



PARKS COMMISSION MEETING AGENDA

April 06, 2026 at 4:45 PM

1260 North Road Mauston, WI

1. **Call to Order/Roll Call**
2. **Discussion and Action Regarding Minutes**
 - a. a. March 9, 2026
3. **Review Financial Reports**
 - a. a. March Reports
4. **Staff Report**
 - a. Discussion and Update Regarding the Dog Park at Arlington and Loomis
 - b. Jones Park Update
5. **Adjourn**

NOTICE:

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Carole Wolff at (608) 747-2706.

Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676



PARKS COMMISSION MEETING MINUTES

March 09, 2026 at 4:45 PM
1260 North Road Mauston, WI

1. **Call to Order/Roll Call:** The Board of Parks Commission met on Monday, March 9, 2026, at the Public Works Building. Chair Mike Taake called the meeting to order at 4:47 p.m. Members present were Dan Holzberger, Mike Taake, Amanda Ketcham, and Mary Ann Allaby. Also present were Parks Superintendent Jordan Wilke and City Administrator Daron Haugh, Ariel Walkington representing Mauston Youth Soccer, and Char Gyllin, President of Mauston Youth Football. Absent were Laura Taake, Todd Galbrecht, and Lori Hammer.
2. **Discussion and Action Regarding Minutes:** Motion by Ketcham, seconded by Allaby, to approve the February 2, 2026, minutes. Motion carried by voice vote.
3. **Review Financial Reports:** The February financial reports were reviewed with no questions or concerns raised.
4. **Discussion Regarding Jones Park Youth Group:** Wilke reported that the fields at Jones Park are progressing well. TruGreen will complete three (3) fertilizer and weed control applications, and a water wheel will be used to assist with irrigation of the park. Walkington reported that the youth soccer season is expected to begin April 14 and run for approximately eight weeks. Fall soccer will consist of travel teams only, and scheduling coordination with youth football will be revisited in the fall.

Gyllin reported that youth tackle football is expected to begin the first week of August and run through October, utilizing the high school field. Flag football is scheduled to begin September 1 from 5:30–6:30 p.m. on Tuesdays and Thursdays for approximately ten (10) weeks.

Wilke noted that parking will be available on the south end of the park, as well as street parking around the park. Bathrooms at all parks will be opened once the threat of freezing temperatures has passed. There was discussion regarding adding additional portable restrooms during sporting events. Wilke also reported that nine (9) trees will be planted this year around Jones Park.
5. **School Making Reservations for Boys Tennis during Summer:** Items 5 and 6 were discussed together. Haugh discussed requested tennis court reservations for June 9, June 16, June 23, July 7, and July 14. This item was discussed in conjunction with Item 6 regarding the Summer Serving Academy request. Motion by Holzberger, seconded by Ketcham, to approve the school reservations. Motion carried by voice vote.

6. Summer Serving Academy: June 9, 16, 23 from 11-12 and July 7, 14 from 11-12 at Lions

Park: See discussion under Item 5.

7. Staff Report

a. Current Parks & Recreation 5-Year Comprehensive Plan: Haugh reported that the current Parks & Recreation Comprehensive Plan expires in 2026. The City will begin working to update and revise the plan, including meetings to evaluate opportunities and priorities for the next five years. This plan will be brought to the Board of Parks Commission for review. Haugh also noted that the Big Dig Grant opportunity may be revisited in 2027 as part of future park improvement planning.

8. Adjourn: Motion by Holzberger, seconded by Ketcham to adjourn. Motion carried by voice vote. Meeting adjourned at 5:35 p.m.

Chair

Date



CITY OF MAUSTON POOLED CASH Accounting Checks
 Posted From: 3/07/2026 From Account: 100-00-55200-110-000
 Thru: 4/03/2026 Thru Account: 100-00-55200-821-000

Check Nbr	Check Date	Payee	Amount
KT	3/20/2026	Kwik Trip, Inc.	554.56
	Manual Check	City of Mauston - Monthly Fuel Expenses	
ETF	3/17/2026	Department of Employee Trust Fund (ETF)	2,136.53
	Manual Check	City of Mauston - Health Ins Premiums	
42314	3/12/2026	Allied Cooperative	40.21
		City of Mauston - Supplies & Parts	
42319	3/12/2026	Delta Dental of Wisconsin	137.64
		City of Mauston - Dental Premiums	
42333	3/12/2026	Mauston True Value, Inc.	323.58
		City of Mauston - Hardware & Supplies	
42344	3/12/2026	VSP Vision Service Plan	37.58
		City of Mauston - Vision Ins Expense	
42350	3/19/2026	Amazon Capital Services, Inc	34.99
		City of Mauston - Items for office/use	
42354	3/19/2026	Concept Printing (CPC)	171.97
		Parks - Veterans Memorial Banner	
42360	3/19/2026	Mauston Plumbing Inc	5.15
		Parks - items for maint/repairs	
42365	3/19/2026	Pomp's Tire Service, Inc	210.00
		Parks - items for maint/repairs	
42372	3/19/2026	U.S. Cellular	241.68
		City of Mauston - Phone service fees	
42391	3/25/2026	Minard, Mike	200.00
		Parks - Annual boot allowance	
42397	3/25/2026	Rhyme Business Products	5.19
		City of Mauston - Copier lease fees	
42404	4/02/2026	Delta Dental of Wisconsin	137.64
		City of Mauston - Dental Premiums	
42411	4/02/2026	Slama Equipment	860.67
		Parks/Streets - items for maint/repairs	
42412	4/02/2026	VSP Vision Service Plan	37.58
		City of Mauston - Vision Ins Expense	
ALLIANT	3/25/2026	Alliant - 3183940000	365.68
	Manual Check	City of Mauston - Electric & Gas fees	
Grand Total			5,500.65



