



## PARKS COMMISSION MEETING AGENDA

March 09, 2026 at 4:45 PM  
1260 North Road Mauston, WI

1. **Call to Order/Roll Call**
2. **Discussion and Action Regarding Minutes**
  - a. a. February 2, 2026
3. **Review Financial Reports**
  - a. a. February 2026
4. **Discussion Regarding Jones Park Youth Group**
5. **Discussion and Action Regarding the School Making Reservations for Boys Tennis during Summer**
6. **Discussion and Action Regarding Summer Serving Academy: June 9, 16, 23 from 11-12 and July 7, 14 from 11-12 at Lions Park**
7. **Staff Report**
  - a. Discussion and Update Regarding the Current Parks & Recreation 5-Year Comprehensive Plan
8. **Adjourn**

### NOTICE:

*It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

*Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Carole Wolff at (608) 747-2706.*

*Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676*



# PARKS COMMISSION MEETING MINUTES

February 02, 2026 at 4:45 PM

1260 North Road Mauston, WI

- 1. **Call to Order/Roll Call:** The Board of Park Commission met on Monday, February 2, 2026, at the Public Works Building. Chair Mike Taake called the meeting to order at 4:45 p.m. Members present were Mike Taake, Laura Taake, Lori Hammer, Mary Ann Allaby, and Todd Galbrecht. Also present was Parks Superintendent Jordan Wilke. Absent were Amanda Ketcham and Dan Holzberger.
- 2. **Minutes:** Motion by Hammer, seconded by Allaby, to approve the January 5, 2026, minutes. Motion carried by voice vote.
- 3. **Financial Reports:** The financial reports were reviewed, and no concerns or questions were raised.
- 4. **Staff Report:**
  - a. Federal Grant Status: The grant situation continues in a holding pattern as the City waits for updates.
  - b. Bobcat Toolcat: The Toolcat is now in full use and is working exceptionally well on a variety of projects, including support for the Ice Fishing Contest, moving picnic tables, snow removal, and tree trimming.
  - c. The Ice Fishing Contest: The event was a great success with ninety-nine (99) registered anglers. G.O.L.D. did a fantastic job sponsoring this event and is projecting approximately \$14,000 in profit, with additional donations still coming in. While fishing conditions were slow, many prize fish were caught. Todd Galbrecht commented that “a bad day fishing is better than a good day at work.”
  - d. Summer 2026 Staffing: Wilke and staff are reviewing staffing needs for the summer. Applications are currently being processed and interviews are underway.
- 5. **Next Agenda**
  - a. March Meeting Date: Motion by M. Taake, seconded by L. Taake to change March’s meeting from March 2, 2026, to March 9, 2026. Motion carried by voice vote.
- 6. **Adjourn:** Motion by Galbrecht, seconded by M. Taake, to adjourn. Motion carried by voice vote. Meeting adjourned at 5:15 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date



3/04/2026 4:06 PM

Reprint Check Register - Quick Report - ALL

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ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 1/31/2026 From Account: 100-00-55200-110-000  
Thru: 3/06/2026 Thru Account: 100-00-55200-821-000

Check Nbr	Check Date	Payee	Amount
KT	2/20/2026	Kwik Trip, Inc.	136.46
	<b>Manual Check</b>	City of Mauston - Monthly Fuel Expense	
ETF	2/18/2026	Department of Employee Trust Fund (ETF)	2,136.53
	<b>Manual Check</b>	City of Mauston - Health Ins Premiums	
42186	2/04/2026	Delta Dental of Wisconsin	137.64
		City of Mauston - Dental Premiums	
42193	2/04/2026	Slama Equipment	18.91
		Parks - items for maint/repairs	
42195	2/04/2026	VSP Vision Service Plan	37.58
		City of Mauston - Vision Ins Expense	
42218	2/11/2026	Mauston True Value, Inc.	36.27
		City of Mauston - Hardware & Supplies	
42230	2/11/2026	U.S. Cellular	241.68
		City of Mauston - Phone service fees	
42235	2/18/2026	Allied Cooperative	32.86
		City of Mauston - Supplies & Parts	
42265	2/25/2026	Amazon Capital Services, Inc	696.77
		City of Mauston - Items for office/use	
42266	2/25/2026	AT&T Mobility	37.43
		City of Mauston - Monthly Phone Fees	
42283	2/25/2026	Superior Chemical LLC	2,086.67
		City of Mauston - items for maint/clean	
ALLIANT	2/25/2026	Alliant - 3183940000	419.03
	<b>Manual Check</b>	City of Mauston - Electric & Gas fees	
UTILITIES	2/06/2026	City of Mauston	780.89
	<b>Prev YR Exp/Manual Check</b>	City of Mauston - Monthly Utilities	
UTILITIES	3/06/2026	City of Mauston	784.33
	<b>Manual Check</b>	City of Mauston - Monthly Utilities	
<b>Grand Total</b>			<b>7,583.05</b>



