



McCleary Regular City Council Meeting

Wednesday, June 11, 2025 – 6:30 PM

McCleary Community Building & Zoom Virtual Meeting

Minutes

Join Zoom Meeting

<https://us06web.zoom.us/j/86011641891>

Meeting ID: **860 1164 1891**

(253) 215-8782

Call to Order/Flag Salute/Roll Call

Councilmember Jacob Simmons

Councilmember Brycen Huff, Mayor Pro Tem

Councilmember Brent Schiller

Councilmember Andrea Dahl

Councilmember Keith Klimek

Meeting was called to order by Councilmember Brycen Huff, Mayor Pro Tem, at 6:31 pm. After the flag salute, roll call was taken by City Clerk Treasurer Jamie Vinyard.

PRESENT

Councilmember Brycen Huff

Councilmember Brent Schiller

Councilmember Andrea Dahl via Zoom

Councilmember Keith Klimek

ABSENT

Mayor Chis Miller

Councilmember Jacob Simmons

Motion made by Councilmember Schiller to excuse the absence of Councilmember Simmons, seconded by Councilmember Dahl. Motion accepted.

Agenda Modifications/Acceptance

Lions Club presentation by Jan Weatherly added to the agenda.

Motion requested by Councilmember Huff, Mayor Pro Tem, to accept the modified agenda.

Motion made by Councilmember Klimek, Seconded by Councilmember Schiller.

Voting Yea: Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek

Motion approved.

Presentation by Jan Weatherly, for the Lions Club to be brought to Elma and McCleary.

Jan Weatherly described the Lions Club as a service organization that exists to serve people in need as determined by the Club, which does research and reaches out to the leaders of the city to help find out the needs of the town.

The Lions Club has spoken with City Clerk Treasurer Vinyard and Police Chief Ryan Miskell.

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Jan Weatherly provided a few facts about the Lions Club and that they would hope to have a combined club for Elma and McCleary. The Lions Club programs can provide eye screenings and glasses for those that cannot afford them, a camp for kids with Type 1 Diabetes, road clean up, and many more areas.

Councilmember Schiller asked for details about the Club which Jan Weatherly responded to including a building for the club, how the Club is operated, and Club finances and resources like grant funding.

Councilmember Klimek spoke about his familiarity with the Lions Club in another town.

Jan Weatherly invited everyone to a meeting on June 24th at the McCleary Community Center for a Lions Club introduction meeting.

Councilmember Huff, Mayor Pro Tem, responded that he felt that the resources the Club could offer at schools and to the community would be great.

Public Comment - Agenda Items Only

1. *Public comment is limited to a maximum of three minutes per person.*

Please refrain from interrupting the speaker. Your comments should be respectful and courteous.

NOTICE: Per RCW 42.17A.555 the use of public facilities to support or oppose candidates or ballot issues is prohibited. Members of the public and the legislative body are not allowed to speak in support of, or in opposition to, a ballot measure or individual candidacy during an open public meeting. Please refrain from raising campaign issues when addressing the Council.

Please note that this is for comment only, and the council or staff cannot engage in conversations with the public.

None.

Consent Agenda

2. Claims Approval:

The following items are distributed to Councilmember in advance for study and review, and the recommended action will be accepted in a single motion.

Any item may be removed for further discussion if requested by councilmember.

i. Approval of checks/vouchers/disbursements numbers 54623 to 54663 including EFT's dated 05/23/25-06/05/25 in the amount of \$139,409.01

ii. Approval of payroll disbursement for May 2025 in the amount of \$185,681.80

(Period: 05/01/25-05/15/25 \$105,413.49 for 05/20/25 payroll. Period 05/16/25-05/31/25 \$80,268.31 for 06/05/25 payroll).

Councilmember Huff, Mayor Pro Tem, read the Consent Agenda and asked if there were any questions.

Councilmember Dahl asked about the HR contract with Archbright.

City Administrator Jon Martin provided details about the contract, which is for HR consulting, 15 hours per year to assist the City with expertise on labor laws.

City Clerk Treasurer Vinyard said that she would check on the details for the hourly rate after 15 hours.

Councilmember Dahl requested the contract with Archbright be sent to the Council.

Councilmember Huff, Mayor Pro Tem, requested a motion to accept the Consent Agenda.

