURNAL

City Of McCleary

Time: 13:12:20 Date: 02/10/2025

Item 3.

01/16/2025 To: 01/31/2025

Page: 4

| Trans | Date | Redeemed | Acct # | Chk # | Type | Receipt # InterFund # | Vendor | Amount | Memo |
|------------|-------------------|---------------|---------------------------|--------------|----------------------|--------------------------|---|------------------|---|
| | | 521 20 41 000 | Professional Services | 001 | Current Expense | | | 177.10 | |
| 533 | 01/31/2025 | | 1 | 54259 | Claims | | GH EMS & Trauma Care Council | 2,203.38 | Q1 Classes/Record Keeping/Certs |
| | | 522 20 49 010 | Miscellaneous-training | 001 | Current Expense | | | 2,203.38 | |
| 534 | 01/31/2025 | | 1 | 54260 | Claims | | GH Fire District 12 | 210.00 | E12-11 Maintenance |
| | | 522 20 48 000 | Repair And Maintenance | 001 | Current Expense | | | 210.00 | |
| 535 | 01/31/2025 | | 1 | 54261 | Claims | | General Pacific Inc | 10,652.60 | Drone |
| | | 521 20 31 000 | Supplies- operating | 001 | Current Expense | | | 10,652.60 | |
| 536 | 01/31/2025 | | 1 | 54262 | Claims | | Grainger | 1,815.62 | Toilet Paper, Gloves, Trash Bags, Urinal Screens; Eye Wash/Shower Safety Station |
| | | 531 70 31 006 | Operating Supplies | 409 | Storm Water Fund | | | 78.72 | |
| | | 534 70 31 000 | Operating-supplies | 405 | Water Fund | | | 170.22 | |
| | | 535 70 31 004 | Operating Supplies | 407 | Sewer Fund | | | 136.17 | |
| | | 536 20 31 020 | Cemetery -Operating S | 001 | Current Expense | | | 7.45 | |
| | | 542 30 31 000 | Supplies | 102 | Street Fund | | | 25.53 | |
| | | 576 80 31 020 | Park Facilities - Operati | 001 | Current Expense | | | 7.45 | |
| | | 522 20 31 000 | Supplies - Operating | 001 | Current Expense | | | 1,390.08 | |
| 537 | 01/31/2025 | | 1 | 54263 | Claims | | Greater Grays Harbor Inc | 30.00 | Legislative Send-Off |
| | | 513 10 49 010 | Miscellaneous-training | 001 | Current Expense | | | 30.00 | |
| 538 | 01/31/2025 | | 1 | 54264 | Claims | | Insight Public Sector | 79.62 | Microsoft Exchange Subscription Licenses |
| | | 514 20 44 020 | Miscellaneous-dues | 001 | Current Expense | | | 10.35 | |
| | | 531 80 49 050 | Misc. - software and lic | 409 | Storm Water Fund | | | 1.59 | |
| | | 533 80 49 050 | Misc. - software and lic | 401 | Light And Power Fund | | | 39.81 | |
| | | 534 70 49 050 | Misc. software and lice | 405 | Water Fund | | | 14.33 | |
| | | 535 70 49 050 | Misc. software and lice | 407 | Sewer Fund | | | 12.74 | |
| | | 542 30 49 050 | Misc. - software and lic | 102 | Street Fund | | | 0.80 | |
| 539 | 01/31/2025 | | 1 | 54265 | Claims | | Itron, Inc. | 349.24 | Web Hosting Services |
| | | 533 80 41 000 | Professional Services | 401 | Light And Power Fund | | | 174.62 | |
| | | 534 70 41 000 | Professional Services | 405 | Water Fund | | | 174.62 | |
| 540 | 01/31/2025 | | 1 | 54266 | Claims | | Kelley Create | 979.54 | Scanner & Copiers |
| | | 514 20 45 000 | Rental/lease Equipmen | 001 | Current Expense | | | 91.40 | |
| | | 521 20 45 000 | Rental/lease Equipmen | 001 | Current Expense | | | 276.47 | |
| | | 531 70 38 009 | Rent/Lease Equipment | 409 | Storm Water Fund | | | 14.06 | |
| | | 533 80 45 000 | Rental/lease Equipmen | 401 | Light And Power Fund | | | 351.54 | |
| | | 534 70 45 000 | Rental/lease Equipmen | 405 | Water Fund | | | 126.55 | |
| | | 535 70 45 010 | Rental/lease Equipmen | 407 | Sewer Fund | | | 112.49 | |
| | | 542 30 45 000 | Rental/lease Equipmen | 102 | Street Fund | | | 7.03 | |
| 541 | 01/31/2025 | | 1 | 54267 | Claims | | Kelley Create | 228.69 | Folder Repairs |

TRANSACTION JOURNAL

City Of McCleary

Time: 13:12:20 Date: 02/10/2025

Item 3.

01/16/2025 To: 01/31/2025

Page: 5

| Trans | Date | Redeemed | Acct # | Chk # | Type | Receipt # InterFund # | Vendor | Amount | Memo |
|------------|-------------------|-------------------------|----------|--------------|----------------------|--------------------------|--------------------------------|-----------------|--|
| | 514 20 41 000 | Professional Services | | 001 | Current Expense | | | 29.73 | |
| | 531 70 48 001 | Vehicle & Equipment - | | 409 | Storm Water Fund | | | 4.57 | |
| | 533 80 48 001 | Vehicle & Equipment - | | 401 | Light And Power Fund | | | 114.35 | |
| | 534 70 48 001 | Vehicle & Equipment - | | 405 | Water Fund | | | 41.16 | |
| | 535 70 48 000 | Vehicle & Equipment - | | 407 | Sewer Fund | | | 36.59 | |
| | 542 30 48 001 | Vehicle & Equipment - | | 102 | Street Fund | | | 2.29 | |
| 542 | 01/31/2025 | | 1 | 54268 | Claims | | Lakeside Industries Inc | 372.92 | EZ Street Asphalt |
| | 542 30 31 000 | Supplies | | 102 | Street Fund | | | 372.92 | |
| 543 | 01/31/2025 | | 1 | 54269 | Claims | | MCI | 109.55 | 08692201879 |
| | 533 80 42 000 | Communications | | 401 | Light And Power Fund | | | 109.55 | |
| 544 | 01/31/2025 | | 1 | 54270 | Claims | | Monarch | 4,876.00 | 1-Year Camera License |
| | 531 80 49 000 | Miscellaneous | | 409 | Storm Water Fund | | | 1,219.00 | |
| | 533 80 49 020 | Miscellaneous | | 401 | Light And Power Fund | | | 1,219.00 | |
| | 534 70 49 020 | Miscellaneous | | 405 | Water Fund | | | 1,219.00 | |
| | 535 70 49 027 | Miscellaneous | | 407 | Sewer Fund | | | 1,219.00 | |
| 545 | 01/31/2025 | | 1 | 54271 | Claims | | Austin M Neary | 43.68 | Mileage Reimbursement - GHPud |
| | 533 80 43 000 | Travel | | 401 | Light And Power Fund | | | 43.68 | |
| 546 | 01/31/2025 | | 1 | 54272 | Claims | | Northstar Chemical, Inc | 661.57 | Sodium Hypochlorite |
| | 534 70 31 000 | Operating-supplies | | 405 | Water Fund | | | 661.57 | |
| 547 | 01/31/2025 | | 1 | 54273 | Claims | | Purchase Power | 1,591.00 | Postage, Overage, Supplies |
| | 522 70 42 000 | Ambulance - Commun | | 413 | Ambulance Fund | | | 15.91 | |
| | 531 70 42 002 | Communications | | 409 | Storm Water Fund | | | 63.64 | |
| | 533 80 42 000 | Communications | | 401 | Light And Power Fund | | | 795.50 | |
| | 534 70 42 000 | Communications | | 405 | Water Fund | | | 318.20 | |
| | 535 70 42 001 | Communications | | 407 | Sewer Fund | | | 397.75 | |
| 548 | 01/31/2025 | | 1 | 54274 | Claims | | Seawestern | 120.20 | Filter for Air Compressor |
| | 522 20 31 000 | Supplies - Operating | | 001 | Current Expense | | | 120.20 | |
| 549 | 01/31/2025 | | 1 | 54275 | Claims | | Trotter & Morton | 4,421.34 | Professional Maintenance Program |
| | 535 70 49 050 | Misc. software and lice | | 407 | Sewer Fund | | | 4,421.34 | |
| 550 | 01/31/2025 | | 1 | 54276 | Claims | | USA Blue Book | 225.44 | Lab Solutions Powder Detergent |
| | 535 70 31 004 | Operating Supplies | | 407 | Sewer Fund | | | 225.44 | |
| 551 | 01/31/2025 | | 1 | 54277 | Claims | | Verizon Bellevue | 1,214.43 | Cell Phones, Jet Packs, Sim Cards |
| | 513 10 42 000 | Communications | | 001 | Current Expense | | | 42.26 | |
| | 514 20 42 000 | Communications | | 001 | Current Expense | | | 20.88 | |
| | 514 20 42 000 | Communications | | 001 | Current Expense | | | 6.48 | |
| | 521 20 42 000 | Communications | | 001 | Current Expense | | | 543.95 | |
| | 522 20 42 000 | Communications | | 001 | Current Expense | | | 43.93 | |
| | 531 70 42 002 | Communications | | 409 | Storm Water Fund | | | 3.21 | |

TRANSACTION JOURNAL

City Of McCleary

Time: 13:12:20 Date: 02/10/2025

Item 3.

