



AMENDED POLICE AND FIRE COMMISSION AGENDA

April 25, 2024 at 5:30 PM
303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call**
2. **Discussion and action relating to Minutes**
 - a. a. March 28, 2024, April 1, 2024 and April 18, 2024
3. **Discussion and Possible Action Relating to the Financial Report**
 - a. a. Review of Financial Reports
4. **Fire Department Report**
 - a. a. Fire Department March Report
 - b. b. McMahon update memo
5. **Discussion and action relating to Fire Department open house possibility for recruitment**
6. **Discussion and action relating to Fire Chief pay hourly or salary**
7. **Discussion and action relating to Fire Fighter hiring process**
8. **Discussion and action relating to retaining McMahon with being a per-call basis**
9. **Discussion and action relating to hiring the new Fire Chief**
10. **Police Chief's Report**
 - a. a. Police March Report
11. **Adjourn**

NOTICE:

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Nicole Lyddy (608) 747-2706.

Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676



POLICE AND FIRE COMMISSION MINUTES

March 28, 2024 at 5:30 PM

303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call-** The Police and Fire Commission met on March 28, 2024, in the Council Chambers of Mauston City Hall. Chair McGuire called the meeting to order at 5:36 p.m. Members present were Jack Hammer (who arrived at 5:45), Bill Jones, Brian McGuire, and Katie Gruman (acting secretary for the meeting). Absent was Gary Purvis. Also present are Police Chief Mike Zilisch, Assistant Fire Chief Brent Lenorud, and McMahon representative Gerry Kudek.
2. **Minutes-** McGuire/Jones approved the minutes of February 22, 2024. Motion carried.
3. **Financial Reports-** Pervis/Gruman to approve financial reports as written. Motion carried.
4. **Fire Department Report**
 - a. 1. McMahon Management Summary (Memo) Training plans are in place through next year. They have been completed but not yet delivered as of this meeting. FD still is working on assembling a Training Committee. FD passed the state inspection with minor deficiencies including Rosters for events, training, and meetings and better documentation for the 2% funds. Before the inspection, McMahon and Associates had already identified these shortcomings and had prepared action plans to comply. SOGs were considered to be in good order and the job Chris has done with inspections and documentation was looked on favorably.
 2. Report on State DSPS 2% Dues Audit (Memo)
 3. Status of Secretary/Treasurer Position – The recommendation as of this meeting is to keep this role in place. A promotion is required at this time to fill this position.
 4. Report on Firefighter and Fire Officer Training Certifications Gerry has confirmed clarification from the State of Wisconsin states we are now down to 1 Officer and 2 firefighters at large who need to get the paperwork to comply. Discussion regarding a deadline occurred but consensus was to review next month.
 5. McMahon’s assistance with the Fire Chief Hire Process (Memo) Discussion regarding keeping the contract services month to month through the hiring process. Due to the time required to bring documentation of certifications up to compliance, our timeline has been extended and we will continue to use McMahon month-to-month with their agreement.

6. Status Update on the Fire Chief Hiring Process McMahon will provide PFC with a short list of up to 4 names of Firefighters not applying for Chief. The intent is to invite up to 2 to sit in on the interview process and assist with technical and city-specific information. 3 applicants have submitted interest. 2 internal and 1 external. The initial review appears all three meet the criteria to hold the position. McMahon and Associates will check references. Darren will be asked to reach out to candidates and request all complete city applications to be submitted with letters of interest and resumes ASAP. A closed Session meeting will be scheduled for Monday, April 1, 2024, at 8:30 a.m. to review applicant credentials and receive reports on references. From that meeting, we will decide who to extend invitations to interview on April 18th, 2024. The meeting is to begin at 5:00 p.m. and interviews are to begin at 5:15.

b. **Assistant Chief Report**

Discussion regarding what has been being logged as billable hours and being able to come back to complete reports at a later time. The PFC believes Assistant Chief Lenorud has a good understanding of what is needed and will defer to his judgment. AC Lenorud is optimistic about a gradual but noticeable change in culture. Hammer moved to accept the Fire Chiefs and McMahon reports. Jones seconded the motion. Motion carried by voice vote.

5. **Police Chief's Report-** Chief Zilisch was not available. No report for February at this time.

6. **Adjourn-** Jones/Pervis to adjourn. Motion carried. The next regular scheduled meeting of PFC is to take place on April 25, 2024, at 5:30 p.m. at City Hall.

Chair

Date



POLICE AND FIRE COMMISSION MINUTES

April 01, 2024 at 8:30 AM

303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call-** The Police and Fire Commission met on April 1, 2024, in the Council Chambers of Mauston City Hall. Chair McGuire called the meeting to order at 8:30 a.m. Members present were Jack Hammer, Bill Jones, Brian McGuire, Gary Purvis, and Katie Gruman. Also present by telephone was McMahan representative Kevin Kloehn.
2. **Closed Session-** Hammer/Jones motion to move into Closed Session pursuant to Wisconsin State Statute 19.85(1)(c) considering employment, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The motion carried on 5-0 roll call vote at 8:38 a.m.
 - a. Fire Chief Applications
3. **Reconvene in Open Session-** Hammer/Gruman to reconvene in Open Session at 9:56 a.m. Motion carried by voice vote.
4. **Result of Closed Session Matters-** No action was taken. Interviews are scheduled for April 18, 2024, at 5:00 p.m.
5. **Adjourn-** Hammer/McGuire to adjourn – motion carried by voice vote – meeting adjourned at 9:57 a.m.

