



# COMMON COUNCIL MEETING AGENDA

July 22, 2025 at 6:30 PM

303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call**
2. **Pledge of Allegiance**
3. **Public Hearing to Consider the Conditional Use Regarding the Sawyer Ridge Apartments on Tremi Drive**
  - [a.](#) Public Notice
  - [b.](#) CUP Tremi Drive Apartments Maps
  - [c.](#) CUP Tremi Dr. Apartments Plans
  - [d.](#) Conditional Use Resolution 2025-P-11
4. **Close Public Hearing**
5. **Discussion and Action Relating to the Public Hearing**
6. **Discussion and Action Relating to Minutes**
  - [a.](#) July 8, 2025
7. **Citizens Address to the Council**

*Public comments from citizens regarding items on, or not on the agenda. Register before speaking. State full name and full address when addressing the Council. The Council members may not debate but can ask clarifying questions with the citizens making the comments. Individual presentations are limited to three minutes.*
8. **Reports from Committees, Boards, and Commissions**

*Chair/Representative of Body please state your full name and the Body you are representing*
9. **Ordinance, Licenses, and Permits Committee Report**
  - [a.](#) **Discussion and Action Regarding the Approval of the Mobile Home Park License Renewals**

Pleasant Properties of WI LLC-Mauston Mobile Manor, Lincoln Mobile Home Park, Ponderosa Park, and Remington Annex
10. **Finance and Purchasing Committee Report**

- a. Discussion and Action to Approve the July 22, 2025 Vouchers In the amount of \$211,347.16
- b. Discussion and Action to Approve the JC AIRS Mowing Contract of \$4,000.00 per year for five (5) years
- c. Discussion and Action to Approve the City Hall Shore Line Erosion Repair Restoration Project Estimate of \$23,104.50 out of the Building Maintenance Equipment Replacement Fund (ERF)
- d. Discussion and Action to Approve the Catwalk Extension Decking Estimate of \$3,800.00

#### **11. Police Chief's Report**

- a. June 2025

#### **12. City Council Report**

#### **13. Mayor's Report**

#### **14. City Administrator's Report**

- a. CDBG Small Cities RLF Housing Program Discontinuation

#### **15. Adjourn**

#### **NOTICE:**

*It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

*Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Carole Wolff at (608) 747-2706.*

*Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676*

**CITY OF MAUSTON  
NOTICE OF PUBLIC HEARING  
JUNE 26, 2025**

Notice is hereby given that the following public hearing will be held before the Mauston Plan Commission on June 26, 2025. The Mauston Plan Commission meeting will begin at 6:30 pm in the Council Chamber of Mauston City Hall at 303 Mansion Street. The following public hearings will be held soon thereafter:

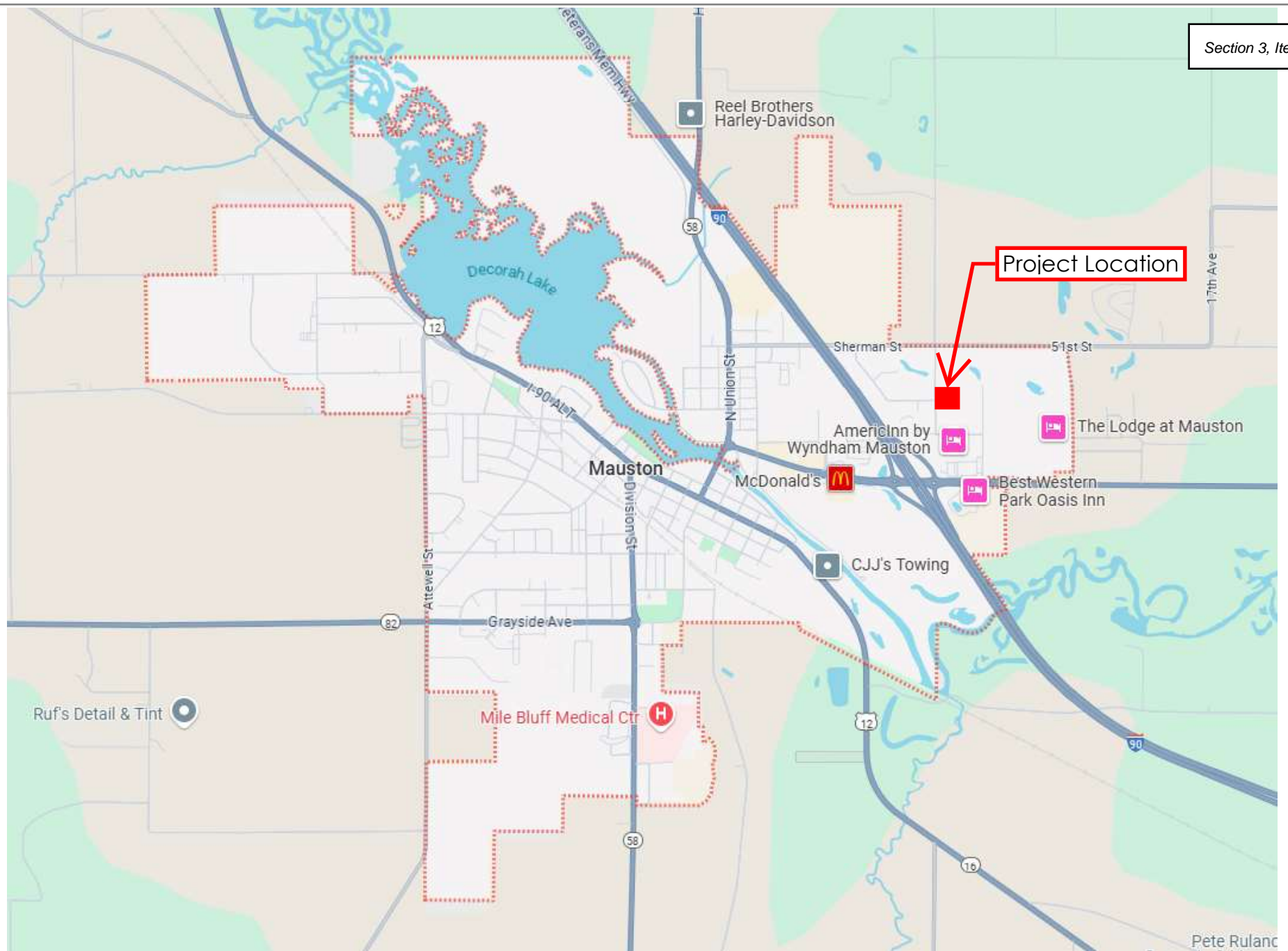
A Public Hearing to consider a request submitted by Devin Coyle of Pelton Builders to approve a CSM dividing tax parcel number 29511682.04 on Treml Dr.

Following the public hearing, the Mauston Common Council may act on the request. The supporting documents are on file, and can be reviewed, in the administrative offices of Mauston City Hall. The public is invited to attend and to offer any input on the above referenced matters.

Dated this 11<sup>th</sup> day of June, 2025.

Valerie K. Nelson  
Zoning Administrator

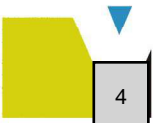
Publish 6/19/25  
Juneau County Star-Times



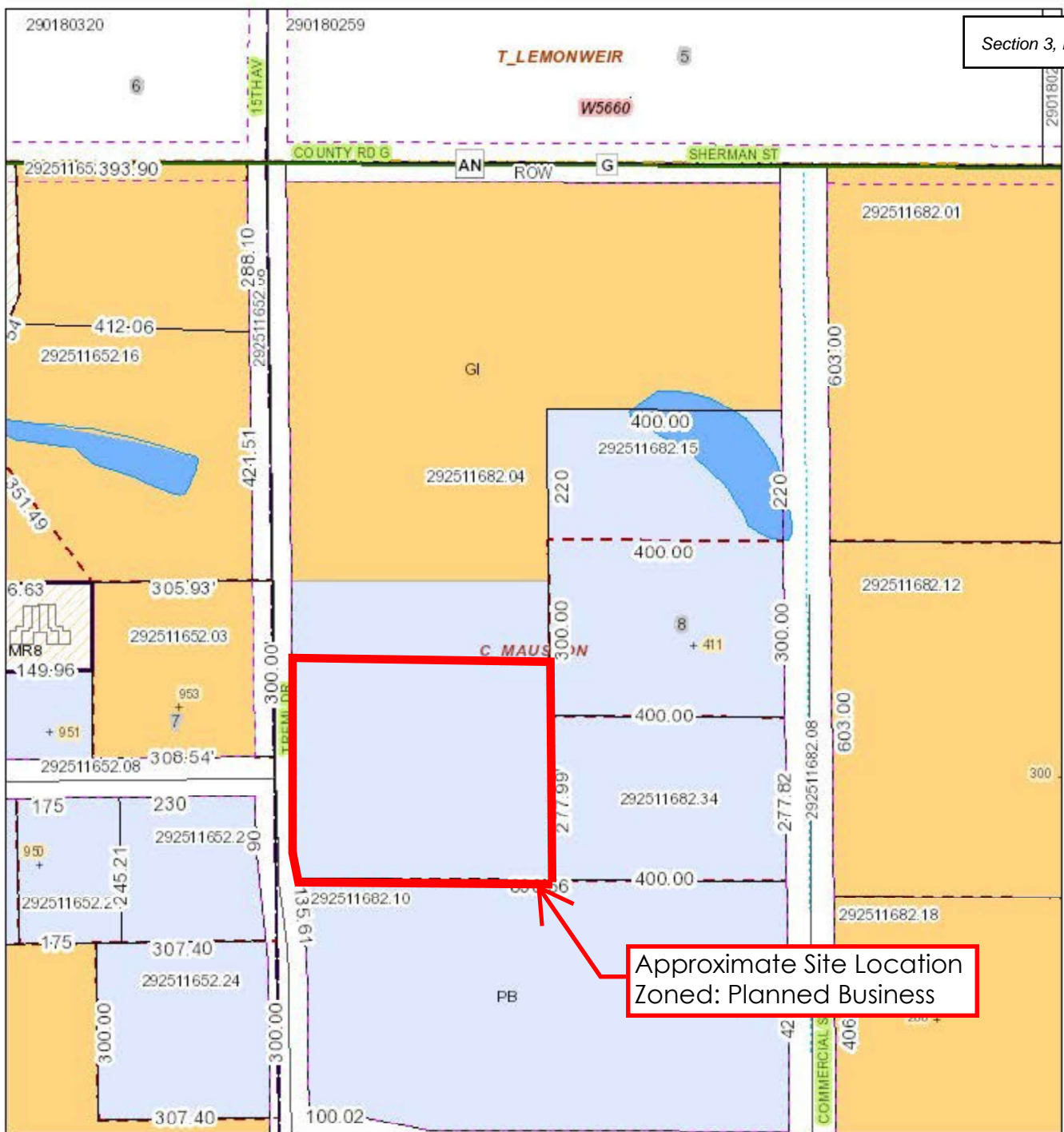
## Location Map

Sawyer Ridge Apartments  
City of Mauston, Juneau County, Wisconsin

**vierbicher**  
planners | engineers | advisors

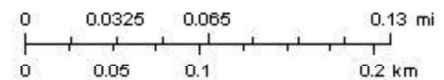






5/14/2025, 11:02:48 AM

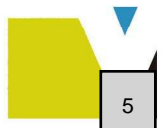
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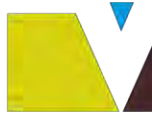


DISCLAIMER: The maps, locations, bearings, and measurements depicted on this map are produced as a service to assist property owners and users. However, this information is not guaranteed to be accurate and shall not be used in lieu of a properly conducted survey of the property. Juneau County assumes no liability for the accuracy of the map and information. You are on notice that you should report any errors found to Juneau County immediately. CONTACT THE JUNEAU COUNTY LAND INFORMATION OFFICE WITH ANY QUESTIONS OR PROBLEMS. (608) 847-9446/(608) 847-9457. Juneau Co. WI Juneau County, WI

**Zoning Map**  
Sawyer Ridge Apartments  
City of Mauston, Juneau County, Wisconsin

**vierbicher**  
planners | engineers | advisors





June 12, 2025

Val Nelson  
City of Mauston  
Zoning Administrator  
303 Mansion St  
Mauston, WI 53948

RE: Site Plan Approval and Conditional Use Permit  
Sawyer Ridge Apartments  
City of Mauston, Juneau County, Wisconsin

Val,

On behalf of Pelton Builders, Vierbicher is submitting a Site Plan Approval and Conditional Use Permit Application, enclosed, for parcel 292511682.04. The parcel is located east of the intersection of Trembl Drive and Herriot Drive. See enclosed Location Map.

In its existing condition, the site is undeveloped and being used for row-crop agriculture. In general, runoff drains to the southeast.

The parcel is currently zoned both General Industrial (GI) and Planned Business (PB). See enclosed Zoning Map. The proposed multi-family housing is on the southern area of the parcel that is zoned PB. The parcel will be subdivided via a Certified Survey Map (CSM), enclosed.

Per Article II of Chapter 114-46(b), Non-residential district – Principal Land Uses Table, a 5-16 unit apartment is a Conditional Use of the PB Zoning District. Article IV of Chapter 114-121(g) describes the proposed use. An apartment is a dwelling unit type that consists of several attached family dwelling units which provide access to the dwelling units from a shared entrance or hallway. The proposed use is consistent with this definition.

The proposed development shall comply with all requirements of Article 5 and will not create nuisances.

The exterior building materials are shown on the enclosed Exterior Elevations & Dumpster Enclosure.

The City of Mauston Comprehensive Plan identifies this parcel as Commercial in the Future Land Use Map. The Comprehensive Plan also states in the Housing Goals, Initiatives and Actions section that one action is to provide for a wider variety of dwelling unit types through the conditional use process. The proposed use meets the intent of the Comprehensive Plan.

Proposed improvements of the conditional use include two (2) 16-unit apartment buildings, with associated utilities, parking areas, drives, dumpster enclosure and stormwater management. See the enclosed Site Plan, Sheet 5 of the Construction Plans. These two apartment buildings are projected to increase the number of residents by 48.

Potential future expansion would be proposed to the north with additional apartment buildings, utilities, parking areas drives, etc.

vision to reality

Listed below please find the areas that are required to be listed per Checklist 7:

- Total Lot Area = 143,854 SF (3.30 acres)
- Total Dwelling Units = 32 dwelling units
- Maximum Gross Density (MGD): 10 units / 1 acre
- MGD Allowed for the site: 33 units / 3.30 acres
- Actual Site Density: 32 units / 3.30 acres
- Floor Area = 30,644 SF
- Floor Area Ratio = 0.21
- Impervious Surface Area = 66,507 SF
- Impervious Surface Area Ratio = 0.46
- Landscape Surface Area = 14,299 SF
- Landscape Surface Area Ratio = 0.10

Per Chapter 114-45(e)(x), 24 parking stalls are required of each 16-unit building. 48 total parking stalls are required. Per Chapter 114-161(b) and (f)(4), garage parking stalls may be considered parking spaces. The proposed Site Plan provides 64 stalls and 4 handicap stalls, for a total of 68 stalls.

The City of Mauston Fire Department has reviewed the fire truck exhibit and fire hose exhibit (enclosed). The Fire Department provided their approval on May 29, 2025. See the approval email enclosed.

A stormwater management facility has been designed to treat this development. The Stormwater Management Report is enclosed with this letter.

Should you have any questions or need additional information, please contact me at [mger@vierbicher.com](mailto:mger@vierbicher.com) or 608-402-6368.

Sincerely,



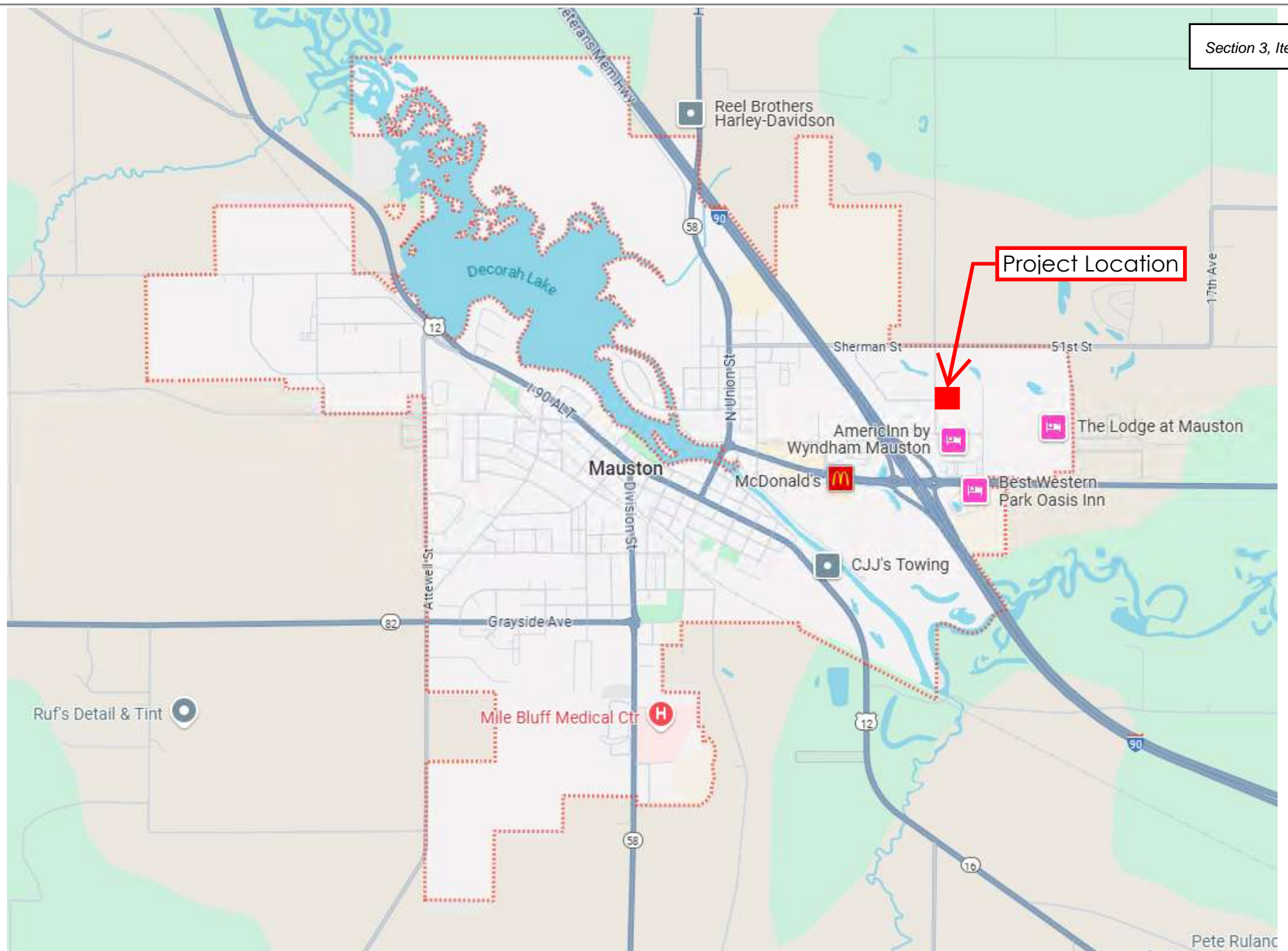
Michala Gerads

Enclosures:

- (1) Chapter 114 Zoning Application Form
- (2) Checklist 4 – Zoning Permit for Conditional Uses
- (3) Checklist 7 – Site Plan Review and Approval
- (4) Location Map
- (5) Zoning Map
- (6) Exterior Elevations & Dumpster Enclosure
- (7) Certified Survey Map
- (8) Sawyer Ridge Apartments – Civil Plans
- (9) Fire Department Exhibits
- (10) Fire Department Approval
- (11) Stormwater Management Report

CC:

Luke Pelton, Pelton Builders  
Devin Coyle, Pelton Builders  
Neil Pfaff, Vierbicher



**Location Map**  
Sawyer Ridge Apartments  
City of Mauston, Juneau County, Wisconsin

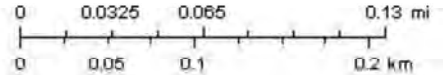




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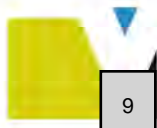
- |                 |                               |                           |
|-----------------|-------------------------------|---------------------------|
| ++ Railroads    | --- ROW                       | --- Lot Lines             |
| Major Roads     | Dimensions                    | --- Meander Lines         |
| --- County Road | Address Points                | --- Minor Civil Divisions |
| --- State Road  | City & Village Address Points | --- Sections              |
| --- US Highway  | Parcels                       | --- Streams               |
| --- Interstate  | Subdivisions                  | --- Lakes Rivers          |
| --- Local Roads | Survey Lines                  |                           |



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Zoning Map  
Sawyer Ridge Apartments  
City of Mauston, Juneau County, Wisconsin

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**On building lighting fixture example – Treml Dr Apts**





**Building Signage – Treml Dr Apts**

**Size proposed: 12” x 24” or 16” x 36”**



**Unit Numbering example – Treml Dr Apts**





















## PLANNED BUSINESS ZONING (PB)

NOTE: A 5 - 16 UNIT APARTMENT IS A  
CONDITIONAL USE OF PB ZONING DISTRICT.

SETBACK REQUIREMENTS (SECTION 114-46(e))  
MIN. STREET FRONTAGE: 50 FEET  
MAX. BUILDING HEIGHT: 45 FEET  
FRONT SETBACK TO PRINCIPAL BUILDING: 25 FEET  
SIDE SETBACK TO PRINCIPAL BUILDING: 10 FEET  
REAR SETBACK TO PRINCIPAL BUILDING: 30 FEET

PARKING REQUIREMENTS (SECTION 114-45(e)(X))

2.5 SPACES PER 3 BEDROOM  
2 SPACES PER 2 BEDROOM  
1 SPACE PER 1 BEDROOM

ONE 16-UNIT APARTMENT BUILDING:  
8 - 2 BEDROOM UNITS  
4 - 1 BEDROOM UNITS  
4 - STUDIO UNITS

24 PARKING STALLS ARE REQUIRED FOR EACH  
16-UNIT BUILDING.

PER SECTION 114-161(b) AND (f)(4) GARAGE STALLS MAY BE CONSIDERED PARKING SPACES.

12 UNDER GROUND GARAGE STALLS ARE PROVIDED FOR EACH 16-UNIT BUILDING.

64 STALLS PROVIDED  
4 HANDICAP STALLS PROVIDED  
68 TOTAL STALLS PROVIDED

Section 3, Item c.



GRAPHIC SCALE, FEET



A horizontal scale bar with alternating black and white segments. It is marked with the numbers 0, 10, 20, and 40 at the bottom.

PARCEL NO.: 292511682.15  
OWNER: ADK MAUSTON LLC  
ZONED: PLANNED BUSINESS (PB)

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vierbicher

## SITE PLAN

MAUSTON TREML APARTMENTS  
CITY OF MAUSTON  
JUNEAU COUNTY, WISCONSIN

DATE	REVISIONS		REVISIONS	
	NO.	DATE	NO.	DATE
2025-05-22				
DRAFTER				
KFEN				
CHECKED				
NPFA				
PROJECT NO.				
25026				
SHEET				
5			16	



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REVISIONS

DATE	REV	DESCRIPTION

STATUS:

**PROGRESS SET**

(NOT FOR CONSTRUCTION)

ISSUED DATE: 4-4-25

DRAWN BY: KFL

CHECKED BY: ---

PROJECT:  
SAWYER RIDGE  
TREML DRIVE  
MAUSTON, WI 53948

DESCRIPTION:  
BLDG. 1&2: 16 UNIT APARTMENT COMPLEX  
WITH PARKING GARAGE

PROJECT NO.:

03-25-0102

SHEET:

A107

17



**WEST AND EAST ELEVATION**  
SCALE 3/16" = 1'-0"



**SOUTH ELEVATION**  
SCALE 3/16" = 1'-0"



**PORCH ELEVATION**  
SCALE 3/16" = 1'-0"



**MECH. ROOM ELEVATION**  
SCALE 3/16" = 1'-0"



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ISSUED DATE:	4-4-25
DRAWN BY:	KFL
CHECKED BY:	---

PROJECT:  
SAWYER RIDGE  
TREML DRIVE  
MAUSTON, WI 53948

DESCRIPTION:  
BLDG. 1&2: 16 UNIT APARTMENT COMPLEX  
WITH PARKING GARAGE

PROJECT NO.:

03-25-0102

SHEET:

18

A100



 NORTH ELEVATION  
SCALE 3/16" = 1'-0"



 WEST AND EAST ELEVATION  
SCALE 3/16" = 1'-0"



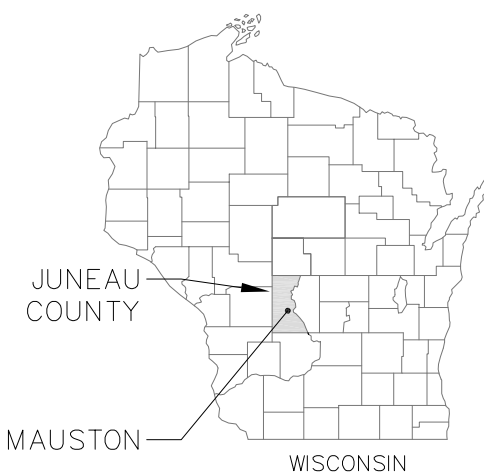
Exterior Dumpster Enclosure



Interior Dumpster Enclosure



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## PROJECT LOCATION

TITLE SHEET	
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REVISIONS			REVISIONS		
NO.	DATE	REMARKS	NO.	DATE	REMARKS

DATE  
2025-06-12

DRAFTER	
KEEN	

RFEN
CHECKED
NDEA

PROJECT NO.	
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250261  
SHEET 31

1	0	21
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SITE BENCHMARKS AND CONTROL



THE LOCATION OF EXISTING UTILITIES, BOTH UNDERGROUND AND OVERHEAD ARE APPROXIMATE ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR ITS REPRESENTATIVE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DETERMINING THE EXACT LOCATION OF ALL EXISTING UTILITIES WHETHER SHOWN ON THESE PLANS OR NOT, BEFORE COMMENCING WORK, AND SHALL BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE CAUSED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UTILITIES.

CALL DIGGER'S HOTLINE  
1-800-242-8511

TOP NUT HYDRANT  
NORTHING: 158174.6080  
ESTING: 468431.4260  
ELEV = 910.680

ROD  
NORTHING: 158421.7660  
EASTING: 468427.1070  
ELEV = 905.823

PK NAIL  
NORTHING: 158000.3380  
EASTING: 468436.3970  
ELEV = 904.314

ROD  
NORTHING: 158421.3710  
EASTING: 468860.7620  
ELEV = 906.005

PK NAIL  
NORTHING: 158245.1890  
EASTING: 468427.6790  
FILEV = 908.869

ROD  
NORTHING: 158037.2360  
EASTING: 468926.6830  
FILEV = 896.208

NOT FOR CONSTRUCTION

ISSUED DATE: 06/12/2025

TOPOGRAPHIC SYMBOL LEGEND	
	EXISTING BOLLARD
	EXISTING FLAG POLE
	EXISTING MAILBOX
	EXISTING MONITORING WELL
	EXISTING POST
	EXISTING SIGN (TYPE NOTED)
	EXISTING PARKING METER
	EXISTING CURB INLET
	EXISTING ENDWALL
	EXISTING FIELD INLET RECTANGULAR
	EXISTING FIELD INLET
	EXISTING ROOF DRAIN CLEANOUT
	EXISTING ROOF DRAIN
	EXISTING STORM MANHOLE
	EXISTING STORM MANHOLE RECTANGULAR
	EXISTING STORM TRACER WIRE BOX
	EXISTING SANITARY CLEANOUT
	EXISTING SANITARY MANHOLE
	EXISTING SEPTIC VENT
	EXISTING SANITARY TRACER WIRE BOX
	EXISTING FIRE HYDRANT
	EXISTING FIRE DEPARTMENT CONNECTION
	EXISTING WATER MAIN VALVE
	EXISTING CURB STOP
	EXISTING WELL
	EXISTING WATER MANHOLE
	EXISTING WATER TRACER WIRE BOX
	EXISTING GAS VALVE
	EXISTING GAS METER
	EXISTING AIR CONDITIONING PEDESTAL
	EXISTING DOWN GUY
	EXISTING ELECTRIC MANHOLE
	EXISTING ELECTRIC RECTANGULAR MANHOLE
	EXISTING ELECTRIC PEDESTAL
	EXISTING TRANSFORMER
	EXISTING ELECTRIC METER
	EXISTING GUY POLE
	EXISTING LIGHT POLE
	EXISTING GENERIC LIGHT
	EXISTING UTILITY POLE
	EXISTING TV MANHOLE
	EXISTING TV RECTANGULAR MANHOLE
	EXISTING TV PEDESTAL
	EXISTING TELEPHONE MANHOLE
	EXISTING TELEPHONE PEDESTAL
	EXISTING UNIDENTIFIED MANHOLE
	EXISTING UNIDENTIFIED UTILITY VAULT
	EXISTING HANDICAP PARKING
	EXISTING TRAFFIC SIGNAL
	EXISTING SHRUB
	EXISTING CONIFEROUS TREE
	EXISTING DECIDUOUS TREE
	EXISTING TREE STUMP
	EXISTING BORING
	EXISTING ADA DETECTABLE WARNING FIELD

SURVEY LEGEND	
	BENCHMARK
	FOUND CHISELED "X"
	PUBLIC LAND CORNER AS NOTED
	FOUND NAIL
	FOUND 1" Ø IRON PIPE
	FOUND 2" Ø IRON PIPE
	FOUND ____" Ø IRON PIPE
	FOUND P.K. NAIL
	FOUND 1-1/4" Ø IRON ROD
	FOUND 3/4" Ø IRON ROD
	FOUND ____" Ø IRON ROD
	FOUND RAILROAD SPIKE
	SET CHISELED "X"
	SET NAIL
	SET P.K. NAIL
	SET 1-1/4" X 18" SOLID IRON RE-ROD, MIN. WT. 4.30 LBS./FT.
	SET 3/4" X 18" SOLID IRON RE-ROD, MIN. WT. 1.50 LBS./FT.
	SET RAILROAD SPIKE
	SET 1.32" (O.D.) X 18" IRON PIPE WITH CAP WEIGHING 1.68 LBS/LIN FT
	SET 2.38" (O.D.) X 18" IRON PIPE WITH CAP WEIGHING 3.65 LBS/LIN FT
	GENERAL CONTROL POINT

TOPOGRAPHIC LINEWORK LEGEND	
	EXISTING UNDERGROUND CABLE TV
	EXISTING OVERHEAD CABLE TV
	EXISTING FIBER OPTIC LINE
	EXISTING OVERHEAD TELEPHONE LINE
	EXISTING UNDERGROUND TELEPHONE
	EXISTING RETAINING WALL
	EXISTING CHAIN LINK FENCE
	EXISTING GENERAL FENCE
	EXISTING WIRE FENCE
	EXISTING WOOD FENCE
	EXISTING GAS LINE
	EXISTING UNDERGROUND ELECTRIC LINE
	EXISTING GUY LINE
	EXISTING OVERHEAD ELECTRIC LINE
	EXISTING OVERHEAD GENERAL UTILITIES
	EXISTING SANITARY FORCE MAIN (SIZE NOTED)
	EXISTING SANITARY SEWER LINE (SIZE NOTED)
	EXISTING STORM SEWER LINE (SIZE NOTED)
	EXISTING EDGE OF TREES
	EXISTING WATER MAIN (SIZE NOTED)
	EXISTING WETLAND DELINEATION
	EXISTING MAJOR CONTOUR
	EXISTING MINOR CONTOUR
	EXISTING EDGE OF PAVEMENT
	EXISTING EDGE OF GRAVEL

	EXISTING WETLANDS
	EXISTING GRAVEL SURFACE
	EXISTING CONCRETE SURFACE
	EXISTING ASPHALT SURFACE

DEMOLITION PLAN LEGEND	
	CURB AND GUTTER REMOVAL
	ASPHALT REMOVAL
	CONCRETE REMOVAL
	BUILDING REMOVAL
	TREE REMOVAL
	SAWCUT
	UTILITY STRUCTURE REMOVAL
	UTILITY LINE REMOVAL

SITE PLAN LEGEND	
	PROPERTY BOUNDARY
	CURB AND GUTTER (REVERSE CURB HATCHED)
	PROPOSED CHAIN LINK FENCE
	PROPOSED WOOD FENCE
	PROPOSED CONCRETE
	PROPOSED LIGHT-DUTY ASPHALT
	PROPOSED HEAVY-DUTY ASPHALT
	PROPOSED BUILDING
	PROPOSED SIGN
	PROPOSED LIGHT POLE
	PROPOSED BOLLARD
	PROPOSED ADA DETECTABLE WARNING FIELD
	PROPOSED HANDICAP PARKING

ABBREVIATIONS	
TC	TOP OF CURB
FF	FINISHED FLOOR
FL	FLOW LINE
SW	TOP OF WALK
TW	TOP OF WALL
BW	BOTTOM OF WALL

PROPOSED UTILITY LEGEND	
	STORM SEWER PIPE
	STORM SEWER MANHOLE
	STORM SEWER ENDWALL
	STORM SEWER CURB INLET
	STORM SEWER CURB INLET W/MANHOLE
	STORM SEWER FIELD INLET
	ROOF DRAIN CLEANOUT
	SANITARY SEWER PIPE (GRAVITY)
	SANITARY SEWER PIPE (FORCE MAIN)
	SANITARY SEWER LATERAL PIPE
	SANITARY SEWER MANHOLE
	SANITARY SEWER CLEANOUT
	WATER MAIN
	WATER SERVICE LATERAL PIPE
	FIRE HYDRANT
	WATER VALVE
	CURB STOP
	WATER VALVE MANHOLE

	PROPOSED PIPE INSULATION
	GAS MAIN
	ELECTRIC SERVICE
GRADING LEGEND	
	EXISTING MAJOR CONTOURS
	EXISTING MINOR CONTOURS
	PROPOSED MAJOR CONTOURS
	PROPOSED MINOR CONTOURS
	DITCH CENTERLINE
	SILT FENCE
	DISTURBED LIMITS
	BERM
	DRAINAGE DIRECTION
	PROPOSED SLOPE ARROWS
	EXISTING SPOT ELEVATIONS
	PROPOSED SPOT ELEVATIONS

	STONE WEEPER
	VELOCITY CHECK
	INLET PROTECTION
	EROSION MAT CLASS I, TYPE A
	EROSION MAT CLASS II, TYPE B
	EROSION MAT CLASS III, TYPE C
	EROSION MAT CLASS II, TYPE A
	TRACKING PAD
	RIP RAP

ABBREVIATIONS	
STMH	STORM MANHOLE
FI	FIELD INLET
CI	CURB INLET
CB	CATCH BASIN
EW	ENDWALL
SMH	SANITARY MANHOLE

GENERAL NOTES:  
INSTALL A 50'L x 20'W x 1.5'D ANTI TRACKING PAD AT THE ENTRANCE TO THE PROJECT. ANTI TRACKING PAD SHALL BE REPLACED AS NECESSARY TO ACCOMMODATE UTILITY CONSTRUCTION. NO CONSTRUCTION TRAFFIC ON EXISTING PARKING LOT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY REPAIRS TO EXISTING LOT RESULTING FROM CONSTRUCTION TRAFFIC.