01/16/2025 To: 01/31/2025

Page: 6

| Trans | Date | Redeemed | Acct # | Chk # | Type | Receipt # InterFund # Vendor | Amount | Memo |
|------------|-------------------|---------------|---------------------------|----------|----------------------|--|-------------------|-------------------------------|
| | | 531 70 42 002 | Communications | 409 | Storm Water Fund | | 13.95 | |
| | | 533 80 42 000 | Communications | 401 | Light And Power Fund | | 80.31 | |
| | | 533 80 42 000 | Communications | 401 | Light And Power Fund | | 143.95 | |
| | | 533 80 42 000 | Communications | 401 | Light And Power Fund | | 42.26 | |
| | | 534 70 42 000 | Communications | 405 | Water Fund | | 28.91 | |
| | | 534 70 42 000 | Communications | 405 | Water Fund | | 83.60 | |
| | | 535 70 42 001 | Communications | 407 | Sewer Fund | | 25.70 | |
| | | 535 70 42 001 | Communications | 407 | Sewer Fund | | 87.24 | |
| | | 535 70 42 001 | Communications | 407 | Sewer Fund | | 42.26 | |
| | | 536 20 42 000 | Cemetery - Communic | 001 | Current Expense | | 0.13 | |
| | | 542 30 42 000 | Communications | 102 | Street Fund | | 1.60 | |
| | | 542 30 42 000 | Communications | 102 | Street Fund | | 2.96 | |
| | | 576 80 42 000 | Park Facilities - Commu | 001 | Current Expense | | 0.85 | |
| 552 | 01/31/2025 | | | 1 | 54278 Claims | Vestis | 69.36 | Rug Svc.; Rug Svc. |
| | | 518 30 41 002 | General Government P | 001 | Current Expense | | 4.86 | |
| | | 524 20 41 000 | Professional Services | 001 | Current Expense | | 2.43 | |
| | | 531 70 41 009 | Professional Services | 409 | Storm Water Fund | | 4.86 | |
| | | 533 80 41 000 | Professional Services | 401 | Light And Power Fund | | 5.55 | |
| | | 534 70 41 000 | Professional Services | 405 | Water Fund | | 4.86 | |
| | | 535 70 41 007 | Professional Services | 407 | Sewer Fund | | 2.43 | |
| | | 536 20 41 000 | Cemetery - Profession: | 001 | Current Expense | | 2.43 | |
| | | 542 30 41 000 | Professional Services | 102 | Street Fund | | 4.86 | |
| | | 576 80 41 000 | Park Facilities - Profess | 001 | Current Expense | | 2.40 | |
| | | 518 30 41 002 | General Government P | 001 | Current Expense | | 4.86 | |
| | | 524 20 41 000 | Professional Services | 001 | Current Expense | | 2.43 | |
| | | 531 70 41 009 | Professional Services | 409 | Storm Water Fund | | 4.86 | |
| | | 533 80 41 000 | Professional Services | 401 | Light And Power Fund | | 5.55 | |
| | | 534 70 41 000 | Professional Services | 405 | Water Fund | | 4.86 | |
| | | 535 70 41 007 | Professional Services | 407 | Sewer Fund | | 2.43 | |
| | | 536 20 41 000 | Cemetery - Profession: | 001 | Current Expense | | 2.43 | |
| | | 542 30 41 000 | Professional Services | 102 | Street Fund | | 4.86 | |
| | | 576 80 41 000 | Park Facilities - Profess | 001 | Current Expense | | 2.40 | |
| 553 | 01/31/2025 | | | 1 | 54279 Claims | WA Assoc of Sheriffs & Chiefs | 120.00 | Category B Active Dues |
| | | 521 20 49 000 | Miscellaneous | 001 | Current Expense | | 120.00 | |
| 554 | 01/31/2025 | | | 1 | 54280 Claims | Water Management Labs Inc | 122.45 | Water Testing |
| | | 534 70 41 000 | Professional Services | 405 | Water Fund | | 122.45 | |
| 568 | 01/30/2025 | | | 1 | 54281 Claims | Bud Clary Ford Hyundai | 120,645.95 | 2024 Ford F550 |
| | | 594 33 63 000 | Capital Outlay - System | 401 | Light And Power Fund | | 120,645.95 | |

TRANSACTION JOURNAL

City Of McCleary

Time: 13:12:20 Date: 02/10/2025

Item 3.

01/16/2025 To: 01/31/2025

Page: 7

| Trans | Date | Redeemed | Acct # | Chk # | Type | Receipt # InterFund # | Vendor | Amount | Memo | |
|-------|------|------------------|--------|-------|------|--------------------------|--------|---------------------------|--------------|------|
| | | Records Printed: | 41 | | | | | | Adjustments: | 0.00 |
| | | | | | | | | Beginning Balance: | 0.00 | |
| | | | | | | | | Revenues: | 0.00 | |
| | | | | | | | | Warrant Expenditures: | 204,758.52 | |
| | | | | | | | | Non Warrant Expenditures: | 0.00 | |
| | | | | | | | | Interfund Transfers: | 0.00 | |
| | | | | | | | | Redemptions: | 0.00 | |
| | | | | | | | | Deposits: | 0.00 | |
| | | | | | | | | Withdrawals: | 0.00 | |
| | | | | | | | | Stop Payments: | 0.00 | |

| Fund | Adjustments | Beg Bal | Revenues | War Exp | N War Exp | IT In | IT Out | Stop Pmts |
|--------------------------|-------------|---------|----------|------------|-----------|-------|--------|-----------|
| 001 Current Expense | 0.00 | 0.00 | 0.00 | 27,021.22 | 0.00 | 0.00 | 0.00 | 0.00 |
| 102 Street Fund | 0.00 | 0.00 | 0.00 | 721.14 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401 Light And Power Fund | 0.00 | 0.00 | 0.00 | 148,003.77 | 0.00 | 0.00 | 0.00 | 0.00 |
| 405 Water Fund | 0.00 | 0.00 | 0.00 | 13,061.47 | 0.00 | 0.00 | 0.00 | 0.00 |
| 407 Sewer Fund | 0.00 | 0.00 | 0.00 | 13,412.93 | 0.00 | 0.00 | 0.00 | 0.00 |
| 409 Storm Water Fund | 0.00 | 0.00 | 0.00 | 2,353.06 | 0.00 | 0.00 | 0.00 | 0.00 |
| 413 Ambulance Fund | 0.00 | 0.00 | 0.00 | 184.93 | 0.00 | 0.00 | 0.00 | 0.00 |
| | 0.00 | 0.00 | 0.00 | 204,758.52 | 0.00 | 0.00 | 0.00 | 0.00 |

WARRANT/CHECK REGISTER

City Of McCleary

Time: 13:21:58 Date: 02/10

Item 3.

01/17/2025 To: 01/17/2025

Page: 1

| Trans | Date | Type | Acct # | War # | Claimant | Amount | Memo |
|-------|------------|---------|--------|-------|----------------------|-----------|---|
| 388 | 01/17/2025 | Payroll | 1 | EFT | Lindsay Blumberg | 2,245.70 | Jan 1-15, 2025 |
| 389 | 01/17/2025 | Payroll | 1 | EFT | Randy Bunch | 2,691.78 | Jan 1-15, 2025 |
| 390 | 01/17/2025 | Payroll | 1 | EFT | John E Campbell | 2,538.42 | Jan 1-15, 2025 |
| 391 | 01/17/2025 | Payroll | 1 | EFT | Jeffrey T Catterlin | 2,939.88 | Jan 1-15, 2025 |
| 392 | 01/17/2025 | Payroll | 1 | EFT | Andrea Dahl | 45.84 | Jan 1-15, 2025 |
| 393 | 01/17/2025 | Payroll | 1 | EFT | Dalyn D Davis | 1,805.95 | Jan 1-15, 2025 |
| 394 | 01/17/2025 | Payroll | 1 | EFT | Odd Zachary DeBakker | 53.64 | Jan 1-15, 2025 |
| 395 | 01/17/2025 | Payroll | 1 | EFT | Robert Duncan | 342.23 | Jan 1-15, 2025 |
| 396 | 01/17/2025 | Payroll | 1 | EFT | Lori Ann Hanson | 2,180.13 | Jan 1-15, 2025 |
| 397 | 01/17/2025 | Payroll | 1 | EFT | Seth Henry | 2,371.85 | Jan 1-15, 2025 |
| 398 | 01/17/2025 | Payroll | 1 | EFT | James L Higgins | 1,796.98 | Jan 1-15, 2025 |
| 399 | 01/17/2025 | Payroll | 1 | EFT | Brycen W Huff | 45.84 | Jan 1-15, 2025 |
| 400 | 01/17/2025 | Payroll | 1 | EFT | Jenna R Jarvis | 2,247.82 | Jan 1-15, 2025 |
| 401 | 01/17/2025 | Payroll | 1 | EFT | Steven H Jay | 2,059.76 | Jan 1-15, 2025 |
| 402 | 01/17/2025 | Payroll | 1 | EFT | Keith Klimek | 45.55 | Jan 1-15, 2025 |
| 403 | 01/17/2025 | Payroll | 1 | EFT | Robert P Lisle | 3,860.42 | Jan 1-15, 2025 |
| 404 | 01/17/2025 | Payroll | 1 | EFT | Bradford Lott | 3,448.73 | Jan 1-15, 2025 |
| 405 | 01/17/2025 | Payroll | 1 | EFT | Cory J Marsh | 1,681.41 | Jan 1-15, 2025 |
| 406 | 01/17/2025 | Payroll | 1 | EFT | Jonathon B Martin | 3,631.01 | Jan 1-15, 2025 |
| 407 | 01/17/2025 | Payroll | 1 | EFT | Christopher L Miller | 275.08 | Jan 1-15, 2025 |
| 408 | 01/17/2025 | Payroll | 1 | EFT | Ryan L Miskell | 2,782.30 | Jan 1-15, 2025 |
| 409 | 01/17/2025 | Payroll | 1 | EFT | Mackenzie L Morey | 1,119.86 | Jan 1-15, 2025 |
| 410 | 01/17/2025 | Payroll | 1 | EFT | Austin M Neary | 3,061.27 | Jan 1-15, 2025 |
| 411 | 01/17/2025 | Payroll | 1 | EFT | Paul Nott | 3,275.94 | Jan 1-15, 2025 |
| 412 | 01/17/2025 | Payroll | 1 | EFT | Andrew Pittman | 88.89 | Jan 1-15, 2025 |
| 413 | 01/17/2025 | Payroll | 1 | EFT | Joe Pittman | 2,253.54 | Jan 1-15, 2025 |
| 414 | 01/17/2025 | Payroll | 1 | EFT | Matthew Rabe | 2,168.14 | Jan 1-15, 2025 |
| 415 | 01/17/2025 | Payroll | 1 | EFT | Pierce Ridgway | 3,511.83 | Jan 1-15, 2025 |
| 416 | 01/17/2025 | Payroll | 1 | EFT | Brent Schiller | 44.76 | Jan 1-15, 2025 |
| 417 | 01/17/2025 | Payroll | 1 | EFT | Jacob A Simmons | 45.55 | Jan 1-15, 2025 |
| 418 | 01/17/2025 | Payroll | 1 | EFT | Yvonne D Sneed | 1,908.51 | Jan 1-15, 2025 |
| 419 | 01/17/2025 | Payroll | 1 | EFT | Kevin C Trehwella | 2,771.33 | Jan 1-15, 2025 |
| 420 | 01/17/2025 | Payroll | 1 | EFT | Jamie L Vinyard | 2,665.29 | Jan 1-15, 2025 |
| 432 | 01/17/2025 | Payroll | 1 | EFT | EFTPS | 24,793.43 | 941 Deposit for Pay Cycle(s) 01/17/2025 - 01/17/2025 |

| | |
|--------------------------|-----------|
| 001 Current Expense | 11,981.28 |
| 102 Street Fund | 1,228.17 |
| 401 Light And Power Fund | 45,420.29 |
| 405 Water Fund | 13,280.55 |
| 407 Sewer Fund | 11,355.07 |
| 409 Storm Water Fund | 3,415.05 |
| 413 Ambulance Fund | 118.25 |

86,798.66 Payroll: 86,798.66

WARRANT/CHECK REGISTER

City Of McCleary

Time: 13:21:58 Date: 02/10

Item 3.
2

01/17/2025 To: 01/17/2025

Page:

| Trans | Date | Type | Acct # | War # | Claimant | Amount | Memo |
|-------|------|------|--------|-------|----------|--------|------|
|-------|------|------|--------|-------|----------|--------|------|

WE, the members of the City Council of the City of McCleary Washington, DO HEREBY certify that the merchandise or services listed above have been received and that the above listed vouchers and the related checks have been reviewed and approved for the payment by the City of McCleary City Council.

