



FINANCE AND PURCHASING COMMITTEE MEETING AGENDA

August 12, 2025 at 6:25 PM
303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call**
2. **Discussion and Action Regarding Minutes**
 - a. July 22, 2025
3. **Appointment of Chair**
4. **Discussion and Recommendation for Council to Approve Vouchers in the amount of \$1,163,937.97**
 - a. Voucher Information
5. **Discussion and Recommendation for Council Approval Regarding MSA Pro Fees of \$9,500.00 for the Stewardship Grant Application**
 - a. MSA Pro Fees
6. **Adjourn**

NOTICE:

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Carole Wolff at (608) 747-2706.

Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676



FINANCE AND PURCHASING COMMITTEE MEETING MINUTES

July 22, 2025 at 6:20 PM

303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call:** The Finance and Purchasing Committee was called to order on July 22, 2025 at 6:20 p.m. by member Barb Hoilien.

Present were Barb Hoilien and Rick Noe. Also present were Mayor Darryl Teske, City Administrator Daron Haugh, and Deputy Clerk Carole Wolff.

2. **Minutes:** Motion by Noe, seconded by Hoilien, to approve the minutes of July 8, 2025. Motion passed by voice vote.
3. **Vouchers:** Motion by Hoilien, seconded by Noe, to recommend Council approval of vouchers in the amount of \$211,347.16. Motion passed by voice vote.
4. **JC AIRS Mowing Contract:** Motion by Hoilien, Noe abstained due to serving on the JC AIRS Board. Recommendation made for Council to vote on the contract.
5. **City Hall Shoreline Erosion Repair Restoration Project:** The project cost was adjusted to \$21,900.00 to reflect exemption from sales tax. DNR provided layout of guidelines to follow in order to proceed without issue. The work will be scheduled on weekends to allow residents continued access to the walkway. This is the final phase of restoration work behind City Hall. Motion by Hoilien, seconded by Noe, to recommend Council approve the City Hall Shoreline Erosion Repair Restoration Estimate out of the Building Maintenance Equipment Replacement Fund (ERF). Motion passed by voice vote.
6. **Catwalk Extension Decking Estimate:** The catwalk will be constructed of wood and the project will begin after the shoreline erosion repair. Limitless Construction was contracted based on a referral. Motion by Hoilien, seconded by Noe, to recommend Council approve the estimate. Motion passed by voice vote.
7. **Staff Report:** Nothing to report.
8. **Adjourn:** Motion by Noe, seconded by Hoilien, to adjourn. Motion carried by voice vote. Meeting adjourned at 6:27 p.m.

Chair

Date

August 12, 2025

ACH Payments & Checks #41265 - #41397

07/19/25 – 08/08/25

Total Vouchers = \$978,197.08

ERF Vouchers = \$33,512.34

Plus

Payroll = \$152,228.55

Total to Approve \$1,163,937.97



8/07/2025

2:38 PM

Reprint Check Register - Quick Report - ALL

Page: 1

ACCT

Equipment Replacement Checking

Accounting Checks

Posted From: 7/19/2025

From Account:

Thru: 8/08/2025

Thru Account:

Check Nbr	Check Date	Payee	Amount
2290	7/24/2025	Registration Fee Trust FD - Registration fees Freightliner	169.50
2291	7/30/2025	Belco Vehicle Solutions, LLC PD - Squad Prep	17,110.84
2292	7/30/2025	Benz, Ann City of Mauston - Parade Reimbursement	25.00
2293	7/30/2025	Castle Rock Realty City of Mauston - Parade reimbursement	25.00
2294	7/30/2025	Christine's Center Stage Dance Studio LLC City of Mauston - Parade Reimbursement	25.00
2295	7/30/2025	Lemonweir Valley Telephone City of Mauston - Parade reimbursement	25.00
2296	8/06/2025	3RT Networks, LLC Admin - Firewall/Licenses	9,507.00
2297	8/06/2025	A-1 Excavating Inc Parks - Jones Park Seeding	6,625.00
Grand Total			33,512.34



Equipment Replacement Checking Accounting Checks

Posted From: 7/19/2025 From Account:
Thru: 8/08/2025 Thru Account:

	Amount
Total Expenditure from Fund # 405 - Equipment Replacement Fund	33,512.34
Total Expenditure from all Funds	33,512.34



8/07/2025

2:39 PM

Budget Comparison - Detail

Page: 1
ACCT

Fund: 100 - General Fund

Account Number		2025 August	2025 Actual 08/08/2025	2025 Budget	Budget Status	% of Budget
100-00-41110-000-000	General Property Taxes	0.00	2,571,825.95	2,571,788.00	37.95	100.00
100-00-41140-000-000	Mobile Home Park Permits/Taxes	0.00	16,153.75	27,500.00	-11,346.25	58.74
100-00-41150-000-000	Manage Forest Land Tax	0.00	0.00	0.00	0.00	0.00
100-00-41210-000-000	Room Tax	5,439.36	29,900.12	72,250.00	-42,349.88	41.38
100-00-41220-000-000	GMTA 70% Room Tax	12,691.83	69,766.99	160,000.00	-90,233.01	43.60
100-00-41220-100-000	Other Revenues	0.00	0.00	0.00	0.00	0.00
100-00-41300-000-000	Payment in Lieu of Taxes	0.00	1,100.00	18,500.00	-17,400.00	5.95
100-00-41310-000-000	Reg Mun Owned Taxes	0.00	0.00	105,715.00	-105,715.00	0.00
100-00-41810-000-000	Intrst-Delinq Mobile Home Tax	0.00	0.00	0.00	0.00	0.00
100-00-41820-000-000	Intrst-Delinq PP Tax	0.00	74.66	0.00	74.66	0.00
100-00-41900-000-000	Other Tax Collections	0.00	0.00	0.00	0.00	0.00
Taxes		18,131.19	2,688,821.47	2,955,753.00	-266,931.53	90.97
100-00-43300-000-000	Other Federal Payments	0.00	0.00	0.00	0.00	0.00
100-00-43410-000-000	State Shared Revenues	0.00	191,245.82	1,240,319.00	-1,049,073.18	15.42
100-00-43410-100-000	Utility Aid Payment	0.00	0.00	34,653.00	-34,653.00	0.00
100-00-43410-200-000	Expenditure Restraint Pmt	0.00	0.00	0.00	0.00	0.00
100-00-43410-300-000	Personal Property Aid	0.00	58,380.94	58,381.00	-0.06	100.00
100-00-43420-000-000	Fire Ins Tax from State	0.00	0.00	13,500.00	-13,500.00	0.00
100-00-43521-000-000	PD Overtime/DOT Grants	0.00	0.00	0.00	0.00	0.00
100-00-43522-000-000	State Law Enforcement Training	0.00	0.00	1,600.00	-1,600.00	0.00
100-00-43524-000-000	Forest Fire Protect Grant (FD)	0.00	0.00	0.00	0.00	0.00
100-00-43525-000-000	Equipment Grants	0.00	0.00	0.00	0.00	0.00
100-00-43530-000-000	State Transportatn Aids	0.00	319,109.61	425,851.00	-106,741.39	74.93
100-00-43531-000-000	State Aid Connecting Streets	0.00	68,579.79	91,440.00	-22,860.21	75.00
100-00-43532-000-000	COVID-19 R2R Grant Aid	0.00	0.00	0.00	0.00	0.00
100-00-43533-000-000	State Aid Computers	0.00	9,487.95	9,488.00	-0.05	100.00
100-00-43549-000-000	DNR Recycling	0.00	13,339.78	13,348.00	-8.22	99.94
100-00-43600-000-000	Other State Payments	0.00	1.75	0.00	1.75	0.00
100-00-43610-000-000	Payment for Municipal Services	0.00	161,532.25	95,000.00	66,532.25	170.03
100-00-43660-000-000	Environmental Impact Rev (ATC)	0.00	23,851.00	1,458.00	22,393.00	1,635.87
Intergovernmental Revenues		0.00	845,528.89	1,985,038.00	-1,139,509.11	42.60
100-00-44110-000-000	Liquor License/Malt Bevs Fee	10.00	5,984.00	9,000.00	-3,016.00	66.49
100-00-44121-000-000	Cable TV Licenses	4,355.07	8,657.42	20,388.00	-11,730.58	42.46
100-00-44121-000-100	VSP Fee Subsidy	0.00	4,308.00	4,308.00	0.00	100.00
100-00-44130-000-000	Operator, Cig & Amuse Device	120.00	8,127.00	6,000.00	2,127.00	135.45
100-00-44200-000-000	Dog & Cat Licenses	0.00	0.00	0.00	0.00	0.00
100-00-44201-000-000	Chicken permit	0.00	0.00	100.00	-100.00	0.00
100-00-44301-000-000	Fire Inspection Fee	0.00	300.00	1,000.00	-700.00	30.00
100-00-44400-000-000	Bldg & Zoning Permit	5,522.00	54,618.30	50,000.00	4,618.30	109.24
100-00-44410-000-000	Rental Inspection	0.00	0.00	0.00	0.00	0.00
100-00-44910-000-000	Other Permits/Fees(Sellers,MH)	0.00	400.00	400.00	0.00	100.00
Licenses & Permits		10,007.07	82,394.72	91,196.00	-8,801.28	90.35
100-00-45115-000-000	Muni Court Fees (City)	0.00	11,284.47	30,000.00	-18,715.53	37.61
100-00-45116-000-000	Muni Court Fines (City)	0.00	30,373.85	60,000.00	-29,626.15	50.62