ELEVATIONS ON PLAN ARE APPROXIMATE. UTILITY STRUCTURES SHALL BE SET TO FINAL ELEVATIONS AFTER THE CURB AND GUTTER AND BASE COURSE HAVE BEEN INSTALLED.

THE CONTRACTOR IS REQUIRED TO MAKE EROSION CONTROL INSPECTIONS AT THE END OF EACH WEEK AND WHEN 0.5 INCHES OF RAIN FALLS WITHIN 24 HOURS. INSPECTION REPORTS SHALL BE PREPARED AND FILED AS REQUIRED BY THE DNR. ALL MAINTENANCE WILL FOLLOW AN INSPECTION WITHIN 24 HOURS. REPORTS SHALL BE SUBMITTED TO ENGINEER WEEKLY.

THE CONTRACTOR SHALL SUBMIT SHOP DRAWINGS FOR REVIEW BY THE ENGINEER, PRIOR TO PLACING ORDER OF ANY SUCH ITEM

R.O.W. AND PROPERTY LINES ARE APPROXIMATE. CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING EXISTING PROPERTY CORNER MONUMENTATION. ANY MONUMENTS DISTURBED BY CONTRACTOR SHALL BE REPLACED AT THE CONTRACTORS EXPENSE.

CONTRACTOR SHALL VERIFY LOCATION OF EXISTING SANITARY SEWER AND WATER MAIN PRIOR TO CONSTRUCTION TO ENSURE PROPER CLEARANCE OF THE NEW UTILITIES. CONTRACTOR MUST TAKE ALL NECESSARY PRECAUTIONS TO PROTECT THE EXISTING UTILITIES DURING CONSTRUCTION. ANY DAMAGE TO THE EXISTING UTILITIES AND ANY REPAIRS NEEDED AS A RESULT OF THE DAMAGE SHALL BE AT THE EXPENSE OF THE CONTRACTOR REGARDLESS OF THE LOCATION MARKED IN THE FIELD OR SHOWN ON THE PLANS.

EXISTING TOPOGRAPHIC INFORMATION IS BASED ON FIELD OBSERVATIONS AND/OR PLAN OF RECORD. CONTRACTOR SHALL VERIFY TOPOGRAPHIC INFORMATION PRIOR TO STARTING CONSTRUCTION.

CONTRACTOR SHALL COORDINATE WITH DRY UTILITY COMPANY'S REGARDING ANY POTENTIAL CONFLICTS AND COORDINATE RELOCATIONS AS MAY BE REQUIRED.

COST OF COORDINATION SHALL BE INCIDENTAL TO CONSTRUCTION, INCLUDING ANY SCHEDULING CONFLICTS CONTRACTOR SHALL COORDINATE AND COOPERATE WITH THE CITY OF MAUSTON, WDNR, WIDOT AND LOCAL AUTHORITIES. COST OF COOPERATION AND COORDINATION SHALL BE INCIDENTAL TO THE CONTRACT AND SHALL NOT BE A CAUSE FOR ANY EXTRA COMPENSATION FOR TIME EXTENSION AND NO EXTRA COST TO THE OWNER.

WHEN THE CONTRACT USES LUMP SUM PAYMENT FOR EXCAVATION, IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO VERIFY THE QUANTITY TO THEIR SATISFACTION PRIOR TO BIDDING. NO ADDITIONAL PAYMENT WILL BE MADE FOR COMMON EXCAVATION BID AS A LUMP SUM

CONTRACTOR SHALL FURNISH A MEANS OF FLUSHING AND TESTING WATER LATERAL, INCIDENTAL TO WATERMAIN PRICING.

LANDOWNER:

NAME: CITY OF MAUSTON  
ADDRESS: 303 MANSION ST  
MAUSTON, WI 53948  
PHONE: 608-847-4070  
FAX: 608-847-5023  
EMAIL: VALNELSON@MAUSTON.COM

DEVELOPER:

NAME: DEVIN COYLE (PELTON BUILDERS)  
ADDRESS: S1930 GLEN VALLEY DRIVE  
REEDSBURG, WI 53959  
PHONE: 608-445-6715  
EMAIL: DEVIN@PELTONBUILDERS.COM

ENGINEER:

NAME: NEIL PFAFF, PE (VIERBICHER)  
ADDRESS: 201 E MAIN ST., SUITE 100  
REEDSBURG, WI 53959  
PHONE: 608-524-6468  
EMAIL: NPFA@VIERBICHER.COM

AGENCIES:

EMERGENCY – FIRE, RESCUE, AMBULANCE, POLICE  
DIAL 911

CITY OF MAUSTON FIRE DEPARTMENT  
432 HICKORY ST  
MAUSTON, WI 53948  
(608) 847-5475 (NON-EMERGENCY)

CITY OF MAUSTON POLICE DEPARTMENT  
303 MANSION ST  
MAUSTON, WI 53948  
(608) 847-6368 (NON-EMERGENCY)

UTILITIES:

CITY OF MAUSTON PUBLIC WORKS  
1260 NORTH RD  
MAUSTON, WI 53948  
(608) 847-4070

CITY OF MAUSTON WATER UTILITIES  
303 MANSION ST  
MAUSTON, WI 53948  
(608) 847-4070

GENERAL NOTES

SAWYER RIDGE APARTMENTS  
CITY OF MAUSTON  
JUNEAU COUNTY, WISCONSIN

REVISIONS	REVISIONS		REVISIONS	
	NO.	DATE	REMARKS	REMARKS
DATE 2025-06-12				
DRAFTER KFEN				
CHECKED NPFA				
PROJECT NO. 25026				
SHEET				
2				22

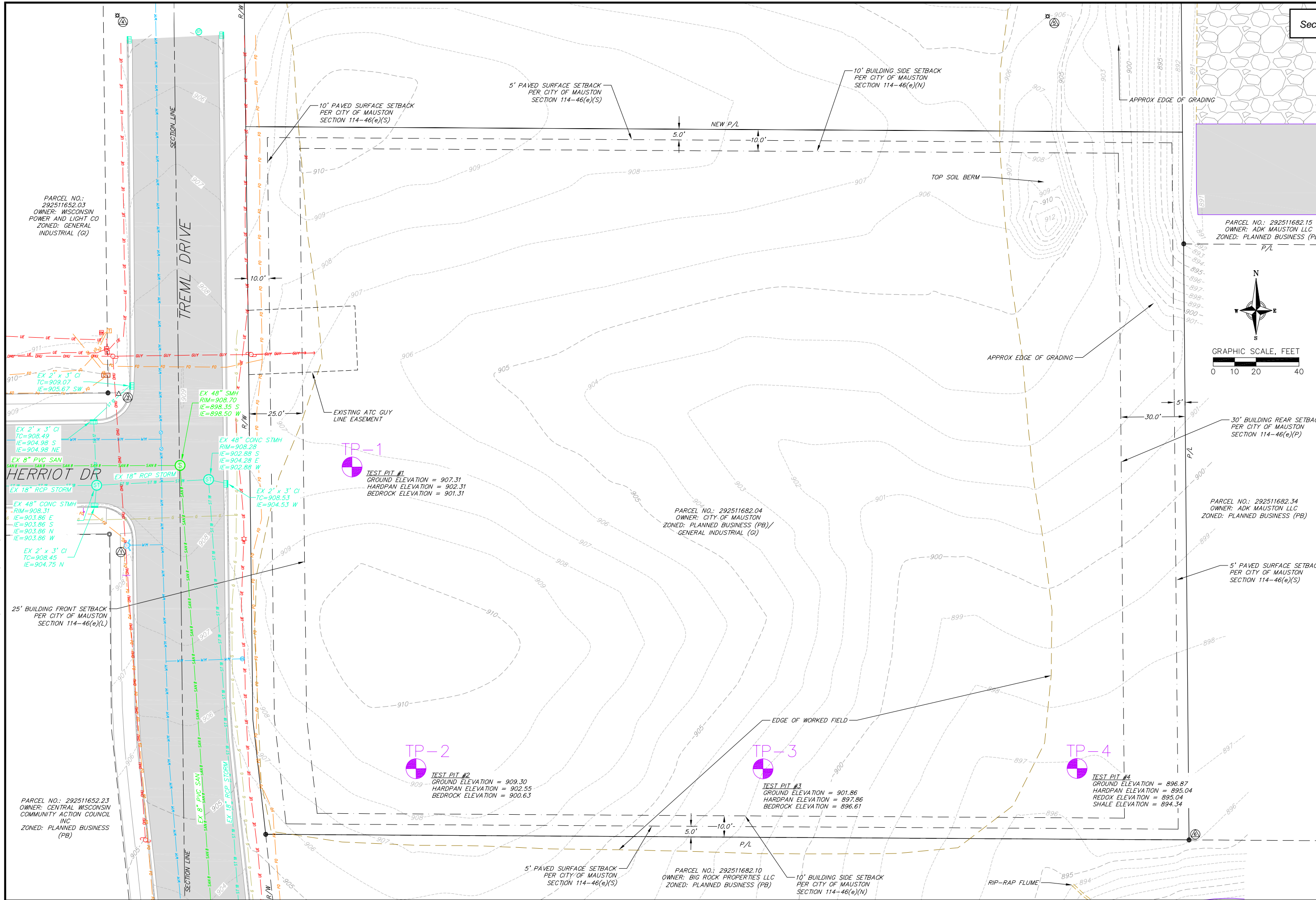


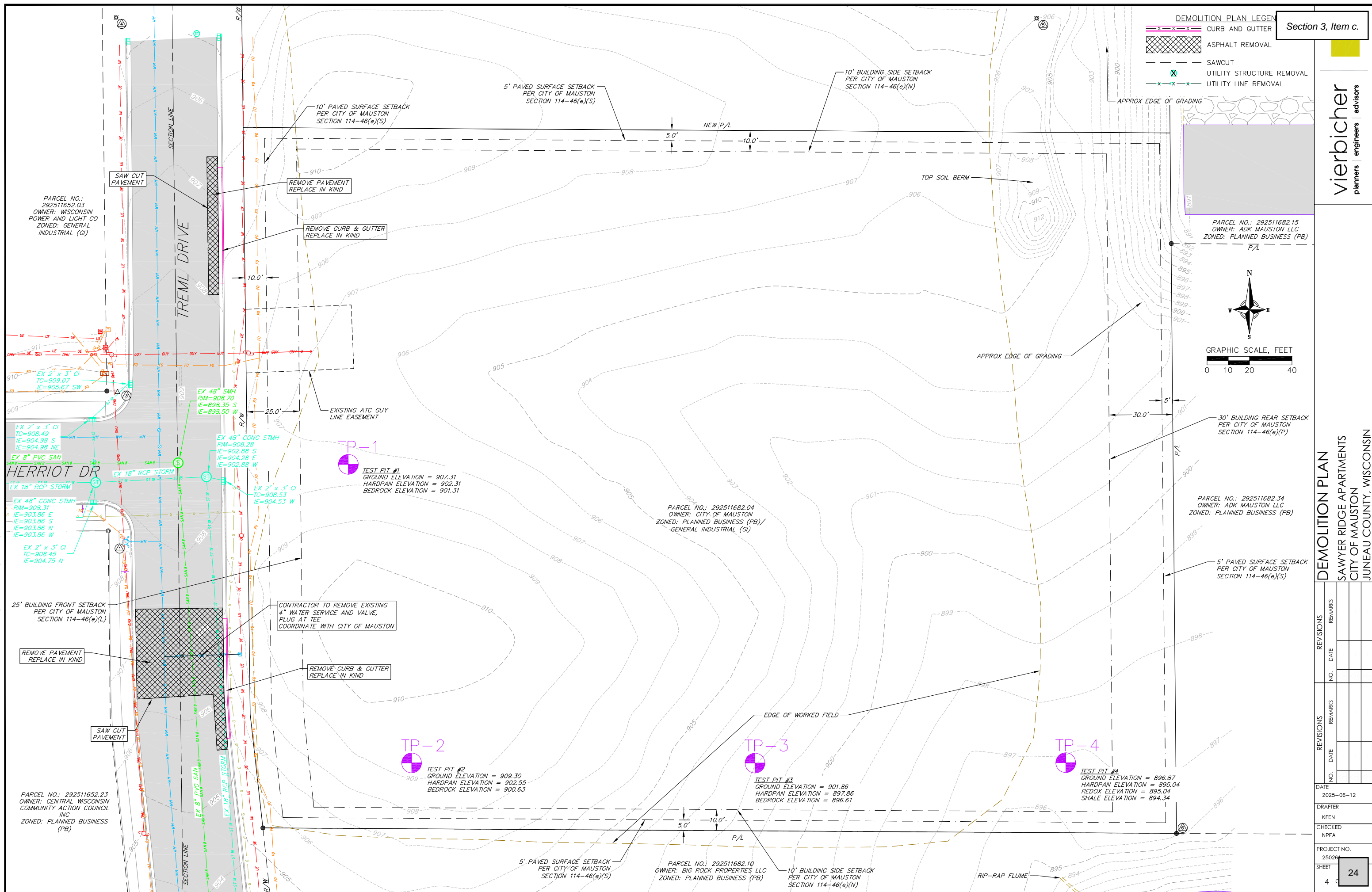
Section 3, Item c.

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EXISTING CONDITIONS  
SAWYER RIDGE APARTMENTS  
CITY OF MAUSTON  
JUNEAU COUNTY, WISCONSIN

SHEET	PROJECT NO.		25026	
	CHECKED		NPPA	
	DRAFTER		IALI	
	DATE		2025-06-12	
	NO.		DATE	
3	REVISIONS		REMARKS	
	NO.		DATE	
	NO.		DATE	
	NO.		DATE	
	NO.		DATE	







11 Jun 2025 - 2:37p R:\Pelton\250261 - Mauston Tremi Apartments\CADD\Tremi Dr Apts - Site Plan.dwg By: mger

**PLANNED BUSINESS ZONING (PB)**

NOTE: A 5 - 16 UNIT APARTMENT IS A CONDITIONAL USE OF PB ZONING DISTRICT.

**SETBACK REQUIREMENTS (SECTION 114-46(e))**  
MIN. STREET FRONTAGE: 50 FEET  
MAX. BUILDING HEIGHT: 45 FEET  
FRONT SETBACK TO PRINCIPAL BUILDING: 25 FEET  
SIDE SETBACK TO PRINCIPAL BUILDING: 10 FEET  
REAR SETBACK TO PRINCIPAL BUILDING: 30 FEET

**PARKING REQUIREMENTS (SECTION 114-45(e)(X))**  
2.5 SPACES PER 3 BEDROOM  
2 SPACES PER 2 BEDROOM  
1 SPACE PER 1 BEDROOM

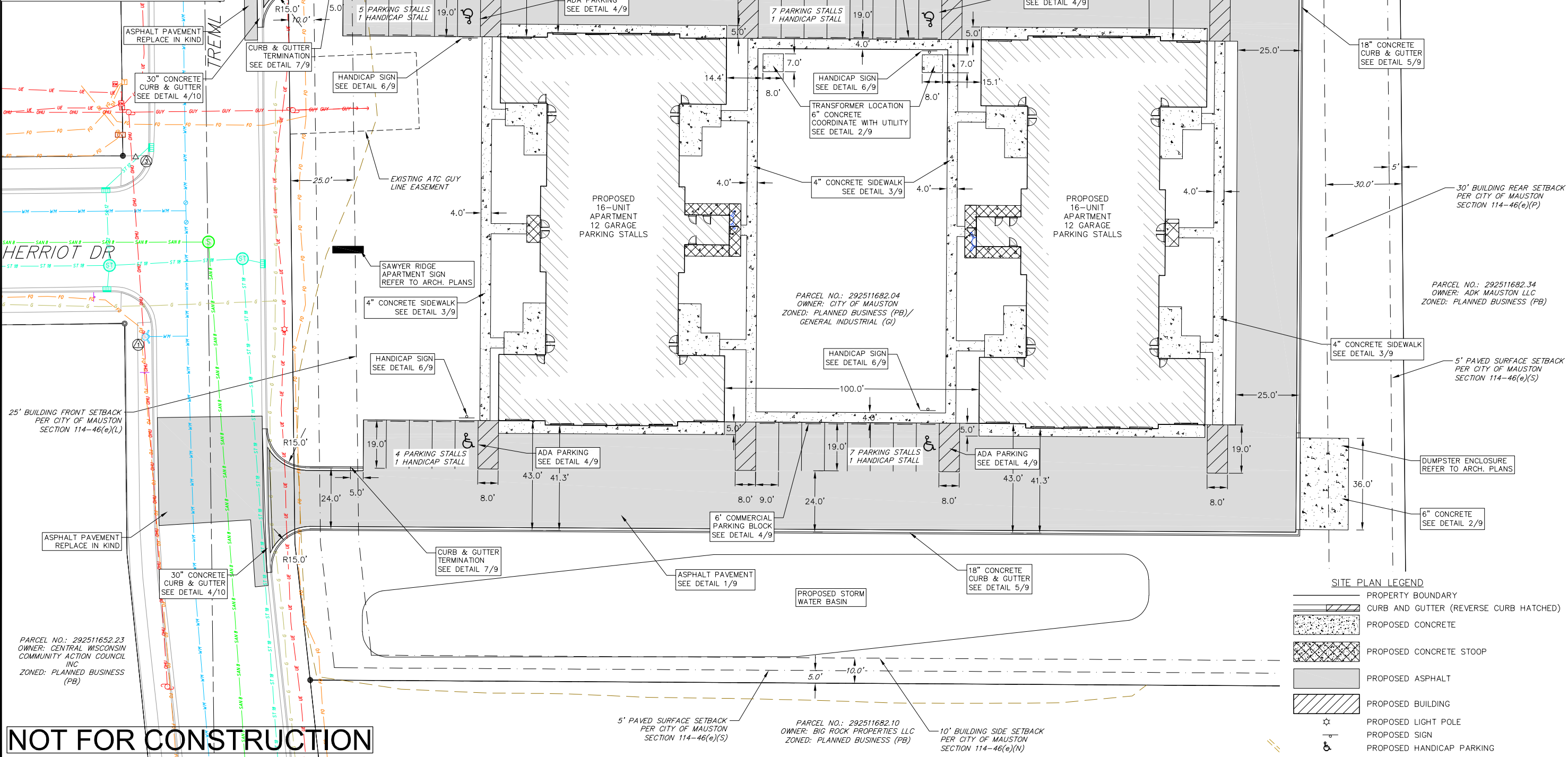
ONE 16-UNIT APARTMENT BUILDING:  
8 - 2 BEDROOM UNITS  
4 - 1 BEDROOM UNITS  
4 - STUDIO UNITS

24 PARKING STALLS ARE REQUIRED FOR EACH 16-UNIT BUILDING.

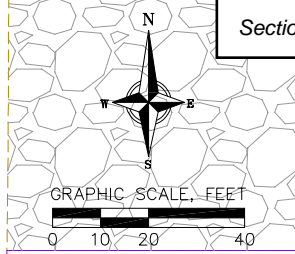
PER SECTION 114-161(b) AND (f)(4) GARAGE STALLS MAY BE CONSIDERED PARKING SPACES.

12 UNDER GROUND GARAGE STALLS ARE PROVIDED FOR EACH 16-UNIT BUILDING.

64 STALLS PROVIDED  
4 HANDICAP STALLS PROVIDED  
68 TOTAL STALLS PROVIDED



TOTAL LOT AREA: 143,854 SF (3.30 ACRES)  
NUMBER OF DWELLING UNITS: 32  
MAXIMUM GROSS DENSITY (MGD): 10 UNITS / ACRE  
MGD FOR SITE: 33 UNITS / 3.30 ACRES  
ACTUAL SITE DENSITY: 32 UNITS / 3.30 ACRES  
FLOOR AREA: 30,644 SF  
FLOOR AREA RATIO: 0.21  
IMPERVIOUS SURFACE AREA: 66,507 SF  
IMPERVIOUS SURFACE AREA RATIO: 0.46  
LANDSCAPE SURFACE AREA: 14,299 SF  
LANDSCAPE SURFACE AREA RATIO: 0.10  
BUILDING COVERAGE AREA: 20,546 SF  
BUILDING COVERAGE AREA RATIO: 0.14  
BUILDING HEIGHT: 30' 4 1/2"



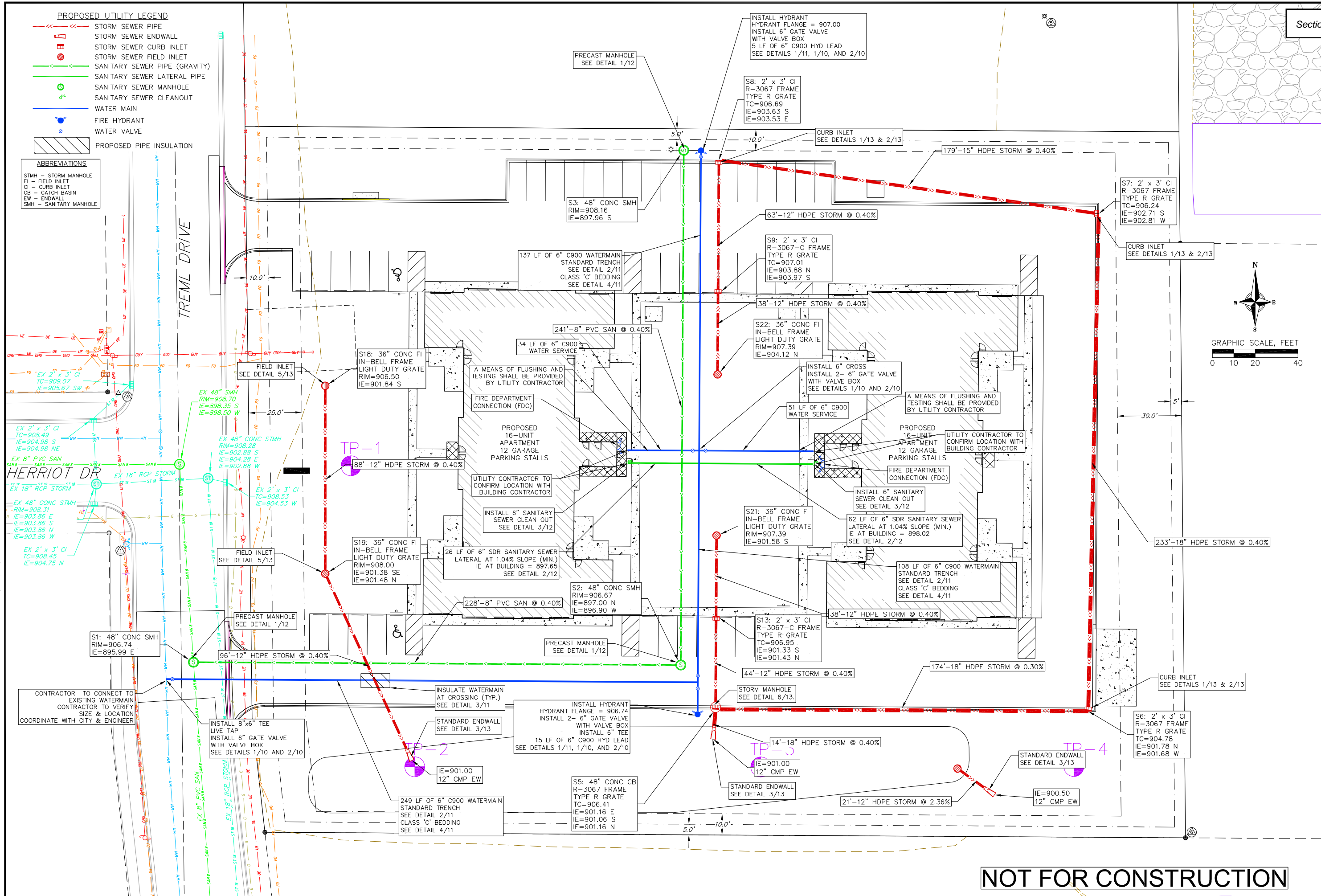
Section 3, Item c.

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planners engineers advisors

**SITE PLAN**  
SAWYER RIDGE APARTMENTS  
CITY OF MAUSTON  
JUNEAU COUNTY, WISCONSIN

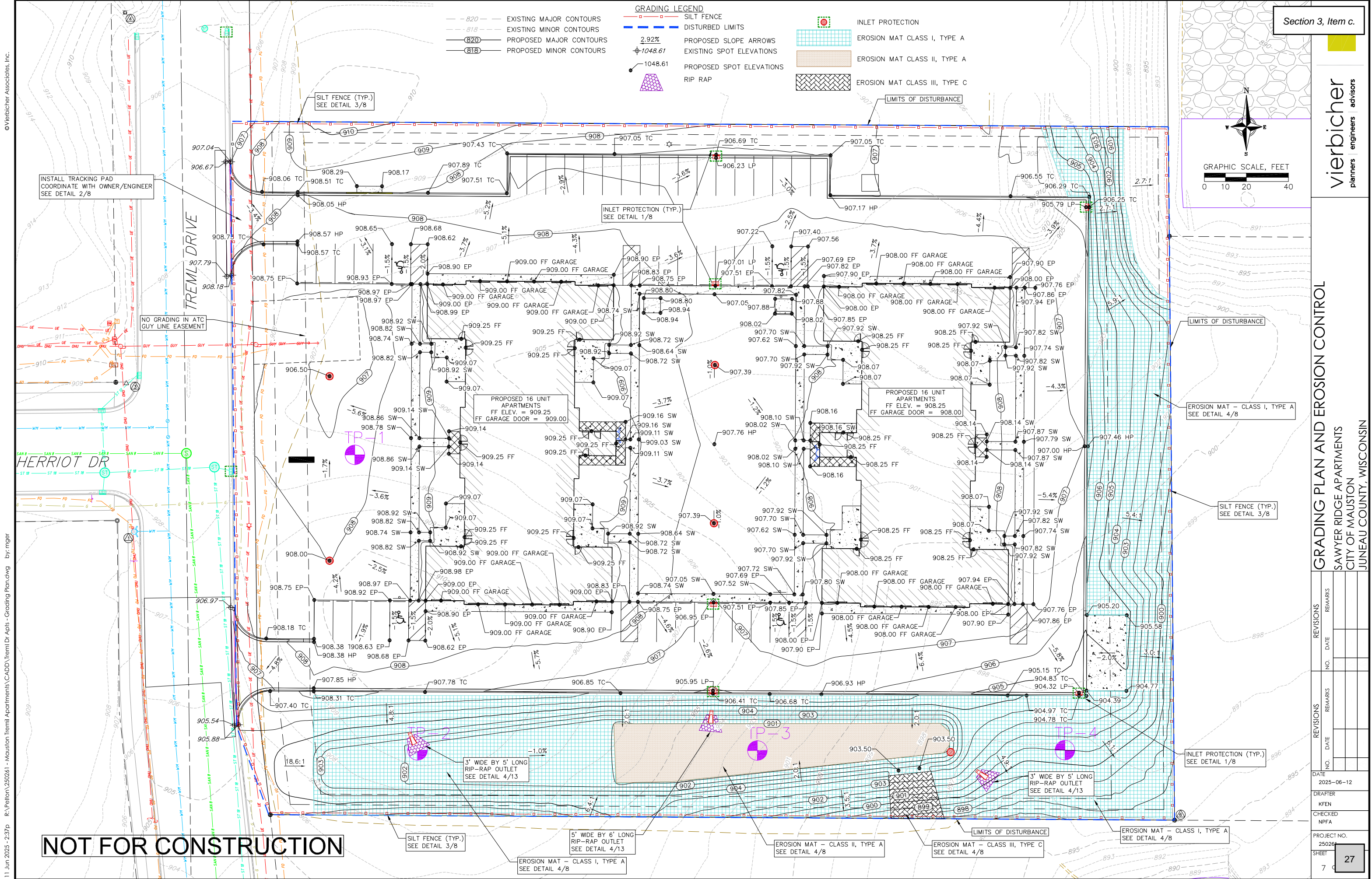
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NO.	DATE	REMARKS	NO.	DATE	REMARKS
DATE		2025-06-12			
DRAFTER		KFEN			
CHECKED		NPFA			
PROJECT NO.		250261			
SHEET		25			

NOT FOR CONSTRUCTION





11 Jun 2025 - 2:37p R:\Pelton\250261 - Mauston Tremi Apartments\CADD\Tremi Dr Apts - Grading Plan.dwg by: mgr



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GRADING PLAN AND EROSION CONTROL

SAWYER RIDGE APARTMENTS  
CITY OF MAUSTON  
JUNEAU COUNTY, WISCONSIN

REVISIONS		REVISIONS	
NO.	DATE	NO.	DATE
DATE		2025-06-12	
DRAFTER		KFEN	
CHECKED		NPFA	
PROJECT NO.		250261	
SHEET		7 C	
		27	



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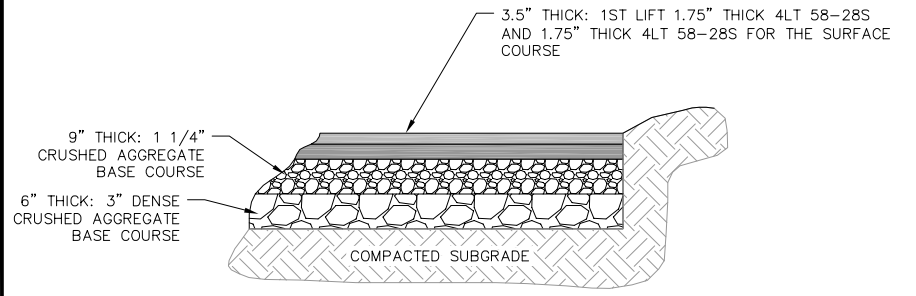
- 11 Jun 2025 - 2:37p R:\Pelton\250261 - Mauston Tremil Apartments\CADD\Tremil Dr Apts - Title Sheet & Details.dwg by: mger

## 28

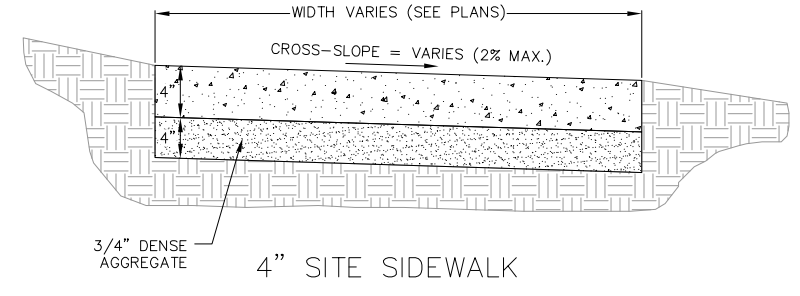


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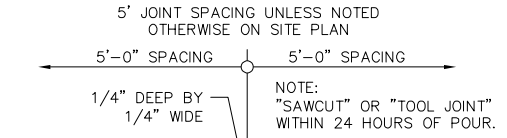
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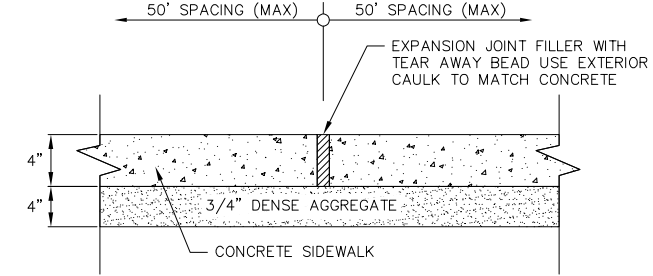
1 SITE PAVEMENT SECTION  
9 NOT TO SCALE