DATED this _____ day of _____ 2024.

ATTEST:

X _____
Councilmember Simmons

X _____
Councilmember Huff

X _____
Councilmember Schiller

X _____
Councilmember Dahl

X _____
Councilmember Klimek

WARRANT/CHECK REGISTER

City Of McCleary

Time: 13:23:02 Date: 02/10

Item 3.

02/05/2025 To: 02/05/2025

Page: 1

| Trans | Date | Type | Acct # | War # | Claimant | Amount | Memo |
|-------|------------|---------|--------|-------|----------------------|-----------|---|
| 621 | 02/05/2025 | Payroll | 1 | EFT | Lindsay Blumberg | 2,871.11 | Jan 16-31, 2025 |
| 622 | 02/05/2025 | Payroll | 1 | EFT | Randy Bunch | 2,383.09 | Jan 16-31, 2025 |
| 623 | 02/05/2025 | Payroll | 1 | EFT | John E Campbell | 2,095.21 | Jan 16-31, 2025 |
| 624 | 02/05/2025 | Payroll | 1 | EFT | Jeffrey T Catterlin | 2,944.73 | Jan 16-31, 2025 |
| 625 | 02/05/2025 | Payroll | 1 | EFT | Andrea Dahl | 45.84 | Jan 16-31, 2025 |
| 626 | 02/05/2025 | Payroll | 1 | EFT | Dalyn D Davis | 1,803.72 | Jan 16-31, 2025 |
| 627 | 02/05/2025 | Payroll | 1 | EFT | Odd Zachary DeBakker | 53.64 | Jan 16-31, 2025 |
| 628 | 02/05/2025 | Payroll | 1 | EFT | Robert Duncan | 306.33 | Jan 16-31, 2025 |
| 629 | 02/05/2025 | Payroll | 1 | EFT | Lori Ann Hanson | 2,179.57 | Jan 16-31, 2025 |
| 630 | 02/05/2025 | Payroll | 1 | EFT | Seth Henry | 1,709.95 | Jan 16-31, 2025 |
| 631 | 02/05/2025 | Payroll | 1 | EFT | James L Higgins | 1,719.91 | Jan 16-31, 2025 |
| 632 | 02/05/2025 | Payroll | 1 | EFT | Brycen W Huff | 45.84 | Jan 16-31, 2025 |
| 633 | 02/05/2025 | Payroll | 1 | EFT | Jenna R Jarvis | 1,959.18 | Jan 16-31, 2025 |
| 634 | 02/05/2025 | Payroll | 1 | EFT | Steven H Jay | 1,870.34 | Jan 16-31, 2025 |
| 635 | 02/05/2025 | Payroll | 1 | EFT | Keith Klimek | 45.55 | Jan 16-31, 2025 |
| 636 | 02/05/2025 | Payroll | 1 | EFT | Robert P Lisle | 3,869.58 | Jan 16-31, 2025 |
| 637 | 02/05/2025 | Payroll | 1 | EFT | Bradford Lott | 3,456.27 | Jan 16-31, 2025 |
| 638 | 02/05/2025 | Payroll | 1 | EFT | Cory J Marsh | 1,502.52 | Jan 16-31, 2025 |
| 639 | 02/05/2025 | Payroll | 1 | EFT | Jonathon B Martin | 3,630.18 | Jan 16-31, 2025 |
| 640 | 02/05/2025 | Payroll | 1 | EFT | Christopher L Miller | 275.08 | Jan 16-31, 2025 |
| 641 | 02/05/2025 | Payroll | 1 | EFT | Ryan L Miskell | 2,778.68 | Jan 16-31, 2025 |
| 642 | 02/05/2025 | Payroll | 1 | EFT | Mackenzie L Morey | 1,117.62 | Jan 16-31, 2025 |
| 643 | 02/05/2025 | Payroll | 1 | EFT | Austin M Neary | 3,058.28 | Jan 16-31, 2025 |
| 644 | 02/05/2025 | Payroll | 1 | EFT | Paul Nott | 3,262.17 | Jan 16-31, 2025 |
| 645 | 02/05/2025 | Payroll | 1 | EFT | Andrew Pittman | 88.89 | Jan 16-31, 2025 |
| 646 | 02/05/2025 | Payroll | 1 | EFT | Joe Pittman | 2,219.71 | Jan 16-31, 2025 |
| 647 | 02/05/2025 | Payroll | 1 | EFT | Matthew Rabe | 2,433.52 | Jan 16-31, 2025 |
| 648 | 02/05/2025 | Payroll | 1 | EFT | Pierce Ridgway | 3,502.38 | Jan 16-31, 2025 |
| 649 | 02/05/2025 | Payroll | 1 | EFT | Brent Schiller | 44.76 | Jan 16-31, 2025 |
| 650 | 02/05/2025 | Payroll | 1 | EFT | Jacob A Simmons | 45.55 | Jan 16-31, 2025 |
| 651 | 02/05/2025 | Payroll | 1 | EFT | Yvonne D Sneed | 2,214.91 | Jan 16-31, 2025 |
| 652 | 02/05/2025 | Payroll | 1 | EFT | Kevin C Trehwella | 2,525.24 | Jan 16-31, 2025 |
| 653 | 02/05/2025 | Payroll | 1 | EFT | Jamie L Vinyard | 2,666.16 | Jan 16-31, 2025 |
| 671 | 02/05/2025 | Payroll | 1 | EFT | EFTPS | 23,849.49 | 941 Deposit for Pay Cycle(s) 02/05/2025 - 02/05/2025 |

| | |
|--------------------------|-----------|
| 001 Current Expense | 11,823.48 |
| 102 Street Fund | 1,048.36 |
| 401 Light And Power Fund | 45,609.33 |
| 405 Water Fund | 12,278.88 |
| 407 Sewer Fund | 10,701.63 |
| 409 Storm Water Fund | 2,985.38 |
| 413 Ambulance Fund | 127.94 |

84,575.00 Payroll: 84,575.00

WARRANT/CHECK REGISTER

City Of McCleary

Time: 13:23:02 Date: 02/10

Item 3.
2

02/05/2025 To: 02/05/2025

Page:

| Trans | Date | Type | Acct # | War # | Claimant | Amount | Memo |
|-------|------|------|--------|-------|----------|--------|------|
|-------|------|------|--------|-------|----------|--------|------|

WE, the members of the City Council of the City of McCleary Washington, DO HEREBY certify that the merchandise or services listed above have been received and that the above listed vouchers and the related checks have been reviewed and approved for the payment by the City of McCleary City Council.

DATED this _____ day of _____ 2024.

ATTEST:

X _____
Councilmember Simmons

X _____
Councilmember Huff

X _____
Councilmember Schiller

X _____
Councilmember Dahl

X _____
Councilmember Klimek



City of McCleary

STAFF REPORT

| | |
|--------------------|-----------------|
| To: | Council |
| From: | Paul Nott |
| Date: | 2/4/2025 |
| Department: | Light and Power |

Hello All,

First and most importantly, the Light and Power crew want to thank Deputy City Clerk Lindsay Blumberg for her many years of dedicated service to the citizens and employees of the city of McCleary. Lindsay, as your coworkers and union brothers we all hate to see you go, but as your friends we couldn't be happier for you to move on to your new adventure. All of us back here in building "C" wish you the best and as always, if you ever need back up we will always be there...

Since our last report we have had we responded to 4 outages, 2 customer service WO's, line maintenance and continued the 4th Street rebuild as weather allows.

This last weekend and into the week were busy for the crew with outages.

Friday 3/31 the crew was dispatched to an outage affecting the north end of town. During our patrolling we found a wire down and burning on the road by the wells. To make the repair we had to de energize CKT 12-2 which feeds the entire north end of town.

Saturday 2/1 we were dispatched to the entire town being out of power. It was a tree that fell into the transmission and distribution lines between McCleary and Elma. The transmission lines are 69,000V lines that feed our substations from Bonneville but are owned by GHPUD. The PUD crews did a great job getting the city energized quickly with the large amount of repair work that was required. Due to low temperature, we anticipated a cold load pick up issue and isolated certain circuits to bring our system up slowly, but we still experienced cold load and had to isolate even more areas to get the system back to normal.

Cold load occurs when a large load area is out of power for an extended amount of time. When it comes time to reenergize, the initial demand of load exceeds the fusing and blows the protective fuses that are located throughout the system. One example is, everyone's houses get colder when the power is out, and when the power comes back on, the furnaces run wide open trying to get the houses back to 70 degrees all at the same time. To eliminate this, we need to shut down higher load areas, heat up the distribution and let it "cook" for a while until the initial load balances out and then

we can add additional load slowly. That's why in some areas you might not have power, but a house approximate to you may. It all depends what your circuit is on. It is a tremendous help if when your lights do go out to turn off most of your lights and any large load appliances, then once power is restored, start turning on your appliances one at a time slowly.

