



ORDINANCES, LICENSES, AND PERMITS COMMITTEE MEETING AGENDA

May 12, 2026 at 6:15 PM

303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call**
2. **Discussion and Action Regarding Minutes**
 - a. April 28, 2026
3. **Discussion and Recommendation Regarding Mobile Home Park License Renewals**
 - a. Mobile Home Park Renewal Applications
4. **Discussion and Recommendation Regarding Ordinance 2026-2085 Amending Chapter 36, Abandoned Vehicles, Article IV, Sec 36-118**
 - a. Ordinance 2026-2085
5. **Adjourn**

NOTICE:

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Carole Wolff at (608) 747-2706.

Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676



ORDINANCE, LICENSES, & PERMITS COMMITTEE MEETING MINUTES

April 28, 2026 at 6:15 PM

303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call:** The Ordinance, Licenses, and Permits Committee meeting was called to order on April 28, 2026, at 6:15 p.m. by Chair Jim Allaby. Present were Jim Allaby and Leanna Hagen. Also present were Mayor Darryl Teske, City Administrator Daron Haugh, Police Chief Mike Zilisch, and Deputy Clerk Carole Wolff. Absent was Vivian Gabower.
2. **Minutes:** Motion by Hagen, seconded by Allaby, to approve the minutes from March 10, 2026. Motion carried by voice vote.
3. **Ordinance 2026-2084:** Motion by Allaby, seconded by Hagen, to recommend Council approval of Ordinance 2026-2084, Chapter 26, Article I, Sec. 26-8, establishing age restrictions for hemp and vape products. Motion carried by voice vote.
4. **Ordinance 2026-2085:** Motion by Allaby, seconded by Hagen, to recommend Council approval of Ordinance 2026-2085, amending Chapter 36, Article IV, Sec. 36-118, Abandoned Vehicles. Motion carried by voice vote.
5. **Adjourn:** Motion by Hagen, seconded by Allaby, to adjourn. Motion carried by voice vote. Meeting adjourned at 6:22 p.m.

Chair

Date



303 Mar Section 3, Item a.
Mauston, WI 53946-1529
E-mail: zoningadmin@mauston.com
Phone: (608) 847-6676
Fax: (608) 847-5023

Non-Transferrable

Mobile Home Park License Application

- Original/New Park
- Annual Renewal
- Extension of Existing Park
- Change of Owner

(Ordinance 108 et seq.)

1. Owner/Developer

Name: Mauston Lincoln
 Business Name: Pleasant Valley Properties of WI LLC 510 Lincoln
 Address: 301 Bremer Ave. Colfax, WI 54730

Home phone: _____ Work phone: 715-226-6200

Cell: _____ E-mail: john@pvwi.com Website: www-pvwi.com

2. Operator or Manger (if different from owner):

Name: _____
 Business Name: _____
 Address: _____

Home phone: _____ Work phone: _____

Cell: _____ E-mail: _____ Website: _____

3. Legal Description: Attached hereto as Exhibit A, the legal description of the Park

4. Size:	Existing Park	# of acres _____	# of lots <u>44</u>
	Proposed Extension	# of acres _____	# of lots _____
	Proposed New Park	# of acres _____	# of lots _____

COMPLETE SECTIONS 5-9 FOR NEW OR EXTENSION OF MOBILE HOME PARK

5. Site Plans: Attached hereto as Exhibit B, site plan containing the information required by section 108.88(3) of the Mauston Code of Ordinances.

- Each mobile home lot
- All roadways, sidewalks and parking sites
- Recreation areas and facilities
- Storage areas
- Underground utilities, including cable TV, if provided, internet/fiber optics
- Street lighting
- Topography and drainage

- 6. Landscaping:** Attached hereto as Exhibit C, a copy of landscaping plans and specifications.
- 7. Road Plans:** Attached hereto as Exhibit D, a copy of road construction plans, specifications and elevations.
- 8. Garbage:** Explain how garbage and refuse will be disposed: (recycling, yard waste etc.)

9. Time Table: Attach hereto as Exhibit E, an explanation of the staging and timing of the proposed construction.

Applicant's Certification: I hereby certify that the information in this application is true and correct, and I understand that the intentional presentation of false information hereon shall cause the rejection of this Application and the cancellation of the any License granted on the basis of this Application. I understand that this license is non-transferrable and any change in ownership will require the submission of a new application, review by the Zoning Administrator and approval of the Common Council.

