



PARKS COMMISSION MEETING AGENDA

August 03, 2026 at 4:45 PM

Veteran's Park, Mauston, WI

1. **Call to Order/Roll Call**
2. **Discussion and Action Regarding Minutes**
 - a. a. July 6, 2026
3. **Review Financial Reports**
 - a. a. July 2026
4. **Mauston School Summer Recreation Program Review**
5. **Staff Report**
6. **Park Tour**
 - a. Veteran's Park
 - b. May Park
7. **Adjourn**

NOTICE:

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Carole Wolff at (608) 747-2706.

Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676



PARKS COMMISSION MEETING MINUTES

July 06, 2026 at 4:45 PM

Lions Park Pavilion, Mauston, WI

1. **Call to Order/Roll Call:** The Board of Parks Commission met on Monday, July 6, 2026, at Lions Park. Chair Mike Taake called the meeting to order at 4:51 p.m. Members present were Mike Taake, Laura Taake, Julie Lynch, and Mary Ann Allaby. Members absent were Amanda Ketcham, Dan Holzberger, and Lori Hammer. Also present was Park Superintendent Jordan Wilke.
2. **Minutes:** Motion by Allaby, seconded by Lynch, to approve the June 1, 2026, minutes. Motion carried by voice vote.
3. **Financial Reports:** The June 2026 financial reports were reviewed. No questions or concerns were raised.
4. **Staff Report:** Wilke reported that the Parks Department is fully staffed, allowing crews to focus on long-term maintenance projects. He also noted that the Living Food Pantry is producing fruit again this season.
5. **Park Tour**
 - a. **Lions Park:** The Board toured Lions Park and reviewed several maintenance and improvement projects. Wilke reported that repairs to a splash pad valve are pending and that recent improvements include mulch and landscaping around the flagpole and signage. Playground equipment continues to be inspected regularly for maintenance needs. Discussion included parking lot congestion, increasing pickleball participation, replacement of the baseball hitting wall under warranty, relocation of a bicycle rack, homelessness concerns within City parks, and continued use of security cameras to monitor park activity.
 - b. **Jones Park:** The Board toured Jones Park and reviewed ongoing improvements. Wilke reported that the newly established athletic field is in its first growing season and continues to receive treatment through the City's weed and feed program. The Board discussed potential future improvements, including repainting the basketball courts, restroom upgrades, landscaping, picnic table maintenance, and removal of unused light fixtures. Wilke also reported that he is working with the Mauston High School Technical Education Department regarding a potential pavilion improvement project. The Board agreed to tour Veterans Park and Mays Park during its August 3, 2026, meeting.
6. **Adjourn:** Motion by Laura Taake, seconded by Allaby, to adjourn. Motion carried by voice vote. The meeting adjourned at 5:44 p.m.

Chair

Date



7/31/2026

9:37 AM

Reprint Check Register - Quick Report - ALL

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ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 7/04/2026 From Account: 100-00-55200-110-000
 Thru: 7/31/2026 Thru Account: 100-00-55200-821-000

Check Nbr	Check Date	Payee	Amount
KT	7/20/2026	Kwik Trip, Inc.	2,434.08
	Manual Check	City of Mauston - Monthly Fuel Expenses	
ETF	7/24/2026	Department of Employee Trust Fund (ETF)	2,136.53
	Manual Check	City of Mauston - Health Ins Premiums	
42800	7/09/2026	Allied Cooperative	48.73
		City of Mauston - Supplies & Parts	
42803	7/09/2026	Delta Dental of Wisconsin	137.64
		City of Mauston - Dental Premiums	
42811	7/09/2026	Mauston True Value, Inc.	55.65
		City of Mauston - Hardware & Supplies	
42812	7/09/2026	Max Solutions, LLC	661.50
		Parks - Mixed hardwood bark	
42817	7/09/2026	Pioneer Manufacturing Company	1,217.79
		Parks - items for Parks	
42822	7/09/2026	Rhyme Business Products	4.44
		City of Mauston - Copier lease fees	
42825	7/09/2026	Slama Equipment	294.52
		Parks - items for maint/repairs	
42834	7/09/2026	VSP Vision Service Plan	37.58
		City of Mauston - Vision Ins Expense	
42854	7/22/2026	Lange Plumbing & Heating, Inc	1,599.00
		Parks - Park bathroom repairs	
42878	7/30/2026	AT&T Mobility	48.77
		City of Mauston - Phone Service Fees	
42897	7/30/2026	Liberty Flag & Specialty Company	1,905.00
		Park - Flagpole	
42905	7/30/2026	Pioneer Manufacturing Company	171.00
		Parks - items for maint/repairs	
42907	7/30/2026	Rhyme Business Products	31.87
		City of Mauston - Copier lease fees	
42910	7/30/2026	Slama Equipment	446.96
		PW/Parks/Cemet- items for maint/repairs	
42913	7/30/2026	Superior Chemical LLC	674.11
		Admin/PD/Parks - Cleaning Supplies	
42917	7/30/2026	U.S. Cellular	241.68
		City of Mauston - Phone service fees	