Monday and Tuesday 2/3-4 evenings we were dispatched to 2 separate underground faults that affected the Oak Meadows and Bonnieview area. Unfortunately, these customers were impacted by all 4 outages during some very cold evenings. The crew understands this, and we worked as hard as we could to get everyone's heat back on as quickly as possible. We did have some delays due to chaining up the equipment and one of the faults being located under a 40-foot alder which needed to be removed to make the repair. Although we have replaced sections of underground in this area there is still some old conductor left that fails. It is included in the CIP for replacement by priority. Also, I did some research regarding the last underground fault that occurred in the area, and I was even shocked to see that prior to the most recent events, the last fault we have had out there was in November of 2023.

We can't mention it enough that during these stormy months it is vital that everyone stays away from down power lines, practices safe generator operation and always be prepared for extended outages. We can't control what mother nature deals us.

If anyone has any questions or concerns, feel free to contact us...

Paul



City of McCleary STAFF REPORT

| | |
|--------------------|---------------------------|
| To: | City Council and Citizens |
| From: | Fire Chief Andrew Pittman |
| Date: | February 1, 2025 |
| Department: | Fire Department |

Hello all,

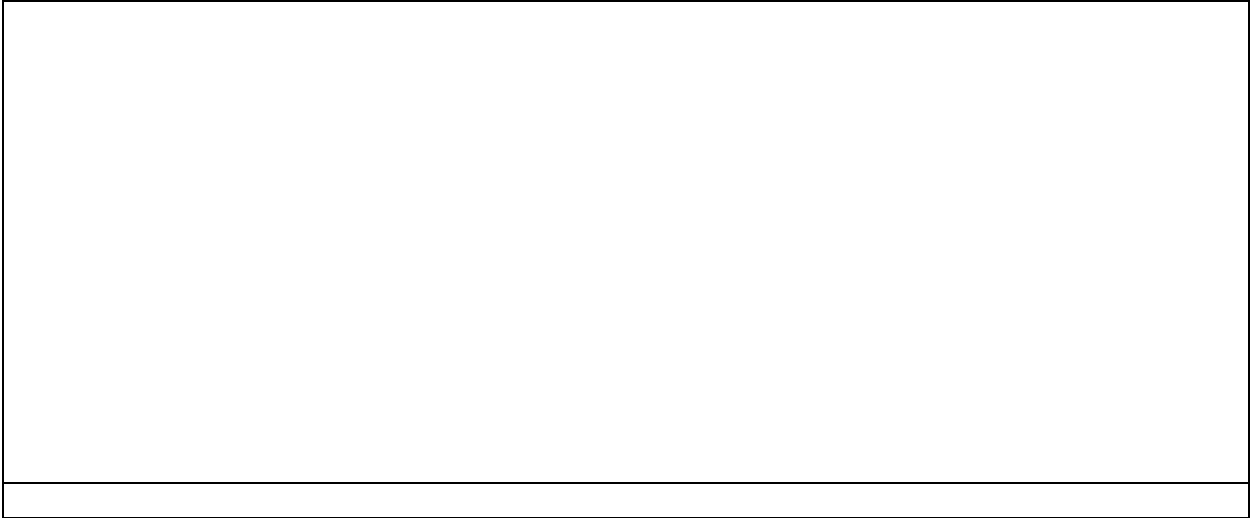
Not a lot to report out on this month, which is not a bad thing, we have one member attending the Grays Harbor Fire Academy with our Assistant Chief Debakker instructing.

Just a reminder to use safe speeds for inclement weather and if you don't have to go out stay home for safety. Use an abundance of caution when traveling through construction zones that we have ongoing in our areas. Also remember to slow down and move over for any emergency vehicles while they are out operating on scene.

January calls are as follows=
Public assists-4 fires-2 Vehicle accidents-1
Mutual Aid medical-2
Total=9

Thank you for the opportunity and Stay Safe,

Fire Chief Andrew Pittman



02/05/25
12:27McCleary Police Department
Law Total Incident Report, by Nature of IncidentPage: 952
1

| Nature of Incident | Total Incidents |
|--------------------------------|-----------------|
| 911 Hang-Up Call | 1 |
| AUDIBLE ALARM | 1 |
| AGENCY ASSIST | 12 |
| NON-INJURY VEH ACC NON-BLOCKIN | 1 |
| ANIMAL PROBLEM | 6 |
| CITIZEN ASSIST | 3 |
| CIVIL MATTER | 5 |
| CODE ENFORCEMENT VIOL | 1 |
| CUSTODY DISPUTE/PROB | 1 |
| REPORT OF A DEAD BODY | 1 |
| DISABLED VEHICLE | 1 |
| DISORDERLY CONDUCT | 1 |
| DOMESTIC VIOLENCE ACT | 1 |
| FOLLOW UP DETAIL | 1 |
| REPORT OF FRAUD/BLACKMAIL | 1 |
| FIRE OR AID RESPONDING TO INC | 41 |
| HIT AND RUN ACCIDENT NON-INJUR | 1 |
| ILLEGAL BURN | 1 |
| LOST PROPERTY | 1 |
| MISSING PERSON | 1 |
| MOTORIST ASSIST | 1 |
| OPEN DOOR OR WINDOW | 1 |
| POLICE INFORMATION MESSAGE | 16 |
| PHONE MESSAGE | 1 |
| RECKLESS ACT OR DRIVING | 2 |
| CIVIL PAPER SERVICE | 5 |
| SUBJECT STOP | 1 |
| SUSPICIOUS CIRCUMSTANCES | 3 |
| SUSPICIOUS PERSON | 1 |
| SUSPICIOUS VEHICLE | 5 |
| TRAFFIC STOP | 57 |
| TRAFFIC OFFENSE | 1 |
| TRESPASS | 2 |
| UNKNOWN PROBLEM | 3 |
| VERBAL ARGUMENT | 3 |
| CHECK WELFARE | 5 |
| WARRANT SERVICE OR CONFIRM | 3 |

Total Incidents for This Report: 192

Report includes:

All dates between `00:00:00 01/01/25` and `00:00:00 02/01/25`
All agencies matching `MCPD`
All natures
All locations
All responsible officers
All dispositions
All clearance codes
All observed offenses
All reported offenses
All offense codes
All circumstance codes

*** End of Report /tmp/rptvQ0Zpy-rplwtir.r2_2 ***



City of McCleary

STAFF REPORT

| | |
|--------------------|--------------------|
| To: | City Council |
| From: | Chief Ryan Miskell |
| Date: | February 2025 |
| Department: | Police Department |

Department Report:

Activity Report Provided with this report.

Officer Training:

- Officers Joined the rest of the city for CPR training.

Reserve Officer Program:

- At the last council meeting, it was requested that I find out how many hours Officer Tovar has provided to the City of McCleary as a reserve police officer during 2024. Officer Tovar logged 349.42 hours in 2024, we are fortunate to have him in our community. We currently have two reserve officer candidates in the hiring process and I am hopeful that one will join our team in March.

Police Scheduling:

- The work schedule for the police department was adjusted in mid-January. This change still ensures 24-hour coverage for our community, it also increases the number of hours with multiple officers on duty at times. The new schedule has saved 36 hours of overtime from being paid out since January 16, 2025.

Equipment Management:

- A company gave a quote for cleaning the used patrol vehicles that we are selling. The quote was over three thousand dollars. I am still researching a cost-effective way to resolve this challenge. I am in discussions with neighboring agencies regarding patrol vehicles. While nothing is finalized currently, I am exploring some possible options.

Personnel Update:

- We have interviewed multiple candidates for our police clerk position and believe we have found one that would be a good fit for the department. I am hoping to have a clerk back in the office very soon.

School:

- Officers will be seen in the school periodically during school hours when available. This will allow the department to continue building community relationships along with promoting safety and addressing safety concerns. The officer presence on campus was scheduled to start on February 3rd but was delayed a couple days due to the snow.

Respectfully,

Chief Ryan Miskell

State of Washington

Tickets by Month

From: 1/1/2025 To: 1/31/2025

For:

GRAYS HARBOR County City Of McCleary
McCleary PD

| Month of Year | Infraction Traffic | Infraction Non-Traffic | Criminal Traffic | Criminal Non-Traffic | Total Tickets |
|-----------------------|--------------------|------------------------|------------------|----------------------|---------------|
| 2025 January | 14 | 0 | 1 | 0 | 15 |
| Report Totals: | 14 | 0 | 1 | 0 | 15 |



City of McCleary

STAFF REPORT

| | |
|--------------------|--------------------------------|
| To: | Mayor and Council |
| From: | Jamie Vinyard, Clerk-Treasurer |
| Date: | February 10, 2025 |
| Department: | Finance & Administration |

Finance:

We have a new office temp supporting accounts payable and helping address other areas in need of support within city hall during the transition of Lindsay Blumberg's resignation. Thank you for your support, Nakisha.

Lindsay will be missed, and we wish her great success in her future endeavors.

Two public records requests are open and currently being researched.

The audit with State Auditors Office continues... During weekly meetings and check-ins with the state auditor, we are still reviewing and running payroll error checks, reviewing policies and discussing necessary updates on policy and procedures. The audit is set to be concluded by February 28, 2025 and we are working hard to meet that completion date. An update will be provided to Mayor and Council with findings once complete.

Thank you and have a great week!

-Jamie Vinyard

Services Contract For the Transportation and Land Application of Biosolids And Other Related Services

1. Parties. The parties to this contract are City of McCleary (Generator), and Tenelco Inc. (Tenelco), a private corporation registered in the State of Washington (UBI 601 553 220) that provides Biosolids Horticultural Services. Tenelco operates a Beneficial Use Facility, as defined in WAC 173-308-080. Tenelco has the ability to perform land application of biosolids in a lawful manner in appropriate sites and has obtained all necessary permits to do so.

2. Biosolids Production and Use. The parties acknowledge and agree that:

- The generator produces sewage sludge in the form of Class B biosolids (biosolids) as a by-product of its sanitary sewage treatment processes.
- The generator desires that its biosolids be used beneficially as defined by WAC 173-350-100, i.e. in a manner that does not pose a threat to human health or the environment.

3. Contract to Transport and Apply Biosolids Beneficially. In consideration of the mutual promises and covenants in this contract, and on the terms and conditions of this contract, Tenelco agrees to receive, transport, and perform beneficial land applications of the generators biosolids in compliance with federal, state, and local laws, rules and regulations.

