



## PARKS COMMISSION MEETING AGENDA

May 04, 2026 at 4:45 PM  
1260 North Road Mauston, WI

1. **Call to Order/Roll Call**
2. **Discussion and Action Regarding Minutes**
  - a. **April 6, 2026**
3. **Review Financial Reports**
  - a. **Financial Reports**
4. **Park Board Recognition of Former Park Board Commission Member - Todd Galbrecht**
5. **Discussion and Action Regarding Jim Kolba Tree and Location**
6. **Discussion and Update Regarding Sterling Walsh Backboard**
7. **Discussion and Action Regarding June Park Board Meeting Park Walkthrough**
8. **Staff Report**
  - a. **Discussion and Action Regarding Communication With Groups like Soccer, Tennis, Pickleball, etc.**
9. **Adjourn**

### NOTICE:

*It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

*Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Carole Wolff at (608) 747-2706.*

*Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676*



# PARKS COMMISSION MEETING MINUTES

April 06, 2026 at 4:45 PM

1260 North Road Mauston, WI

1. **Call to Order/Roll Call:** The Board of Parks Commission met on Monday, April 6, 2026, at the Public Works Building. Chair Mike Taake called the meeting to order at 4:47 p.m. Members present were Dan Holzberger, Mike Taake, Laura Taake, Amanda Ketcham, and Mary Ann Allaby. Also present was Parks Superintendent Jordan Wilke. Absent were Todd Galbrecht and Lori Hammer.
2. **Minutes:** Motion by Ketcham, seconded by Holzberger, to approve the March 9, 2026, minutes. Motion carried by voice vote.
3. **Financial Reports:** The March reports were reviewed with no questions or concerns.
4. **Staff Report**
  - a. Dog Park at Arlington and Loomis: Wilke reported that fencing bids will be presented to Council on April 14, 2026. The Board also discussed potential naming of the park.
  - b. Jones Park: Wilke reported increased usage at Jones Park, with soccer beginning April 14. Updates included parking arrangements, installation of portable restrooms, and continued discussion of naming the space.
  - c. Other Updates: Wilke reported progress on the Parks & Recreation Comprehensive Plan, hiring of summer staff, and upcoming projects, including installation of the Sterling Walsh memorial hitting wall and seasonal placement of pickleball nets. Additional discussion included windscreen adjustments and the July 4 youth baseball tournament.
5. **Adjourn:** Motion by Holzberger, seconded by Allaby, to adjourn. Motion carried by voice vote. Meeting adjourned at 5:25 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date



CITY OF MAUSTON POOLED CASH Accounting Checks  
Posted From: 4/04/2026 From Account: 100-00-55200-110-000  
Thru: 4/29/2026 Thru Account: 100-00-55200-821-000

Check Nbr	Check Date	Payee	Amount
KT	4/20/2026	Kwik Trip, Inc.	281.74
	Manual Check	City of Mauston - Monthly Fuel Expense	
ETF	4/17/2026	Department of Employee Trust Fund (ETF)	2,136.53
	Manual Check	City of Mauston - Health Ins Premiums	
42419	4/09/2026	Baer Insurance Services, Inc	1,709.49
		City of Mauston - 2nd Qtrtr 26 Premiums	
42451	4/16/2026	Allied Cooperative	15.18
		City of Mauston - Supplies & Parts	
42452	4/16/2026	Amazon Capital Services, Inc	97.08
		City of Mauston - items for office/use	
42459	4/16/2026	Dog Waste Depot	764.85
		Parks - Mittn Header Bags	
42464	4/16/2026	Mauston True Value, Inc.	32.45
		City of Mauston - Hardware & Supplies	
42466	4/16/2026	Minard, Mike	78.30
		Parks - Mileage Reimbursment	
42491	4/23/2026	K&L Bobcat, Inc.	115.66
		Parks - items for maint/repairs	
42500	4/23/2026	Stained Glass & More	246.00
		Parks - Tribute Stones	
42502	4/23/2026	Steinhoff, John	136.10
		Parks - Boot Reimbursement	
42503	4/23/2026	U.S. Cellular	241.68
		City of Mauston - Phone service fees	
42506	4/29/2026	Amazon Capital Services, Inc	82.06
		City of Mauston - items for office/use	
42522	4/29/2026	Leaves Inspired Tree Nursery LLC	2,374.00
		Parks - Trees/flowers for city	
42525	4/29/2026	Mauston Plumbing Inc	163.59
		Parks - items for maint/repairs	
42527	4/29/2026	Rhyme Business Products	9.21
		City of Mauston - Copier lease fees	
42529	4/29/2026	Siteone Landscape Supply	244.86
		Parks/Library - pre emergent herbicide	
UTILITIES	4/06/2026	City of Mauston	784.33
	Manual Check	City of Mauston - Monthly Utilities	



4/29/2026 1:03 PM Reprint Check Register - Quick Report - ALL Page: 2  
ACCT

CITY OF MAUSTON POOLED CASH Accounting Checks

Posted From: 4/04/2026 From Account: 100-00-55200-110-000  
Thru: 4/29/2026 Thru Account: 100-00-55200-821-000

Check Nbr	Check Date	Payee	Amount
Grand Total			9,513.11



4/29/2026 1:03 PM

Reprint Check Register - Quick Report - ALL

Page: 3  
ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 4/04/2026 From Account: 100-00-55200-110-000  
Thru: 4/29/2026 Thru Account: 100-00-55200-821-000

Amount

---

Total Expenditure from Fund # 100 - General Fund	9,513.11
Total Expenditure from all Funds	9,513.11



4/29/2026 1:05 PM

Budget Comparison - Detail  
Parks

Page: 1  
ACCT

Account Number		2026 April	2026 Actual 04/29/2026	2026 Budget	Budget Status	% of Budget
100-00-46721-000-000	Tree Tribute Program Revenue	0.00	560.00	1,000.00	-440.00	56.00
100-00-48220-000-000	Rent of Fairgrounds/Parks	278.99	1,403.99	3,500.00	-2,096.01	40.11
<b>Parks - Revenue</b>		<b>278.99</b>	<b>1,963.99</b>	<b>4,500.00</b>	<b>-2,536.01</b>	<b>43.64</b>
<b>Total Revenues</b>		<b>278.99</b>	<b>1,963.99</b>	<b>4,500.00</b>	<b>-2,536.01</b>	<b>43.64</b>



Account Number		2026 April	2026 Actual 04/29/2026	2026 Budget	Budget Status	% of Budget
100-00-55200-110-000	Salary/Wages	8,589.93	34,040.08	161,406.00	127,365.92	21.09
100-00-55200-130-000	FICA/Medicare	629.15	2,472.39	12,348.00	9,875.61	20.02
100-00-55200-131-000	Health Insurance	2,136.53	8,546.12	28,188.00	19,641.88	30.32
100-00-55200-132-000	FSA Contribution	0.00	0.00	850.00	850.00	0.00
100-00-55200-133-000	Dental Insurance	137.64	550.56	1,143.00	592.44	48.17
100-00-55200-134-000	Vision Insurance	37.58	148.01	293.00	144.99	50.52
100-00-55200-135-000	Retirement	514.07	2,292.44	8,057.00	5,764.56	28.45
100-00-55200-191-000	Protective Clthng/Gear	136.10	536.10	1,000.00	463.90	53.61
100-00-55200-221-000	Electricity	0.00	784.71	6,000.00	5,215.29	13.08
100-00-55200-223-000	Water/Sewer	784.33	1,568.66	24,000.00	22,431.34	6.54
100-00-55200-224-000	Telephone/Fax	241.68	1,004.15	2,000.00	995.85	50.21
100-00-55200-232-000	Trees & Brush	2,374.00	2,665.60	10,000.00	7,334.40	26.66
100-00-55200-330-000	Educ/Trng/Travel	78.30	1,477.19	1,250.00	-227.19	118.18
100-00-55200-340-000	Hand Tools,Material,Supp	0.00	311.27	3,479.00	3,167.73	8.95
100-00-55200-354-000	Equip Maint (Non-Office)	1,095.66	2,106.15	5,218.00	3,111.85	40.36
100-00-55200-361-000	Building Maintenance	271.03	1,771.03	7,500.00	5,728.97	23.61
100-00-55200-362-000	Grounds Maintenance	1,291.45	2,894.18	13,000.00	10,105.82	22.26
100-00-55200-363-000	Tree Tribute Program Expense	246.00	246.00	160.00	-86.00	153.75
100-00-55200-364-000	Parks Fund Raising Expenses	0.00	0.00	0.00	0.00	0.00
100-00-55200-390-000	Miscellaneous	9.21	359.36	0.00	-359.36	0.00
100-00-55200-510-000	Ins (Non-Labor)	1,709.49	8,816.86	12,250.00	3,433.14	71.97
100-00-55200-740-000	Losses/Damages	0.00	0.00	0.00	0.00	0.00
100-00-55200-790-000	Donations/Grants Expenditures	0.00	851.77	0.00	-851.77	0.00
100-00-55200-820-000	Expenditure of Parkland Ded.	0.00	0.00	0.00	0.00	0.00
100-00-55200-821-000	Building Improvement	0.00	0.00	0.00	0.00	0.00
<b>Parks - Expenses</b>		<b>20,282.15</b>	<b>73,442.63</b>	<b>298,142.00</b>	<b>224,699.37</b>	<b>24.63</b>
<b>Total Expenses</b>		<b>20,282.15</b>	<b>73,442.63</b>	<b>298,142.00</b>	<b>224,699.37</b>	<b>24.63</b>
<b>Net Totals</b>		<b>-20,003.16</b>	<b>-71,478.64</b>	<b>-293,642.00</b>	<b>-222,163.36</b>	<b>24.34</b>