8/07/2025

2:39 PM

Budget Comparison - Detail

Page: 2
ACCT

Fund: 100 - General Fund

Account Number		2025 August	2025 Actual 08/08/2025	2025 Budget	Budget Status	% of Budget
100-00-45120-000-000	County Court Fines/Forfeitures	0.00	1,259.83	3,500.00	-2,240.17	36.00
100-00-45130-000-000	Parking Violations	175.00	5,074.97	20,000.00	-14,925.03	25.37
100-00-45140-000-000	Police Undercover Local Rev	0.00	165.00	0.00	165.00	0.00
100-00-45141-000-000	Police Fed Equity Share Rev	0.00	0.00	0.00	0.00	0.00
Fines & Forfeitures		175.00	48,158.12	113,500.00	-65,341.88	42.43
100-00-46100-000-000	Misc. General Revenues	0.00	5,378.00	0.00	5,378.00	0.00
100-00-46101-000-000	Admin Service Fee	0.00	0.00	0.00	0.00	0.00
100-00-46210-000-000	Police A/R, Supoena, Fees, Tows	0.00	285.25	750.00	-464.75	38.03
100-00-46220-000-000	Township Rural Fire Reimbursmt	0.00	219,503.00	219,503.00	0.00	100.00
100-00-46220-001-000	Township Rural Fire 2% Dues	0.00	0.00	13,500.00	-13,500.00	0.00
100-00-46223-000-000	Emergency Response Fee Revenue	0.00	18,749.00	62,250.00	-43,501.00	30.12
100-00-46230-000-000	Ambulance Assessment fee	173.82	161,461.65	291,330.00	-129,868.35	55.42
100-00-46322-000-000	Assessments: C&G/Sidewalk	49.14	28,534.40	35,736.00	-7,201.60	79.85
100-00-46323-000-100	Service Charge (Mowing)	0.00	4,520.00	5,000.00	-480.00	90.40
100-00-46323-000-200	Service Charge (Shovel)	0.00	0.00	1,000.00	-1,000.00	0.00
100-00-46370-000-000	Boat Launch Fees	115.00	2,347.00	3,500.00	-1,153.00	67.06
100-00-46420-000-000	Garbage Collection Revenue	212.42	126,210.22	243,351.00	-117,140.78	51.86
100-00-46423-000-000	Large Item Pick up Rev	0.00	210.54	0.00	210.54	0.00
100-00-46540-300-000	FD UBS Investment	0.00	0.00	0.00	0.00	0.00
100-00-46700-000-000	Summer Rec Revenue	0.00	0.00	0.00	0.00	0.00
100-00-46721-000-000	Tree Tribute Program Revenue	0.00	0.00	1,000.00	-1,000.00	0.00
Public Charges for Services		550.38	567,199.06	876,920.00	-309,720.94	64.68
100-00-48100-000-000	Interest Temporary Investment	0.00	57,471.61	17,500.00	39,971.61	328.41
100-00-48100-100-000	UBS FD Interest Income	0.00	3,422.08	0.00	3,422.08	0.00
100-00-48102-400-000	Interest - Lenorud	0.00	0.00	0.00	0.00	0.00
100-00-48102-500-000	Interest - Games 4 Us	0.00	0.00	0.00	0.00	0.00
100-00-48102-600-000	Interest - Rehab Bar	0.00	0.00	0.00	0.00	0.00
100-00-48102-700-000	Interest - PSD	0.00	0.00	0.00	0.00	0.00
100-00-48120-000-000	Interest on Special Assessment	0.00	900.95	1,500.00	-599.05	60.06
100-00-48121-000-000	Interest from Due From TSA	0.00	0.00	0.00	0.00	0.00
100-00-48130-000-000	Interest on K9 account	0.00	10,687.57	500.00	10,187.57	2,137.51
100-00-48130-000-001	FD Donation CD Revenue	0.00	4,491.15	0.00	4,491.15	0.00
100-00-48130-000-002	FD Raffle CD Revenue	0.00	377.17	0.00	377.17	0.00
100-00-48150-000-000	Interest Parkland Dedication	0.00	749.96	500.00	249.96	149.99
100-00-48210-000-000	Rent of City Property	0.00	1,355.40	5,000.00	-3,644.60	27.11
100-00-48220-000-000	Rent of Fairgrounds/Parks	100.00	3,400.00	3,500.00	-100.00	97.14
100-00-48221-000-000	Concession Stand Shared Rev	0.00	0.00	0.00	0.00	0.00
100-00-48230-000-000	Fee for Car Wash & Veh. Maint.	0.00	0.00	0.00	0.00	0.00
100-00-48310-000-000	Sale of City Property	0.00	1,836.00	0.00	1,836.00	0.00
100-00-48410-000-000	Insurance/Damage Recoveries	1,155.00	9,100.42	0.00	9,100.42	0.00
100-00-48500-000-000	Donations	0.00	73,267.54	15,000.00	58,267.54	488.45
100-00-48500-000-100	K9 Unit Donations	0.00	50.00	1,500.00	-1,450.00	3.33
100-00-48500-900-000	FD Special Funds Donations	0.00	4,329.00	0.00	4,329.00	0.00
100-00-48700-000-000	Miscellaneous Revenue	241.12	15,811.13	10,000.00	5,811.13	158.11
100-00-48710-000-000	School Liaison Contribution/Rv	0.00	58,802.38	58,802.00	0.38	100.00
100-00-48711-000-000	GMTA Misc Revenue	0.00	0.00	0.00	0.00	0.00



8/07/2025 2:39 PM

Budget Comparison - Detail

Page: 3
ACCT

Fund: 100 - General Fund

Account Number		2025 August	2025 Actual 08/08/2025	2025 Budget	Budget Status	% of Budget
100-00-48810-000-000	Parkland Dedication Revenue	0.00	0.00	0.00	0.00	0.00
100-00-48820-000-000	Parks Fund Raising Revenue	0.00	0.00	0.00	0.00	0.00
Miscellaneous		1,496.12	246,052.36	113,802.00	132,250.36	216.21
100-00-49100-000-000	Proceeds from Long Term Debt	0.00	0.00	0.00	0.00	0.00
100-00-49150-000-000	Proceeds from Debt Premium	0.00	0.00	0.00	0.00	0.00
100-00-49200-000-000	Transfer In from 20 % Room Tax	0.00	0.00	0.00	0.00	0.00
100-00-49210-000-000	Transfer In	0.00	55,562.49	0.00	55,562.49	0.00
100-00-49240-000-000	Transfer from CDBG	0.00	0.00	0.00	0.00	0.00
100-00-49310-000-000	Transfer in-TIF	0.00	0.00	0.00	0.00	0.00
100-00-49500-000-000	Proceeds from Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Other Financing Sources		0.00	55,562.49	0.00	55,562.49	0.00
Total Revenues		30,359.76	4,533,717.11	6,136,209.00	-1,602,491.89	73.88



8/07/2025

2:39 PM

Budget Comparison - Detail

Page: 4
ACCT

Fund: 100 - General Fund

Account Number		2025 August	2025 Actual 08/08/2025	2025 Budget	Budget Status	% of Budget
100-00-51110-110-000	Salary/Wages	738.48	8,167.02	21,600.00	13,432.98	37.81
100-00-51110-130-000	FICA/Medicare	56.49	1,229.28	2,055.00	825.72	59.82
100-00-51110-160-000	Employee Recog	0.00	750.74	1,000.00	249.26	75.07
100-00-51110-211-000	Audit	0.00	17,672.00	22,123.00	4,451.00	79.88
100-00-51110-212-000	Assessing	0.00	5,930.06	15,000.00	9,069.94	39.53
100-00-51110-213-000	Legal	0.00	0.00	0.00	0.00	0.00
100-00-51110-312-000	Code Maintenance	0.00	3,904.27	2,500.00	-1,404.27	156.17
100-00-51110-313-000	Elections	0.00	5,800.37	6,250.00	449.63	92.81
100-00-51110-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-51110-330-000	Educ/Trng/Travel	0.00	0.00	100.00	100.00	0.00
100-00-51110-390-000	Miscellaneous	0.00	127.11	1,000.00	872.89	12.71
100-00-51110-591-000	Bad Debt & Write offs	0.00	0.00	0.00	0.00	0.00
100-00-51120-213-000	Legal	0.00	0.00	0.00	0.00	0.00
100-00-51120-330-000	Educ/Trng/Travel	0.00	0.00	0.00	0.00	0.00
100-00-51120-390-000	Miscellaneous	0.00	1,301.69	750.00	-551.69	173.56
100-00-51250-110-000	Judge & Clerk Wage	2,416.02	30,589.74	52,317.00	21,727.26	58.47
100-00-51250-130-000	FICA/Medicare	174.59	2,312.98	4,002.00	1,689.02	57.80
100-00-51250-131-000	Health Insurance	0.00	15,506.20	20,933.00	5,426.80	74.08
100-00-51250-132-000	FSA Contribution	0.00	0.00	800.00	800.00	0.00
100-00-51250-133-000	Dental Insurance	-63.81	563.53	1,075.00	511.47	52.42
100-00-51250-134-000	Vision Insurance	18.58	179.72	276.00	96.28	65.12
100-00-51250-135-000	Retirement	138.51	1,753.46	2,872.00	1,118.54	61.05
100-00-51250-210-000	Legal & Administration	0.00	337.50	500.00	162.50	67.50
100-00-51250-224-000	Telephone/Fax	0.00	154.77	300.00	145.23	51.59
100-00-51250-290-000	Jail Services	0.00	0.00	250.00	250.00	0.00
100-00-51250-310-000	Office Supplies	0.00	1,782.57	2,850.00	1,067.43	62.55
100-00-51250-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-51250-321-000	Publication	0.00	0.00	0.00	0.00	0.00
100-00-51250-330-000	Educ/Trng/Travel	0.00	1,390.00	1,850.00	460.00	75.14
100-00-51250-353-000	Info Tech	0.00	7,828.85	7,850.00	21.15	99.73
100-00-51250-390-000	Miscellaneous	0.00	50.00	100.00	50.00	50.00
100-00-51400-110-000	Salary/Wages	6,117.23	91,425.18	153,470.00	62,044.82	59.57
100-00-51400-130-000	FICA/Medicare	458.82	6,827.06	11,740.00	4,912.94	58.15
100-00-51400-131-000	Health Insurance	31.25	15,105.11	37,784.00	22,678.89	39.98
100-00-51400-132-000	FSA Contribution	0.00	1,345.01	1,475.00	129.99	91.19
100-00-51400-133-000	Dental Insurance	47.36	1,009.61	1,913.00	903.39	52.78
100-00-51400-134-000	Vision Insurance	13.48	222.84	521.00	298.16	42.77
100-00-51400-135-000	Retirement	389.10	6,159.55	10,666.00	4,506.45	57.75
100-00-51400-210-000	Professional Service	0.00	780.00	1,500.00	720.00	52.00
100-00-51400-211-000	Background Checks	189.00	1,561.00	1,650.00	89.00	94.61
100-00-51400-213-000	Legal	0.00	1,917.00	6,750.00	4,833.00	28.40
100-00-51400-216-000	Hire & Recruitment	0.00	1,056.77	1,250.00	193.23	84.54
100-00-51400-221-000	Electricity	0.00	3,819.73	8,750.00	4,930.27	43.65
100-00-51400-222-000	Gas/Heat	0.00	1,724.26	3,250.00	1,525.74	53.05
100-00-51400-223-000	Water/Sewer	283.45	1,944.08	3,750.00	1,805.92	51.84
100-00-51400-224-000	Telephone/Fax	0.00	1,828.19	3,250.00	1,421.81	56.25
100-00-51400-240-000	Building Maintenance	2.10	3,496.81	5,500.00	2,003.19	63.58
100-00-51400-290-000	Contractual Services	0.00	10,977.72	12,500.00	1,522.28	87.82
100-00-51400-310-000	Office Supplies	0.00	3,617.12	3,750.00	132.88	96.46



