



McCleary Regular City Council Meeting

Wednesday, March 25, 2026 – 6:30 PM

McCleary Community Center & Zoom Virtual Meeting

Agenda

Join Zoom Meeting

<https://us06web.zoom.us/j/7878553789?omn=89307512751>

Meeting ID: 787 855 3789

(253) 215-8782

Call to Order/Flag Salute/Roll Call

Mayor Brycen Huff

Councilmember Jacob Simmons

Councilmember Don Kuismi

Councilmember Brent Schiller

Councilmember Andrea Dahl, Mayor Pro Tem

Councilmember Keith Klimek

Agenda Modifications/Acceptance

Presentations/Announcements

Planning Commission appointment

Public Comment - Agenda Items Only

1. Public comment is limited to a maximum of three minutes per person.

Please refrain from interrupting the speaker. Your comments should be respectful and courteous.

Please note that this is for comment only, and the council or staff cannot engage in conversations with the public.

Consent Agenda

2. Claims Agenda

The following items are distributed to Councilmembers in advance for study and review, and the recommended action will be accepted in a single motion.

Any item may be removed for further discussion if requested by a Councilmember.

- i. Approval of checks/vouchers/disbursements numbers 55600 to 55640 including EFT's dated 03/07/26-03/20/26 in the amount of \$271,503.47

New Business

3. Reduce Water Rates; a discussion
4. Proposed Utility Rates for Electricity
5. Intergovernmental Agreement for Building Official; action needed.

Council Comments

Please turn off Cell Phones- Thank you

Americans with Disabilities Act (ADA) Accommodation is Provided Upon Request.

The City of McCleary is an equal opportunity provider and employer.

La ciudad de McCleary es un proveedor de igualdad de oportunidades y el empleador.

Mayor Comments

Public Comment - City Business Only

6. Public comment is limited to a maximum of three minutes per person.

Please refrain from interrupting the speaker. Your comments should be respectful and courteous.

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Executive Session

7. Per RCW 42.30.110 (1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, litigation, or potential litigation regarding Mason Co. Fire District #13.
8. Per RCW 42.30.140(4)(a) to discuss collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.
Regarding IBEW contract, possible action to be taken afterwards.
9. RCW 42.30.110(1)(b) allows a governing body to hold an executive session to consider the selection or acquisition of real estate when public knowledge could increase the price. Regarding Fire Department annexation.

Adjourn

Please turn off Cell Phones- Thank you

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WARRANT/CHECK REGISTER

City Of McCleary

Time: 10:52:11 Date: 03/20/2026

Item 2.