Chair

Date



POLICE AND FIRE COMMISSION MINUTES

April 18, 2024 at 4:45 PM

303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call-** The Police and Fire Commission met at a special meeting on April 18, 2024, in the Council Chambers of Mauston City Hall. Chair McGuire called the meeting to order at 5:02 p.m. Members present were Jack Hammer, Bill Jones, Brian McGuire, Gary Purvis, and Katie Gruman. Also present was McMahon representative Gerald Kudek, Fire Dept. Lt. Rob Resch and Fire Dept. Lt. Rob Nelson.
2. **Closed Session-** Jones/Gruman motion to move into Closed Session pursuant to Wisconsin State Statute 19.85(1)(c) considering employment, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Fire Chief interviews) Motion carried on 5-0 roll call vote at 5:03 p.m.
3. **Reconvene in Open Session-** Gruman/Hammer to reconvene in Open Session at 8:26 p.m. Motion carried by voice vote.
4. **Result of Closed Session Matters-** The PFC is moving forward with the hiring process.
5. **Adjourn-** Hammer/McGuire to adjourn – motion carried by voice vote – meeting adjourned at 8:33 p.m.

Chair

Date

Budget Comparison - Detail
Fire Department

Section 3, Item a.
ACCT

Account Number		2024 April	2024 Actual 04/19/2024	2024 Budget	Budget Status	% of Budget
100-00-43420-000-000	Fire Ins Tax from State	0.00	0.00	11,500.00	-11,500.00	0.00
100-00-43524-000-000	Forest Fire Protect Grant (FD)	0.00	0.00	0.00	0.00	0.00
100-00-44301-000-000	Fire Inspection Fee	150.00	375.00	750.00	-375.00	50.00
100-00-46220-000-000	Township Rural Fire Reimbursmt	0.00	199,733.81	199,301.00	432.81	100.22
100-00-46223-000-000	Emergency Response Fee Revenue	0.00	9,259.73	67,500.00	-58,240.27	13.72
Fire Department Revenues		150.00	209,368.54	279,051.00	-69,682.46	75.03
Total Revenues		150.00	209,368.54	279,051.00	-69,682.46	75.03

Budget Comparison - Detail
Fire Department

Section 3, Item a.
ACCT

Account Number	2024 April	2024 Actual 04/19/2024	2024 Budget	Budget Status	% of Budget	
100-00-52200-110-000	Salary/Wages	0.00	0.00	16,600.00	16,600.00	0.00
100-00-52200-120-000	Hourly Wages	871.50	4,184.79	20,000.00	15,815.21	20.92
100-00-52200-130-000	FICA/Medicare	63.64	303.58	10,450.00	10,146.42	2.91
100-00-52200-135-000	Retirement	0.00	0.00	4,000.00	4,000.00	0.00
100-00-52200-191-000	Protective Clothing/Gear	0.00	0.00	2,500.00	2,500.00	0.00
100-00-52200-213-000	Legal	0.00	0.00	0.00	0.00	0.00
100-00-52200-221-000	Electricity	0.00	949.60	3,800.00	2,850.40	24.99
100-00-52200-222-000	Heating Gas	0.00	1,194.78	7,669.00	6,474.22	15.58
100-00-52200-223-000	Water/Sewer	808.14	1,606.93	8,330.00	6,723.07	19.29
100-00-52200-224-000	Telephone/Fax	383.54	1,027.17	3,750.00	2,722.83	27.39
100-00-52200-241-000	Extinguisher Maint/Repair	0.00	0.00	150.00	150.00	0.00
100-00-52200-290-000	Outside Contractual services	21,048.80	39,690.57	32,000.00	-7,690.57	124.03
100-00-52200-292-000	Hydrant Rental	0.00	0.00	0.00	0.00	0.00
100-00-52200-310-000	Office Supplies	0.00	317.09	700.00	382.91	45.30
100-00-52200-321-000	Publications	0.00	0.00	0.00	0.00	0.00
100-00-52200-330-000	Educ/Trng/Travel	0.00	0.00	1,000.00	1,000.00	0.00
100-00-52200-331-000	Motor Fuel	363.75	761.03	5,500.00	4,738.97	13.84
100-00-52200-331-001	Motor Fuel for TRFA	0.00	0.00	0.00	0.00	0.00
100-00-52200-352-000	Office Equip Maint/Service	0.00	86.23	0.00	-86.23	0.00
100-00-52200-353-000	Info Tech	0.00	720.15	1,750.00	1,029.85	41.15
100-00-52200-354-000	Equipmnt Maint (Non-Office)	0.00	348.86	7,605.00	7,256.14	4.59
100-00-52200-355-000	Truck Maintenance	57.24	1,337.45	7,000.00	5,662.55	19.11
100-00-52200-357-000	Pager & Radio Repair	405.00	405.00	750.00	345.00	54.00
100-00-52200-361-000	Building Maintenance	278.66	795.27	4,000.00	3,204.73	19.88
100-00-52200-390-000	Miscellaneous	0.00	1,350.83	4,377.00	3,026.17	30.86
100-00-52200-510-000	Ins (non-labor)	0.00	19,779.19	31,000.00	11,220.81	63.80
100-00-52200-740-000	Losses/Damages	0.00	295.00	0.00	-295.00	0.00
100-00-52200-790-000	Donations/Grants Expenditures	0.00	0.00	0.00	0.00	0.00
100-00-52200-811-000	Equipment Purchases	1,009.00	1,215.72	14,275.00	13,059.28	8.52
100-00-52200-812-000	Jaws	0.00	0.00	0.00	0.00	0.00
100-00-52200-821-000	FD Building Improvement	0.00	0.00	0.00	0.00	0.00
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Fire Department Expenses	25,289.27	76,369.24	187,206.00	110,836.76	40.79	
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Total Expenses	25,289.27	76,369.24	187,206.00	110,836.76	40.79	
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Net Totals	-25,139.27	132,999.30	91,845.00	-41,154.30	144.81	