4" SITE SIDEWALK

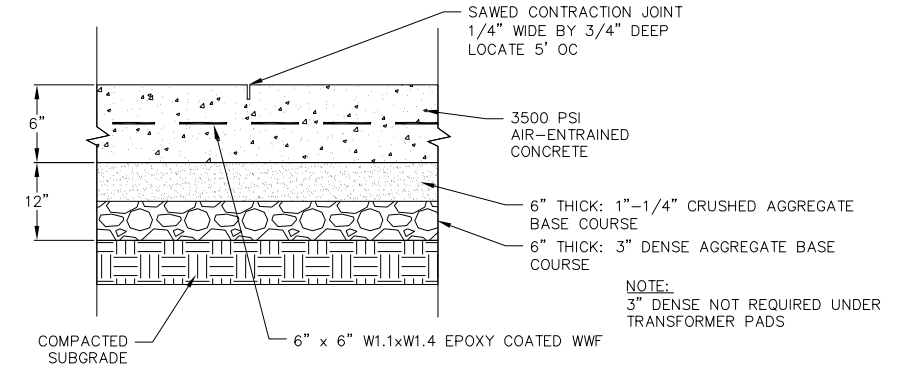


SIDEWALK CONTROL JOINT

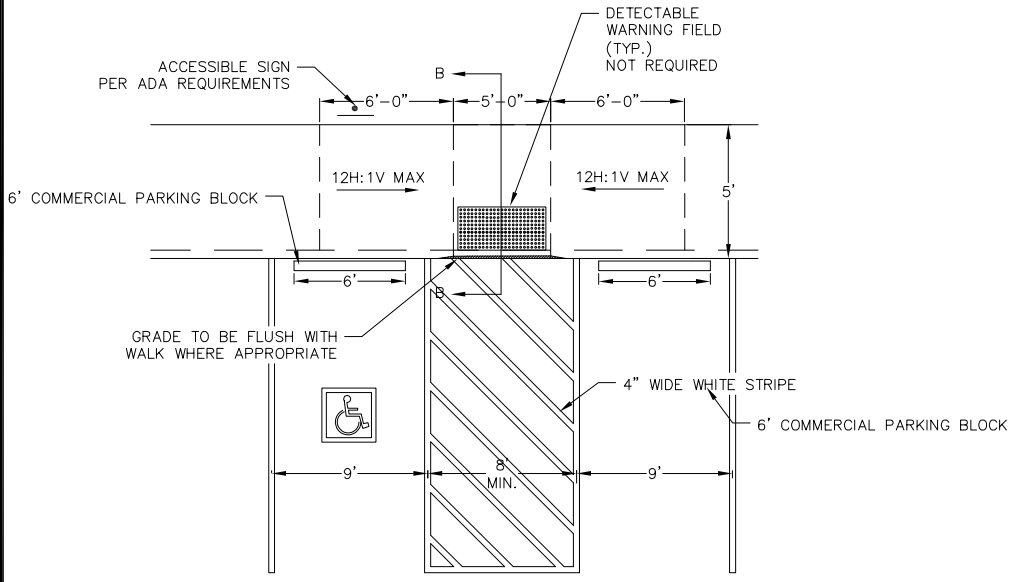


SIDEWALK EXPANSION JOINT

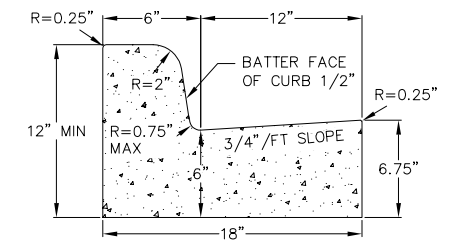
3 4" THICK CONCRETE SIDEWALK  
9 NOT TO SCALE



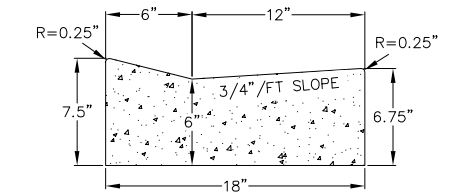
2 6" CONCRETE PAD  
9 NOT TO SCALE



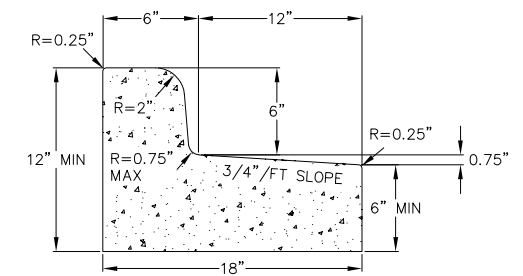
4 ADA PARKING CURB RAMP  
9 NOT TO SCALE



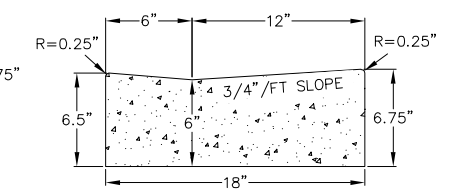
CURB AND GUTTER CROSS SECTION



DRIVEWAY GUTTER CROSS SECTION

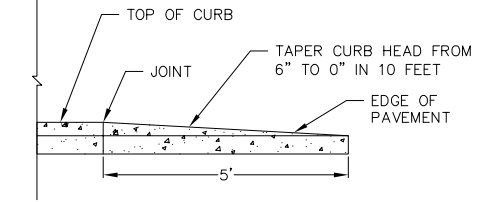


CURB AND GUTTER REJECT SECTION



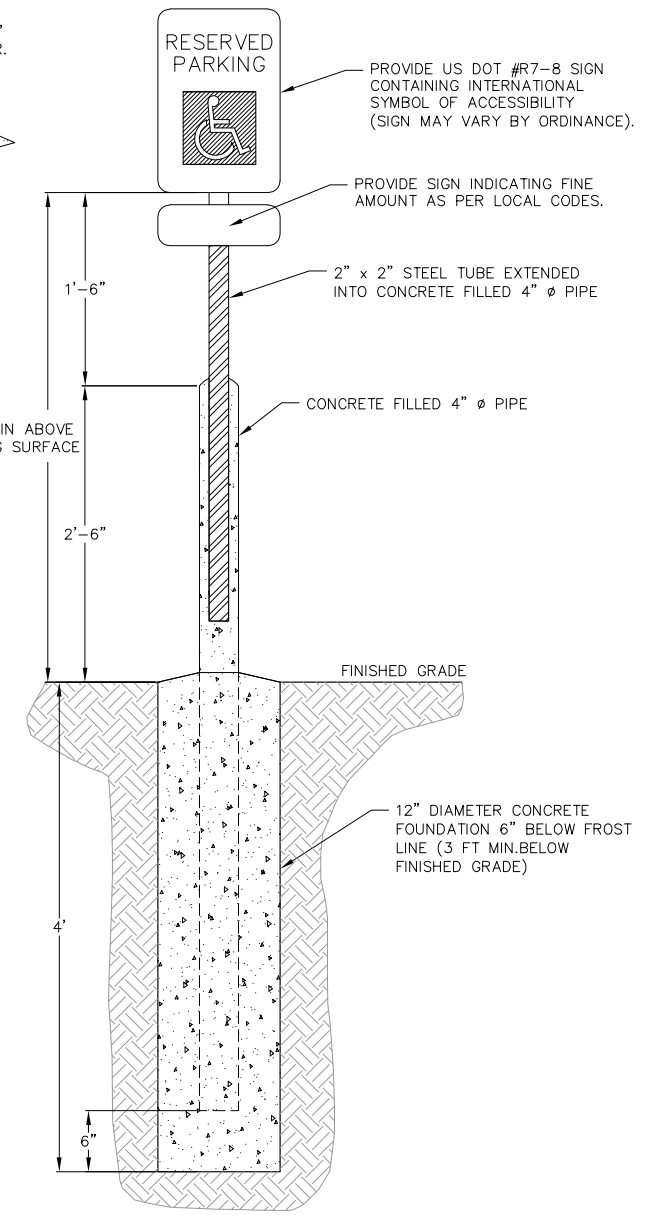
HANDICAP RAMP GUTTER CROSS SECTION

6 HANDICAP SIGN DETAIL  
9 NOT TO SCALE



PROFILE VIEW

7 CURB & GUTTER TERMINATION  
9 NOT TO SCALE

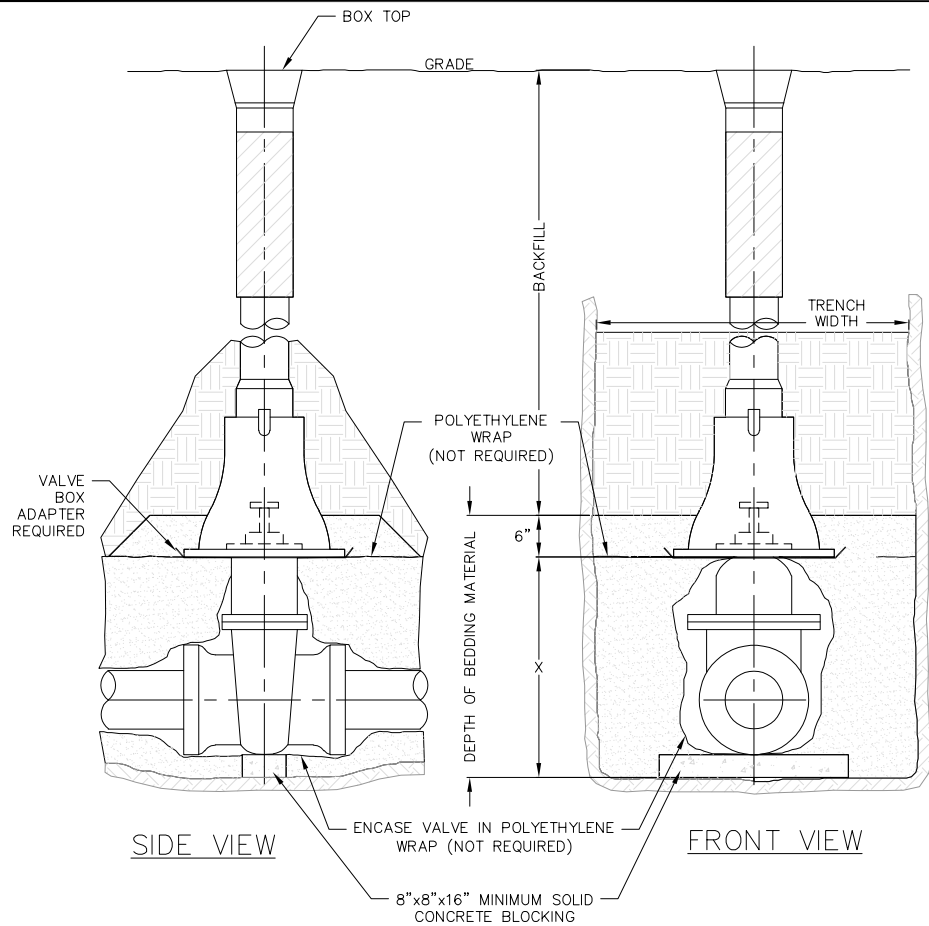


Section 3, Item c.

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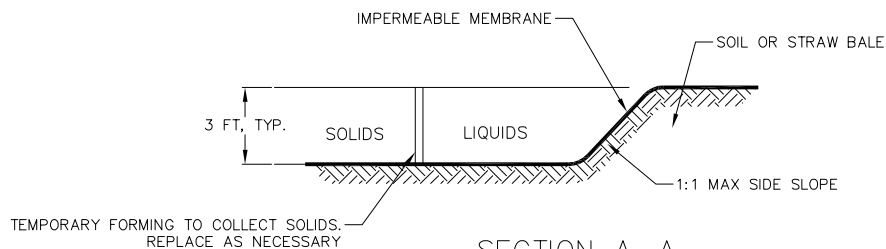
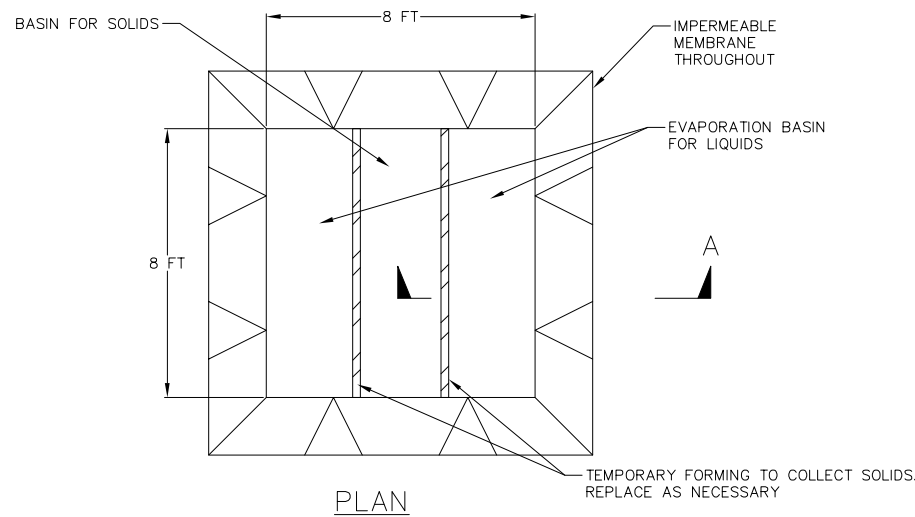
SITE DETAILS  
SAWYER RIDGE APARTMENTS  
CITY OF MAUSTON  
JUNEAU COUNTY, WISCONSIN

REVISIONS		REVISIONS		REVISIONS	
NO.	DATE	REMARKS	NO.	DATE	REMARKS
DATE		2025-06-12			
DRAFTER		KFEN			
CHECKED		NPFA			
PROJECT NO.		250261			
SHEET		29			



PIPE DIA. INCHES	X=SETTING INCHES
2	6
3	7
4	8
6	12
8	13
12	21
16	30

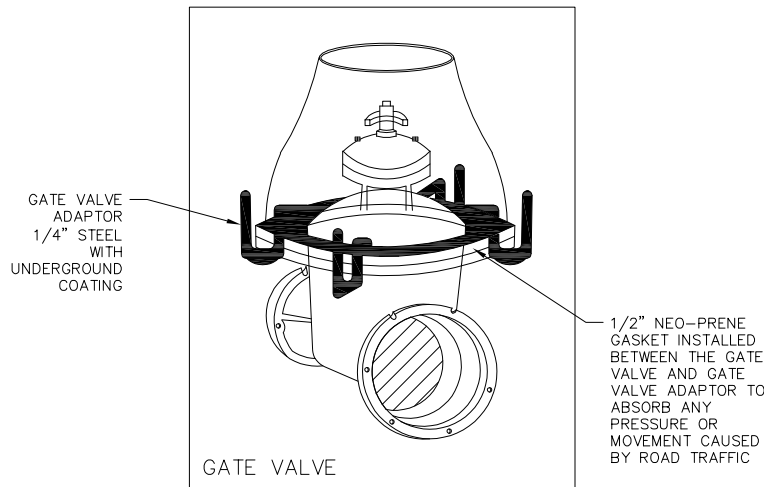
1  
10  
STANDARD GATE VALVE BOX SETTING  
NOT TO SCALE



3  
10  
TEMPORARY CONCRETE WASHOUT  
NOT TO SCALE

CONSTRUCTION SPECIFICATIONS

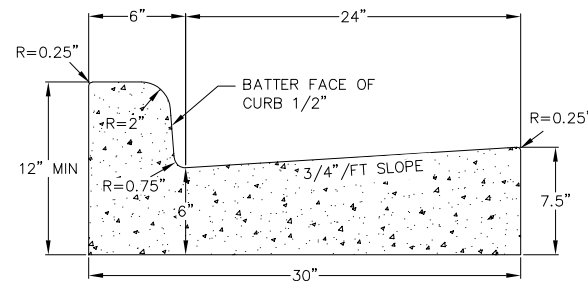
1. LOCATE WASHOUT STRUCTURE A MINIMUM OF 50 FEET AWAY FROM OPEN CHANNELS, STORM DRAIN INLETS, SENSITIVE AREAS, WETLANDS, BUFFERS AND WATER COURSES AND AWAY FROM CONSTRUCTION TRAFFIC.
2. PREPARE SOIL BASE FREE OF ROCKS OR OTHER DEBRIS THAT MAY CAUSE TEARS OR HOLES IN THE LINER. FOR LINER, USE 10 MIL OR THICKER UV RESISTANT, IMPERMEABLE SHEETING, FREE OF HOLES AND TEARS OR OTHER DEFECTS THAT COMPROMISE IMPERMEABILITY OF THE MATERIAL.
3. KEEP CONCRETE WASHOUT STRUCTURE WATER TIGHT. REPLACE IMPERMEABLE LINER IF DAMAGED (E.G., RIPPED OR PUNCTURED). EMPTY OR REPLACE WASHOUT STRUCTURE THAT IS 75 PERCENT FULL, AND DISPOSE OF ACCUMULATED MATERIAL PROPERLY. DO NOT REUSE PLASTIC LINER. WET-VACUUM STORED LIQUIDS THAT HAVE NOT EVAPORATED AND DISPOSE OF IN AN APPROVED MANNER. REMOVE HARDENED SOLIDS, WHOLE OR BROKEN UP, FOR DISPOSAL OR RECYCLING. MAINTAIN RUNOFF DIVERSION AROUND EXCAVATED WASHOUT STRUCTURE UNTIL STRUCTURE IS REMOVED.



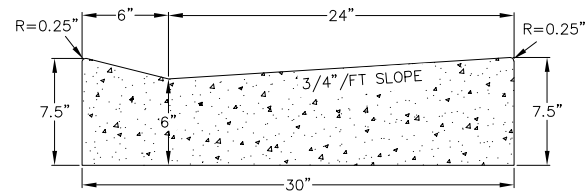
NOTE: GATE VALVE ADAPTORS ARE MANDATORY IN THE VILLAGE OF DEFOREST

MANUFACTURED BY ADAPTOR, INC.  
3642 E. AMERICAN AVE.  
MILWAUKEE, WI 53154

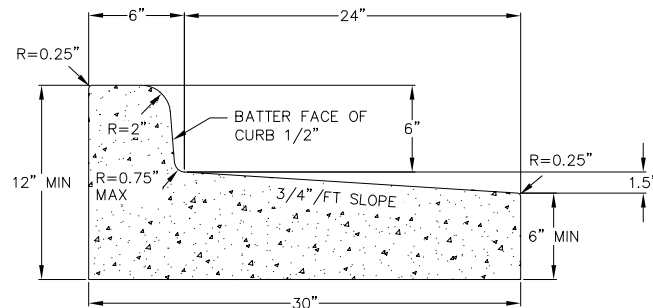
2  
10  
GATE VALVE AND GATE VALVE ADAPTOR  
NOT TO SCALE



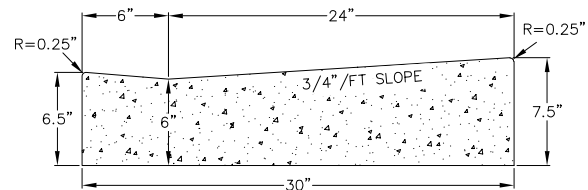
CURB AND GUTTER  
CROSS SECTION



DRIVEWAY GUTTER  
CROSS SECTION



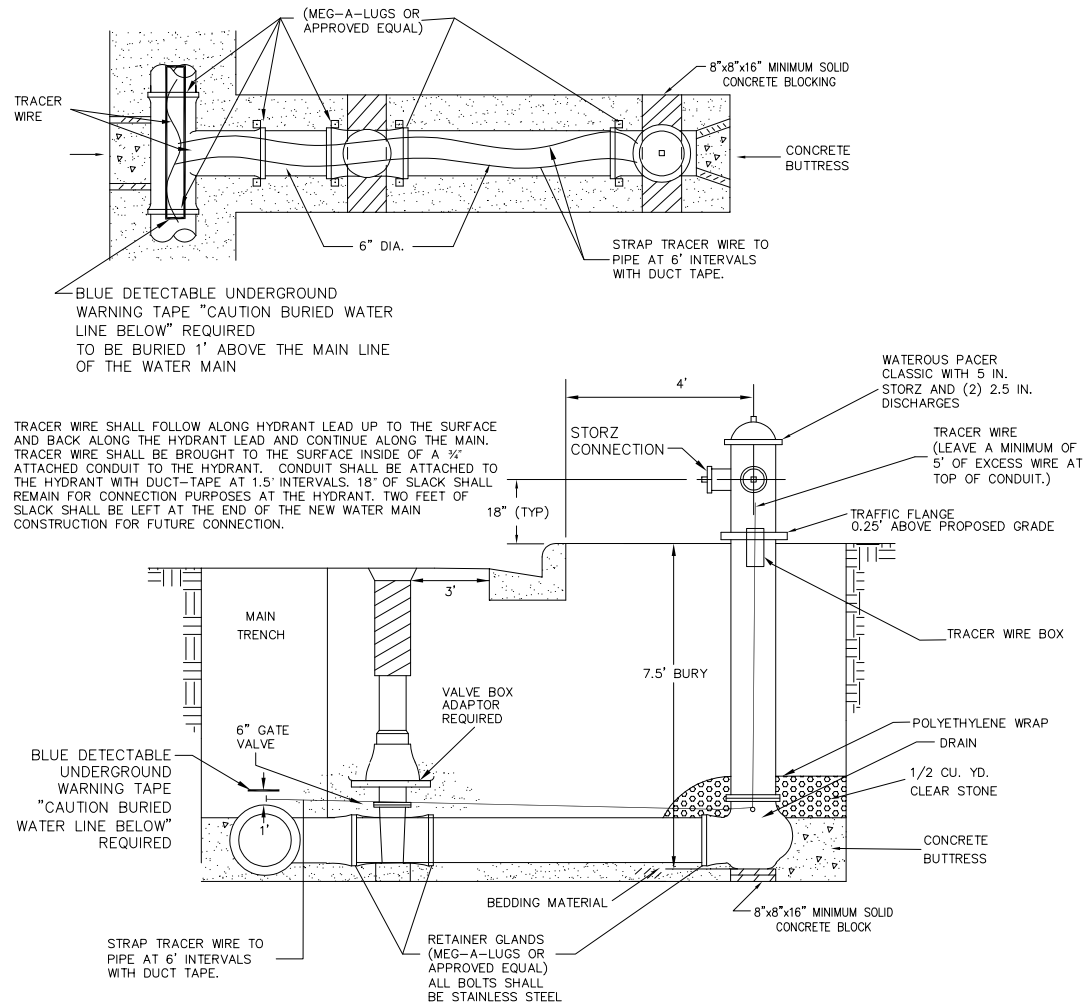
CURB AND GUTTER  
REJECT SECTION



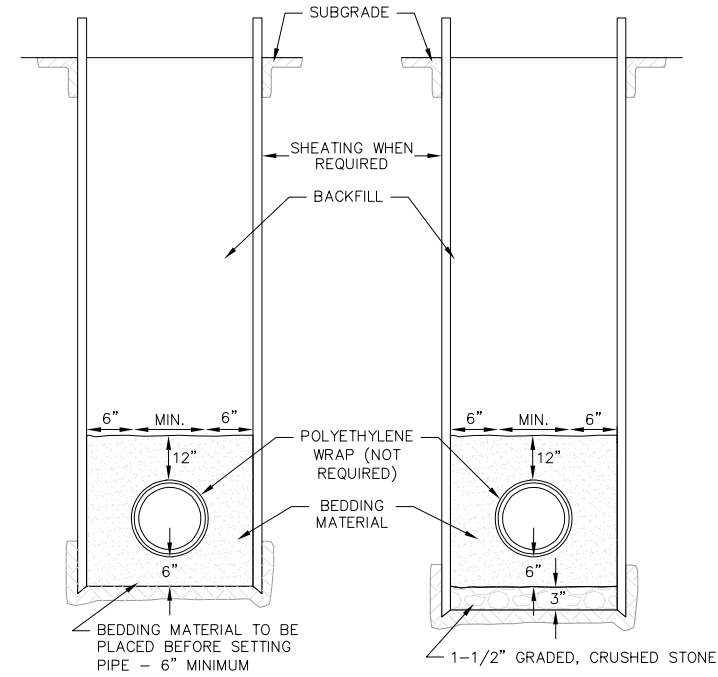
HANDICAP RAMP  
GUTTER CROSS SECTION

4  
10  
30" CONCRETE CURB AND GUTTER  
NOT TO SCALE

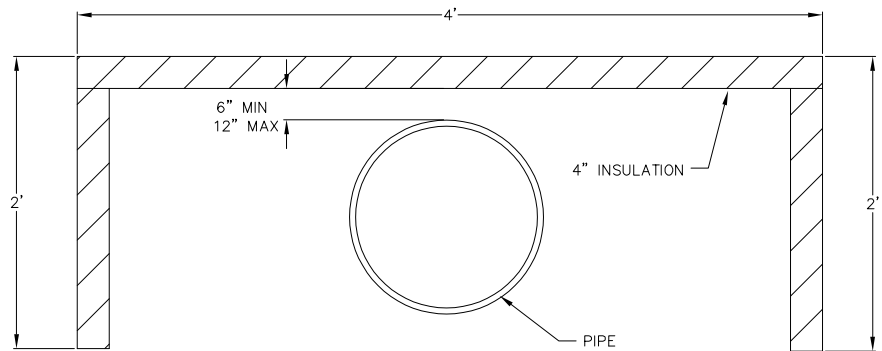
REVISIONS	NO.	DATE	REMARKS
DATE	2025-06-12		
DRAFTER	KFEN		
CHECKED	NPFA		
PROJECT NO.	250261		
SHEET	30		



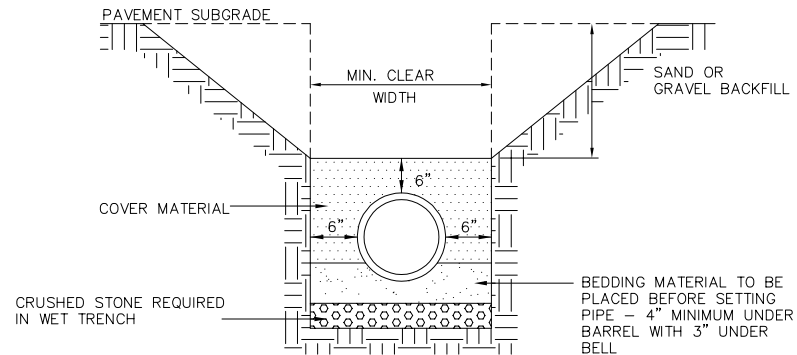
1 STANDARD HYDRANT SETTING  
11 NOT TO SCALE



2 STANDARD WATERMAIN TRENCH SECTION  
11 NOT TO SCALE



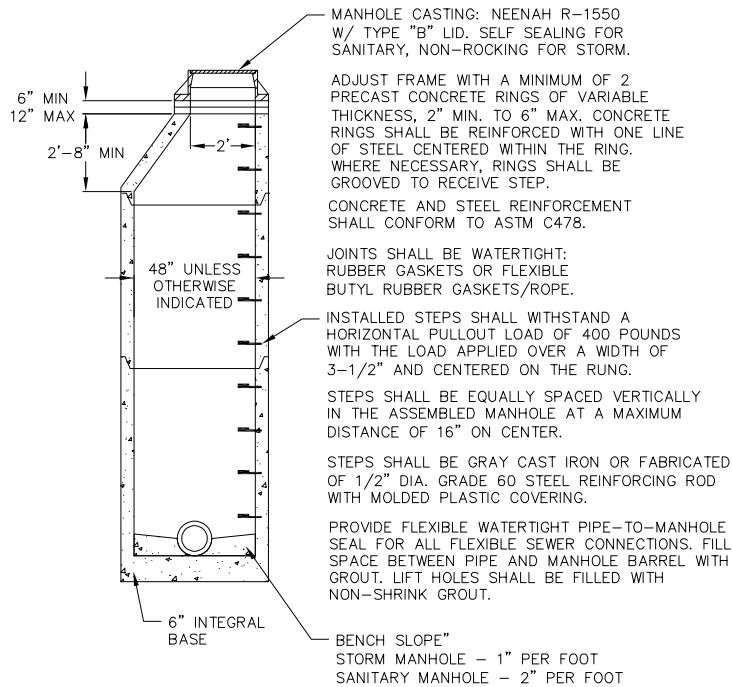
3 SANITARY & WATER SERVICE INSULATION DETAIL  
11 NOT TO SCALE



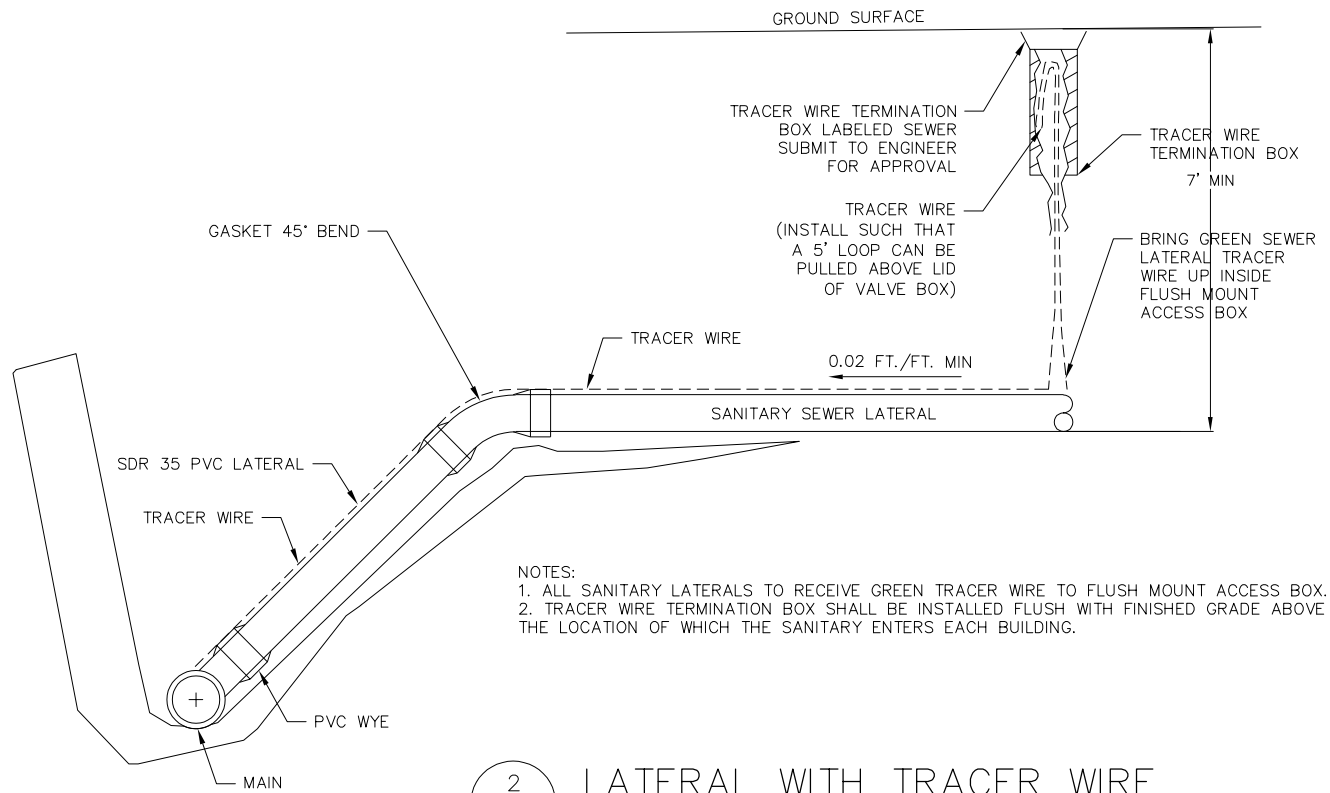
4 CLASS 'C' BEDDING  
11 NOT TO SCALE

WATER DETAILS  
SAWYER RIDGE APARTMENTS  
CITY OF MAUSTON  
JUNEAU COUNTY, WISCONSIN

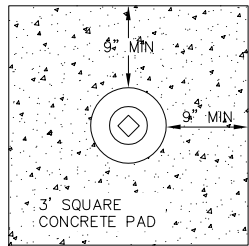
REVISIONS	NO.	DATE	REMARKS
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11	11		



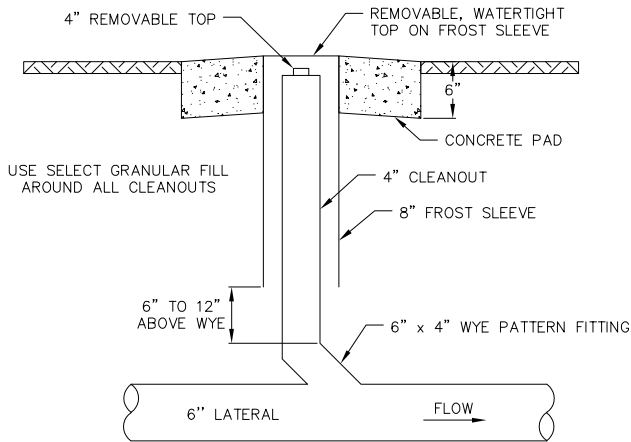
1 PRECAST CONCRETE MANHOLE  
12 NOT TO SCALE



2 LATERAL WITH TRACER WIRE  
12 NOT TO SCALE



PLAN



SECTION

3 6" SANITARY CLEANOUT  
12 NOT TO SCALE

REVISIONS	NO.	DATE	REMARKS

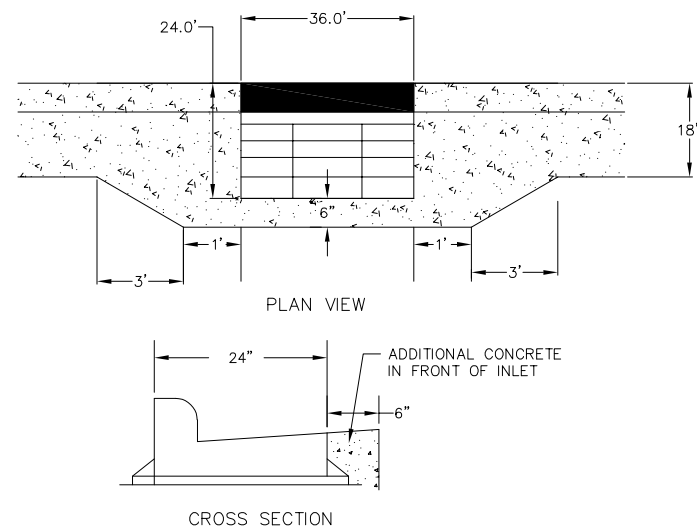
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DRAFTER  
KFEN

CHECKED  
NPFA

PROJECT NO.  
250261  
SHEET





NOTES:

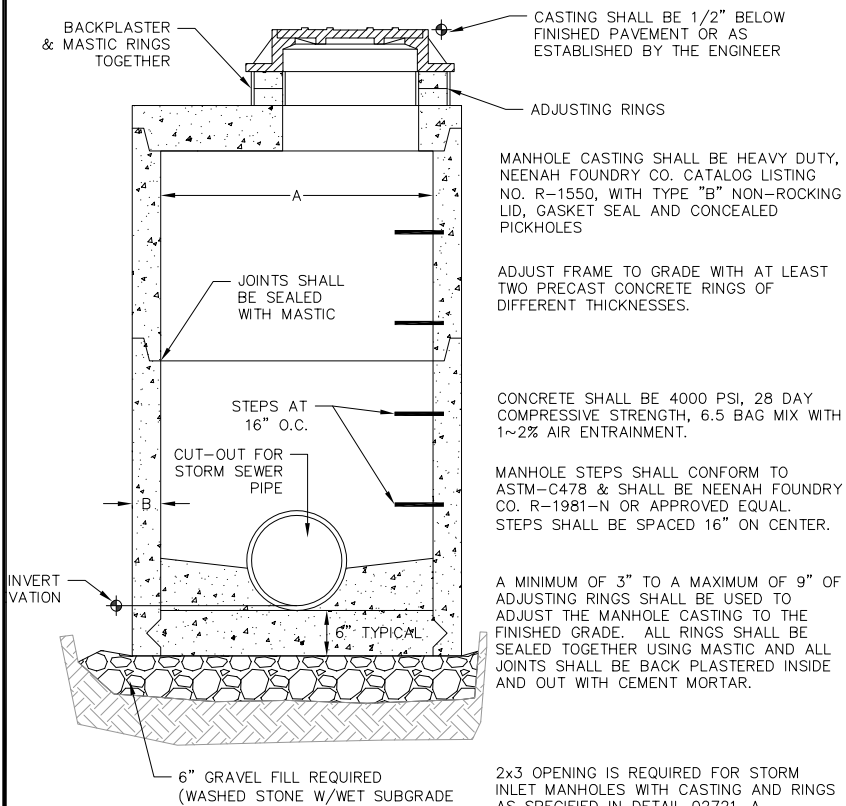
TOP OF CURB AND PIPE INVERT ELEVATIONS ARE SHOWN ON THE PLANS.