03/07/2026 To: 03/20/2026

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1129	03/09/2026	Claims	1		EFT Loomis Armored US, LLC		Armored services - Voided
1271	03/17/2026	Claims	1		EFT City of McCleary	13,527.75	Feb 2026 utility bills
1289	03/20/2026	Claims	1		EFT Assured Data Protection, Inc.	2,100.00	FEB 2026 data protection
1290	03/20/2026	Claims	1		EFT Bonneville Power Administration	128,509.00	FEB 2026 POWER; FEB 2026 TRANSMISSION
1291	03/20/2026	Claims	1		EFT Department of Revenue	20,122.30	February 2026 Excise Tax
1292	03/20/2026	Claims	1		EFT Harbor Disposal Co.	852.86	City of McCleary
1293	03/20/2026	Claims	1		EFT Harbor Disposal Co.	151.02	Treatment Plant
1294	03/20/2026	Claims	1		EFT Harbor Disposal Co.	230.66	Community Center
1295	03/20/2026	Claims	1		EFT Harbor Disposal Co.	161.56	City of McCleary
1296	03/20/2026	Claims	1		EFT Harbor Disposal Co.	32.19	Treatment Plant
1297	03/20/2026	Claims	1		EFT Pitney Bowes Bank Inc Purchase Power	1,801.21	ACCT: 8000-9090-1132-0731
1298	03/20/2026	Claims	1		EFT Wex Bank	3,129.26	February 2026 fuel
1130	03/09/2026	Claims	1	55600	Loomis Armored US, LLC	173.20	Armored services
1299	03/20/2026	Claims	1	55601	Amazon Capital Svcs.	118.04	Fire alarm for the Council meeting room; Frosted window privacy film for Police Dept; Rhino label tape replacement for Dymo; Pilot G2 Premium Gel Pens
1300	03/20/2026	Claims	1	55602	Bayview Building Material	366.42	Flag parts for Simpson Ave Flags; J. Higgins accidentally charged his personal stuff to the city's account. He has reimbursed the city already.; Hem casing, bristle brush
1301	03/20/2026	Claims	1	55603	Cascade Natural Gas	21.78	Acct: 334 241 0000 7
1302	03/20/2026	Claims	1	55604	Cascade Natural Gas	22.37	ACCT: 114 241 0000 3
1303	03/20/2026	Claims	1	55605	Cascade Natural Gas	22.37	ACCT: 748 575 0898 5
1304	03/20/2026	Claims	1	55606	CenturyLink	110.10	ACCT: 300529719
1305	03/20/2026	Claims	1	55607	Cintas Corporation #2	18.83	First Aid supplies for Bldge G breakroom Water
1306	03/20/2026	Claims	1	55608	Columbia Bank	1,289.22	RS Group.com F550 truck box vents to help stop condensation, Inv# 2561192530; Kully Supply - crown 180-1, Credit # 696818; Amazon - 2 office chairs & air compressor pressure regulator, Inv# 112-910473
1307	03/20/2026	Claims	1	55609	Comcast	10.48	ACCT: 8498 37 009 0008664
1308	03/20/2026	Claims	1	55610	Comcast	29.52	ACCT: 8498 37 009 0145854
1309	03/20/2026	Claims	1	55611	Comcast	106.17	Acct: 8498 37 009 0035840
1310	03/20/2026	Claims	1	55612	Confederated Tribes of the Chehalis Res	100.00	Feb 2026 booking fees
1311	03/20/2026	Claims	1	55613	Darren Parse	130.00	Spanish Interpreter
1312	03/20/2026	Claims	1	55614	Databar Inc	136.13	Deposit tickets
1313	03/20/2026	Claims	1	55615	ELD Experts LLC	5,795.33	1 year Renewal of Camera License
1314	03/20/2026	Claims	1	55616	Evergreen Consulting Group, LLC	507.50	T&M Support February 2026
1315	03/20/2026	Claims	1	55617	Express Services, Inc.	2,668.22	A/P clerk - w/e 3/1/26; A/P clerk w/e 3/8/26
1316	03/20/2026	Claims	1	55618	Ferguson Waterworks #3516	3,816.77	16 new water meters
1317	03/20/2026	Claims	1	55619	First Responder Outfitters	49.01	Jump suit R. Bunch
1318	03/20/2026	Claims	1	55620	Good To Go	54.00	Police veh from 3/5/26-3/8/26
1319	03/20/2026	Claims	1	55621	Gordon's Select Market	37.67	Water; Distilled water & cascade rinse aid; Distilled water; Distilled water; Water
1320	03/20/2026	Claims	1	55622	Grays Harbor Fire District 12	140.00	E12-11 Maintenance
1321	03/20/2026	Claims	1	55623	Inland Environmental Res.	4,982.18	ALK-Mag+ 300 gallons; ALKA-Mag+ 300 gallons