8/07/2025

2:39 PM

Budget Comparison - Detail

Page: 5
ACCT

Fund: 100 - General Fund

Account Number		2025 August	2025 Actual 08/08/2025	2025 Budget	Budget Status	% of Budget
100-00-51400-311-000	Postage/Shipping	0.00	1,214.39	2,000.00	785.61	60.72
100-00-51400-313-000	Custodial Supplies	16.49	556.52	3,500.00	2,943.48	15.90
100-00-51400-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-51400-320-000	Memberships/Dues	0.00	0.00	3,500.00	3,500.00	0.00
100-00-51400-321-000	Publications	0.00	2,127.13	3,750.00	1,622.87	56.72
100-00-51400-330-000	Educ/Trng/Travel	0.00	2,690.18	4,000.00	1,309.82	67.25
100-00-51400-350-000	Equip Maint (Non-Office)	0.00	28.29	500.00	471.71	5.66
100-00-51400-352-000	Office Equip Maint	0.00	1,060.59	3,450.00	2,389.41	30.74
100-00-51400-353-000	Info Tech	0.00	7,223.80	12,500.00	5,276.20	57.79
100-00-51400-390-000	Miscellaneous	0.00	2,228.64	125.00	-2,103.64	1,782.91
100-00-51400-510-000	Ins (Non-Labor)	0.00	26,878.34	38,750.00	11,871.66	69.36
100-00-51400-520-000	FSA Total Admin Fees	0.00	786.00	2,500.00	1,714.00	31.44
100-00-51400-740-000	Losses/Damages	0.00	0.00	0.00	0.00	0.00
100-00-51400-790-000	Donations/Grants Expenditures	0.00	0.00	0.00	0.00	0.00
100-00-51400-821-000	Building Improvement	0.00	130.68	0.00	-130.68	0.00
Administration		11,027.14	307,073.46	512,397.00	205,323.54	59.93
100-00-52100-110-000	Salary/Wages	37,881.77	571,782.76	1,007,149.00	435,366.24	56.77
100-00-52100-111-000	Clerical OT Wages	0.00	0.00	1,270.00	1,270.00	0.00
100-00-52100-112-000	Officer PT Wages	0.00	0.00	0.00	0.00	0.00
100-00-52100-116-000	Officer OT Wages	3,697.44	52,569.13	64,062.00	11,492.87	82.06
100-00-52100-121-000	Crossing Guard Wages	0.00	1,716.00	10,500.00	8,784.00	16.34
100-00-52100-130-000	FICA/Medicare	3,066.44	49,462.00	82,848.00	33,386.00	59.70
100-00-52100-131-000	Health Insurance	268.75	123,891.72	175,965.00	52,073.28	70.41
100-00-52100-132-000	FSA Contribution	0.00	9,700.99	7,150.00	-2,550.99	135.68
100-00-52100-133-000	Dental Insurance	1,033.71	8,009.83	11,401.00	3,391.17	70.26
100-00-52100-134-000	Vision Insurance	221.10	1,676.10	2,681.00	1,004.90	62.52
100-00-52100-135-000	Retirement	5,935.12	92,496.29	153,374.00	60,877.71	60.31
100-00-52100-191-000	Protective Cloth/Gear	0.00	8,784.27	11,750.00	2,965.73	74.76
100-00-52100-213-000	Legal	0.00	4,546.51	18,000.00	13,453.49	25.26
100-00-52100-216-000	Hire & Recruitment	0.00	589.80	500.00	-89.80	117.96
100-00-52100-217-000	Investigations	0.00	4,421.08	15,000.00	10,578.92	29.47
100-00-52100-217-100	K9 Unit Expenses	0.00	950.00	2,000.00	1,050.00	47.50
100-00-52100-217-200	Undercover Local Expenses	0.00	82.50	0.00	-82.50	0.00
100-00-52100-217-300	Fed Equity Share Expenses	0.00	0.00	0.00	0.00	0.00
100-00-52100-217-900	K9 Unit Special Acct Expenses	0.00	0.00	0.00	0.00	0.00
100-00-52100-221-000	PD Electricity	0.00	2,899.41	6,250.00	3,350.59	46.39
100-00-52100-222-000	PD Heating Gas	0.00	1,410.75	4,700.00	3,289.25	30.02
100-00-52100-223-000	Police Water/Sewer	231.91	1,590.62	4,150.00	2,559.38	38.33
100-00-52100-224-000	Telephone/Fax	0.00	5,367.63	9,500.00	4,132.37	56.50
100-00-52100-290-000	Contractual Service	0.00	5,134.91	15,000.00	9,865.09	34.23
100-00-52100-310-000	Office Supplies	0.00	2,087.79	2,250.00	162.21	92.79
100-00-52100-313-000	Cleaning supplies-PD	0.00	569.97	1,750.00	1,180.03	32.57
100-00-52100-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-52100-320-000	Membership/Dues	0.00	350.00	500.00	150.00	70.00
100-00-52100-321-000	Publications	0.00	0.00	0.00	0.00	0.00
100-00-52100-330-000	Educ/Trng/Travel	0.00	11,746.74	15,000.00	3,253.26	78.31
100-00-52100-331-000	Motor Fuel	0.00	8,371.05	25,500.00	17,128.95	32.83



8/07/2025

2:39 PM

Budget Comparison - Detail

Page: 6
ACCT

Fund: 100 - General Fund

Account Number		2025 August	2025 Actual 08/08/2025	2025 Budget	Budget Status	% of Budget
100-00-52100-341-000	Prof Equip/Supplies	0.00	41,124.72	22,000.00	-19,124.72	186.93
100-00-52100-352-000	Office Equip Maint/Service	0.00	329.86	2,750.00	2,420.14	11.99
100-00-52100-353-000	Info Tech	0.00	4,830.03	12,500.00	7,669.97	38.64
100-00-52100-354-000	Equipmnt Maint (Non Office)	102.13	4,349.38	6,000.00	1,650.62	72.49
100-00-52100-361-000	Building Maintenance	0.00	2,187.38	7,250.00	5,062.62	30.17
100-00-52100-390-000	Miscellaneous	0.00	157.52	500.00	342.48	31.50
100-00-52100-510-000	Ins (non-labor)	0.00	29,707.65	45,000.00	15,292.35	66.02
100-00-52100-740-000	Losses/Damages	0.00	5,364.35	0.00	-5,364.35	0.00
100-00-52100-790-000	Donations/Grants Expenditures	0.00	6,230.50	0.00	-6,230.50	0.00
100-00-52200-110-000	Salary/Wages	426.27	14,810.48	16,600.00	1,789.52	89.22
100-00-52200-120-000	Hourly Wages	0.00	7,783.50	30,873.00	23,089.50	25.21
100-00-52200-120-100	Fire calls wages	0.00	35,011.30	90,000.00	54,988.70	38.90
100-00-52200-130-000	FICA/Medicare	32.42	4,405.05	10,517.00	6,111.95	41.89
100-00-52200-131-000	Health Insurance	0.00	0.00	1,365.00	1,365.00	0.00
100-00-52200-132-000	FSA Contribution	0.00	0.00	150.00	150.00	0.00
100-00-52200-133-000	Dental Insurance	0.00	0.00	194.00	194.00	0.00
100-00-52200-134-000	Vision Insurance	0.00	0.00	53.00	53.00	0.00
100-00-52200-135-000	Retirement	28.33	2,844.64	4,756.00	1,911.36	59.81
100-00-52200-191-000	Protective Clothing/Gear	0.00	477.37	2,500.00	2,022.63	19.09
100-00-52200-213-000	Legal	0.00	0.00	0.00	0.00	0.00
100-00-52200-221-000	Electricity	0.00	2,539.93	3,800.00	1,260.07	66.84
100-00-52200-222-000	Heating Gas	0.00	2,639.44	7,669.00	5,029.56	34.42
100-00-52200-223-000	Water/Sewer	829.00	5,778.97	8,330.00	2,551.03	69.38
100-00-52200-224-000	Telephone/Fax	0.00	2,318.59	3,750.00	1,431.41	61.83
100-00-52200-241-000	Extinguisher Maint/Repair	0.00	0.00	150.00	150.00	0.00
100-00-52200-290-000	Outside Contractual services	136.07	136.07	0.00	-136.07	0.00
100-00-52200-292-000	Hydrant Rental	0.00	0.00	0.00	0.00	0.00
100-00-52200-310-000	Office Supplies	0.00	131.98	700.00	568.02	18.85
100-00-52200-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-52200-321-000	Publications	0.00	0.00	0.00	0.00	0.00
100-00-52200-330-000	Educ/Trng/Travel	0.00	724.33	1,000.00	275.67	72.43
100-00-52200-331-000	Motor Fuel	0.00	4,588.68	5,500.00	911.32	83.43
100-00-52200-331-001	Motor Fuel for TRFA	0.00	0.00	0.00	0.00	0.00
100-00-52200-352-000	Office Equip Maint/Service	0.00	90.21	0.00	-90.21	0.00
100-00-52200-353-000	Info Tech	0.00	1,452.75	2,250.00	797.25	64.57
100-00-52200-354-000	Equipmnt Maint (Non-Office)	0.00	8,226.63	7,605.00	-621.63	108.17
100-00-52200-355-000	Truck Maintenance	4.28	5,410.29	7,000.00	1,589.71	77.29
100-00-52200-357-000	Pager & Radio Repair	0.00	260.00	2,500.00	2,240.00	10.40
100-00-52200-361-000	Building Maintenance	223.67	7,228.63	4,000.00	-3,228.63	180.72
100-00-52200-390-000	Miscellaneous	0.00	5,139.05	4,377.00	-762.05	117.41
100-00-52200-510-000	Ins (non-labor)	0.00	25,959.27	34,100.00	8,140.73	76.13
100-00-52200-740-000	Losses/Damages	0.00	4,116.30	0.00	-4,116.30	0.00
100-00-52200-790-000	Donations/Grants Expenditures	0.00	14,948.56	0.00	-14,948.56	0.00
100-00-52200-811-000	Equipment Purchases	0.00	4,748.65	10,000.00	5,251.35	47.49
100-00-52200-811-001	State Issued 2% Dues	0.00	3,304.00	13,500.00	10,196.00	24.47
100-00-52200-821-000	FD Building Improvement	0.00	260.49	0.00	-260.49	0.00
100-00-52200-900-000	FD Special Funds Expense	0.00	1,517.35	0.00	-1,517.35	0.00
100-00-52300-215-000	Ambulance Contract Assessment	0.00	145,665.00	291,330.00	145,665.00	50.00
100-00-52400-240-000	Weather Siren Maintenance	0.00	1,642.75	1,022.00	-620.75	160.74



