



# McCleary Regular City Council Meeting

Wednesday, July 09, 2025 – 6:30 PM

McCleary Community Building & Zoom Virtual Meeting

## Minutes

**Join Zoom Meeting**

**Meeting ID: 874 3520 7329**

**<https://us06web.zoom.us/j/87435207329>**

**(253) 215-8782**

### **Call to Order/Flag Salute/Roll Call**

Meeting was called to order by Councilmember Brycen Huff, Mayor Pro Tem, at 6:31 pm. After the flag salute, roll call was taken by City Clerk Treasurer Jamie Vinyard.

#### **PRESENT**

Councilmember Jacob Simmons

Councilmember Brycen Huff

Councilmember Andrea Dahl

Councilmember Keith Klimek

#### **ABSENT**

Mayor Chris Miller

Councilmember Brent Schiller

Motion requested by Councilmember Huff, Mayor Pro Tem, to excuse the absence of Councilmember Schiller.

Motion made by Councilmember Dahl, Seconded by Councilmember Simmons.

Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Dahl, Councilmember Klimek

Motion approved.

### **Moment of Silence**

1. For Coeur d'Alene Firefighters, presented by Councilmember Brycen Huff, Mayor Pro Tem

### **Moment of Silence**

2. For the Texas Flood Victims; presented by Councilmember Brycen Huff, Mayor Pro Tem  
The request for a moment of silence was made by Councilmember Huff, Mayor Pro Tem.  
A moment of silence was observed.

### **Agenda Modifications/Acceptance**

Councilmember Huff, Mayor Pro Tem requested a motion to move the Summit Pacific Medical Center presentation earlier in the Agenda before the Public Hearings.

Motion made by Councilmember Dahl, Seconded by Councilmember Huff.

Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Dahl, Councilmember Klimek

Motion approved.

### **Announcements**

3. Opening for the Civil Service Commission
4. Opening for the Planning Commission  
Councilmember Huff, Mayor Pro Tem announced openings for the Civil Service Commission and Planning Committees.

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He noted that persons interested could apply on the City of McCleary website or letters of interest can be sent into the City Clerk Treasurer.

### **Special Presentation**

5. Summit Pacific Medical Center: Hospital Expansion and Updates; presented by Josh Martin.  
(Due to the large file size, presentation materials will be printed separately).

A slideshow presentation was made by Josh Martin discussing Summit Pacific Wellness Center's vision for 2028, plans for community health needs assessment in 2026, the hospital expansion, industry updates, and how Summit Pacific can support the Vision for McCleary.

Details in the presentation included comparison of Grays Harbor medical statistics to the state of Washington, the need for housing to bring medical personnel to Grays Harbor to fill open job positions at Summit Pacific and other community needs and goals.

Josh Martin concluded the meeting by stating that Summit Pacific would like to work with the City of McCleary to get input and opinions on what they City's and it's citizens want and need when considering how to reach goals that were outlined in the presentation.

Several Councilmembers asked questions regarding the presentation. Councilmember Dahl stated that this would be a great opportunity for citizens to join the Planning Committee and work with the City to provide feedback.

### **Public Hearing**

6. A Public Hearing to discuss the 2025 Budget Amendment

The hearing opened at 7:37 pm.

City Administrator Jon Martin introduced Tara Dunford, the City's CPA. She reviewed the items that were being address in the 2025 Budget Amendment which included an increase in revenues, an increase in spending for the chip seal, an increase in Light & Power equipment and water equipment expenses, wage updates, police positions, and changes to the Cost Allocation plan to recognize indirect and direct expenses.

No questions or comments were made by Council or public.

The hearing closed at 7:43 pm.

### **Public Hearing**

7. A Public Hearing to discuss the 6-year TIB Resolution

The hearing opened at 7:44 pm.

City Administrator Jon Martin discussed the details of the resolution.

No questions or comments were made by Council or public.

The hearing closed at 7:45 pm.

8. Civil Service Commision; presented by City Administrator Jon Martin and Police Chief Ryan Miskell

City Administrator Martin presented a PowerPoint presentation regarding what the Civil Service Commission is and how it works as requested by the Council.

He stated that the Civil Service Commission builds trust through transparent oversight and that the City is required to have a Civil Service Commission. It is an independent body that oversees the hiring, promotion, discipline and termination of police officers. He detailed additional requirements and benefits of the Commission.

City Administrator Martin further explain that the City would provide training and support to members of the Civil Service Commission once there is a quorum established within the Commission.

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Councilmember Klimek had questions regarding the current and past members of the Commission, to which City Administrator Martin and Councilmember Dahl responded.

Councilmember Huff, Mayor Pro Tem Huff, expressed concerned with the Administration following through with the Civil Service Commission.

### **Public Comment - Agenda Items Only**

9. Public comment is limited to a maximum of three minutes per person.

Please refrain from interrupting the speaker. Your comments should be respectful and courteous.

**NOTICE: Per RCW 42.17A.555 the use of public facilities to support or oppose candidates or ballot issues is prohibited. Members of the public and the legislative body are not allowed to speak in support of, or in opposition to, a ballot measure or individual candidacy during an open public meeting. Please refrain from raising campaign issues when addressing the Council.**

Please note that this is for comment only, and the council or staff cannot engage in conversations with the public.

City of McCleary Police Officer Randy Bunch gave a public comment regarding his knowledge of the Civil Service Commission.

Dan Baskins representing "name provided was unclear" properties, wanted to clear up rumors of what is being done on the property as there in no decision that have been made regarding the property. The property has been walked and checked for things that may not have been maintained. He also spoke about architects developing the property and working with the community.

### **Consent Agenda**

10. Claims Approval:

The following items are distributed to Councilmembers in advance for study and review, and the recommended action will be accepted in a single motion.

