PUBLIC WORKS COMMITTEE MEETING AGENDA

November 10, 2026 at 6:20 PM

303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call**
2. **Discussion and Action Regarding Minutes**
   a. October 27, 2026
3. **Discussion and Recommendation Regarding Pay App #2, Payable to Van Ert Electric Co., Inc. in the Amount of $13,089.10 for the Remote Lift Stations and Water Sites**
   a. Pay App #2
4. **Discussion and Recommendation Regarding Pay App 3, Payable to Van Ert Electric Co., Inc. in the Amount of $62,397.75 for the Remote Lift Stations and Water Sites**
   a. Pay App #3
5. **Adjourn**

NOTICE:

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Carole Wolff at (608) 747-2706.

Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676

PUBLIC WORKS COMMITTEE MEETING MINUTES

October 27, 2026 at 6:10 PM

303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call:** The Public Works Committee meeting was called to order on Tuesday, October 27, 2026, at 6:10 p.m. by Secretary Mary Bender. Members present were Mary Bender and Jim Allaby. Absent was Kayla Thomas. Also present were Mayor Darryl Teske, City Administrator Daron Haugh, Public Works Director Rob Nelson, Deputy Clerk Carole Wolff, and Parks Superintendent Jordan Wilke.
2. **Minutes:** Motion by Allaby, seconded by Bender, to approve the September 22, 2026, minutes. Motion carried by voice vote.
3. **State of the City of Mauston Urban Forest:** Parks Superintendent Wilke presented the Urban Forest Report, highlighting the benefits of urban trees, species diversity, and ongoing tree management. The City's May 2026 inventory identified 924 trees, with an estimated value of $2.6 million. Wilke noted that 53 dead trees have been identified for removal and 43 ash trees continue to receive treatment. Mauston has maintained Tree City USA recognition for 12 years. Future goals include pursuing grants for a tree canopy study to identify areas for additional planting. Members of the Tree Board were also in attendance.
4. **Pay App #21:** Nelson noted that the payment relates to Phase 1 of the Wastewater Treatment Facility. Motion by Allaby, seconded by Bender, to recommend Council approval of Pay App #21, payable to Olympic Builders, in the amount of $55,317.00. Motion carried by voice vote.
5. **Pay App #22:** Nelson reported that the project was approximately 7% under budget. Motion by Allaby, seconded by Bender, to recommend Council approval of Pay App #22 payable to Olympic Builders, in the amount of $292,288.03. Motion carried by voice vote.
6. **Change Order #4:** Motion by Allaby, seconded by Bender to recommend Council approval of Change Order #4, for the Wastewater Treatment Facility Upgrade, increasing the contract amount by $57,084.19. Motion carried by voice vote.
7. **Abandonment of Prospect Street, East of Lincoln, Installation of Utility Infrastructure, and Pavement:** Haugh explained that the proposed abandonment of an undeveloped portion of Prospect Street would facilitate a potential townhouse development representing an investment of up to $6 million. Motion by Allaby, seconded by Bender, to recommend Council approval of the abandonment of Prospect Street, east of Lincoln. Motion carried by voice vote.

8. **Sale of City-Owned Parcel #292510265.1:** Haugh explained that the City-owned parcel, approximately 30 by 30 feet, would be conveyed to Slama Equipment to facilitate development of the adjoining property. Motion by Allaby, seconded by Bender, to recommend Council approval of the sale of Parcel #292510265.1 to Slama Equipment for $1.00 by quitclaim deed. Motion carried by voice vote.
9. **Adjournment:** Motion by Allaby, seconded by Bender, to adjourn. Motion carried by voice vote. The meeting adjourned at 6:39 p.m.