4/02/2026 11:44 AM

Reprint Check Register - Quick Report - ALL

Page: 2
ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 3/07/2026 From Account: 100-00-55200-110-000
Thru: 4/03/2026 Thru Account: 100-00-55200-821-000

	Amount
Total Expenditure from Fund # 100 - General Fund	5,500.65
Total Expenditure from all Funds	5,500.65



4/02/2026 11:46 AM

Budget Comparison - Detail
Parks

Page: 1
ACCT

Account Number		2026 April	2026 Actual 04/02/2026	2026 Budget	Budget Status	% of Budget
100-00-46721-000-000	Tree Tribute Program Revenue	0.00	560.00	1,000.00	-440.00	56.00
100-00-48220-000-000	Rent of Fairgrounds/Parks	0.00	1,125.00	3,500.00	-2,375.00	32.14
Parks - Revenue		0.00	1,685.00	4,500.00	-2,815.00	37.44
Total Revenues		0.00	1,685.00	4,500.00	-2,815.00	37.44



Account Number		2026 April	2026 Actual 04/02/2026	2026 Budget	Budget Status	% of Budget
100-00-55200-110-000	Salary/Wages	0.00	25,450.15	161,406.00	135,955.85	15.77
100-00-55200-130-000	FICA/Medicare	0.00	1,843.24	12,348.00	10,504.76	14.93
100-00-55200-131-000	Health Insurance	0.00	6,409.59	28,188.00	21,778.41	22.74
100-00-55200-132-000	FSA Contribution	0.00	0.00	850.00	850.00	0.00
100-00-55200-133-000	Dental Insurance	137.64	550.56	1,143.00	592.44	48.17
100-00-55200-134-000	Vision Insurance	37.58	148.01	293.00	144.99	50.52
100-00-55200-135-000	Retirement	0.00	1,778.37	8,057.00	6,278.63	22.07
100-00-55200-191-000	Protective Clthng/Gear	0.00	200.00	1,000.00	800.00	20.00
100-00-55200-221-000	Electricity	0.00	784.71	6,000.00	5,215.29	13.08
100-00-55200-223-000	Water/Sewer	0.00	784.33	24,000.00	23,215.67	3.27
100-00-55200-224-000	Telephone/Fax	0.00	762.47	2,000.00	1,237.53	38.12
100-00-55200-232-000	Trees & Brush	0.00	291.60	10,000.00	9,708.40	2.92
100-00-55200-330-000	Educ/Trng/Travel	0.00	625.00	1,250.00	625.00	50.00
100-00-55200-340-000	Hand Tools,Material,Supp	0.00	111.27	3,479.00	3,367.73	3.20
100-00-55200-354-000	Equip Maint (Non-Office)	860.67	1,871.16	5,218.00	3,346.84	35.86
100-00-55200-361-000	Building Maintenance	0.00	1,500.00	7,500.00	6,000.00	20.00
100-00-55200-362-000	Grounds Maintenance	0.00	1,298.78	13,000.00	11,701.22	9.99
100-00-55200-363-000	Tree Tribute Program Expense	0.00	0.00	160.00	160.00	0.00
100-00-55200-364-000	Parks Fund Raising Expenses	0.00	0.00	0.00	0.00	0.00
100-00-55200-390-000	Miscellaneous	0.00	282.96	0.00	-282.96	0.00
100-00-55200-510-000	Ins (Non-Labor)	0.00	7,107.37	12,250.00	5,142.63	58.02
100-00-55200-740-000	Losses/Damages	0.00	0.00	0.00	0.00	0.00
100-00-55200-790-000	Donations/Grants Expenditures	0.00	851.77	0.00	-851.77	0.00
100-00-55200-820-000	Expenditure of Parkland Ded.	0.00	0.00	0.00	0.00	0.00
100-00-55200-821-000	Building Improvement	0.00	0.00	0.00	0.00	0.00
Parks - Expenses		1,035.89	52,651.34	298,142.00	245,490.66	17.66
Total Expenses		1,035.89	52,651.34	298,142.00	245,490.66	17.66
Net Totals		-1,035.89	-50,966.34	-293,642.00	-242,675.66	17.36