4. Scope of Services. Tenelco will manage and operate the class B land application program for the Generator, including but not limited to compliance requirements with federal, state, and local laws, rules and regulations necessary, therefore; all management activities will be coordinated through the following person:

Natasha Sevey
2822 Old Hartford Road
Lake Stevens, WA 98258
Phone 425-397-7770
Email: natasha@teneclo.net

5. Tenelco's Services. With respect to any Class B biosolids tendered by the Generator to Tenelco, Tenelco shall:

- Take possession of and transport the biosolids to Tenelco facilities or other locations for beneficial use through land application of the biosolids, which may include use thereof on agricultural lands, generally in Eastern Washington as a nutrient based soil amendment or compost ingredient;
- Provide and furnish at Tenelco's cost and expense, all materials, machinery, equipment, tools, superintendence, labor, insurance and other accessories and services necessary to provide the beneficial use services in strict conformance with the conditions and prices stated in this contract;
- Collect and test all necessary soil samples on application sites;
- Provide information to complete all biosolids reports, annual or otherwise, related to the land application as required by any governing agency, including, but not limited to, the State of Washington Department of Ecology (DOE) and the United States Environmental Protection Agency (USEPA);

- Tenelco will maintain in good standing all applicable and necessary permits, licenses and approvals of any federal, state, and local government, including and especially a permit to operate a Beneficial Use Facility from the Washington State Department of Ecology.
- Pay all costs for mobilization, demobilization, transportation, and application. This will include all cost associated to fuel, labor, repairs, maintenance, permit fees, insurance and other associated costs.
- Tenelco will transport biosolids in trailers capable of hauling 25-29 wet tons.
- Prior to tender, the generator will test the tendered biosolids in accordance with testing procedures that are required by any applicable federal, state, and local law and regulations and provide Tenelco all information required by law or that otherwise necessary for Tenelco to use and manage application of the biosolids in a safe, consistent, and reliable manner. Such information may include test results that show on a dry ton basis, the level of trace metals and pathogens for which testing is required, the percent of solids by weight, and nitrogen content as expressed in terms of total Kjeldahl nitrogen (TKN), ammonium or ammonia and nitrates and nitrites, and a certification that the biosolids meet, at a minimum Class B standards and vector attraction reduction standards as set forth by DOE and USEPA.
- If for any reason the biosolids are tested and do not meet the minimum Class B standards and are deemed unsuitable for beneficial use and are loaded into a Tenelco trailer the Generator will be financially responsible for alternative methods of disposal.

6. Tender of Biosolids. The Generator will regularly tender all of its biosolids that, at the sole discretion of the Generator, are intended for land application as defined in WAC 173-308-080 to Tenelco. The Generator shall not be required to tender any biosolids that are not intended for land application. With respect to any biosolids tendered by the Generator to Tenelco, the Generator shall:

- Dewater the biosolids and properly and evenly load the biosolids into transport vehicles provided by Tenelco. The Generator shall use its best efforts to load the biosolids transport vehicles to maximum capacity. (see compensation section);
- Ensure that, at the time of tender, the tendered biosolids meet federal, state, and local standards that govern biosolids, as they currently exist or are hereafter amended;
- Generator will be responsible for any damages to Tenelco equipment during loading at their cost for repair.

7. Tenelco Warranties. Tenelco warrants and represents that it has sufficient facilities, equipment, and personnel, who are sufficiently trained, skilled, knowledgeable, and experienced to perform all functions that are reasonably necessary to lawfully and effectively transport biosolids, operate a beneficial use facility, and apply biosolids in a beneficial manner. Tenelco warrants that its equipment and facilities are and will be maintained in a safe condition, and that they are and will be fit for the particular purposes for which they are used or operated. Tenelco warrants that its personnel will work in a prudent and workmanlike manner. In addition, Tenelco warrants that it has a permit to operate a Beneficial Use Facility from the Washington State DOE, and that it shall maintain the permit in good standing. In the event Tenelco's permit is suspended or revoked for any reason without having other permitted options available for biosolids application, Tenelco shall notify the Generator within 48 hours of the time of suspension or revocation and the Generator shall have the option of terminating this Agreement immediately.

8. Initial Term and Renewal Term. The initial term of this Agreement shall commence on Sept 1, 2024, through August 31, 2025 or job completion. This Agreement shall automatically terminate, without lito the Generator for breach or default for the termination, and without any recourse, remedy or compensation to Tenelco.

9. Compensation for Services. The Generator shall pay Tenelco \$107.38 per wet ton for each scale ton of biosolids tendered by the Generator to Tenelco that Tenelco receives, transports, and beneficially applies pursuant to the provisions of this contract. A 25-ton minimum will be charged for any load transported. In the event fuel prices exceed \$4.00 per gallon a fuel surcharge of the excess cost over \$4.00 per gallon will be charged. In any instance where the Generator loads a transport vehicle with biosolids in excess of its rated maximum weight capacity, then the Generator may remove any excess biosolids, or pay any penalties that arise from the excess loading.

10. Billing. Tenelco shall provide to the Generator, a billing statement that details the services provided hereunder, including the amount of the Generator’s biosolids transported by Tenelco during the billing period, relevant load documentation, and any other information that the Generator may reasonably require. Tenelco shall retain records of billing, costs, and other charges pertaining to the Generators account under this agreement for inspection by representatives of the Generator for a period of three (3) years after final payment. Copies of said records shall be made available upon request.

11. Payment. The Generator shall pay Tenelco the above identified compensation within 30 days after Tenelco provides an invoice for such services to the Generator. Any payment not made when due shall accrue interest at the rate of one (1%) percent per month or the highest rate permitted by applicable law, whichever is less.

12. Taxes. Each party shall be responsible for the payment of all taxes of whatever nature and source; to the extent that each party is responsible of any such taxes pursuant to law.

13. Notices. All notices required under this contract shall be personally delivered or mailed by certified or registered mail, postage prepaid to the following address or to such other address as either party shall specify in written notice so given:

Tenelco Inc.:

Tenelco Inc.
Natasha Sevey
2822 Old Hartford Road
Lake Stevens, WA 98258
425-397-7770
natasha@tenelco.net

Generator:

City of McCleary
100 S. Third Street
McCleary, WA 98557
360-495-3217

kevin@cityofmccleary.com

14. Safety. Tenelco shall comply with all applicable safety rules and regulations adopted by the United States Department of Labor Occupational Safety and Health

Administration (OSHA) or the Industrial Commission of the State of Washington, whichever is more restrictive. The Generator assumes no duty to insure that Tenelco follows the safety rules and regulations.

15. Regulations, Orders and Conditions. Tenelco shall comply with all applicable state, federal, or local laws, regulations, rules, or any other sources of authority, including, but not limited to, court orders, administrative rulings, the regulations in WAC 173-308 and 40 CFR Part 503, the conditions of any applicable beneficial use permit, and so forth.

16. Insurance. Throughout the term of this agreement, Tenelco shall obtain and maintain sufficient levels of liability insurance for bodily injury, death and property damage, and any other insurance that is reasonably necessary to effectuate the purpose of this contract.

17. Assignment. Neither party shall voluntarily assign or otherwise transfer any of its rights, interests or obligations in, to or under this contract without the prior written consent of the other party.

18. Cumulative Rights. The rights and remedies of each party set forth in any provision of this contract are in addition to and do not in any way limit any other rights or remedies afforded to such party by law.¹⁹

19. Survival. The obligations of the parties under the provisions of this contract that may reasonably be interpreted or construed as surviving the completion, termination or cancellation of this contract shall survive the completion, termination or cancellation of this agreement.

Tenelco Inc.

Dated _____

by: _____
Natasha Sevey

Dated _____

by: _____

Request for Authorization

We are requesting authorization to proceed with the solicitation of a Request for Proposals (RFP) for power and water meter reading hardware for the City of McCleary.

Background:

The City of McCleary's current power and water meter reading system is failing. Without proactive measures, we will need to transition to a fully manual reading process for both utilities.

Benefits:

- * Improved accuracy in power and water consumption readings
- * Reduced labor costs and time spent on manual readings
- * Enhanced leak detection capabilities
- * Better data for power and water conservation initiatives
- * Improved customer service through real-time consumption monitoring if moving forward on smart readers at a later time
- * Potential improving integration with existing city billing systems

Financial Considerations:

The estimated cost for this project will be determined through the RFP process. Funding will be sourced from both Power and Water departments. Upon receipt of bids, a Budget Amendment will be necessary to formally allocate the required funds.

Timeline:

- RFP Publication: Within 2 weeks of approval (or sooner)
- Proposal Publication Period: 4 weeks
- Proposal Evaluation: 2 weeks
- Vendor Selection and Council Approval: 2 weeks

Requested Action:

We respectfully request the City Council's authorization to proceed with the solicitation of an RFP for power and water meter reading hardware.

RESOLUTION AUTHORIZING INVESTMENT
OF City of McCleary MONIES IN THE
LOCAL GOVERNMENT INVESTMENT POOL

WHEREAS, pursuant to Chapter 294, Laws of 1986, the Legislature created a trust fund to be known as the public funds investment account (commonly referred to as the Local Government Investment Pool (LGIP)) for the contribution and withdrawal of money by an authorized governmental entity for purposes of investment by the Office of the State Treasurer; and

WHEREAS, from time to time it may be advantageous to the authorized governmental entity, City of McCleary, the “governmental entity”, to contribute funds available for investment in the LGIP; and

WHEREAS, the investment strategy for the LGIP is set forth in its policies and procedures; and

WHEREAS, any contributions or withdrawals to or from the LGIP made on behalf of the governmental entity shall be first duly authorized by the McCleary City Council, the “governing body” or any designee of the governing body pursuant to this resolution, or a subsequent resolution; and

WHEREAS the governmental entity will cause to be filed a certified copy of said resolution with the Office of the State Treasurer; and

WHEREAS the governing body and any designee appointed by the governing body with authority to contribute or withdraw funds of the governmental entity has received and read a copy of the prospectus and understands the risks and limitations of investing in the LGIP; and

WHEREAS, the governing body attests by the signature of its members that it is duly authorized and empowered to enter into this agreement, to direct the contribution or withdrawal of governmental entity monies, and to delegate certain authority to make adjustments to the incorporated transactional forms, to the individuals designated herein.

NOW THEREFORE, BE IT RESOLVED that the governing body does hereby authorize the contribution and withdrawal of governmental entity monies in the LGIP in the manner prescribed by law, rule, and prospectus.

