PARKS COMMISSION MEETING AGENDA

November 02, 2026 at 4:45 PM

1260 North Road Mauston, WI

1. **Call to Order/Roll Call**
2. **Discussion and Action Regarding Minutes**
   a. October 5, 2026
3. **Review Financial Reports**
   a. Financial Information
4. **Discussion and Action Regarding the Naming of the Loomis Dog Park**
5. **Discussion and Update Regarding the Future of May Park**
6. **Staff Report**
   a. Discussion and Update Regarding Lions Park Project
7. **Adjourn**

NOTICE:

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Carole Wolff at (608) 747-2706.

Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676

PARKS COMMISSION MEETING MINUTES

October 05, 2026 at 4:45 PM

May Park, 1050 Division Street, Mauston, WI

1. **Call to Order/Roll Call:** The Board of Parks Commission met on Monday, October 5, 2026, at May Park. Chair Mike Taake called the meeting to order at 4:50 p.m. Members present were Mike Taake, Laura Taake, Julie Lynch, Lori Hammer, Dan Holzberger (via phone), and Maryann Allaby. Absent was Amanda Ketchum. Also present was Parks Superintendent Jordan Wilke.
2. **Minutes:** Motion by Lynch, seconded by Allaby, to approve the August 31, 2026, minutes. Motion carried by voice vote.
3. **Financial Reports:** The Board reviewed the financial reports, with Wilke providing clarification on Veterans Memorial funding.
4. **Naming of the Loomis Drive Dog Park:** Mike Taake suggested holding a public contest to name the new dog park, coordinated through City Hall.
5. **Staff Report:** Wilke reported on fall cleanup, park and shelter winterization, and preparations for the Christmas lighting event at Riverside Park. He noted improvements to Riverside Park's electrical capacity, continued weed harvesting as weather permits, and use of the archery park. He thanked Croell, Inc. for donating concrete for the archery target bases and provided an update on the ongoing Lions Park revitalization project. Holzberger inquired about park bench dedication procedures.
6. **Park Tour**
    a. May Park: The Board discussed future improvements to May Park, including its popular winter sledding area and a hiking theme highlighting nearby Mile Bluff trails. Proposed improvements included removing the existing disc golf amenities, replacing the basketball court with additional parking, and adding picnic tables, electrical outlets, lighting, trail maps, a shelter, and restrooms. The Board will continue planning improvements to the park.
    b. Murphy's Park: The tour was postponed due to time and weather conditions.
7. **Adjournment:** Motion by Lynch, seconded by Mike Taake, to adjourn. Motion carried by voice vote. The meeting adjourned at 5:35 p.m.

_____ _____

Chair Date



Budget Comparison - Detail
Parks

Account Number		2026 October	2026 Actual 10/29/2026	2026 Budget	Budget Status	% of Budget
100-00-46721-000-000	Tree Tribute Program Revenue	280.00	840.00	1,000.00	-160.00	84.00
100-00-48220-000-000	Rent of Fairgrounds/Parks	0.00	3,203.99	3,500.00	-296.01	91.54
Parks - Revenue		280.00	4,043.99	4,500.00	-456.01	89.87
Total Revenues		280.00	4,043.99	4,500.00	-456.01	89.87



