



# PARKS COMMISSION MEETING AGENDA

June 01, 2026 at 4:45 PM

Riverside Park-Boat Launch, Mauston, WI

1. **Call to Order/Roll Call**
2. **Discussion and Action Regarding Minutes**
  - a. a. May 4, 2026
3. **Review Financial Reports**
  - a. a. May Reports
4. **Staff Report**
5. **Park Tour**
  - a. Riverside Park-Boat Landing Pavillion  
Marachowsky Park
6. **Adjourn**

## **NOTICE:**

*It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

*Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Carole Wolff at (608) 747-2706.*

*Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676*



# PARKS COMMISSION MEETING MINUTES

May 04, 2026 at 4:45 PM

1260 North Road Mauston, WI

1. **Call to Order/Roll Call:** The Board of Parks Commission met on Monday, May 4, 2026, at the Public Works Building. Chair Mike Taake called the meeting to order at 4:47 p.m. Members present were Mike Taake, Laura Taake, Lori Hammer, Mary Ann Allaby, and Julie Lynch. Absent were Dan Holzberger and Amanda Ketcham. Also present was Parks Superintendent Jordan Wilke. Two Mauston High School students were in attendance observing democracy as part of a classroom assignment.
2. **Minutes:** Motion by L. Taake, seconded by Allaby, to approve the April 6, 2026, minutes. Motion carried by voice vote.
3. **Financial Reports:** The April financial reports were reviewed with no concerns or questions.
4. **Park Board Recognition:** Wilke reported that commemorative trees and plaques are being purchased in recognition of former Park Board members Jim Kolba and Todd Galbrecht. The Kolba tree and plaque will be placed at Lions Park and the Galbrecht tree and plaque at Riverside Park. The Park Board thanks both gentlemen for their contribution of time, thought, and effort over many years on the Park Commission Board. Chair Mike Taake welcomed Julie Lynch to the Board.
5. **Sterling Walsh Backboard:** Chair Mike Taake reported that the April 25, 2026, dedication event for the Sterling Walsh hitting wall at Lions Park was well attended. Wilke noted that minor installation issues were identified and the company has been contacted regarding repairs.
6. **June Park Walkthrough:** The June 1, 2026, meeting will include the annual park walkthrough beginning at the boat landing pavilion at 4:45 p.m. Riverside Park and Marachowsky Park will be toured, with additional parks visited as time permits.
7. **Staff Report:** Wilke reported that a dedicated spokesperson/liaison procedure is being developed for park usage groups to improve communication and coordination. Reservation forms will be updated accordingly. Staff continue preparing parks for the summer season, including installation of piers and docks, mowing operations, and restroom maintenance and repairs.
8. **Adjourn:** Motion by Allaby, seconded by M. Taake, to adjourn. Motion carried by voice vote. The meeting adjourned at 5:10 PM.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date



5/28/2026 11:15 AM

Reprint Check Register - Quick Report - ALL

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ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 4/30/2026 From Account: 100-00-55200-110-000  
Thru: 5/29/2026 Thru Account: 100-00-55200-821-000

Check Nbr	Check Date	Payee	Amount
KT	5/20/2026	Kwik Trip, Inc.	1,339.98
	<b>Manual Check</b>	City of Mauston - Monthly Fuel Expense	
ETF	5/20/2026	Department of Employee Trust Fund (ETF)	2,136.53
	<b>Manual Check</b>	City of Mauston - Health Ins Premiums	
FSA	4/21/2026	Associated - FSA	500.00
	<b>Manual Check</b>	City of Mauston - monthly FSA expense	
42534	5/06/2026	3RT Networks, LLC	20.00
		City of Mauston - Monthly IT Services	
42535	5/06/2026	3RT Networks, LLC	20.00
		City of Mauston - Monthly IT Service	
42542	5/06/2026	Delta Dental of Wisconsin	137.64
		City of Mauston - Dental Premiums	
42544	5/06/2026	Eagle Promotions & Apparel, LLC	163.69
		City of Mauston - Gift Card/Shirts	
42556	5/06/2026	Slama Equipment	18.24
		Parks - items for maint/repairs	
42558	5/06/2026	VSP Vision Service Plan	37.58
		City of Mauston - Vision Ins Expense	
42573	5/13/2026	Lee Recreation, LLC	368.00
		Parks - items for maint/repairs	
42577	5/13/2026	Mauston True Value, Inc.	24.99
		City of Mauston - Hardware & Supplies	
42592	5/13/2026	Slama Equipment	110.96
		Parks - Items for maint/repairs	
42598	5/21/2026	Allied Cooperative	186.27
		City of Mauston - Supplies & Parts	
42606	5/21/2026	Croell Redi-Mix	339.00
		City of Mauston - Deliveries	
42615	5/21/2026	Mauston Plumbing Inc	59.98
		Parks - items for maint/repairs	
42620	5/21/2026	Robinson, Zander	134.99
		Parks - Boot Reimbursement	
42623	5/21/2026	Slama Equipment	20.50
		Parks - items for maint/repairs	
42626	5/21/2026	U.S. Cellular	241.68
		City of Mauston - Phone service fees	



