



## FINANCE AND PURCHASING COMMITTEE AGENDA

March 26, 2024 at 6:25 PM  
303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call**
2. **Discussion and action relating to Minutes**
  - a. a. March 12, 2024
3. **Vouchers**
  - a. a. Discussion and action relating to vouchers of \$276,790.63.
4. **Adjourn**

### **NOTICE:**

*It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

*Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Nicole Lyddy (608) 747-2706.*

*Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676*



# FINANCE AND PURCHASING COMMITTEE MINUTES

March 12, 2024 at 6:20 PM  
303 Mansion Street Mauston, WI

- 1. The Finance and Purchasing Committee met in a regular session on Tuesday, March 12, 2024. Darryl Teske called the meeting to order at 6:20 pm. Members present were Darryl Teske, Barb Hoilien, and Rick Noe. Also present were Mayor Dennis Nielsen, City Administrator Daron Haugh, and Deputy Clerk Nicole Lyddy.
- 2. **Minutes-** Motion made by Noe, Seconded by Hoilien approve minutes of February 27, 2024. Motion carried.
- 3. **Vouchers-** Motion made by Hoilien, Seconded by Noe to recommend to the council to approve vouchers of \$382,973.23. Motion carried.
- 4. **Adjourn-** Motion made by Noe, Seconded by Hoilien to adjourn. Motion carried. The meeting adjourned at 6:22 pm.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

## March 26, 2024

ACH Payments & Checks #39057 - #39137  
03/09/24 – 03/22/24

Total Vouchers = \$212,685.33

ERF Vouchers = \$6,300.00

Plus

Payroll = \$57,805.30

**Total to Approve \$276,790.63**

3/20/2024

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Equipment Replacement Checking

Accounting Checks

Posted From: 3/09/2024 From Account:  
Thru: 3/22/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
2233	3/20/2024	Flock Group Inc. PD - Pro fees	6,300.00
Grand Total			6,300.00

3/20/2024

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Equipment Replacement Checking

Accounting Checks

Posted From: 3/09/2024

From Account:

Thru: 3/22/2024

Thru Account:

Amount

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Total Expenditure from Fund # 405 - Equipment Replacement Fund

6,300.00

Total Expenditure from all Funds

6,300.00

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CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 3/09/2024 From Account:  
Thru: 3/22/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
KT	3/20/2024	Kwik Trip, Inc.	2,946.23
		Manual Check City of Mauston - Fuel for the Month	
EFT	3/21/2024	Federal Tax Withholding	19,361.15
		Manual Check FED/FICA Payroll Taxes 03.22.24	
ETF	3/14/2024	Department of Employee Trust Fund (ETF)	46,055.82
		Manual Check City of Mauston - Health Ins Premiums	
TID	3/21/2024	WI DOR	300.00
		Manual Check Admin - TID admin pro fees	
39057	3/13/2024	Amazon Capital Services, Inc	1,373.13
		Library - Items for office/use	
39058	3/13/2024	Amazon Capital Services, Inc	167.00
		City of Mauston - Items for office/use	
39059	3/13/2024	Baker & Taylor, Inc	286.59
		Library - adult/childrens books	
39060	3/13/2024	Bellin Health	84.00
		City of Mauston - DOT Drug Screen	
39061	3/13/2024	Boberg, Arthur W.	7.20
		Muni court - February 24 settlements	
39062	3/13/2024	Capital Newspapers	587.85
		City of Mauston - Publishing Fees	
39063	3/13/2024	City of Mauston	9,702.62
		Muni court - February 24 settlements	
39064	3/13/2024	City of Mauston	46.00
		Muni court - February 24 settlements	
39065	3/13/2024	City of New Lisbon	399.39
		Muni court - February 24 settlements	
39066	3/13/2024	Croell Redi-Mix	565.00
		Streets - Loomis St	
39067	3/13/2024	CT Laboratories	754.50
		Swr - Sample Testing	
39068	3/13/2024	Demco, INC	334.03
		Library - Book Processing	
39069	3/13/2024	DWD-UI	1,415.31
		Parks - UI benefits for the month	
39070	3/13/2024	Eagle Promotions & Apparel, LLC	35.00
		PD - Apparel	
39071	3/13/2024	Festival Foods - Restitution	50.00
		Muni court - February 24 settlements	