BE IT FURTHER RESOLVED that the governing body has approved the Local Government Investment Pool Authorization Form (Form) as completed by Jon Martin, City Administrator and incorporates said form into this resolution by reference and does hereby attest to its accuracy.

BE IT FURTHER RESOLVED that the governmental entity designates Jon Martin, City Administrator (title), the “authorized individual” to authorize all amendments, changes, or alterations to the Form or any other documentation including the designation of other individuals to make contributions and withdrawals on behalf of the governmental entity.

BE IT FURTHER RESOLVED that this delegation ends upon the written notice, by any method set forth in the prospectus, of the governing body that the authorized individual has been terminated or that his or her delegation has been revoked. The Office of the State Treasurer will rely solely on the governing body to provide notice of such revocation and is entitled to rely on the authorized individual’s instructions until such time as said notice has been provided.

BE IT FURTHER RESOLVED that the Form as incorporated into this resolution or hereafter amended by delegated authority, or any other documentation signed or otherwise approved by the authorized individual shall remain in effect after revocation of the authorized individual’s delegated authority, except to the extent that the authorized individual whose delegation has been terminated shall not be permitted to make further withdrawals or contributions to the LGIP on behalf of the governmental entity. No amendments, changes, or alterations shall be made to the Form or any other documentation until the entity passes a new resolution naming a new authorized individual; and

BE IT FURTHER RESOLVED that the governing body acknowledges that it has received, read, and understood the prospectus as provided by the Office of the State Treasurer. In addition, the governing body agrees that a copy of the prospectus will be provided to any person delegated or otherwise authorized to make contributions or withdrawals into or out of the LGIP and that said individuals will be required to read the prospectus prior to making any withdrawals or contributions or any further withdrawals or contributions if authorizations are already in place.

PASSED AND ADOPTED by the _____ of the _____ State

of Washington on this _____ day of _____ 20____.

Mayor

SIGNATURE TITLE

City Attorney

SIGNATURE TITLE

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF McCLEARY, WASHINGTON, RELATING TO COMPLIANCE WITH THE PUBLIC RECORDS ACT, RCW 42.56, ADOPTING A PUBLIC RECORDS POLICY AND PUBLIC RECORDS FEE SCHEDULE, AND ORDERING PUBLICATION OF THIS RESOLUTION AND THE PUBLIC RECORDS ACT RULES.

RECITALS:

WHEREAS, the Public Records Act (“PRA”), Chapter 42.56 of the Revised Code of Washington (RCW) requires the City to make nonexempt public records available for inspection and copying; and

WHEREAS, RCW 42.56.040 requires the City to establish and display rules to facilitate the disclosure of public records; and

WHEREAS, the PRA requires all cities and public agencies to maintain and make available a current index of all public records; and

WHEREAS, RCW 42.56.070(4) provides that an agency need not maintain such an index if to do so would be unduly burdensome, but it must issue and publish a formal order specifying the reasons why and the extent to which compliance would be unduly burdensome or would interfere with agency operations; and

WHEREAS, the City is comprised of numerous departments, their divisions, and subdivisions, many if not all of which maintain separate databases and/or systems for the indexing of records and information; and

RESOLUTION - 1
12/18/2024
MAP

CITY OF McCLEARY
100 SOUTH 3RD STREET
McCLEARY, WASHINGTON 98557

WHEREAS, currently, the City's public records requirements are codified in Chapter 2.72 of the McCleary Municipal Code (MMC), which was last updated in 1997; and

WHEREAS, providing copies of public records is a growing expense for taxpayers; and

WHEREAS, RCW 42.56.070(7), RCW 42.56.240(14), and RCW 42.56.120 prescribes that agencies may be reimbursed for the cost of providing copies of records; and

WHEREAS, RCW 10.97.100 and RCW 46.52.085 prescribe that law enforcement agencies may establish and collect reasonable fees for the dissemination of criminal history record information to agencies and persons and to cover the costs of furnishing copies of traffic accident reports; and

WHEREAS, RCW 42.56.070(7) requires a public hearing be held regarding adopting a fee schedule; and

WHEREAS, a public hearing was held on ***, 2025; and

WHEREAS, the City considered the fees at the meetings of ***, 2025, and ***, 2025; and

WHEREAS, the City Council wishes to adopt the Public Records Act – Policy & Procedures to replace the provisions in the McCleary Municipal Code;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF McCLEARY, WASHINGTON, DOES RESOLVE AS FOLLOWS:

SECTION I: The Public Records Rules attached as Attachment A are hereby adopted as the rules the City will follow in handling public records requests.

SECTION II: The City Clerk-Treasurer is designated as the City's Public Records Officer and thus is hereby directed to publish this Resolution and the availability of these Rules,

post and maintain the Rules on the City's website, and make them available for inspection and copying at the City Clerk-Treasurer's Office.

SECTION III: The City adopts the Public Records Fee Schedule set forth on pages 5 and 6 of Attachment A. The factors and manner used to determine actual costs for producing copies are based on studies performed by Spokane and Seattle Police Departments and further set forth on pages 5 and 6 of Attachment A.

SECTION IV: Pursuant to RCW 42.56.070(4), the City adopts the above "whereas" clauses as findings and has determined that maintaining a records index is unduly burdensome, costly, and would interfere with agency operations due to the number and complexity of records generated as a result of the wide range of City activities and office locations.

SECTION V: This resolution shall take effect and be in full force upon passage and signature hereon.

PASSED THIS _____ DAY OF _____, 2025, by the City Council of the City of McCleary, and signed in authentication thereof this _____ day of _____, 2025.

CITY OF McCLEARY:

CHRIS MILLER, Mayor

ATTEST:

, City Clerk-Treasurer

APPROVED AS TO FORM:

MADISON A. PLEASANT, City Attorney

Public Records Act – City of McCleary Procedures & Policy

The purpose of these rules is to establish the procedures the City of McCleary will follow to provide full access to public records. These procedures provide information to persons wishing to access public records of the City of McCleary and to City employees to assist members of the public in obtaining such access.

1. Public Records Officer:

General City Information: The City Clerk-Treasurer has been designated as the City's public records officer for general information requests and may be contacted at:

City of McCleary
 100 South 3rd Street
 McCleary, WA 98557
 Phone: (360) 495-3667
 Fax: (360) 495-3097
publicrecords@cityofmccleary.com

Police Records: Due to the special requirements related to the release of criminal history record information (CHRI), requests for law enforcement records and police-worn body camera records should be directed to:

McCleary Police Department
 100 South 3rd Street
 McCleary, WA 98557
 Phone: (360) 495-3107
 Fax: (360) 495-4483
pdclerk@cityofmccleary.com

Fire and Emergency Medical Services Incident records: Requests to inspect or copy records for fire and emergency medical services incidents, maintained by the City's Fire Department should be made to the City Clerk-Treasurer at:

City of McCleary
 100 South 3rd Street
 McCleary, WA 98557
 Phone: (360) 495-3667
 Fax: (360) 495-3097
publicrecords@cityofmccleary.com

Municipal Court Records: Requests to inspect or copy records maintained by the McCleary Municipal Court, should be made through the Grays Harbor District Court #1 by filling out a records request form and emailing it to dcrecords@graysharbor.us or printing and sending the completed form to:

Grays Harbor County District Court #1
Attention: Records Custodian
 102 W. Broadway Ave., Room 202
 Montesano, WA 98563:

The public records officer will oversee compliance with the Public Records Act, but another staff member may process the request. Therefore, these procedures may refer to the public records officer or designee. The public records officer will provide the fullest assistance to requestors; ensure that public records are protected from damage or disorganization; and prevent the fulfillment of public records requests from causing excessive interference with essential functions of the City of McCleary.

2. Requests for public records:

- Requestors must give reasonable notice that a request is for public records. A request using the terms “public records,” “public disclosure,” “FOIA,” or “Freedom of Information Act” (terms commonly used for federal records) is reasonable notice to the City. The requested record must also be clearly identified so the City can locate it.
- A public records request form is available but is not mandatory. The form is available online at <https://www.cityofmccleary.com/administration/page/city-public-records-request-form> under the “I Want To...” tab or the “Local Government” tab. The written request should plainly state that it is a request for public records and include the following information:
 - 1) Name and address of requestor.
 - 2) Other contact information, including telephone number and an email address (if available).
 - 3) Identification of the public records sufficient for the public records officer or designee to reasonably identify and adequately locate the records.
 - 4) The date of the request.
 - 5) Whether the request is to inspect the records or have copies provided (either paper or electronic). (See Section 7 for applicable fees).
- City staff receiving any request for public records should immediately forward the request to the public records officer of each department. The request does not need to be made on the City’s form. No email requests shall be made

except to the designated email address for the public records officer. Email requests will be deemed received on the date the email is opened and read and not the date the email is received on the City's email system.

- The public records officer, and/or designees, will maintain a log of requests as required by RCW 42.56.
- Within five (5) days of receiving the public records request, the public records officer will provide an initial response. This initial response will do one of four things:
 - 1) Provide the record;
 - 2) Acknowledge that the City received the request and provide a reasonable estimate of the time necessary to fully respond;
 - 3) Seek clarification of the request; or
 - 4) Deny the request.
- Notice to Third Parties. If a public record contains personal information that identifies an individual or organization other than the subject of the requested public record, the City may notify that individual or organization to allow the third party to seek relief pursuant to RCW 42.56.540. The City may take this into account when providing an estimate for when the records will be available. The City should also review any contracts with third parties that may contain special notice provisions. Nothing in this policy is intended to create any right to such notice.
- The City will process non-routine record requests in the order allowing the most requests to be processed in the most efficient manner.

3. Inspection of records:

After notification of availability, public records will be accessible for inspection and/or copying during the normal business hours of the City as designated in the McCleary Municipal Code Section 1.04.100. (Currently, 8:00 a.m. through 4:00 p.m. Monday through Friday, of each week, but shall not include holidays occurring during the normal business week of the City as may be established by state law or actions of City Council.)

The City shall provide space to inspect public records. The public shall not be allowed to inspect the City's records in cabinets or vaults.

The public may not remove any documents from the viewing area or disassemble or alter any document. To select a paper record for copying during an inspection, a requestor must flag the page or document by use of a non-permanent method such

as a removable adhesive note. A requestor is not to take pictures of any documents via phone.