CITY OF MAUSTON POOLED CASH Accounting Checks

Posted From: 7/04/2026 From Account: 100-00-55200-110-000
Thru: 7/31/2026 Thru Account: 100-00-55200-821-000

Check Nbr	Check Date	Payee	Amount
ALLIANT	7/23/2026	Alliant - 3183940000	483.72
	Manual Check	City of Mauston - Electric & Gas fees	
UTILITIES	7/06/2026	City of Mauston	3,304.03
	Manual Check	City of Mauston - Monthly Utilities	
Grand Total			15,934.60



CITY OF MAUSTON POOLED CASH Accounting Checks

Posted From: 7/04/2026 From Account: 100-00-55200-110-000
Thru: 7/31/2026 Thru Account: 100-00-55200-821-000

	Amount
Total Expenditure from Fund # 100 - General Fund	15,934.60
Total Expenditure from all Funds	15,934.60



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Budget Comparison - Detail
Parks

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ACCT

Account Number		2026 July	2026 Actual 07/31/2026	2026 Budget	Budget Status	% of Budget
100-00-46721-000-000	Tree Tribute Program Revenue	0.00	560.00	1,000.00	-440.00	56.00
100-00-48220-000-000	Rent of Fairgrounds/Parks	600.00	2,778.99	3,500.00	-721.01	79.40
Parks - Revenue		600.00	3,338.99	4,500.00	-1,161.01	74.20
Total Revenues		600.00	3,338.99	4,500.00	-1,161.01	74.20



7/31/2026

9:39 AM

Budget Comparison - Detail
ParksPage: 2
ACCT

Account Number		2026 July	2026 Actual 07/31/2026	2026 Budget	Budget Status	% of Budget
100-00-55200-110-000	Salary/Wages	15,365.71	72,445.91	161,406.00	88,960.09	44.88
100-00-55200-130-000	FICA/Medicare	1,143.95	5,565.53	12,348.00	6,782.47	45.07
100-00-55200-131-000	Health Insurance	2,136.53	12,819.18	28,188.00	15,368.82	45.48
100-00-55200-132-000	FSA Contribution	0.00	500.00	850.00	350.00	58.82
100-00-55200-133-000	Dental Insurance	137.64	963.48	1,143.00	179.52	84.29
100-00-55200-134-000	Vision Insurance	37.58	260.75	293.00	32.25	88.99
100-00-55200-135-000	Retirement	522.02	4,162.90	8,057.00	3,894.10	51.67
100-00-55200-191-000	Protective Clthng/Gear	364.99	1,080.22	1,000.00	-80.22	108.02
100-00-55200-221-000	Electricity	483.72	2,635.92	6,000.00	3,364.08	43.93
100-00-55200-223-000	Water/Sewer	3,304.03	6,459.58	24,000.00	17,540.42	26.91
100-00-55200-224-000	Telephone/Fax	339.22	1,963.31	2,000.00	36.69	98.17
100-00-55200-232-000	Trees & Brush	2,150.00	5,488.50	10,000.00	4,511.50	54.89
100-00-55200-330-000	Educ/Trng/Travel	0.00	1,327.19	1,250.00	-77.19	106.18
100-00-55200-340-000	Hand Tools,Material,Supp	13.18	505.21	3,479.00	2,973.79	14.52
100-00-55200-354-000	Equip Maint (Non-Office)	986.52	4,021.51	5,218.00	1,196.49	77.07
100-00-55200-361-000	Building Maintenance	2,873.71	6,560.62	7,500.00	939.38	87.47
100-00-55200-362-000	Grounds Maintenance	3,898.41	13,628.03	13,000.00	-628.03	104.83
100-00-55200-363-000	Tree Tribute Program Expense	0.00	246.00	160.00	-86.00	153.75
100-00-55200-364-000	Parks Fund Raising Expenses	0.00	0.00	0.00	0.00	0.00
100-00-55200-390-000	Miscellaneous	36.31	568.88	0.00	-568.88	0.00
100-00-55200-510-000	Ins (Non-Labor)	1,709.49	10,526.35	12,250.00	1,723.65	85.93
100-00-55200-740-000	Losses/Damages	73.83	73.83	0.00	-73.83	0.00
100-00-55200-790-000	Donations/Grants Expenditures	2,662.76	3,853.53	0.00	-3,853.53	0.00
100-00-55200-820-000	Expenditure of Parkland Ded.	0.00	0.00	0.00	0.00	0.00
100-00-55200-821-000	Building Improvement	0.00	0.00	0.00	0.00	0.00
Parks - Expenses		38,239.60	155,656.43	298,142.00	142,485.57	52.21
Total Expenses		38,239.60	155,656.43	298,142.00	142,485.57	52.21
Net Totals		-37,639.60	-152,317.44	-293,642.00	-141,324.56	51.87