Budget Comparison - Detail
Police Department with Wage

Section 3, Item a.
ACCT

Account Number	2024 April	2024 Actual 04/19/2024	2024 Budget	Budget Status	% of Budget	
100-00-52100-110-000	Salary/Wages	62,153.76	258,738.89	873,011.00	614,272.11	29.64
100-00-52100-111-000	Clerical OT Wages	0.00	0.00	1,208.00	1,208.00	0.00
100-00-52100-112-000	Officer PT Wages	0.00	0.00	0.00	0.00	0.00
100-00-52100-116-000	Officer OT Wages	6,156.50	24,300.44	73,030.00	48,729.56	33.27
100-00-52100-121-000	Crossing Guard Wages	273.00	1,467.00	10,500.00	9,033.00	13.97
100-00-52100-130-000	FICA/Medicare	5,055.88	21,433.30	73,329.00	51,895.70	29.23
100-00-52100-131-000	Health Insurance	250.00	46,839.46	141,292.00	94,452.54	33.15
100-00-52100-132-000	FSA Contribution	0.00	1,993.44	9,600.00	7,606.56	20.77
100-00-52100-133-000	Dental Insurance	983.81	3,823.12	12,386.00	8,562.88	30.87
100-00-52100-134-000	Vision Insurance	205.65	793.83	2,974.00	2,180.17	26.69
100-00-52100-135-000	Retirement	9,250.17	38,168.03	128,609.00	90,440.97	29.68
100-00-52100-191-000	Protective Cloth/Gear	223.85	5,823.85	11,750.00	5,926.15	49.56
100-00-52100-213-000	Legal	446.12	1,162.99	18,000.00	16,837.01	6.46
100-00-52100-216-000	Hire & Recruitment	500.00	500.00	500.00	0.00	100.00
100-00-52100-217-000	Investigations	125.00	4,225.34	15,000.00	10,774.66	28.17
100-00-52100-217-100	K9 Unit Expenses	0.00	1,348.58	2,000.00	651.42	67.43
100-00-52100-217-300	Fed Equity Share Expenses	0.00	0.00	0.00	0.00	0.00
100-00-52100-217-900	K9 Unit Special Acct Expenses	0.00	0.00	0.00	0.00	0.00
100-00-52100-221-000	PD Electricity	0.00	1,042.00	6,250.00	5,208.00	16.67
100-00-52100-222-000	PD Heating Gas	0.00	730.35	4,700.00	3,969.65	15.54
100-00-52100-224-000	Telephone/Fax	752.95	2,115.52	9,500.00	7,384.48	22.27
100-00-52100-290-000	Contractual Service	886.05	6,962.02	29,000.00	22,037.98	24.01
100-00-52100-310-000	Office Supplies	23.22	1,120.94	2,250.00	1,129.06	49.82
100-00-52100-313-000	Cleaning supplies-PD	7.98	490.58	1,750.00	1,259.42	28.03
100-00-52100-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-52100-320-000	Membership/Dues	0.00	350.00	500.00	150.00	70.00
100-00-52100-321-000	Publications	0.00	0.00	0.00	0.00	0.00
100-00-52100-330-000	Educ/Trng/Travel	344.07	2,049.07	15,000.00	12,950.93	13.66
100-00-52100-331-000	Motor Fuel	1,265.67	3,283.16	25,500.00	22,216.84	12.88
100-00-52100-341-000	Prof Equip/Supplies	1,885.09	6,148.69	22,000.00	15,851.31	27.95
100-00-52100-352-000	Office Equip Maint/Service	50.78	823.66	2,750.00	1,926.34	29.95
100-00-52100-353-000	Info Tech	0.00	2,909.02	12,500.00	9,590.98	23.27
100-00-52100-354-000	Equipmnt Maint (Non Office)	278.18	1,978.98	6,000.00	4,021.02	32.98
100-00-52100-361-000	Building Maintenance	199.53	3,363.89	7,250.00	3,886.11	46.40
100-00-52100-390-000	Miscellaneous	50.00	50.00	500.00	450.00	10.00
100-00-52100-510-000	Ins (non-labor)	0.00	16,343.72	36,785.00	20,441.28	44.43
100-00-52100-740-000	Losses/Damages	0.00	0.00	0.00	0.00	0.00
100-00-52100-790-000	Donations/Grants Expenditures	0.00	0.00	0.00	0.00	0.00
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Police Department	91,367.26	460,379.87	1,555,424.00	1,095,044.13	29.60	
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Total Expenses	91,367.26	460,379.87	1,555,424.00	1,095,044.13	29.60	
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Net Totals	-91,367.26	-460,379.87	-1,555,424.00	-1,095,044.13	29.60	