Any item may be removed for further discussion if requested by a Councilmember.

i. Approval of checks/vouchers/disbursements numbers 54666 to 54752 including EFT's dated 06/06/25-07/03/25 in the amount of \$289,106.53

ii. Approval of payroll disbursement for June 2025 in the amount of \$220,549.05

(Period: 06/01/25-06/15/25 \$131,195.31 for 06/20/25 payroll. Period 06/16/25-06/30/25 \$89,353.74 for 07/05/25 payroll).

11. Meeting Minutes

Councilmember Huff, Mayor Pro Tem read the Consent Agenda and asked if there were any questions from the Council regarding the Consent Agenda.

Councilmember Dahl asked if the City was caught up with the outstanding invoices from WADOT, City Clerk Treasurer Vinyard confirmed.

Councilmember Huff, Mayor Pro Tem requested a motion to approve the Consent Agenda.

Motion made by Councilmember Klimek, Seconded by Councilmember Dahl.

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Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Dahl, Councilmember Klimek

Motion approved.

### **Updates**

12. Staff Updates - Building Dept., Finance & Administration, Light & Power, Police Dept., Public Works, Water & Wastewater

Councilmember Huff, Mayor Pro Tem mentioned a cost for "department mentioned unclear".

City Administrator Martin said that the cost for this item was \$8000 and that a second opinion is being sought.

Councilmember Huff, Mayor Pro Tem mentioned the speed sign and if it has been approved by DOT.

City Administrator Martin stated that the City is waiting to hear back from DOT.

### **New Business**

13. Funding for National Night Out; presented by Councilmember Huff, Mayor Pro Tem

Councilmember Huff, Mayor Pro Tem discussed the National Night Out had previously been funded \$1000 for the event. He discussed the cost of the food be covered by the police.

Councilmember Klimek suggested checking with Jack at Gordon's to see if special pricing could be procured for the cost of the food.

Josh Martin from Summit Pacific suggested sponsorship from Summit Pacific could be sought.

Councilmember Dahl said that this has been a great event.

### **Old Business**

None.

### **Ordinances and Resolutions**

14. 2025 Budget Amendment Ordinance

Councilmember Huff, Mayor Pro Tem brought forward the 2025 Budget Amendment Ordinance 895.

He requested a motion to adopt Ordinance 895.

Motion made by Councilmember Dahl, Seconded by Councilmember Simmons.

Roll call was taken by City Clerk Treasurer Vinyard.

Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Dahl, Councilmember Klimek

Ordinance 895 was adopted.

15. 6-Year TIB Resolution

Councilmember Huff, Mayor Pro Tem brought forward the 6-Year TIB Resolution 779.

He requested a motion to accept Resolution 779.

Motion made by Councilmember Dahl, Seconded by Councilmember Simmons.

Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Dahl, Councilmember Klimek

Motion approved.

16. Grays Harbor County Emergency Management Plan; by Hanna Cleverly

Hanna Cleverly, Director of Emergency Management of Grays Harbor County discussed the new Grays Harbor County Emergency Management Plan adopted in 2022.

She spoke about the plan being required by the RCW. The City of McCleary has partnered with the plan and been integrated into the county structure of the plan. The plan drives the direction of emergencies

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and disasters and covers coordination of planning and response efforts and recovery and emergency support functions; it includes the Hazard Mitigation plan.

Councilmember Huff, Mayor Pro Tem requested a motion to accept Resolution 780

Motion made by Councilmember Klimek, Seconded by Councilmember Dahl.

Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Dahl, Councilmember Klimek

Motion approved.

### **Public Comment - City Business Only**

17. Public comment is limited to a maximum of three minutes per person.

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Jane Hamlin, McCleary citizen, asked about the property that is off of Summit from Bear to 4th streets, she wanted to know what is going on with that property. Two years ago, a hundred homes were going to be built.

Councilmember Huff stated the request for that was denied.

Jane Hamlin stated that it would be devastating for the current homes in the area.

Nakisha Pryor, the new Deputy City Clerk introduced herself to the Council.

Dan Baskins spoke about the water quality in McCleary due to the shale layer under the City's aquifer. He spoke about developers providing options to improve the water quality.

### **Council Comments**

Councilmembers spoke about the upcoming Bear Fest, National Night Out, and that the city looks great.

Councilmember Simmons mentioned meeting with the city staff, the change of government. and the solar item.

City Attorney Madison Pleasant stated that she has a phone call with MRSC scheduled regarding the change of government.

City Administrator said that the solar item was delayed due to verification that were needed and that it should be ready to be addressed at the next Council meeting.

### **City Administrator Comments**

City Administrator Martin spoke about the progress on the Maple Street sidewalk which will be finished soon. He also spoke about the upcoming chip seal project and notifying citizens regarding parking during the project. He discussed excess storm water during the rainy season and the study that will measure the flow.

Heather Cleverly spoke about 911 tax dollars being used to updated cellular and radio towers to upgrade infrastructure.

Councilmember Schiller asked if our Light and Power crews were assisting with that and if the city would be reimbursed, which City Administrator Martin confirmed.

City Administrator Martin spoke about the results of the audit that would be discussed in the upcoming audit closing meeting items that would be addressed.

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He then spoke about the Council keeping him in the loop regarding communications with City staff and the City Attorney.

**Adjourn**

Councilmember Huff, Mayor Pro Tem requested a motion to adjourn the meeting.

Motion made by Councilmember Simmons, Seconded by Councilmember Klimek.

Voting Yea: Councilmember Simmons, Councilmember Huff, Councilmember Dahl, Councilmember Klimek

Meeting adjourned at 8:50pm

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