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1322	03/20/2026	Claims	1	55624	Lakeside Industries Inc	368.80	EZ Street Asphalt
1323	03/20/2026	Claims	1	55625	Danielle Larsen	751.90	002360.6 - 429 WFIR ST
1324	03/20/2026	Claims	1	55626	LeMay Mobile Shredding	54.95	Police Dept shredding
1325	03/20/2026	Claims	1	55627	LeMay Mobile Shredding	54.95	City Hall shredding
1326	03/20/2026	Claims	1	55628	Locality Media, LLC	9,200.00	Fire Department Software 3/1/26 - 2/28/27
1327	03/20/2026	Claims	1	55629	Northwest Collision	7,325.40	2023 Dodge Durango claim# 25-1826, received reimbursement WCIA
1328	03/20/2026	Claims	1	55630	Primo Brands	65.30	Water Cooler Rentals for Feb 2026
1329	03/20/2026	Claims	1	55631	Quality Quick Lube Tune LLC	90.43	Police vehicle maintenance last four VIN# 8913
1330	03/20/2026	Claims	1	55632	Charles Saeger	182.22	003270.8 - 409 WSIMPSON AVE
1331	03/20/2026	Claims	1	55633	Shield Assessments	465.00	Pre-employment Psychological Eval for A. Moutaftsis
1332	03/20/2026	Claims	1	55634	Slate Rock FR	1,640.27	C. Marsh - hoodie, short & long sleeve t-shirt; R. Lisle - FR clothing; P. Nott - FR clothing; J. Higgins - t-shirt
1333	03/20/2026	Claims	1	55635	Stella Jones	56,033.29	2025 Pole order
1334	03/20/2026	Claims	1	55636	Tags Trophies	21.78	Name Plate D. Kuismi
1335	03/20/2026	Claims	1	55637	Vestis	54.66	Rug Services - 2/26/26; Rug Services - 3/5/26
1336	03/20/2026	Claims	1	55638	W. W. Grainger, Inc.	75.60	Batteries AA; Manual 3-way ball valve
1337	03/20/2026	Claims	1	55639	Water Management Labs Inc	68.00	Water testing
1338	03/20/2026	Claims	1	55640	Workplace Law Group PC	3,727.80	February 26 IBEW Catherine Seelig Negotiations
						40,444.42	001 Current Expense
						5,502.27	102 Street Fund
						201,540.98	401 Light And Power Fund
						12,796.35	405 Water Fund
						8,106.80	407 Sewer Fund
						2,863.99	409 Storm Water Fund
						248.66	413 Ambulance Fund
						<u> </u>	Claims:
							271,503.47
* Transaction Has Mixed Revenue And Expense Accounts						271,503.47	

WARRANT/CHECK REGISTER

City Of McCleary

Time: 10:52:11 Date: 03/20

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
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WE, the members of the City Council of the City of McCleary Washington, DO HEREBY certify that the merchandise or services listed above have been received and that the above listed vouchers and the related checks have been reviewed and approved for the payment by the City of McCleary City Council.

DATED this _____ day of _____ 2026.

ATTEST:

X _____

Mayor Brycen Huff

X _____

Councilmember Jacob Simmons

X _____

Councilmember Don Kuismi

X _____

Councilmember Brent Schiller

X _____

Councilmember Andrea Dahl, Mayor Pro Tem

X _____

Councilmember Keith Klimek

INTERLOCAL AGREEMENT FOR BUILDING OFFICIAL SERVICES

This Interlocal Agreement (hereinafter “Agreement”) is entered into by and between the City of McCleary, Washington, hereinafter “McCleary”, and the City of Elma, hereinafter “Elma.” And shall be collectively referred to as the “Parties”.

WHEREAS, the Parties are public agencies, as defined in RCW 39.34.020, who wish to enter into an Agreement pursuant to Chapter 39.34 RCW, the Washington Interlocal Cooperation Act; and

WHEREAS, McCleary is in need of building official services, including building permit review, inspections, and code interpretation; and

WHEREAS, Elma employs a qualified Building Official capable of providing such services; and

WHEREAS, the Parties desire to enter into this Agreement for Elma’s provision of Building Official services to McCleary; and

WHEREAS, McCleary and Elma have the power, authority, and responsibility to administer and enforce building codes within their respective jurisdictions.

NOW, THEREFORE, in consideration of the foregoing and as set forth below, the Parties agree as follows:

1. PURPOSE AND ADMINISTRATION

- 1.1 The purpose of the Agreement is for Elma to provide building official services to the McCleary.
- 1.2 Elma, by and through its Building Official or the **City Clerk-Treasurer**, shall be responsible for the administration and management of this Agreement for building official services.

2. DURATION, TERMINATION AND MODIFICATION

- 2.1 This Agreement shall be effective upon execution and shall continue through midnight on **March 25, 2027**. This agreement may be extended by amendment upon approval of the parties unless otherwise modified or terminated as provided in Section 2.2 and 2.3.
- 2.2 Either Party may terminate its participation in this Agreement by providing at least fifteen (15) days written notice to the other Party of the terminating party’s intent to terminate this Agreement.
- 2.3 This Agreement is intended to express the entire Agreement of the Parties and may not be altered or modified in any way unless such modification is reduced to writing, jointly agreed upon, and signed by both Parties.