Budget Comparison - Detail
Parks

Account Number		2026 October	2026 Actual 10/29/2026	2026 Budget	Budget Status	% of Budget
100-00-55200-110-000	Salary/Wages	10,989.60	109,405.30	161,406.00	52,000.70	67.78
100-00-55200-130-000	FICA/Medicare	809.40	8,299.20	12,348.00	4,048.80	67.21
100-00-55200-131-000	Health Insurance	0.00	17,092.24	28,188.00	11,095.76	60.64
100-00-55200-132-000	FSA Contribution	0.00	658.50	850.00	191.50	77.47
100-00-55200-133-000	Dental Insurance	137.64	1,376.40	1,143.00	-233.40	120.42
100-00-55200-134-000	Vision Insurance	37.58	373.49	293.00	-80.49	127.47
100-00-55200-135-000	Retirement	521.53	5,695.41	8,057.00	2,361.59	70.69
100-00-55200-191-000	Protective Clthng/Gear	0.00	1,143.65	1,000.00	-143.65	114.37
100-00-55200-221-000	Electricity	0.00	4,059.22	6,000.00	1,940.78	67.65
100-00-55200-223-000	Water/Sewer	5,057.57	24,702.86	24,000.00	-702.86	102.93
100-00-55200-224-000	Telephone/Fax	246.37	2,549.55	2,000.00	-549.55	127.48
100-00-55200-232-000	Trees & Brush	25.99	8,657.28	10,000.00	1,342.72	86.57
100-00-55200-330-000	Educ/Trng/Travel	0.00	1,439.78	1,250.00	-189.78	115.18
100-00-55200-340-000	Hand Tools,Material,Supp	0.00	573.45	3,479.00	2,905.55	16.48
100-00-55200-354-000	Equip Maint (Non-Office)	218.44	4,671.67	5,218.00	546.33	89.53
100-00-55200-361-000	Building Maintenance	2.79	7,945.06	7,500.00	-445.06	105.93
100-00-55200-362-000	Grounds Maintenance	1,754.73	20,042.83	13,000.00	-7,042.83	154.18
100-00-55200-363-000	Tree Tribute Program Expense	0.00	246.00	160.00	-86.00	153.75
100-00-55200-364-000	Parks Fund Raising Expenses	0.00	0.00	0.00	0.00	0.00
100-00-55200-390-000	Miscellaneous	7.07	774.93	0.00	-774.93	0.00
100-00-55200-510-000	Ins (Non-Labor)	0.00	12,235.84	12,250.00	14.16	99.88
100-00-55200-740-000	Losses/Damages	0.00	73.83	0.00	-73.83	0.00
100-00-55200-790-000	Donations/Grants Expenditures	0.00	61,270.53	0.00	-61,270.53	0.00
100-00-55200-820-000	Expenditure of Parkland Ded.	0.00	0.00	0.00	0.00	0.00
100-00-55200-821-000	Building Improvement	0.00	182.50	0.00	-182.50	0.00
Parks - Expenses		19,808.71	293,469.52	298,142.00	4,672.48	98.43
Total Expenses		19,808.71	293,469.52	298,142.00	4,672.48	98.43
Net Totals		-19,528.71	-289,425.53	-293,642.00	-4,216.47	98.56



CITY OF MAUSTON POOLED CASH Accounting Checks

Posted From: 10/03/2026 From Account: 100-00-55200-110-000
Thru: 10/30/2026 Thru Account: 100-00-55200-821-000

Check Nbr	Check Date	Payee	Amount
KT	10/20/2026	Kwik Trip, Inc.	1,240.86
Manual Check		City of Mauston - Monthly Fuel Expenses	
43151	10/07/2026	Allied Cooperative	149.45
		City of Mauston - Supplies & Parts	
43156	10/07/2026	Delta Dental of Wisconsin	137.64
		City of Mauston - Dental Premiums	
43162	10/07/2026	Mauston True Value, Inc.	2.79
		City of Mauston - Hardware & Supplies	
43171	10/07/2026	Republic Services	27.00
		City of Mauston - Garbage Pick up	
43174	10/07/2026	Slama Equipment	94.98
		Parks - items for maint/repairs	
43175	10/07/2026	VSP Vision Service Plan	37.58
		City of Mauston - Vision Ins Expense	
43180	10/16/2026	3RT Networks, LLC	20.00
		City of Mauston - Monthly IT Service	
43183	10/16/2026	AT&T Mobility	48.77
		City of Mauston - Monthly Service Fees	
43214	10/22/2026	Juneau County Highway Department	486.87
		City of Mauston - Fuel expense for month	
43222	10/22/2026	Rhyme Business Products	7.07
		City of Mauston - Copier lease fees	
43227	10/22/2026	Time Clock Plus, LLC	378.00
		City of Mauston - Pro Fees	
43232	10/28/2026	AT&T Mobility	48.77
		City of Mauston - Monthly Service Fees	
43250	10/28/2026	T-Mobile	148.83
		Parks - Monthly Service Fees	
UTILITIES	10/06/2026	City of Mauston	5,057.57
Manual Check		City of Mauston - Monthly Utilities	
		Grand Total	7,886.18

CITY OF MAUSTON POOLED CASH Accounting Checks

Posted From: 10/03/2026 From Account: 100-00-55200-110-000
Thru: 10/30/2026 Thru Account: 100-00-55200-821-000

	Amount
Total Expenditure from Fund # 100 - General Fund	7,886.18
Total Expenditure from all Funds	7,886.18