4/17/2024

4:35 PM

Reprint Check Register - Quick Report - ALL

Page: 1
ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 3/16/2024 From Account: 100-00-52100-110-000
Thru: 4/19/2024 Thru Account: 100-00-52200-900-000

Check Nbr	Check Date	Payee	Amount
KT	3/20/2024	Kwik Trip, Inc.	31.55
		Manual Check City of Mauston - Fuel for the Month	
BMO	4/01/2024	BMO CC Processing Center	337.05
		Manual Check PD - Monthly Statement	
BMO	3/26/2024	BMO Harris Bank N.A.	31.94
		Manual Check City of Mauston - Monthly Statement	
ETF	3/14/2024	Department of Employee Trust Fund (ETF)	14,426.04
		Manual Check City of Mauston - Health Ins Premiums	
FSA	3/21/2024	Associated - FSA	560.00
		Manual Check City of Mauston - monthly FSA fees	
39111	3/20/2024	Baer Insurance Services, Inc	13,682.54
		City of Mauston - 2nd quarter premiums	
39115	3/20/2024	Cintas	58.80
		City of Mauston - Building floor mats	
39121	3/20/2024	FEI Behavioral Health	1,007.51
		City of Mauston - Annual EAP Service Fee	
39125	3/20/2024	JComp Technologies Inc	157.50
		FD - PC scan for malware	
39127	3/20/2024	Mauston Equipment	48.22
		FD/Parks - items for repair/maint	
39134	3/20/2024	Stericycle, Inc	59.34
		Admin/PD - Monthly Shredding Service	
39144	3/27/2024	JComp Technologies Inc	52.50
		PD - pc service	
39157	4/03/2024	Allied Cooperative	286.84
		City of Mauston - Supplies & Parts	
39158	4/03/2024	Amazon Capital Services, Inc	619.95
		PD - Supplies for use	
39160	4/03/2024	AT&T Mobility	690.85
		PD/FD - monthly phone fees	
39166	4/03/2024	Delta Dental of Wisconsin	983.81
		City of Mauston - Dental Premiums	
39174	4/03/2024	McMahon Associates, Inc.	12,393.70
		FD - Feb 24 fire management counsel	
39175	4/03/2024	Moll, Kimberly	1,089.00
		City of Mauston - March cleaning service	
39178	4/03/2024	Rudig-Jensen Ford, Inc	57.24
		FD - Items for repair/maint	

4/17/2024

4:35 PM

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ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 3/16/2024 From Account: 100-00-52100-110-000
Thru: 4/19/2024 Thru Account: 100-00-52200-900-000

Check Nbr	Check Date	Payee	Amount
39181	4/03/2024	VSP Vision Service Plan City of Mauston - Vision Ins Expense	205.65
39188	4/10/2024	BAYCOM, Inc FD - radio repair	405.00
39199	4/10/2024	J.C. Dairy Promotion Council PD - 11th annual Cowtastic event	50.00
39206	4/10/2024	McMahon Associates, Inc. FD - March 24 fire management counsel	8,655.10
39210	4/10/2024	Richards - Bria Law Office City of Mauston - Legal fees for month	446.12
39212	4/10/2024	Staples Business Advantage PD - Office Supplies	23.22
39214	4/10/2024	Stericycle, Inc Admin/PD - Monthly shredding service	67.05
39218	4/17/2024	Amazon Capital Services, Inc City of Mauston - Items for office/use	223.85
39222	4/17/2024	BAYCOM, Inc FD/PW - Items for maint/repair	1,009.00
39233	4/17/2024	Eagle Promotions & Apparel, LLC PD - Items for repairs/pro fees	1,455.14
39246	4/17/2024	Juneau County Highway Department City of Mauston - Fuel expense for month	1,629.42
39251	4/17/2024	Mauston Area Ambulance Assn., Inc PD - Legal blood draw	125.00
39255	4/17/2024	ODC7RR PD - Items for maint/repair	199.53
39259	4/17/2024	Staples Business Advantage PD - Office Supplies	50.78
39261	4/17/2024	Titan Public Safety Solutions, LLC PD - TipSS Parking Training Fees	325.00
LYNXX	4/10/2024	Lemonweir Valley Telephone Manual Check City of Mauston - Phone & Internet fees	445.64
RHYME	3/25/2024	Rhyme Business Products Manual Check City of Mauston - Copier lease fees	500.08
ALLIANT	3/22/2024	Alliant - 0849610000 Manual Check City of Mauston - Electric & Gas fees	3.00
ALLIANT	3/22/2024	Alliant - 1735130000 Manual Check City of Mauston - Electric & Gas fees	1,663.70

