



# COMMON COUNCIL RE-ORGANIZATION MEETING AGENDA

April 15, 2025 at 6:00 PM

303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call**
2. **Pledge of Allegiance**
3. **Oath of Office for Incoming Council Members**
  - a. Aldermanic District #1 - Courtney Ray  
Aldermanic District #3 - Leanna Hagen  
Aldermanic District #5 - Kayla Thomas  
Aldermanic District #7 - Jim Allaby
4. **Annual Code of Ethics Review**
  - a. Review of Code of Ethics and acknowledgements signed
5. **Discussion and action regarding Mayoral Appointments**
  - a. Mayoral Appointment list
6. **Discussion and action regarding designation of Juneau County Star-Times as Official City Newspaper per State Statute 985.06(2)**
7. **Discussion and action regarding Resolution 2025-06 Designating Public Depositories**
  - a. Resolution 2025-06
8. **Adjourn**

## NOTICE:

*It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

*Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Nicole Lyddy (608) 747-2706.*

*Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676*

## OFFICIAL OATH

STATE OF WISCONSIN, )  
 ) SS  
JUNEAU COUNTY )

I, Courtney Ray, having been elected as District #1 Alderperson, for the City of Mauston swear that I will support the constitution of the United States and the constitution of the State of Wisconsin, and will faithfully and impartially discharge the duties of said office to the best of my ability. So help me God.

Signature of elected official

Subscribed and sworn to before me this 15<sup>th</sup> day of April 2025.

Daron Haugh, City Administrator

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Signature of person authorized to administer oaths

## OFFICIAL OATH

STATE OF WISCONSIN, )  
 ) SS  
JUNEAU COUNTY )

I, Leanna Hagen, having been elected as District #3 Alderperson, for the City of Mauston swear that I will support the constitution of the United States and the constitution of the State of Wisconsin, and will faithfully and impartially discharge the duties of said office to the best of my ability. So help me God.

Signature of elected official

Subscribed and sworn to before me this 15<sup>th</sup> day of April 2025.

Daron Haugh, City Administrator

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Signature of person authorized to administer oaths

## OFFICIAL OATH

STATE OF WISCONSIN, )  
 ) SS  
JUNEAU COUNTY )

I, Kayla Thomas, having been elected as District #5 Alderperson, for the City of Mauston swear that I will support the constitution of the United States and the constitution of the State of Wisconsin, and will faithfully and impartially discharge the duties of said office to the best of my ability. So help me God.

Signature of elected official

Subscribed and sworn to before me this 15<sup>th</sup> day of April 2025.

Daron Haugh, City Administrator

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Signature of person authorized to administer oaths

## OFFICIAL OATH

STATE OF WISCONSIN, )  
 ) SS  
JUNEAU COUNTY )

I, Jim Allaby, having been elected as District #7 Alderperson, for the City of Mauston swear that I will support the constitution of the United States and the constitution of the State of Wisconsin, and will faithfully and impartially discharge the duties of said office to the best of my ability. So help me God.

Signature of elected official

Subscribed and sworn to before me this 15<sup>th</sup> day of April 2025.

Daron Haugh, City Administrator

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Signature of person authorized to administer oaths

- (a) *Declaration of policy.* It is declared that high ethical standards among city officers and employees are essential to the conduct of good representative government and that a code of ethics for the guidance of public officers and employees will help them avoid conflicts and will promote and strengthen the confidence of the residents of the city in their public officers and employees. The purpose of this section is to establish guidelines for ethical standards of conduct for all city officers and employees by setting forth those acts or actions that are incompatible with the public interest and which compromise, or appear to compromise public trust in the fairness, independence and integrity of city officers and employees and their official actions.
- (b) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

*Public employee* means any person excluded from the definition of a public officer who is employed by the city.

*Public officer* means those persons serving a statutory elected or appointed office, and all members of boards, committees and commissions of the city, whether paid or unpaid.

- (c) *Adoption of statutes.* The provisions of the following-listed statutes, including any future revisions or amendments thereto, describing and defining regulations with respect to the conduct and ethics of government officials, employees and candidates, including the penalty to be imposed and the procedure for prosecution, are hereby adopted and, by reference, made a part of this section as if fully set forth herein. Any act required to be performed or prohibited by any of the following-listed statutes incorporated herein by reference is required or prohibited by this section. Statutes adopted:
  - (1) Wis. Stats. § 19.59, Codes of ethics for local government officials, employees and candidates.
  - (2) Wis. Stats. § 946.10, Bribery of public officers and employees.
  - (3) Wis. Stats. § 946.11, Special privileges for public utilities.
  - (4) Wis. Stats. § 946.12, Misconduct in public office.
  - (5) Wis. Stats. § 946.13, Private interest in public contract prohibited.
- (d) *Specific conflicts of interest.*
  - (1) *Use of public property.* No public officer or public employee shall use or permit the use of city vehicles, equipment, materials or property for personal convenience or profit, except when such items are available for use by the public generally or except when the use of such items is authorized by the council.
  - (2)

*Conflicts of interest and disclosure of interest.* Except as provided herein, no public officer or employee shall engage in any business transaction with the city, or have a financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of his official duties or which will tend to impair his independence or judgment or action in the performance of his official duties. Any public officer or employee who has a substantial financial interest, including employment, in any business entity entering into, proposing to enter into or bidding on any transaction with the city, or as part of his official duties will be making an official decision or recommendation significantly affecting a business competitor, client or regular customer, shall disclose such interest to the council (or committee, board or commission thereof as appropriate) to be recorded in the minutes of that body. Upon such disclosure, it is advised that the public officer or employee abstain from voting on the matter and from participating in the discussion of the matter.