THE GRATE ELEVATION SHALL BE DEPRESSED 0.1' FROM STRAIGHT GUTTER GRADE STARTING 5' FROM THE INLET AND EXTENDING IN BOTH DIRECTIONS.

THE CASTING SHALL BE NEENAH FOUNDRY R-3067 CURB INLET WITH REVERSIBLE GRATES WHERE RUNOFF REACHES THE INLET FROM BOTH DIRECTIONS. WHERE RUNOFF REACHES THE INLET FROM ONE DIRECTION A NEENAH R-3067-L CASTING SHALL BE USED. DIRECTIONAL SLOTS TO BE LOCATED TO DIRECT THE FLOW INTO THE INLET.

FRAME ADJUSTING RINGS SHALL BE AT LEAST TWO CONCRETE RINGS OF VARIABLE THICKNESS. MASTIC BETWEEN RINGS AND BACK PLASTER A SMOOTH LAYER OF GROUT OVER THE ENTIRE INNER AND OUTER SURFACES OF THE RINGS.

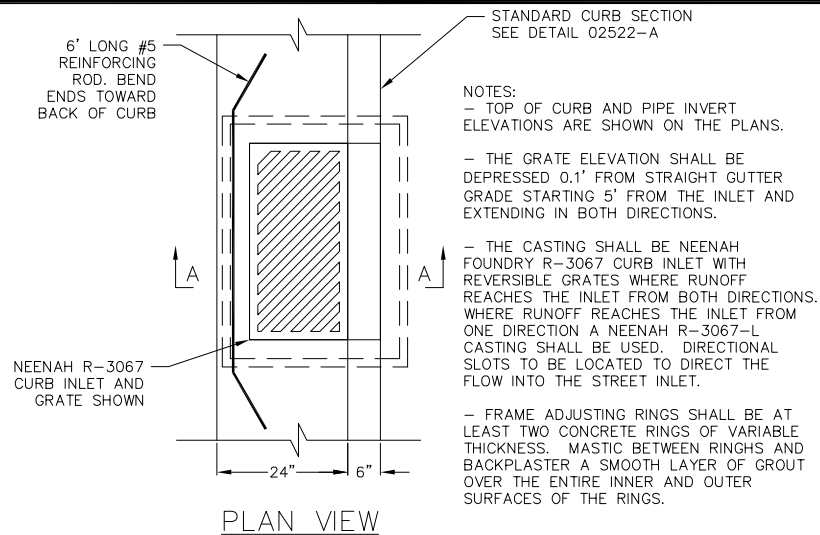
1 CURB DETAIL AT INLET  
13 NOT TO SCALE



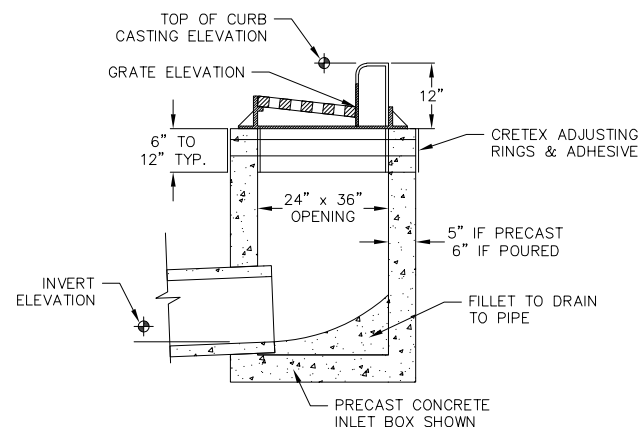
## STORM MANHOLE DIMENSIONS

MANHOLE SIZE	DIMENSION	
	A	B (MIN.)
48"	48"	5"
60"	60"	6"
72"	72"	7"
84"	84"	7"
96"	96"	9"

6 STORM SEWER MANHOLE  
13 NOT TO SCALE

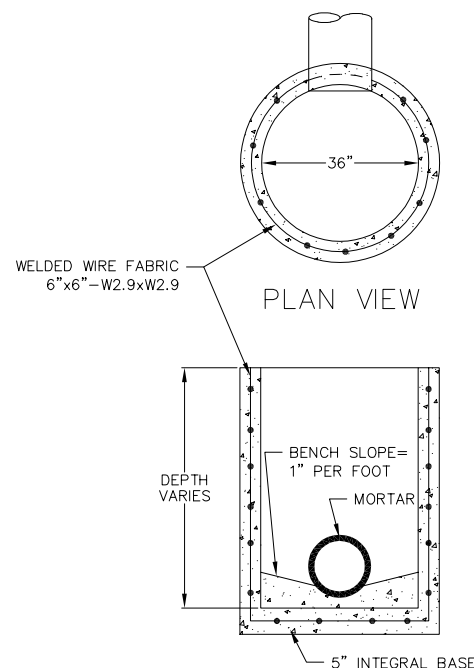


PLAN VIEW



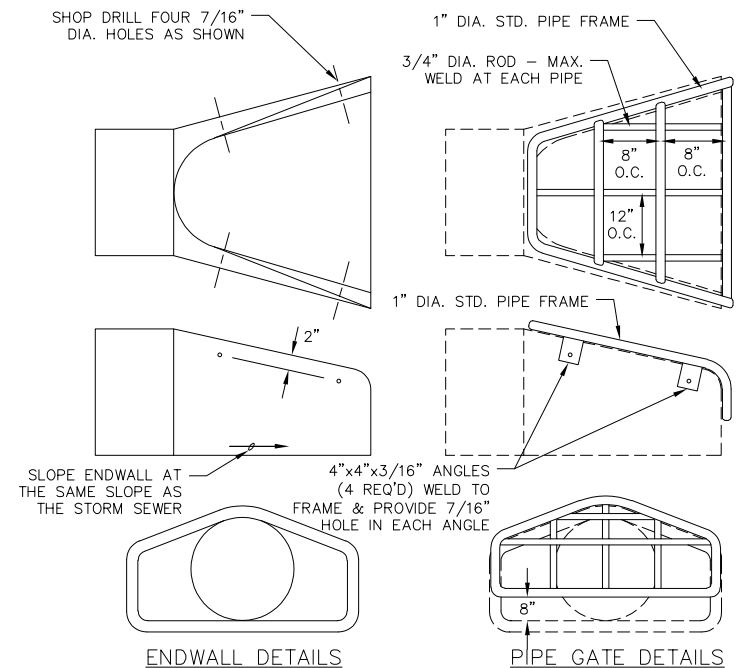
SECTION A-A

2 RECTANGULAR STREET INLET  
13 NOT TO SCALE



CROSS SECTION

5 FIELD INLET (36" DIA. BASIN)  
13 NOT TO SCALE



NOTES:

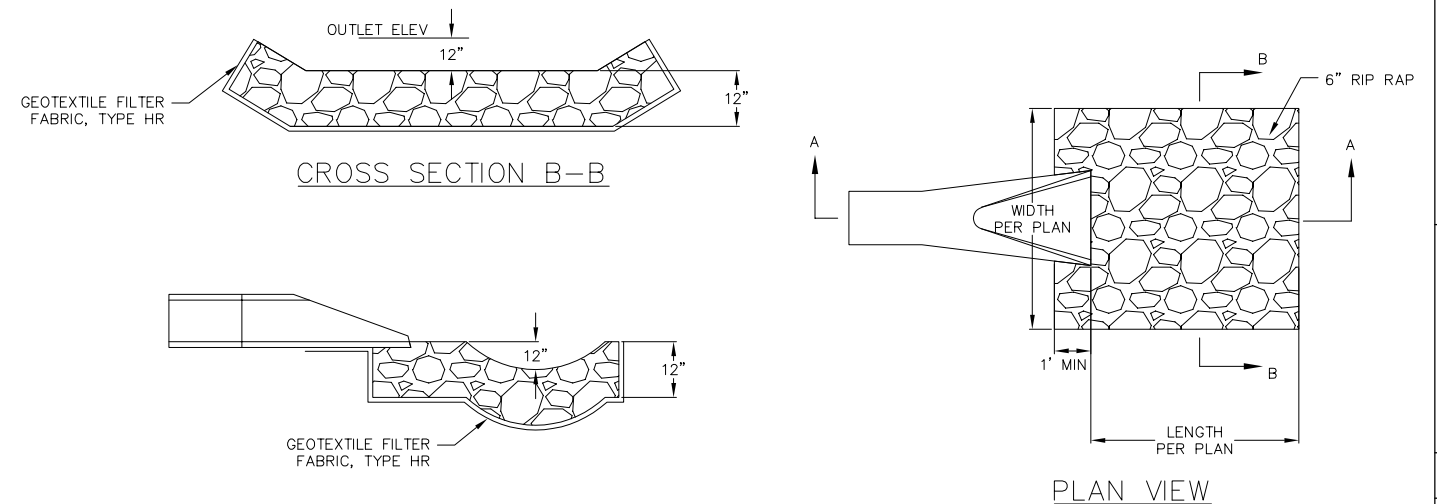
- THE CONTRACTOR SHALL BOLT THE PIPE GATE TO THE CONCRETE ENDWALL WITH FOUR 3/8"x6" MACHINE BOLTS WITH NUTS ON INSIDE WALL.
- THE CONTRACTOR SHALL PROVIDE JOINT TIES ON STORM SEWER SYSTEM INFALL AND OUTFALL PIPES. TIE THE ENDWALL AND THE LAST 2 PIPE SECTIONS.

PAINING SPECIFICATIONS:  
- THE PIPE GATE SHALL RECEIVE THE FOLLOWING PREPARATION & PAINTING. THE FIRST COAT SHALL BE RUS-OLEUM X-60 RED BARE METAL PRIMER OR APPROVED EQUAL. THE SECOND COAT SHALL BE RUS-OLEUM 960 ZINC CHROMATE PRIMER OR APPROVED EQUAL. THE THIRD COAT SHALL BE RUS-OLEUM 1282 HIGH GLOSS METAL FINISH OR APPROVED EQUAL.

PREPARATION STEPS:

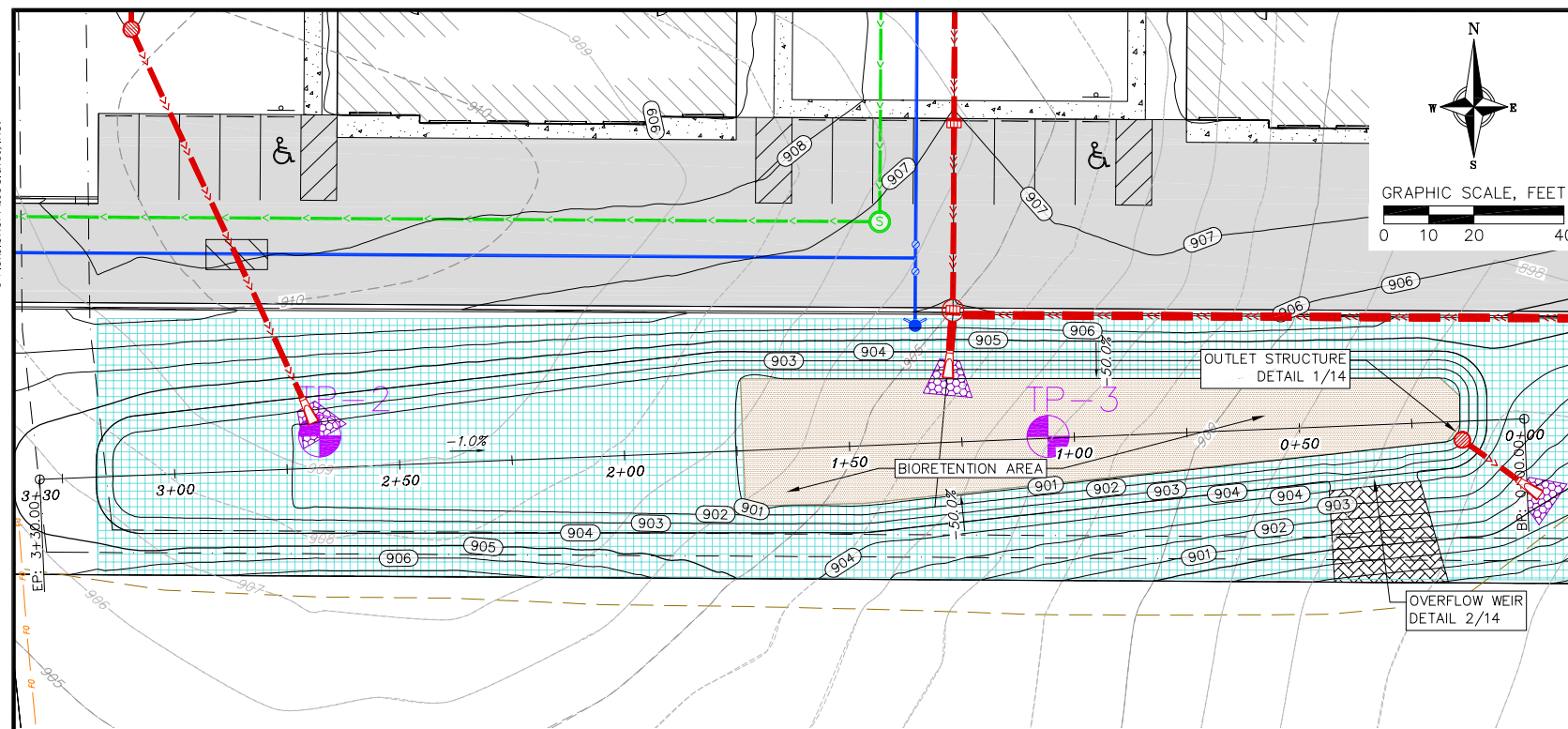
1. BARE METAL SURFACES – TREAT WITH THE THREE-COAT PAINTING SYSTEM LISTED AFTER A THOROUGH SCRAPING, WIRE BRUSHING & CLEANING.
2. EACH COAT OF PAINT SHALL BE APPLIED OVER THE ENTIRE GATE SURFACE.
3. ALLOW 24-48 HOURS DRYING TIME AT 60° OR ABOVE BETWEEN COATS.

3 STANDARD ENDWALL  
13 NOT TO SCALE



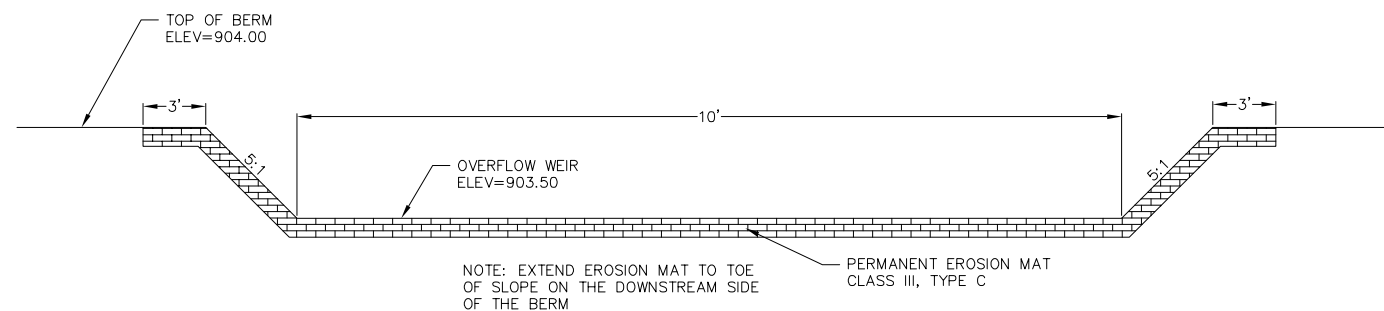
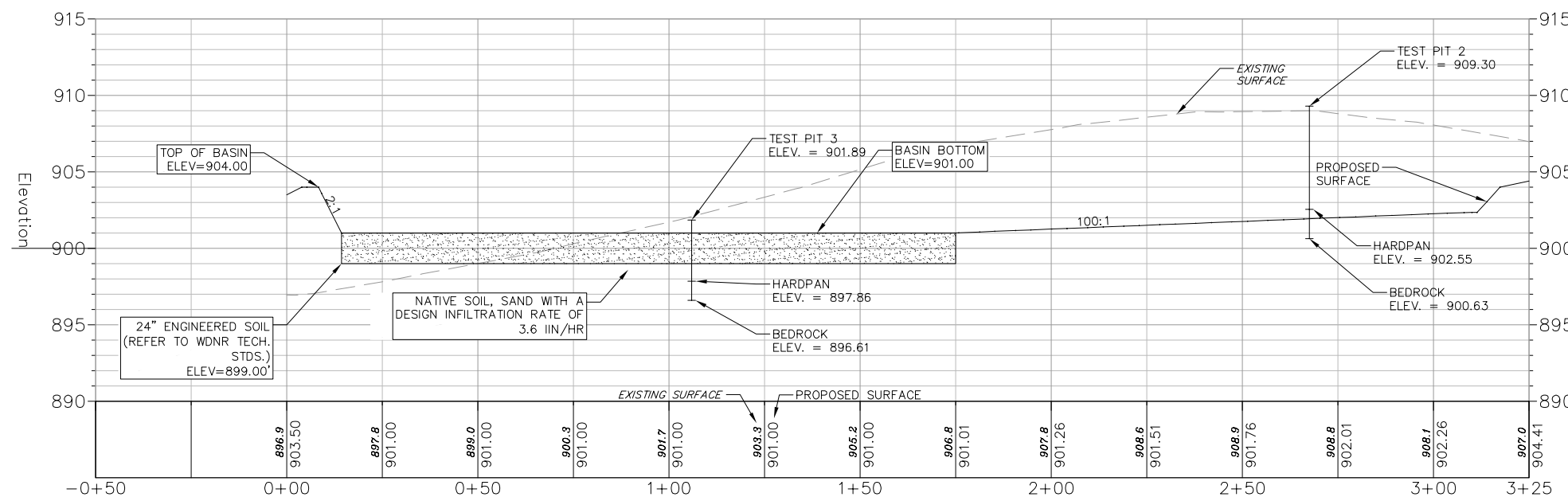
CROSS SECTION A-A

4 RIP-RAP OUTLET  
13 NOT TO SCALE



NOTE: OVERFILL BASIN BY 2" TO  
ALLOW FOR SOME SETTLING OF  
ENGINEERED SOIL

ENGINEERED SOIL MIXTURE  
70-85% WASHED SAND  
15-30% COMPOST (MUST MEET  
WDNR S100 SPECIFICATION)



2 OVERFLOW WEIR  
14 NOT TO SCALE

**BIORETENTION AREA SPECIFICATIONS:**

1. BIORETENTION AREA MUST CONFORM TO WISCONSIN DNR TECHNICAL STANDARD 1004 (BIORETENTION FOR INFILTRATION).  
2. HEAVY EQUIPMENT SHALL NOT BE ALLOWED ON AREA OF INFILTRATION DURING CONSTRUCTION OPERATIONS. INFILTRATION AREA MUST NOT BE CONSTRUCTED (INSTALLED) UNTIL THE SITE IS STABILIZED, I.E. THE GRASS COVER IS WELL ESTABLISHED; OTHERWISE, CONSTRUCTION SITE RUNOFF FROM DISTURBED AREAS SHALL BE DIVERTED AWAY FROM BIORETENTION DEVICE. DO NOT ALLOW SURROUNDING SOILS TO ERODE INTO BASINS ONCE ENGINEERED SOIL AND PLANTINGS HAVE BEEN INSTALLED.  
3. SEED THE BIORETENTION AREA WITH TALLGRASS PRAIRIE FOR WET-MESIC SOILS SEED MIX BY AGRECOL OR APPROVED EQUAL.  
4. CONTRACTOR IS RESPONSIBLE FOR PREPARING VEGETATION PLAN, ENSURING PLANT ESTABLISHMENT, INITIAL MAINTENANCE (SEE BELOW), AS WELL AS MAINTAINING PROPER INFILTRATION RATES OVER INFILTRATIVE SURFACE (I.E. NO PONDED WATER 24 HOURS AFTER RAIN EVENT) THROUGHOUT WARRANTY PERIOD AND ONE COMPLETE GROWING SEASON, OR UNTIL ACCEPTANCE BY THE OWNER (WHICHEVER IS SOONER). PROVIDE BILL OF SALE FOR PLANT PLUGS INSTALLED.

RESTORATION AND INITIAL MAINTENANCE NOTES (DURING FIRST GROWING SEASON):

1. NATIVE SEEDING SHALL BE COMPLETED IN THE FALL, AS DORMANT SEEDING PRIOR TO FIRST SNOWFALL, OR IN THE SPRING BETWEEN MAY 1 AND JUNE 20.
2. SEED BASIN SIDE SLOPES AND BOTTOM AREA OUTSIDE OF BIORETENTION AREA WITH SHORT GRASS PRAIRIE SEED MIX FOR MEDIUM SOILS BY AGROCOL OR APPROVED EQUAL.
3. EROSION MAT IN THE BIORETENTION AREA SHALL BE CLASS II, TYPE A AND PLACED ON THE SURFACE OF THE BIORETENTION BASIN. DO NOT USE WOOD CHIPS, UNLESS EROSION MAT IS PLACED OVER TOP TO PREVENT FLOATING.
4. EROSION MAT ON SIDE SLOPES AND OUTSIDE BIORETENTION AREA SHALL BE CLASS I, TYPE A.
5. DO NOT FERTILIZE NATIVE PLANTINGS, UNLESS DIRECTED BY NURSERY.
6. WATER PLANTS AS NECESSARY, DEPENDING ON WEATHER. TREAT DISEASED OR DISTRESSED PLANTS, SPOT TREAT THE AREA WITH HERBICIDE TO REMOVE WEEDS, REMOVE DEBRIS AND LITTER, AND INSPECT AND REPAIR ERODED AREAS, AS NEEDED.

CONSTRUCTION NOTES (NOT INCLUDING SIDESLOPES):

1. LIMIT CONSTRUCTION TRAFFIC IN EXCAVATION AND USE ONLY TRACKED VEHICLES.
2. EXCAVATE TO FINAL DEPTH DURING DRY WEATHER AND HAVE ALL MATERIALS ON SITE TO COMPLETE CONSTRUCTION PRIOR TO FORECASTED RAIN.
3. PLACE ENGINEERED SOIL IN MAXIMUM 12" LIFTS (OVERFILL BY 2" TO ALLOW FOR SETTLING), COMPRISED OF:  
70-85% WASHED SAND  
15-30% COMPOST (PER DNR TECHNICAL STANDARD S100)  
CONTRACTOR TO PROVIDE ENGINEER WITH LOAD TICKETS OF ALL ENGINEERED SOIL MATERIALS INSTALLED.
4. PLANT PLUGS, EROSION MAT, WATER, AND MAINTAIN AS DIRECTED ABOVE. LEAVE EMERGENCY DRAWDOWN OPEN UNTIL PLANT ESTABLISHMENT.

LONG-TERM MAINTENANCE OF BIORETENTION AREA:

1. REFER TO DNR TECHNICAL STANDARD 1004

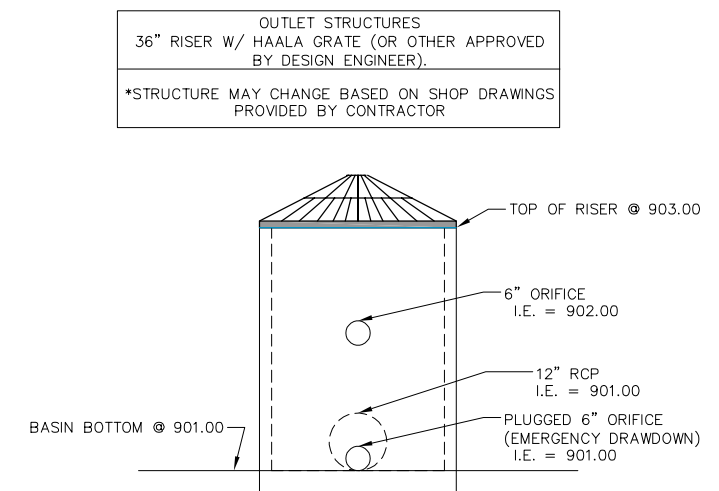
Section 3, Item c.

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## STORMWATER BASIN DETAILS

**SAWYER RIDGE APARTMENTS  
CITY OF MAUSTON  
JUNEAU COUNTY, WISCONSIN**

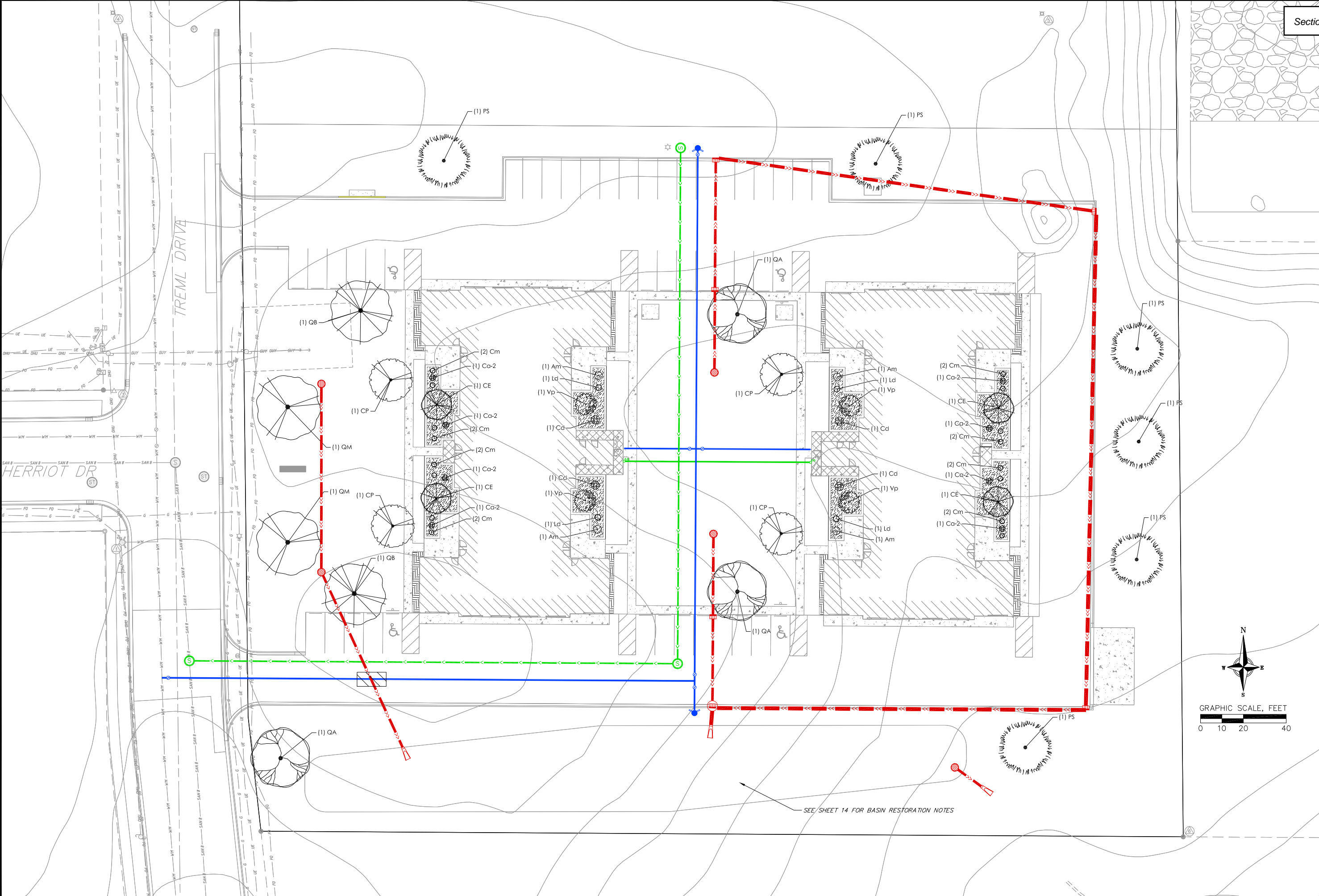
DATE		2025-06-12	
DRAFTER		KFEN	
CHECKED		NPPA	
PROJECT NO.		25026	
SHEET		34	
14. C			



1 OUTLET STRUCTURE  
14 NOT TO SCALE

**NOT FOR CONSTRUCTION**





Section 3, Item c.

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LANDSCAPE PLAN

SAWYER RIDGE APARTMENTS

CITY OF MAUSTON

JUNEAU COUNTY, WISCONSIN

REVISIONS		REVISIONS	
NO.	DATE	NO.	DATE

DATE

2025-06-12

DRAFTER

KFEN

CHECKED

NPFA

PROJECT NO.