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CITY OF MAUSTON POOLED CASH

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Check Nbr	Check Date	Payee	Amount
42629	5/27/2026	Concept Printing (CPC) Parks - Business Cards	45.00
ALLIANT	4/23/2026	Alliant - 3183940000	460.58
	Manual Check	City of Mauston - Electric & Gas fees	
ALLIANT	5/23/2026	Alliant - 3183940000	480.70
	Manual Check	City of Mauston - Electric & Gas fees	
UTILITIES	5/06/2026	City of Mauston	786.78
	Manual Check	City of Mauston - Monthly Utilities	
Grand Total			7,633.09



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Reprint Check Register - Quick Report - ALL

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CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 4/30/2026 From Account: 100-00-55200-110-000  
Thru: 5/29/2026 Thru Account: 100-00-55200-821-000

Amount

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Total Expenditure from Fund # 100 - General Fund	7,633.09
Total Expenditure from all Funds	7,633.09



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Budget Comparison - Detail  
Parks

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Account Number		2026 May	2026 Actual 05/29/2026	2026 Budget	Budget Status	% of Budget
100-00-46721-000-000	Tree Tribute Program Revenue	0.00	560.00	1,000.00	-440.00	56.00
100-00-48220-000-000	Rent of Fairgrounds/Parks	325.00	1,853.99	3,500.00	-1,646.01	52.97
<b>Parks - Revenue</b>		<b>325.00</b>	<b>2,413.99</b>	<b>4,500.00</b>	<b>-2,086.01</b>	<b>53.64</b>
<b>Total Revenues</b>		<b>325.00</b>	<b>2,413.99</b>	<b>4,500.00</b>	<b>-2,086.01</b>	<b>53.64</b>



Account Number		2026 May	2026 Actual 05/29/2026	2026 Budget	Budget Status	% of Budget
100-00-55200-110-000	Salary/Wages	15,122.97	49,163.05	161,406.00	112,242.95	30.46
100-00-55200-130-000	FICA/Medicare	1,125.73	3,598.12	12,348.00	8,749.88	29.14
100-00-55200-131-000	Health Insurance	2,136.53	10,682.65	28,188.00	17,505.35	37.90
100-00-55200-132-000	FSA Contribution	0.00	500.00	850.00	350.00	58.82
100-00-55200-133-000	Dental Insurance	137.64	688.20	1,143.00	454.80	60.21
100-00-55200-134-000	Vision Insurance	37.58	185.59	293.00	107.41	63.34
100-00-55200-135-000	Retirement	750.41	3,042.85	8,057.00	5,014.15	37.77
100-00-55200-191-000	Protective Clthng/Gear	134.99	671.09	1,000.00	328.91	67.11
100-00-55200-221-000	Electricity	480.70	1,725.99	6,000.00	4,274.01	28.77
100-00-55200-223-000	Water/Sewer	786.78	2,355.44	24,000.00	21,644.56	9.81
100-00-55200-224-000	Telephone/Fax	241.68	1,245.83	2,000.00	754.17	62.29
100-00-55200-232-000	Trees & Brush	157.50	3,229.07	10,000.00	6,770.93	32.29
100-00-55200-330-000	Educ/Trng/Travel	0.00	1,327.19	1,250.00	-77.19	106.18
100-00-55200-340-000	Hand Tools,Material,Supp	45.00	356.27	3,479.00	3,122.73	10.24
100-00-55200-354-000	Equip Maint (Non-Office)	182.96	2,289.11	5,218.00	2,928.89	43.87
100-00-55200-361-000	Building Maintenance	59.98	1,831.01	7,500.00	5,668.99	24.41
100-00-55200-362-000	Grounds Maintenance	1,728.48	4,643.75	13,000.00	8,356.25	35.72
100-00-55200-363-000	Tree Tribute Program Expense	0.00	246.00	160.00	-86.00	153.75
100-00-55200-364-000	Parks Fund Raising Expenses	0.00	0.00	0.00	0.00	0.00
100-00-55200-390-000	Miscellaneous	163.69	523.05	0.00	-523.05	0.00
100-00-55200-510-000	Ins (Non-Labor)	0.00	8,816.86	12,250.00	3,433.14	71.97
100-00-55200-740-000	Losses/Damages	0.00	0.00	0.00	0.00	0.00
100-00-55200-790-000	Donations/Grants Expenditures	339.00	1,190.77	0.00	-1,190.77	0.00
100-00-55200-820-000	Expenditure of Parkland Ded.	0.00	0.00	0.00	0.00	0.00
100-00-55200-821-000	Building Improvement	0.00	0.00	0.00	0.00	0.00
<b>Parks - Expenses</b>		<b>23,631.62</b>	<b>98,311.89</b>	<b>298,142.00</b>	<b>199,830.11</b>	<b>32.97</b>
<b>Total Expenses</b>		<b>23,631.62</b>	<b>98,311.89</b>	<b>298,142.00</b>	<b>199,830.11</b>	<b>32.97</b>
<b>Net Totals</b>		<b>-23,306.62</b>	<b>-95,897.90</b>	<b>-293,642.00</b>	<b>-197,744.10</b>	<b>32.66</b>