



# McCleary Regular City Council Meeting

Wednesday, May 28, 2025 – 6:30 PM

McCleary Community Building & Zoom Virtual Meeting

## Agenda

### Join Zoom Meeting

<https://us06web.zoom.us/j/84752952323>

Meeting ID: **847 5295 2323**

**(253) 215-8782**

### Call to Order/Flag Salute/Roll Call

Councilmember Jacob Simmons

Councilmember Brycen Huff, Mayor Pro Tem

Councilmember Brent Schiller

Councilmember Andrea Dahl

Councilmember Keith Klimek

### Agenda Modifications/Acceptance

#### Public Comment - Agenda Items Only

1. *Public comment is limited to a maximum of three minutes per person.*

*Please refrain from interrupting the speaker. Your comments should be respectful and courteous.*

***NOTICE: Per RCW 42.17A.555 the use of public facilities to support or oppose candidates or ballot issues is prohibited. Members of the public and the legislative body are not allowed to speak in support of, or in opposition to, a ballot measure or individual candidacy during an open public meeting. Please refrain from raising campaign issues when addressing the Council.***

*Please note that this is for comment only, and the council or staff cannot engage in conversations with the public.*

### Consent Agenda

- [2.](#) Claims Approval:

The following items are distributed to Councilmembers in advance for study and review, and the recommended action will be accepted in a single motion.

Any item may be removed for further discussion if requested by councilmember.

- i. Approval of checks/vouchers/disbursements numbers 54527 to 54559 including EFT's dated 04/11/25-05/10/25 in the amount of \$212,821.42.

- [3.](#) April 09, 2025 Minutes

- [4.](#) April 23, 2025 Minutes

### Updates

None

### New Business

None

### Old Business

- [5.](#) Chip Seal award to Doolittle Construction for the 2025 Roadway Treatment Project; Presented by City Administrator Jon Martin

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- [6.](#) Gray & Osborne Construction Management contract for the 2025 Roadway Treatment Project;  
Presented by City Administrator Jon Martin
- [7.](#) Six Year Transportation Plan; presented by City Administrator Jon Martin

**Public Comment - City Business Only**

8. *Public comment is limited to a maximum of three minutes per person.*

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**Council Comments**

**City Administrator Comments**

**Adjourn**

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## WARRANT/CHECK REGISTER

City Of McCleary

Time: 15:01:22 Date: 05/22/2025

Item 2.

05/11/2025 To: 05/22/2025

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2372	05/13/2025	Claims	1	EFT	Jonathon B Martin	415.88	Expense reimbursement AWC conf.
2373	05/13/2025	Claims	1	EFT	Jamie L Vinyard	151.00	Expense reimbursement AWC conf.
2533	05/20/2025	Claims	1	EFT	City of McCleary	13,488.08	APR 2025
2534	05/20/2025	Claims	1	EFT	Umpqua Bank	5,004.10	Amazon - batteries for ryobi tools; ASAP - nitrile gloves ppe; Indust. Hydraulics - supplies; Indust. Hydraulics - hose for line truck; Amazon - wall clock; Home Depot - lab dishwasher WWTP; Amazon - UP
2535	05/20/2025	Claims	1	EFT	Wex Bank	4,072.72	Fuel 5-2025
2536	05/20/2025	Claims	1	EFT	Insight Public Sector	14,226.92	Annual billing Microsoft Office 365
2537	05/20/2025	Claims	1	EFT	Loomis	173.20	Armored services
2538	05/20/2025	Claims	1	EFT	Monarch	4,876.00	1-Year Camera License
2461	05/19/2025	Claims	1	54570	Aberdeen Office Equipment	887.54	Bill paper
2462	05/19/2025	Claims	1	54571	Advanced Analytical Solutions	1,131.48	Annual testing
2463	05/19/2025	Claims	1	54572	Amazon Capital Svcs.	1,522.17	Casters for new podium; Creeper for working on vehicles; Case for meter reader; Planner for time keeping; Key box for PW, paper dispenser for city hall; Mop buckets, toilet cleaner, markers, trash dol
2464	05/19/2025	Claims	1	54573	Israel Arellano	69.75	010300.1 - 314 S2ND ST
2465	05/19/2025	Claims	1	54574	Bayview Building Material	25.52	Nuts, bolts, screws LP; Hem casing, for PD wall
2466	05/19/2025	Claims	1	54575	Bradley Air Company	3,689.96	Quarterly Commerical; Remount mini split at community center
2467	05/19/2025	Claims	1	54576	Cascade Natural Gas	21.20	ACCT: 748 575 0898 5
2468	05/19/2025	Claims	1	54577	Cascade Natural Gas	21.20	ACCT: 114 241 0000 3
2469	05/19/2025	Claims	1	54578	Cascade Natural Gas	22.84	ACCT: 334 241 0000 7
2470	05/19/2025	Claims	1	54579	Cintas	7.79	Checked AED's
2471	05/19/2025	Claims	1	54580	Comcast	348.25	ACCT: 8498 37 009 0143370
2472	05/19/2025	Claims	1	54581	Comcast	10.47	ACCT: 8498 37 009 0008664
2473	05/19/2025	Claims	1	54582	Comcast	29.46	ACCT: 8498 37 009 0145854
2474	05/19/2025	Claims	1	54583	Comcast	116.17	ACCT: 8498 37 009 0035840
2475	05/19/2025	Claims	1	54584	Comcast	125.39	ACCT: 8498 37 009 0136911
2476	05/19/2025	Claims	1	54585	Comcast	1,329.40	Phone/internet MAY 2025
2477	05/19/2025	Claims	1	54586	Crystal Springs	175.85	Cooler rental
2478	05/19/2025	Claims	1	54587	Department of Commerce	82,480.39	Well 2 and 3 Improvement loan
2479	05/19/2025	Claims	1	54588	Department of Enterprise	400.00	LESO Annual Fee
2480	05/19/2025	Claims	1	54589	East Grays Harbor Fire & Rescue	10,681.53	MAY 2025 Ambulance Fee
2481	05/19/2025	Claims	1	54590	Emergency Vehicle Solutions, LLC	2,049.20	Radio for 2017 Chevy Tahoe PD; Lightbar on 2022 Dodge; Repairs for 2018 Dodge
2482	05/19/2025	Claims	1	54591	Express Services, Inc.	3,084.48	AP clerk; AP clerk
2483	05/19/2025	Claims	1	54592	General Pacific Inc	9,212.29	Split bolt, auto flex, anchor rod, nut thread, water lube LP; ERT's PW
2484	05/19/2025	Claims	1	54593	Gordon's Select Market	107.33	Stick testing L&P; Water WWTP; Spray co PW; Water WWTP; Water L&P; Water WWTP; Ant killer PW; Water WWTP; Brakeleen L&P; Water WWTP
2485	05/19/2025	Claims	1	54594	Grainger	404.74	Floor cleaner for WWTP; Gloves and trash bags PW; Mud guard tape for bucket truck LP

Time: 15:01:22 Date: 05/22/2018 Page: 2

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WARRANT/CHECK REGISTER

City Of McCleary

Time: 15:01:22 Date: 05/22/2025

Item 2.

