COMMON COUNCIL RE-ORGANIZATION MEETING AGENDA

April 21, 2026 at 6:00 PM

303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call**
2. **Pledge of Allegiance**
3. **Discussion and Action Regarding Minutes**
   - a. April 15, 2025
4. **Oath of Office for Incoming Council Members and Mayor**
   - a. Aldermanic District #2 - Mary Bender

     Aldermanic District #4 - Barbara Hoilien

     Aldermanic District #6 - Casey Radcliff

     Mayor - Darryl Teske
5. **Annual Code of Ethics Review**
   - a. Review of Code of Ethics and Acknowledgements Signed
6. **Discussion and Action Regarding Mayoral Appointments**
   - a. Mayoral Appointment List
7. **Discussion and Action Regarding Designation of Juneau county Star-Times as Official City Newspaper per State Statute 985.06(2)**
8. **Discussion and Action Regarding Resolution 2026-05 Designating Public Depositories**
   - a. Resolution 2026-05
9. **Adjourn**

NOTICE:

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Carole Wolff at (608) 747-2706.

Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676

COMMON COUNCIL RE-ORGANIZATION MEETING MINUTES

April 15, 2025 at 6:00 PM

303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call:** The Mauston Common Council Re-organizational meeting was called to order on April 15, 2025, at 6:00 p.m. by Mayor Darryl Teske. Attending members were Barb Hoilien, Jim Allaby, Rick Noe, Courtney Ray, Kayla Thomas, Mary Bender, and Leanna Hagen. Mayor Darryl Teske, Administrator Daron Haugh, and Deputy Clerk Nicole Lyddy were also present.
2. **Pledge of Allegiance:** Mayor Teske led the pledge
3. **Oath of Office for Incoming Council Members:** Haugh conducted the Oath of Office for incoming alderpersons Courtney Ray representing Aldermanic District #1, Leanna Hagen representing Aldermanic District #3, Kayla Thomas representing Aldermanic District #5, and Jim Allaby representing Aldermanic District #7.
4. **Annual Code of Ethics Review:** Haugh summarized the code of ethics review acknowledgement.
5. **Mayoral Appointments:** Motion made by Noe, seconded by Hagen, to approve the mayoral appointments as presented. Motion carried.
6. **Official City Newspaper:** Motion made by Ray, seconded by Noe, to designate the Juneau County Star-Times as the Official City Newspaper. Motion carried.
7. **Public Depositories:** Motion made by Noe, seconded by Allaby, to approve Resolution 2025-06 designating Public depositories.Motion carried.
8. **Adjourn:** Motion made by Hagen, seconded by Ray, to adjourn. Motion carried at 6:08 p.m.

_____ _____

Administrator Date

OFFICIAL OATH

STATE OF WISCONSIN,)
) SS
JUNEAU COUNTY)

I, Mary Bender, having been elected as District #2 Alderperson, for the City of Mauston swear that I will support the constitution of the United States and the constitution of the State of Wisconsin, and will faithfully and impartially discharge the duties of said office to the best of my ability. So help me God.

_____
Signature of elected official

Subscribed and sworn to before me this _____ day of April 2026.

Daron Haugh, City Administrator

_____
Signature of person authorized to administer oaths

OFFICIAL OATH

STATE OF WISCONSIN,)
) SS
JUNEAU COUNTY)

I, Barbara Hoilien, having been elected as District #4 Alderperson, for the City of Mauston swear that I will support the constitution of the United States and the constitution of the State of Wisconsin, and will faithfully and impartially discharge the duties of said office to the best of my ability. So help me God.

_____
Signature of elected official

Subscribed and sworn to before me this _____ day of April 2026.

Daron Haugh, City Administrator

_____
Signature of person authorized to administer oaths

OFFICIAL OATH

STATE OF WISCONSIN,)
) SS
JUNEAU COUNTY)

I, Casey Radcliff, having been elected as District #6 Alderperson, for the City of Mauston swear that I will support the constitution of the United States and the constitution of the State of Wisconsin, and will faithfully and impartially discharge the duties of said office to the best of my ability. So help me God.

_____
Signature of elected official

Subscribed and sworn to before me this _____ day of April 2026.

Daron Haugh, City Administrator

_____
Signature of person authorized to administer oaths

OFFICIAL OATH

STATE OF WISCONSIN,)
) SS
JUNEAU COUNTY)

I, Darryl Teske, having been elected as the Mayor for the City of Mauston swear that I will support the constitution of the United States and the constitution of the State of Wisconsin, and will faithfully and impartially discharge the duties of said office to the best of my ability. So help me God.