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CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 3/09/2024 From Account:  
Thru: 3/22/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
39072	3/13/2024	Garcia, Dominique Dawn Muni court - February 24 settlements	50.00
39073	3/13/2024	Hatch Public Library Muni court - February 24 settlements	200.00
39074	3/13/2024	Joe Due Blades & Equipment Streets - Items for maint/repairs	78.00
39075	3/13/2024	Juneau County Highway Department City of Mauston - Fuel expense for month	2,610.17
39076	3/13/2024	Juneau County Treasurer / Muni Fines Muni court - February 24 settlements	879.33
39077	3/13/2024	Kanopy Inc Library - Adult Visuals	38.70
39078	3/13/2024	Knapinski, Jennifer Muni court - February 24 settlements	200.00
39079	3/13/2024	Krus Extinguishers, LLC City of Mauston - extinguisher inspect	248.61
39080	3/13/2024	Kudick Chevrolet, Inc Streets - Items for maint/repairs	1,273.85
39081	3/13/2024	Lenorud Services, Inc Library - Disposal of computer parts	50.00
39082	3/13/2024	LENS Equipment PD - Yearly data service fee	499.00
39083	3/13/2024	Liberty Flag & Specialty Company Streets - Flags	848.90
39084	3/13/2024	Makepeace Engineering LLC City of Mauston - Design fees	780.00
39085	3/13/2024	Martelle Water Treatment, Inc Water - Chemicals	2,069.60
39086	3/13/2024	Mauston Area School District Admin - Feb 24 MH tax school share	876.15
39087	3/13/2024	Mauston Plumbing Inc City of Mauston - Bathroom Repair	168.79
39088	3/13/2024	Midwest Tape Library - Childrens/Adult visuals	105.71
39089	3/13/2024	Mile Bluff Medical Center Admin - Pre-employment testing	44.25
39090	3/13/2024	Rhyme Business Products Library - monthly fees	601.18

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CITY OF MAUSTON POOLED CASH

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Posted From: 3/09/2024 From Account:  
Thru: 3/22/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
39091	3/13/2024	Running, Inc Taxi - Shared ride Feb 24	14,964.59
39092	3/13/2024	Sand Ridge Treatment Center (CWF) Muni court - February 24 settlements	5.00
39093	3/13/2024	Sentimental Productions Library - adult programming	35.00
39094	3/13/2024	Smithey, Dalton Utilities - Refund overpayment	120.65
39095	3/13/2024	Spee-Dee Delivery Service, Inc Swr/Wtr/Admin - Shipping fees	170.59
39096	3/13/2024	Spielbauer Fireworks, Inc City of Mauston - fireworks down payment	3,780.00
39097	3/13/2024	Staples Business Advantage City of Mauston - Office supplies	113.90
39098	3/13/2024	State of WI - Court Fines & Surcharges Muni court - February 24 settlements	3,160.49
39099	3/13/2024	TAPCO Traffic & Parking Control Co., INC Streets - Items for repair/maint	297.21
39100	3/13/2024	The Designer's Touch Library - Paint	117.28
39101	3/13/2024	Town of Germantown Muni court - February 24 settlements	27.12
39102	3/13/2024	Town of Lemonweir Zoning - Portion Due	5.00
39103	3/13/2024	USA Blue Book Corp Water/Sewer - Items for maint/repairs	1,169.47
39104	3/13/2024	Village of Necedah Muni court - February 24 settlements	152.20
39105	3/13/2024	WiLS Library - Annual membership	199.00
39106	3/13/2024	Yang, Ma Marcie Utilites - Refund Overpayment	47.21
39107	3/14/2024	Meagher, Eric Admin - Refund return on payroll	149.15
39108	3/20/2024	ABT Mailcom City of Mauston - Utility mail billing	960.05
39109	3/20/2024	Amazon Capital Services, Inc Parks - items for repair/maint	69.00