05/11/2025 To: 05/22/2025

Page:

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
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WE, the members of the City Council of the City of McCleary Washington, DO HEREBY certify that the merchandise or services listed above have been received and that the above listed vouchers and the related checks have been reviewed and approved for the payment by the City of McCleary City Council.

DATED this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

ATTEST:

X \_\_\_\_\_  
Councilmember Simmons

X \_\_\_\_\_  
Councilmember Huff

X \_\_\_\_\_  
Councilmember Schiller

X \_\_\_\_\_  
Councilmember Dahl

X \_\_\_\_\_  
Councilmember Klimek



# McCleary Regular City Council Meeting

Wednesday, April 09, 2025 – 6:30 PM

McCleary Community Building & Zoom Virtual Meeting

## Minutes

### Join Zoom Meeting

<https://us06web.zoom.us/j/83410869062>

Meeting ID: 834 1086 9062

**(253) 205-0468**

### Call to Order/Flag Salute/Roll Call

The meeting was called to order at 6:30pm by Councilmember Huff, Mayor Pro Tem.

After the Pledge of Allegiance was conducted by City/Clerk Treasurer Jamie Vinyard.

#### PRESENT

Councilmember Jacob Simmons

Councilmember Brycen Huff, Mayor Pro Tem

Councilmember Brent Schiller (via Zoom)

Councilmember Andrea Dahl

Councilmember Keith Klimek

#### ABSENT

Mayor Chris Miller

### Agenda Modifications/Acceptance

A motion was made by Councilmember Klimek and seconded by Councilmember Dahl, to accept the agenda as presented.

Voting Yea: Councilmember Simmons, Councilmember Huff, Mayor Pro Tem, and Councilmember Schiller, Councilmember Dahl, Councilmember Klimek. Motion passed.

### Special Presentations

1. McCleary Historical Society - Park improvement presentation: presented by Karen & Sue  
Discussion around maintaining and improving train and parks.  
Obtaining funding through grants was discussed.  
It was suggested for the Public Works committee to discuss these ideas.  
City Administrator Jon Martin mentioned two related grants to be discussed in further conversations.

### Public Comment - Agenda Items Only

2. *Public comment is limited to a maximum of three minutes per person.  
Please refrain from interrupting the speaker. Your comments should be respectful and courteous. If, at any time, the dialogue does not meet these criteria, a citizen will be asked to stop public comment.*

### Please turn off Cell Phones- Thank you

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Councilmember Huff, Mayor Pro Tem, read Public Comment section and mentioned that the council was aware of the ethics charges brought against Mayor Miller and confirmed that discussions have been had with legal.

Cindy Nott, McCleary resident, commented on a social media post made that slanders employees. She feels that the town needs to stand up against such actions.

### Consent Agenda

#### 3. Claims Approval:

*The following items are distributed to Councilmember in advance for study and review, and the recommended action will be accepted in a single motion. Any item may be removed for further discussion if requested by councilmember.*

*i. Approval of checks/vouchers/disbursements numbers 54440 to 54460 including EFT's in the amount of \$54,016.38.*

*ii. Approval of payroll disbursement for March 2025 in the amount of \$171,612.59*

*(Period: 03/01/25-03/15/25 \$90,522.05 for 03/20/25 payroll. Period 03/16/25-03/31/25 \$81,090.54 for 04/04/25 payroll).*

Councilmember Brycen Huff, Mayor Pro Tem, read the consent agenda.

A motion was made by Councilmember Simmons and seconded by Councilmember Klimek to accept the consent agenda as presented.

Voting Yea: Councilmember Huff, Mayor Pro Tem, Councilmember Schiller, Councilmember Dahl.

Motion approved.

### Updates

#### 4. Staff Reports - Building Dept., Finance & Administration, Light & Power, Police Dept., Public Works, Water & Wastewater

Councilmember Huff, Mayor Pro Tem, asked if there were any questions regarding the staff reports.

Councilmember Simmons asked what the status on hiring for the Public Works position.

Administrator Martin stated that an offer had been made for the position, and a response is pending.

### Old Business

#### 5. Public Records Policy: presented by attorney Madison Pleasant

City Attorney Madison Pleasant did a third reading of Public Records Policy that was put up for Public Records due to fee changes.

### New Business

#### 6. Discussion - Change of government: presented by Councilmember Andrea Dahl

Councilmember Dahl met with City Attorney Pleasant regarding change of government from Mayor-Council to Council-Manager.

Timeline is May 2nd, 2025, to have item submitted to State Auditor's office in order to appear on November ballot as a special election.

Carry over to next meeting to continue discussion on having a special election.

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7. Discussion - West Maple St. sidewalk bids: presented by City Administrator Jon Martin  
Administrator Martin confirmed the city received ten bids for this project.  
Dominick Miller with Grays & Osborne Engineers, confirmed reviewing the two lowest bids for supplemental bidder criteria and mandatory reference check.  
Project funded by Washington State Transportation Improvement Board (TIB) with 95% of cost paid by grant, TIB has to approve award.
8. Discussion - Requesting Civil Service rule update: presented by Chief Miskell  
Police Chief Ryan Miskell discussed Civil Service previous lateral rules versus new lateral moves. Which allows an increase in the pool of law enforcement officers available.  
Chief Miskell answered Council's questions regarding Civil Service.

### Ordinances and Resolutions

9. Public Records Resolution: presented by Mayor Pro Tem Brycen Huff  
Councilmember Huff, Mayor Pro Tem, asked if there were any further comments or discussion on Resolution 776, Public Records Resolution; there were none.  
A motion was made by Councilmember Dahl and seconded by Councilmember Klimek, to pass the resolution. Voting Yea: Councilmember Simmons, Councilmember Huff, Mayor Pro Tem, and Councilmember Schiller. Motion approved.

### Public Comment - City Business Only

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Councilmember Huff, Mayor Pro Tem, read Public Comment section, asked for anyone that had any comments on city business.  
Monica, McCleary resident, readdressed the ethics charges against Mayor Miller and requested that he not be allowed to represent the City of McCleary while the city looks into mishandling of city information and documents.  
Jeff, McCleary resident, brought up intimidating a public servant and signing up for something.  
Councilmember Huff, Mayor Pro Tem, mentioned the city is taking steps to safeguard city property and city documents.

