



ORDINANCE, LICENSES AND PERMITS COMMITTEE MEETING AGENDA

March 10, 2026 at 6:10 PM
303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call**
2. **Discussion and Action Regarding Minutes**
 - a. February 24, 2026
3. **Discussion and Recommendation Regarding Ordinance 2026-2082 Amending Chapter 32, Enforcement and Penalties, Article I, Sec 32-2**
 - a. Ordinance 2026-2082
4. **Discussion and Recommendation Regarding Ordinance 2026-2083 Amending Chapter 32, Streets and Sidewalks, Article I, Sec 32-5(b)**
 - a. Ordinance 2026-2083
5. **Adjourn**

NOTICE:

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Carole Wolff at (608) 747-2706.

Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676



ORDINANCE, LICENSES, AND PERMITS COMMITTEE MEETING MINUTES

February 24, 2026 at 6:20 PM
303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call:** The Ordinance, Licenses and Permits Committee meeting was called to order on February 24, 2026, at 6:20 p.m. by Chair Jim Allaby. Present were Jim Allaby and Leanna Hagen. Also present were City Administrator Daron Haugh and Deputy Clerk Carole Wolff. Absent was Vivian Gabower.
2. **Minutes:** Motion by Hagen, seconded by Allaby, to approve the minutes of November 25, 2025. Motion carried by voice vote.
3. **Change of Agent**
 - a. Burton-Koppang American Legion Post 81: Motion by Hagen, seconded by Allaby, to recommend Council approval of change of agent. Motion carried by voice vote.
 - b. Festival: Motion by Allaby, seconded by Hagen, to recommend Council approval of change of agent. Motion carried by voice vote.
4. **Proposed Ordinance Changes Reducing Violation Notice Periods and Allowing Immediate Enforcement for Snow Removal:** Motion by Hagen, seconded by Allaby, to recommend revising Ordinance Sec. 32.2 by reducing the regular abatement period to 48 hours and snow removal abatement period to 24 hours. Motion carried by voice vote.
5. **Adjourn:** Motion by Hagen, seconded by Allaby, to adjourn. Motion carried by voice vote. Meeting adjourned at 6:30 p.m.

Chair

Date

**ORDINANCE NO. 2026-2082 AMENDING
CHAPTER 32 ENFORCEMENT AND PENALTIES
ARTICLE I, SEC 32-2**

WHEREAS, the Mauston Common Council finds it in the best interest of the City to reduce the abatement period for non-hazardous violations from seventy-two (72) hours to forty-eight (48) hours in order to promote more timely compliance with municipal code requirements; and

NOW THEREFORE, on a motion duly made and seconded, the Mauston Common Council hereby amends Chapter 32, Article I, Section 32-2 of the Code of Ordinances as follows:

Sec. 32-2. Enforcement and penalties.

(1) Non-hazardous conditions.

The city may cause the issuance of a written notice to the responsible person directing him to correct and abate the violation on or before a specified date, but not sooner than ~~72 hours~~ **48 hours** following service of said notice.

The written notice may be served by personal service or by certified mail, return receipt requested, to the address of the responsible person at the last-known address of the responsible person. If the responsible person to whom notice has been given fails to remove or abate the violation within the time established, the city may remove or abate said violation at the expense of the responsible person.

(2) Hazardous conditions.

If the city determines that the violation creates a substantial and immediate danger to public safety, the city shall attempt to contact the responsible person in any way or form which the city deems most expedient, and give such responsible person notice of the problem and the opportunity to immediately correct the problem. If such responsible person cannot be promptly notified by the city, or if the responsible person cannot or will not immediately abate the violation, the city may immediately take steps to abate the violation without providing any further notice to the responsible person.

(3) Charges.

An account of the expenses incurred by the city to remove or abate the violation shall be kept and such expenses shall be charged to and paid by the responsible person. Notice of the expenses shall be mailed to the last-known address of the responsible person and shall be payable within ten calendar days from the mailing thereof, and if not paid, the city administrator shall enter those charges onto the tax roll as a special tax pursuant to Wis. Stats. § 66.0907(4) against the real estate of any or all responsible person, or the city may collect such charges through any other lawful procedure.

(4) Authorized personnel.

The director of public works, the police, the city administrator and/or the mayor are authorized to make the determinations permitted by this section. The administrator and director of public works are authorized to issue the notices permitted by this section.

APPROVED:

ATTEST:

Darryl D.D. Teske, Mayor

Daron Haugh, Administrator

- Date of Plan Commission Recommendation (if applicable): _____
- Date of Public Hearing (if applicable): _____
- Date of Readings: _____
- Date of Adoption: _____
- Votes:
 - Ayes__ Nays__ Absent__ Abstention _____

- Date of Publication: _____

**ORDINANCE NO. 2026-2083 AMENDING
CHAPTER 32 STREETS AND SIDEWALKS
ARTICLE I, SEC 32-5(b)**

WHEREAS, the Mauston Common Council that snow and ice accumulation on sidewalks presents a significant public safety concern; and

WHEREAS, the Common Council finds it necessary to clarify snow removal responsibilities and enforcement procedures to ensure sidewalks remain safe and accessible for pedestrians;

NOW THEREFORE, on a motion duly made and seconded, the Mauston Common Council hereby amends Chapter 32, Article I, Section 32-5(b) of the Code of Ordinances as follows:

Sec. 32-5. Snow and Ice Removal.

~~The owner and occupants of any parcel or lot which fronts upon or abuts any sidewalk shall keep said sidewalk clear of all snow and ice. In the event of snow and/or ice accumulating on said sidewalk due to natural means and/or by any other means, said sidewalk shall be cleared of all accumulated snow and/or ice within 24 hours from the time the snow and/or ice cease to accumulate on said sidewalk. Sidewalks are to be kept clear of snow and ice to a minimum of three feet in width, except that sidewalks located in any district zoned commercial shall be kept clear to their full, maximum width. In the event that ice is formed on any sidewalk in such a manner that it cannot be removed, said sidewalk shall be kept sprinkled with sand and/or salt to permit safe travel by pedestrians.~~

Snow and ice removal is deemed to be a public safety issue. The owner and occupants of any parcel or lot which fronts upon or abuts any sidewalk shall keep said sidewalk clear of all snow and ice. In the event of snow and/or ice accumulating on said sidewalk due to natural means and/or by any other means, said sidewalk shall be cleared of all accumulated snow and/or ice within twenty-four (24) hours from the time the snow and/or ice cease to accumulate on said sidewalk.

Sidewalks shall be kept clear of snow and ice to a minimum width of three (3) feet, except that sidewalks located in any district zoned commercial shall be kept clear to their full width. In the event that ice forms on any sidewalk in such a manner that it cannot be removed, the sidewalk shall be sprinkled with sand and/or salt to permit safe pedestrian travel.

If the twenty-four (24) hour period following cessation of snowfall or ice accumulation has expired, the City may immediately cause the snow and/or ice to be removed without issuing additional written notice. The cost of such removal shall be charged to the responsible person in the manner provided under Sec. 32-2(3).

APPROVED:

ATTEST:

Darryl D.D. Teske, Mayor

Daron Haugh, Administrator

- Date of Plan Commission Recommendation (if applicable): _____
- Date of Public Hearing (if applicable): _____

- Date of Readings: _____
- Date of Adoption: _____
- Votes: _____
 - Ayes___ Nays___ Absent___Abstention _____
- Date of Publication: _____