250261

SHEET

35


15

PLANT SCHEDULE

CODE	BOTANICAL / COMMON NAME	ROOT COND.	SIZE	QTY
DECIDUOUS TREES				
QA	Quercus alba / White Oak	B & B	2.5"Cal	3
QB	Quercus bicolor / Swamp White Oak	B & B	2.5"Cal	2
QM	Quercus macrocarpa / Burr Oak	B & B	2.5"Cal	2
EVERGREEN TREES				
PS	Pinus strobus / White Pine	B & B	6" ht.	6
UNDERSTORY TREES				
CP	Carpinus caroliniana / American Hornbeam	B & B	7" ht.	4
CE	Cercis canadensis / Eastern Redbud Multi-trunk	B & B	2.5"Cal	4
DECIDUOUS SHRUBS				
Am	Aronia melanocarpa / Black Chokeberry	Cont.	5 Gal.	4
Cm	Ceanothus americanus / New Jersey Tea	Cont.	3 Gal.	16
Cd	Cephalanthus occidentalis / Buttonbush	Cont.	5 Gal.	4
Ca-2	Cornus sericea 'Alleman's Compact' / Dwarf Red Twig Dogwood	Cont.	5 Gal.	8
Ld	Lonicera dierilla / Honeysuckle	Cont.	3 Gal.	4
Vp	Viburnum prunifolium / Blackhaw Viburnum	B & B	4" ht.	4

CONCEPT PLANT SCHEDULE

	GROUNDCOVER #1	2,620 sf
	Allium cernuum / Nodding Onion	220
	Asclepias tuberosa / Butterfly Milkweed	220
	Carex albicans / White-tinged Sedge	436
	Carex bromoides / Brome-like Sedge	548
	Coreopsis palmata / Stiff Tickseed	220
	Koeleria macrantha / Prairie Junegrass	272
	Sporobolus heterolepis / Prairie Dropseed	820

	STONE BORDER	629 sf
---	--------------	--------

Pelton - Mauston		6/6/2025	
Frontage			
	Length	Trees required	Points Provided
	330	3	3
Foundation			
	Floor Area	Points Required	
	20545.8	205	208
Parking			
	Parking Stalls	Points Required	
	44	220	300

PLANT MATERIAL NOTES:

- ALL PLANTINGS SHALL CONFORM TO QUALITY REQUIREMENTS AS PER ANSI Z60.1.
- ALL PLANT MATERIAL SHALL BE TRUE TO SPECIES, VARIETY AND SIZE SPECIFIED, NURSERY GROWN IN ACCORDANCE WITH GOOD HORTICULTURAL PRACTICES, AND UNDER CLIMATIC CONDITIONS SIMILAR TO THOSE OF THE PROJECT SITE.
- CONTACT LANDSCAPE ARCHITECT, IN WRITING, TO REQUEST ANY PLANT MATERIAL SUBSTITUTIONS DUE TO AVAILABILITY ISSUES.
- ALL PLANTS SHALL BE GUARANTEED TO BE IN HEALTHY AND FLOURISHING CONDITION DURING THE GROWING SEASON FOLLOWING INSTALLATION. ALL PLANT MATERIAL SHALL BE GUARANTEED FOR ONE YEAR FROM THE TIME OF INSTALLATION.
- EXACT LOCATIONS OF EACH PLANT ARE GIVEN IN PLAN. WHILE SLIGHT DEVIATIONS ARE ACCEPTABLE, OVERALL SCHEMATIC/ORIENTATION TO BE ADHERED TO AS ACCURATELY AS POSSIBLE. NOTIFY LANDSCAPE ARCHITECT OF ANY CONFLICTS.

LANDSCAPE MATERIAL NOTES:

- CONTRACTOR SHALL PROVIDE A SUITABLE AMENDED TOPSOIL BLEND FOR ALL PLANTING AREAS WHERE SOIL CONDITIONS ARE UNSUITABLE FOR PLANT GROWTH. TOPSOIL SHALL CONFORM TO QUALITY REQUIREMENTS AS PER SECTION 625.2(1) OF THE "STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION." PROVIDE A MINIMUM OF 18" OF TOPSOIL IN ALL PLANTING AREAS AND 6" OF TOPSOIL IN AREAS TO BE SEEDED/SODDED.
- SUBSOIL UNDER TURF AND PLANTING BEDS MUST BE FREE DRAINING AND LOOSE TO ALLOW ROOT PENETRATION AND DRAINAGE. LANDSCAPE CONTRACTOR SHOULD NOTIFY GENERAL CONTRACTOR IF SUBSURFACE COMPACTION IS UNFIT FOR PLANTING. LANDSCAPE CONTRACTOR IS NOT RESPONSIBLE FOR SUBSURFACE SOIL PREPARATION.
- LANDSCAPE BEDS TO BE MULCHED WITH UNDYED SHREDDED HARDWOOD BARK MULCH TO 3" DEPTH MIN. DO NOT ALLOW MULCH TO COVER LEAVES, STEMS, OR TRUNKS OF INSTALLED PLANTS. NO LANDSCAPE FABRIC TO BE INSTALLED WITHIN PLANTED AREAS.
- LANDSCAPE BORDERS IDENTIFIED AS STONE BORDERS ARE TO BE INSTALLED USING 1"-2". WASHED STONE TO A DEPTH OF 3" MINIMUM. LAY COMMERCIAL GRADE LANDSCAPE FABRIC BETWEEN GRADE AND STONE.
- LANDSCAPE BEDS, STONE BORDERS, AND SEEDED AREAS ARE SEPARATED WITH COMMERCIAL GRADE ALUMINUM LANDSCAPE EDGING, PERMALOC CLEANLINE 3/8"x4" OR EQUAL, COLOR BLACK ANODIZED.
- ALL TREES AND/OR SHRUBS PLANTED IN SEEDED AREAS TO BE INSTALLED WITH A 6" DIAMETER UNDYED SHREDDED HARDWOOD BARK MULCH RING AT A DEPTH OF 3" AND SHOVEL CUT EDGE. A SLOW RELEASE FERTILIZER AND MYCORRHIZAL INOCULATE SHOULD BE APPLIED TOPICALLY AT TIME OF PLANTING PRIOR TO MULCH APPLICATION ACCORDING TO MANUFACTURER SPECIFICATIONS.

SEEDING AND PLUG PLANTING NOTES:

- ALL UNLABELED DISTURBED AREAS AND AREAS SHOWN AS TURF GRASS TO BE SEEDED WITH 'MADISON PARKS' SEED MIX BY LA CROSSE SEED OR EQUIVALENT. ALL SEEDED AREAS ARE TO BE WATERED DAILY TO MAINTAIN ADEQUATE SOIL MOISTURE FOR PROPER GERMINATION. AFTER VIGOROUS GROWTH IS ESTABLISHED, APPLY 1/2" WATER TWICE WEEKLY UNTIL FINAL ACCEPTANCE. (PRIOR TO ROUTINE MAINTENANCE SCHEDULE ESTABLISHMENT, MOWING SHOULD OCCUR TO MAINTAIN A TURF HEIGHT OF 3"-6".) PRIOR TO SEEDING APPLY A MINIMUM OF 4" TOPSOIL TO ENTIRE AREA. FOLLOWING SEEDING APPLY A MULCH LAYER OF STRAW OR STRAW MAT.
- SEE SHEET 14 FOR ALL BASIN RESTORATION NOTES.
- INSTALL GROUNDCOVERS (GC) AS 2.5" PLUGS OR EQUAL. PLUGS TO BE INSTALLED 12" ON CENTER IN A TRIANGULAR GRID PATTERN. PLANT SPECIES RANDOMLY THROUGHOUT SPECIFIED AREA, MAINTAINING A REPRESENTATIVE RATIO OF SPECIES AS SHOWN IN THE CONCEPT PLANT SCHEDULE THROUGHOUT PLANTING. PLUG NUMBERS ARE APPROXIMATE BASED ON AREA, CONTRACTOR TO CONFIRM QUANTITIES. QUANTITIES IN SCHEDULE REPRESENT TOTAL PLUGS PER SPECIES FOR ALL GROUNDCOVER AREAS SHOWN. EACH AREA TO RECEIVE A REPRESENTATIVE FRACTION OF PLUGS BASED ON THE SQUARE FOOTAGE OF EACH RESPECTIVE PLANTING LOCATION SPECIFIED. WHERE SHRUBS/TREES ARE SHOWN WITHIN GROUNDCOVER AREAS, SUBSTITUTE SHRUB/TREE FOR PLUG AND SPACE SURROUNDING PLUGS 12" FROM SHRUB/TREE ROOT MASS, PATTERN ACCORDING. WHERE PLANTINGS ABUT WALKWAYS AND STRUCTURES, MAINTAIN A 12" BORDER OF MULCH CONTAINING NO PLUGS. APPLY 1/2" WATER DAILY FOR 4 WEEKS FOLLOWING INSTALLATION. APPLY AN INITIAL APPLICATION OF PRE-EMERGENT HERBICIDE PER MANUFACTURER'S INSTRUCTIONS AND STATE REGULATIONS, REPEAT APPLICATIONS THROUGHOUT ESTABLISHMENT PERIOD PER MANUFACTURER'S RECOMMENDATIONS. APPLY 3" OF SHREDDED HARDWOOD MULCH AT TIME OF PLANTING. SUGGESTED MAINTENANCE INCLUDES MULCH, WEED REMOVAL, AND PRE-EMERGENT HERBICIDE TREATMENTS FOR THE FIRST 5 YEARS. ANNUAL MAINTENANCE IS SUGGESTED TO INCLUDE A CUT BACK TREATMENT DURING THE EARLY SPRING SEASON PRIOR TO PLANT EMERGENCE. - APPLY NON-WOVEN GEOTEXTILE WEED BARRIER FABRIC TO SOIL SURFACE PRIOR TO PLANTING, INCISE GAPS IN FABRIC FOR EACH PLUG

GENERAL LANDSCAPE NOTES:

- CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS FOR ANY RIGHT OF WAY WORK.
- CONTRACTOR SHALL VERIFY ALL UTILITIES WITHIN SCOPE OF CONTRACT.
- CONTRACTOR SHALL COORDINATE ALL WORK WITH OTHER CONTRACTORS AT SITE AND COMPLETE WORK PER SCHEDULE.
- CONTRACTOR SHALL CLEAN ALL PAVEMENT AREAS WITHIN SITE AFTER COMPLETION. CONTRACTOR SHALL CLEAN ANY AFFECTED PAVED AREAS OUTSIDE OF DISTURBANCE DELINEATION DAILY.
- ALL MATERIAL QUANTITIES AND AREA MEASUREMENTS SHOWN ON LANDSCAPE PLAN ARE TO BE CONFIRMED BY LANDSCAPE CONTRACTOR. LANDSCAPE CONTRACTOR IS RESPONSIBLE FOR VERIFYING AND ADJUSTING FOR ANY QUANTITATIVE DISCREPANCIES BETWEEN PLAN, SCHEDULES, AND PREPARED CONDITIONS PRIOR TO INSTALLATION.
- PLANTS SHALL BE INSTALLED WHEN ALL GRADING AND CONSTRUCTION HAS BEEN COMPLETED WITHIN THE IMMEDIATE VICINITY.
- ANY PREPARED SITE CONDITIONS THAT CONTRADICT THE LANDSCAPE PLAN AND NEGATIVELY AFFECT THE SUCCESS OF PLANTINGS SHALL BE BROUGHT TO THE ATTENTION OF THE LANDSCAPE ARCHITECT.
- LANDSCAPE CONTRACTOR TO PROVIDE 60 DAYS OF INITIAL MAINTENANCE PERIOD FOLLOWING LANDSCAPE INSTALLATION. CONTRACTOR IS RESPONSIBLE FOR WATERING ALL SEEDINGS AND PLANTINGS, AS WELL AS MOWING, WEEDING AND MATERIAL CLEAN UP.

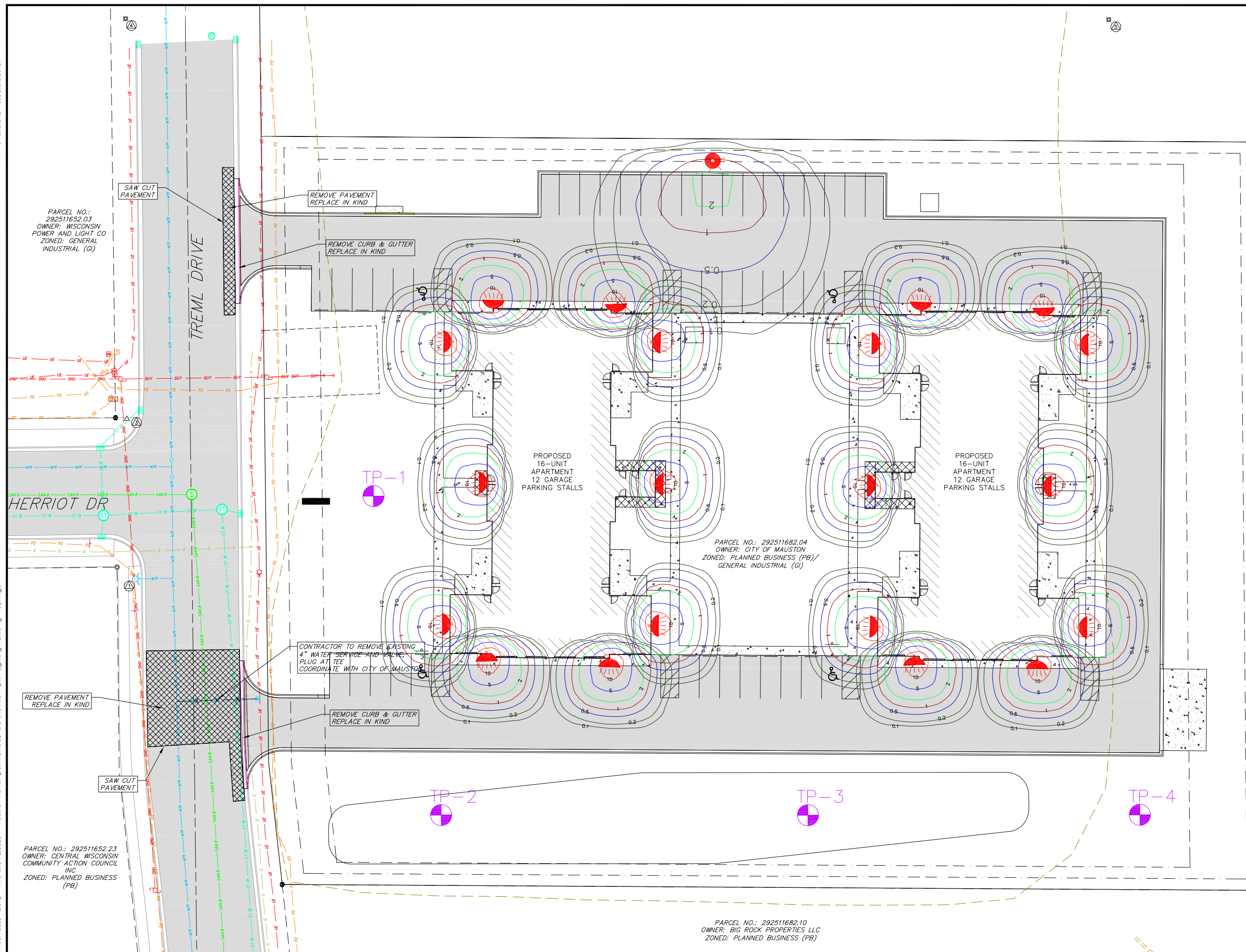
Section 3, Item c.

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LANDSCAPE NOTES  
SAWYER RIDGE APARTMENTS  
CITY OF MAUSTON  
JUNEAU COUNTY, WISCONSIN

REVISIONS		REVISIONS	
NO.	DATE	NO.	DATE
DATE 2025-06-12			
DRAFTER KFEN			
CHECKED NPFA			
PROJECT NO. 250261			
SHEET			





GRAPHIC SCALE, FEET



A horizontal scale bar with alternating black and white segments. It is marked with the numbers 0, 10, 20, and 40 at the bottom.

### LIGHTING PLAN LEGEND

-  PROPOSED WALL PACK LIGHTING  
 PROPOSED LIGHT POLE LIGHTING  
 0.5 LUMINAIRE

PARCEL NO.: 292511682.15  
OWNER: ADK MAUSTON LLC  
ZONED: PLANNED BUSINESS (PB)

PARCEL NO.: 292511682.34  
OWNER: ADK MAUSTON LLC  
ZONED: PLANNED BUSINESS (PB)

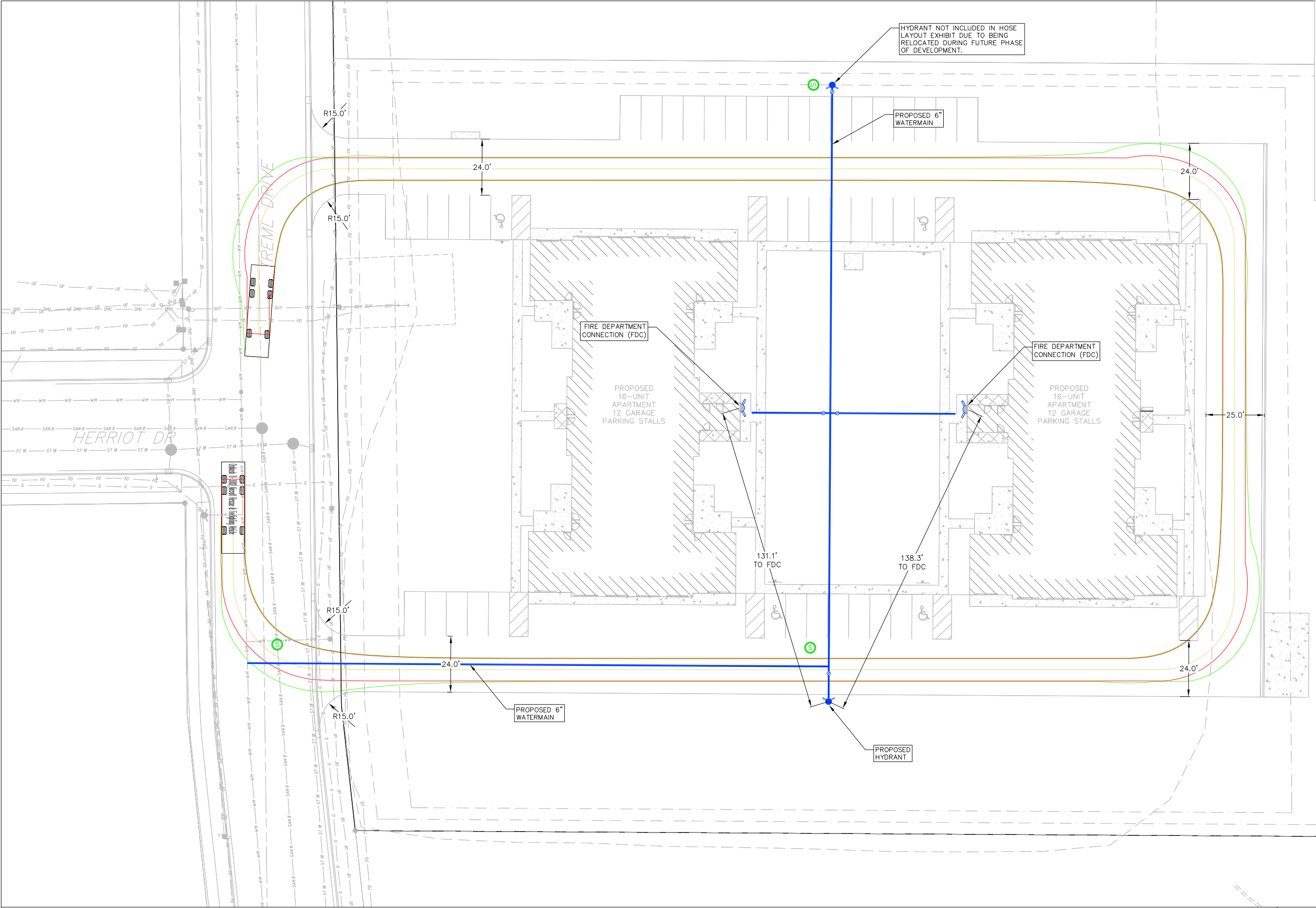
## Section 3, Item c.

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## LIGHTING PLAN

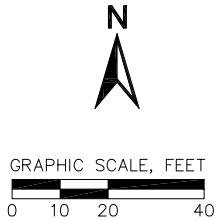
SAWYER RIDGE APARTMENTS  
CITY OF MAUSTON  
JUNEAU COUNTY, WISCONSIN

	REVIEWS			REVIEWS		
	NO.	DATE	REMARKS	NO.	DATE	REMARKS
DATE	2025-06-12					
DRAFTER						
KFEN						
CHECKED						
NPPA						
PROJECT NO.	250264					
SHEET	37					



Section 3, Item c.	
Oshkosh TI-3000 Aircraft Rescue & Firefighting Vehicle	
Overall Length	30.167
Overall Width	9.827
Overall Body Height	10.000
Min. Body Ground Clearance	1.631
Track Width	9.583
Lock-to-lock time	4.00s
Wall to Wall Turning Radius	50.033ft

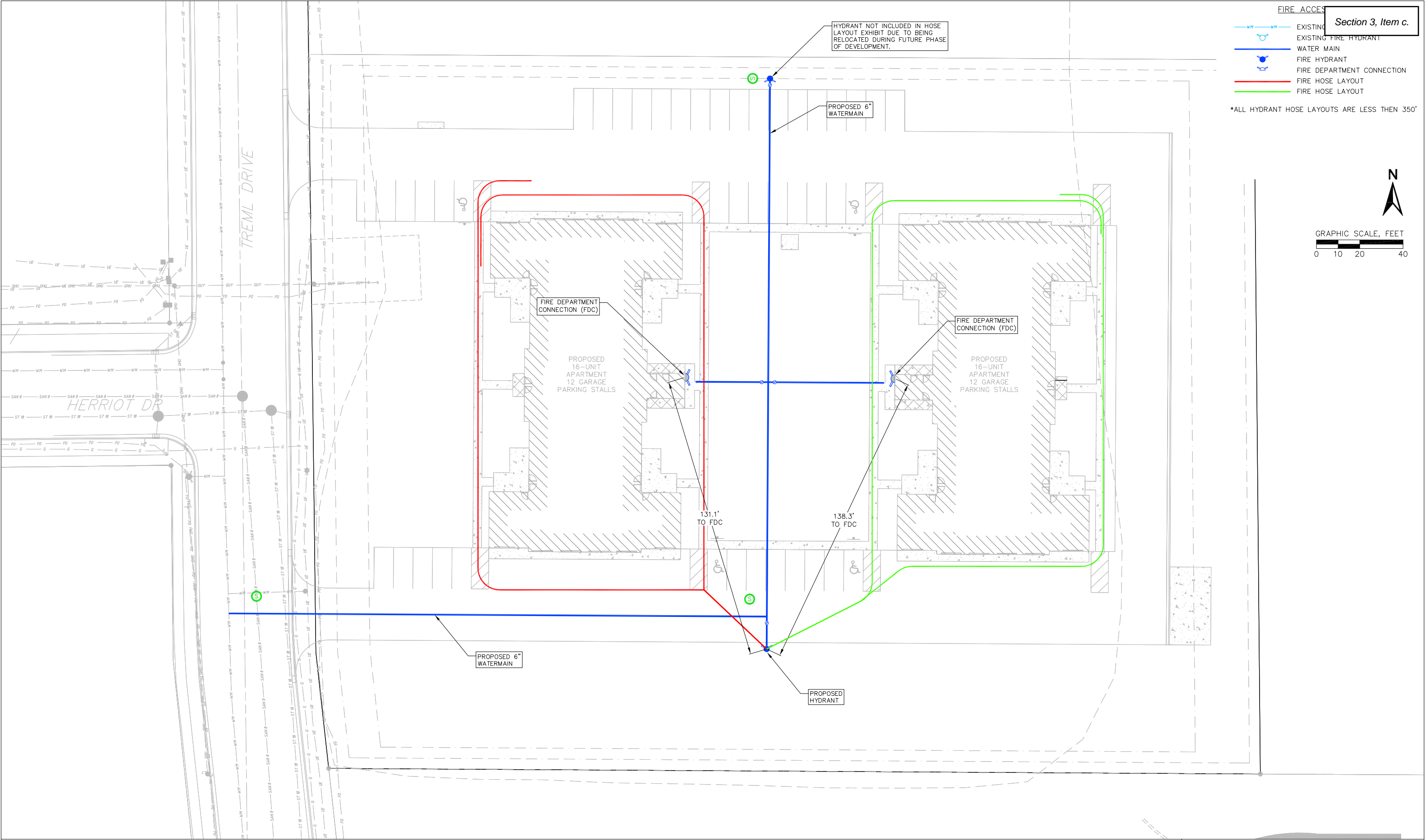
- FIRE ACCESS LEGEND
- FIRE TRUCK BODY
  - FIRE TRUCK CHASSIS



**FIRE TRUCK EXHIBIT**  
MAUSTON TREML APARTMENTS  
2025-05-23

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**FIRE HOSE EXHIBIT**

MAUSTON TREML APARTMENTS  
2025-05-23

**City of Mauston Resolution 2025-P-11**

**RESOLUTION APPROVING CONDITIONAL USE**  
**GROUP DEVELOPMENT – 2 APT BUILDINGS**

**Return Address:** City of Mauston  
Attn: Val Nelson  
303 Mansion Street  
Mauston, Wisconsin 53948

**Parcel I.D.:** TBD

-----  
**APPLICANT:** Devin Coyle

**PROPERTY OWNER:** City of Mauston

**PROPERTY AFFECTED:**  
**Address: 300 Treml Dr, Units 1-16**  
**302 Treml Dr, Units 1-16**

**Legal Description:** Part of the West Half of the Northwest Quarter of Section 8, T15N, R4E, all in the City of Mauston, Juneau County, Wisconsin: Commencing at the northwest corner of Section 8, T15N, R3E; Thence, S00°41'59"E. along the west line of the Northwest Quarter of Section 8, 885.37 feet; Thence, S89°39'50"E, 32.85 feet to the set ¾" diameter iron rod at the east right-of-way line of Treml Drive and the Point of Beginning; Thence, N89°39'50"E, 436.83 feet, to a set ¾" diameter iron rod at the west line of Lot 1 of Juneau County Certified Survey Map No. 3327; Thence, S00°30'32"E, along the west line of said Lot 1 of Juneau County Certified Survey Map No. 3327 and the west line of Lot 1 of Juneau County Certified Survey Map No. 4663, 330.05 feet, to a found ¾" diameter iron rod at the southwest corner thereof and the north line of Lot 1 of Juneau County Certified Survey Map No. 2125; Thence, N89°39'56"W, along the north line of said Lot 1 of Juneau County Certified Survey Map No. 2125, 430.49 feet, to a found ¾" diameter iron rod at the northwest corner thereof and the east right-of-way line of Treml Drive; Thence, N06°20'24"W, along the said east right-of-way line of Treml Drive, 54.31 feet, to a set ¾" diameter iron rod; Thence, N00°40'42"W, continuing along the said east right-of-way line of Treml Drive, 276.12 feet, returning to the Point of Beginning.

**WHEREAS**, the City of Mauston has received a request for a Conditional Use by the above Applicant regarding the above property, which application is attached hereto and incorporated herein by reference; and

**WHEREAS**, the Plan Commission has reviewed the application, site plan, and the resolution, and has recommend approval to the Common Council; and

**WHEREAS**, the Common Council has conducted a public hearing on said application and has carefully evaluated the application, along with input from City staff and consultants.

**NOW, THEREFORE**, the Common Council of the City of Mauston does hereby resolve as follows:



**BE IT FURTHER RESOLVED** that the Mauston Common Council finds that this application for a Conditional Use satisfies the standards required by Section 114-288 of the Zoning Ordinance, specifically as follows:

- (a) The Common Council finds that the proposed Conditional Use, in general, independent of its location, is in harmony with the purposes, goals, objectives, policies and standards of the Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted or under consideration by the City.
- (b) The Common Council finds that the proposed Conditional Use, in its proposed specific location, is in harmony with the purposes, goals, objectives, policies and standards of the Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted or under consideration by the City.
- (c) The proposed Conditional Use will not cause a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
- (d) The proposed Conditional Use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
- (e) The proposed Conditional Use is located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property.
- (f) The potential public benefits (e.g. additional housing) of the proposed Conditional Use outweigh any and all potential adverse impacts of the proposed conditional use, after taking into consideration the Applicant’s proposal, including the Applicant’s suggestions to ameliorate any adverse impacts.

**BE IT FURTHER RESOLVED** that the Mauston Common Council approves the application for a Conditional Use subject to the following conditions and restrictions, which shall be perpetual, unless and until changed by action of the Plan Commission or until the Applicant ceases the use of the property which is conditionally approved herein:

- 1. **APPROVED USE.** The Applicant is hereby authorized to use the property, which is located in the Planned Business (PB) District, for the principal land use of Apartment Buildings (2-16 Unit), which is considered a Group Development and is allowed as a “conditional use” pursuant to Sec. 114-121(g), subject to all the general regulations of the Zoning Ordinance and subject to the following conditions.
- 2. **SITE PLAN APPROVAL.** The Site Plan, dated 6/12/25, which is attached hereto and incorporated herein by reference, is approved. Construction of this project shall be completed in

substantial conformance with the attached Site Plan, including all hand-written additions thereto and notations thereon which bear the initials of the Applicant and the City.

**3. LANDSCAPING.** The Landscaping Plan, dated 6/12/25, which is attached hereto and incorporated herein by reference, is approved. The construction of all landscaping for this project shall be completed in substantial conformance with Article V of the Zoning Ordinance and with the attached Landscaping Plan, including all hand-written additions thereto and notations thereon which bear the initials of the Applicant and the City. Furthermore, the landscaping shall be maintained by the Applicant, its successors and assigns, from year-to-year, in substantial conformance with the Landscaping Plan.

**4. SIGNAGE.** The Signage Plan, dated 6/12/25, which is attached hereto and incorporated herein by reference, is approved. The construction of all signage shall be completed in substantial conformance with Article VII of the Zoning Ordinance and with the attached Signage Plan, including all hand-written additions thereto and notations thereon which bear the initials of the Applicant and the City.

**5. GARBAGE.** The Site Plan shows the location of garbage enclosures. The construction and maintenance of the garbage enclosure shall be in conformance with the standards of Article V of the Zoning Ordinance and with the Site Plan. The Applicant shall provide for garbage collection at such intervals to avoid spill-over of garbage from these enclosures.

**6. OUTSIDE STORAGE.** No outside storage of merchandise, equipment or other materials shall be permitted, except for garbage properly stored within the enclosure described in paragraph 5 above.

**7. LIGHTING.** The Lighting Plan, dated 6/12/25, which is attached hereto and incorporated herein by reference, is approved. The construction and maintenance of the exterior lighting shall be in conformance with Article V of the Zoning Ordinance and with the Site Plan. All lighting shall be “down-styled” lighting. All lighting shall be designed, installed and maintained to prevent the glare of light toward adjacent buildings and onto the adjacent street.

**8. ACCESSORY STRUCTURES.** No accessory structures are approved or permitted.

**9. PARKING AND GARAGES.** The parking plan, dated 6/12/25, which is attached hereto and incorporated herein by reference, is approved. 24 parking stalls are required for each building, 48 in total. The plan shows 24 underground garage stalls, 64 outside stalls, and 4 handicap stalls on the site. Parking stalls shall be striped, shall have the dimensions required by the Zoning Code, shall be constructed of asphalt.

**10. WATER / SEWER CONNECTION.** Water, Sewer, and Fire Department Connections per site plan dated 6/12/25, are approved.

**11. STORM WATER.** The Storm Water Management Plan dated 6/12/25 is approved. All drainage, grading and topographic work on the site shall be performed pursuant to this Plan.

**12. UNDERGROUND UTILITIES.** All utilities shall be installed underground. Prior to the installation of each utility, the applicant shall contact the Director of Public Works and obtain his approval of the location of the utility. Before the new building is occupied, the Applicant shall submit a utility plan (potable water lines, sanitary sewer lines, electric lines, gas lines, telephone and cable TV lines. etc.) for this site, showing the location of all the utilities.



**13. BUILDING MATERIALS.** The Site Plan contains building elevations which shows the exterior of the buildings. The buildings will be constructed exactly as shown on the Site Plan. The Applicant intends to use the following colors and products on the exterior of the buildings, which are hereby approved:

- (a) **Siding: Light and Dark Gray vinyl**
- (b) **Trim: White vinyl**
- (c) **Roof: Gray asphalt shingles**

**14. SNOW REMOVAL.** The Site Plan adequately identifies areas designated for snow storage, which areas shall remain open during the winter months to accommodate such snow storage.

**15. SUBDIVISION.** In the future, the owner will not be able to subdivide this Property for sale to separate owners. Furthermore, ownership of the entire apartment complex shall remain under the ownership and control of a single entity so that the appearance of all the buildings in the entire Site can be maintained as a unified whole.

**16. OUTSIDE STORAGE.** The outside storage of boats, campers, trailers, snowmobiles, ATV's or any other recreational vehicles is not permitted. All such items must be stored inside a garage or off-site, and all such items may not be parked or stored in the side yards, backyards, front yards or driveways on the site.

**17. DRIVEWAYS AND ACCESS.** The access and driveway shall comply with the standards of Article V of the zoning ordinance.

**18. COMPLETION DATE.** The property may not be used or occupied for the Conditional Use granted herein until **ALL** the terms and conditions of this document are completed and fulfilled.

**19. CERTIFICATE OF OCCUPANCY.** Upon completion of the project authorized by this Resolution and before the project is used or occupied for the Conditional Use granted herein, the Applicant shall notify the City Zoning Administrator, who shall inspect the project and, if appropriate, shall issue a Certificate of Occupancy, pursuant to section 114-292 of the Mauston Zoning Ordinance.

**20. CHANGES.** Pursuant to section 114-288 of the Zoning Ordinance, the Applicant may apply to the Zoning Administrator for "minor" changes to the Site Plan or this Conditional Use, which changes may be granted, in writing, by the Zoning Administrator, provided (i) the changes do not violate any of the minimum standards of the Mauston Zoning Ordinance and (ii) the spirit and intent of the original Conditional Use is preserved. The Zoning Administer shall determine, in his/her sole discretion, whether a change is "minor". All changes which are not "minor" shall be submitted to and approved in writing by the Plan Commission. Whenever an approved change alters any part of a recorded document, the document which authorizes said change shall also be recorded.

**21. OTHER REGULATIONS.** Nothing herein shall constitute a waiver or limitation of the Applicant's compliance with all other Mauston ordinances and regulations, including all other requirements of the Mauston Zoning Ordinance.

**22. SUNSET CLAUSE.** All buildings and structures approved on a site plan shall be fully developed within two years of final approval of the site plan, unless a different date is established

by the plan commission in writing. After the expiration of such period, no additional site plan development shall be permitted on undeveloped portions of the subject property. The plan commission may extend this period, as requested by the applicant, through the conditional use process following a public hearing.