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CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 3/09/2024 From Account:  
Thru: 3/22/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
39110	3/20/2024	AT&T Mobility City of Mauston - Monthly service fees	203.98
39111	3/20/2024	Baer Insurance Services, Inc City of Mauston - 2nd quarter premiums	33,307.75
39112	3/20/2024	Barco Products Library - Picnic Tables	4,192.94
39113	3/20/2024	Bear Graphics Election - Envelopes	440.01
39114	3/20/2024	Charcoal Expressions Streets - Sweatshirts	145.00
39115	3/20/2024	Cintas City of Mauston - Building floor mats	230.73
39116	3/20/2024	Command Central, LLC City of Mauston - Thermal Paper	77.45
39117	3/20/2024	Compass Minerals America Streets - Salt/sand for roads	32,049.26
39118	3/20/2024	Creative Finance, Inc City of Mauston - Wage Garnishment	294.87
39119	3/20/2024	Croell Redi-Mix Streets - Spring St/Parker Dr	1,001.00
39120	3/20/2024	Ess Brothers and Son's Inc Streets - Items for repairs/maint	2,795.00
39121	3/20/2024	FEI Behavioral Health City of Mauston - Annual EAP Service Fee	1,987.20
39122	3/20/2024	Gale / Cengage Learning Library - Adult Books	188.93
39123	3/20/2024	Gappa Security Solutions, LLC Admin - Lock combination kit	25.50
39124	3/20/2024	General Engineering Zoning - Monthly Building Inspections	2,030.00
39125	3/20/2024	JComp Technologies Inc FD - PC scan for malware	157.50
39126	3/20/2024	Lange Plumbing & Heating, Inc Library - Bathroom Repair	135.00
39127	3/20/2024	Mauston Equipment FD/Parks - items for repair/maint	1,058.65
39128	3/20/2024	Mauston Professional Police Assoc. Police Union Dues - March 2024	516.00

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CITY OF MAUSTON POOLED CASH

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Thru: 3/22/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
39129	3/20/2024	Midwest Tape Library - Adult Visuals	106.21
39130	3/20/2024	Pumpkin People & Produce Library - Pumpkins	14.09
39131	3/20/2024	Rudig-Jensen Ford, Inc Streets - Items for repair/maint	42.00
39132	3/20/2024	Securian Financial Group City of Mauston - Accidental premiums	119.54
39133	3/20/2024	Staples Business Advantage City of Mauston - Office Supplies	8.44
39134	3/20/2024	Stericycle, Inc Admin/PD - Monthly Shredding Service	118.69
39135	3/20/2024	U.S. Cellular City of Mauston - Phone service fees	145.20
39136	3/20/2024	Webster, Mark Taxi - 1st quarter 24 rent fees	1,500.00
39137	3/20/2024	WI SCTF Child Support Withheld - 03.22.24	322.61
AFLAC	3/21/2024	Aflac Insurance Manual Check Aflac Deductions - March 24	336.38
LYNXX	3/11/2024	Lemonweir Valley Telephone Manual Check City of Mauston - Phone & Internet fees	1,506.11
WITAX	3/21/2024	Wis Tax Withholding Manual Check WI Payroll Taxes 03.22.24	3,298.32
PITNEY	3/11/2024	Pitney Bowes - Reserve Account Manual Check City of Mauston - Postage prepaid fees	500.00
DEFCOMP	3/21/2024	Wells Fargo - Great West Deferred Comp Manual Check Deferred Comp - Payroll 03.22.24	2,195.00
<b>Grand Total</b>			<b>212,685.33</b>

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CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 3/09/2024 From Account:  
Thru: 3/22/2024 Thru Account:

	Amount
<hr/>	
Total Expenditure from Fund # 100 - General Fund	156,489.48
Total Expenditure from Fund # 109 - Cemetery Fund	1,755.21
Total Expenditure from Fund # 250 - Library Fund	13,376.26
Total Expenditure from Fund # 280 - Taxi Fund	17,852.86
Total Expenditure from Fund # 340 - TID 4 Fund	150.00
Total Expenditure from Fund # 350 - TID 5 Fund	150.00
Total Expenditure from Fund # 400 - Capital Projects Fund	780.00
Total Expenditure from Fund # 610 - Water Utility Fund	10,754.03
Total Expenditure from Fund # 620 - Sewer Utility Fund	11,377.49
Total Expenditure from all Funds	212,685.33