4/17/2024

4:35 PM

Reprint Check Register - Quick Report - ALL

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ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 3/16/2024 From Account: 100-00-52100-110-000
Thru: 4/19/2024 Thru Account: 100-00-52200-900-000

Check Nbr	Check Date	Payee	Amount
UTILITIES	4/05/2024	City of Mauston	1,020.89
	Manual Check	City of Mauston - monthly utilites	
Grand Total			65,077.55

4/17/2024

4:35 PM

Reprint Check Register - Quick Report - ALL

Page: 4
ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 3/16/2024
Thru: 4/19/2024

From Account: 100-00-52100-110-000
Thru Account: 100-00-52200-900-000

Amount

Total Expenditure from Fund # 100 - General Fund	65,077.55
Total Expenditure from all Funds	65,077.55

THE MAUSTON FIRE DEPARTMENT

MEMBERS OF JUNEAU COUNTY FIREFIGHTER'S ASSOCIATION

MAUSTON, WISCONSIN 53948

March 2024

In March the Fire Department responded to 11 calls. There were 7 calls in the city, 4 calls in the rural areas.

The city had 182 man hours.

The Rural had 82 man hours.

Drills resulted in 106 man hours.

Officer meeting resulted in 18 man hours.

The total man hours for March are 388.

Brent D. Lenorud

Asst. Chief

MAUSTON FIRE DEPT. MONTHLY CALL LOG
MONTH: FEBRUARY 2024

NAME			Total Hours	YTD Calls	#	29 Mauston 3/2/2024	30 Marion 3/2/2024	31 Mauston 3/4/2024	32 Mauston 3/9/2024	33 Lindina 3/10/2024	Drill 3/11/2024	34 Lindina 3/17/2024	Officer meeting 3/18/2024	35 Mauston 3/19/24	36 Mauston 3/20/24	Amitrak Drill 3/22/24	37 Mauston 3/24/24	Drill 3/25/24	38 Lemonweir 3/27/24	39 Mauston 3/28/24								
Jim	Allaby	Captain	20	20	153		2	2		2	2	2	2	2	2				2	2								
Christian	Andres		2	10	58							2																
Derek	Brown		12	7	66	2		2			2			2					2									
Nate	Brown		14	10	69			2	2	2		2							2									
Paul	Brown		14	14	57			2			2	2	2	2	2				2									
Chris	Carioscia		8	11	62											4	2											
Bob	Curran		24	15	52	2		2	2	2	2	2	2	2	2				2	2								
Brandon	Goyette		24	11	98	2	2	2	2	2	2	2					4	2	2									
Shaun	Goyette		12	5	99				2	2		2				4			2									
Kim	Hale		18	14	55	2	2	2	2	2	2	2	2	2														
Richard	Hale		18	18	56			2	2	2	2							2	2	2								
Treaton	Jefferies		16	8	94		2	2			2	2		2				2	2									
Dale	Johnson	Captain	0	7	157																							
Logan	Ladwig		8	16	92	2		2						2	2													
Brent	Lenorud	Ass't Chief	24	11	151	2	2	2	2		2		2	2	2	4	2	2										
Katlyn	Lenorud		14	10	93			2	2		2	2		2	2				2									
Mike	Lutz	Captain	18	13	155		2	2	2	2	2	2	2															
Mike	Minard		10	17	53					2	2			2	2				2									
Aaron	Nelson		18	8	97	2	2	2		2		2		2	2	4												
Blake	Nelson		0	6	64																							
Rob	Nelson	Lt.	18	16	156	2		2			2	2	2	2	2		4											
Derek	Pesik		22	10	96	2	2	2	2		2	2				4			2									
Andy	Potter		6	5	59									2	2				2									
Glenn	Priest		4	9	68			2																				
Bob	Resch	Lt.	26	16	154	2		2	2	2	2		2	2	2	4	2	2	2									
Kevin	Stillson	Lt.	28	22	158	2	2	2	2	2	2	2	2		2	4	2	2										
Mark	Webster		2	11	54							2																
Jacob	Weiland		8	4	95				2		2								2									
Month Man hours	388		388			24	18	38	26	24	34	32	18	32	28	36	16	36	8	18	0	0	0	0	0	0	0	0
Month Pay	\$5,432.00					\$336.00	\$252.00	\$532.00	\$364.00	\$336.00	\$476.00	\$448.00	\$252.00	\$448.00	\$392.00	\$504.00	\$224.00	\$504.00	\$112.00	\$252.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

MEMORANDUM

DATE: April 25, 2024

TO: City of Mauston Police and Fire Commission

FROM: Gerald W. Kudek

RE: April 2024 PFC Report

Below is an update of the work done by McMahon to complete the Scope of Services included in the Agreement for Professional Services dated September 27, 2023. This work was completed since the March 2024 Police and Fire Commission Meeting.