**23. ENFORCEMENT.** The conditions imposed herein (including the conditions imposed by any plans or changes submitted hereafter), shall all be enforced as on-going conditions of this Conditional Use Resolution. Failure of the Applicant to comply with these conditions, shall entitle the City to take enforcement action, which may include fines, forfeitures, injunctions, and/or termination of this Resolution, which in turn will require the Applicant to cease the use of the property authorized herein until a new Conditional Use is approved.

**24. RECORDING.** A copy of this Resolution, without attachments, shall be recorded with the Juneau County Register of Deeds.

**25. BINDING AFFECT:** This Resolution shall be binding upon and shall inure to the benefit of the heirs, successors and assigns of both parties. Nothing herein shall be construed as limiting the right of the Owner to sell, give, or otherwise convey the premises, provided that the use and occupancy of the premises by any new owner shall be subject to the terms of this Resolution, which shall run with the land and which shall be perpetual, unless and until changed by action of the Common Council.

**26. APPLICANT / OWNER APPROVAL.** This Conditional Use shall not become effective and shall not be recorded until the Applicant and Owner acknowledges his/her/its acceptance of this Conditional Use by signing this Document in the space provided below.

Introduced and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**CITY OF MAUSTON COMMON COUNCIL**

**Approved:** \_\_\_\_\_ **Attest:** \_\_\_\_\_  
Darryl D. D. Teske, Mayor Daron Haugh, Administrator

**APPLICANT APPROVAL**

The undersigned Applicant hereby acknowledges receipt of this Conditional Use and hereby acknowledges that the development and use of the property shall conform with the terms and conditions of this Conditional Use and the Mauston Zoning Ordinance.

Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

Print Name: \_\_\_\_\_

This document drafted by: Valerie K Nelson-Zoning Administrator, Mauston, WI 53948





# COMMON COUNCIL MEETING MINUTES

July 08, 2025 at 6:30 PM

303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call:** Mayor Teske called the meeting to order at 6:30 p.m.

PRESENT

Jim Allaby, Leanna Hagen, Rick Noe, Kayla Thomas, Barb Hoilien, and Mary Bender

ALSO PRESENT

City Administrator Daron Haugh, Director of Public Works Rob Nelson, and Deputy Clerk Carole Wolff

2. **Pledge of Allegiance:** Mayor Teske led the Pledge of Allegiance.
3. **Minutes:** Motion made by Hoilien, seconded by Noe, to approve the June 24, 2025 minutes. Motion passed by voice vote.
4. **Citizens Address to the Council:** None

5. **Reports from Committees, Boards, and Commissions**

Daron Haugh provided an update on the recent Ambulance Committee meeting held at the end of June. Topics discussed included financial matters, staffing, and the impact of expanding service coverage.

Rick Noe provided an update on the Airport Project, noting that dirt work has been completed and lighting installation is expected soon. The project is progressing and on track.

6. **Planning Commission Report**

- a. Sawyer Ridge Apartment CSM: Motion made by Noe, seconded by Thomas, to approve the Sawyer Ridge Apartment CSM. Motion passed by voice vote.
- b. Sawyer Ridge Conditional Use Resolution 2025-P-11 for Construction of Two Apartment Buildings on Tremi Drive: This was tabled until the next meeting without discussion.

7. **Ordinance, Licensing, and Permits Committee Report**

- a. Appointment of Kwik Trip Agent: Motion made by Allaby, seconded by Hagen to approve the Kwik Trip Agent. Motion passed by voice vote.

8. **Public Works Committee Report**

- a. Termination of Sewer Charges for Parcel #0294.057: Motion made by Noe, seconded by Thomas. Motion passed by voice vote.
- b. Pay App No. 1 to A1 Excavating in the Amount of \$292,835.39: Motion made by Noe, seconded by Bender.  
Voting Yea: Allaby, Hagen, Noe, Thomas, Hoilien, and Bender. Motion passed.

c. Director of Public Works

Director Rob Nelson provided updates on several projects:

The Downtown project and Jones Park improvements are progressing, though recent rain has delayed work.

The Wastewater Treatment Plant project along Highways 12 & 16 now has three pumps installed and operational; the project is approximately two-thirds complete.

All summer maintenance projects have been completed, with painting scheduled to begin soon.

Ongoing service issues with Republic Services were noted, including trash and recycling cans being left in the street or damaged by drivers. Similar complaints have been reported by other municipalities. The matter is being addressed.

## 9. Finance and Purchasing Committee Report

- a. June 24, 2025 Vouchers in the Amount of \$389,812.80: Motion made by Hoilien, seconded by Noe to approve the vouchers..  
Voting Yea: Allaby, Hagen, Noe, Thomas, Hoilien, and Bender. Motion passed.
- b. July 8, 2025 Vouchers in the Amount of \$384,726.39: Motion made by Hoilien, seconded by Noe to approve the vouchers.  
Voting Yea: Allaby, Hagen, Noe, Thomas, Hoilien, and Bender. Motion passed.

## 10. Fire Chief's Report

Assistant Fire Chief Rob Nelson provided the Fire Chief's Report

## 11. City Council Report: There is a current vacancy for Alderperson in District 1. Interested individuals are encouraged to contact Mayor Darryl Teske to express their interest in serving the City of Mauston in this capacity.

## 12. Mayor's Report: Independence Day Celebration

Mayor Teske provided a follow-up on the Independence Day celebration. Due to weather conditions, Saturday events were cancelled. While fireworks can be lit in the rain, they cannot be safely set up in wet conditions. Sunday's events were well attended, and the fireworks



display received positive feedback. Food options were well received, and enthusiasm for the event continues to grow. Planning improvements are underway for next year’s celebration.

13. City Administrator's Report

a. Strategic Planning Meeting with Council

A Strategic Planning Meeting with the Common Council is scheduled for August 4, 2025, at 6:00 p.m. at the Public Works Building. The purpose of the meeting is to review the previous year’s progress, assess the City's current position, and discuss future planning initiatives.

b. ICMA Annual Conference

City Administrator Daron Haugh will attend the ICMA Annual Conference in Tampa, Florida, this October. The weeklong conference includes educational sessions, keynote speakers, skill-building workshops, and networking opportunities with peers and experts. Haugh received a scholarship that covers all but \$1,500 of the total cost.

14. **Adjourn:** Motion made by Hoilien, seconded by Thomas, to adjourn at 7:13 p.m. Motion passed by voice vote.

---

Chair

---

Date



**Mobile Home Park License Application**

☐ Original/New Park ☒ Annual Renewal ☐ Extension of Existing Park ☐ Change of Owner

(Ordinance 108 et seq.)

**1. Owner/Developer**

Name: Mauston Mobile Manor  
Business Name: Pleasant Valley Properties of WI LLC  
Address: 301 Bremer Ave. 134 Atwell St.  
Colfax, WI 54730

Home phone: \_\_\_\_\_ Work phone: 715-226-6200  
Cell: \_\_\_\_\_ E-mail: john.e.pvpwi.com Website: pvpwi.com

**2. Operator or Manager (if different from owner):**

Name: \_\_\_\_\_  
Business Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_  
Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

**3. Legal Description:** Attached hereto as Exhibit A, the legal description of the Park

4. **Size:** Existing Park # of acres \_\_\_\_\_ # of lots 45  
Proposed Extension # of acres \_\_\_\_\_ # of lots \_\_\_\_\_  
Proposed New Park # of acres \_\_\_\_\_ # of lots \_\_\_\_\_

**COMPLETE SECTIONS 5-9 FOR NEW OR EXTENSION OF MOBILE HOME PARK**

**5. Site Plans:** Attached hereto as Exhibit B, site plan containing the information required by section 108.88(3) of the Mauston Code of Ordinances.

☐ Each mobile home lot ☐ All roadways, sidewalks and parking sites  
☐ Recreation areas and facilities ☐ Storage areas  
☐ Underground utilities, including cable TV, if provided, internet/fiber optics  
☐ Street lighting ☐ Topography and drainage

**6. Landscaping:** Attached hereto as Exhibit C, a copy of landscaping plans and specifications.

**7. Road Plans:** Attached hereto as Exhibit D, a copy of road construction plans, specifications and elevations.

**8. Garbage:** Explain how garbage and refuse will be disposed: (recycling, yard waste etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**9. Time Table:** Attach hereto as Exhibit E, an explanation of the staging and timing of the proposed construction.



**Permit Requirements** By my signature I acknowledge that I understand that a building permit may be required when a dwelling unit is moved into or out of the park. I also understand that failure to obtain the appropriate permit/s before the move in or move out may result in citation and/or forfeiture.

Signature of Owner/Applicant Lynn K. Vold Printed Name Lynn K. Vold Title admin acct/offmgr Date 4/22/25

**Application Payment:**

I hereby certify that the application fee of \$ 100 has been paid. Check # 65657 Receipt # \_\_\_\_\_

Signature/City Official: Nicole Lyddy Title: Deputy Clerk Date: 4-29-25

**Outstanding Debts to City of Mauston (ord 6-26(2))**

☒ Utilities \$ 0 NS staff initials ☒ Municipal Court \$ CSW \_\_\_\_\_ staff initials  
☒ Parking Tickets \$ 0 DT staff initials ☐ Zoning \$ \_\_\_\_\_ staff initials  
☐ Other Description \_\_\_\_\_ \$ \_\_\_\_\_ staff initials

## Zoning Administrator Certification

The Zoning Administrator for the City of Mauston hereby certifies that the above-identified Mobile Home Park was inspected pursuant to Chapter 108 of the Mauston Code of Ordinances, and hereby certifies that the said Park complies with the ☒ the Mauston Code of Ordinances ☐ Plan Commission's Tentative Approval

Inspection Date 4/30/25 ☒ In compliance ☐ Not in compliance (attach supporting doc and Action Plan)

**Re-Inspection if necessary**

Zoning Administrator notified that required corrections were completed: \_\_\_\_\_ Date: \_\_\_\_\_  
 Re-inspected completed: \_\_\_\_\_ Date: \_\_\_\_\_  
☒ In compliance ☐ Not in compliance (attach supporting doc and Action Plan)

### Compliance Achieved:

Valerie K Nelson Date: 4-30-25  
Zoning Administrator

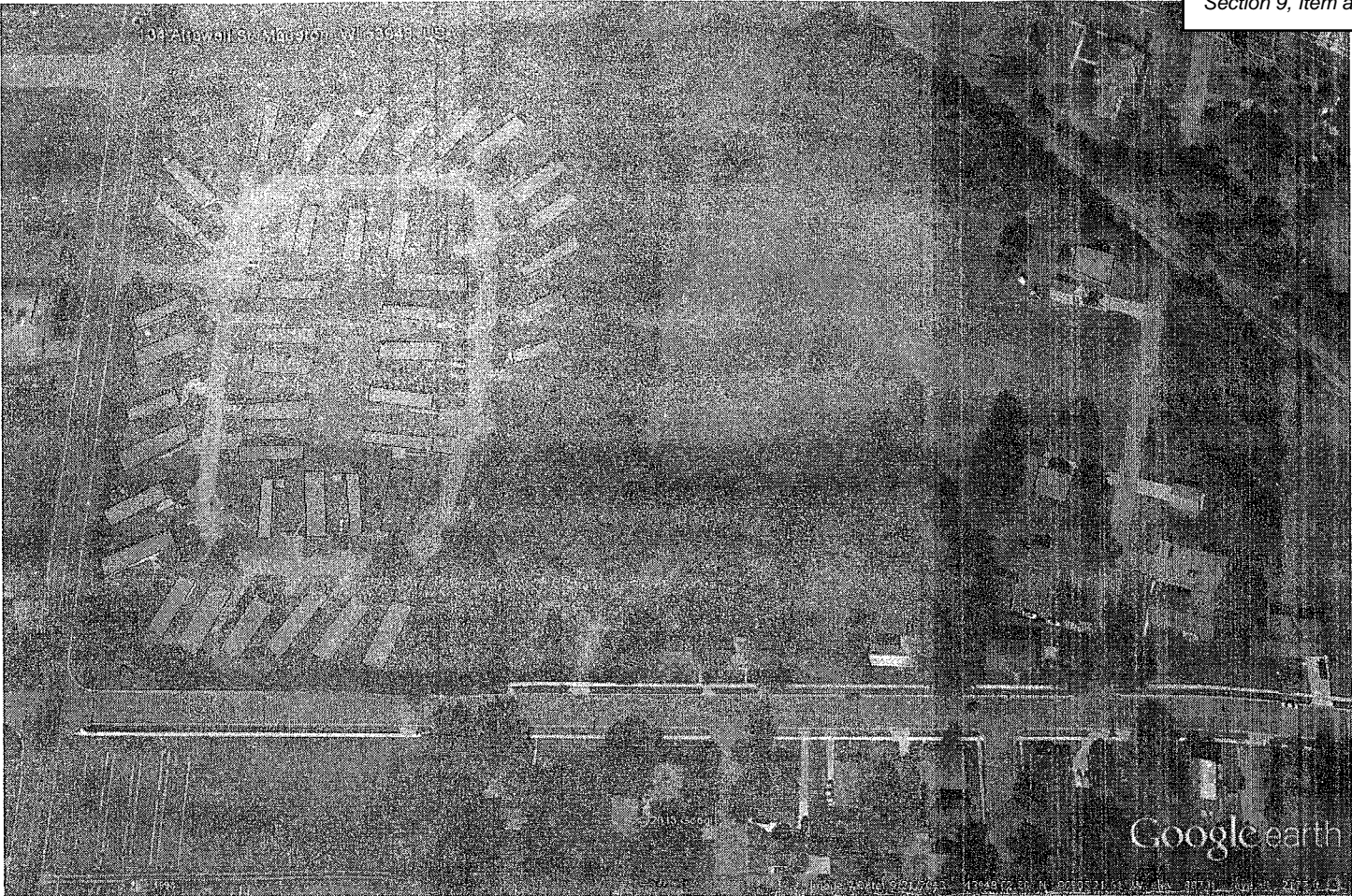
## License Issued

The above-described Mobile Home Park is hereby licensed pursuant to Chapter 108 of the Mauston Code of Ordinance.

Signature City Clerk/Deputy Clerk \_\_\_\_\_

Council Approval Date: \_\_\_\_\_ License Issued: \_\_\_\_\_ License #: \_\_\_\_\_

☐ Original License      ☐ Renewal      ☐ Amendment of Existing





**Non-Transferrable**

**Mobile Home Park License Application**

- ☐ Original/New Park ☒ Annual Renewal ☐ Extension of Existing Park ☐ Change of Owner

(Ordinance 108 et seq.)

**1. Owner/Developer**

Name: \_\_\_\_\_

Business Name: Pleasant Valley Properties of WI LLC Mauston Lincoln

Address: 301 Bremer Ave 510 Lincoln St.

Colfax, WI 54730

Home phone: \_\_\_\_\_ Work phone: 715-226-6200

Cell: \_\_\_\_\_ E-mail: john.e.pwpwi.com Website: pwpwi.com

**2. Operator or Manger (if different from owner):**

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_

Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

**3. Legal Description:** Attached hereto as Exhibit A, the legal description of the Park

4. **Size:** Existing Park # of acres \_\_\_\_\_ # of lots 44  
Proposed Extension # of acres \_\_\_\_\_ # of lots \_\_\_\_\_  
Proposed New Park # of acres \_\_\_\_\_ # of lots \_\_\_\_\_

**COMPLETE SECTIONS 5-9 FOR NEW OR EXTENSION OF MOBILE HOME PARK**

**5. Site Plans:** Attached hereto as Exhibit B, site plan containing the information required by section 108.88(3) of the Mauston Code of Ordinances.

- ☐ Each mobile home lot ☐ All roadways, sidewalks and parking sites  
☐ Recreation areas and facilities ☐ Storage areas  
☐ Underground utilities, including cable TV, if provided, internet/fiber optics  
☐ Street lighting ☐ Topography and drainage

**6. Landscaping:** Attached hereto as Exhibit C, a copy of landscaping plans and specifications.

**7. Road Plans:** Attached hereto as Exhibit D, a copy of road construction plans, specifications and elevations.

**8. Garbage:** Explain how garbage and refuse will be disposed: (recycling, yard waste etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**9. Time Table:** Attach hereto as Exhibit E, an explanation of the staging and timing of the proposed construction.



**Applicant's Certification:** I hereby certify that the information in this application is true and correct, and I understand that the intentional presentation of false information hereon shall cause the rejection of this Application and the cancellation of the any License granted on the basis of this Application. I understand that this license is non-transferrable and any change in ownership will require the submission of a new application, review by the Zoning Administrator and approval of the Common Council.

**Permit Requirements** By my signature I acknowledge that I understand that a building permit may be required when a dwelling unit is moved into or out of the park. I also understand that failure to obtain the appropriate permit/s before the move in or move out may result in citation and/or forfeiture.

Signature of Owner/Applicant: Lynn K. Vold Printed Name: Lynn K. Vold Title: admin acct / off mgr Date: 4/22/25

Office Use

**Application Payment:**

I hereby certify that the application fee of \$ 100 has been paid. Check # 65657 Receipt # 4-29-25  
Signature/City Official: [Signature] Title: Deputy Clerk Date: 4-29-25

**Outstanding Debts to City of Mauston (ord 6-26(2))**

☒ Utilities \$ 0 staff initials: ML  
☒ Parking Tickets \$ 0 staff initials: DT  
☐ Municipal Court \$ 0 staff initials: 000  
☐ Zoning \$ \_\_\_\_\_ staff initials: \_\_\_\_\_  
☐ Other Description \_\_\_\_\_ \$ \_\_\_\_\_ staff initials: \_\_\_\_\_

**Zoning Administrator Certification**

The Zoning Administrator for the City of Mauston hereby certifies that the above-identified Mobile Home Park was inspected pursuant to Chapter 108 of the Mauston Code of Ordinances, and hereby certifies that the said Park complies with the ☒ the Mauston Code of Ordinances  
Inspection Date: 4/30/25 ☒ In compliance ☐ Plan Commission's Tentative Approval ☐ Not in compliance (attach supporting doc and Action Plan)

**Re-Inspection if necessary**

Zoning Administrator notified that required corrections were completed: Date: \_\_\_\_\_  
Re-inspected completed: ☒ In compliance ☐ Not in compliance (attach supporting doc and Action Plan)

**Compliance Achieved:**

Zoning Administrator: Valerik Zuer Date: 4/30/25

**License Issued**

The above-described Mobile Home Park is hereby licensed pursuant to Chapter 108 of the Mauston Code of Ordinance. Date: \_\_\_\_\_

Signature City Clerk/Deputy Clerk: \_\_\_\_\_ License Issued: \_\_\_\_\_ License #: \_\_\_\_\_  
Council Approval Date: \_\_\_\_\_  
☐ Original License ☐ Renewal ☐ Amendment of Existing





RECEIVED MAY 28 2025  
Non-Transferrable



303 Mansion Street  
Mauston, WI 54601  
Section 9, Item a.  
E-mail: zoningadmin@mauston.com  
Phone: (608) 847-6676  
Fax: (608) 847-5023

## Mobile Home Park License Application

☐ Original/New Park ☒ Annual Renewal ☐ Extension of Existing Park ☐ Change of Owner

(Ordinance 108 et seq.)

### 1. Owner/Developer

Name: Pleasant Valley Properties of LLC Ponderosa Park  
Business Name: 301 Bremer Ave.  
Address: Ponderosa Drive  
Colfax, WI 54730

Home phone: \_\_\_\_\_ Work phone: 715-226-6200

Cell: \_\_\_\_\_ E-mail: john@pvprwi.com Website: www.pvprwi.com

### 2. Operator or Manager (if different from owner):

Name: \_\_\_\_\_  
Business Name: \_\_\_\_\_  
Address: \_\_\_\_\_

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_

Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

### 3. Legal Description: Attached hereto as Exhibit A, the legal description of the Park

4. **Size:** Existing Park # of acres \_\_\_\_\_ # of lots 38  
Proposed Extension # of acres \_\_\_\_\_ # of lots \_\_\_\_\_  
Proposed New Park # of acres \_\_\_\_\_ # of lots \_\_\_\_\_

### COMPLETE SECTIONS 5-9 FOR NEW OR EXTENSION OF MOBILE HOME PARK

### 5. Site Plans: Attached hereto as Exhibit B, site plan containing the information required by section 108.88(3) of the Mauston Code of Ordinances.

- |  |  |
|--|--|
| <input type="checkbox"/> Each mobile home lot  | <input type="checkbox"/> All roadways, sidewalks and parking sites |
| <input type="checkbox"/> Recreation areas and facilities   | <input type="checkbox"/> Storage areas                             |
| <input type="checkbox"/> Underground utilities, including cable TV, if provided, internet/fiber optics |  |
| <input type="checkbox"/> Street lighting   | <input type="checkbox"/> Topography and drainage                   |

### 6. Landscaping: Attached hereto as Exhibit C, a copy of landscaping plans and specifications.

### 7. Road Plans: Attached hereto as Exhibit D, a copy of road construction plans, specifications and elevations.

### 8. Garbage: Explain how garbage and refuse will be disposed: (recycling, yard waste etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### 9. Time Table: Attach hereto as Exhibit E, an explanation of the staging and timing of the proposed construction.



**Permit Requirements** By my signature I acknowledge that I understand that a building permit may be required when a dwelling unit is moved into or out of the park. I also understand that failure to obtain the appropriate permit/s before the move in or move out may result in citation and/or forfeiture.

Signature of Owner/Applicant: Lynn K. Vold Printed Name: Lynn K. Vold Title: Off mgr Date: 4/22/25

**Application Payment:**

I hereby certify that the application fee of \$ 100 has been paid. Check # 65657 Receipt # \_\_\_\_\_

Signature/City Official Airle Lyady Title Deputy Clerk Date 4-29-25

**Outstanding Debts to City of Mauston (ord 6-26(2))**

<input checked="" type="checkbox"/> Utilities	\$ <u>2</u>	<u>nz</u> staff initials	<input checked="" type="checkbox"/> Municipal Court	\$ <u>\$</u>	<u>QW</u> staff initials
<input checked="" type="checkbox"/> Parking Tickets	\$ <u>0</u>	<u>DT</u> staff initials	<input type="checkbox"/> Zoning	\$ _____	_____ staff initials
<input type="checkbox"/> Other Description _____			\$ _____ _____ staff initials		

## Zoning Administrator Certification

The Zoning Administrator for the City of Mauston hereby certifies that the above-identified Mobile Home Park was inspected pursuant to Chapter 108 of the Mauston Code of Ordinances, and hereby certifies that the said Park complies with the ☒ the Mauston Code of Ordinances ☐ Plan Commission's Tentative Approval

Inspection Date 4/30/25 ☒ In compliance ☐ Not in compliance (attach supporting doc and Action Plan)

**Re-Inspection if necessary**

Zoning Administrator notified that required corrections were completed: \_\_\_\_\_ Date: \_\_\_\_\_  
 Re-inspected completed: ☒ In compliance ☐ Not in compliance (attach supporting doc and Action Plan) \_\_\_\_\_ Date: \_\_\_\_\_

### Compliance Achieved:

Valerie K. Nelson  
Zoning Administrator

Date: 4/30/25

## License Issued

The above-described Mobile Home Park is hereby licensed pursuant to Chapter 108 of the Mauston Code of Ordinance.

Signature City Clerk/Deputy Clerk \_\_\_\_\_

Council Approval Date: \_\_\_\_\_ License Issued: \_\_\_\_\_ License #: \_\_\_\_\_

☐ Original License      ☐ Renewal      ☐ Amendment of Existing



RECEIVED APR 28 2025



303  
Mauston, WI  
Section 9, Item a.  
E-mail: zoningadmin@mauston.com  
Phone: (608) 847-6676  
Fax: (608) 847-5023

Non-Transferrable

## Mobile Home Park License Application

☐ Original/New Park ☒ Annual Renewal ☐ Extension of Existing Park ☐ Change of Owner

(Ordinance 108 et seq.)

### 1. Owner/Developer

Name: Pleasant Valley Properties of LLC Remington  
Business Name: 301 Bremer Ave.  
Address: Remington Rd  
Colfax, WI 54730

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_  
Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

### 2. Operator or Manager (if different from owner):

Name: \_\_\_\_\_  
Business Name: \_\_\_\_\_  
Address: \_\_\_\_\_

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_  
Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

### 3. Legal Description: Attached hereto as Exhibit A, the legal description of the Park

4. **Size:** Existing Park # of acres \_\_\_\_\_ # of lots 21  
Proposed Extension # of acres \_\_\_\_\_ # of lots \_\_\_\_\_  
Proposed New Park # of acres \_\_\_\_\_ # of lots \_\_\_\_\_

### COMPLETE SECTIONS 5-9 FOR NEW OR EXTENSION OF MOBILE HOME PARK

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- |  |  |
|--|--|
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| <input type="checkbox"/> Recreation areas and facilities   | <input type="checkbox"/> Storage areas                             |
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| <input type="checkbox"/> Street lighting   | <input type="checkbox"/> Topography and drainage                   |

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Signature of Owner/Applicant Lynn K. Nold Printed Name Lynn K. Nold Title off mgr Date 4/22/25

Office Use
------------

I hereby certify that the application fee of \$ 100 has been paid. Check # 65657 Receipt # \_\_\_\_\_

Signature/City Official: Nicole Lyddy Title: Deputy Clerk Date: 4-29-25

☒ Utilities \$ ~~0~~ ns staff initials      ☒ Municipal Court \$ Csw \_\_\_\_\_  
staff initials

☒ Parking Tickets \$ ~~0~~ DT staff initials      ☐ Zoning \$ \_\_\_\_\_  
staff initials

☐ Other Description \_\_\_\_\_ \$ \_\_\_\_\_  
staff initials

The Zoning Administrator for the City of Mauston hereby certifies that the above-identified Mobile Home Park was inspected pursuant to Chapter 108 of the Mauston Code of Ordinances, and hereby certifies that the said Park complies with the ☒ the Mauston Code of Ordinances ☐ Plan Commission's Tentative Approval

Inspection Date 4/30/25 ☒ In compliance ☐ Not in compliance (attach supporting doc and Action Plan)

Zoning Administrator notified that required corrections were completed: \_\_\_\_\_ Date: \_\_\_\_\_  
 Re-inspected completed: \_\_\_\_\_ Date: \_\_\_\_\_  
☒ In compliance ☐ Not in compliance (attach supporting doc and Action Plan)

Nalinski, Zella Date: 4-30-05  
Zoning Administrator

The above-described Mobile Home Park is hereby licensed pursuant to Chapter 108 of the Mauston Code of Ordinance.

Signature City Clerk/Deputy Clerk \_\_\_\_\_

Council Approval Date: \_\_\_\_\_ License Issued: \_\_\_\_\_ License #: \_\_\_\_\_

☐ Original License      ☐ Renewal      ☐ Amendment of Existing





**July 22, 2025**

ACH Payments & Checks #41226 - #41264

07/05/25 – 07/18/25

Total Vouchers = \$113,905.91

ERF Vouchers = \$21,897.51

Plus

Payroll = \$75,543.74

**Total to Approve \$211,347.16**



7/16/2025

7:28 AM

Reprint Check Register - Quick Report - ALL

Page: 1

ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 7/05/2025 From Account:

Thru: 7/18/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
FIT	7/10/2025	Federal Tax Withholding	23,934.49
	Manual Check	FED/FICA Payroll Taxes 07.11.25	
41226	7/09/2025	Amazon Capital Services, Inc	3,449.42
		Library - Monthly Statement	
41227	7/09/2025	Amazon Capital Services, Inc	514.21
		City of Mauston - Items for office/use	
41228	7/09/2025	Angel Dreams Studios	260.00
		Library - Community Art Class Fee	
41229	7/09/2025	Baker & Taylor, Inc	551.28
		Library - Adult/Childrens Books	
41230	7/09/2025	BAYCOM, Inc	130.00
		FD - Items for maint/repairs	
41231	7/09/2025	Blackstone Publishing	554.67
		Library - Adult audio	
41232	7/09/2025	Cengage Group	377.42
		Library - Adult Books	
41233	7/09/2025	Cintas	104.81
		City of Mauston - Building floor mats	
41234	7/09/2025	Core & Main LP	2,784.09
		Water - items for maint/repairs	
41235	7/09/2025	County Materials Corporation	1,769.87
		PW - Items for repair/maint+	
41236	7/09/2025	CT Laboratories	1,349.00
		Swr - Sample Testing	
41237	7/09/2025	Demco, INC	306.46
		Library - items for books	
41238	7/09/2025	Diane Kropiwka	781.25
		Admin - Pro Fees	
41239	7/09/2025	H & S Protection Systems, INC	316.32
		PW - Annual Fire Inspection fees	
41240	7/09/2025	Holiday Wholesale	361.85
		Library - Cleaning Supplies	
41241	7/09/2025	I-State Truck Center	160.53
		Streets - items for maint/repairs	
41242	7/09/2025	Jefferson Fire & Safety, Inc	142.84
		FD - SCBA repair	





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## CITY OF MAUSTON POOLED CASH

## Accounting Checks

Posted From: 7/05/2025 From Account:

Thru: 7/18/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
41243	7/09/2025	Johnson's Nursery, Inc. TID 5 - Tree delivery	5,694.00
41244	7/09/2025	Kanopy Inc Library - tickets for videos	19.55
41245	7/09/2025	Laughlin Constable, Inc. GMTA - Ad for WI Tourism email	300.00
41246	7/09/2025	Mauston True Value, Inc. City of Mauston - Hardware & Supplies	208.20
41247	7/09/2025	Midwest Tape Library - Hoopla/Adult Visuals	3,732.55
41248	7/09/2025	Miller, Don Parks - 3 Picnic Tables	1,455.00
41249	7/09/2025	MSA Professional Services WWTF - Upgrade CRS	22,096.90
41250	7/09/2025	Pishion, Brian Boat Launch overpayment refund	5.00
41251	7/09/2025	Playaway Products Library - Adult audio	371.30
41252	7/09/2025	Rhyme Business Products Library - Copier lease fees	610.95
41253	7/09/2025	Richards - Bria Law Office City of Mauston - Legal for Month	2,167.19
41254	7/09/2025	River Architects Inc. Library - RA#1560 Architectural Services	18,500.00
41255	7/09/2025	Slama Equipment Parks - items for maint/repairs	5,481.35
41256	7/09/2025	Spee-Dee Delivery Service, Inc Swr/Wtr/Admin - Shipping fees	115.73
41257	7/09/2025	Stericycle, Inc City of Maudton - Shredding Service Fees	124.62
41258	7/09/2025	SymbolArts LLC PD - Mental Health Badges	5,105.50
41259	7/09/2025	The Designer's Touch Library - Items for maint/repairs	13.59
41260	7/09/2025	The O'Brion Agency, LLC Library - Office Supplies	285.00



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ACCT

## CITY OF MAUSTON POOLED CASH

## Accounting Checks

Posted From: 7/05/2025

From Account:

Thru: 7/18/2025

Thru Account:

Check Nbr	Check Date	Payee	Amount
41261	7/09/2025	U.S. Cellular Library - Phone service fees	159.28
41262	7/09/2025	Walt's Petroleum Service, Inc. Streets - Items for maint/repairs	538.63
41263	7/09/2025	WI SCTF Child Support Withheld - 07.11.25	322.61
41264	7/09/2025	Wisconsin Department of Justice Admin - Background checks	252.00
AFLAC	7/09/2025	Aflac Insurance Manual Check Aflac Deductions - June 25	427.10
DEFCOMP	7/10/2025	Wells Fargo - Great West Deferred Comp Manual Check Deferred Comp - Payroll 07.11.25	2,340.00
UTILITIES	7/07/2025	City of Mauston Manual Check City of Mauston - Utilities for Month	5,731.35
Grand Total			113,905.91



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CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 7/05/2025

From Account:

Thru: 7/18/2025

Thru Account:

Amount

Total Expenditure from Fund # 100 - General Fund	49,697.27
Total Expenditure from Fund # 250 - Library Fund	11,664.57
Total Expenditure from Fund # 350 - TID 5 Fund	5,946.00
Total Expenditure from Fund # 400 - Capital Projects Fund	18,500.00
Total Expenditure from Fund # 610 - Water Utility Fund	2,909.85
Total Expenditure from Fund # 620 - Sewer Utility Fund	25,188.22
Total Expenditure from all Funds	113,905.91