Permit Requirements By my signature I acknowledge that I understand that a building permit may be required when a dwelling unit is moved into or out of the park. I also understand that failure to obtain the appropriate permit/s before the move in or move out may result in citation and/or forfeiture:

Sign Vold Lynn Vold Office Mgr 3/5/26
Signature of Owner/Applicant Printed Name Title Date

Office Use

Application Payment:

I hereby certify that the application fee of \$ 100 has been paid. Check # _____ Receipt # _____

Signature/City Official Title Date

Outstanding Debts to City of Mauston (ord 6-26(2))

- Utilities \$ 0 ESW staff initials Municipal Court \$ 0 CMR staff initials
- Parking Tickets \$ 0 DT staff initials Zoning \$ _____ _____ staff initials
- Other Description _____ \$ _____ _____ staff initials

Zoning Administrator Certification

The Zoning Administrator for the City of Mauston hereby certifies that the above-identified Mobile Home Park was inspected pursuant to Chapter 108 of the Mauston Code of Ordinances, and hereby certifies that the said Park complies with the the Mauston Code of Ordinances Plan Commission's Tentative Approval
Inspection Date 3/24/26 In compliance Not in compliance (attach supporting doc and Action Plan)

Re-Inspection if necessary

Zoning Administrator notified that required corrections were completed: Date: _____
Re-inspected completed: In compliance Not in compliance (attach supporting doc and Action Plan)

Compliance Achieved:

Valerie K. Nelson Date: 3/26/26
Zoning Administrator

License Issued

The above-described Mobile Home Park is hereby licensed pursuant to Chapter 108 of the Mauston Code of Ordinance. Date: _____

Signature City Clerk/Deputy Clerk License Issued: _____ License #: _____
Council Approval Date: _____

- Original License
- Renewal
- Amendment of Existing

[Handwritten signature]

Non-Transferrable

Mobile Home Park License Application

- Original/New Park Annual Renewal Extension of Existing Park Change of Owner

(Ordinance 108 et seq.)

1. Owner/Developer

Name: Mauston Mobile Manor - ~~134 Attenuel~~
Business Name: Pleasant Valley Properties of WI LLC
Address: 301 Bremer Ave.
Colfax, WI 54730

Home phone: Office 715 - 226-6200 Work phone: _____

Cell: _____ E-mail: john@pvt.com Website: www.pvt.com

2. Operator or Manger (if different from owner):

Name: _____
Business Name: _____
Address: _____

Home phone: _____ Work phone: _____

Cell: _____ E-mail: _____ Website: _____

3. Legal Description: Attached hereto as Exhibit A, the legal description of the Park

- 4. Size:** Existing Park # of acres _____ # of lots 45
Proposed Extension # of acres _____ # of lots _____
Proposed New Park # of acres _____ # of lots _____

COMPLETE SECTIONS 5-9 FOR NEW OR EXTENSION OF MOBILE HOME PARK

5. Site Plans: Attached hereto as Exhibit B, site plan containing the information required by section 108.88(3) of the Mauston Code of Ordinances.

- Each mobile home lot All roadways, sidewalks and parking sites
 Recreation areas and facilities Storage areas
 Underground utilities, including cable TV, if provided, internet/fiber optics
 Street lighting Topography and drainage

6. Landscaping: Attached hereto as Exhibit C, a copy of landscaping plans and specifications.

7. Road Plans: Attached hereto as Exhibit D, a copy of road construction plans, specifications and elevations.

8. Garbage: Explain how garbage and refuse will be disposed: (recycling, yard waste etc.)

9. Time Table: Attach hereto as Exhibit E, an explanation of the staging and timing of the proposed construction.

Applicant's Certification: I hereby certify that the information in this application is true and correct, and I understand that the intentional presentation of false information hereon shall cause the rejection of this Application and the cancellation of the any License granted on the basis of this Application. I understand that this license is non-transferrable and any change in ownership will require the submission of a new application, review by the Zoning Administrator and approval of the Common Council.

Permit Requirements By my signature I acknowledge that I understand that a building permit may be required when a dwelling unit is moved into or out of the park. I also understand that failure to obtain the appropriate permit/s before the move in or move out may result in citation and/or forfeiture.

Lyann Kibola Lyann Kibola Office Mgr 3/5/26
Signature of Owner/Applicant Printed Name Title Date

Office Use: _____

Application Payment:

I hereby certify that the application fee of \$ 0 has been paid. Check # _____ Receipt # _____

Signature/City Official Title Date

Outstanding Debts to City of Mauston (ord 6-26(2))

- Utilities \$ 0 CKW staff Initials
- Municipal Court \$ 0 CMR staff Initials
- Parking Tickets \$ 0 DK staff Initials
- Zoning \$ _____ _____ staff Initials
- Other Description _____ \$ _____ _____ staff Initials

Zoning Administrator Certification

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Inspection Date 3/26/26 In compliance Not in compliance (attach supporting doc and Action Plan)

Re-Inspection if necessary

Zoning Administrator notified that required corrections were completed: Date: _____
Re-inspected completed: Date: _____
 In compliance Not in compliance (attach supporting doc and Action Plan)

Compliance Achieved:

Valerik K. Nelson Date: 3/26/26
Zoning Administrator

License Issued

The above-described Mobile Home Park is hereby licensed pursuant to Chapter 108 of the Mauston Code of Ordinance. Date: _____

Signature City Clerk/Deputy Clerk License Issued: _____ License #: _____
Council Approval Date: _____

- Original License
- Renewal
- Amendment of Existing

Lyann Kibola



Non-Transferrable

Mobile Home Park License Application

- Original/New Park Annual Renewal Extension of Existing Park Change of Owner

(Ordinance 108 et seq.)