8/07/2025

2:39 PM

Budget Comparison - Detail

Page: 7
ACCT

Fund: 100 - General Fund

Account Number		2025	2025	2025	Budget Status	% of Budget
		August	Actual 08/08/2025	Budget		
100-00-52400-740-000	Losses/Damages	0.00	0.00	0.00	0.00	0.00
=====						
Public Safety		54,118.41	1,378,649.50	2,309,841.00	931,191.50	59.69
=====						
100-00-53100-110-000	Wage/Salary	13,348.68	209,973.48	362,940.00	152,966.52	57.85
100-00-53100-130-000	FICA/Medicare	965.74	16,236.59	27,765.00	11,528.41	58.48
100-00-53100-131-000	Health Insurance	68.75	63,613.35	118,745.00	55,131.65	53.57
100-00-53100-132-000	FSA Contribution	0.00	5,111.09	4,990.00	-121.09	102.43
100-00-53100-133-000	Dental Insurance	496.67	3,973.36	6,701.00	2,727.64	59.30
100-00-53100-134-000	Vision Insurance	127.55	1,020.40	1,724.00	703.60	59.19
100-00-53100-135-000	Retirement	927.71	15,508.85	25,224.00	9,715.15	61.48
100-00-53100-191-000	Protective Clthng/Gear	98.33	793.18	1,896.00	1,102.82	41.83
100-00-53100-213-000	Legal	0.00	0.00	0.00	0.00	0.00
100-00-53100-215-000	Hired Services	0.00	0.00	0.00	0.00	0.00
100-00-53100-218-000	Drug Testing	0.00	318.00	377.00	59.00	84.35
100-00-53100-221-000	Electricity	0.00	4,396.15	7,242.00	2,845.85	60.70
100-00-53100-223-000	Water/Sewer	876.44	5,990.36	9,300.00	3,309.64	64.41
100-00-53100-224-000	Telephone/Fax	0.00	1,063.81	2,014.00	950.19	52.82
100-00-53100-231-000	Signage	0.00	836.87	1,500.00	663.13	55.79
100-00-53100-232-000	Tree/Brush Removal	0.00	46.00	0.00	-46.00	0.00
100-00-53100-240-000	Maintenance/Repair	0.00	6,865.93	75,000.00	68,134.07	9.15
100-00-53100-290-000	Contractual Service	0.00	193.80	5,500.00	5,306.20	3.52
100-00-53100-290-100	Contractual Serv - Mow	0.00	0.00	0.00	0.00	0.00
100-00-53100-290-102	Contractual Serv -Shovel	0.00	0.00	0.00	0.00	0.00
100-00-53100-291-000	Equipment Rental	0.00	0.00	500.00	500.00	0.00
100-00-53100-294-000	State/Other Fees	0.00	0.00	0.00	0.00	0.00
100-00-53100-310-000	Office Supplies	0.00	419.55	668.00	248.45	62.81
100-00-53100-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-53100-320-000	Memberships/Dues	0.00	0.00	300.00	300.00	0.00
100-00-53100-321-000	Publications	0.00	159.95	306.00	146.05	52.27
100-00-53100-330-000	Educ/Trng/Travel	71.66	119.37	550.00	430.63	21.70
100-00-53100-331-000	Motor Fuel	0.00	4,416.02	20,000.00	15,583.98	22.08
100-00-53100-340-000	Hand Tls,Matals,Spplys	180.10	3,991.65	10,000.00	6,008.35	39.92
100-00-53100-352-000	Office Equip Maint.	70.00	275.89	304.00	28.11	90.75
100-00-53100-353-000	Info Tech	0.00	2,945.34	2,974.00	28.66	99.04
100-00-53100-354-000	Equip Maint (Non-Office)	760.00	14,592.13	25,345.00	10,752.87	57.57
100-00-53100-361-000	Building Maintenance	2,139.77	10,977.23	6,022.00	-4,955.23	182.29
100-00-53100-362-000	Grounds Maintenance	0.00	0.00	1,000.00	1,000.00	0.00
100-00-53100-390-000	Miscellaneous	0.00	18.00	0.00	-18.00	0.00
100-00-53100-510-000	Ins (Non-Labor)	0.00	29,469.22	37,825.00	8,355.78	77.91
100-00-53100-740-000	Losses/Damages	0.00	4,416.04	0.00	-4,416.04	0.00
100-00-53100-790-000	Donations/Grants Expenditures	0.00	0.00	0.00	0.00	0.00
100-00-53100-821-000	Building Improvement	0.00	324.95	0.00	-324.95	0.00
100-00-53320-215-000	Hired/Contractual	0.00	3,335.00	20,000.00	16,665.00	16.68
100-00-53320-291-000	Equipment Rental	0.00	0.00	0.00	0.00	0.00
100-00-53320-340-000	Hand Tool,Mater./Supplies	0.00	0.00	1,000.00	1,000.00	0.00
100-00-53320-354-000	Equip Maint (Non-Office)	0.00	430.00	10,000.00	9,570.00	4.30
100-00-53320-371-000	Salt/Sand	0.00	52,848.81	75,000.00	22,151.19	70.47
100-00-53320-372-000	Contingency for Snow	0.00	0.00	0.00	0.00	0.00



8/07/2025

2:39 PM

Budget Comparison - Detail

Page: 8
ACCT

Fund: 100 - General Fund

Account Number		2025 August	2025 Actual 08/08/2025	2025 Budget	Budget Status	% of Budget
100-00-53320-390-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-53330-221-000	Electricity - Signals	0.00	2,961.89	6,510.00	3,548.11	45.50
100-00-53330-240-000	Maint/Repair - Signals	0.00	303.33	4,711.00	4,407.67	6.44
100-00-53330-390-000	Miscellaneous - Signals	0.00	0.00	0.00	0.00	0.00
100-00-53340-354-000	Equip Maint (Non-Office)	13.14	5,947.52	25,000.00	19,052.48	23.79
100-00-53340-390-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-53420-221-000	Electricity	0.00	26,063.86	45,600.00	19,536.14	57.16
100-00-53420-240-000	Maint/Repair	13,230.00	14,219.85	9,693.00	-4,526.85	146.70
100-00-53420-354-000	Equip Maint (Non-Office)	0.00	0.00	0.00	0.00	0.00
100-00-53420-373-000	Lights Installation	0.00	0.00	0.00	0.00	0.00
100-00-53420-390-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-53500-291-000	Non-City Equipment Rental	0.00	0.00	0.00	0.00	0.00
100-00-53500-390-000	Non-City Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-53510-720-000	Contribution to Airport	0.00	23,282.00	23,282.00	0.00	100.00
100-00-53540-000-000	Boat Launch Site Maint	0.00	121.00	3,359.00	3,238.00	3.60
100-00-53620-220-000	Refuse Collection Contract	0.00	116,781.84	243,351.00	126,569.16	47.99
100-00-53621-220-000	Large Item Garbage Exp	0.00	26.97	0.00	-26.97	0.00
100-00-53622-220-000	Garage disposal abatements	0.00	883.40	0.00	-883.40	0.00
Public Works		33,374.54	655,272.03	1,224,218.00	568,945.97	53.53
100-00-54910-720-000	Contribution to Cemetery	0.00	32,500.00	32,500.00	0.00	100.00
Health & Human Services		0.00	32,500.00	32,500.00	0.00	100.00
100-00-55200-110-000	Salary/Wages	9,206.76	91,715.36	143,493.00	51,777.64	63.92
100-00-55200-130-000	FICA/Medicare	689.55	6,615.91	10,977.00	4,361.09	60.27
100-00-55200-131-000	Health Insurance	0.00	12,974.36	24,792.00	11,817.64	52.33
100-00-55200-132-000	FSA Contribution	0.00	705.87	850.00	144.13	83.04
100-00-55200-133-000	Dental Insurance	137.64	1,101.12	1,143.00	41.88	96.34
100-00-55200-134-000	Vision Insurance	26.27	210.16	294.00	83.84	71.48
100-00-55200-135-000	Retirement	280.11	5,076.09	7,228.00	2,151.91	70.23
100-00-55200-191-000	Protective Clthng/Gear	0.00	597.99	1,000.00	402.01	59.80
100-00-55200-221-000	Electricity	0.00	2,931.54	6,000.00	3,068.46	48.86
100-00-55200-223-000	Water/Sewer	5,764.87	10,620.05	24,000.00	13,379.95	44.25
100-00-55200-224-000	Telephone/Fax	0.00	1,767.65	2,000.00	232.35	88.38
100-00-55200-232-000	Trees & Brush	0.00	3,633.60	10,000.00	6,366.40	36.34
100-00-55200-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-55200-330-000	Educ/Trng/Travel	0.00	2,253.24	1,250.00	-1,003.24	180.26
100-00-55200-340-000	Hand Tools,Material,Supp	94.50	2,736.25	3,479.00	742.75	78.65
100-00-55200-353-000	IT Service Fees	0.00	740.25	0.00	-740.25	0.00
100-00-55200-354-000	Equip Maint (Non-Office)	156.23	3,437.12	5,218.00	1,780.88	65.87
100-00-55200-361-000	Building Maintenance	359.12	4,485.99	11,000.00	6,514.01	40.78
100-00-55200-362-000	Grounds Maintenance	0.00	4,631.76	13,000.00	8,368.24	35.63
100-00-55200-363-000	Tree Tribute Program Expense	0.00	0.00	160.00	160.00	0.00
100-00-55200-364-000	Parks Fund Raising Expenses	0.00	0.00	0.00	0.00	0.00
100-00-55200-390-000	Miscellaneous	0.00	70.15	0.00	-70.15	0.00
100-00-55200-510-000	Ins (Non-Labor)	0.00	10,972.47	12,250.00	1,277.53	89.57
100-00-55200-740-000	Losses/Damages	0.00	1,748.97	0.00	-1,748.97	0.00
100-00-55200-790-000	Donations/Grants Expenditures	4,778.30	47,453.77	0.00	-47,453.77	0.00