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Budget Comparison - Detail

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## Fund: 100 - General Fund

Account Number		2025 July	2025 Actual 07/18/2025	2025 Budget	Budget Status	% of Budget
100-00-41110-000-000	General Property Taxes	0.00	2,571,825.95	2,571,788.00	37.95	100.00
100-00-41140-000-000	Mobile Home Park Permits/Taxes	0.00	14,146.80	27,500.00	-13,353.20	51.44
100-00-41210-000-000	Room Tax	5,141.29	16,219.81	72,250.00	-56,030.19	22.45
100-00-41220-000-000	GMTA 70% Room Tax	11,996.35	37,846.27	160,000.00	-122,153.73	23.65
100-00-41220-100-000	Other Revenues	0.00	0.00	0.00	0.00	0.00
100-00-41300-000-000	Payment in Lieu of Taxes	0.00	1,100.00	18,500.00	-17,400.00	5.95
100-00-41310-000-000	Reg Mun Owned Taxes	0.00	0.00	105,715.00	-105,715.00	0.00
100-00-41810-000-000	Intrst-Delinq Mobile Home Tax	0.00	0.00	0.00	0.00	0.00
100-00-41820-000-000	Intrst-Delinq PP Tax	0.00	74.66	0.00	74.66	0.00
100-00-41900-000-000	Other Tax Collections	0.00	0.00	0.00	0.00	0.00
<b>Taxes</b>		<b>17,137.64</b>	<b>2,641,213.49</b>	<b>2,955,753.00</b>	<b>-314,539.51</b>	<b>89.36</b>
100-00-43300-000-000	Other Federal Payments	0.00	0.00	0.00	0.00	0.00
100-00-43410-000-000	State Shared Revenues	0.00	0.00	1,240,319.00	-1,240,319.00	0.00
100-00-43410-100-000	Utility Aid Payment	0.00	0.00	34,653.00	-34,653.00	0.00
100-00-43410-200-000	Expenditure Restraint Pmt	0.00	0.00	0.00	0.00	0.00
100-00-43410-300-000	Personal Property Aid	0.00	58,380.94	58,381.00	-0.06	100.00
100-00-43420-000-000	Fire Ins Tax from State	0.00	0.00	13,500.00	-13,500.00	0.00
100-00-43521-000-000	PD Overtime/DOT Grants	0.00	0.00	0.00	0.00	0.00
100-00-43522-000-000	State Law Enforcement Training	0.00	0.00	1,600.00	-1,600.00	0.00
100-00-43524-000-000	Forest Fire Protect Grant (FD)	0.00	0.00	0.00	0.00	0.00
100-00-43525-000-000	Equipment Grants	0.00	0.00	0.00	0.00	0.00
100-00-43530-000-000	State Transportatn Aids	0.00	212,739.74	425,851.00	-213,111.26	49.96
100-00-43531-000-000	State Aid Connecting Streets	0.00	45,719.86	91,440.00	-45,720.14	50.00
100-00-43532-000-000	COVID-19 R2R Grant Aid	0.00	0.00	0.00	0.00	0.00
100-00-43533-000-000	State Aid Computers	0.00	0.00	9,488.00	-9,488.00	0.00
100-00-43549-000-000	DNR Recycling	0.00	13,339.78	13,348.00	-8.22	99.94
100-00-43600-000-000	Other State Payments	0.00	1.75	0.00	1.75	0.00
100-00-43610-000-000	Payment for Municipal Services	0.00	161,532.25	95,000.00	66,532.25	170.03
100-00-43660-000-000	Environmental Impact Rev (ATC)	0.00	23,851.00	1,458.00	22,393.00	1,635.87
<b>Intergovernmental Revenues</b>		<b>0.00</b>	<b>515,565.32</b>	<b>1,985,038.00</b>	<b>-1,469,472.68</b>	<b>25.97</b>
100-00-44110-000-000	Liquor License/Malt Bevs Fee	852.00	5,974.00	9,000.00	-3,026.00	66.38
100-00-44121-000-000	Cable TV Licenses	0.00	4,302.35	20,388.00	-16,085.65	21.10
100-00-44121-000-100	VSP Fee Subsidy	0.00	0.00	4,308.00	-4,308.00	0.00
100-00-44130-000-000	Operator, Cig & Amuse Device	345.00	7,767.00	6,000.00	1,767.00	129.45
100-00-44200-000-000	Dog & Cat Licenses	0.00	0.00	0.00	0.00	0.00
100-00-44201-000-000	Chicken permit	0.00	0.00	100.00	-100.00	0.00
100-00-44301-000-000	Fire Inspection Fee	0.00	300.00	1,000.00	-700.00	30.00
100-00-44400-000-000	Bldg & Zoning Permit	671.00	44,017.30	50,000.00	-5,982.70	88.03
100-00-44410-000-000	Rental Inspection	0.00	0.00	0.00	0.00	0.00
100-00-44910-000-000	Other Permits/Fees(Sellers,MH)	0.00	0.00	400.00	-400.00	0.00
<b>Licenses &amp; Permits</b>		<b>1,868.00</b>	<b>62,360.65</b>	<b>91,196.00</b>	<b>-28,835.35</b>	<b>68.38</b>
100-00-45115-000-000	Muni Court Fees (City)	0.00	11,284.47	30,000.00	-18,715.53	37.61
100-00-45116-000-000	Muni Court Fines (City)	0.00	30,373.85	60,000.00	-29,626.15	50.62
100-00-45120-000-000	County Court Fines/Forfeitures	0.00	1,235.15	3,500.00	-2,264.85	35.29



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## Budget Comparison - Detail

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## Fund: 100 - General Fund

Account Number		2025 July	2025 Actual 07/18/2025	2025 Budget	Budget Status	% of Budget
100-00-45130-000-000	Parking Violations	0.00	4,764.97	20,000.00	-15,235.03	23.82
100-00-45140-000-000	Police Undercover Local Rev	0.00	165.00	0.00	165.00	0.00
100-00-45141-000-000	Police Fed Equity Share Rev	0.00	0.00	0.00	0.00	0.00
<b>Fines &amp; Forfeitures</b>		0.00	47,823.44	113,500.00	-65,676.56	42.14
100-00-46100-000-000	Misc. General Revenues	0.00	5,378.00	0.00	5,378.00	0.00
100-00-46101-000-000	Admin Service Fee	0.00	0.00	0.00	0.00	0.00
100-00-46210-000-000	Police A/R,Supoena, Fees, Tows	75.00	285.25	750.00	-464.75	38.03
100-00-46220-000-000	Township Rural Fire Reimbursmt	0.00	219,503.00	219,503.00	0.00	100.00
100-00-46220-001-000	Township Rural Fire 2% Dues	0.00	0.00	13,500.00	-13,500.00	0.00
100-00-46223-000-000	Emergency Response Fee Revenue	0.00	18,749.00	62,250.00	-43,501.00	30.12
100-00-46230-000-000	Ambulance Assessment fee	26,818.15	161,207.67	291,330.00	-130,122.33	55.34
100-00-46322-000-000	Assessments:C&G/Sidewalk	3,880.44	28,485.26	35,736.00	-7,250.74	79.71
100-00-46323-000-100	Service Charge (Mowing)	0.00	770.00	5,000.00	-4,230.00	15.40
100-00-46323-000-200	Service Charge (Shovel)	0.00	0.00	1,000.00	-1,000.00	0.00
100-00-46370-000-000	Boat Launch Fees	235.00	2,003.00	3,500.00	-1,497.00	57.23
100-00-46420-000-000	Garbage Collection Revenue	21,002.23	126,043.59	243,351.00	-117,307.41	51.79
100-00-46423-000-000	Large Item Pick up Rev	0.00	210.54	0.00	210.54	0.00
100-00-46540-300-000	FD UBS Investment	0.00	0.00	0.00	0.00	0.00
100-00-46700-000-000	Summer Rec Revenue	0.00	0.00	0.00	0.00	0.00
100-00-46721-000-000	Tree Tribute Program Revenue	0.00	0.00	1,000.00	-1,000.00	0.00
<b>Public Charges for Services</b>		52,010.82	562,635.31	876,920.00	-314,284.69	64.16
100-00-48100-000-000	Interest Temporary Investment	0.00	55,499.30	17,500.00	37,999.30	317.14
100-00-48100-100-000	UBS FD Interest Income	0.00	3,422.08	0.00	3,422.08	0.00
100-00-48102-400-000	Interest - Lenorud	0.00	0.00	0.00	0.00	0.00
100-00-48102-500-000	Interest - Games 4 Us	0.00	0.00	0.00	0.00	0.00
100-00-48102-600-000	Interest - Rehab Bar	0.00	0.00	0.00	0.00	0.00
100-00-48102-700-000	Interest - PSD	0.00	0.00	0.00	0.00	0.00
100-00-48120-000-000	Interest on Special Assessment	0.00	900.95	1,500.00	-599.05	60.06
100-00-48130-000-000	Interest on K9 account	0.00	10,680.37	500.00	10,180.37	2,136.07
100-00-48130-000-001	FD Donation CD Revenue	0.00	4,491.15	0.00	4,491.15	0.00
100-00-48150-000-000	Interest Parkland Dedication	0.00	639.48	500.00	139.48	127.90
100-00-48210-000-000	Rent of City Property	0.00	1,330.40	5,000.00	-3,669.60	26.61
100-00-48220-000-000	Rent of Fairgrounds/Parks	150.00	3,275.00	3,500.00	-225.00	93.57
100-00-48221-000-000	Concession Stand Shared Rev	0.00	0.00	0.00	0.00	0.00
100-00-48230-000-000	Fee for Car Wash & Veh. Maint.	0.00	0.00	0.00	0.00	0.00
100-00-48310-000-000	Sale of City Property	1,583.55	1,836.00	0.00	1,836.00	0.00
100-00-48410-000-000	Insurance/Damage Recoveries	0.00	7,846.62	0.00	7,846.62	0.00
100-00-48500-000-000	Donations	14,685.61	73,267.54	15,000.00	58,267.54	488.45
100-00-48500-000-100	K9 Unit Donations	0.00	50.00	1,500.00	-1,450.00	3.33
100-00-48500-900-000	FD Special Funds Donations	0.00	1,854.00	0.00	1,854.00	0.00
100-00-48700-000-000	Miscellaneous Revenue	1,056.00	11,830.17	10,000.00	1,830.17	118.30
100-00-48710-000-000	School Liaison Contribution/Rv	0.00	58,802.38	58,802.00	0.38	100.00
100-00-48711-000-000	GMTA Misc Revenue	0.00	0.00	0.00	0.00	0.00
100-00-48810-000-000	Parkland Dedication Revenue	0.00	0.00	0.00	0.00	0.00
100-00-48820-000-000	Parks Fund Raising Revenue	0.00	0.00	0.00	0.00	0.00



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Fund: 100 - General Fund

		2025	2025	2025	Budget	% of
Account Number		July	Actual 07/18/2025	Budget	Status	Budget
Miscellaneous		17,475.16	235,725.44	113,802.00	121,923.44	207.14
100-00-49100-000-000	Proceeds from Long Term Debt	0.00	0.00	0.00	0.00	0.00
100-00-49150-000-000	Proceeds from Debt Premium	0.00	0.00	0.00	0.00	0.00
100-00-49200-000-000	Transfer In from 20 % Room Tax	0.00	0.00	0.00	0.00	0.00
100-00-49210-000-000	Transfer In	0.00	55,562.49	0.00	55,562.49	0.00
100-00-49240-000-000	Transfer from CDBG	0.00	0.00	0.00	0.00	0.00
100-00-49310-000-000	Transfer in-TIF	0.00	0.00	0.00	0.00	0.00
100-00-49500-000-000	Proceeds from Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Other Financing Sources		0.00	55,562.49	0.00	55,562.49	0.00
Total Revenues		88,491.62	4,120,886.14	6,136,209.00	-2,015,322.86	67.16





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Budget Comparison - Detail

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## Fund: 100 - General Fund

Account Number		2025 July	2025 Actual 07/18/2025	2025 Budget	Budget Status	% of Budget
100-00-51110-110-000	Salary/Wages	738.48	6,690.06	21,600.00	14,909.94	30.97
100-00-51110-130-000	FICA/Medicare	56.49	1,116.30	2,055.00	938.70	54.32
100-00-51110-160-000	Employee Recog	0.00	383.04	1,000.00	616.96	38.30
100-00-51110-211-000	Audit	0.00	17,672.00	22,123.00	4,451.00	79.88
100-00-51110-212-000	Assessing	0.00	5,930.06	15,000.00	9,069.94	39.53
100-00-51110-213-000	Legal	0.00	0.00	0.00	0.00	0.00
100-00-51110-312-000	Code Maintenance	0.00	3,904.27	2,500.00	-1,404.27	156.17
100-00-51110-313-000	Elections	2.56	5,786.76	6,250.00	463.24	92.59
100-00-51110-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-51110-330-000	Educ/Trng/Travel	0.00	0.00	100.00	100.00	0.00
100-00-51110-390-000	Miscellaneous	0.00	0.00	1,000.00	1,000.00	0.00
100-00-51110-591-000	Bad Debt & Write offs	0.00	0.00	0.00	0.00	0.00
100-00-51120-213-000	Legal	0.00	0.00	0.00	0.00	0.00
100-00-51120-330-000	Educ/Trng/Travel	0.00	0.00	0.00	0.00	0.00
100-00-51120-390-000	Miscellaneous	0.00	1,301.69	750.00	-551.69	173.56
100-00-51250-110-000	Judge & Clerk Wage	2,012.20	26,760.98	52,317.00	25,556.02	51.15
100-00-51250-130-000	FICA/Medicare	146.02	2,048.85	4,002.00	1,953.15	51.20
100-00-51250-131-000	Health Insurance	0.00	13,083.36	20,933.00	7,849.64	62.50
100-00-51250-132-000	FSA Contribution	0.00	0.00	800.00	800.00	0.00
100-00-51250-133-000	Dental Insurance	89.62	627.34	1,075.00	447.66	58.36
100-00-51250-134-000	Vision Insurance	23.02	161.14	276.00	114.86	58.38
100-00-51250-135-000	Retirement	110.44	1,546.17	2,872.00	1,325.83	53.84
100-00-51250-210-000	Legal & Administration	112.50	225.00	500.00	275.00	45.00
100-00-51250-224-000	Telephone/Fax	0.00	132.66	300.00	167.34	44.22
100-00-51250-290-000	Jail Services	0.00	0.00	250.00	250.00	0.00
100-00-51250-310-000	Office Supplies	76.09	1,509.69	2,850.00	1,340.31	52.97
100-00-51250-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-51250-321-000	Publication	0.00	0.00	0.00	0.00	0.00
100-00-51250-330-000	Educ/Trng/Travel	0.00	1,025.00	1,850.00	825.00	55.41
100-00-51250-353-000	Info Tech	0.00	7,796.87	7,850.00	53.13	99.32
100-00-51250-390-000	Miscellaneous	0.00	50.00	100.00	50.00	50.00
100-00-51400-110-000	Salary/Wages	5,160.92	78,828.17	153,470.00	74,641.83	51.36
100-00-51400-130-000	FICA/Medicare	391.48	5,881.90	11,740.00	5,858.10	50.10
100-00-51400-131-000	Health Insurance	31.25	14,121.58	37,784.00	23,662.42	37.37
100-00-51400-132-000	FSA Contribution	0.00	1,330.01	1,475.00	144.99	90.17
100-00-51400-133-000	Dental Insurance	47.36	962.25	1,913.00	950.75	50.30
100-00-51400-134-000	Vision Insurance	13.48	209.36	521.00	311.64	40.18
100-00-51400-135-000	Retirement	297.98	5,374.28	10,666.00	5,291.72	50.39
100-00-51400-210-000	Professional Service	0.00	775.00	1,500.00	725.00	51.67
100-00-51400-211-000	Background Checks	252.00	1,372.00	1,650.00	278.00	83.15
100-00-51400-213-000	Legal	483.00	1,917.00	6,750.00	4,833.00	28.40
100-00-51400-216-000	Hire & Recruitment	0.00	965.27	1,250.00	284.73	77.22
100-00-51400-221-000	Electricity	0.00	3,774.73	8,750.00	4,975.27	43.14
100-00-51400-222-000	Gas/Heat	0.00	1,724.26	3,250.00	1,525.74	53.05
100-00-51400-223-000	Water/Sewer	274.96	1,660.63	3,750.00	2,089.37	44.28
100-00-51400-224-000	Telephone/Fax	0.00	1,555.72	3,250.00	1,694.28	47.87
100-00-51400-240-000	Building Maintenance	0.00	3,483.15	5,500.00	2,016.85	63.33
100-00-51400-290-000	Contractual Services	1,193.56	9,718.02	12,500.00	2,781.98	77.74
100-00-51400-310-000	Office Supplies	155.10	3,411.88	3,750.00	338.12	90.98



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## Fund: 100 - General Fund

Account Number		2025 July	2025 Actual 07/18/2025	2025 Budget	Budget Status	% of Budget
100-00-51400-311-000	Postage/Shipping	0.00	964.39	2,000.00	1,035.61	48.22
100-00-51400-313-000	Custodial Supplies	0.00	540.03	3,500.00	2,959.97	15.43
100-00-51400-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-51400-320-000	Memberships/Dues	0.00	0.00	3,500.00	3,500.00	0.00
100-00-51400-321-000	Publications	0.00	1,726.58	3,750.00	2,023.42	46.04
100-00-51400-330-000	Educ/Trng/Travel	0.00	2,110.17	4,000.00	1,889.83	52.75
100-00-51400-350-000	Equip Maint (Non-Office)	0.00	28.29	500.00	471.71	5.66
100-00-51400-352-000	Office Equip Maint	163.64	614.52	3,450.00	2,835.48	17.81
100-00-51400-353-000	Info Tech	1,146.06	6,993.19	12,500.00	5,506.81	55.95
100-00-51400-390-000	Miscellaneous	0.00	2,221.65	125.00	-2,096.65	1,777.32
100-00-51400-510-000	Ins (Non-Labor)	0.00	26,878.34	38,750.00	11,871.66	69.36
100-00-51400-520-000	FSA Total Admin Fees	0.00	682.00	2,500.00	1,818.00	27.28
100-00-51400-740-000	Losses/Damages	0.00	0.00	0.00	0.00	0.00
100-00-51400-790-000	Donations/Grants Expenditures	0.00	0.00	0.00	0.00	0.00
100-00-51400-821-000	Building Improvement	0.00	26.98	0.00	-26.98	0.00
<b>Administration</b>		<b>12,978.21</b>	<b>277,602.59</b>	<b>512,397.00</b>	<b>234,794.41</b>	<b>54.18</b>
100-00-52100-110-000	Salary/Wages	43,024.32	495,634.77	1,007,149.00	511,514.23	49.21
100-00-52100-111-000	Clerical OT Wages	0.00	0.00	1,270.00	1,270.00	0.00
100-00-52100-112-000	Officer PT Wages	0.00	0.00	0.00	0.00	0.00
100-00-52100-116-000	Officer OT Wages	4,067.41	43,945.12	64,062.00	20,116.88	68.60
100-00-52100-121-000	Crossing Guard Wages	0.00	1,716.00	10,500.00	8,784.00	16.34
100-00-52100-130-000	FICA/Medicare	3,488.16	43,205.68	82,848.00	39,642.32	52.15
100-00-52100-131-000	Health Insurance	268.75	105,833.66	175,965.00	70,131.34	60.14
100-00-52100-132-000	FSA Contribution	0.00	8,643.14	7,150.00	-1,493.14	120.88
100-00-52100-133-000	Dental Insurance	1,033.71	6,976.12	11,401.00	4,424.88	61.19
100-00-52100-134-000	Vision Insurance	221.10	1,455.00	2,681.00	1,226.00	54.27
100-00-52100-135-000	Retirement	6,124.45	80,420.80	153,374.00	72,953.20	52.43
100-00-52100-191-000	Protective Cloth/Gear	0.00	8,452.29	11,750.00	3,297.71	71.93
100-00-52100-213-000	Legal	1,372.19	4,546.51	18,000.00	13,453.49	25.26
100-00-52100-216-000	Hire & Recruitment	0.00	535.00	500.00	-35.00	107.00
100-00-52100-217-000	Investigations	250.00	2,435.08	15,000.00	12,564.92	16.23
100-00-52100-217-100	K9 Unit Expenses	0.00	950.00	2,000.00	1,050.00	47.50
100-00-52100-217-200	Undercover Local Expenses	0.00	82.50	0.00	-82.50	0.00
100-00-52100-217-300	Fed Equity Share Expenses	0.00	0.00	0.00	0.00	0.00
100-00-52100-217-900	K9 Unit Special Acct Expenses	0.00	0.00	0.00	0.00	0.00
100-00-52100-221-000	PD Electricity	0.00	2,899.41	6,250.00	3,350.59	46.39
100-00-52100-222-000	PD Heating Gas	0.00	1,410.75	4,700.00	3,289.25	30.02
100-00-52100-223-000	Police Water/Sewer	224.97	1,358.71	4,150.00	2,791.29	32.74
100-00-52100-224-000	Telephone/Fax	0.00	4,522.64	9,500.00	4,977.36	47.61
100-00-52100-290-000	Contractual Service	62.31	5,134.91	15,000.00	9,865.09	34.23
100-00-52100-310-000	Office Supplies	0.00	1,929.05	2,250.00	320.95	85.74
100-00-52100-313-000	Cleaning supplies-PD	0.00	459.67	1,750.00	1,290.33	26.27
100-00-52100-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-52100-320-000	Membership/Dues	0.00	350.00	500.00	150.00	70.00
100-00-52100-321-000	Publications	0.00	0.00	0.00	0.00	0.00
100-00-52100-330-000	Educ/Trng/Travel	550.00	9,345.61	15,000.00	5,654.39	62.30
100-00-52100-331-000	Motor Fuel	0.00	6,891.36	25,500.00	18,608.64	27.02



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Account Number		2025 July	2025 Actual 07/18/2025	2025 Budget	Budget Status	% of Budget
100-00-52100-341-000	Prof Equip/Supplies	23,812.71	39,634.25	22,000.00	-17,634.25	180.16
100-00-52100-352-000	Office Equip Maint/Service	62.51	302.12	2,750.00	2,447.88	10.99
100-00-52100-353-000	Info Tech	861.90	4,830.03	12,500.00	7,669.97	38.64
100-00-52100-354-000	Equipmnt Maint (Non Office)	0.00	2,826.52	6,000.00	3,173.48	47.11
100-00-52100-361-000	Building Maintenance	170.00	2,187.38	7,250.00	5,062.62	30.17
100-00-52100-390-000	Miscellaneous	0.00	157.52	500.00	342.48	31.50
100-00-52100-510-000	Ins (non-labor)	0.00	29,707.65	45,000.00	15,292.35	66.02
100-00-52100-740-000	Losses/Damages	0.00	4,985.35	0.00	-4,985.35	0.00
100-00-52100-790-000	Donations/Grants Expenditures	5,105.50	5,105.50	0.00	-5,105.50	0.00
100-00-52200-110-000	Salary/Wages	426.27	10,957.94	16,600.00	5,642.06	66.01
100-00-52200-120-000	Hourly Wages	0.00	6,551.50	30,873.00	24,321.50	21.22
100-00-52200-120-100	Fire calls wages	0.00	35,011.30	90,000.00	54,988.70	38.90
100-00-52200-130-000	FICA/Medicare	32.42	4,019.48	10,517.00	6,497.52	38.22
100-00-52200-131-000	Health Insurance	0.00	0.00	1,365.00	1,365.00	0.00
100-00-52200-132-000	FSA Contribution	0.00	0.00	150.00	150.00	0.00
100-00-52200-133-000	Dental Insurance	0.00	0.00	194.00	194.00	0.00
100-00-52200-134-000	Vision Insurance	0.00	0.00	53.00	53.00	0.00
100-00-52200-135-000	Retirement	28.33	2,787.98	4,756.00	1,968.02	58.62
100-00-52200-191-000	Protective Clothing/Gear	0.00	477.37	2,500.00	2,022.63	19.09
100-00-52200-213-000	Legal	0.00	0.00	0.00	0.00	0.00
100-00-52200-221-000	Electricity	0.00	2,539.93	3,800.00	1,260.07	66.84
100-00-52200-222-000	Heating Gas	0.00	2,639.44	7,669.00	5,029.56	34.42
100-00-52200-223-000	Water/Sewer	831.27	4,949.97	8,330.00	3,380.03	59.42
100-00-52200-224-000	Telephone/Fax	0.00	1,875.37	3,750.00	1,874.63	50.01
100-00-52200-241-000	Extinguisher Maint/Repair	0.00	0.00	150.00	150.00	0.00
100-00-52200-290-000	Outside Contractual services	0.00	0.00	0.00	0.00	0.00
100-00-52200-292-000	Hydrant Rental	0.00	0.00	0.00	0.00	0.00
100-00-52200-310-000	Office Supplies	0.00	131.98	700.00	568.02	18.85
100-00-52200-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-52200-321-000	Publications	0.00	0.00	0.00	0.00	0.00
100-00-52200-330-000	Educ/Trng/Travel	0.00	724.33	1,000.00	275.67	72.43
100-00-52200-331-000	Motor Fuel	0.00	4,062.20	5,500.00	1,437.80	73.86
100-00-52200-331-001	Motor Fuel for TRFA	0.00	0.00	0.00	0.00	0.00
100-00-52200-352-000	Office Equip Maint/Service	14.48	74.13	0.00	-74.13	0.00
100-00-52200-353-000	Info Tech	0.00	1,452.75	2,250.00	797.25	64.57
100-00-52200-354-000	Equipmnt Maint (Non-Office)	142.84	8,226.63	7,605.00	-621.63	108.17
100-00-52200-355-000	Truck Maintenance	0.00	5,399.99	7,000.00	1,600.01	77.14
100-00-52200-357-000	Pager & Radio Repair	130.00	260.00	2,500.00	2,240.00	10.40
100-00-52200-361-000	Building Maintenance	13.99	7,004.96	4,000.00	-3,004.96	175.12
100-00-52200-390-000	Miscellaneous	79.90	4,550.75	4,377.00	-173.75	103.97
100-00-52200-510-000	Ins (non-labor)	0.00	25,959.27	34,100.00	8,140.73	76.13
100-00-52200-740-000	Losses/Damages	0.00	205.00	0.00	-205.00	0.00
100-00-52200-790-000	Donations/Grants Expenditures	0.00	14,948.56	0.00	-14,948.56	0.00
100-00-52200-811-000	Equipment Purchases	2,554.44	4,748.65	10,000.00	5,251.35	47.49
100-00-52200-811-001	State Issued 2% Dues	0.00	3,304.00	13,500.00	10,196.00	24.47
100-00-52200-821-000	FD Building Improvement	0.00	260.49	0.00	-260.49	0.00
100-00-52200-900-000	FD Special Funds Expense	0.00	1,000.97	0.00	-1,000.97	0.00
100-00-52300-215-000	Ambulance Contract Assessment	0.00	145,665.00	291,330.00	145,665.00	50.00
100-00-52400-240-000	Weather Siren Maintenance	0.00	1,642.75	1,022.00	-620.75	160.74





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## Fund: 100 - General Fund

Account Number		2025	2025	2025	Budget Status	% of Budget
		July	Actual 07/18/2025	Budget		
100-00-52400-740-000	Losses/Damages	0.00	0.00	0.00	0.00	0.00
=====						
<b>Public Safety</b>		<b>94,953.93</b>	<b>1,230,302.79</b>	<b>2,309,841.00</b>	<b>1,079,538.21</b>	<b>53.26</b>
=====						
100-00-53100-110-000	Wage/Salary	13,375.39	183,161.88	362,940.00	179,778.12	50.47
100-00-53100-130-000	FICA/Medicare	967.74	14,296.47	27,765.00	13,468.53	51.49
100-00-53100-131-000	Health Insurance	68.75	54,535.55	118,745.00	64,209.45	45.93
100-00-53100-132-000	FSA Contribution	0.00	5,095.59	4,990.00	-105.59	102.12
100-00-53100-133-000	Dental Insurance	496.67	3,476.69	6,701.00	3,224.31	51.88
100-00-53100-134-000	Vision Insurance	127.55	892.85	1,724.00	831.15	51.79
100-00-53100-135-000	Retirement	929.56	13,645.49	25,224.00	11,578.51	54.10
100-00-53100-191-000	Protective Clthng/Gear	0.00	519.35	1,896.00	1,376.65	27.39
100-00-53100-213-000	Legal	0.00	0.00	0.00	0.00	0.00
100-00-53100-215-000	Hired Services	0.00	0.00	0.00	0.00	0.00
100-00-53100-218-000	Drug Testing	0.00	0.00	377.00	377.00	0.00
100-00-53100-221-000	Electricity	0.00	3,909.65	7,242.00	3,332.35	53.99
100-00-53100-223-000	Water/Sewer	863.12	5,113.92	9,300.00	4,186.08	54.99
100-00-53100-224-000	Telephone/Fax	0.00	905.17	2,014.00	1,108.83	44.94
100-00-53100-231-000	Signage	0.00	813.55	1,500.00	686.45	54.24
100-00-53100-232-000	Tree/Brush Removal	0.00	46.00	0.00	-46.00	0.00
100-00-53100-240-000	Maintenance/Repair	0.00	6,865.93	75,000.00	68,134.07	9.15
100-00-53100-290-000	Contractual Service	0.00	193.80	5,500.00	5,306.20	3.52
100-00-53100-290-100	Contractual Serv - Mow	0.00	0.00	0.00	0.00	0.00
100-00-53100-290-102	Contractual Serv -Shovel	0.00	0.00	0.00	0.00	0.00
100-00-53100-291-000	Equipment Rental	0.00	0.00	500.00	500.00	0.00
100-00-53100-294-000	State/Other Fees	0.00	0.00	0.00	0.00	0.00
100-00-53100-310-000	Office Supplies	0.00	389.65	668.00	278.35	58.33
100-00-53100-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-53100-320-000	Memberships/Dues	0.00	0.00	300.00	300.00	0.00
100-00-53100-321-000	Publications	0.00	159.95	306.00	146.05	52.27
100-00-53100-330-000	Educ/Trng/Travel	0.00	47.71	550.00	502.29	8.67
100-00-53100-331-000	Motor Fuel	0.00	3,387.61	20,000.00	16,612.39	16.94
100-00-53100-340-000	Hand Tls,Matals,Spplys	189.79	3,174.36	10,000.00	6,825.64	31.74
100-00-53100-352-000	Office Equip Maint.	0.00	205.89	304.00	98.11	67.73
100-00-53100-353-000	Info Tech	293.58	2,864.73	2,974.00	109.27	96.33
100-00-53100-354-000	Equip Maint (Non-Office)	1,811.27	11,668.16	25,345.00	13,676.84	46.04
100-00-53100-361-000	Building Maintenance	351.25	8,802.53	6,022.00	-2,780.53	146.17
100-00-53100-362-000	Grounds Maintenance	0.00	0.00	1,000.00	1,000.00	0.00
100-00-53100-390-000	Miscellaneous	0.00	18.00	0.00	-18.00	0.00
100-00-53100-510-000	Ins (Non-Labor)	0.00	29,469.22	37,825.00	8,355.78	77.91
100-00-53100-740-000	Losses/Damages	0.00	4,416.04	0.00	-4,416.04	0.00
100-00-53100-790-000	Donations/Grants Expenditures	0.00	0.00	0.00	0.00	0.00
100-00-53100-821-000	Building Improvement	0.00	0.00	0.00	0.00	0.00
100-00-53320-215-000	Hired/Contractual	0.00	3,335.00	20,000.00	16,665.00	16.68
100-00-53320-291-000	Equipment Rental	0.00	0.00	0.00	0.00	0.00
100-00-53320-340-000	Hand Tool,Mater./Supplies	0.00	0.00	1,000.00	1,000.00	0.00
100-00-53320-354-000	Equip Maint (Non-Office)	0.00	430.00	10,000.00	9,570.00	4.30
100-00-53320-371-000	Salt/Sand	0.00	52,848.81	75,000.00	22,151.19	70.47
100-00-53320-372-000	Contingency for Snow	0.00	0.00	0.00	0.00	0.00



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Account Number		2025 July	2025 Actual 07/18/2025	2025 Budget	Budget Status	% of Budget
100-00-53320-390-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-53330-221-000	Electricity - Signals	0.00	2,961.89	6,510.00	3,548.11	45.50
100-00-53330-240-000	Maint/Repair - Signals	0.00	303.33	4,711.00	4,407.67	6.44
100-00-53330-390-000	Miscellaneous - Signals	0.00	0.00	0.00	0.00	0.00
100-00-53340-354-000	Equip Maint (Non-Office)	1,769.87	3,027.11	25,000.00	21,972.89	12.11
100-00-53340-390-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-53420-221-000	Electricity	0.00	25,919.86	45,600.00	19,680.14	56.84
100-00-53420-240-000	Maint/Repair	0.00	989.85	9,693.00	8,703.15	10.21
100-00-53420-354-000	Equip Maint (Non-Office)	0.00	0.00	0.00	0.00	0.00
100-00-53420-373-000	Lights Installation	0.00	0.00	0.00	0.00	0.00
100-00-53420-390-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-53500-291-000	Non-City Equipment Rental	0.00	0.00	0.00	0.00	0.00
100-00-53500-390-000	Non-City Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-53510-720-000	Contribution to Airport	0.00	23,282.00	23,282.00	0.00	100.00
100-00-53540-000-000	Boat Launch Site Maint	0.00	121.00	3,359.00	3,238.00	3.60
100-00-53620-220-000	Refuse Collection Contract	0.00	97,318.20	243,351.00	146,032.80	39.99
100-00-53621-220-000	Large Item Garbage Exp	0.00	26.97	0.00	-26.97	0.00
100-00-53622-220-000	Garage disposal abatements	0.00	883.40	0.00	-883.40	0.00
<b>Public Works</b>		21,244.54	569,523.16	1,224,218.00	654,694.84	46.52
100-00-54910-720-000	Contribution to Cemetery	0.00	32,500.00	32,500.00	0.00	100.00
<b>Health &amp; Human Services</b>		0.00	32,500.00	32,500.00	0.00	100.00
100-00-55200-110-000	Salary/Wages	8,228.97	73,683.27	143,493.00	69,809.73	51.35
100-00-55200-130-000	FICA/Medicare	614.83	5,266.03	10,977.00	5,710.97	47.97
100-00-55200-131-000	Health Insurance	0.00	11,120.88	24,792.00	13,671.12	44.86
100-00-55200-132-000	FSA Contribution	0.00	197.63	850.00	652.37	23.25
100-00-55200-133-000	Dental Insurance	137.64	963.48	1,143.00	179.52	84.29
100-00-55200-134-000	Vision Insurance	26.27	183.89	294.00	110.11	62.55
100-00-55200-135-000	Retirement	347.78	4,476.37	7,228.00	2,751.63	61.93
100-00-55200-191-000	Protective Clthng/Gear	169.99	597.99	1,000.00	402.01	59.80
100-00-55200-221-000	Electricity	0.00	2,931.54	6,000.00	3,068.46	48.86
100-00-55200-223-000	Water/Sewer	1,385.95	4,855.18	24,000.00	19,144.82	20.23
100-00-55200-224-000	Telephone/Fax	0.00	1,501.93	2,000.00	498.07	75.10
100-00-55200-232-000	Trees & Brush	0.00	3,633.60	10,000.00	6,366.40	36.34
100-00-55200-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-55200-330-000	Educ/Trng/Travel	0.00	2,253.24	1,250.00	-1,003.24	180.26
100-00-55200-340-000	Hand Tools,Material,Supp	17.99	2,595.58	3,479.00	883.42	74.61
100-00-55200-353-000	IT Service Fees	0.00	740.25	0.00	-740.25	0.00
100-00-55200-354-000	Equip Maint (Non-Office)	0.00	3,107.55	5,218.00	2,110.45	59.55
100-00-55200-361-000	Building Maintenance	81.07	3,845.84	11,000.00	7,154.16	34.96
100-00-55200-362-000	Grounds Maintenance	1,462.49	3,800.25	13,000.00	9,199.75	29.23
100-00-55200-363-000	Tree Tribute Program Expense	0.00	0.00	160.00	160.00	0.00
100-00-55200-364-000	Parks Fund Raising Expenses	0.00	0.00	0.00	0.00	0.00
100-00-55200-390-000	Miscellaneous	0.00	70.15	0.00	-70.15	0.00
100-00-55200-510-000	Ins (Non-Labor)	0.00	10,972.47	12,250.00	1,277.53	89.57
100-00-55200-740-000	Losses/Damages	0.00	1,748.97	0.00	-1,748.97	0.00
100-00-55200-790-000	Donations/Grants Expenditures	2,910.02	28,746.91	0.00	-28,746.91	0.00