### Executive Session

11. *Per RCW 42.30.110 (1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, litigation, or potential litigation.*  
Council broke for an executive session at 7:23pm, to discuss agency enforcement actions, litigation, and potential litigation with City Attorney Pleasant.  
Meeting was reconvened at 7:54pm, no decisions or action was taken during the executive session.

### Council Comments

No comments.

### City Administrator Comments

No comments.

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## **Adjourn**

A motion to adjourn the meeting was made by Councilmember Klimek, seconded by Councilmember Dahl.  
Voting Yea: Councilmember Simmons, Councilmember Huff, Mayor Pro Tem, and Councilmember Schiller.  
Meeting adjourned at 7:54pm.

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# McCleary Regular City Council Meeting

Wednesday, April 23, 2025 – 6:30 PM

McCleary Community Building & Zoom Virtual Meeting

## Minutes

### Join Zoom Meeting

<https://us06web.zoom.us/j/85673817959>

Meeting ID: 856 7381 7959

Call In: (253) 215-8782

### Call to Order/Flag Salute/Roll Call

Councilmember Jacob Simmons

Councilmember Brycen Huff, Mayor Pro Tem

Councilmember Brent Schiller

Councilmember Andrea Dahl

Councilmember Keith Klimek

Meeting was called to order by Councilmember Brycen Huff, Mayor Pro Tem, at 6:30 pm.

After the flag salute, roll call was taken by City Clerk Treasurer Jamie Vinyard.

### PRESENT

Councilmember Jacob Simmons

Councilmember Brycen Huff

Councilmember Brent Schiller

Councilmember Andrea Dahl

Councilmember Keith Klimek

### ABSENT:

Mayor Chris Miller

### Agenda Modifications/Acceptance

A motion was made by Councilmember Huff, Mayor Pro Tem, to modify the agenda in regard to two items:

- 1) To add the TAGS banner proposal for the discussion of the Lindsay Baum banner
- 2) Civil Service update

Motion made by Councilmember Dahl to accept the agenda with the proposed items added, Seconded by Councilmember Klimek.

Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek. Motion approved.

### Confirmations

1. Confirmation of Mark Vessey to Civil Service Commission

Councilmember Huff, Mayor Pro Tem, confirmed that the council has received and reviewed the letter of interest from Mark Vessey.

Councilmember Huff, Mayor Pro Tem, requested a motion to approve Mark Vessey for the Civil Service Commission.

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Motion made by Councilmember Klimek, Seconded by Councilmember Dahl.

Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek. Motion approved.

An additional Civil Service Commission discussion was added to the agenda.

Civil Service Commissioner Bob Dahl discussed his 6-year term as Chair of the Commission, Dave Sisk's, 4-year term which has just ended and that with Mark Vessey's addition, the Commission maintains a quorum,

He proposes Quarterly meetings to bring the Commission into compliance and is requesting the city provide the support needed. He stated that they city was falling short in supplying what was needed.

Councilmember Dahl asked what was needed from the city. Commissioner Dahl said that they were looking for training and guidance and have researched how other cities do with their Commissions.

City Attorney offered to look into providing training through the MRSC.

City Administrator Jon Martin noted that there is online training available.

Councilmember Huff, Mayor Pro Tem stated that he appreciated the Commission moving forward.

Police Chief Ryan Miskell stated that the Commission is important to the city as a whole and for the Police Department's proper hiring processes.

Further discussion regarding the Commission continued.

#### **Public Comment - Agenda Items Only**

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Councilmember Huff, Mayor Pro Tem, read the public comment section.

There were no public comments.

#### **Consent Agenda**

3. Claims Approval:

*The following items are distributed to Councilmember in advance for study and review, and the recommended action will be accepted in a single motion. Any item may be removed for further discussion if requested by councilmember.*

*i. Approval of checks/vouchers/disbursements numbers 54463 to 54513 including EFT's in the amount of \$231,883.60.*

Councilmember Huff, Mayor Pro Tem, read the consent agenda.

Councilmember Schiller mentioned that he is not on the Chehalis River project committee, that it is Councilmember Simmons.

Motion made by Councilmember Huff, Mayor Pro Tem to accept the consent agenda, Seconded by Councilmember Schiller.

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Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek. Motion approved.

### New Business

6. RCO Grants: presented by City Administrator Jon Martin

City Administrator Martin states that RCO grants submitted last year for Beerbower Park renovation and N. Summit Park development did not score well.

The requirement for the city to stay in the running for the grants is to sign the Certification of Applicant Match forms on page 13 and 14 of the agenda.

Councilmember Huff, Mayor Pro Tem, and City Administrator discussed ideas to improve the cities score, which cannot be done as the grant was already submitted.

Councilmember Huff, Mayor Pro Tem, suggested moving forward with only the Beerbower Park form since the score for N. Summit Park's grant was so low. Councilmember Klimek agreed.

Councilmember Schiller made a motion for City Administrator Martin to move forward with the RCO Grant for Beerbower Park, seconded by Councilmember Klimek.

Voting Yea: Councilmember Simmons, Councilmember Huff, Mayor Pro Tem and Councilmember Dahl. Motion approved.

Councilmember Simmons made a motion for City Administrator Martin to move forward with the RCO Grant for N. Summit Park, seconded by Councilmember Schiller.

Voting Nay: Councilmember Huff, Mayor Pro Tem, Councilmember Dahl and Councilmember Klimek. Motion Failed.

### Old Business

7. Continued Discussion - Change of Government

City Attorney, Madison Pleasant discussed a change in dates to submit for a change of government to appear on the ballot. She suggested mid-December or mid-January as the current May timeline is not feasible as it needs to be done 120 days prior to appear on the ballot.

Councilmember Huff, Mayor Pro-Tem, suggests December.

City Attorney Pleasant suggests having Public Town Halls prior to provide information to the public.

Councilmembers discuss their ideas and opinions regarding the change in government and City Attorney Pleasant will reach out to MSRC to see if they have resources and availability to meet with the council.

8. Approval of Consultant Supplemental Agreement for West Maple Street Sidewalk Construction Management; presented by City Administrator Jon Martin.

City Administrator Martin introduced Don Miller to present the recommendation that the city awards the bid to Rognlin's Inc. in Aberdeen, a well-known, established contractor. There may be costs of approximately \$6000 that the city will be responsible for.

Councilmember Dahl asked what the timeline would be for Rognlin's Inc. to proceed with construction. Don Miller responded that it would be approximately around the end of May.

Motion made by Councilmember Dah to approve awarding the contract to Rognlin's Inc., Seconded by Councilmember Simmons.

Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek. Motion approved.