1. Owner/Developer

Name: Remington

Business Name: Pleasant Valley Properties of WI LLC

Address: 301 Bremer Ave. Colfax, WI 54720

Home phone: _____ Work phone: 715-226-6206

Cell: _____ E-mail: john@pvprwi.com Website: www.pvprwi.com

2. Operator or Manger (if different from owner):

Name: _____

Business Name: _____

Address: _____

Home phone: _____ Work phone: _____

Cell: _____ E-mail: _____ Website: _____

3. Legal Description: Attached hereto as Exhibit A, the legal description of the Park

- 4. Size:** Existing Park # of acres _____ # of lots 21
 Proposed Extension # of acres _____ # of lots _____
 Proposed New Park # of acres _____ # of lots _____

COMPLETE SECTIONS 5-9 FOR NEW OR EXTENSION OF MOBILE HOME PARK

5. Site Plans: Attached hereto as Exhibit B, site plan containing the information required by section 108.88(3) of the Mauston Code of Ordinances.

- Each mobile home lot All roadways, sidewalks and parking sites
 Recreation areas and facilities Storage areas
 Underground utilities, including cable TV, if provided, internet/fiber optics
 Street lighting Topography and drainage

- 6. Landscaping:** Attached hereto as Exhibit C, a copy of landscaping plans and specifications.
7. Road Plans: Attached hereto as Exhibit D, a copy of road construction plans, specifications and elevations.
8. Garbage: Explain how garbage and refuse will be disposed: (recycling, yard waste etc.)

9. Time Table: Attach hereto as Exhibit E, an explanation of the staging and timing of the proposed construction.

Applicant's Certification: I hereby certify that the information in this application is true and correct, and I understand that the intentional presentation of false information hereon shall cause the rejection of this Application and the cancellation of the any License granted on the basis of this Application. I understand that this license is non-transferrable and any change in ownership will require the submission of a new application, review by the Zoning Administrator and approval of the Common Council.

Permit Requirements By my signature I acknowledge that I understand that a building permit may be required when a dwelling unit is moved into or out of the park. I also understand that failure to obtain the appropriate permit/s before the move in or move out may result in citation and/or forfeiture.

Lynn Vold Lynn Vold Office mgr 3/5/20
Signature of Owner/Applicant Printed Name Title Date

Office Use: _____

Application Payment:

I hereby certify that the application fee of \$ _____ has been paid. Check # _____ Receipt # _____

Signature/City Official _____ Title _____ Date _____

Outstanding Debts to City of Mauston (ord 6-26(2))

- Utilities \$ 0 QSW Municipal Court \$ 0 CMR
- staff Initials staff Initials
- Parking Tickets \$ 0 DT Zoning \$ _____ _____
- staff Initials staff Initials
- Other Description _____ \$ _____ _____
- staff Initials

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The Zoning Administrator for the City of Mauston hereby certifies that the above-identified Mobile Home Park was inspected pursuant to Chapter 108 of the Mauston Code of Ordinances, and hereby certifies that the said Park complies with the the Mauston Code of Ordinances Plan Commission's Tentative Approval
Inspection Date 3/26/20 In compliance Not in compliance (attach supporting doc and Action Plan)

Re-Inspection if necessary

Zoning Administrator notified that required corrections were completed: Date: _____
Re-inspected completed: Date: _____
 In compliance Not in compliance (attach supporting doc and Action Plan)

Compliance Achieved:

Valerie K. Yellen Date: 3/26/20
Zoning Administrator

License Issued

The above-described Mobile Home Park is hereby licensed pursuant to Chapter 108 of the Mauston Code of Ordinance. Date: _____

Signature City Clerk/Deputy Clerk _____ License Issued: _____ License #: _____
Council Approval Date: _____

- Original License
- Renewal
- Amendment of Existing

[Handwritten Signature]



303 Main Street
Mauston, WI 53946-1529
E-mail: zoningadmin@mauston.com
Phone: (608) 847-6676
Fax: (608) 847-5023

Section 3, Item a.

Non-Transferrable

Mobile Home Park License Application

Original/New Park Annual Renewal Extension of Existing Park Change of Owner
(Ordinance 108 et seq.)

1. Owner/Developer

Name: Ponderosa Park
Business Name: Pleasant Valley Properties of WI LLC
Address: 301 Bremer Ave, Colfax, WI 54730
Ponderosa Drive
Home phone: _____ Work phone: 715-226-6200
Cell: _____ E-mail: Jordan@pvpmwi.com Website: www.pvpmwi.com

2. Operator or Manger (if different from owner):

Name: _____
Business Name: _____
Address: _____
Home phone: _____ Work phone: _____
Cell: _____ E-mail: _____ Website: _____

3. Legal Description: Attached hereto as Exhibit A, the legal description of the Park

4. Size:	Existing Park	# of acres _____	# of lots <u>38</u>
	Proposed Extension	# of acres _____	# of lots _____
	Proposed New Park	# of acres _____	# of lots _____

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