Motion made by Councilmember Schiller, Seconded by Councilmember Klimek.

Voting Yea: Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek

Motion approved.

Updates

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3. Staff Reports - Building Dept., Finance & Administration, Light & Power, Police Dept., Public Works, Water & Wastewater

Councilmember Huff, Mayor Pro Tem asked for any questions regarding the staff updates.

Councilmember Huff, Mayor Pro Tem had a comment regarding the ethernet cable requested by Kevin Trehwella on this and previous reports for wells. He asked that the request be fulfilled.

He also had a question for Chief Miskell regarding the armored vehicle, regarding what needs to be done to be rid of it.

Chief Miskell responded that the vehicle was now in the City's name, however it can only be auctioned to another agency. The legalities of selling to the public are being reviewed.

New Business

None.

Old Business

4. Private Investigator Expenditure - Council to provide cap amount.

Councilmember Huff, Mayor Pro Tem address the Old Business of council providing a cap amount for the private investigator.

City Attorney Madison Pleasant stated the fees for the private investigator that her firm has used in the past are \$100 per hour. The client would put a cap on the amount that they want to spend, and the investigator would provide an update once the cap is approached.

Councilmember Huff, Mayor Pro Tem, suggested community feedback and that his concern was the cost to the City and the risk that nothing would be found and the citizens will feel that money was wasted.

Councilmember Schiller stated that for the community, the council should do it's due diligence and remain transparent and that by looking at the audience of the current meeting, there is less turmoil than the last 6 months. He questioned if this expenditure is something that even needs to be considered.

Councilmember Klimek stated that things are currently going smoothly and there is no need to pursue this.

Councilmember Dahl stated that she would provide her feedback during the next meeting.

Councilmembers discussed this item versus the change in government item.

City Attorney Pleasant discussed not hearing back from the MRSC in regard to the change in government.

Councilmember Dahl discussed contacting other cities that have changed the form of government to get input on how they handled this item.

Public Comment - City Business Only

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None.

Council Comments

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Councilmember Huff, Mayor Pro Tem, asked for council comments.

Councilmember Schiller and Councilmember mentioned the new businesses that opened recently, Rainmaker Coffee, Bandana Brewing and Krissy's Cafe.

City Administrator Comments

City Administrator Martin provided updates on the current construction at Maple St., that the work should be done prior to the Bear Festival, with the exception of the striping.

He provided additional updates including the following items:

Public Works has been prepping the roads and fixing potholes for the Chip Seal. No start date yet for the chip seal program.

The chiller cooler is on order and scheduled for October installation.

A possible grant for the sewer system is in the works.

Staff is working on multiple tasks and outsourcing items that need professional input in order to be handled correctly.

The State audit is pending review by an audit supervisor. The IRS audit is awaiting close out. The L&I audit has been completed, it has been found that safety meetings are needed, documents for certification of hot sticks has been fixed, and not moving trucks with persons in the bucket without certification.

The WCIA audit went well with a low incident rate, any findings have been remediated.

City Administrator Martin thanked the Council for working with Administration. He acknowledged the challenges the City has faced yet the staff has handled the challenges well. He acknowledged City staff doing their jobs well.

Councilmember Huff, Mayor Pro Tem asked if there have been any applicants for Civil Service.

Chief Miskell replied that there has been some interest.

Councilmember Huff, Mayor Pro Tem requested a presentation providing info about Civil Service at the July Council Meeting.

Councilmember Dahl asked if the current Civil Service member has provided with info on their duties.

Chief Miskell replied that he thought they were awaiting another person be accepted to Civil Service. He reiterated that he does not run the Civil Service, they Mayor and City Administrator run the Civil Service.

Councilmember Dahl asked about the piles of concrete from the sidewalk project, if any discussion has been had with the contractor regarding grinding that material and using it for treatment of alley ways.

City Administrator Martin replied that the discussion has been had with the contractor and WADOT.

Councilmember Klimek asked if the hiring of the office position has been completed.

City Administrator replied that it has not, but it should be completed this week.

Councilmember Schiller requested to be excused from the July meeting.

Adjourn

Motion made by Councilmember Schiller, Seconded by Councilmember Klimek.

Voting Yea: Councilmember Huff, Councilmember Schiller, Councilmember Dahl, Councilmember Klimek

Motion approved, meeting adjourned at 7:14pm.

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