9. Lindsey Baum Banner; presented by Councilmember Huff, Mayor Pro Tem

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Councilmember Huff, Mayor Pro Tem discussed the Lindsey Baum Memorial Group asking if the city was interested in updating and replacing the Lindsey Baum banner that is hung during the Lindsey Baum and Missing Children's Awareness month. The group is asking that the current banner be donated to the group for their use.

Estimates for the costs of the banner, artwork, and ordering were discussed.

City Attorney Pleasant consulted the RCW to verify if this item would be considered gifting of public funds.

It was agreed that this item would be revisited in May so that the City Attorney could further research the topic.

### **Ordinances and Resolutions**

#### **10. Surplus Office Equipment**

Surplus items were reviewed.

Councilmember Huff, Mayor Pro Tem asked if any of the items would be thrown away.

City Administrator Martin said that some would, but before that can happen it needs to go through the necessary surplus steps.

City Clerk Treasurer Vinyard provided number 777 for this Resolution.

Motion made by Councilmember Dahl to approve Resolution 777, Seconded by Councilmember Simmons.

Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek. Motion Approved.

### **Public Comment - City Business Only**

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Councilmember Huff, Mayor Pro Tem, read the public comment.

Civil Service Commissioner Dahl stated that he has requested that an email for the Civil Service Commission be created for their use.

Pierce Ridgeway, City of McCleary employee, made statements directly to City Administrator Martin, Police Chief Miskel and City Clerk Treasurer Vinyard.

### **Council Comments/Council Committee Updates**

Councilmember Huff, Mayor Pro Tem mentioned the info regarding the City-Wide clean up.

Committees used this time to make reports.

Safety Committee:

Councilmember Huff, Mayor Pro Tem mentioned the Safety Committee met with Police Chief Miskell and discussed safety improvements for speed enforcement, the Bear Festival and National Night Out.

The Committee also discussed the two newly acquired police vehicles and the addition of a second reserve officer.

The Committee was unable to make it to the last meeting with the Fire Department, but there are continued discussions regarding potential merges with Olympic Ambulance and if or when the changes would happen and what it would look like.

Finance Committee:

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Councilmember Schiller as part of the Finance Committee, asked if there would be a review of the budget.

Councilmember Dahl replied that there will be a budget review during the first meeting in May.

City Administrator Martin stated that he would have info to share regarding the budget as part of his City Administrator's report.

Councilmember Schiller asked about the status of the audit. City Clerk Treasurer Vinyard replied that all items requested have been provided and that the delay is as a result of the auditor's schedule.

#### Policy Committee:

Councilmember Dahl spoke about the Policy Committee meeting to discuss the false alarm policy, nuisance ordinance, updating the animal license ordinance and social media policy.

Councilmember Schiller asked about the city's policy on illegal or inappropriate hires and for guidance regarding this item.

Councilmember Huff, Mayor Pro Tem asked if there was an ordinance or policy regarding theft of service, specifically the use of city dumpsters for dumping of personal trash.

This issue was discussed in detail with several councilmembers and the public providing opinions including signage, locking the dumpsters, and avoiding littering.

City Attorney Pleasant provided info regarding the current RCW codes which pertain to this item.

#### City Administrator Comments

City Administrator Martin stated that the open Public Works position has now been filled and that an MOU to the union in regard to the Deputy Clerk position and the position will be posted once approved by the union.

He noted that the Office Clerk position is no longer active which result in only one staff member available in the main office if someone is out of the office.

In reference to the budget review for March, he is reviewing with the department heads and that the cities income should be at 25%, but is at 21%, which is due to the city not yet receiving real estate tax payments yet. Expenditures are at 30.2%, which is high, but is due to January subscription renewals. Overall expenditures have been lower from March to February.

City Administrator Martin, March budget report is planned to be sent to council on April 25th and is similar to February's budget report.

#### Executive Session

Per RCW 42.30.110, subsection RCW 5.60.60(2)(a)(iii) to discuss litigation or legal risks of WCIA involvement of investigation.

The Council suspended the meeting at 7:25pm for an executive session to discuss agency enforcement actions and/or potential litigation with City Attorney Pleasant. The executive session was proposed to last for 5 minutes.

The executive meeting was ended at 7:43pm. Councilmember Huff, Mayor Pro Tem, stated no decisions or actions were made by the council during the executive session.

Councilmember Dahl made a motion for City Attorney Pleasant to research hourly rates for an investigator, seconded by Councilmember Klimek.

Voting Yea: Councilmember Schiller, Councilmember Huff, Mayor Pro Tem, Councilmember Dahl, Councilmember Klimek

Voting Nay: Councilmember Simmons. Motion passed.

#### Adjourn

A motion to adjourn was made by Councilmember Dahl and seconded by Councilmember Klimek.

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Voting Yea: Councilmember Simmons, Councilmember Huff, Mayor Pro Tem, Councilmember Schiller,


Meeting adjourned at 7:45pm.

**Please turn off Cell Phones- Thank you**

**Americans with Disabilities Act (ADA) Accommodation is Provided Upon Request.**

**The City of McCleary is an equal opportunity provider and employer.**

**La ciudad de McCleary es un proveedor de igualdad de oportunidades y el empleador.**

BIDDER		ENGINEER'S ESTIMATE		DOOLITTLE CONSTRUCTION, LLC		SIERRA SANTA FE CORPORATION		Item 5.
BIDDER ADDRESS				P.O. Box 1819		P.O. Box 1058		
WASHINGTON STATE WORKMAN'S COMP. ACCT. NO.				Snoqualmie, WA 98065		Ridgefield, WA 98642		
WASHINGTON STATE CONTRACTOR'S REG. NUMBER				122,828-02		532,223-03		
BID BOND OR OTHER GOOD FAITH TOKEN				DOOLICL960CO		SIERRSF033MM		
				5% BID BOND		5% BID BOND		
NO.	ITEM	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	SPCC Plan	1 LS	\$600.00	\$600.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00
2	Minor Change	1 CALC	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
3	Mobilization, Cleanup and Demobilization	1 LS	\$25,000.00	\$25,000.00	\$9,750.00	\$9,750.00	\$27,114.00	\$27,114.00
4	Project Temporary Traffic Control	1 LS	\$10,000.00	\$10,000.00	\$16,500.00	\$16,500.00	\$21,508.95	\$21,508.95
5	Emulsified Asphalt (PMCRS-2H for Chip Seal)	80 TN	\$700.00	\$56,000.00	\$900.00	\$72,000.00	\$875.39	\$70,031.20
6	Emulsified Asphalt (CSS-1H for Fog Seal)	15 TN	\$700.00	\$10,500.00	\$2,500.00	\$37,500.00	\$2,657.27	\$39,859.05
7	Furnishing and Placing Crushed Screening, 3/8 Inch - No. 10	48,460 SY	\$4.00	\$193,840.00	\$2.24	\$108,550.40	\$2.20	\$106,612.00
8	Additional Brooming	10 HR	\$195.00	\$1,950.00	\$220.00	\$2,200.00	\$150.00	\$1,500.00
9	Erosion Control and Water Pollution Prevention	1 LS	\$3,000.00	\$3,000.00	\$1,000.00	\$1,000.00	\$1.00	\$1.00
10	Paint Line	6,630 LF	\$1.00	\$6,630.00	\$0.99	\$6,563.70	\$1.94	\$12,862.20
11	Painted Stop Line	390 LF	\$3.00	\$1,170.00	\$8.50	\$3,315.00	\$5.84	\$2,277.60
12	Painted Crosswalk Line	1,380 SF	\$4.00	\$5,520.00	\$6.00	\$8,280.00	\$5.85	\$8,073.00
13	Painted Railroad Crossing Symbol	2 EA	\$520.00	\$1,040.00	\$750.00	\$1,500.00	\$988.50	\$1,977.00
Subtotal				\$316,250.00		\$269,159.10		\$293,316.00
Sales Tax @ 0% (Per W.S. Revenue Rule 171)				\$0.00		\$0.00		\$0.00
<b>TOTAL CONSTRUCTION COST</b>				\$316,250.00		\$269,159.10		\$293,316.00
Sealed bids were opened at the City of McCleary, 100 South Third Street, McCleary, Washington 98557 on Tuesday, May 13, 2025, at 10:00 a.m. (local time).								
I hereby certify that, to the best of my knowledge, the above tabulations are true and correct transcriptions of the unit prices and total amounts bid.								
								