A requestor shall indicate which documents he or she wishes the City to copy. Since copying facilities are located in “employee only” areas of City facilities, for security purposes and to avoid unreasonable disruption of operations, the City cannot offer these facilities for public use. City staff will make the requested copies or arrange for copying and the requestor will be charged in accordance with the City’s fees.

4. Failure to respond to a public records request:

If the City of McCleary does not respond in writing within five (5) business days of the receipt of the request for records, the requestor should contact the public records officer to determine the reason for the failure to respond.

If within a thirty-day (30) period after notification of availability by the City, the requestor or a representative of the requestor fails to claim or review the records; fails to pay any required deposit; or fails to make other arrangements, the public records officer may close the request; have the assembled records re-filed; and indicate to the requestor that the request has been closed and abandoned.

5. Providing records in installments:

A public records request may cover a large number of records. The public records officer may determine that it would be practical to provide access for inspection and copying in installments. If, within thirty (30) days of being notified of availability, the requestor fails to inspect the entire set of records or one or more of the installments, the public records officer or designee may stop searching for the remaining records and close the request.

6. Procedure for review of denials of requests:

Any person objecting to an initial denial or partial denial of a records request may petition in writing (including e-mail) to the public records officer for a review of that decision. The petition shall include a copy of or identify the written statement by the public records officer or designee denying the request.

The public records officer shall give the petition for review of denial and any other relevant information to the City Attorney. The City Attorney will consider the petition and either affirm or reverse the denial within five (5) business days following receipt of the petition, or within such other time as the City Attorney determines to be necessary to review the petition.

Any person may obtain a court review of denials of public records requests pursuant to RCW 42.56.550 prior to the conclusion of two (2) business days after the initial denial regardless of any internal administrative appeal.

7. Fees:

The fees set forth in this section are default fees set pursuant to RCW 42.56.120. The City finds that calculating the actual cost of providing public records would be unduly burdensome given the limited staff resources and funding to dedicate to a comprehensive study to determine actual copying costs and that conducting such a study would interfere with the City's other essential agency functions.

No fee shall be charged for the inspection of Public Records.

The City may charge one or more of the following fees for copies of public records:

- Fifteen cents (0.15) per page for photocopies of public records or printed copies of electronic public records when requested by the person requesting records; payable at the time of pick-up;
- Electronic copies of records: Free, unless more than 80 files and/or 1 GB;
- The actual cost of any digital storage media or device provided by the City;
- Cost, including taxes, actually charged by any third-party vendor used to make copies;
- Postage and shipping costs, including the cost of any containers used in shipping;
- The actual cost of Body-Worn and/or Car Camera Video Redaction is at a rate of \$6.10 per minute of video and/or audio recorded. A deposit of an estimated 10% of the total amount will be required prior to completing and providing the request.

The McCleary Police Department bases the costs of redaction on studies performed by the Spokane and Seattle Police Departments. These studies were based on staff time spent reviewing and redacting video, audio, or video and audio footage for the purposes of public records requests. Due to the Washington State Public Records Act certain images, information, and audio statements are protected from release through a public record request and therefore must be redacted prior to the release of the record.

Time Studies:

Stopwatch-style time studies were conducted to determine the amount of time it takes to redact body camera recordings including how long it takes to remove audio from an entire video, eliminate one minute of video, redact one minute of audio, and redact one minute of video.

TIME STUDY RESULTS:

| Redaction Type | Video Time | Average Redaction Time |
|---|--|--|
| Targeted Video Redaction without Targeted Audio Redaction | 1 minute per individual or object redacted | 10 minutes per individual or object redacted |

Estimating Redaction Costs:

Based on the results of the cost study, McCleary Police Records Personnel will calculate estimated redaction costs at the following rates:

| Redaction Method | Estimated Cost Per Minute To Redact | Minutes to Redact Per Minute of Raw Footage | Estimated Cost of Redaction Per Minute of Raw Footage |
|--|--|--|---|
| Targeted Video Redaction with Targeted Audio Redaction | \$0.61 per individual or object redacted | 10 minutes per individual or object redacted | \$6.10 per individual or object redacted |

Reference RCW 42.56.240 (14) (f)(i) A law enforcement or corrections agency responding to a request to disclose body worn camera recordings may require any requester not listed in (e) of this subsection to pay the reasonable costs of redacting, altering, distorting, pixelating, suppressing, or otherwise obscuring any portion of the body worn camera recording prior to disclosure only to the extent necessary to comply with the exemptions in this chapter or any applicable law.

(ii) An agency that charges redaction costs under this subsection (14)(f) must use redaction technology that provides the least costly commercially available method of redacting body worn camera recordings, to the extent possible and reasonable.

(iii) In any case where an agency charges a requestor for the costs of redacting a body worn camera recording under this subsection (14)(f), the time spent on redaction of the recording shall not count towards the agency's allocation of, or limitation on, time or costs spent responding to public records requests under this chapter, as established pursuant to local ordinance, policy, procedure, or state law

8. Disclaimer of Liability:

Neither the City nor any officer, employee, official, or custodian shall be liable, nor shall a cause of action exist, for any loss or damage based upon a release of Public Records if the person releasing the records acted in good faith in attempting to comply with this policy.

This policy is not intended to expand or restrict the rights of disclosure or privacy as they exist under state and federal law. Despite the use of any mandatory terms such as “shall,” nothing in this policy is intended to impose mandatory duties on the City beyond those imposed by state and federal law.

9. Exemptions:

The Public Records Act provides that a number of types of documents are exempt from public inspection and copying. These exemptions are listed in Chapter 42.56 RCW, including the prohibition of disclosing lists of individuals for commercial purposes. In addition, documents are exempt from disclosure if any “other statute” exempts or prohibits disclosure. The following are exemptions, outside the Public Records Act, that restrict the availability of some documents held by the City of McCleary:

Washington State Statutes

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| RCW 2.64.111 | Judicial conduct commission investigations of judges and initial proceedings |
| RCW 4.24.550 | Information on sex offenders |
| RCW 4.24.601 and .611 | Trade secrets and confidential research, development or commercial information re products or business methods |
| RCW 5.60.060 | Privileged communications |
| RCW 5.60.070; RCW 7.07.070 | Mediation records |
| RCW 7.68.140 | Victims’ compensation claims |
| RCW 7.69A.030(4) | Name, address and photograph of child victim or child witness |
| RCW 7.69A.050 | Child victims and witnesses of certain crimes – protection of address |
| RCW 7.75.050 | Records of Dispute Resolution Centers |
| RCW 9.02.100 | Reproductive privacy |
| RCW 9.41.097(2) | Mental health information re persons buying pistols or applying for CPLs |
| RCW 9.41.129 | Concealed pistol license applications |
| RCW 9.73.230 | Name of confidential informants in written report on wire tapping |
| RCW 9.51.050 | Disclosing transaction of grand jury |

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| RCW 9.51.060 | Disclosure of grand jury deposition |
| RCW 9.73.090(1)(c) | Prohibition on disclosure of law enforcement dash cam videos until final disposition of litigation |
| RCW 9A.44.138 | Offender registration information given to high school or institution of higher education re an employee or student |
| RCW 7.75.050 | Records of Dispute Resolution Centers |
| RCW 9.02.100 | Reproductive privacy |
| RCW 9.41.097(2) | Mental health information re persons buying pistols or applying for CPLs |
| RCW 9.41.129 | Concealed pistol license applications |
| RCW 9.73.230 | Name of confidential informants in written report on wire tapping |
| RCW 9.51.050 | Disclosing transaction of grand jury |
| RCW 9.51.060 | Disclosure of grand jury deposition |
| RCW 9.73.090(1)(c) | Prohibition on disclosure of law enforcement dash cam videos until final disposition of litigation |
| RCW 9A.44.138 | Offender registration information given to high school or institution of higher education re an employee or student |
| RCW 9A.82.170 | Financial institution records re criminal profiteering act |
| RCW 10.27.090 | Grand jury testimony/evidence |
| RCW 10.27.160 | Grand jury reports – release to public only by judicial order |
| RCW 10.52.100 | Records identifying child victims of sexual assault |
| RCW 10.77.205 | Information re victims, next of kin, or witnesses requesting notice of release of person found not guilty of a sex, violent, or felony harassment offense by reason of criminal insanity and the notice itself |
| RCW 10.52.100 | Records identifying child victim of sexual assault |
| RCW 10.77.210 | Records of persons committed for criminal insanity |
| RCW 10.97.040 | Criminal history information released must include disposition, with some exceptions |
| RCW 10.97.050 | Conviction and criminal history information |
| RCW 10.97.060 | Deletion of certain criminal history record information, conditions |
| RCW 10.97.070 | Disclosure of identity of suspect to victim |
| RCW 10.97.080 | Inspection of criminal record by subject |
| RCW 10.97.130 | Information about victims of sexual assault under age eighteen |
| RCW 10.101.020(3) | Information given by an accused regarding determination for indigent defense |
| RCW 13.34.115 | Court dependency proceedings |
| RCW 13.40.217 | Juveniles adjudicated of sex offenses – release of information |
| RCW 13.50.010 | Maintenance of and access to juvenile records |

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| RCW 13.50.050 | Juvenile offender records |
| RCW 13.50.100 | Juvenile/children records not relating to offenses |
| RCW 13.60.020 | Missing children or endangered person information |
| RCW 18.04.405 | Confidentiality of information gained by CPA |
| RCW 18.19.060 | Notification to clients by counselors |
| RCW 18.19.180 | Confidential communications with counselors |
| RCW 19.215.020 | Destruction of personal health and financial information |
| RCW 19.34.240(3) | Private digital signature keys |
| RCW 19.215.030 | Compliance with federal rules |
| RCW 26.04.175 | Name and address of domestic violence victim in marriage records |
| RCW 26.12.170 | Reports of child abuse/neglect with courts |
| RCW 26.23.050 | Child support orders |
| RCW 26.23.120 | Child support records |
| RCW 26.26.041 | Uniform Parentage Act – protection of participants |
| RCW 26.26.450 | Confidentiality of genetic testing |
| RCW 26.33.330 | Sealed court adoption records |
| RCW 26.33.340 | Agency adoption records |
| RCW 26.33.343 | Access to adoption records by confidential intermediary |
| RCW 26.33.380 | Adoption – identity of birth parents confidential |
| RCW 26.44.010 | Privacy of reports on child abuse and neglect |
| RCW 26.44.031 | Information related to reports of child abuse or neglect |
| RCW 26.44.125 | Reports, reviews and hearings related to a review of abuse finding |
| RCW 27.53.070 | Records identifying the location of archaeological sites |
| RCW 29A.08.720 | Voter registration records – place of registration and any decision not to register to vote confidential |
| RCW 29A.08.710 | Voter registration records – certain information exempt |
| RCW 35.102.145 | Municipal business and occupation tax – local ordinance can protect return or tax information |
| RCW 36.28A.060(8) | Tactical and intelligence information provided to WASPC |
| RCW 39.10.470(2) | Alternative public works - trade secrets or other proprietary information submitted by bidder in connection with an alternative public works transaction if data identified and reasons stated in writing |
| RCW 39.10.470(3) | Alternative public works – proposals submitted by design-build finalists until notification of highest scoring finalist is made |