_____ _____

Chair Date

INVOICE

Invoice No.	Date
001-055647	09/16/26

Van Ert Electric Co., Inc.
100 Paper Place Kronenwetter, WI 54455

Job No. M250017
Series AA
Project Manager JARED SCHULTZ
PO Number 9265788
CES
Due Date 10/16/26

Customer
CITY OF MAUSTON
303 MANSION STREET
MAUSTON WI 53948
Attn:

Project:
REMOTE LIFT STATIONS & WATER SITES - CITY OF MAUSTON

Invoice Description: PROGRESS PAY REQUEST

Total	$13,778.00
Less Retention	$688.90
Sales Tax(WI-EXGOV)	$0.00
DUE THIS INVOICE	$13,089.10

PLEASE NOTE OUR REMIT TO ADDRESS HAS CHANGED

Remit Payment To:
Van Ert Electric Co., Inc.
100 Paper Place
Kronenwetter WI 54455

Credit Card Payments Remit to:
https://link.clover.com/urlshortener/wZ65rh
Effective June 1, 2024, there will be a 3% surcharge added to all credit card transactions

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Mauston	**Owner's Project No.:**	9265788
Engineer:	MSA Professional Services, Inc.	**Engineer's Project No.:**	00044084B
Contractor:	Van Ert Electric Company, Inc.	**Contractor's Project No.:**	M250017
Project:	Remote Lift Stations & Water Sites		
Contract:			

Application No.: 2 **Application Period:** **From** 08/01/26 **to** 09/30/26 **Application Date:** 09/16/26

A	B	C	D	E	F	G	H	I
			Work Completed					
Item No.	Description	Scheduled Value ($)	(D + E) From Previous Application ($)	This Period ($)	Materials Currently Stored (not in D or E) ($)	Work Completed and Materials Stored to Date (D + E + F) ($)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) ($)
	Original Contract							
1	Procurement & Submittals	1,102,213.00	1,102,213.00			1,102,213.00	100%	-
2	Mobilization & Set Up	8,464.00	8,464.00			8,464.00	100%	-
3	Conduit	67,232.00	60,000.00	7,232.00		67,232.00	100%	-
4	Wire	11,879.00	10,000.00	1,879.00		11,879.00	100%	-
5	Gear	47,299.00	45,000.00	2,299.00		47,299.00	100%	-
6	Demo	10,868.00	8,500.00	2,368.00		10,868.00	100%	-
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	Original Contract Totals	**$ 1,247,955.00**	**$ 1,234,177.00**	**$ 13,778.00**	**$ -**	**$ 1,247,955.00**	**100%**	**$ -**

EJCDC C-620 Contractor's Application for Payment
(c) 2018 National Society of Professional Engineers for EJCDC. All rights reserved.

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Mauston	**Owner's Project No.:**	9265788
Engineer:	MSA Professional Services, Inc.	**Engineer's Project No.:**	00044084B
Contractor:	Van Ert Electric Company, Inc.	**Contractor's Project No.:**	M250017
Project:	Remote Lift Stations & Water Sites		
Contract:			

Application No.: 2 **Application Period:** **From** 08/01/26 **to** 09/30/26 **Application Date:** 09/16/26

A	B	C	D	E	F	G	H	I
			Work Completed					
Item No.	Description	Scheduled Value ($)	(D + E) From Previous Application ($)	This Period ($)	Materials Currently Stored (not in D or E) ($)	Work Completed and Materials Stored to Date (D + E + F) ($)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) ($)
Change Orders								
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	Change Order Totals	$ -	$ -	$ -	$ -	$ -		$ -
Original Contract and Change Orders								
	Project Totals	$ 1,247,955.00	$ 1,234,177.00	$ 13,778.00	$ -	$ 1,247,955.00	100%	$ -

EJCDC C-620 Contractor's Application for Payment
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Contractor's Application for Payment

Owner:	City of Mauston	**Owner's Project No.:**	9265788
Engineer:	MSA Professional Services, Inc.	**Engineer's Project No.:**	00044084B
Contractor:	Van Ert Electric Company, Inc.	**Contractor's Project No.:**	M250017
Project:	Remote Lift Stations & Water Sites		
Contract:			
Application No.:	2	**Application Date:**	9/16/2026
Application Period:	From 8/1/2026	to	9/30/2026