3. COMPENSATION

- 3.1 McCleary shall pay Elma an hourly rate of \$85 per hour for time spent performing building official duties for McCleary.
- 3.2 McCleary shall pay Elma a rate of \$0.725 per mile for travel required to perform building official duties for McCleary.
- 3.3 Any fees charged by Elma for permit inspections and special operational permit review or inspections shall be charged to the permit holder.
- 3.4 Elma will invoice McCleary monthly for costs incurred in performing the duties covered in the Agreement.

4. RESPONSIBILITIES OF ELMA

- 4.1 Elma will provide building official services to McCleary which may include the following:
 - (a) Building permit/application review;
 - (b) Building inspections;
 - (c) Code enforcement related to building permits;
 - (d) Other duties reasonably related to the administration and enforcement of applicable building codes.
- 4.2 Elma shall make its Building Official available to perform services in person for McCleary one (1) day per week for approximately four (4) hours per week. The specific day of the week and working hours shall be mutually agreed upon by the Parties and may be adjusted as necessary to accommodate scheduling needs, inspections, permit reviews, or workload demands. An additional two (2) hours per week will be provided to respond to phone calls and emails related building official services.
- 4.3 Additional time beyond the scheduled six (6) hours per week may be provided upon request by McCleary, subject to the availability of Elma's Building Official. Any such additional time shall be compensated at the hourly rate established in this Agreement.
- 4.4 Elma shall provide copies of documents and files generated in connection with building official services performed under this Agreement to McCleary upon completion, as needed, or upon reasonable request.

5. RESPONSIBILITY OF McCLEARY

- 5.1 McCleary shall provide Elma access to all documents and files required to perform building official duties.
- 5.2 McCleary shall submit payment for the previous month's invoice within thirty (30) days of receipt of such invoice.

6. INDEMNIFICATION AND INSURANCE REQUIREMENTS

- 6.1 McCleary shall defend, indemnify, and hold Elma, and its officers, officials, employees, agents, and volunteers, harmless from any and all claims, injuries, damages, losses or suits, including all legal and attorneys' fees, arising out of or in connection with the performance of this Agreement, except for injuries or damages caused by the sole negligence of Elma.
- 6.2 Elma shall defend, indemnify, and hold McCleary, and its officers, officials, employees, agents, and volunteers, harmless from any and all claims, injuries, damages, losses or suits, including all legal and attorney's fees, arising out of or resulting from the acts, errors or omissions of Elma in performance of this Agreement, except for injuries and damages caused by the sole negligence of McCleary.
- 6.3 It is specifically and expressly understood that the indemnification provided herein constitutes both Parties' waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. The Parties further acknowledge that they have mutually negotiated this waiver.
- 6.4 Both Parties shall procure and maintain for the duration of this Agreement municipal risk pool liability coverage against claims for injuries to persons or damage to property that may arise from or in connection with this Agreement.

7. INDEPENDENT CONTRACTOR

- 7.1 The Parties understand and agree that Elma is acting hereunder as an independent contractor in the performance of this Agreement, and nothing herein shall be construed to create an employer-employee relationship between McCleary and Elma's employees.

8. SEVERABILITY AND GOVERNING LAW

- 8.1 If any provision of this Agreement shall be determined to be unenforceable or otherwise invalid for any reason, such provision shall be enforced and invalidated to the extent permitted by law. All provisions of this Agreement are severable and the unenforceability or invalidity of a single provision hereof shall not affect the remaining provisions.
- 8.2 This Agreement shall be governed by the laws of the State of Washington and venue for any action arising from this Agreement shall be in Grays Harbor County Superior Court.

CITY OF ELMA

CITY OF McCLEARY

Josh Collette, Mayor

Brycen Huff, Mayor

Dated: _____

Dated: _____

Approved as to form:

Approved as to form:

Lisa M. Wood, City Attorney

Madison A. Pleasant, City Attorney