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| RCW 42.23.070(4) | Municipal officer disclosure of confidential information prohibited |
| RCW 42.41.030(7) | Identity of local government whistleblower |
| RCW 42.41.045 | Non-disclosure of protected information (whistleblower) |
| RCW 43.43.762 | Contents of statewide criminal street gang database |
| RCW 46.52.065 | State toxicologist records relating to analyses of blood samples |
| RCW 46.52.080 | Traffic accident reports – confidentiality |
| RCW 46.52.083 | Traffic accident reports – available to interested parties |
| RCW 46.52.120 | Traffic crimes and infractions – confidential use by police and courts |
| RCW 46.52.130(2) | Abstract of driving record – limited disclosure |
| RCW 48.62.101 | Local government insurance/risk management liability reserve funds established to settle claims |
| RCW 50.13.060 | Access to employment security records by local government agencies |
| RCW 50.13.100 | Disclosure of confidential employment security records allowed if identifying information deleted or with consent |
| RCW 51.28.070 | Worker’s compensation records confidential–limited disclosure |
| RCW 51.36.060 | Physician information on injured workers |
| RCW 60.70.040 | No duty to disclose record of common law lien |
| RCW 68.50.105 | Autopsy reports – confidential – limited disclosure |
| RCW 68.50.320 | Dental identification records – available to law enforcement agencies |
| Ch. 70.02 RCW | Medical records – access and disclosure – entire chapter (information from HC providers) |
| RCW 70.05.170 | Child mortality reviews by local health departments |
| RCW 70.24.022 | Public health agency information regarding sexually transmitted disease investigations – confidential |
| RCW 70.24.024 | Transcripts and records of hearings regarding sexually transmitted diseases |
| RCW 70.28.020 | Local health department TB records–confidential |
| RCW 70.41.200 | Hospital quality improvement committee records and accreditation reports |
| RCW 70.48.100 | Jail records and booking photos |
| RCW 70.58.055 | Birth certificates – certain information confidential |
| RCW 70.58.104 | Vital records, research confidentiality safeguards |
| RCW 70.94.205 | Washington Clean Air Act – confidentiality of data. |
| RCW 70.96A.150 | Registration and other records of alcohol and drug abuse treatment programs |

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| RCW 70.123.075 | Client records of domestic violence programs |
| RCW 70.125.065 | Records of community sexual assault program and underserved populations provider in discovery |
| RCW 71.05.425 | Notice of release or transfer of committed person after offense dismissal |
| RCW 71.05.445 | Release of mental health information to Dept. of Corrections |
| RCW 71.05.620 | Access to court records related to mental health cases under chapter 71.05 RCW |
| RCW 71.24.035(5)(g) | Mental health information system – state, county and regional support networks – confidentiality of client records |
| RCW 71.34.335 | Mental health treatment of minors – records confidential |
| RCW 71A.14.070 | Records regarding developmental disability– confidentiality |
| RCW 72.09.345 | Notice to public about sex offenders – department of corrections access to information |
| RCW 72.09.585 | Disclosure of inmate records to local agencies – confidentiality |
| RCW 73.04.030 | Veterans discharge papers exemption (see related RCW 42.56.440) |
| RCW 74.04.060 | Applicants and recipients of public assistance |
| RCW 74.04.520 | Food stamp program confidentiality |
| RCW 74.13.075(5) | Juvenile’s status as a sexually aggressive youth and related info |
| RCW 74.13.280 | Children in out-of-home placements – confidentiality |
| RCW 74.20.280 | Child support enforcement – local agency cooperation, information |
| RCW 74.34.095 | Abuse of vulnerable adults - confidentiality of investigations and reports |
| RCW 82.32.330 information | Disclosure of tax |
| RCW 84.36.389 | Confidential income data in property tax records held by assessor |
| RCW 84.40.020 | Confidential income data supplied to assessor regarding real property |

Selected Federal Confidentiality Statutes and Rules

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| 18 USC § 2721 - 2725 | Driver and License Plate Information |
| 20 USC § 1232g | Family Education Rights and Privacy Act |
| 23 USC § 409 | Evidence of certain accident reports |
| 42 USC 290dd-2 | Confidentiality of Substance Abuse Records |

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| 42 USC § 405(c)(2)(C)(viii) (I) | Limits on Use and Disclosure of Social Security Numbers |
| 42 USC 654(26) | State Plans for Child Support |
| 42 USC 671(a)(8) | State Plans for Foster Care and Adoption Assistance |
| 42 USC 1396a(7) | State Plans for Medical Assistance |
| 7 CFR 272.1(c) | Food Stamp Applicants and Recipients |
| 34 CFR 361.38 | State Vocational Rehabilitation Services Programs |
| 42 CFR Part 2 (2.1 - 2.67) | Confidentiality of Alcohol and Drug Abuse Patient Records |
| 42 CFR 431.300 - 307 | Safeguarding Information on Applicants and Recipients of Medical Assistance |
| 42 CFR 483.420 | Client Protections for Intermediate Care Facilities for the Mentally Retarded |
| 42 CFR 5106a | Grants to States for Child Abuse and Neglect Prevention and Treatment Programs |
| 45CFR 160-164 | HIPAA Privacy Rule |
| 46CFR 40.321 | USCG regulations regarding confidentiality |

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF McCLEARY, WASHINGTON, RELATING TO BANKING AUTHORITY, DESIGNATING SIGNERS ON CITY BANK ACCOUNTS AND REPEALING RESOLUTION 669.

WHEREAS, in the course of the City of McCleary’s business, it establishes relationships with various banks for purposes including, but not limited to depository of City funds, borrowing money, or making payment on bonds issued by the City; and

WHEREAS, banks with whom the City does business normally require a City resolution designating which City officials are authorized to open bank accounts and to execute checks and other orders for payment of City funds; and

WHEREAS, the City desires to designate certain City officials to open bank accounts and execute checks and other orders for payment of City funds; and

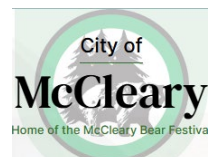
WHEREAS, pursuant to Resolution 669 protocols were established as to the processing of deposits, withdrawals, and general execution of negotiable instruments on behalf of the City, which need updating, and thus the City and Council find it appropriate to adopt a new resolution;

NOW, THEREFORE, the City Council of the City of McCleary resolves as follows:

1. As used in this Resolution, the term "Bank" shall mean any financial institution with whom, pursuant to this Resolution, the City establishes a banking relationship.

2. The City’s Mayor and Clerk-Treasurer are hereby authorized to open or cause to be opened one or more accounts with a Bank on such terms, conditions, and agreements as the Bank may now or hereafter require and to make any other agreements deemed advisable in regard to any of the foregoing.

3. That checks, drafts, or other orders for the payment, transfer, or withdrawal of any of the funds or other property of the City on deposit with a Bank shall be binding on the City when signed, manually or by use of a facsimile or mechanical signature or otherwise authorized, by any two (2) of the individuals listed below as Authorized Signers, and the Bank is hereby authorized to pay and charge to the account of the City any such checks, drafts or



other orders so signed or otherwise authorized, including those payable to the individual order of the same person or persons signing or otherwise authorizing the same and including also those payable to the Bank or to any other person for application, or which are actually applied to the payment of any such indebtedness owing the Bank from the person or persons who signed such checks, drafts, or other withdrawal orders or otherwise authorized such withdrawals. In particular, and not in limitation of the foregoing, such persons may authorize payment, transfer, or withdrawal by oral or telephonic directions to the Bank complying with such rules and regulations relating to such authorization as the Bank may communicate to the City from time to time.

4. The City's Mayor, Clerk-Treasurer, or Administrator will certify to a Bank the names and signatures (either actual or any form or forms of facsimile or mechanical signatures adopted by the person authorized to sign) of the Authorized Signers listed below and shall from time to time hereafter, upon a change in the facts so certified, immediately certify to the Bank the names and signatures (actual or facsimile) of the persons then authorized to sign or to act. Certification to a Bank is provided by means of a written communication upon City stationery signed by the person then serving as Mayor and certified by the person serving as Clerk-Treasurer or Deputy Clerk-Treasurer, with the City seal affixed thereto. The Bank shall be fully protected in relying on such certificates and on the obligation of the certifying officer (set forth above) to immediately certify to the Bank any change in any facts so certified, and the Bank shall be indemnified and saved harmless by the City from any claims, demands, expenses, loss or damage resulting from or growing out of honoring or relying on the signature of other authority (whether or not properly used and, in the case of any facsimile signature, regardless of when or by whom or by what means such signature may have been made or affixed) of any officer or person whose name and signature was so certified, or refusing to honor any signature or authority not so certified.

5. The City may terminate authority granted pursuant to this Resolution by writing a letter revoking the authorizations set forth above signed by the Mayor. Such letter must be received by the Bank at each branch at which an account is maintained and is not effective until so received. All transactions which would have been authorized by this Resolution taken prior to this Resolution are ratified.

6. The holders of the following positions with the City are authorized to sign or act on behalf of the City (“Authorized Signers”):

- Mayor
- Mayor Pro Tem
- City Administrator
- Clerk-Treasurer
- Deputy Clerk-Treasurer

7. This Resolution supersedes all previous resolutions pertaining to the authorized signers.



8. This resolution shall take effect and be in full force upon passage and signature hereon.

PASSED on this ____ day of February, 2025 by the City Council of the City of McCleary, Washington.

APPROVED:

Brycen Huff, Mayor Pro Tem

ATTEST:

Jamie Vinyard, City Clerk-Treasurer

APPROVED AS TO FORM:

Madison A. Pleasant, City Attorney