3/04/2026 4:06 PM

Reprint Check Register - Quick Report - ALL

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ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 1/31/2026 From Account: 100-00-55200-110-000  
Thru: 3/06/2026 Thru Account: 100-00-55200-821-000

Amount

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Total Expenditure from Fund # 100 - General Fund	7,583.05
Total Expenditure from all Funds	7,583.05



3/04/2026 4:07 PM

Budget Comparison - Detail  
Parks

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ACCT

Account Number		2026 March	2026 Actual 03/06/2026	2026 Budget	Budget Status	% of Budget
100-00-46721-000-000	Tree Tribute Program Revenue	0.00	560.00	1,000.00	-440.00	56.00
100-00-48220-000-000	Rent of Fairgrounds/Parks	0.00	650.00	3,500.00	-2,850.00	18.57
<b>Parks - Revenue</b>		<b>0.00</b>	<b>1,210.00</b>	<b>4,500.00</b>	<b>-3,290.00</b>	<b>26.89</b>
<b>Total Revenues</b>		<b>0.00</b>	<b>1,210.00</b>	<b>4,500.00</b>	<b>-3,290.00</b>	<b>26.89</b>



Account Number		2026		2026 Budget	Budget Status	% of Budget
		2026 March	Actual 03/06/2026			
100-00-55200-110-000	Salary/Wages	4,471.97	21,863.39	161,406.00	139,542.61	13.55
100-00-55200-130-000	FICA/Medicare	327.03	1,582.82	12,348.00	10,765.18	12.82
100-00-55200-131-000	Health Insurance	0.00	4,273.06	28,188.00	23,914.94	15.16
100-00-55200-132-000	FSA Contribution	0.00	0.00	850.00	850.00	0.00
100-00-55200-133-000	Dental Insurance	0.00	275.28	1,143.00	867.72	24.08
100-00-55200-134-000	Vision Insurance	0.00	72.85	293.00	220.15	24.86
100-00-55200-135-000	Retirement	312.98	1,529.13	8,057.00	6,527.87	18.98
100-00-55200-191-000	Protective Clthng/Gear	0.00	0.00	1,000.00	1,000.00	0.00
100-00-55200-221-000	Electricity	0.00	419.03	6,000.00	5,580.97	6.98
100-00-55200-223-000	Water/Sewer	784.33	784.33	24,000.00	23,215.67	3.27
100-00-55200-224-000	Telephone/Fax	0.00	520.79	2,000.00	1,479.21	26.04
100-00-55200-232-000	Trees & Brush	0.00	0.00	10,000.00	10,000.00	0.00
100-00-55200-330-000	Educ/Trng/Travel	0.00	0.00	1,250.00	1,250.00	0.00
100-00-55200-340-000	Hand Tools,Material,Supp	0.00	60.16	3,479.00	3,418.84	1.73
100-00-55200-354-000	Equip Maint (Non-Office)	0.00	725.29	5,218.00	4,492.71	13.90
100-00-55200-361-000	Building Maintenance	0.00	1,500.00	7,500.00	6,000.00	20.00
100-00-55200-362-000	Grounds Maintenance	0.00	723.13	13,000.00	12,276.87	5.56
100-00-55200-363-000	Tree Tribute Program Expense	0.00	0.00	160.00	160.00	0.00
100-00-55200-364-000	Parks Fund Raising Expenses	0.00	0.00	0.00	0.00	0.00
100-00-55200-390-000	Miscellaneous	0.00	277.77	0.00	-277.77	0.00
100-00-55200-510-000	Ins (Non-Labor)	0.00	7,107.37	12,250.00	5,142.63	58.02
100-00-55200-740-000	Losses/Damages	0.00	0.00	0.00	0.00	0.00
100-00-55200-790-000	Donations/Grants Expenditures	0.00	679.80	0.00	-679.80	0.00
100-00-55200-820-000	Expenditure of Parkland Ded.	0.00	0.00	0.00	0.00	0.00
100-00-55200-821-000	Building Improvement	0.00	0.00	0.00	0.00	0.00
<b>Parks - Expenses</b>		<b>5,896.31</b>	<b>42,394.20</b>	<b>298,142.00</b>	<b>255,747.80</b>	<b>14.22</b>
<b>Total Expenses</b>		<b>5,896.31</b>	<b>42,394.20</b>	<b>298,142.00</b>	<b>255,747.80</b>	<b>14.22</b>
<b>Net Totals</b>		<b>-5,896.31</b>	<b>-41,184.20</b>	<b>-293,642.00</b>	<b>-252,457.80</b>	<b>14.03</b>