_____
Signature of elected official

Subscribed and sworn to before me this _____ day of April 2026.

Daron Haugh, City Administrator

_____
Signature of person authorized to administer oaths

(a) *Declaration of policy*. It is declared that high ethical standards among city officers and employees are essential to the conduct of good representative government and that a code of ethics for the guidance of public officers and employees will help them avoid conflicts and will promote and strengthen the confidence of the residents of the city in their public officers and employees. The purpose of this section is to establish guidelines for ethical standards of conduct for all city officers and employees by setting forth those acts or actions that are incompatible with the public interest and which compromise, or appear to compromise public trust in the fairness, independence and integrity of city officers and employees and their official actions.

(b) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Public employee means any person excluded from the definition of a public officer who is employed by the city.

Public officer means those persons serving a statutory elected or appointed office, and all members of boards, committees and commissions of the city, whether paid or unpaid.

(c) *Adoption of statutes.* The provisions of the following-listed statutes, including any future revisions or amendments thereto, describing and defining regulations with respect to the conduct and ethics of government officials, employees and candidates, including the penalty to be imposed and the procedure for prosecution, are hereby adopted and, by reference, made a part of this section as if fully set forth herein. Any act required to be performed or prohibited by any of the following-listed statutes incorporated herein by reference is required or prohibited by this section. Statutes adopted:

(1) Wis. Stats. § 19.59, Codes of ethics for local government officials, employees and candidates.

(2) Wis. Stats. § 946.10, Bribery of public officers and employees.

(3) Wis. Stats. § 946.11, Special privileges for public utilities.

(4) Wis. Stats. § 946.12, Misconduct in public office.

(5) Wis. Stats. § 946.13, Private interest in public contract prohibited.

(d) *Specific conflicts of interest.*

(1) *Use of public property.* No public officer or public employee shall use or permit the use of city vehicles, equipment, materials or property for personal convenience or profit, except when such items are available for use by the public generally or except when the use of such items is authorized by the council.

(2)

Conflicts of interest and disclosure of interest. Except as provided herein, no public officer or p employee shall engage in any business transaction with the city, or have a financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of his official duties or which will tend to impair his independence or judgment or action in the performance of his official duties. Any public officer or employee who has a substantial financial interest, including employment, in any business entity entering into, proposing to enter into or bidding on any transaction with the city, or as part of his official duties will be making an official decision or recommendation significantly affecting a business competitor, client or regular customer, shall disclose such interest to the council (or committee, board or commission thereof as appropriate) to be recorded in the minutes of that body. Upon such disclosure, it is advised that the public officer or employee abstain from voting on the matter and from participating in the discussion of the matter.

(3) *Representing private interests.* No public officer or public employee, including persons or firms engaged to provide professional services to the city, shall represent, for compensation, private interests before the city council or any city board, commission or committee without disclosure of the private business relationship and explicit consent of the council.

(4) *Disclosure of confidential information*. No public officer or public employee shall, without proper authorization of the city council, disclose confidential information concerning the property, government or affairs of the city nor shall he use such information to advance financial or private interest of himself or others.

(5) *Gifts and favors.* No public officer or public employee shall accept anything of value whether in the form of gift, service, loan or promise from any person, who, to the knowledge of the public officer or public employee, has a direct financial interest in any transaction or official business with the city, which may tend to impair the public officer's or public employee's independence of judgment or action in the performance of his official duties. It is not, however, a conflict of interest for any public officer or employee to receive a gift of gratuity that is an unsolicited item of nominal intrinsic value.

(6) *Award and administration of contracts*. No employee, officer or agent of the city shall participate in the selection, award, or administration of a contract if a conflict of interest, real or apparent, would be involved. Examples of such conflicts would arise when the employee, officer or agent, or any member of their immediate family or their partner, or an organization which employs, or is about to employ, any of them, has a financial or other interest in a firm to whom a city contract is awarded. No city employee, officer or agent shall solicit or accept gratuities, favors or anything of monetary value from existing or potential contractors or subcontractors.

(Code 1991, § 3.107)

CITY OF MAUSTON
ANNUAL CODE OF ETHICS REVIEW

(Return to Deputy Clerk by May 31)

Each year between May 1 and May 31, each alderperson and Mayor shall review the provisions of the Ethics Code and certify that such review has occurred.

By my signature below, I acknowledge that I have read and understand the contents of the City of Mauston Code of Ethics, including the referenced Wisconsin State Statutes.

I also acknowledge and understand that I am expected to adhere to and conduct myself according to the rules, guidance and direction as set forth in the City of Mauston Code of Ethics, including the referenced Wisconsin State Statutes.