- (3) *Representing private interests.* No public officer or public employee, including persons or firms engaged to provide professional services to the city, shall represent, for compensation, private interests before the city council or any city board, commission or committee without disclosure of the private business relationship and explicit consent of the council.
- (4) *Disclosure of confidential information.* No public officer or public employee shall, without proper authorization of the city council, disclose confidential information concerning the property, government or affairs of the city nor shall he use such information to advance financial or private interest of himself or others.
- (5) *Gifts and favors.* No public officer or public employee shall accept anything of value whether in the form of gift, service, loan or promise from any person, who, to the knowledge of the public officer or public employee, has a direct financial interest in any transaction or official business with the city, which may tend to impair the public officer's or public employee's independence of judgment or action in the performance of his official duties. It is not, however, a conflict of interest for any public officer or employee to receive a gift of gratuity that is an unsolicited item of nominal intrinsic value.
- (6) *Award and administration of contracts.* No employee, officer or agent of the city shall participate in the selection, award, or administration of a contract if a conflict of interest, real or apparent, would be involved. Examples of such conflicts would arise when the employee, officer or agent, or any member of their immediate family or their partner, or an organization which employs, or is about to employ, any of them, has a financial or other interest in a firm to whom a city contract is awarded. No city employee, officer or agent shall solicit or accept gratuities, favors or anything of monetary value from existing or potential contractors or subcontractors.

(Code 1991, § 3.107)



Hard copy will be available at the Re-organization meeting on 4/23/2025

**CITY OF MAUSTON  
ANNUAL CODE OF ETHICS REVIEW**

(Return to Deputy Clerk by May 31)

Each year between May 1 and May 31, each alderperson and Mayor shall review the provisions of the Ethics Code and certify that such review has occurred.

**By my signature below, I acknowledge that I have read and understand the contents of the City of Mauston Code of Ethics, including the referenced Wisconsin State Statutes.**

**I also acknowledge and understand that I am expected to adhere to and conduct myself according to the rules, guidance and direction as set forth in the City of Mauston Code of Ethics, including the referenced Wisconsin State Statutes.**

Reviewed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Printed Name**

<u>Term</u>	<u>Board Name</u>	<u>Member Name</u>	<u>End Date</u>
4 yr term	Airport Commission	Cary Winch	5/31/2029
3yr term	Board of Park Commissioners	Daniel Holzberger	4/30/2028
3yr term	Board of Park Commissioners	Todd Galbrecht	4/30/2028
3yr term	Board on Tourism	Micah Playman	4/30/2028
2 yr term	Joint Extra-territorial Zoning	Lenny Kluge	4/30/2027
3 yr term	Library Board	Mary Barrett	4/30/2028
3 yr term	Library Board	John McGinley	4/30/2028
5 yr term	Mauston Housing Authority	Rebecca Sundling	4/30/2030
2 yr term	Mauston Tree Board	Beth Babcock	4/30/2027
2 yr term	Mauston Tree Board	Rob Nelson	4/30/2027
3 yr term	Zoning Board of Appeals	Kropiwka, Diane	4/30/2028
3 yr term	Zoning Board of Appeals	Jim Kolba	4/30/2028
<b>COUNCIL APPOINTMENTS</b>			
Ordinances, Licenses and Permits		Leanna Hagen	
Ordinances, Licenses and Permits		Courtney Ray	
Ordinances, Licenses and Permits		Jim Allaby	
Personnel and Negotiating		Rick Noe	
Personnel and Negotiating		Jim Allaby	
Personnel and Negotiating		Leanna Hagen	
Health, Welfare & Sustainability		Barb Hoilien	
Health, Welfare & Sustainability		Mary Bender	
Health, Welfare & Sustainability		Kayla Thomas	
Finance Committee		Rick Noe	
Finance Committee		Barb Hoilien	
Finance Committee		Courtney Ray	
Public Works		Mary Bender	
Public Works		Rick Noe	
Public Works		Kayla Thomas	
Council President		Rick Noe	

CITY OF MAUSTON  
RESOLUTION 2025-06  
RESOLUTION DESIGNATING PUBLIC DEPOSITORIES

**Whereas**, Wisconsin State Statute 34.05 requires the governing body of each public depositor to designate, by resolution, one or more public depositories, organized and doing business under the laws of this state or federal law and located in this state, in which the treasurer of the governing board shall deposit all public monies received.

**Whereas**, Mauston Code of Ordinances Section 2-117 directs that the official depositories of the city shall be as established each year at the organizational meeting of the council.

**THEREFORE, BE IT RESOLVED**, that the following financial institutions, qualified as public depositories under Wisconsin State Statute 34, are hereby designated as depositories in which the funds of the City of Mauston may from time to time be deposited:

Bank of Mauston  
BOM Investment Group  
Wisconsin Investment Series Cooperative (WISC)  
Local Government Investment Pool

**BE IT ALSO RESOLVED**, this designation as public depositories covers the time period beginning April 2025 and ending April 2026.

**APPROVED:** \_\_\_\_\_  
Darryl D.D. Teske, Mayor

**ATTEST:** \_\_\_\_\_  
Daron Haugh, City Admin.

Dated Adopted: \_\_\_\_\_

Votes:        \_\_\_Ayes        \_\_\_Nays        \_\_\_Abstentions    \_\_\_Absent