<b>BRIAN SOURWINE, P.E.</b>								





## Consultant Supplemental Agreement

Agency City of McCleary Project Number TIB #P-W-956(P07)-1  
Project Name West Maple Street Sidewalk  
Consulting Firm Gray & Osborne, Inc.  
Supplement Phase Supplement 1 for Construction Management

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The Local Agency of McCleary, Washington desires to supplement the design agreement entered into with Gray & Osborne, Inc. and originally executed on February 14, 2025.

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

Section II, **SCOPE OF WORK**, is hereby changed to read

The Additional Scope of Work to be performed by Gray & Osborne, Inc. is as follows:

1. Project Management
  - a. Provide overall project management to include resource allocation management, client contact, and coordination with various project stakeholders including, but not limited to, TIB, City, Contractor, abutting property owners (as may be required), and utility purveyors during the construction phase of project.
2. Preconstruction Services
  - a. Assist Agency in contract execution (Contractor and City).
  - b. Organize and lead the preconstruction conference (prepare agenda, conduct meeting, and prepare meeting minutes), and issuing a formal Notice to Proceed. Coordinate with TIB.
  - c. Review Contractor's schedule, and provide comments to Contractor and Agency as applicable.
3. Contract Administration
  - a. Track, review and evaluate Request for Information from Contractor. Coordinate responses with TIB as required. Manage responses to RFIs.
  - b. Evaluate Contractor's Schedule of Values for lump sum items and verify allocations are made in accordance with the requirements of the Contract Documents.



## Consultant Supplemental Agreement

- c. Provide miscellaneous office support to include review of submittals, request to sublet, statement of intent to pay prevailing wages, and other miscellaneous items to support Contractor inquiries, field activities, contract requirements, and City requests.
  - d. Prepare monthly progress estimates and review with Contractor and City.
  - e. Conduct project closeout paperwork to include punchlist walk through; Notice of Completion of Public Works Contract; final closeout; and final review with TIB.
- 4. Field Observation
  - a. Provide on-site observation services to monitor the progress of the work and determine, in general, that the work is proceeding in accordance with the Contract Documents and notify Contractor of non-compliance. Review means and methods employed by Contractor and materials delivered to the site.
  - b. Provide observation documentation to include: Inspector's Daily Report, Weekly Quantity Reports, and Weekly Working Day Reports, and other pertinent documentation. Confirm quantities for payment with Contractor in the field.
  - c. Establish communication with utility purveyors. Respond to questions from various stakeholders during the course of the project, particularly those visiting the construction site.
  - d. Coordinate and provide field documentation and reporting in accordance with industry standards.
  - e. At substantial completion, coordinate with the Owner and prepare a punchlist of items to be completed or corrected.
  - f. Coordinate final walk-thru of the project with Owner, Contractor, and Project Manager prior to recommending project acceptance.
- 5. Material Testing
  - a. Review material testing results as provided by a qualified materials testing firm employed by the Contractor to assess compliance with the contract documents.
- 6. Project Closeout Services
  - a. Assist the City in closing out the project, including TIB coordination and forms, in compliance with State law.

**Consultant Supplemental Agreement**

Section IV, **TIME FOR BEGINNING AND COMPLETION**, is amended to change the Completion Date.  
SUPPLEMENTAL COMPLETION DATE December 31, 2025

Section IV, **PAYMENT**, shall be amended as follows as set forth in Exhibits A-1 and B-1 (shown herein)

MAXIMUM AMOUNT PAYABLE \$62,455.00

If you concur with this supplement and agree to the changes as stated herein, please sign and date in the appropriate spaces below.