- ✓ **The Management Team will develop a department-wide training plan:** McMahon has completed the training plan for the Department. Members of the Mauston Fire Department Training Committee were given this training plan that included a training agenda for an entire year. Training was comprised of basic firefighter skills, engine company evolutions, driver training operations, and officer training. This plan included a jump drive that contained minimum job performance requirements (JPRs), lesson plans, and power point slides.
- ✓ **The Management Team completed committee guidelines for the newly created Safety Committee:** These guidelines were reviewed in person with the Mauston Fire Department's Safety Committee. These guidelines included a review of both state and federal regulations, as well as best practices, to ensure the safety of Mauston Fire Department Personnel. Some of the items reviewed were scene safety and injury and accident investigations.
- ✓ **The Management Team was asked to assist with the hiring process for the fire chief:** McMahon was tasked with taking the lead in preparation for the PFC to appoint the next fire chief. Once McMahon received the applications, references were checked and a report to the PFC was given. The PFC decided to interview all three candidates. McMahon was assigned as the point of contact for the applicants. Interview questions were developed. McMahon assisted the Police and Fire Commission with the in-person interviews. A date for the swearing-in of the new chief has not yet been determined.
- ✓ **The Management Team continued with the administrative tasks of the department:** Emails and phone calls were checked daily and were responded to accordingly. Report requests were completed as needed. A review of all completed NFIRS reports is currently underway.

Mauston Police Department

March 2024



Chief Michael D. Zilisch



Mauston Police Department

Total Traffic Citation Report, by Type, Officer

Citation Type:

<u>Officer</u>	<u>Citations</u>	<u>Violations</u>
A Weinke	1	1
Area Totals	1	1

Citation Type: ELC

<u>Officer</u>	<u>Citations</u>	<u>Violations</u>
A Noe	4	4
A Weinke	27	27
B N Arenz	5	5
E Sanner	4	4
MSchwichtenberg	22	22
N Waltemath	32	32
R Lueneburg	1	1
Area Totals	95	95

Citation Type: MV

<u>Officer</u>	<u>Citations</u>	<u>Violations</u>
A Weinke	1	1
Area Totals	1	1

Citation Type: NTC

<u>Officer</u>	<u>Citations</u>	<u>Violations</u>
A Noe	3	3
A Weinke	1	1
B N Arenz	2	2
C Bailey	4	4
MSchwichtenberg	3	3
N Waltemath	6	6
Area Totals	19	19

Report Totals	116	116
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Report Includes:

All dates of issue between `00:00:01 03/01/24` and `00:24:00 03/31/24`, All agencies matching `MPD`, All issuing officers, All areas, All courts, All offense codes, All dispositions, All citation/warning types



Mauston Police Department

Total Traffic Warning Report, by Agency/Officer

Agency: MPD MAUSTON POLICE DEPARTMENT

<u>Officer</u>	<u>Warnings</u>	<u>Violations</u>
A Noe	16	20
A Weinke	49	63
B N Arenz	17	24
E Sanner	17	21
MSchwichtenberg	60	71
N Waltemath	93	122
R Lueneburg	8	9

Report Totals: 260 330

Report Includes:

All dates between `00:00:01 03/01/24` and `00:24:00 03/31/24`, All agencies matching `MPD`, All issuing officers, All areas, All violations



Mauston Police Department

Total Accidents Report, by Agency

<u>Agency</u>	<u>Accidents</u>
MAUSTON POLICE DEPARTMENT	7

Total accidents included in this report: 7

Report Includes:

All accident dates between '03/01/24' and '03/31/24', All accident times, All agencies matching 'MPD', All officers, All location codes, All cities, All locality types, All environmental causes, All collision types, All severity codes, All weather conditions, All road surfaces, All road characteristics, All road defects, All light conditions, All traffic controls, All damages



Mauston Police Department

Law Incident Table, by Date

<u>Date Occurred</u>	<u>Total Incidents</u>
03/01/24	38
03/02/24	43
03/03/24	26
03/04/24	44
03/05/24	43
03/06/24	38
03/07/24	25
03/08/24	37
03/09/24	43
03/10/24	37
03/11/24	42
03/12/24	39
03/13/24	55
03/14/24	52
03/15/24	40
03/16/24	46
03/17/24	35
03/18/24	44
03/19/24	37
03/20/24	45
03/21/24	39
03/22/24	39
03/23/24	46
03/24/24	33
03/25/24	33
03/26/24	37
03/27/24	35
03/28/24	57
03/29/24	43
03/30/24	35

Total reported: 1206

Report Includes:

All dates between `00:00:01 03/01/24` and `00:24:00 03/31/24`, All agencies matching `MPD`, All disposition's, All natures, All location codes, All cities



Mauston Police Department

Law Total Officer Incident Report, by Agency, Nature

Agency: MAUSTON POLICE DEPARTMENT

Nature: 911 HANG UP

<u>Officer</u>	<u>Total</u>
A Noe	3
A Weinke	3
B N Arenz	2
E Sanner	2
MSchwichtenberg	2
N Waltemath	2
Total Incidents for This Nature	14

Nature: ALARM

<u>Officer</u>	<u>Total</u>
A Weinke	2
B N Arenz	1
Total Incidents for This Nature	3

