



McCleary Regular City Council Meeting

Wednesday, December 03, 2025 – 6:30 PM

Community Center & Zoom Meeting

Minutes

Join Zoom Meeting

Meeting ID: 787 855 3789

(253) 215-8782

Call to Order/Flag Salute/Roll Call

Councilmember Jacob Simmons

Councilmember Brycen Huff, Mayor Pro Tem

Councilmember Brent Schiller

Councilmember Andrea Dahl

Councilmember Keith Klimek

Agenda Modifications/Acceptance

Motion made by Councilmember Dahl to accept the Agenda, which was seconded by Councilmember Klimek.

1. Planning Commission; Seats Open

Councilmember Huff, Mayor Pro Tem, announced that there are open seats on the Planning Commission. If anyone is interested, they are to submit a letter of interest to City Clerk Treasurer Vinyard at City Hall and that additional information is available on the City Hall website

Public Comment - Agenda Items Only

2. Public comment is limited to a maximum of three minutes per person. Please refrain from interrupting the speaker. Your comments should be respectful and courteous. Please note that this is for comment only, and the council or staff cannot engage in conversations with the public.

There were no public comments.

Consent Agenda

3. Claims Agenda

The following items are distributed to Councilmembers in advance for study and review, and the recommended action will be accepted in a single motion.

Any item may be removed for further discussion if requested by a Councilmember.

i. Approval of checks/vouchers/disbursements numbers 55229 to 55268 including EFT's dated 11/15/25-11/30/25 in the amount of \$82,010.08

ii. Approval of payroll disbursement for November 20th, 2025, in the amount of \$128,972.46 (Period: 11/01/25-11/15/25)

Motion made by Councilmember Dahl to approve the Consent Agenda, which was seconded by Councilmember Schiller.

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Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Schiller, Councilmember Dahl

Motion is approved.

Updates

Staff Reports: Building Dept., Finance & Administration, Light & Power, Police Dept, Public Works, and Water & Wastewater

Paul Nott, Light & Power Department Head, gave a verbal update regarding the blue lights used in the light poles in town.

Councilmember Huff, Mayor Pro Tem asked City Clerk-Treasurer Vinyard who from the City of McCleary would be attending an upcoming Public Records Officer training. City Clerk-Treasurer Vinyard advised Mayor Pro Tem Huff that she, Deputy Clerk Pryor and Police Clerk Reeves will be attending, as well as individuals from other agencies, as this was a training we were hosting.

Councilmember Dahl asked Police Chief Miskell if the newest officer, Officer Ed Owen, was present at the meeting. Chief Miskell informed Councilmember Dahl that he was not, but he would be at the next meeting.

New Business

4. 2026 Budget Ordinance; First Read- No Action

Councilmember Huff, Mayor Pro Tem, read Ordinance 897 and Ordinance 898, which he then confirmed this ordinance was for the 2026 Budget.

Public Hearing (s)

2025 Budget Amendment #2

Resident Becky expressed concerns regarding the potential annexation, including the absence of a planning commission and the need for communication between developers and citizens.

Councilmember Huff, Mayor Pro Tem, clarified that the current hearing was focused on the 2025 budget and noted that a separate hearing will be scheduled to address the annexation process.

Discussion of 2026 Final Budget

Councilmember Huff, Mayor Pro Tem, asked whether all members had reviewed the report provided by Fire Chief Debakker regarding the fire levy account. Councilmember Schiller stated the matter should be discussed at the upcoming budget workshop so the Council is fully informed of the potential budget considerations.

City Administrator Martin reported that he contacted CPA Tara Dunford to conduct a more detailed review of the issue. He also provided additional information regarding the sources of the funds and how they were expended.

Ordinances and Resolutions

5. Ordinance #897 2025 Budget Amendment #2; Second Read- Requesting Action.

Councilmember Huff, Mayor Pro Tem, read and approved Ordinance #897. Councilmember Klimek noted a discrepancy in the ordinance and its approval process. City Clerk-Treasurer Vinyard responded that she would consult with City Attorney Madison Pleasant to address the terminology and make any necessary adjustments. Due to this, the discussion of Ordinance #897 was tabled.

6. Amendment to Resolution #782- Change of Government

Councilmember Huff, Mayor Pro Tem read Resolution #782.

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Councilmember Simmons made a motion to approve Resolution #782. Councilmember Dahl Seconded this motion.

Resolution #782 was approved.

Council Comments

Councilmember Huff, Mayor Pro Tem, announced the upcoming weekend event, *Christmas in McCleary*.

Councilmember Klimek informed the audience that Councilmembers are available to speak with residents before and after scheduled City Council meetings. He also noted that they can be contacted via email, with addresses available on the City of McCleary website.

Councilmember Simmons inquired whether all items would be open for discussion at the upcoming budget meeting. City Administrator Martin and Clerk-Treasurer Vinyard confirmed that Councilmember Simmons was correct.

City Administrator Comments

City Administrator Martin discussed the award of a \$423,172 grant for 6th Street.

Public Comment - City Business Only

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A resident of the Summit 2 Division addressed the Council regarding law enforcement and public safety concerns, particularly in relation to the additional residents who may be affected by the potential annexation.

Resident Cindy expressed concerns regarding the potential annexation, specifically related to the widening of residential streets.

Resident Jeff expressed concerns regarding the warrant and check registers. He noted that, based on his calculations, he is unsure whether payments are being drawn from the appropriate accounts and suggested that certain departments may be over- or underpaying.

Executive Session

8. Per RCW 42.30.110 (1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, litigation, or potential litigation.

Executive session called at 7:04 pm to last 15minutes.

Adjourn

Meeting Adjourned at 7:19

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