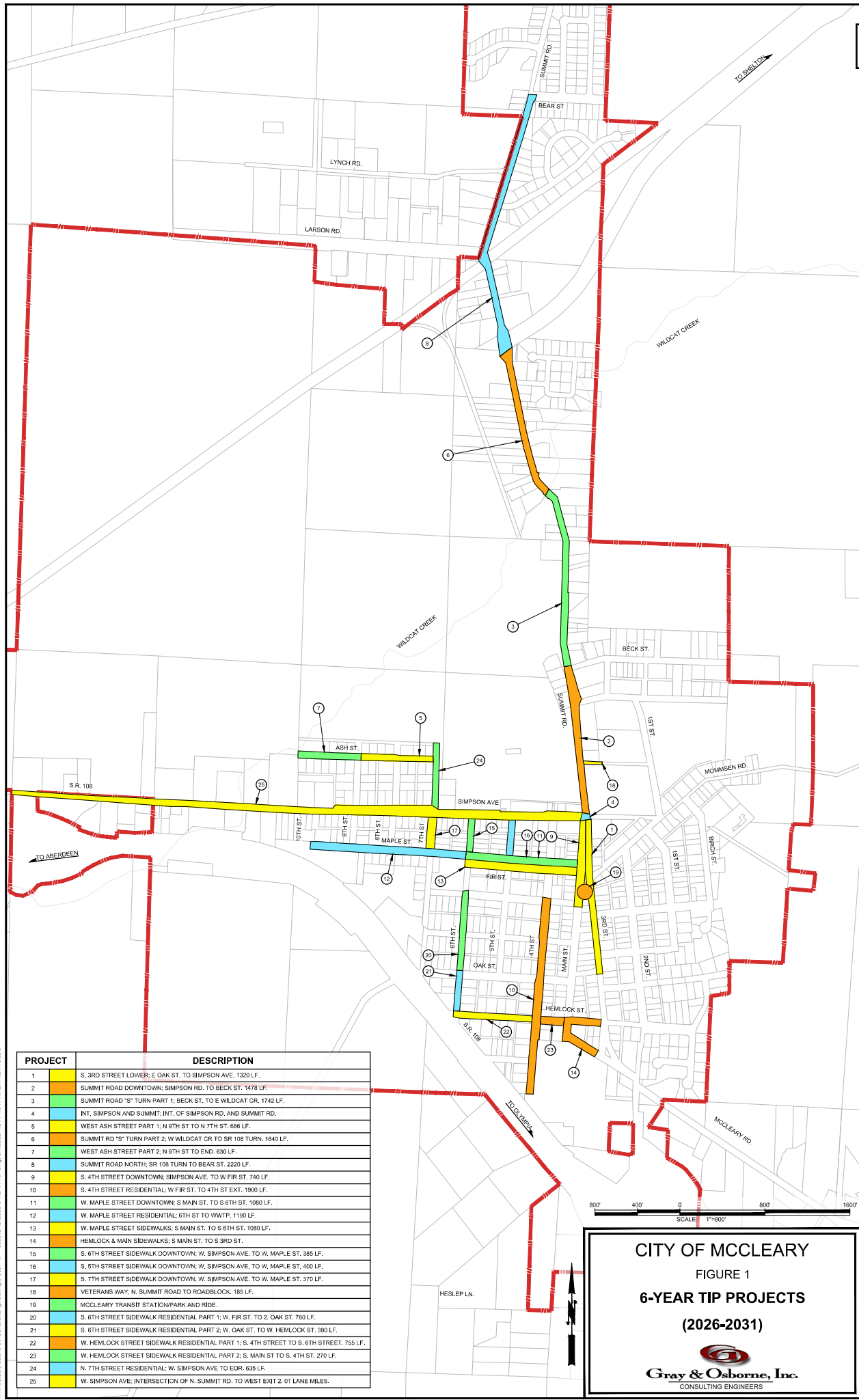
Agency Signature	Date
Consultant Signature <i>Michael B. Johnson</i>	Date 5 / 23 / 25

**Consultant Supplemental Agreement****EXHIBIT A-1**

	<b>Original Agreement (Design Phase)</b>	<b>Supplement 1 (Construction Management)</b>	<b>Total</b>
Direct Salary Cost	\$7,092	\$11,456	\$18,548
Overhead (including Payroll Additives)	\$13,191	\$21,308	\$34,499
Direct Non-salary Costs	\$453	\$1,164	\$1,617
Fixed Fee	\$2,979	\$4,812	\$7,791
Total	\$23,715	\$38,740	\$62,455

**Consultant Supplemental Agreement****EXHIBIT B-1 (CONSULTANT FEE DETERMINATION SHEET - COST PLUS FIXED FEE)**

Prepared by: Brian Sourwine, P.E.					Date: May 23, 2025	
Project: 2025 Roadway Treatment						
Classification	Manhours		Rate		Cost	
Project Manager	32	X	\$42 to \$75	=	\$1,856	
Project Engineer	64	X	\$38 to \$57	=	\$3,200	
Field Inspector	160	X	\$30 to \$56	=	\$6,400	
TOTAL DSC					\$11,456	
OH Rate x DSC		186%	X	\$11,456	=	\$21,308
FIXED FEE						
FF Rate x DSC		42%	X	\$11,456	=	\$4,812
REIMBURSABLE						
Misc. Expenses (Incl. Mileage, Document Reproduction, etc.)						\$1,164
GRAND TOTAL						\$38,740



PROJECT	DESCRIPTION
1	S. 3RD STREET LOWER; E OAK ST. TO SIMPSON AVE. 1320 LF.
2	SUMMIT ROAD DOWNTOWN; SIMPSON RD. TO BECK ST. 1478 LF.
3	SUMMIT ROAD "S" TURN PART 1; BECK ST. TO E WILDCAT CR. 1742 LF.
4	INT. SIMPSON AND SUMMIT; INT. OF SIMPSON RD. AND SUMMIT RD.
5	WEST ASH STREET PART 1; N 9TH ST TO N 7TH ST. 686 LF.
6	SUMMIT RD "S" TURN PART 2; W WILDCAT CR TO SR 108 TURN. 1640 LF.
7	WEST ASH STREET PART 2; N 9TH ST TO END. 630 LF.
8	SUMMIT ROAD NORTH; SR 108 TURN TO BEAR ST. 2220 LF.
9	S. 4TH STREET DOWNTOWN; SIMPSON AVE. TO W FIR ST. 740 LF.
10	S. 4TH STREET RESIDENTIAL; W FIR ST. TO 4TH ST EXT. 1900 LF.
11	W. MAPLE STREET DOWNTOWN; S MAIN ST. TO S 6TH ST. 1080 LF.
12	W. MAPLE STREET RESIDENTIAL; 6TH ST TO WWTP. 1190 LF.
13	W. MAPLE STREET SIDEWALKS; S MAIN ST. TO S 6TH ST. 1080 LF.
14	HEMLOCK & MAIN SIDEWALKS; S MAIN ST. TO S 3RD ST.
15	S. 6TH STREET SIDEWALK DOWNTOWN; W. SIMPSON AVE. TO W. MAPLE ST. 385 LF.
16	S. 6TH STREET SIDEWALK RESIDENTIAL PART 2; W. OAK ST. TO W. HEMLOCK ST. 380 LF.
17	S. 7TH STREET SIDEWALK DOWNTOWN; W. SIMPSON AVE. TO W. MAPLE ST. 370 LF.
18	VETERANS WAY N. SUMMIT ROAD TO ROADBLOCK. 185 LF.
19	MCCLEARY TRANSIT STATION PARK AND RIDE.
20	S. 6TH STREET SIDEWALK RESIDENTIAL PART 1; W. FIR ST. TO 2. OAK ST. 760 LF.
21	S. 6TH STREET SIDEWALK RESIDENTIAL PART 2; W. OAK ST. TO W. HEMLOCK ST. 380 LF.
22	W. HEMLOCK STREET SIDEWALK RESIDENTIAL PART 1; S. 4TH STREET TO S. 6TH STREET. 755 LF.
23	W. HEMLOCK STREET SIDEWALK RESIDENTIAL PART 2; S. MAIN ST TO S. 4TH ST. 270 LF.
24	N. 7TH STREET RESIDENTIAL; W. SIMPSON AVE TO EOR. 635 LF.
25	W. SIMPSON AVE; INTERSECTION OF N. SUMMIT RD. TO WEST EXIT 2. 01 LANE MILES.