8/07/2025

2:39 PM

Budget Comparison - Detail

Page: 9
ACCT

Fund: 100 - General Fund

Account Number		2025 August	2025 Actual 08/08/2025	2025 Budget	Budget Status	% of Budget
100-00-55200-820-000	Expenditure of Parkland Ded.	0.00	0.00	0.00	0.00	0.00
100-00-55200-821-000	Building Improvement	0.00	0.00	0.00	0.00	0.00
100-00-55300-110-000	Salary/Wages	0.00	0.00	0.00	0.00	0.00
100-00-55300-130-000	FICA/Medicare	0.00	0.00	0.00	0.00	0.00
100-00-55300-135-000	Retirement	0.00	0.00	0.00	0.00	0.00
100-00-55300-220-000	Transportation	0.00	0.00	0.00	0.00	0.00
100-00-55300-224-000	Telephone/Fax	0.00	0.00	0.00	0.00	0.00
100-00-55300-310-000	Office Supplies	0.00	0.00	0.00	0.00	0.00
100-00-55300-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-55300-330-000	Educ/Trng/Travel	0.00	0.00	0.00	0.00	0.00
100-00-55300-390-000	Miscellaneous	0.00	261.37	25,000.00	24,738.63	1.05
100-00-55300-395-000	Arts/Crafts	0.00	0.00	0.00	0.00	0.00
100-00-55300-396-000	Softball/Baseball	0.00	0.00	0.00	0.00	0.00
100-00-55300-397-000	Rec Tennis	0.00	0.00	0.00	0.00	0.00
100-00-55300-398-000	Golf	0.00	0.00	0.00	0.00	0.00
100-00-55300-399-000	Special Events	0.00	0.00	0.00	0.00	0.00
100-00-55300-814-000	Baseball Equip/Uniform	0.00	0.00	0.00	0.00	0.00
100-00-55310-390-000	Celebrations/Entertainment	0.00	25,479.08	25,750.00	270.92	98.95
Culture, Recreation & Educ		21,493.35	242,220.12	328,884.00	86,663.88	73.65
100-00-56400-110-000	Salary/Wages	618.99	10,143.68	15,798.00	5,654.32	64.21
100-00-56400-130-000	FICA/Medicare	43.32	767.02	1,209.00	441.98	63.44
100-00-56400-131-000	Health Insurance	0.00	3,815.98	6,542.00	2,726.02	58.33
100-00-56400-132-000	FSA Contribution	0.00	125.16	250.00	124.84	50.06
100-00-56400-133-000	Dental Insurance	28.01	224.08	336.00	111.92	66.69
100-00-56400-134-000	Vision Insurance	7.19	57.52	86.00	28.48	66.88
100-00-56400-135-000	Retirement	43.02	753.28	1,098.00	344.72	68.60
100-00-56400-202-000	Building Inspections	5.00	34,382.00	50,000.00	15,618.00	68.76
100-00-56400-213-000	Legal/Recording	0.00	391.75	2,137.00	1,745.25	18.33
100-00-56400-214-000	Map & Planning Services	0.00	2,832.00	5,000.00	2,168.00	56.64
100-00-56400-220-000	Rental Inspection	0.00	0.00	0.00	0.00	0.00
100-00-56400-224-000	Telephone/Fax	0.00	114.00	456.00	342.00	25.00
100-00-56400-290-000	Code Enforcement Services	0.00	351.00	0.00	-351.00	0.00
100-00-56400-310-000	Office Supplies	0.00	159.36	304.00	144.64	52.42
100-00-56400-321-000	Publications	0.00	445.40	445.00	-0.40	100.09
100-00-56400-330-000	Educ/Trng/Travel	0.00	0.00	250.00	250.00	0.00
100-00-56400-353-000	InfoTech	0.00	0.00	250.00	250.00	0.00
100-00-56400-390-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-56700-210-000	Economic Devel Prof Services	0.00	200.00	2,500.00	2,300.00	8.00
100-00-56700-390-000	Econ Dev Misc	0.00	0.00	0.00	0.00	0.00
100-00-56710-000-000	Tourism	0.00	0.00	168,000.00	168,000.00	0.00
100-00-56710-210-000	Professional Service	3,375.00	95,248.99	0.00	-95,248.99	0.00
100-00-56710-240-000	Building/Equip Maintenance	0.00	0.00	0.00	0.00	0.00
100-00-56710-310-000	Office Supplies	0.00	837.60	0.00	-837.60	0.00
100-00-56710-311-000	Postage Expense	0.00	0.00	0.00	0.00	0.00
100-00-56710-330-000	Travel/Educ./Training	0.00	425.00	0.00	-425.00	0.00
100-00-56710-400-000	Marketing Misc.	0.00	474.78	0.00	-474.78	0.00
100-00-56710-400-100	Tourism Development	0.00	0.00	0.00	0.00	0.00



8/07/2025

2:39 PM

Budget Comparison - Detail

Page: 10
ACCT

Fund: 100 - General Fund

Account Number		2025 August	2025 Actual 08/08/2025	2025 Budget	Budget Status	% of Budget
100-00-56710-400-200	Digital Marketing	0.00	7,500.00	0.00	-7,500.00	0.00
100-00-56710-400-300	Purchased Media	0.00	2,800.00	0.00	-2,800.00	0.00
100-00-56710-400-400	TV	0.00	0.00	0.00	0.00	0.00
100-00-56710-400-500	Print Media	0.00	7,271.00	0.00	-7,271.00	0.00
100-00-56710-500-000	Event Support Grants	0.00	41,099.46	0.00	-41,099.46	0.00
Conservation & Development		4,120.53	210,419.06	254,661.00	44,241.94	82.63
100-00-57100-000-000	Contingency	0.00	8,881.35	25,000.00	16,118.65	35.53
100-00-57331-000-000	Highway & Street Outlay- local	0.00	0.00	0.00	0.00	0.00
Capital Improvement		0.00	8,881.35	25,000.00	16,118.65	35.53
100-00-58100-000-000	Debt Principal Payment	0.00	39,001.30	330,000.00	290,998.70	11.82
100-00-58200-000-000	Debt Interest	0.00	144,700.28	147,291.00	2,590.72	98.24
100-00-58200-690-000	Debt Issuance Cost	0.00	0.00	0.00	0.00	0.00
100-00-58230-691-000	Other Debt Expenses	0.00	800.00	800.00	0.00	100.00
Debt		0.00	184,501.58	478,091.00	293,589.42	38.59
100-00-59201-000-000	Contribution to Library	0.00	392,800.00	392,800.00	0.00	100.00
100-00-59202-000-000	Contribution to Taxi	0.00	40,000.00	40,000.00	0.00	100.00
100-00-59210-000-000	TRANSFER TO GENERAL	0.00	0.00	0.00	0.00	0.00
100-00-59230-000-000	Transfer to Equip Replace	0.00	0.00	0.00	0.00	0.00
100-00-59230-000-100	Transfer to ERF Admin	0.00	17,075.00	10,000.00	-7,075.00	170.75
100-00-59230-000-200	Transfer to ERF Police	0.00	133,000.00	100,000.00	-33,000.00	133.00
100-00-59230-000-300	Transfer to ERF Fire	0.00	209,818.00	209,818.00	0.00	100.00
100-00-59230-000-400	Transfer to ERF Streets	0.00	133,000.00	98,000.00	-35,000.00	135.71
100-00-59230-000-500	Transfer to ERF Parks	0.00	25,000.00	25,000.00	0.00	100.00
100-00-59230-000-600	Transfer to ERF Build Maint	0.00	50,000.00	20,000.00	-30,000.00	250.00
100-00-59230-000-700	Transfer to ERF From PD CD	0.00	0.00	0.00	0.00	0.00
100-00-59240-000-000	Transfer to Capital Projects	0.00	150,000.00	75,000.00	-75,000.00	200.00
Interfund Transfers		0.00	1,150,693.00	970,618.00	-180,075.00	118.55
Total Expenses		124,133.97	4,170,210.10	6,136,210.00	1,965,999.90	67.96
Net Totals		-93,774.21	363,507.01	-1.00	-363,508.01	



8/07/2025

2:33 PM

Reprint Check Register - Quick Report - ALL

Page: 1

ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 7/19/2025 From Account:

Thru: 8/08/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
ETF	7/24/2025	Department of Employee Trust Fund (ETF)	49,949.34
	Manual Check	City of Mauston - Health Ins Premiums	
FIT	7/24/2025	Federal Tax Withholding	24,348.91
	Manual Check	FED/FICA Payroll Taxes 07.25.25	
FIT	8/07/2025	Federal Tax Withholding	23,092.67
	Manual Check	FED/FICA Payroll Taxes 08.08.25	
WRS	7/31/2025	Wis Retirement Fund (ETF)	32,615.01
	Manual Check	City of Mauston - WRS Contribute EE/ER	
41265	7/24/2025	A-1 Excavating Inc	292,835.39
		Capital - Pay App No. 1	
41266	7/24/2025	ABT Mailcom	1,228.25
		City of Mauston - Utility mail billing	
41267	7/24/2025	Allied Cooperative	1,405.04
		City of Mauston - Supplies & Parts	
41268	7/24/2025	Amazon Capital Services, Inc	179.98
		City of Mauston - Items for office/use	
41269	7/24/2025	Bremer Sales	200.00
		Muni Court - June 25 settlements	
41270	7/24/2025	Bureau of Correctional Enterprises	23.32
		Streets - Signage for roads	
41271	7/24/2025	Capital Newspapers	694.95
		City of Mauston - Publications	
41272	7/24/2025	Castle Rock Sanitation, LLC	440.00
		Admin - Portable Toilets for 4th of July	
41273	7/24/2025	Cintas	104.81
		City of Mauston - Building floor mats	
41274	7/24/2025	City of Mauston	6,701.84
		Muni Court - June 25 settlements	
41275	7/24/2025	City of New Lisbon	89.06
		Muni Court - June 25 settlements	
41276	7/24/2025	Column Software PBC	119.30
		City of Mauston - Publication Fees	
41277	7/24/2025	Croell Redi-Mix	1,970.25
		City of Mauston - Deliveries	
41278	7/24/2025	CTW Corporation	27,885.65
		Wtr - Well 4 electrical repairs	



8/07/2025

2:33 PM

Reprint Check Register - Quick Report - ALL

Page: 2

ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 7/19/2025 From Account:

Thru: 8/08/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
41279	7/24/2025	Eagle Promotions & Apparel, LLC City of Mauston - Gift Cards/Safety Tees	314.50
41280	7/24/2025	Ehlers & Associates, Inc Tid 4 & 5 - Annual reporting pro fees	6,300.00
41281	7/24/2025	Fitzsimons, Christien Muni Court - June 25 settlements	25.00
41282	7/24/2025	General Engineering Zoning - Building inspections	1,215.00
41283	7/24/2025	H & S Protection Systems, INC Admin - Annual Fire Inspection fees	460.56
41284	7/24/2025	Holiday Wholesale Parks - Cleaning Supplies	191.00
41285	7/24/2025	IState Truck Center, Inc FD - items for maint/repairs	6.02
41286	7/24/2025	Juneau County Treasurer / Muni Fines Muni Court - June 25 settlements	713.18
41287	7/24/2025	Knapinski, Jennifer Muni Court - June 25 settlements	70.00
41288	7/24/2025	Lee Recreation, LLC Parks - Items for Vibrant Spaces	9,607.00
41289	7/24/2025	Martelle Water Treatment, Inc City of Mauston - Chemicals	5,744.64
41290	7/24/2025	Mauston Area School District Admin - Greece/Italy	538.02
41291	7/24/2025	Mauston Area School District Admin - Spain	538.02
41292	7/24/2025	Mauston Pet Hospital Muni Court - June 25 Restitution	39.23
41293	7/24/2025	Mauston Professional Police Assoc. Police Union Dues - July 25	688.00
41294	7/24/2025	MSA Professional Services WWTF - 2023 CWF Admin fees	11,425.00
41295	7/24/2025	MSA Professional Services Library - FFP Admin 24-26	2,705.50
41296	7/24/2025	Northside Mobil PD - Towing Services	65.00



8/07/2025

2:33 PM

Reprint Check Register - Quick Report - ALL

Page: 3

ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 7/19/2025 From Account:

Thru: 8/08/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
41297	7/24/2025	Reedsburg Area Medical Center City of Mauston - New Hire/DOT	210.00
41298	7/24/2025	Republic Services #935 City of Mauston - Residential pick-up	19,463.64
41299	7/24/2025	Running, Inc Taxi - Shared ride June 25	21,706.55
41300	7/24/2025	Rural Welding & Fabricating, Inc. Streets - Items for maint/repairs	180.00
41301	7/24/2025	Schumacher Elevator Company, Inc City of Mauston - Qrtly inspect pro fees	326.31
41302	7/24/2025	Securian Financial Group City of Mauston - Accidental premiums	112.38
41303	7/24/2025	State of WI - Court Fines & Surcharges Muni Court - June 25 settlements	2,890.05
41304	7/24/2025	The Designer's Touch Parks - Paint for Vibrant Spaces	151.06
41305	7/24/2025	Town of Germantown Muni Court - June 25 settlements	157.00
41306	7/24/2025	U.S. Cellular City of Mauston - Phone service fees	241.68
41307	7/24/2025	USA Blue Book Corp Water - items for maint/repairs	118.40
41308	7/24/2025	Vierbicher Associates Inc TID 5 - Econ Development Plan	1,200.00
41309	7/24/2025	Village of Lyndon Station Muni Court - June 25 settlements	10.00
41310	7/24/2025	Village of Necedah Muni Court - June 25 settlements	1,723.80
41311	7/24/2025	WI Municipal Court Clerk Assoc. Muni Court - Registration Fees	325.00
41312	7/24/2025	WI SCTF Child Support Withheld - 07.25.25	322.61
41313	7/24/2025	Wilke, Sarah Ann Admin - August 25 graphic design fees	350.00
41314	7/24/2025	Wisconsin Building Supply City of Mauston - items for maint/repair	207.22



8/07/2025

2:33 PM

Reprint Check Register - Quick Report - ALL

Page: 4

ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 7/19/2025 From Account:
Thru: 8/08/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
41315	7/24/2025	WRWA Wtr - Conference Registration x4	440.00
41316	7/30/2025	Allstate Peterbilt of Tomah Streets - Items for maint/repair	438.77
41317	7/30/2025	Amazon Capital Services, Inc City of Mauston - Items for office/use	602.16
41318	7/30/2025	AT&T Mobility City of Mauston - Monthly Phone Service	1,208.97
41319	7/30/2025	Baker & Taylor, Inc Library - Childrens/Adult Books	868.30
41320	7/30/2025	Bellin Health City of Mauston - DOT/New Hire	199.50
41321	7/30/2025	Cengage Group Library - Adult Books	157.40
41322	7/30/2025	Center Point Large Print Library - Adult Books	190.00
41323	7/30/2025	Column Software PBC City of Mauston - Publication Fees	106.25
41324	7/30/2025	Concept Printing (CPC) Library - envelopes	119.22
41325	7/30/2025	Concept Printing (CPC) Parks - Memorial Brochures	692.00
41326	7/30/2025	Core & Main LP Wtr/Swr - Items for maint/repairs	3,585.90
41327	7/30/2025	County Materials Corporation PW - Items for repair/maint	2,517.02
41328	7/30/2025	Croell Redi-Mix Parks - State St delivery	1,898.50
41329	7/30/2025	Demco, INC Library - items for books	191.94
41330	7/30/2025	DL Gasser Construction Inc Streets - Road Repairs	74,727.52
41331	7/30/2025	Eagle Promotions & Apparel, LLC Admin - Mastermold Sign Vinyl	84.00
41332	7/30/2025	Godfrey, Amanda Park Rental Refund	75.00



8/07/2025

2:33 PM

Reprint Check Register - Quick Report - ALL

Page: 5

ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 7/19/2025 From Account:
Thru: 8/08/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
41333	7/30/2025	Gray Electric, LLC Sewer - items for maint/repairs	445.00
41334	7/30/2025	Haugh, Daron J Admin - phone allowance June - Aug 25	150.00
41335	7/30/2025	Hidden Valley Guide of Southwest Wisconsin GMTA - 2025 Advertising Agreement	3,790.00
41336	7/30/2025	Holiday Wholesale Library - cleaning supplies	23.00
41337	7/30/2025	International Crane Foundation Library - Presentation Fees	38.64
41338	7/30/2025	LEAGUE OF WISCONSIN MUNICIPALITIES PD/Admin - 2025 Fall Conference Fees	600.00
41339	7/30/2025	LETS PD - Annual license	1,640.00
41340	7/30/2025	Library Market Library - Calendar installation	2,000.00
41341	7/30/2025	Martelle Water Treatment, Inc Water - Chemicals	2,667.05
41342	7/30/2025	Mauston Area Ambulance Assn., Inc PD - legal blood draw	125.00
41343	7/30/2025	Mauston Area School District Admin - June 25 MH tax school share	832.74
41344	7/30/2025	MSA Professional Services Library - FFP Admin 24-26	171.25
41345	7/30/2025	Northside Mobil PD - Towing Services	140.00
41346	7/30/2025	ODC7RR FD - Door Maint/repairs	3,911.30
41347	7/30/2025	On The Line GMTA - Mauston App	13,500.00
41348	7/30/2025	Pomp's Tire Service, Inc PD - items for maint/repairs	552.00
41349	7/30/2025	Postal Annex PD - Shipping Fee	12.15
41350	7/30/2025	Rhyme Business Products Library - Copier lease fees	555.41



8/07/2025

2:33 PM

Reprint Check Register - Quick Report - ALL

Page: 6

ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 7/19/2025 From Account:

Thru: 8/08/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
41351	7/30/2025	Rhyme Business Products City of Mauston - Copier lease fees	637.54
41352	7/30/2025	River Architects Inc. Library - RA#1560 Architectural Services	27,662.99
41353	7/30/2025	Ronco Engineering Sales Inc PD - items for repairs/maint	490.42
41354	7/30/2025	SenSource Library - annual renewal data hosting	228.00
41355	7/30/2025	Slama Equipment Parks/Cemetery - Items for maint/repairs	37.62
41356	7/30/2025	Spee-Dee Delivery Service, Inc Swr/Wtr/Admin - Shipping fees	165.89
41357	7/30/2025	Staples Business Advantage PD - office supplies	120.94
41358	7/30/2025	SWITS Muni Court - Translator service fees	112.50
41359	7/30/2025	SymbolArts LLC PD - Mental Health Badges	1,125.00
41360	7/30/2025	Town of Lemonweir Zoning - portion due to Lemonweir	5.00
41361	7/30/2025	U.S. Cellular Library - Phone service fees	159.28
41362	7/30/2025	Utility Sales & Service, Inc Streets - items for maint/repairs	630.00
41363	7/30/2025	Wisconsin Economic Development Corp. Connect Communities FY 26 participation	200.00
41364	7/30/2025	Wisconsin Supreme Court Municipal court clerk seminar 2025	40.00
41365	7/30/2025	Wolter Power Systems Streets - items for maint/repairs	767.54
41366	7/30/2025	WRWA Sewer - Registration fee	55.00
41367	7/31/2025	Bank of Mauston Wtr/Swr - Utility Mains Purchase	117,685.00
41368	7/31/2025	MSA Professional Services WWTF - Upgrade CRS	33,815.74



8/07/2025

2:33 PM

Reprint Check Register - Quick Report - ALL

Page: 7

ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 7/19/2025 From Account:

Thru: 8/08/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
41369	8/06/2025	Allied Cooperative City of Mauston - Supplies & Parts	2,163.11
41370	8/06/2025	Allstate Peterbilt of Tomah PW - Items for maint/repair	126.98
41371	8/06/2025	Belco Vehicle Solutions, LLC Streets - Vinyl Graphics	240.00
41372	8/06/2025	Cintas City of Mauston - Building floor mats	104.81
41373	8/06/2025	Cintas Corporation #446 PW - supplies for med cabinet	98.33
41374	8/06/2025	Core & Main LP Water - Items for maint/repairs	1,729.94
41375	8/06/2025	Dakota Supply Group Streets - LED lighting	13,230.00
41376	8/06/2025	Delta Dental of Wisconsin City of Mauston - Dental Premiums	2,755.41
41377	8/06/2025	E O Johnson Co, Inc Streets - monthly service agreement fees	70.00
41378	8/06/2025	Eastman, Jason Streets - Meal Reimbursement	35.04
41379	8/06/2025	Holiday Wholesale Parks - cleaning supplies	352.15
41380	8/06/2025	Launch - The Car Wash Company, LLC Streets - Maint/repairs to car wash bay	2,064.15
41381	8/06/2025	LN Worksite Billing Department City of Mauston - Monthly Payroll Deduct	2,112.00
41382	8/06/2025	Mauston Area Ambulance Assn., Inc FD - Mega Mover	136.07
41383	8/06/2025	Mauston Plumbing Inc Sewer/Parks - items for maint/repairs	37.70
41384	8/06/2025	Mauston True Value, Inc. City of Mauston - Hardware & Supplies	314.53
41385	8/06/2025	McSweeney, John Streets - Meal Reimbursement	36.62
41386	8/06/2025	MSA Professional Services WWTF - Upgrade CRS	30,224.88



8/07/2025

2:33 PM

Reprint Check Register - Quick Report - ALL

Page: 8

ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 7/19/2025 From Account:

Thru: 8/08/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
41387	8/06/2025	MSA Professional Services Capital - East Side Lift Station project	21,229.35
41388	8/06/2025	Northern Family Farms Parks - Plants for Vibrant Spaces	338.30
41389	8/06/2025	On The Line GMTA - July 25 Service Fees	3,375.00
41390	8/06/2025	Pioneer Manufacturing Company Parks - Items for pickleball maint	4,440.00
41391	8/06/2025	Safe-Fast Inc Streets - white marking paint	66.00
41392	8/06/2025	State Industrial Products FD - items for maint/repairs	200.28
41393	8/06/2025	Town of Lemonweir Zoning - portion due to Lemonweir	5.00
41394	8/06/2025	Universal Truck Equipment, Inc Streets - items for maint/repairs	520.00
41395	8/06/2025	VSP Vision Service Plan City of Mauston - Vision Ins Expense	634.89
41396	8/06/2025	WI SCTF Child Support Withheld - 08.08.25	322.61
41397	8/06/2025	Wisconsin Department of Justice Admin - Background checks	189.00
AFLAC	7/30/2025	Aflac Insurance Aflac Deductions - 07.25.25	427.10
LYNXX	7/10/2025	Lemonweir Valley Telephone City of Mauston - Phone & Internet fees	1,504.25
WITAX	7/21/2025	Wis Tax Withholding WI Payroll Taxes 07.11.25	4,205.12
WITAX	7/24/2025	Wis Tax Withholding WI Payroll Taxes 07.25.25	4,152.57
WITAX	8/07/2025	Wis Tax Withholding WI Payroll Taxes 08.08.25	4,073.99
USBANK	7/22/2025	US BANK City of Mauston - Monthly Statement	3,021.52
DEFCOMP	7/24/2025	Wells Fargo - Great West Deferred Comp Deferred Comp - Payroll 07.25.25	2,340.00



CITY OF MAUSTON POOLED CASHAccounting Checks

Posted From: 7/19/2025From Account:
Thru: 8/08/2025Thru Account:

Check Nbr	Check Date	Payee	Amount
DEFCOMP	8/07/2025	Wells Fargo - Great West Deferred Comp	2,390.00
	Manual Check	Deferred Comp - Payroll 08.08.25	
OAKDALE	7/20/2025	Oakdale Electric Cooperative	1,265.00
	Manual Check	City of Mauston - Electric fees	
UTILITIES	8/06/2025	City of Mauston	10,245.79
	Manual Check	City of Mauston - Monthly Utilities	
Grand Total			978,197.08



CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From:7/19/2025From Account:

Thru:8/08/2025Thru Account:

	Amount
Total Expenditure from Fund # 100 - General Fund	265,639.95
Total Expenditure from Fund # 109 - Cemetery Fund	677.14
Total Expenditure from Fund # 250 - Library Fund	11,851.32
Total Expenditure from Fund # 280 - Taxi Fund	21,706.55
Total Expenditure from Fund # 340 - TID 4 Fund	3,150.00
Total Expenditure from Fund # 350 - TID 5 Fund	318,414.74
Total Expenditure from Fund # 400 - Capital Projects Fund	105,267.26
Total Expenditure from Fund # 610 - Water Utility Fund	100,420.23
Total Expenditure from Fund # 620 - Sewer Utility Fund	151,069.89
Total Expenditure from all Funds	978,197.08



Professional Services Agreement

Section 5, Item a.