1. Original Contract Price	$	1,247,955.00
2. Net change by Change Orders	$	-
3. Current Contract Price (Line 1 + Line 2)	$	1,247,955.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	$	1,247,955.00
5. Retainage		
a. 5% X $ 1,247,955.00 Work Completed	$	62,397.75
b. 5% X $ - Stored Materials	$	-
c. Total Retainage (Line 5.a + Line 5.b)	$	62,397.75
6. Amount eligible to date (Line 4 - Line 5.c)	$	1,185,557.25
7. Less previous payments (Line 6 from prior application)	$	~~-~~ $1,172,468.15
8. Amount due this application	$	~~1,185,557.25~~ $ 13,089.10
9. Balance to finish, including retainage (Line 3 - Line 4, plus 5c)	$	62,397.75

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Van Ert Electric Company, Inc

Signature: _____ **Date:** 9/16/2026

Recommended by Engineer	Approved by Owner
By:	**By:**
Title: Project Manager	**Title:**
Date: 10/27/2026	**Date:**
Approved by Funding Agency	
By:	**By:**
Title:	**Title:**
Date:	**Date:**

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INVOICE

Invoice No.	Date
001-057185	10/22/26

Van Ert Electric Co., Inc.
100 Paper Place Kronenwetter, WI 54455

Job No. M250017
Series AA
Project Manager JARED SCHULTZ
PO Number 9265788
CES
Due Date 11/21/26

Customer
CITY OF MAUSTON
303 MANSION STREET
MAUSTON WI 53948
Attn:

Project:
REMOTE LIFT STATIONS & WATER SITES - CITY OF MAUSTON

Invoice Description: REQUEST TO RELEASE RETAINAGE

Total	$0.00
Less Retention	$-62,397.75
Sales Tax(WI-EXGOV)	$0.00
DUE THIS INVOICE	$62,397.75

PLEASE NOTE OUR REMIT TO ADDRESS HAS CHANGED

Remit Payment To:
Van Ert Electric Co., Inc.
100 Paper Place
Kronenwetter WI 54455

Credit Card Payments Remit to:
https://link.clover.com/urlshortener/wZ65rh
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FINAL PAY APPLICATION

Contractor's Application for Payment

Owner:	City of Mauston	**Owner's Project No.:**	9265788
Engineer:	MSA Professional Services, Inc.	**Engineer's Project No.:**	00044084B
Contractor:	Van Ert Electric Company, Inc.	**Contractor's Project No.:**	M250017
Project:	Remote Lift Stations & Water Sites		
Contract:			
Application No.:	3	**Application Date:**	10/22/2026
Application Period:	From 10/1/2026	to	10/31/2026

1. Original Contract Price					$ 1,247,955.00
2. Net change by Change Orders					$ -
3. Current Contract Price (Line 1 + Line 2)					$ 1,247,955.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)					$ 1,247,955.00
5. Retainage					
a.	0%	X	$ 1,247,955.00	Work Completed	$ -
b.	5%	X	$ -	Stored Materials	$ -
c. Total Retainage (Line 5.a + Line 5.b)					$ -
6. Amount eligible to date (Line 4 - Line 5.c)					$ 1,247,955.00
7. Less previous payments (Line 6 from prior application)					$ 1,185,557.25
8. Amount due this application					$ 62,397.75
9. Balance to finish, including retainage (Line 3 - Line 4, plus 5c)					$ -

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Van Ert Electric Company, Inc

Signature: _____ **Date:** 10/22/2026

Recommended by Engineer		**Approved by Owner**	
By:		**By:**	
Title:	Project Manager	**Title:**	
Date:	10/27/2026	**Date:**	
Approved by Funding Agency			
By:		**By:**	
Title:		**Title:**	
Date:		**Date:**	

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Progress Estimate - Lump Sum Work

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Project:	Remote Lift Stations & Water Sites		
Contract:			

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	Original Contract Totals	**$ 1,247,955.00**	**$ 1,247,955.00**	**$ -**	**$ -**	**$ 1,247,955.00**	**100%**	**$ -**

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Progress Estimate - Lump Sum Work

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	Change Order Totals	$ -	$ -	$ -	$ -	$ -		$ -
Original Contract and Change Orders								
	Project Totals	$ 1,247,955.00	$ 1,247,955.00	$ -	$ -	$ 1,247,955.00	100%	$ -

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