CITY OF MCCLEARY  
FIGURE 1  
6-YEAR TIP PROJECTS  
(2026-2031)



2025 TIP Priority #	Year Planned (2025-2030)	2026 TIP Priorit y #	Year Planned (2026-2031)		Project Name	Estimated Costs for 2026-2031 TIP				Fundraising Breakdown			
2025 TIP Approved by City Council June 26,		2026 TIP will be presented to City		WSDOT ID Number		Design Costs	Right of Way Costs	Construction Costs	Total Costs	Federal - 13.5% Match	State - 5% Match	County / Other	Local
1	2026	1	2026	WA-05604	S. 3rd Street Lower	\$532,130	\$178,120	\$1,995,470	\$2,705,720	\$2,340,448			\$365,272
2	2027	2	2027	WA-05611	Summit Road Downtown	\$383,770		\$1,918,800	\$2,302,570	\$1,991,723			\$310,847
3	2028	3	2028	WA-05612	Summit Road "S" Turn Part 1	\$535,980		\$2,143,910	\$2,679,890	\$2,318,105			\$361,785
4	2027	4	2027	WA-05610	Intersection Simpson and Summit	\$653,260	\$55,000	\$3,266,250	\$3,974,510	\$3,437,951			\$536,559
5	2028	5	2028	WA-05607	West Ash Street Part 1	\$384,000	\$110,000	\$1,919,980	\$2,413,980		\$2,293,281		\$120,699
6	2030	6	2030	WA-05613	Summit Road "S" Turn Part 2	\$572,250		\$2,288,960	\$2,861,210	\$2,474,947			\$386,263
7	2029	7	2029	WA-05608	West Ash Street Part 2	\$379,670	\$110,000	\$1,898,260	\$2,387,930		\$2,268,534		\$119,397
8	2027	8	2031	WA-05614	Summit Road North	\$621,420		\$2,485,660	\$3,107,080		\$2,951,726		\$155,354
9	2027	9	2027	WA-05615	S. 4th Street Downtown	\$375,750		\$1,878,740	\$2,254,490		\$2,141,766		\$112,725
10	2028	10	2028	WA-05616	S. 4th Street Residential	\$414,840		\$2,074,140	\$2,488,980		\$2,364,531		\$124,449
11	2029	11	2029	WA-05617	W. Maple Street Downtown	\$542,360		\$2,711,800	\$3,254,160		\$3,091,452		\$162,708
12	2030	12	2030	WA-08006	W. Maple Street Residential	\$518,260		\$2,591,270	\$3,109,530		\$2,954,054		\$155,477
13	2026	13	2027	WA-16013	W. Maple Street Sidewalk	\$60,220		\$461,720	\$521,940		\$495,843		\$26,097
13	2026	14	2026	WA-16014	Hemlock & Main Sidewalks	\$37,720		\$290,280	\$328,000		\$311,600		\$16,400
N/A	N/A	15	2026	WA-16457	S. 6th Street Sidewalk Downtown	\$21,399		\$164,681	\$186,080		\$176,776		\$9,304
N/A	N/A	16	2026	WA-16458	S. 5th Street Sidewalk Downtown	\$22,231		\$171,084	\$193,315		\$183,649		\$9,666
N/A	N/A	17	2026	WA-16459	S. 7th Street Sidewalk Downtown	\$20,564		\$158,251	\$178,815		\$169,874		\$8,941
N/A	N/A	18	2026	WA-16460	Veterans Way	\$40,230		\$202,120	\$242,350		\$230,233		\$12,118
N/A	N/A	19	2027	WA-16461	McCleary Transit Station/Park and	\$19,253		\$148,167	\$167,420	\$133,936			\$33,484
N/A	N/A	20	2027	WA-16462	S. 6th Street Sidewalk Residential	\$42,239		\$325,056	\$367,295		\$348,930		\$18,365
N/A	N/A	21	2028	WA-16463	S. 6th Street Sidewalk Residential	\$21,119		\$162,526	\$183,645		\$174,463		\$9,182
N/A	N/A	22	2029	WA-16464	W. Hemlock Street Sidewalk Res	\$41,961		\$322,914	\$364,875		\$346,631		\$18,244
N/A	N/A	23	2030	WA-16465	W. Hemlock Street Sidewalk Res	\$15,006		\$115,479	\$130,485		\$123,961		\$6,524
N/A	N/A	24	2030	WA-16466	N. 7th Street Residential	\$180,429		\$906,493	\$1,086,922		\$1,032,576		\$54,346
N/A	N/A	25	2030	WA-16468	W. Simpson Ave	\$659,331		\$3,312,544	\$3,971,875	\$3,435,672	\$3,773,281		\$198,594
N/A	N/A	26	2030	WA-16473	W. Oak Street Sidewalk Connecti	\$18,051		\$90,689	\$108,740	\$94,060	\$103,303		\$5,437
<b>Total</b>						<b>\$7,113,443</b>	<b>\$453,120</b>	<b>\$34,005,244</b>	<b>\$41,571,807</b>	<b>\$16,226,841</b>	<b>\$25,536,463</b>	<b>\$0</b>	<b>\$3,338,235</b>

