



PARKS COMMISSION MEETING AGENDA

August 31, 2026 at 4:45 PM
1260 North Road Mauston, WI

1. **Call to Order/Roll Call**
2. **Discussion and Action Regarding Minutes**
 - a. August 3, 2026
 - b. August 12, 2026 Special Parks Meeting
3. **Review Financial Reports**
 - a. Financial Information
4. **Staff Report**
5. **Adjourn**

NOTICE:

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Carole Wolff at (608) 747-2706.

Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676



PARKS COMMISSION MEETING MINUTES

August 03, 2026 at 4:45 PM

Veteran's Park, Mauston, WI

1. **Call to Order/Roll Call:** The Board of Parks Commission met on Monday, August 3, 2026, at Veteran's Park. Chair Mike Taake called the meeting to order at 4:46 p.m. Members present were Mike Taake, Laura Taake, Julie Lynch, Mary Ann Allaby, and Dan Holzberger. Members absent were Amanda Ketcham and Lori Hammer. Also present were Park Superintendent Jordan Wilke and Mauston School Summer Recreation Director Jim Dillin.
2. **Minutes:** Motion by Allaby, seconded by Holzberger, to approve the July 6, 2026, minutes. Motion carried by voice vote.
3. **Financial Reports:** The July 2026 financial reports were reviewed. No questions or concerns were raised.
4. **Mauston School Summer Recreation Program Review:** Program Director Jim Dillin provided the Commission with a 2026 Summer Recreation Report. He reported that the program served 146 participants across six baseball and softball levels. The program emphasized teamwork, sportsmanship, responsibility, and the development of fundamental skills. Dillin will continue working with Mauston High School coaches to train student coaches and plans to pursue grant opportunities to support future summer recreation programs. Wilke noted that communication between the City and the Summer Recreation Program improved significantly this year. It was also noted that the Public Works building continues to be used for equipment storage.
5. **Staff Report:** Wilke reported that mowing operations were temporarily reduced due to extreme heat and dry conditions but will resume as needed. Staff has focused on watering parks, particularly Jones Park, because of the drought. Wilke also announced proposed improvements at Lions Park and the need for a special meeting on August 12, 2026, to advance the proposal to the Common Council.
6. **Park Tour**
 - a. **Veteran's Park:** The Commission toured Veteran's Park. Wilke recognized Dan Holzberger and the Mauston Youth Baseball program for hosting a successful Fourth of July tournament. Holzberger expressed interest in expanding the use of Veteran's Park for youth baseball during the upcoming season. Wilke reported that both ballfields are in excellent condition, with new bases installed this spring, and that the girls' high school softball program continues to utilize the fields. The Commission reviewed improvements to the dugouts, benches, bleachers,

picnic tables, and shelter, and noted that Wi-Fi service at the shelter is now operational. Mike noted that the scoreboard equipment will continue to be monitored.

7. **Adjourn:** Motion by Lynch, seconded by Mike Taake, to adjourn. Motion carried by voice vote. The meeting adjourned at 5:38 p.m.

Chair

Date



SPECIAL PARKS COMMISSION MEETING MINUTES

August 12, 2026 at 4:45 PM
1260 North Road Mauston, WI

1. **Call to Order/Roll Call:** The Board of Parks Commission met on Wednesday, August 12, 2026, at the Public Works Building. Chair Mike Taake called the meeting to order at 4:45 p.m. Members present were Mike Taake, Laura Taake, Julie Lynch, Mary Ann Allaby, and Amanda Ketcham. Members absent were Dan Holzberger and Lori Hammer. Also present was City Administrator Daron Haugh.

2. **Minutes:** Motion by Allaby, seconded by Ketcham, to approve the August 3, 2026, minutes. Motion carried by voice vote.

3. **Staff Report:** Haugh presented an overview of the proposed Lions Park project. Motion by Allaby, seconded by Lynch, to recommend Council approval of the proposed Lions Park project. Motion carried by voice vote.

4. **Next Meeting Date:** Motion by Mike Taake, seconded by Laura Taake, to hold the next Parks Commission meeting on Monday, August 31, 2026, at Mays Park. Motion carried by voice vote.

5. **Adjourn:** Motion by Allaby, seconded by Lynch, to adjourn. Motion carried by voice vote. The meeting adjourned at 5:25 p.m.

Chair

Date



8/28/2026

9:18 AM

Reprint Check Register - Quick Report - ALL

Page: 1

ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 8/01/2026 From Account: 100-00-55200-110-000
 Thru: 8/28/2026 Thru Account: 100-00-55200-821-000

Check Nbr	Check Date	Payee	Amount
ETF	8/24/2026	Department of Employee Trust Fund (ETF)	2,136.53
	Manual Check	City of Mauston - Health Ins Premiums	
42925	8/05/2026	Amazon Capital Services, Inc	63.43
		City of Mauston - items for office/use	
42926	8/05/2026	Archie Monument & Stone, Inc	50,000.00
		Parks - Veterans Mem 2nd Downpayment	
42930	8/05/2026	Custom Concrete & Masonry	7,417.00
		Parks - Veterans Memorial Walks	
42931	8/05/2026	Delta Dental of Wisconsin	137.64
		City of Mauston - Dental Premiums	
42947	8/05/2026	Slama Equipment	164.82
		Water/Parks - items for maint/repairs	
42948	8/05/2026	VSP Vision Service Plan	37.58
		City of Mauston - Vision Ins Expense	
42952	8/13/2026	3RT Networks, LLC	20.00
		City of Mauston - Monthly IT Pro Fees	
42955	8/13/2026	Croell Redi-Mix	182.50
		PW - Deliveries	
42960	8/13/2026	Mauston True Value, Inc.	414.63
		City of Mauston - Hardware & Supplies	
42965	8/13/2026	Slama Equipment	238.96
		Parks/Cemetery - Items for maint/repairs	
42969	8/20/2026	3RT Networks, LLC	20.00
		City of Mauston - Monthly IT Pro Fees	
42971	8/20/2026	Allied Cooperative	213.13
		City of Mauston - Supplies & Parts	
42972	8/20/2026	AT&T Mobility	48.77
		City of Mauston - Monthly Phone Fees	
42992	8/20/2026	Slama Equipment	63.99
		Parks - items for maint/repairs	
ALLIANT	8/26/2026	Alliant - 3183940000	544.93
	Manual Check	City of Mauston - Electric & Gas fees	
KWIKTRIP	8/20/2026	Kwik Trip, Inc.	2,120.97
	Manual Check	City of Mauston - Monthly Fuel Expense	
UTILITIES	8/06/2026	City of Mauston	5,855.27
	Manual Check	City of Mauston - Monthly Utilities	



8/28/2026 9:18 AM Reprint Check Register - Quick Report - ALL Page: 2
ACCT

CITY OF MAUSTON POOLED CASH Accounting Checks

Posted From: 8/01/2026 From Account: 100-00-55200-110-000
Thru: 8/28/2026 Thru Account: 100-00-55200-821-000

Check Nbr	Check Date	Payee	Amount
Grand Total			69,680.15



CITY OF MAUSTON POOLED CASH Accounting Checks

Posted From: 8/01/2026 From Account: 100-00-55200-110-000
Thru: 8/28/2026 Thru Account: 100-00-55200-821-000

	Amount
Total Expenditure from Fund # 100 - General Fund	69,680.15
Total Expenditure from all Funds	69,680.15



8/28/2026 9:19 AM

Budget Comparison - Detail
Parks

Page: 1
ACCT

Account Number		2026 August	2026 Actual 08/28/2026	2026 Budget	Budget Status	% of Budget
100-00-46721-000-000	Tree Tribute Program Revenue	0.00	560.00	1,000.00	-440.00	56.00
100-00-48220-000-000	Rent of Fairgrounds/Parks	350.00	3,128.99	3,500.00	-371.01	89.40
Parks - Revenue		350.00	3,688.99	4,500.00	-811.01	81.98
Total Revenues		350.00	3,688.99	4,500.00	-811.01	81.98



8/28/2026 9:19 AM

Budget Comparison - Detail
Parks

Page: 2
ACCT

Account Number		2026 August	2026 Actual 08/28/2026	2026 Budget	Budget Status	% of Budget
100-00-55200-110-000	Salary/Wages	14,917.46	87,363.37	161,406.00	74,042.63	54.13
100-00-55200-130-000	FICA/Medicare	1,109.95	6,675.48	12,348.00	5,672.52	54.06
100-00-55200-131-000	Health Insurance	2,136.53	14,955.71	28,188.00	13,232.29	53.06
100-00-55200-132-000	FSA Contribution	0.00	603.50	850.00	246.50	71.00
100-00-55200-133-000	Dental Insurance	137.64	1,101.12	1,143.00	41.88	96.34
100-00-55200-134-000	Vision Insurance	37.58	298.33	293.00	-5.33	101.82
100-00-55200-135-000	Retirement	505.94	4,668.84	8,057.00	3,388.16	57.95
100-00-55200-191-000	Protective Clthng/Gear	63.43	1,143.65	1,000.00	-143.65	114.37
100-00-55200-221-000	Electricity	544.93	3,180.85	6,000.00	2,819.15	53.01
100-00-55200-223-000	Water/Sewer	5,855.27	12,314.85	24,000.00	11,685.15	51.31
100-00-55200-224-000	Telephone/Fax	48.77	2,012.08	2,000.00	-12.08	100.60
100-00-55200-232-000	Trees & Brush	0.00	5,708.50	10,000.00	4,291.50	57.09
100-00-55200-330-000	Educ/Trng/Travel	0.00	1,327.19	1,250.00	-77.19	106.18
100-00-55200-340-000	Hand Tools,Material,Supp	0.00	552.19	3,479.00	2,926.81	15.87
100-00-55200-354-000	Equip Maint (Non-Office)	400.74	4,422.25	5,218.00	795.75	84.75
100-00-55200-361-000	Building Maintenance	63.67	6,624.29	7,500.00	875.71	88.32
100-00-55200-362-000	Grounds Maintenance	2,752.09	16,401.21	13,000.00	-3,401.21	126.16
100-00-55200-363-000	Tree Tribute Program Expense	0.00	246.00	160.00	-86.00	153.75
100-00-55200-364-000	Parks Fund Raising Expenses	0.00	0.00	0.00	0.00	0.00
100-00-55200-390-000	Miscellaneous	0.00	568.88	0.00	-568.88	0.00
100-00-55200-510-000	Ins (Non-Labor)	0.00	10,526.35	12,250.00	1,723.65	85.93
100-00-55200-740-000	Losses/Damages	0.00	73.83	0.00	-73.83	0.00
100-00-55200-790-000	Donations/Grants Expenditures	57,417.00	61,270.53	0.00	-61,270.53	0.00
100-00-55200-820-000	Expenditure of Parkland Ded.	0.00	0.00	0.00	0.00	0.00
100-00-55200-821-000	Building Improvement	182.50	182.50	0.00	-182.50	0.00
Parks - Expenses		86,173.50	242,221.50	298,142.00	55,920.50	81.24
Total Expenses		86,173.50	242,221.50	298,142.00	55,920.50	81.24
Net Totals		-85,823.50	-238,532.51	-293,642.00	-55,109.49	81.23