Nature: ALCOHOL OFFENSE

<u>Officer</u>	<u>Total</u>
N Waltemath	1
Total Incidents for This Nature	1

Nature: ANIMAL COMPLAINT

<u>Officer</u>	<u>Total</u>
A Noe	1
A Weinke	4
B N Arenz	1
E Sanner	2
MSchwichtenberg	5
N Waltemath	4
Total Incidents for This Nature	17

Nature: AGENCY ASSIST

<u>Officer</u>	<u>Total</u>
A Noe	6
A Weinke	1
E Sanner	2
MSchwichtenberg	3
N Waltemath	2
Total Incidents for This Nature	14

Nature: BATTERY

<u>Officer</u>	<u>Total</u>
B N Arenz	1
Total Incidents for This Nature	1

Nature: BUILDING CHECK

<u>Officer</u>	<u>Total</u>
A Noe	67
A Weinke	104
B N Arenz	10
E Sanner	20
MSchwichtenberg	157
N Waltemath	111
R Lueneburg	17
Total Incidents for This Nature	486

Nature: COMMUNITY ORIENTED POLICING

<u>Officer</u>	<u>Total</u>
A Noe	23
A Weinke	19
B N Arenz	8
E Sanner	9
M Zilisch	1
MSchwichtenberg	9
N Waltemath	46
R Lueneburg	2
Total Incidents for This Nature	117

Nature: CHILD CUSTODY DISPUTE

<u>Officer</u>	<u>Total</u>
B N Arenz	1
Total Incidents for This Nature	1

Nature: CITIZEN ASSIST

<u>Officer</u>	<u>Total</u>
B N Arenz	2
MSchwichtenberg	2
N Waltemath	1
Total Incidents for This Nature	5

Nature: CIVIL MATTER

<u>Officer</u>	<u>Total</u>
A Weinke	1
E Sanner	1
N Waltemath	1

<u>Officer</u>	<u>Total</u>
Total Incidents for This Nature	3

Nature: CIVIL PROCESS

<u>Officer</u>	<u>Total</u>
A Weinke	3
Total Incidents for This Nature	3

Nature: CITIZEN CONTACT

<u>Officer</u>	<u>Total</u>
A Weinke	2
B N Arenz	2
E Sanner	5
R Lueneburg	3
Total Incidents for This Nature	12

Nature: CRASH INVESTIGATION

<u>Officer</u>	<u>Total</u>
A Weinke	2
B N Arenz	1
E Sanner	1
MSchwichtenberg	2
N Waltemath	1
Total Incidents for This Nature	7

Nature: DISTURBANCE

<u>Officer</u>	<u>Total</u>
[No Officer]	1
A Noe	1
B N Arenz	1
E Sanner	3
Total Incidents for This Nature	6

Nature: DOMESTIC DISTURBANCE

<u>Officer</u>	<u>Total</u>
A Noe	2
A Weinke	1
B N Arenz	2
E Sanner	1
Total Incidents for This Nature	6

Nature: DRIVING COMPLAINT

<u>Officer</u>	<u>Total</u>
A Noe	1
A Weinke	4

<u>Officer</u>	<u>Total</u>
B N Arenz	1
E Sanner	1
MSchwichtenberg	1
N Waltemath	1
Total Incidents for This Nature	9

Nature: DRUG INVESTIGATION

<u>Officer</u>	<u>Total</u>
A Weinke	1
B N Arenz	1
E Sanner	1
M Zilisch	1
MSchwichtenberg	1
R Lueneburg	4
Total Incidents for This Nature	9

Nature: EXTRA PATROL

<u>Officer</u>	<u>Total</u>
A Noe	1
A Weinke	1
E Sanner	2
N Waltemath	6
R Lueneburg	1
Total Incidents for This Nature	11

Nature: FIRE

<u>Officer</u>	<u>Total</u>
A Noe	1
B N Arenz	1
MSchwichtenberg	1
N Waltemath	2
Total Incidents for This Nature	5

Nature: FOUND PROPERTY

<u>Officer</u>	<u>Total</u>
A Weinke	1
B N Arenz	1
E Sanner	1
MSchwichtenberg	1
N Waltemath	2
Total Incidents for This Nature	6

Nature: FRAUD

<u>Officer</u>	<u>Total</u>
A Weinke	1

<u>Officer</u>	<u>Total</u>
E Sanner	1
N Waltemath	2
Total Incidents for This Nature	4

Nature: HARASSMENT

<u>Officer</u>	<u>Total</u>
A Noe	1
Total Incidents for This Nature	1

Nature: INTERNET CRIMES CHILDREN

<u>Officer</u>	<u>Total</u>
B N Arenz	1
Total Incidents for This Nature	1

Nature: INFORMATIONAL REPORT

<u>Officer</u>	<u>Total</u>
A Noe	2
A Weinke	1
B N Arenz	3
MSchwichtenberg	4
N Waltemath	3
Total Incidents for This Nature	13

Nature: JUVENILE INVESTIGATION

<u>Officer</u>	<u>Total</u>
A Noe	1
A Weinke	1
C Bailey	4
E Sanner	1
MSchwichtenberg	1
N Waltemath	3
Total Incidents for This Nature	11