Project Descriptions	
<b>S. 3rd Street Lower</b>	Between E. Oak Street and Simpson Ave. 1320 LF. Resurface and repair, New curb and gutter, stormwater, planter strip, sidewalk on both sides with ADA compliant ramps and shared bike lane. Replace water main.
<b>Summit Road Down Town</b>	Simpson to Beck. 1478 LF Resurface, landscaping and/or planter strips and bike lanes; install needed curb, gutter, sidewalk, street lights, street trees, stormwater and parallel parking along both sides of roadway. Replace water main.
<b>Summit Road "S" Turn Part 1</b>	Beck St to E. Wildcat Creek. 1742 LF. Resurface, landscaping and/or planter strips and bike lanes; install needed curb, gutter, sidewalk, street lights, street trees, and stormwater. Replace water main.
<b>Intersection Simpson and Sun</b>	Intersection improvements. Potential roundabout with ADA compliance ramps, walkways, crosswalks, installation of landscaped island. Improve walkability and bicycle access for increased access to local businesses and park.
<b>W. Ash Street Part 1</b>	N. 9th St to N. 7th St. 686 LF. Resurface, landscaping and/or planter strips and bike lanes; install curb, gutter, sidewalk, street lights, street trees, and stormwater. Replace water main.
<b>Summit Road "S" Turn Part 2</b>	E. Wildcat Creek to SR 108 turn. 1640 LF. Resurface, landscaping and/or planter strips and bike lanes; install curb, gutter, sidewalk, street lights, street trees, and stormwater. Replace water main
<b>W. Ash Street Part 2</b>	N. 9th to end. 630 LF. Resurface, landscaping and/or planter strips and bike lanes; install curb, gutter, sidewalk, street lights, street trees, and stormwater. Replace water main.
<b>Summit Road North</b>	SR 108 turn to Bear St. 2220 LF. Full Depth Reclamation; Resurface, widen, new curb and gutter, stormwater, sidewalk, planter strips, and bike lanes.
<b>S. 4th Street Downtown</b>	Simpson Ave. to W. Fir St. 740 LF. Full Depth Reclamation; Resurface, widen, new curb and gutter, stormwater, sidewalk, planter strips, bicycle lanes.
<b>S. 4th Street Residential</b>	W. Fir St to 4th St Extension. 1900 LF. Full Depth Reclamation; Resurface, new curb/gutter and sidewalks, stormwater.
<b>W. Maple Street Downtown</b>	S. Main ST to S. 6th ST. 1,080 LF Resurface, planter strips, bike lanes, curb, gutter, street lights, street trees, and stormwater. Replace water main.
<b>W. Maple Street Residential</b>	S. 6th ST to WWTP. 1,190 LF. Resurface, planter strips, bike lanes, curb, gutter, sidewalk, street lights, street trees, and stormwater. Replace water main.
<b>W. Maple Street Sidewalks</b>	S. Main ST to S. 6th St. 1,080 LF. Replace sidewalk on one side. Replace ADA ramps.
<b>Hemlock &amp; Main Sidewalks</b>	On Hemlock from Main to S. 3rd ST, Replace sidewalks on both sides. On Main from Hemlock to 3rd ST, Replace sidewalk on one side. Replace ADA ramps.
<b>S. 6th Street Sidewalk Downto</b>	W. Simpson Ave. to W. Maple St. 385 LF. Replace sidewalk on one side. Replace ADA ramps.
<b>S. 5th Street Sidewalk Downto</b>	W. Simpson Ave. to W. Maple St. 400 LF. Replace sidewalk on one side. Replace ADA ramps.
<b>S. 7th Street Sidewalk Downto</b>	W. Simpson Ave. to W. Maple St. 370 LF. Replace sidewalk on one side. Replace ADA ramps.
<b>Veterans Way</b>	N. Summit Road to roadblock 185 LF. Resurface and repair, New curb and gutter, stormwater, replace sidewalk on one side and add ADA ramps, replace water main.
<b>McCleary Transit Station/Park</b>	Resurface and repair, New curb and gutter, stormwater, irrigation, replace water main.
<b>S. 6th Street Sidewalk Reside</b>	W. Fir St. to W. Oak St. 760 LF. Add sidewalk on one side and ADA ramps for safe route to school and connecting loop for Beehive Retirement Community.
<b>S. 6th Street Sidewalk Reside</b>	W. Oak St. to W. Hemlock St. 380 LF. Add sidewalk on one side and ADA ramps for safe route to school and connecting loop for Beehive Retirement Community.
<b>W. Hemlock Street Sidewalk R</b>	S. 4th St. to S. 6th St. 755 LF. Add sidewalk on one side and ADA ramps for safe route to school and connecting loop for Beehive Retirement Community.

<b>W. Hemlock Street Sidewalk</b>	S. Main St. to S. 4th St. 270 LF. Add sidewalk on one side and ADA ramps for safe route to school and connecting loop for Beehive Retirement Community.
<b>N. 7th Street Residential</b>	W. Simpson Ave to EOR 635 LF. Resurface, planter strips, bike lanes, curb, gutter, street lights, street trees, and stormwater. Replace water main connecting to new development.
<b>W. Simpson Ave</b>	Intersection of N. Summit Rd. to west exit 1.01 lane miles. Resurface, planter strips, bike lanes, extend sidewalk, curb, gutter, street lights, street trees, and stormwater.
<b>W. Oak Street</b>	Connect sidewalks that exist between S. 3rd Street and S. Main Street, 225 LF, for safe walking paths and for safe travel to school on S. Main Street.

#### Other Possible Ideas

<b>Simpson Rail Trail</b>	Create a pedestrian walkway/trail from Summit Road area near Beck Street to City property and back to Summit Road.
<b>Simpson Ash Trail</b>	Create a pedestrian walkway/trail from Ash Street to City Property and back to Summit Road.
<b>Spruce Street - Lowest Rated Street</b>	Reconstruct Spruce Street including replacement of storm drains and related storm-water facilities. Possible curb gutter and sidewalks on both sides. Water and Sewer Main replacements. Possible underground power and communication utilities. Could potentially use a cement treated base if existing ground is sufficient.
<b>8th Street - 2nd Lowest Rated Street</b>	Resurface, landscaping and/or planter strips and bike lanes where possible; install needed curb, gutter, sidewalk, street lights, street trees, and stormwater improvements. Water Main replace.
<b>Oak Street - 3rd Lowest Rated Street</b>	Resurface, install needed curb, gutter, sidewalk, street lights, street trees, and stormwater improvements. Water Main replace. Sewer extension.
<b>Birch Street - 4th Lowest</b>	Resurface, install needed curb, gutter, sidewalk, street lights, street trees, and stormwater improvements. Water Main replace. Sewer extension.

#### Re-Occurring Projects (As Funded)

<b>Pavement Overlay Program-</b> To protect the city's investment in its roadway system, regular maintenance is required. One of the maintenance components includes providing overlays to extend the life of the street surface and protect the roadway base. The ideal program would provide \$412,500 per year of overlay work at various street locations. The locations are currently determined by the pavement management system provided by the TIB. Currently, the city does not have a set budget per year and applies for grants from the Transportation Improvement Board (TIB). The City currently has 9.5 miles of roadway that we are responsible for the pavement. If pavement overlays were on a 20 year rotation, we would be paving about 2,500 feet a year. At current cost for installation of asphalt, that cost is \$412,500 a year.	
<b>Alley Reconstruct and Pavement Patching (annual cost)</b> - Various locations. Develop an annual program to reconstruct and overlay alleys and roadway pavement patching to reduce maintenance costs.	
<b>Crack Seals</b> - Various locations. Develop an annual crack seal program to preserve the City investment in newly constructed and overlaid roads.	
<b>Sidewalk Trip Hazard Elimination</b> - Trip hazards in the existing sidewalk system will be systematically repaired through either removal of affected sidewalk panels, removing the cause of the problem, and re-pouring the panels, or by grinding the problem areas and resurfacing the affected areas.	
<b>Inactive: Chip Seals</b> - Various locations. Develop an annual chip seal program to preserve the City investment in newly constructed and overlaid roads.	