



FINANCE AND PURCHASING COMMITTEE AGENDA

April 09, 2024 at 6:20 PM
303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call**
2. **Discussion and action relating to Minutes**
 - a. a. March 26, 2024
3. **Discussion and action regarding vouchers**
 - a. a. in the amount of \$211,540.96
4. **Discussion and action relating to the financial support to Mauston School for Summer Rec Program**
 - a. a. \$25,000 each year
5. **Discussion and action relating to bids for rent of farmland**
 - a. a. Review of Bids
6. **Adjourn**

NOTICE:

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Nicole Lyddy (608) 747-2706.

Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676



FINANCE AND PURCHASING COMMITTEE MINUTES

March 26, 2024 at 6:25 PM
303 Mansion Street Mauston, WI

1. Call to Order/Roll Call

The Finance and Purchasing Committee met in a regular session on Tuesday, March 26, 2024. Rick Noe called the meeting to order at 6:25 pm. Members present were Barb Hoilien, and Rick Noe. Absent was Darryl Teske. Also present were Mayor Dennis Nielsen, and Deputy Clerk Nicole Lyddy.

2. Minutes- Motion made by Hoilien, Seconded by Noe to approve the minutes of March 12, 2024. Motion carried.

3. Vouchers- Motion made by Noe, Seconded by Hoilien to recommend to the council to approve the vouchers for \$276,790.63. Motion carried.

4. Adjourn- Motion made by Hoilien, Seconded by Noe to adjourn. The meeting adjourned at 6:27 pm.

Chair

Date

April 9, 2024

ACH Payments & Checks #39138 - #39185
03/23/24 – 04/05/24

Total Vouchers = \$154,725.97
ERF Vouchers = \$0

Plus

Payroll = \$56,814.99

Total to Approve \$211,540.96

4/03/2024

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ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 3/23/2024 From Account:
Thru: 4/05/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
DEF	4/04/2024	Wells Fargo - Great West Deferred Comp	2,195.00
		Deferred Comp - Payroll 04.05.24	
		Manual Check	
EFT	4/04/2024	Federal Tax Withholding	18,914.69
		FED/FICA Payroll Taxes 04.05.24	
		Manual Check	
ETF	3/28/2024	Wis Retirement Fund (ETF)	26,598.37
		City of Mauston - WRS Contribute EE/ER	
		Manual Check	
39138	3/27/2024	Baker & Taylor, Inc	113.99
		Library - Childrens books	
39139	3/27/2024	Croell Redi-Mix	1,721.50
		Streets/Swr - Deliveries for maintenance	
39140	3/27/2024	DBS - FSA	76.50
		City of Mauston - ER FSA monthly expense	
39141	3/27/2024	Demco, INC	166.09
		Library - Bookmarks/Labels	
39142	3/27/2024	Gray Electric, LLC	78.70
		Parks - Riverwalk Lights	
39143	3/27/2024	Gunter, Leilani	75.00
		Refund park rental fee	
39144	3/27/2024	JComp Technologies Inc	52.50
		PD - pc service	
39145	3/27/2024	Johnson Block & Company Inc	4,917.00
		City of Mauston - 2023 audit pro fees	
39146	3/27/2024	Krus Extinguishers, LLC	778.35
		City of Mauston - Annual Fire Inspection	
39147	3/27/2024	Midwest Tape	15.74
		Library - Adult Visuals	
39148	3/27/2024	Municipal Treasurers Assoc of WI, Inc	60.00
		Admin - New Membership	
39149	3/27/2024	Playaway Products	343.95
		Library - Adult Audio	
39150	3/27/2024	Reedsburg Area Medical Center	30.00
		Streets - DOT random testing	
39151	3/27/2024	Rural Welding & Fabricating, Inc.	120.00
		Streets - Items for maint/repair	
39152	3/27/2024	Safe-Fast Inc	66.00
		Streets - Marking Paint	
39153	3/27/2024	Staples Business Advantage	2.24
		Admin - office supplies	

4/03/2024

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CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 3/23/2024 From Account:
Thru: 4/05/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
39154	3/27/2024	U.S. Cellular Library - Monthly Phone service fees	158.08
39155	3/27/2024	Wilke, Sarah Ann Admin - media design pro fees	250.00
39156	3/27/2024	Wis Supreme Court Court - Cont. Judicial Ed. - Taake	800.00
39157	4/03/2024	Allied Cooperative City of Mauston - Supplies & Parts	596.83
39158	4/03/2024	Amazon Capital Services, Inc PD - Supplies for use	619.95
39159	4/03/2024	Associated Appraisal Consultants, Inc Admin - Monthly pro fees assessments	806.33
39160	4/03/2024	AT&T Mobility PD/FD - monthly phone fees	690.85
39161	4/03/2024	Capital Newspapers City of Mauston - Publishing Fees	172.44
39162	4/03/2024	Cintas City of Mauston - Building floor mats	102.26
39163	4/03/2024	Concept Printing (CPC) City of Mauston - Window Envelopes	205.00
39164	4/03/2024	Creative Finance, Inc City of Mauston - Wage Garnishment	294.87
39165	4/03/2024	Custofoam Corporation Admin - Roof repairs City Hall	964.02
39166	4/03/2024	Delta Dental of Wisconsin City of Mauston - Dental Premiums	3,153.60
39167	4/03/2024	Eagle Promotions & Apparel, LLC Parks - custom embroidery	14.00
39168	4/03/2024	Eickhof Columbaria Inc Cemetery - Items for Inscription	401.63
39169	4/03/2024	JComp Technologies Inc Admin - IT Service fees	52.50
39170	4/03/2024	Lenorud Services, Inc City of Mauston - Residential pick-up	18,854.68
39171	4/03/2024	LN Worksite Billing Department City of Mauston - Monthly payroll deduct	1,637.20
39172	4/03/2024	Martelle Water Treatment, Inc Sewer - Liquid Aluminum Sulfate	5,716.08

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CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 3/23/2024 From Account:
Thru: 4/05/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
39173	4/03/2024	Mauston True Value, Inc. City of Mauston - Hardware & Supplies	222.70
39174	4/03/2024	McMahon Associates, Inc. FD - Feb 24 fire management counsel	12,393.70
39175	4/03/2024	Moll, Kimberly City of Mauston - March cleaning service	2,690.00
39176	4/03/2024	MSA Professional Services Capital - Maugh's Creek pro fees	637.91
39177	4/03/2024	On The Line GMTA - March 24 service fees	3,375.00
39178	4/03/2024	Rudig-Jensen Ford, Inc FD - Items for repair/maint	57.24
39179	4/03/2024	Running, Inc Taxi - Shared ride March 24	12,978.38
39180	4/03/2024	Safe-Fast Inc PW - PPE Gear for Employees	487.00
39181	4/03/2024	VSP Vision Service Plan City of Mauston - Vision Ins Expense	701.31
39182	4/03/2024	WI SCTF Child Support Withheld - 04.05.24	322.61
39183	4/03/2024	Wis Rural Water Association Sewer - Charter member renewal	480.00
39184	4/03/2024	Wisconsin Building Supply City of Mauston - Monthly Statement	154.69
39185	4/03/2024	Wisconsin State Lab of Hygiene Water - Fluoride testings	29.00
RHYME	3/25/2024 Manual Check	Rhyme Business Products City of Mauston - Copier lease fees	898.61
ALLIANT	3/22/2024 Manual Check	Alliant - 5049940000 City of Mauston - Electric & Gas fees	2,338.44
ALLIANT	3/22/2024 Manual Check	Alliant - 1287210000 City of Mauston - Electric & Gas fees	630.80
ALLIANT	3/22/2024 Manual Check	Alliant - 3487864265 City of Mauston - Electric & Gas fees	27.05
ALLIANT	3/14/2024 Manual Check	Alliant - 4415730000 City of Mauston - Electric & Gas fees	4,046.10
ALLIANT	3/22/2024 Manual Check	Alliant - 2190000000 City of Mauston - Electric & Gas fees	738.36

4/03/2024

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Accounting Checks

Posted From: 3/23/2024 From Account:
Thru: 4/05/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
ALLIANT	3/27/2024	Alliant - 3183940000	442.82
	Manual Check	City of Mauston - Electric & Gas fees	
ALLIANT	3/22/2024	Alliant - 0849610000	3.00
	Manual Check	City of Mauston - Electric & Gas fees	
ALLIANT	3/27/2024	Alliant - 2484600000	35.47
	Manual Check	City of Mauston - Electric & Gas fees	
ALLIANT	3/22/2024	Alliant - 1735130000	6,305.91
	Manual Check	City of Mauston - Electric & Gas fees	
ALLIANT	3/22/2024	Alliant - 1457140000	9,430.46
	Manual Check	City of Mauston - Electric & Gas fees	
UTILITIES	4/05/2024	City of Mauston	3,483.47
	Manual Check	City of Mauston - monthly utilites	
		Grand Total	154,725.97

4/03/2024

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CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 3/23/2024 From Account:
Thru: 4/05/2024 Thru Account:

	Amount
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Total Expenditure from Fund # 100 - General Fund	112,398.36
Total Expenditure from Fund # 109 - Cemetery Fund	539.63
Total Expenditure from Fund # 250 - Library Fund	4,654.95
Total Expenditure from Fund # 280 - Taxi Fund	12,978.38
Total Expenditure from Fund # 400 - Capital Projects Fund	637.91
Total Expenditure from Fund # 610 - Water Utility Fund	4,710.68
Total Expenditure from Fund # 620 - Sewer Utility Fund	18,806.06
Total Expenditure from all Funds	154,725.97



MEMO

To: Finance Committee – Mayor Nielsen
From: Daron J Haugh – City Administrator
Subject: Summer Rec to Mauston School Financial Support
Date: 2024-04-09

After discussions with the school district and learning what it will take to keep the old Summer Rec program running with the Mauston Area School District, they will need ongoing financial support from the City of Mauston. When this transfer took place originally, it was told to them ongoing financial support would take place. Along the way, this was not budgeted for in ongoing years. Without this financial support, the program will fail to exist as the funds are not there to support in alone. I recommend the financial support to the Mauston Area School District for the school’s version of the Summer Rec program, but not to exceed \$25,000. Furthermore, I recommend approving the ongoing financial support in our annual budget as we move forward each year, but with discussion and follow-ups to see where the program is at and how it’s doing.

City of Mauston 2024 Crop Land Rent Bid

PRINT LEGIBLY OR TYPE

*Note: Parcel A located in the West Industrial Park is limited to hay or soybean crops only

Location	Parcel	Acreage	Bid Price
West Industrial Park*	A	15.6	65 / acre
West Industrial Park	B	5.25	65 / acre
West Industrial Park	C	8.50	65 / acre
West Industrial Park	D	3.25	65 / acre
West Industrial Park	E	2.40	50 / acre
City Lagoons	F	22	

Name: Derrick Hanson

Business Name (if applicable): _____

Daytime Phone Number: 608-377-3418

Evening Phone Number: _____

Email Address: _____

Mailing Address: 24066 Keystone Rd Wilton WI 54670
Street/PO Box City State Zip

BIDDING INSTRUCTIONS:

- Bids are due at City Hall no later than 4:30 pm, **Friday, April 4, 2024.**
Mauston City Hall, 303 Mansion Street, Mauston, WI 53948-1329
- Submit Bids in a sealed envelope marked "Land Rent Bid"
- Anticipated bid award is scheduled for **Tuesday, April 9, 2024.**
- A written rent agreement will be required for the successful bidder

ATTACHMENTS:

- Copy of Bid Advertisement
- Maps of available parcels

Questions: Rob Nelson, Director of Public Works
608-847-4070 or rnelson@mauston.com

City of Mauston 2024 Crop Land Rent Bid

Section 5, Item a.

PRINT LEGIBLY OR TYPE

***Note: Parcel A located in the West Industrial Park is limited to hay or soybean crops only**

Location	Parcel	Acreage	Bid Price
West Industrial Park*	A	15.6	91/a \$ 1416
West Industrial Park	B	5.25	92/a \$ 483
West Industrial Park	C	8.50	92/a \$ 782
West Industrial Park	D	3.25	92/a \$ 299
West Industrial Park	E	2.40	71/a \$ 171
City Lagoons	F	.22	

\$ 3151

Name: Dean Fish

Business Name (if applicable): _____

Daytime Phone Number: 608-343-1242 cell

Evening Phone Number: Same

Email Address: _____

Mailing Address: 27449 Cty Hwy P Kendall WI 54638
Street/PO Box City State Zip

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