Nature: K9

<u>Officer</u>	<u>Total</u>
A Noe	5
Total Incidents for This Nature	5

Nature: LOCKOUT

<u>Officer</u>	<u>Total</u>
A Noe	1
N Waltemath	1
Total Incidents for This Nature	2

Nature: MEDICAL EMERGENCY

<u>Officer</u>	<u>Total</u>
A Noe	2
A Weinke	6
B N Arenz	1
MSchwichtenberg	3
N Waltemath	8
Total Incidents for This Nature	20

Nature: MENTAL HEALTH ASSIST/INVEST

<u>Officer</u>	<u>Total</u>
MSchwichtenberg	1
Total Incidents for This Nature	1

Nature: MISCELLANEOUS

<u>Officer</u>	<u>Total</u>
A Noe	1
A Weinke	2
MSchwichtenberg	2
N Waltemath	1
Total Incidents for This Nature	6

Nature: NOISE COMPLAINT

<u>Officer</u>	<u>Total</u>
A Weinke	1
B N Arenz	1
Total Incidents for This Nature	2

Nature: UNSECURE PREMISES

<u>Officer</u>	<u>Total</u>
A Weinke	6
E Sanner	1
MSchwichtenberg	7
N Waltemath	1
Total Incidents for This Nature	15

Nature: ORDINANCE VIOLATION

<u>Officer</u>	<u>Total</u>
B N Arenz	1
N Waltemath	1
Total Incidents for This Nature	2

Nature: PARKING COMPLAINT

<u>Officer</u>	<u>Total</u>
A Noe	3

<u>Officer</u>	<u>Total</u>
A Weinke	1
B N Arenz	2
E Sanner	1
MSchwichtenberg	2
N Waltemath	1
Total Incidents for This Nature	10

Nature: PROBATION OR PAROLE VIOLATION

<u>Officer</u>	<u>Total</u>
B N Arenz	1
Total Incidents for This Nature	1

Nature: PROPERTY CRIME

<u>Officer</u>	<u>Total</u>
A Weinke	4
MSchwichtenberg	1
N Waltemath	3
Total Incidents for This Nature	8

Nature: PURSUIT IN PROGRESS

<u>Officer</u>	<u>Total</u>
A Weinke	2
MSchwichtenberg	1
Total Incidents for This Nature	3

Nature: RESTRAINING ORDER VIOLATION

<u>Officer</u>	<u>Total</u>
N Waltemath	1
Total Incidents for This Nature	1

Nature: ROAD HAZARD

<u>Officer</u>	<u>Total</u>
A Weinke	1
E Sanner	1
M Zilisch	1
N Waltemath	2
Total Incidents for This Nature	5

Nature: SUSPICIOUS PERSON CIRCUMSTANCE

<u>Officer</u>	<u>Total</u>
A Noe	2
A Weinke	2
B N Arenz	2
E Sanner	2

<u>Officer</u>	<u>Total</u>
MSchwichtenberg	2
N Waltemath	13
Total Incidents for This Nature	23

Nature: TEST RECORD

<u>Officer</u>	<u>Total</u>
B FISH	2
Total Incidents for This Nature	2

Nature: THREATENING

<u>Officer</u>	<u>Total</u>
A Weinke	1
E Sanner	1
N Waltemath	1
Total Incidents for This Nature	3

Nature: TRAFFIC CONTROL

<u>Officer</u>	<u>Total</u>
A Weinke	2
Total Incidents for This Nature	2

Nature: TRAFFIC STOP

<u>Officer</u>	<u>Total</u>
A Noe	20
A Weinke	53
B N Arenz	19
E Sanner	18
MSchwichtenberg	66
N Waltemath	108
R Lueneburg	10
Total Incidents for This Nature	294

Nature: TRESPASSING

<u>Officer</u>	<u>Total</u>
E Sanner	1
Total Incidents for This Nature	1

Nature: UNWANTED PARTY

<u>Officer</u>	<u>Total</u>
A Weinke	1
B N Arenz	1
MSchwichtenberg	3
N Waltemath	1
Total Incidents for This Nature	6

Nature: UTILITY PROBLEM

<u>Officer</u>	<u>Total</u>
B N Arenz	1
Total Incidents for This Nature	1

Nature: VEHICLE PROBLEM

<u>Officer</u>	<u>Total</u>
A Noe	1
B N Arenz	1
M Zilisch	1
N Waltemath	2
Total Incidents for This Nature	5

Nature: WALK IN COMPLAINT

<u>Officer</u>	<u>Total</u>
N Waltemath	1
Total Incidents for This Nature	1

Nature: WARRANT ATTEMPT

<u>Officer</u>	<u>Total</u>
A Weinke	2
B N Arenz	1
E Sanner	1
MSchwichtenberg	3
N Waltemath	1
Total Incidents for This Nature	8

Nature: WELFARE CHECK

<u>Officer</u>	<u>Total</u>
A Noe	1
A Weinke	2
E Sanner	1
MSchwichtenberg	3
N Waltemath	6
Total Incidents for This Nature	13

Total reported: 1206

Report Includes:

All dates between `00:00:01 03/01/24` and `00:24:00 03/31/24`, All agencies matching `MPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes