



PARKS COMMISSION MEETING AGENDA

October 06, 2025 at 4:45 PM
1260 North Road Mauston, WI

1. **Call to Order/Roll Call**
2. **Discussion and Action Regarding Minutes**
 - a. a. September 8, 2025
3. **Review Financial Reports**
 - a. a. Financials
4. **Staff Report**
 - a. Jones Park Update
 - b. Lions Park Update
 - c. May Park Update
 - d. Pickleball Fundraiser Update
5. **Adjourn**

NOTICE:

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Carole Wolff at (608) 747-2706.

Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676



PARKS COMMISSION MEETING MINUTES

September 08, 2025 at 4:45 PM

116 E State St, Mauston, WI

1. **Call to Order/Roll Call:** The Board of Parks Commissioners met outdoors on Monday, September 8, 2025, at the new State Street Lounge, 116 E State Street. Chair Mike Taake called the meeting to order at 4:45 p.m. Members present were Mike Taake, Laura Taake, Dan Holzberger, Todd Galbrecht, and Maryann Allaby. Parks Superintendent Jordan Wilke was also present.
2. **Minutes:** Motion by Holzberger, seconded by Galbrecht, to approve the minutes from August 4, 2025. Motion carried by voice vote.
3. **Financial Reports:** The financial reports were reviewed. No concerns or questions were generated.
4. **Staff Report:** Holzberger brought to attention a supply of black dirt in relation to the Big Dig Grant; this item was tabled until further information is available.
 - a. **Seasonal Changes:** Wilke and crew are working on seasonal changes, including closing the splash pad as time and weather permit. With mowing slowing down, they will shift focus to tree trimming, tree removal, and treating Emerald Ash Borer. Wilke and Beth Babcock of the Mauston School District will collaborate this fall on a tree education program with MHS students. Wilke also discussed MSA's work in researching plans and grants to improve Lions Park, potentially including upgrades to parking and restrooms.
 - b. **Jones Park Update:** Improvements are progressing well with favorable weather and growing conditions. The gravel parking lot on the south end needs improvement and could be added to a future street project. Grass has been mowed for the first time, fencing has been installed, and two sets of bleachers are being relocated to provide premium spectator viewing. The existing light posts are under consideration for future needs, and a possible storage unit may also be installed. Youth soccer and football leagues will be informed about using this new greenspace beginning in late 2026 and beyond. L. Taake addressed the need for accessible/unisex restroom signage at Lions Park to prevent confusion and mishaps. The Board discussed ways to encourage the community to once again use Veterans Park and its ball diamonds for adult softball leagues, noting it is an excellent but underutilized facility. Holzberger reminded the Board of the planned "4th of July 2026" youth baseball tournament and expressed hopes of bringing youth practices and games back to the Veterans Park ball diamond.

On behalf of the Mauston Picklers, L. Taake thanked the City for painting additional pickle ball court lines. The Board also inquired about the electric company’s fenced-in area near the dam; discussion was tabled until more information is available about the future of this greenspace.

Finally, Galbrecht will continue photographing the City’s parks and capturing residents enjoying the facilities and amenities offered.

- 5. **Next Agenda** – Not discussed
- 6. **Adjourn:** Motion by Galbrecht, seconded by Holzberger, to adjourn. Motion carried by voice vote. Meeting adjourned at 5:22 p.m.

Chair

Date



10/02/2025

2:23 PM

Reprint Check Register - Quick Report - ALL

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ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 9/06/2025 From Account: 100-00-55200-110-000
 Thru: 10/03/2025 Thru Account: 100-00-55200-821-000

Check Nbr	Check Date	Payee	Amount
ETF	9/17/2025	Department of Employee Trust Fund (ETF)	1,853.48
	Manual Check	City of Mauston - Health Ins Premiums	
41500	9/10/2025	Allied Cooperative	64.87
		City of Mauston - Supplies & Parts	
41501	9/10/2025	Amazon Capital Services, Inc	86.45
		City of Mauston - Items for office/use	
41504	9/10/2025	Baer Insurance Services, Inc	1,911.53
		City of Mauston - 4th Qtr 25 WC Premiums	
41510	9/10/2025	Delta Dental of Wisconsin	137.64
		City of Mauston - Dental Premiums	
41513	9/10/2025	DJG Sales, LLC	433.13
		Parks - Plaque for Lions Park	
41518	9/10/2025	Holiday Wholesale	302.90
		City of Mauston - Cleaning Supplies	
41523	9/10/2025	Mauston Plumbing Inc	18.97
		Swr/Parks - items for maint/repairs	
41524	9/10/2025	Mauston True Value, Inc.	176.07
		City of Mauston - Hardware & Supplies	
41539	9/10/2025	Slama Equipment	157.44
		Water/Parks - items for maint/repairs	
41545	9/10/2025	VSP Vision Service Plan	26.27
		City of Mauston - Vision Ins Expense	
41548	9/10/2025	Wisconsin Building Supply	56.17
		City of Mauston- Monthly Statement	
41574	9/17/2025	Ray's Shoes	130.99
		Parks - Boots	
41577	9/17/2025	Slama Equipment	332.39
		Parks - items for maint/repairs	
41582	9/17/2025	U.S. Cellular	241.68
		City of Mauston - Phone service fees	
41586	9/25/2025	AT&T Mobility	24.04
		City of Mauston - Monthly Service Fees	
41589	9/25/2025	Eagle Promotions & Apparel, LLC	137.90
		PW - PPE Items	
41616	9/30/2025	Rhyme Business Products	8.31
		City of Mauston - Copier lease fees	



CITY OF MAUSTON POOLED CASH Accounting Checks

Posted From: 9/06/2025 From Account: 100-00-55200-110-000
Thru: 10/03/2025 Thru Account: 100-00-55200-821-000

Check Nbr	Check Date	Payee	Amount
41622	9/30/2025	Slama Equipment PW/FD - Items for maint/repairs	392.51
ALLIANT	9/25/2025	Alliant - 3183940000	939.30
	Manual Check	City of Mauston - Electric & Gas fees	
KWIKTRIP	9/20/2025	Kwik Trip, Inc.	1,034.74
	Manual Check	City of Mauston - Monthly Fuel Charges	
Grand Total			8,466.78



CITY OF MAUSTON POOLED CASHAccounting Checks

Posted From: 9/06/2025From Account: 100-00-55200-110-000

Thru: 10/03/2025Thru Account: 100-00-55200-821-000

	Amount
Total Expenditure from Fund # 100 - General Fund	8,466.78
Total Expenditure from all Funds	8,466.78



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Budget Comparison - Detail
Parks

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ACCT

Account Number		2025 October	2025 Actual 10/03/2025	2025 Budget	Budget Status	% of Budget
100-00-46721-000-000	Tree Tribute Program Revenue	0.00	280.00	1,000.00	-720.00	28.00
100-00-48220-000-000	Rent of Fairgrounds/Parks	0.00	3,700.00	3,500.00	200.00	105.71
Parks - Revenue		0.00	3,980.00	4,500.00	-520.00	88.44
Total Revenues		0.00	3,980.00	4,500.00	-520.00	88.44



10/02/2025

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Budget Comparison - Detail
ParksPage: 2
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Account Number		2025	2025	2025	Budget Status	% of Budget
		October	Actual 10/03/2025	Budget		
100-00-55200-110-000	Salary/Wages	4,257.32	114,697.33	143,493.00	28,795.67	79.93
100-00-55200-130-000	FICA/Medicare	311.82	8,315.82	10,977.00	2,661.18	75.76
100-00-55200-131-000	Health Insurance	0.00	16,681.32	24,792.00	8,110.68	67.29
100-00-55200-132-000	FSA Contribution	0.00	875.26	850.00	-25.26	102.97
100-00-55200-133-000	Dental Insurance	0.00	1,238.76	1,143.00	-95.76	108.38
100-00-55200-134-000	Vision Insurance	0.00	236.43	294.00	57.57	80.42
100-00-55200-135-000	Retirement	287.19	6,169.48	7,228.00	1,058.52	85.36
100-00-55200-191-000	Protective Clthng/Gear	0.00	728.98	1,000.00	271.02	72.90
100-00-55200-221-000	Electricity	0.00	4,863.80	6,000.00	1,136.20	81.06
100-00-55200-223-000	Water/Sewer	0.00	17,820.84	24,000.00	6,179.16	74.25
100-00-55200-224-000	Telephone/Fax	0.00	2,299.09	2,000.00	-299.09	114.95
100-00-55200-232-000	Trees & Brush	0.00	3,679.60	10,000.00	6,320.40	36.80
100-00-55200-330-000	Educ/Trng/Travel	0.00	2,253.24	1,250.00	-1,003.24	180.26
100-00-55200-340-000	Hand Tools,Material,Supp	0.00	2,901.12	3,479.00	577.88	83.39
100-00-55200-354-000	Equip Maint (Non-Office)	0.00	3,997.31	5,218.00	1,220.69	76.61
100-00-55200-361-000	Building Maintenance	0.00	4,932.92	11,000.00	6,067.08	44.84
100-00-55200-362-000	Grounds Maintenance	0.00	12,418.92	13,000.00	581.08	95.53
100-00-55200-363-000	Tree Tribute Program Expense	0.00	0.00	160.00	160.00	0.00
100-00-55200-364-000	Parks Fund Raising Expenses	0.00	0.00	0.00	0.00	0.00
100-00-55200-390-000	Miscellaneous	0.00	342.14	0.00	-342.14	0.00
100-00-55200-510-000	Ins (Non-Labor)	0.00	12,884.00	12,250.00	-634.00	105.18
100-00-55200-740-000	Losses/Damages	0.00	1,792.99	0.00	-1,792.99	0.00
100-00-55200-790-000	Donations/Grants Expenditures	0.00	116,444.05	0.00	-116,444.05	0.00
100-00-55200-820-000	Expenditure of Parkland Ded.	0.00	0.00	0.00	0.00	0.00
100-00-55200-821-000	Building Improvement	0.00	0.00	0.00	0.00	0.00
Parks - Expenses		4,856.33	335,573.40	278,134.00	-57,439.40	120.65
Total Expenses		4,856.33	335,573.40	278,134.00	-57,439.40	120.65
Net Totals		-4,856.33	-331,593.40	-273,634.00	57,959.40	121.18