MSA Project Number: 00044096

This AGREEMENT (Agreement) is made effective 08/04/2025 by and between

MSA PROFESSIONAL SERVICES, INC (MSA)

Address: 1500 N. Casaloma Drive, Appleton, WI 54913

Phone: 920 545-2086

Representative: Art Bahr

Email: abahr@msa-ps.com

CITY OF MAUSTON (OWNER)

Address: 303 Mansion Street, Mauston, WI 53948

Phone: 608-747-2704

Representative: Daron Haugh

Email: dhaugh@mauston.com

Project Name: Recreation Grant Application 2026

The scope of the work authorized is: See Attachment A: Scope of Services

The schedule to perform the work is: Approximate Start Date: 08/15/2025
Approximate Completion Date: 09/15/2026

The estimated fee for the work is: \$9,500.00

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a time and expense basis. Attachment B: Rate Schedule is attached and made part of this Agreement

Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

CITY OF MAUSTON

Darryl D. D. Teske

Mayor

Date: _____

MSA PROFESSIONAL SERVICES, INC.

Brittney Mitchell

Brittney Mitchell

Team Leader

Date: 08/04/2025

OWNER ATTEST:

Daron Haugh

Administrator

Date: _____

Art Bahr

Art Bahr

Sr. Community Development Administrator

Date: 08/04/2025

MSA PROFESSIONAL SERVICES, INC. (MSA)
GENERAL TERMS AND CONDITIONS OF SERVICES (PUBLIC)

1. **Scope and Fee.** The scope of Owner's Project (the "Project"), scope of MSA's services (the "Work"), for those services are defined in Attachment A. The scope and fee constitute a good faith estimate of the tasks and associated fees required to perform the services defined in Attachment A. This agreement upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service or involve renovation of an existing building or structure, activities often cannot be fully defined during initial planning. As the Project progresses, facts uncovered may reveal a change in direction which may alter the Work. MSA will promptly inform the OWNER in writing of such situations so that changes in this agreement can be made as required.

2. **Owner's Responsibilities.**

(a) Project Scope and Budget

The OWNER shall define the scope and budget of the Project and, when applicable, periodically update the Project budget, including that portion allocated for the cost of the Work. The Project budget shall include contingencies for design, development, and, when required by the scope of the Project, construction of the Project. The OWNER shall not significantly increase or decrease the overall Project scope or schedule, the portion of the budget allocated for the cost of the Work, or contingencies included in the overall budget or a portion of the budget, without the agreement of MSA to a corresponding change in the Project scope, quality, schedule, and compensation of MSA.

(b) Designated Owner Representative

The OWNER shall identify a Designated Representative who shall be authorized to act on behalf of the OWNER with respect to the Project. OWNER's Designated Representative shall render related decisions in a timely manner so as to avoid unreasonable delay in the orderly and sequential progress of MSA's services. MSA shall not be liable for any error or omission made by OWNER, OWNER's Designated Representative, or OWNER's consultant.

(c) Tests, Inspections, and Reports

When required by the scope of the Project, the OWNER shall furnish tests, inspections, and reports required by law or the Contract Documents, such as planning studies; preliminary designs; structural, mechanical, or chemical tests; tests for air, water, or soil pollution; and tests for hazardous materials.

(d) Additional Consultants

MSA's consultants shall be identified in Attachment A. The OWNER shall furnish the services of other consultants other than those designated in Attachment A, including such legal, financial, accounting, and insurance counseling services as may be required for the Project.

(e) OWNER Provided Services and Information

MSA shall be entitled to rely on the accuracy and completeness of services and information furnished by the OWNER, Designated OWNER Representative, or Consultant. MSA shall use reasonable efforts to provide prompt written notice to the OWNER if MSA becomes aware of any errors, omissions, or inconsistencies in such services or information.

3. **Billing.** MSA will bill the OWNER monthly with net payment due upon receipt. Balances due past thirty (30) days shall be subject to an interest charge at a rate of 18% per year from said thirtieth day. In addition, MSA may, after giving seven days written notice, suspend service under any agreement until the OWNER has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.

4. **Costs and Schedules.** Costs (including MSA's fees and reimbursable expenses) and schedule commitments shall be subject to change for delays caused by the OWNER's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults, by suppliers of materials or services, process shutdowns, pandemics, acts of God or the public enemy, or acts of regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.

5. **Access to Site.** Owner shall furnish right-of-entry on the Project site for MSA and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of

services. MSA will take reasonable precautions to minimize damage to the site from use of equipment not included costs for restoration of damage that may result and shall not be responsible for such costs.

6. **Location of Utilities.** Owner shall supply MSA with the location of all pre-existent utilities and MSA has the right to reasonably rely on all Owner supplied information. In those instances where the scope of services require MSA to locate any buried utilities, MSA shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend MSA in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information of instructions which have been furnished to MSA by others.

7. **Professional Representative.** MSA intends to serve as the OWNER's professional representative for those services as defined in this agreement, and to provide advice and consultation to the OWNER as a professional. Any opinions of probable project costs, reviews and observations, and other recommendations made by MSA for the OWNER are rendered on the basis of experience and qualifications and represents the professional judgment of MSA. However, MSA cannot and does not warrant or represent that proposals, bid or actual project or construction costs will not vary from the opinion of probable cost prepared by it.

8. **Construction.** When applicable to the scope of the Project, the OWNER shall contract with a licensed and qualified Contractor for implementation of construction work utilizing a construction contract based on an EJCDC construction contract and general conditions appropriate for the scope of the Project and for the delivery method. In the construction contract, the OWNER shall use reasonable commercial efforts to require the Contractor to (1) obtain Commercial General Liability Insurance with contractual liability coverage insuring the obligation of the Contractor, and name the OWNER, MSA and its employees and consultants as additionally insureds of that policy; (2) indemnify and hold harmless the OWNER, MSA and its employees and consultants from and against any and all claims, damages, losses, and expenses ("Claims"), including but not limited to reasonable attorney's fees and economic or consequential damages arising in whole or in part out of the negligent act or omission of the contractor, and Subcontractor or anyone directly or indirectly employed by any of them. This agreement shall not be construed as giving MSA, the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work, the same being the sole and exclusive responsibility of the contractors or subcontractors.

9. **Standard of Care.** In conducting the services, MSA will apply present professional, engineering and/or scientific judgment, which is known as the "standard of care". The standard of care is defined as that level of skill and care ordinarily exercised by members of the same profession practicing at the same point in time and in the same or similar locality under similar circumstances in performing the Services. The OWNER acknowledges that "current professional standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon MSA.

MSA does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, MSA will not accept those terms and conditions offered by the OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

10. **Municipal Advisor.** MSA Professional Services, Inc. is not acting as a 'Municipal Advisor' to the owner pursuant to Section 15B of the Exchange Act. For financial advice related to the corresponding project, the client is encouraged to discuss their finances with internal and/or external advisors and experts before making decisions incurring debt and/or supporting those obligations. MSA desires to serve each client well by providing the best information publicly available and is providing information as part of its engineering responsibilities to inform client options. The information is not intended to provide financial advice or recommendations and is not bound by the formal Municipal Advisor fiduciary duty.

11. **Conduct Expectations.** Owner and MSA understand their respective obligations to provide a safe, respectful work environment for their employees. Both parties agree that harassment on the job (unwelcome verbal, physical or other behavior that is related to sex, race, age, or protected class status) will not be tolerated and will be addressed timely and in compliance with anti-harassment laws.

12. Electronic Documents and Transmittals. Owner and MSA agree to transmit and related correspondence, documents, text, data, drawings and the like in digital format in accordance with MSA's Electronic Data Transmittal policy. Each party is responsible for its own cybersecurity, and both parties waive the right to pursue liability against the other for any damages that occur as a direct result of electronic data sharing.

13. Building Information Modelling (BIM). For any projects, and not limited to building projects, utilizing BIM, OWNER and MSA shall agree on the appropriate level of modelling required by the project, as well as the degree to which the BIM files may be made available to any party using the Electronic Document Transmittal provisions of section 12 of this Agreement.

14. Construction Site Visits. If the scope of services includes services during the Construction Phase, MSA shall make visits to the site as specified in Attachment A– Scope of Services. MSA shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall MSA have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. Accordingly, MSA neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

15. Termination. This Agreement shall commence upon execution and shall remain in effect until terminated by either party, at such party's discretion, on not less than thirty (30) days' advance written notice. The effective date of the termination is the thirtieth day after the non-terminating party's receipt of the notice of termination. If MSA terminates the Agreement, the OWNER may, at its option, extend the terms of this Agreement to the extent necessary for MSA to complete any services that were ordered prior to the effective date of termination. If OWNER terminates this Agreement, OWNER shall pay MSA for all services performed prior to MSA's receipt of the notice of termination and for all work performed and/or expenses incurred by MSA in terminating Services begun after MSA's receipt of the termination notice. Termination hereunder shall operate to discharge only those obligations which are executory by either party on and after the effective date of termination. These General Terms and Conditions shall survive the completion of the services performed hereunder or the Termination of this Agreement for any cause.

This agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing and duly executed by the parties hereto.

16. Betterment. If, due to MSA's error, any required or necessary item or component of the Project is omitted from the construction documents, MSA's liability shall be limited to the reasonable costs of correction of the construction, less what OWNER'S cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that MSA will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the Project.