Reviewed this _____ day of _____, 2026.

_____ _____

Signature **Date**

_____

Printed Name

2026 Appointments

Term	Board Name	Member Name	Start Date	End Date	Appointed By
4 Yr	Airport Commission	David Hoffman	5/1/2026	4/30/2030	Mayor/Council approval
2 Yr	Ambulance Commission	Daron Haugh	5/1/2026	4/30/2028	Mayor/Council approval
3 Yr	Board of Park Commissioners	Julie Lynch	5/1/2026	4/30/2028	Mayor/Council approval
3 Yr	Board on Tourism	Wendy Murphy	5/1/2026	4/30/2029	Mayor/Council approval
3 Yr	Board on Tourism	Leanna Hagen	5/1/2026	4/30/2029	Mayor/Council approval
2 Yr	Joint Extra-territorial Zoning	Carin Leach	5/1/2026	4/30/2028	Lemonweir Town Board
3 Yr	JCAIRS	Brian McGuire	5/1/2026	4/30/2029	Mayor/Council approval
3 Yr	JCAIRS	Rick Noe	5/1/2026	4/30/2029	Mayor/Council approval
3 Yr	Library Board	Cathy Murphy	5/1/2026	4/30/2029	Mayor/Council approval
3 Yr	Library Board	Josh Anderson	5/1/2026	4/30/2029	Mayor/Council approval
5 Yr	Mauston Housing Authority	Heidi Randall	5/1/2026	4/30/2031	Mayor/Council approval
2 Yr	Mauston Tree Board	Laura Taake	5/1/2026	4/30/2028	Mayor/Council approval
2 Yr	Mauston Tree Board	Maynard Miller	5/1/2026	4/30/2028	Mayor/Council approval
3 Yr	Plan Commission	Paul Coggins	5/1/2026	4/30/2029	Mayor/Council approval
3 Yr	Plan Commission	Lenny Kluge	5/1/2026	4/30/2029	Mayor/Council approval
3 Yr	Plan Commission	Mark Messer	5/1/2026	4/30/2029	Mayor/Council approval
3 Yr	Plan Commission	Alysha Basel	5/1/2026	4/30/2029	Mayor/Council approval
5 Yr	Police and Fire Commission	Brian McGuire	5/1/2026	4/30/2031	Mayor/Council approval
2 Yr	Redevelopment Authority	Rebecca Richards-Bria	5/1/2026	4/30/2028	Mayor/Council approval
2 Yr	Redevelopment Authority	Daron Haugh	5/1/2026	4/30/2028	Mayor/Council approval

Common Council	
Council President	**Leanna Hagen**
Finance Committee	Vivian Gabower
Finance Committee	Barb Hoilien - Sec
Finance Committee	Casey Radcliff - Chair
Health, Welfare & Sustainability	Mary Bender
Health, Welfare & Sustainability	Barb Hoilien
Health, Welfare & Sustainability	Casey Radcliff
Ordinances, Licenses and Permits	Jim Allaby - Chair
Ordinances, Licenses and Permits	Vivian Gabower - Sec
Ordinances, Licenses and Permits	Leanna Hagen
Personnel and Negotiating	Jim Allaby - Sec
Personnel and Negotiating	Leanna Hagen - Chair
Personnel and Negotiating	Kayla Thomas
Public Works	Mary Bender - Sec
Public Works	Jim Allaby
Public Works	Kayla Thomas - Chair

CITY OF MAUSTON
RESOLUTION 2026-05
RESOLUTION DESIGNATING PUBLIC DEPOSITORIES

Whereas, Wisconsin State Statute 34.05 requires the governing body of each public depositor to designate, by resolution, one or more public depositories, organized and doing business under the laws of this state or federal law and located in this state, in which the treasurer of the governing board shall deposit all public monies received.

Whereas, Mauston Code of Ordinances Section 2-117 directs that the official depositories of the city shall be as established each year at the organizational meeting of the council.

THEREFORE, BE IT RESOLVED, that the following financial institutions, qualified as public depositories under Wisconsin State Statute 34, are hereby designated as depositories in which the funds of the City of Mauston may from time to time be deposited:

Bank of Mauston
BOM Investment Group
Wisconsin Investment Series Cooperative (WISC)
Local Government Investment Pool

BE IT ALSO RESOLVED, this designation as public depositories covers the time period beginning April 2026 and ending April 2027.

APPROVED:_____
Darryl Teske, Mayor

ATTEST:_____
Daron Haugh, City Administrator

Dated Adopted:
Votes: _____Ayes _____Nays _____Abstentions _____Absent