



## ORDINANCE, PERMITS AND LICENSING COMMITTEE AGENDA

March 11, 2025 at 6:10 PM  
303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call**
2. **Discussion and action relating to Minutes**
  - a. a. January 14, 2025
3. **Discussion and recommendation regarding Ordinance 2025-2074 amending Chapter 8 Animals Article I Sec. 8-2. Prohibited animals**
  - a. a. Ordinance 2025-2074
4. **Discussion and recommendation to remove Elm from Maine to Tremont from the downtown parking district.**
5. **Adjourn**

### NOTICE:

*It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

*Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Nicole Lyddy (608) 747-2706.*

*Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676*



# ORDINANCE, LICENSES AND PERMITS COMMITTEE MINUTES

January 14, 2025 at 6:00 PM  
303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call:** The Ordinance, Licensing, and Permits Committee was called to order on January 14, 2025, by Chairperson Jim Allaby at 6:00 PM. Members attending included Jim Allaby, Courtney Ray, and Leanna Hagen. Administrator Daron Haugh and Deputy Clerk Nicole Lyddy were also present.
2. **Minutes:** A motion was made by Ray and seconded by Hagen to approve the minutes of December 10, 2024. Motion carried unanimously.
3. **Ordinance 2025-2073:** A motion was made by Ray and seconded by Hagen to recommend to the council to approve the Ordinance 2025-2073 Amending Chapter 36 Traffic and Vehicles Sec. 36-122 No parking areas. Motion carried unanimously.
4. **Class A Beer and Liquor license application:** A motion was made by Ray and seconded by Hagen to recommend to the council to approve the Class A Beer and Liquor license application for Food & Liquor Mart, located at 531 Gateway Ave, Mauston, submitted by Mukeshkumar Patel (owner) and Kalpeshkumar Patel (agent) pending Speedway surrender of license and correction of application from Bear Cave to Beer Cave. Motion carried unanimously.
5. **Adjourn:** A motion was made by Hagen and seconded Ray to adjourn. Motion carried unanimously at 6:06 pm.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

**ORDINANCE NO. 2025-2074**  
**AMENDING CHAPTER 8 ANIMALS**  
**ARTICLE I Sec. 8-2. Prohibited animals.**

- (a) *Prohibited.* No farm or exotic animals shall be housed, quartered, stabled, pastured, kept, or in any manner maintained within the city limits except temporarily during special events or as otherwise specifically approved by the city council.
- (b) *Applicability.* The animals prohibited by this section include but are not limited to; snakes and other reptiles that are poisonous and venomous, alligators or crocodiles, any animal having poisonous bites, horses, ponies, mules, cows, sheep, goats, llamas, pigs (including potbellied pigs), geese, ducks, peacocks, ostriches, any other farm or exotic animals. The animals prohibited by this section also include any animal, other than domestic dogs and cats, that, because of their nature or physical makeup, are capable of inflicting physical harm on human beings or property, including, but not limited to, animals that belong to the cat family, snakes (either poisonous, venomous, or that otherwise present a risk of physical harm to human beings as a result of their nature or physical makeup), bears, wolves, wolverines, badgers, lions, tigers and any hybrids of the same.
- (c) The prohibitions of subsection (a) of this section shall not apply: where husbandry is a permitted use in the zoning district; chickens kept in compliance with subsection (d) below; or where the creatures are in the care, custody or control of a veterinarian for treatment; agricultural fairs; 4-H club shows or events; a display for judging purposes; an itinerant or transient carnival, circus or other show; licensed pet shops; licensed nature preserve; or zoological gardens; provided:
- (1) This location conforms to the provisions of chapter 114.
  - (2) All animals and animal quarters are kept in a clean and sanitary condition and so maintained as to eliminate objectionable odors and disease.
  - (3) Animals are maintained in quarters so constructed as to prevent escape.
  - (4) No person lives or resides within 100 feet of the quarters in which the animals are kept.
  - (5) **The prohibition of subsection (a) of this section shall not apply in the following circumstances: In Estate Residential-1 (ER-1) zoning districts, the keeping of horses shall be permitted as part of approved residential developments, subject to the following conditions:**
    - a. **Such use must be explicitly included in the development plan and approved by the City;**
    - b. **The property must maintain the rural character of the area**
    - c. **All equestrian activities must comply with applicable animal welfare and property maintenance standards set forth in the development area.**
- (d) A maximum of six chickens may be kept at a single-family detached residence in any residential zoning district provided that all standards outlined below are met:
- (1) Chicken coop is defined as a "minor accessory structure" as detailed in chapter 114, article IV, section 114-128(b).
  - (2) The owner of the chickens resides on the property where the chickens are kept.
  - (3) The owner of the chickens provides a copy of the current valid registration with the Wisconsin DATCP Livestock Premises Registration Program.
  - (4) The owner of the chickens submits an application for an annual license and pays the annual fee as established by the council. At a minimum, the application must include the following:

- a. *Site plan.* The applicant shall provide a site plan showing the location and dimensions of proposed chicken coop and pen, and the distance of the coop and pen from all lot lines and principal structures located on adjacent lots.
  - b. *Inspection consent.* Application and issuance of a license under this section constitutes consent by the applicant to the city zoning administrator and/or his designee/s to enter upon the applicant's property to ascertain compliance with this section and with the terms of the license, [for as] long as the license is valid.
- (5) No roosters may be kept.
- (6) A chicken coop or other similar structure must provide safe and healthy living conditions for the chickens and direct access to a fenced chicken pen/run.
- a. *Soundness of construction.* Be structurally sound, moisture-proof, kept in good repair, and constructed of material described in the application and approved by the zoning administrator.
  - b. *Security.* The structure shall have a roof and sides, be enclosed on all sides, and be of a design that is secure from predators. The pen/run shall be covered with screening, or similar material, to prevent escape of chickens and/or entry of predators.
  - c. *Ventilation.* The structure shall have adequate windows and vents to provide proper light and ventilation to maintain a healthy environment for the chickens.

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Darryl D.D. Teske, Mayor

\_\_\_\_\_  
Daron Haugh, Administrator

- Date of Plan Commission Recommendation (if applicable): \_\_\_\_\_
- Date of Public Hearing (if applicable): \_\_\_\_\_
- Date of Readings: \_\_\_\_\_
- Date of Adoption: \_\_\_\_\_
- Votes: \_\_\_\_\_
  - Ayes\_\_ Nays\_\_ Absent\_\_ Abstention \_\_\_\_\_
- Date of Publication: \_\_\_\_\_