17. Hazardous Substances. OWNER acknowledges and agrees that MSA has had no role in identifying, generating, treating, storing, or disposing of hazardous substances or materials which may be present at the Project site, and MSA has not benefited from the processes that produced such hazardous substances or materials. Any hazardous substances or materials encountered by or associated with Services provided by MSA on the Project shall at no time be or become the property of MSA. MSA shall not be deemed to possess or control any hazardous substance or material at any time; arrangements for the treatment, storage, transport, or disposal of any hazardous substances or materials, which shall be made by MSA, are made solely and exclusively on OWNER's behalf for OWNER's benefit and at OWNER's direction. Nothing contained within this Agreement shall be construed or interpreted as requiring MSA to assume the status of a generator, storer, treater, or disposal facility as defined in any federal, state, or local statute, regulation, or rule governing treatment, storage, transport, and/or disposal of hazardous substances or materials.

All samples of hazardous substances, materials or contaminants are the property and responsibility of OWNER and shall be returned to OWNER at the end of a project for proper disposal. Alternate arrangements to ship such samples directly to a licensed disposal facility may be made at OWNER's request and expense and subject to this subparagraph.

18. Insurance. MSA will maintain insurance coverage for: Worker's Compensation, General Liability, and Professional Liability. MSA will provide information as to specific limits upon written request. If the OWNER requires coverages or limits in addition to those in effect as of the date of the agreement, premiums for additional insurance shall be paid by the OWNER. The liability of MSA to the OWNER for any indemnity commitments, or

for any damages arising in any way out of performance of this contract is limited to such insurance and amount which MSA has in effect.

19. Reuse of Documents. Reuse of any documents and/or services pertaining to this Project by the OWNER or extensions of this Project or on any other project shall be at the OWNER's sole risk. The OWNER agrees to defend, indemnify, and hold harmless MSA for all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or services by the OWNER or by others acting through the OWNER.

20. Indemnification. To the fullest extent permitted by law, MSA shall indemnify and hold harmless, OWNER, and OWNER's officers, directors, members, partners, consultants, and employees (hereinafter "OWNER") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of MSA or MSA's officers, directors, members, partners, employees, or Consultants (hereinafter "MSA"). In no event shall this indemnity agreement apply to claims between the OWNER and MSA. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that MSA is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of MSA to defend the OWNER on any claim arising under this agreement.

To the fullest extent permitted by law, OWNER shall indemnify and hold harmless, MSA, and MSA's officers, directors, members, partners, consultants, and employees (hereinafter "MSA") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of the OWNER or the OWNER's officers, directors, members, partners, employees, or Consultants (hereinafter "OWNER"). In no event shall this indemnity agreement apply to claims between MSA and the OWNER. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that the OWNER is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of the OWNER to defend MSA on any claim arising under this agreement.

To the fullest extent permitted by law, MSA's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss or damages caused in part or by the negligence of MSA and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that MSA's negligence bears to the total negligence of OWNER, MSA, and all other negligent entities and individuals.

21. Accrual of Claims. To the fullest extent permitted by Laws and Regulations, all causes of action arising under this Agreement will be deemed to have accrued, and all statutory periods of limitation will commence, no later than the date of Substantial Completion; or, if MSA's services do not include Construction Phase services, or the Project is not completed, then no later than the date of Owner's last payment to MSA.

22. Dispute Resolution. OWNER and MSA desire to resolve any disputes or areas of disagreement involving the subject matter of this Agreement by a mechanism that facilitates resolution of disputes by negotiation rather than by litigation. OWNER and MSA also acknowledge that issues and problems may arise after execution of this Agreement which were not anticipated or are not resolved by specific provisions in this Agreement. Accordingly, both OWNER and MSA will endeavor to settle all controversies, claims, counterclaims, disputes, and other matters thru mediation with a mutually agreed upon mediator. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. Neither demand for mediation nor any term of this Dispute Resolution clause shall prevent the filing of a legal action where failing to do so may bar the action because of the applicable statute of limitations. If despite the good faith efforts of OWNER and MSA any controversy, claim, counterclaim, dispute, or other matter is not resolved through negotiation or mediation, OWNER and MSA agree and consent that such matter may be resolved through legal action in the court having jurisdiction as specified in this Agreement.

23. Exclusion of Special, Indirect, Consequential and Liquidated Damages. MSA shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically,

but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, parties, or similar damages arising out of or connected in any way to the Project or this contract.

24. **Limitation of Liability.** Neither MSA, its Consultants (if any), nor their employees shall be jointly, severally, or individually liable to the OWNER in excess of the amount of the insurance proceeds available.

25. **Successors and Assigns.** The successors, executors, administrators, and legal representatives of Owner and MSA are hereby bound to the other party to this Agreement and to the successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement. Neither party may assign, sublet, or transfer any rights under or interest (including, but without limitation, claims arising out of this Agreement or money that is due or may become due) in this Agreement without the written consent of the other party, which shall not be unreasonable withheld, except to the extent that any assignment, subletting, or transfer is mandated by law.

26. **Notices.** Any notice required under this Agreement will be in writing, and delivered: in person (by commercial courier or otherwise); by registered or certified mail; or by e-mail to the recipient, with the words "Formal Notice" or similar in the e-mail's subject line. All such notices are effective upon the date of receipt.

27. **Survival.** Subject to applicable Laws and Regulations, all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

28. **Severability.** Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations will be deemed stricken, and all remaining provisions will continue to be valid and binding upon Owner and MSA.

29. **No Waiver.** A party's non-enforcement of any provision will not constitute a waiver of that provision, nor will it affect the enforceability of that provision or of the remainder of this Agreement.

30. **State Law.** This agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.

31. **Jurisdiction.** OWNER hereby irrevocably submits to the jurisdiction of the state courts of the State of Wisconsin for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. OWNER further consents that the venue for any legal proceedings related to this Agreement shall be Sauk County, Wisconsin.

32. **Understanding.** This agreement contains the entire understanding between the parties on the subject matter hereof and no representations. Inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereto.

**ATTACHMENT A:
SCOPE OF SERVICES**

PROJECT OBJECTIVE:

Assist the City with the submittal of a recreation grant application to the 2026 Wisconsin Department of Natural Resources Knowles-Nelson Stewardship Grant Program for improvements to Lion’s Park. The scope of work authorized is:

Section 1 – Stewardship/LWCF Grant Application

1. Prepare and Submit Stewardship/LWCF Grant Application for Lion’s Park per the concept developed in Phase 1. Including as applicable:
 - Completion of Ranking Criteria Sections A, B and C from the Grant Program Guidance manual.
 - Form 8700-191 titled Stewardship Local Assistance, Federal Land & Water Conservation Fund, & Recreational Trails Program Grant Application.
 - Form 8700-338 titled LUG, LWCF and RTP Grant Program Ranking Question & Criteria Responses.
 - Form 8700-322 titled Knowles-Nelson Stewardship Grant Public Access and Acceptable Uses Application.
 - Form 8700-014 titled Recreation Grant Project Cost Estimate Worksheet.
 - Form 1800-001 titled Environmental Hazards Assessment.
 - Submission Resolution for City Council adoption.
 - Draft template letters of donation, partnership, and support for the City’s use.
 - Pre-application meeting with DNR Grant Specialist.
 - Correspondence with City and WDNR staff during application preparation.
 - Submit final application to WDNR Staff by the 2025 due date.
 - Provide follow-up documents or correspondence during WDNR application review period.
 - Two on-site meetings. Meeting 1 would include a walkthrough of the park. Meeting 2 would be a review of the concept and estimate.

Section 2 – Concept Plan

Lion’s Park Concept Plan

Develop a preliminary concept plan to show the proposed improvements at Lion's Park that are being considered for a Stewardship Grant. A preliminary cost estimate would be developed based on the concept. The concept plan and estimate would be used to supplement the Stewardship Grant Application.

Section 3 – Further Services and Responsibilities

SERVICES NOT PROVIDED AS PART OF THIS PROJECT

The following services are not included within the scope of services:

- a. Post Grant Award Administration.
- b. A/E project design and survey services for the proposed park improvements.

- c. Applying for WDNR permits as necessary.
- d. Obtaining letters of donation, partnership, and support.

SERVICES PROVIDED BY THE CITY

- a. Review and sign all application documents and associated resolutions as necessary.
- b. Obtain letters of donation, partnership, and support.
- c. Ensure the proposed project is referenced in the City's Current Comprehensive Outdoor Recreation Plan or Comprehensive Plan. This is a requirement per the Stewardship Grant program.
- d. Provide supporting documentation as needed for attachment to the application, including but not limited to a deed for the park parcel.

ATTACHMENT B: RATE SCHEDULE

<u>CLASSIFICATION</u>	<u>LABOR RATE</u>
Administrative	\$ 85 – \$154/hr.
Architects	\$ 85 – \$198/hr.
Community Development Specialists	\$137 – \$198/hr.
Digital Design	\$115 – \$151/hr.
Environmental Scientists/Hydrogeologists	\$110 – \$193/hr.
Geographic Information Systems (GIS)	\$100 – \$193/hr.
Housing Administration	\$ 97 – \$198/hr.
Inspectors/Zoning Administrators	\$110 – \$160/hr.
IT Support	\$175 – \$193/hr.
Land Surveying	\$ 85 – \$198/hr.
Landscape Designers & Architects	\$ 85 – \$220/hr.
Planners	\$ 85 – \$215/hr.
Principals	\$225 – \$314/hr.
Professional Engineers/Designers of Engineering Systems	\$155 – \$204/hr.
Project Managers	\$120 – \$248/hr.
Real Estate Professionals	\$140 – \$193/hr.
Staff Engineers	\$ 85 – \$149/hr.
Technicians	\$100 – \$151/hr.
Wastewater Treatment Plant Operator	\$ 92 – \$118/hr.

Labor rates represent an average or range for a particular job classification. These rates are in effect until December 31, 2025.

REIMBURSABLE EXPENSES

Copies/Prints	Rate based on volume
Specs/Reports	\$10
Copies	\$0.14/ page
.....	\$0.16/page for DOT
Plots	\$0.01/sq.in.
Flash Drive	\$10
GPS Equipment	\$20/hour - \$11.25/hour for DOT
GPS R2 Equipment	\$20/hour - \$2/hour for DOT
Dini Laser Level	\$85/per day - \$86/day for DOT
Mailing/UPS	At cost
Mileage – Reimbursement	IRS Rate – IRS Rate + \$5/day
Mileage – MSA Vehicle	\$0.70/mile standard/
.....	\$0.74/mile for DOT
Nuclear Density Testing	\$30/day - \$35/day for DOT
Organic Vapor Field Meter	\$100/day
PC/CADD Machine	Included in labor rates
Robotic Survey Equipment	\$20/hour - \$11/hour for DOT
Stakes/Lath/Rods	At cost
Travel Expenses, Lodging, & Meals	At cost
Traffic Counting Equipment & Data Processing	At cost
Geodimeter	\$30/hour
Drone Flight	\$375/flight - \$330/flight for DOT

Reimbursable Expense rates represent an average or range for a particular category. These rates are in effect until December 31, 2025.