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Budget Comparison - Detail

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ACCT

## Fund: 100 - General Fund

Account Number		2025 July	2025 Actual 07/18/2025	2025 Budget	Budget Status	% of Budget
100-00-55200-820-000	Expenditure of Parkland Ded.	0.00	0.00	0.00	0.00	0.00
100-00-55200-821-000	Building Improvement	0.00	0.00	0.00	0.00	0.00
100-00-55300-110-000	Salary/Wages	0.00	0.00	0.00	0.00	0.00
100-00-55300-130-000	FICA/Medicare	0.00	0.00	0.00	0.00	0.00
100-00-55300-135-000	Retirement	0.00	0.00	0.00	0.00	0.00
100-00-55300-220-000	Transportation	0.00	0.00	0.00	0.00	0.00
100-00-55300-224-000	Telephone/Fax	0.00	0.00	0.00	0.00	0.00
100-00-55300-310-000	Office Supplies	0.00	0.00	0.00	0.00	0.00
100-00-55300-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-55300-330-000	Educ/Trng/Travel	0.00	0.00	0.00	0.00	0.00
100-00-55300-390-000	Miscellaneous	0.00	261.37	25,000.00	24,738.63	1.05
100-00-55300-395-000	Arts/Crafts	0.00	0.00	0.00	0.00	0.00
100-00-55300-396-000	Softball/Baseball	0.00	0.00	0.00	0.00	0.00
100-00-55300-397-000	Rec Tennis	0.00	0.00	0.00	0.00	0.00
100-00-55300-398-000	Golf	0.00	0.00	0.00	0.00	0.00
100-00-55300-399-000	Special Events	0.00	0.00	0.00	0.00	0.00
100-00-55300-814-000	Baseball Equip/Uniform	0.00	0.00	0.00	0.00	0.00
100-00-55310-390-000	Celebrations/Entertainment	15,798.24	23,639.83	25,750.00	2,110.17	91.81
Culture, Recreation & Educ		31,181.24	191,194.20	328,884.00	137,689.80	58.13
100-00-56400-110-000	Salary/Wages	687.35	8,917.09	15,798.00	6,880.91	56.44
100-00-56400-130-000	FICA/Medicare	48.26	681.17	1,209.00	527.83	56.34
100-00-56400-131-000	Health Insurance	0.00	3,270.84	6,542.00	3,271.16	50.00
100-00-56400-132-000	FSA Contribution	0.00	0.00	250.00	250.00	0.00
100-00-56400-133-000	Dental Insurance	28.01	196.07	336.00	139.93	58.35
100-00-56400-134-000	Vision Insurance	7.19	50.33	86.00	35.67	58.52
100-00-56400-135-000	Retirement	47.77	668.03	1,098.00	429.97	60.84
100-00-56400-202-000	Building Inspections	2,556.00	33,157.00	50,000.00	16,843.00	66.31
100-00-56400-213-000	Legal/Recording	0.00	358.50	2,137.00	1,778.50	16.78
100-00-56400-214-000	Map & Planning Services	0.00	2,832.00	5,000.00	2,168.00	56.64
100-00-56400-220-000	Rental Inspection	0.00	0.00	0.00	0.00	0.00
100-00-56400-224-000	Telephone/Fax	0.00	95.00	456.00	361.00	20.83
100-00-56400-290-000	Code Enforcement Services	0.00	351.00	0.00	-351.00	0.00
100-00-56400-310-000	Office Supplies	1.74	154.45	304.00	149.55	50.81
100-00-56400-321-000	Publications	0.00	445.40	445.00	-0.40	100.09
100-00-56400-330-000	Educ/Trng/Travel	0.00	0.00	250.00	250.00	0.00
100-00-56400-353-000	InfoTech	0.00	0.00	250.00	250.00	0.00
100-00-56400-390-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-56700-210-000	Economic Devel Prof Services	0.00	0.00	2,500.00	2,500.00	0.00
100-00-56700-390-000	Econ Dev Misc	0.00	0.00	0.00	0.00	0.00
100-00-56710-000-000	Tourism	0.00	0.00	168,000.00	168,000.00	0.00
100-00-56710-210-000	Professional Service	3,375.00	78,373.99	0.00	-78,373.99	0.00
100-00-56710-240-000	Building/Equip Maintenance	0.00	0.00	0.00	0.00	0.00
100-00-56710-310-000	Office Supplies	0.00	837.60	0.00	-837.60	0.00
100-00-56710-311-000	Postage Expense	0.00	0.00	0.00	0.00	0.00
100-00-56710-330-000	Travel/Educ./Training	0.00	425.00	0.00	-425.00	0.00
100-00-56710-400-000	Marketing Misc.	0.00	316.52	0.00	-316.52	0.00
100-00-56710-400-100	Tourism Development	0.00	0.00	0.00	0.00	0.00





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## Budget Comparison - Detail

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ACCT

## Fund: 100 - General Fund

Account Number		2025 July	2025 Actual 07/18/2025	2025 Budget	Budget Status	% of Budget
100-00-56710-400-200	Digital Marketing	0.00	7,500.00	0.00	-7,500.00	0.00
100-00-56710-400-300	Purchased Media	0.00	2,800.00	0.00	-2,800.00	0.00
100-00-56710-400-400	TV	0.00	0.00	0.00	0.00	0.00
100-00-56710-400-500	Print Media	300.00	3,481.00	0.00	-3,481.00	0.00
100-00-56710-500-000	Event Support Grants	8,900.00	41,053.23	0.00	-41,053.23	0.00
<b>Conservation &amp; Development</b>		15,951.32	185,964.22	254,661.00	68,696.78	73.02
100-00-57100-000-000	Contingency	5,481.35	8,881.35	25,000.00	16,118.65	35.53
100-00-57331-000-000	Highway & Street Outlay- local	0.00	0.00	0.00	0.00	0.00
<b>Capital Improvement</b>		5,481.35	8,881.35	25,000.00	16,118.65	35.53
100-00-58100-000-000	Debt Principal Payment	0.00	0.00	330,000.00	330,000.00	0.00
100-00-58200-000-000	Debt Interest	0.00	143,314.28	147,291.00	3,976.72	97.30
100-00-58200-690-000	Debt Issuance Cost	0.00	0.00	0.00	0.00	0.00
100-00-58230-691-000	Other Debt Expenses	0.00	800.00	800.00	0.00	100.00
<b>Debt</b>		0.00	144,114.28	478,091.00	333,976.72	30.14
100-00-59201-000-000	Contribution to Library	0.00	392,800.00	392,800.00	0.00	100.00
100-00-59202-000-000	Contribution to Taxi	0.00	40,000.00	40,000.00	0.00	100.00
100-00-59210-000-000	TRANSFER TO GENERAL	0.00	0.00	0.00	0.00	0.00
100-00-59230-000-000	Transfer to Equip Replace	0.00	0.00	0.00	0.00	0.00
100-00-59230-000-100	Transfer to ERF Admin	0.00	17,075.00	10,000.00	-7,075.00	170.75
100-00-59230-000-200	Transfer to ERF Police	0.00	133,000.00	100,000.00	-33,000.00	133.00
100-00-59230-000-300	Transfer to ERF Fire	0.00	209,818.00	209,818.00	0.00	100.00
100-00-59230-000-400	Transfer to ERF Streets	0.00	133,000.00	98,000.00	-35,000.00	135.71
100-00-59230-000-500	Transfer to ERF Parks	0.00	25,000.00	25,000.00	0.00	100.00
100-00-59230-000-600	Transfer to ERF Build Maint	0.00	50,000.00	20,000.00	-30,000.00	250.00
100-00-59230-000-700	Transfer to ERF From PD CD	0.00	0.00	0.00	0.00	0.00
100-00-59240-000-000	Transfer to Capital Projects	0.00	150,000.00	75,000.00	-75,000.00	200.00
<b>Interfund Transfers</b>		0.00	1,150,693.00	970,618.00	-180,075.00	118.55
<b>Total Expenses</b>		181,790.59	3,790,775.59	6,136,210.00	2,345,434.41	61.78
<b>Net Totals</b>		-93,298.97	330,110.55	-1.00	-330,111.55	



7/16/2025

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Reprint Check Register - Quick Report - ALL

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ACCT

## Equipment Replacement Checking

## Accounting Checks

Posted From: 7/05/2025

From Account:

Thru: 7/18/2025

Thru Account:

Check Nbr	Check Date	Payee	Amount
2287	7/09/2025	3RT Networks, LLC Build Maint - Firewall/Licenses	7,200.00
2288	7/09/2025	Belco Vehicle Solutions, LLC PD - Squad Prep	4,397.51
2289	7/09/2025	Double G Dairy LLC FD - Brush truck bed	10,300.00
Grand Total			21,897.51



7/16/2025

7:33 AM

Reprint Check Register - Quick Report - ALL

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ACCT

Equipment Replacement Checking

Accounting Checks

Posted From: 7/05/2025

From Account:

Thru: 7/18/2025

Thru Account:

Amount

---

 Total Expenditure from Fund # 405 - Equipment Replacement Fund

21,897.51

Total Expenditure from all Funds

21,897.51





# MEMO

Section 10, Item b.

---

**To:** Finance Committee – Mayor Teske  
**From:** Daron J Haugh – City Administrator  
**Subject:** Mowing Contract with JC AIRS  
**Date:** 2025-07-22

---

At its July 7, 2025 meeting with JC AIRS, the committee approved a purchase agreement allowing the City of Mauston to acquire utility mains needed for the Brunner development's utility extension. The committee also discussed granting and signing an easement so the City can maintain and repair the newly acquired utility main. In exchange for the easement, the City will provide JC AIRS with a five-year mowing contract at \$4,000 per year, to start in 2026. The intention is that JC AIRS will continue paying the City this existing mowing expense, with no increase, as consideration for the easement itself.



# Sand Country Services sent you an estimate

We look forward to working with you.

Show full details ▼

## Mauston Riverwalk Shoreline Erosion Repair

**Restoration of shore line on Lemonweir River for the City of Mauston behind the Police Dept/City Hall** \$0.00

*Areas under the riverwalk are lacking Rip-Rap (limestone boulders) needed to protect and hold the shoreline in place - current situation is a washout from river flow along with other erosion locations from building run off.*

*Goal - restore river band w/ industrial woven fabric and limestone breaker of similar size to maintain slope and shape of shoreline consistent with the design and curvature of the riverwalk.*

*Restore Elevation above the rip-rap w/soil and landscape rock of 1 1/2-3" colored material to ensure a safe and secure area from building/sidewalk to shoreline. Emphasis is to minimize maintenance - no mowing.*

**Materials: 60 ton of limestone Rip Rap** \$3,630.00

**Industrial Woven fabric** \$1,700.00

**Silt Fence** \$450.00

**30 ton 1 1/2-3" landscape rock** \$1,550.00

**58 yards of sand fill** \$1,200.00

**17 yards of topsoil** \$450.00

**Pipe to match and extend drains & downspouts** \$670.00

**Equipment: Quad Axle Dump trucks; mini excavator; Tracked skid steer; Gas Powered Compactors; Hand tools - blowers; Laborers w/safety equipment** \$12,250.00

**Area to be restored are from the police department canopy to the curve in the walkway behind the police dept laundry area - no concrete to be poured or finished, no grass to be planted. Rock and dirt to be provided and completed as requested.** \$0.00

Subtotal	\$21,900.00
Tax Exempt	\$0.00
Wisconsin (54646)	\$1,204.50
<b>Total</b>	<b>\$23,104.50</b>

Section 10, Item c.

**Sand Country Services**  
N11366 14th Ave N  
Necedah, WI 54646-7239  
sandcountryllc@gmail.com  
+1 (608) 547-4552

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Limitless Construction LLC

N3791 Townline LL Rd  
Mauston, WI 53948-9010 USA  
limitlessconstructionllc1@gmail.com



Estimate

ADDRESS		ESTIMATE		1025
City Of Mauston		DATE		07/14/2025
1260 N Road Mauston Wisconsin 53948				
SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Services	Build wooden deck attached to walkway behind Pd with stairs and railing	1	3,800.00	3,800.00
TOTAL				\$3,800.00

Accepted By

Accepted Date



# Mauston Police Department

June 2025



Chief Michael D. Zilisch



# Mauston Police Department

## Total Traffic Citation Report, by Type, Officer

Citation Type:

<u>Officer</u>	<u>Citations</u>	<u>Violations</u>
	1	1
Area Totals	1	1

Citation Type: ELC

<u>Officer</u>	<u>Citations</u>	<u>Violations</u>
A Noe	2	2
A Weinke	6	6
B N Arenz	4	4
C Bailey	1	1
MSchwichtenberg	9	9
N Waltemath	23	23
T Rakes	30	30
W A KIERSTYN	7	7
Area Totals	82	82

Citation Type: NTC

<u>Officer</u>	<u>Citations</u>	<u>Violations</u>
A Weinke	1	1
B N Arenz	1	1
C Bailey	2	2
MSchwichtenberg	2	2
N Waltemath	1	1
T Rakes	5	5
W A KIERSTYN	8	8
Area Totals	20	20

Report Totals	103	103
---------------	-----	-----

Report Includes:

All dates of issue between '00:00:01 06/01/25' and '23:59:59 06/30/25', All agencies matching 'MPD', All issuing officers, All areas, All courts, All offense codes, All dispositions, All citation/warning types



# Mauston Police Department

## Total Traffic Warning Report, by Agency/Officer

Agency: MPD MAUSTON POLICE DEPARTMENT

<u>Officer</u>	<u>Warnings</u>	<u>Violations</u>
A Noe	38	47
A Weinke	105	140
B N Arenz	7	7
C Bailey	49	53
MSchwichtenberg	76	83
N Waltemath	49	56
T Rakes	105	154
W A KIERSTYN	42	52

Report Totals:	471	592
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**Report Includes:**  
All dates between '00:00:01 06/01/25' and '23:59:59 06/30/25', All agencies matching 'MPD', All issuing officers, All areas, All violations



# Mauston Police Department

## Total Accidents Report, by Agency

---

<u>Agency</u>	<u>Accidents</u>
MAUSTON POLICE DEPARTMENT	11

Total accidents included in this report: 11

---

### Report Includes:

All accident dates between '06/01/25' and '06/30/25', All accident times, All agencies matching 'MPD', All officers, All location codes, All cities, All locality types, All environmental causes, All collision types, All severity codes, All weather conditions, All road surfaces, All road characteristics, All road defects, All light conditions, All traffic controls, All damages





# Mauston Police Department

## Law Incident Table, by Date

<u>Date Occurred</u>	<u>Total Incidents</u>
06/01/25	73
06/02/25	44
06/03/25	34
06/04/25	67
06/05/25	62
06/06/25	68
06/07/25	36
06/08/25	44
06/09/25	84
06/10/25	50
06/11/25	69
06/12/25	84
06/13/25	88
06/14/25	55
06/15/25	58
06/16/25	61
06/17/25	87
06/18/25	73
06/19/25	109
06/20/25	83
06/21/25	47
06/22/25	52
06/23/25	69
06/24/25	61
06/25/25	78
06/26/25	58
06/27/25	74
06/28/25	50
06/29/25	63
06/30/25	65

Total reported: 1946

**Report Includes:**  
All dates between '00:00:01 06/01/25' and '23:59:59 06/30/25', All agencies matching 'MPD', All disposition's, All natures, All location codes, All cities



# Mauston Police Department

## Law Total Officer Incident Report, by Agency, Nature

Agency: MAUSTON POLICE DEPARTMENT

Nature: 911 HANG UP

<u>Officer</u>	<u>Total</u>
A Weinke	9
B N Arenz	1
E Sanner	2
MSchwichtenberg	2
N Waltemath	6
W A KIERSTYN	3
<b>Total Incidents for This Nature</b>	<b>23</b>

Nature: ALARM

<u>Officer</u>	<u>Total</u>
A Weinke	1
E Sanner	1
MSchwichtenberg	1
W A KIERSTYN	1
<b>Total Incidents for This Nature</b>	<b>4</b>

Nature: ANIMAL COMPLAINT

<u>Officer</u>	<u>Total</u>
[No Officer]	1
A Noe	3
A Weinke	5
C Bailey	2
MSchwichtenberg	2
N Waltemath	1
R Lueneburg	1
T Rakes	3
W A KIERSTYN	1
<b>Total Incidents for This Nature</b>	<b>19</b>

Nature: AGENCY ASSIST

<u>Officer</u>	<u>Total</u>
A Noe	1
A Weinke	6
B N Arenz	2
C Bailey	1
M Zilisch	1
MSchwichtenberg	2
N Waltemath	3
R Lueneburg	2

## Law Total Officer Incident Report, by Agency, Nature

Page 2 of 11

<u>Officer</u>	<u>Total</u>
T Rakes	1
W A KIERSTYN	1
<b>Total Incidents for This Nature</b>	<b>20</b>

## Nature: ATV COMPLAINT/STOP

<u>Officer</u>	<u>Total</u>
MSchwichtenberg	1
<b>Total Incidents for This Nature</b>	<b>1</b>

## Nature: BUILDING CHECK

<u>Officer</u>	<u>Total</u>
A Noe	98
A Weinke	71
B N Arenz	5
C Bailey	62
E Sanner	5
MSchwichtenberg	141
N Waltemath	207
T Rakes	40
W A KIERSTYN	105
<b>Total Incidents for This Nature</b>	<b>734</b>

## Nature: COMMUNITY ORIENTED POLICING

<u>Officer</u>	<u>Total</u>
A Noe	29
A Weinke	33
B N Arenz	6
C Bailey	21
E Sanner	3
M Zilisch	2
MSchwichtenberg	28
N Waltemath	36
T Rakes	28
W A KIERSTYN	20
<b>Total Incidents for This Nature</b>	<b>206</b>

## Nature: CHILD CUSTODY DISPUTE

<u>Officer</u>	<u>Total</u>
A Weinke	2
C Bailey	1
MSchwichtenberg	1
R Lueneburg	1
T Rakes	1
W A KIERSTYN	1
<b>Total Incidents for This Nature</b>	<b>7</b>

## Law Total Officer Incident Report, by Agency, Nature

Page 3 of 11

## Nature: CITIZEN ASSIST

<u>Officer</u>	<u>Total</u>
A Noe	1
C Bailey	1
D M BENSON	1
E Sanner	1
MSchwichtenberg	2
N Waltemath	2
R Lueneburg	1
W A KIERSTYN	1
<b>Total Incidents for This Nature</b>	<b>10</b>

## Nature: CIVIL MATTER

<u>Officer</u>	<u>Total</u>
A Weinke	2
C Bailey	1
MSchwichtenberg	1
T Rakes	1
<b>Total Incidents for This Nature</b>	<b>5</b>

## Nature: CIVIL PROCESS

<u>Officer</u>	<u>Total</u>
N Waltemath	1
T Rakes	1
<b>Total Incidents for This Nature</b>	<b>2</b>

## Nature: CIVIL STANDBY

<u>Officer</u>	<u>Total</u>
A Weinke	2
T Rakes	1
<b>Total Incidents for This Nature</b>	<b>3</b>

## Nature: CMV

<u>Officer</u>	<u>Total</u>
MSchwichtenberg	2
<b>Total Incidents for This Nature</b>	<b>2</b>

## Nature: CITIZEN CONTACT

<u>Officer</u>	<u>Total</u>
A Weinke	3
B N Arenz	2
C Bailey	4
E Sanner	1
N Waltemath	5
T Rakes	1



Law Total Officer Incident Report, by Agency, Nature

Page 4 of 11

<u>Officer</u>	<u>Total</u>
W A KIERSTYN	3
<b>Total Incidents for This Nature</b>	<b>19</b>

**Nature: CRASH INVESTIGATION**

<u>Officer</u>	<u>Total</u>
A Noe	1
A Weinke	1
B N Arenz	1
C Bailey	2
MSchwichtenberg	3
N Waltemath	2
T Rakes	4
W A KIERSTYN	1
<b>Total Incidents for This Nature</b>	<b>15</b>

**Nature: CRASH WITH INJURY INVEST**

<u>Officer</u>	<u>Total</u>
A Weinke	1
MSchwichtenberg	2
T Rakes	1
<b>Total Incidents for This Nature</b>	<b>4</b>

**Nature: DEATH INVESTIGATION**

<u>Officer</u>	<u>Total</u>
E Sanner	1
MSchwichtenberg	1
N Waltemath	1
<b>Total Incidents for This Nature</b>	<b>3</b>

**Nature: DISTURBANCE**

<u>Officer</u>	<u>Total</u>
A Noe	1
A Weinke	1
B N Arenz	1
C Bailey	1
N Waltemath	1
T Rakes	2
W A KIERSTYN	2
<b>Total Incidents for This Nature</b>	<b>9</b>

**Nature: DOMESTIC DISTURBANCE**

<u>Officer</u>	<u>Total</u>
A Weinke	1
C Smart	1
T Rakes	1

Law Total Officer Incident Report, by Agency, Nature

Page 5 of 11

<u>Officer</u>	<u>Total</u>
<b>Total Incidents for This Nature</b>	<b>3</b>

Nature: DRIVE OFF

<u>Officer</u>	<u>Total</u>
A Noe	1
C Bailey	1
T Rakes	2
<b>Total Incidents for This Nature</b>	<b>4</b>

Nature: DRIVING COMPLAINT

<u>Officer</u>	<u>Total</u>
A Weinke	3
B N Arenz	2
C Bailey	1
C GYLLIN	1
MSchwichtenberg	4
N Waltemath	3
T Rakes	2
W A KIERSTYN	1
<b>Total Incidents for This Nature</b>	<b>17</b>

Nature: DRUG INVESTIGATION

<u>Officer</u>	<u>Total</u>
A Noe	2
A Weinke	1
B N Arenz	1
R Lueneburg	6
<b>Total Incidents for This Nature</b>	<b>10</b>

Nature: ESCORT

<u>Officer</u>	<u>Total</u>
A Weinke	1
E Sanner	1
<b>Total Incidents for This Nature</b>	<b>2</b>

Nature: FIRE

<u>Officer</u>	<u>Total</u>
A Weinke	1
B N Arenz	1
MSchwichtenberg	1
N Waltemath	3
T Rakes	3
W A KIERSTYN	1
<b>Total Incidents for This Nature</b>	<b>10</b>

**Nature: FOUND PROPERTY**

<u>Officer</u>	<u>Total</u>
A Weinke	1
C Bailey	2
E Sanner	1
MSchwichtenberg	1
N Waltemath	1
T Rakes	2
W A KIERSTYN	3
<b>Total Incidents for This Nature</b>	<b>11</b>

**Nature: FRAUD**

<u>Officer</u>	<u>Total</u>
A Noe	1
B N Arenz	1
E Sanner	1
N Waltemath	1
<b>Total Incidents for This Nature</b>	<b>4</b>

**Nature: HARASSMENT**

<u>Officer</u>	<u>Total</u>
B N Arenz	2
C Bailey	3
MSchwichtenberg	1
N Waltemath	1
<b>Total Incidents for This Nature</b>	<b>7</b>

**Nature: INFORMATIONAL REPORT**

<u>Officer</u>	<u>Total</u>
A Weinke	1
B N Arenz	2
C Bailey	2
MSchwichtenberg	6
N Waltemath	2
R Lueneburg	1
T Rakes	1
<b>Total Incidents for This Nature</b>	<b>15</b>

**Nature: JUVENILE INVESTIGATION**

<u>Officer</u>	<u>Total</u>
A Noe	1
A Weinke	1
C Bailey	1
MSchwichtenberg	2
N Waltemath	2
T Rakes	1

## Law Total Officer Incident Report, by Agency, Nature

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<u>Officer</u>	<u>Total</u>
Total Incidents for This Nature	8

Nature: K9

<u>Officer</u>	<u>Total</u>
A Noe	4
W A KIERSTYN	5
Total Incidents for This Nature	9

Nature: "LITTER, POLLUTN, PUBLIC HEALT

<u>Officer</u>	<u>Total</u>
T Rakes	1
W A KIERSTYN	1
Total Incidents for This Nature	2

Nature: LOCKOUT

<u>Officer</u>	<u>Total</u>
A Noe	1
B N Arenz	1
E Sanner	1
MSchwichtenberg	2
W A KIERSTYN	2
Total Incidents for This Nature	7

Nature: LOST PROPERTY

<u>Officer</u>	<u>Total</u>
A Weinke	1
T Rakes	1
Total Incidents for This Nature	2

Nature: MEDICAL EMERGENCY

<u>Officer</u>	<u>Total</u>
A Noe	3
A Weinke	6
B N Arenz	1
C Bailey	2
E Sanner	1
MSchwichtenberg	4
N Waltemath	3
T Rakes	1
W A KIERSTYN	2
Total Incidents for This Nature	23

Nature: MENTAL HEALTH ASSIST/INVEST



## Law Total Officer Incident Report, by Agency, Nature

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<u>Officer</u>	<u>Total</u>
A Noe	1
N Waltemath	1
<b>Total Incidents for This Nature</b>	<b>2</b>

## Nature: NOISE COMPLAINT

<u>Officer</u>	<u>Total</u>
N Waltemath	2
W A KIERSTYN	1
<b>Total Incidents for This Nature</b>	<b>3</b>

## Nature: UNSECURE PREMISES

<u>Officer</u>	<u>Total</u>
A Weinke	1
N Waltemath	3
W A KIERSTYN	1
<b>Total Incidents for This Nature</b>	<b>5</b>

## Nature: ORDINANCE VIOLATION

<u>Officer</u>	<u>Total</u>
A Weinke	3
B N Arenz	2
N Waltemath	2
T Rakes	4
W A KIERSTYN	6
<b>Total Incidents for This Nature</b>	<b>17</b>

## Nature: PARKING COMPLAINT

<u>Officer</u>	<u>Total</u>
M Zilisch	1
MSchwichtenberg	1
N Waltemath	1
T Rakes	1
W A KIERSTYN	1
<b>Total Incidents for This Nature</b>	<b>5</b>

## Nature: PROPERTY CRIME

<u>Officer</u>	<u>Total</u>
A Noe	1
A Weinke	5
B N Arenz	1
C Bailey	1
E Whitefoot	1
MSchwichtenberg	10
N Waltemath	2
R Lueneburg	1

Law Total Officer Incident Report, by Agency, Nature

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<u>Officer</u>	<u>Total</u>
T Rakes	2
<b>Total Incidents for This Nature</b>	<b>24</b>

Nature: RESTRAINING ORDER VIOLATION

<u>Officer</u>	<u>Total</u>
T Rakes	1
<b>Total Incidents for This Nature</b>	<b>1</b>

Nature: ROAD HAZARD

<u>Officer</u>	<u>Total</u>
[No Officer]	1
A Noe	1
A Weinke	2
C Bailey	2
MSchwichtenberg	1
N Waltemath	3
T Rakes	3
W A KIERSTYN	2
<b>Total Incidents for This Nature</b>	<b>15</b>

Nature: SEARCH WARRANT

<u>Officer</u>	<u>Total</u>
N Waltemath	1
<b>Total Incidents for This Nature</b>	<b>1</b>

Nature: SUSPICIOUS PERSON CIRCUMSTANCE

<u>Officer</u>	<u>Total</u>
A Noe	5
A Weinke	3
B N Arenz	3
MSchwichtenberg	1
N Waltemath	8
T Rakes	7
W A KIERSTYN	3
<b>Total Incidents for This Nature</b>	<b>30</b>

Nature: THREATENING

<u>Officer</u>	<u>Total</u>
C Bailey	1
MSchwichtenberg	2
N Waltemath	2
<b>Total Incidents for This Nature</b>	<b>5</b>

Nature: TRAFFIC CONTROL

Law Total Officer Incident Report, by Agency, Nature

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<u>Officer</u>	<u>Total</u>
A Noe	1
<b>Total Incidents for This Nature</b>	<b>1</b>

Nature: TRAFFIC STOP

<u>Officer</u>	<u>Total</u>
A Noe	42
A Weinke	113
B N Arenz	9
C Bailey	52
E Sanner	1
MSchwichtenberg	77
N Waltemath	60
R Lueneburg	1
T Rakes	110
W A KIERSTYN	46
<b>Total Incidents for This Nature</b>	<b>511</b>

Nature: TRESPASSING

<u>Officer</u>	<u>Total</u>
B N Arenz	1
<b>Total Incidents for This Nature</b>	<b>1</b>

Nature: UNWANTED PARTY

<u>Officer</u>	<u>Total</u>
B N Arenz	1
<b>Total Incidents for This Nature</b>	<b>1</b>

Nature: UTILITY PROBLEM

<u>Officer</u>	<u>Total</u>
A Weinke	1
<b>Total Incidents for This Nature</b>	<b>1</b>

Nature: VEHICLE PROBLEM

<u>Officer</u>	<u>Total</u>
A Noe	1
A Weinke	2
B N Arenz	3
C Bailey	1
E Sanner	1
MSchwichtenberg	1
T Rakes	2
W A KIERSTYN	2
<b>Total Incidents for This Nature</b>	<b>13</b>

Law Total Officer Incident Report, by Agency, Nature

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**Nature: WALK IN COMPLAINT**

<u>Officer</u>	<u>Total</u>
R Lueneburg	1
<b>Total Incidents for This Nature</b>	<b>1</b>

**Nature: WARRANT ATTEMPT**

<u>Officer</u>	<u>Total</u>
A Noe	2
A Weinke	3
MSchwichtenberg	4
N Waltemath	1
T Rakes	1
<b>Total Incidents for This Nature</b>	<b>11</b>

**Nature: WELFARE CHECK**

<u>Officer</u>	<u>Total</u>
A Noe	2
A Weinke	8
B N Arenz	2
C Bailey	1
MSchwichtenberg	5
N Waltemath	3
S Roberts	1
T Rakes	1
<b>Total Incidents for This Nature</b>	<b>23</b>

**Nature: YOU ARE NOT ALONE**

<u>Officer</u>	<u>Total</u>
D M BENSON	49
S Roberts	6
<b>Total Incidents for This Nature</b>	<b>55</b>

Total reported: 1946

**Report Includes:**

All dates between '00:00:01 06/01/25' and '23:59:59 06/30/25', All agencies matching 'MPD', All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes





## MEMO

Section 14, Item a.

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**To:** Common Council – Mayor Teske  
**From:** Daron J Haugh – City Administrator  
**Subject:** CDBG Small Cities RLF Housing Program Discontinuation  
**Date:** 2025-07-22

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The Department of Administration (DOA) is in the process of phasing out the CDBG Small Cities RLF Housing Programs. Once the program is discontinued by the DOA, MSA is prepared to continue administering the City of Mauston's local program. However, please note that MSA's services can no longer be funded through the housing program itself.

### Key points:

- MSA will provide ongoing services related to monitoring insurance compliance, processing subordination requests, managing loan payoffs, handling rental payments (if applicable), maintaining loan reports, managing older mortgages, and distributing landlord coupon books.
- All project and administrative files must be permanently retained unless the DOA approves their destruction. Should MSA cease administration, all files will be returned to the City.
- To offset administrative expenses, the City may retain \$250 from each fully paid-off loan. Historically, this has amounted to about \$250 per year, with 14 loans currently under management.
- MSA proposes an annual fee of \$2,000 for these administrative services, with the fee to be reviewed annually based on loan activity.
- No changes will be made until HUD approves the Consolidated Plan and the DOA formally ends the program. There will be time to close out ongoing projects before returning any remaining funds to the DOA.

Council direction is needed on whether to continue with MSA's services under the proposed terms or to discuss alternative options. My recommendation is to allocate the \$2,000 for this continued service.