



PLANNING SESSION -COMMON COUNCIL AGENDA

September 17, 2024 at 6:00 PM
1260 North Road, Mauston

1. **Call to Order/Roll Call**
2. **Pledge of Allegiance**
3. **Planning Session**
 - a. Memo and Goal planning Outline
4. **Adjourn**
5. **Notice of Majority Presence-** Notice is hereby given that a majority of the Mauston Common Council will be present at the above-noticed work session to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the Mauston Common Council and must be noticed as such, although the Mauston Common Council will not take any formal action at this meeting.

NOTICE:

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Nicole Lyddy (608) 747-2706.

Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676



MEMO

To: Common Council – Mayor Teske
From: Daron J Haugh – City Administrator
Subject: Planning Meeting Summary
Date: 2024-09-17

On 09.17.24 the Common Council will meet at the Public Works building with the City Administrator, Mayor Teske, and the department heads, to go over an agenda that will include both 12 month and 5-year goals, objectives, & strategies. For the 12-month goals, objectives, & strategies, we will discuss our Equipment Replacement Fund (ERF), get insight from our Department Heads on operational needs, then wrap up with our Zoning & Code Enforcement discussion with the direction that I would like to see us go with this position starting on 01.01.2025. The 5-year goals, objectives, & strategies discussion will go over our Master Plan that was passed in July. This will include where I'm currently at with projects, where I want to see us in 5 years, discussion with the Common Council with ideas and or a direction/idea they would like to see discussed or possibly added to the Master Plan, and then the timeline of implementation of the Master Plan.

Deliverables for the City of Mauston Planning Meeting

A. Goals, Objectives, & Strategies

- a. Let's prioritize & outline what the City of Mauston hopes to accomplish over the next 12 months. Below are areas I want to focus on.
 - i. Operational needs from department heads.
 - ii. Equipment Replacement Schedule – Needed versus want.
 - iii. Zoning & Code Enforcement position. Versus contractual services.
 - iv. Zoning code rewrite plan for implementation.
 1. Work with Vierbicher on each section to present to Plan Commission (PC) for recommendation to Common Council for final approval & implementation. Starting with Article II – Standard Zoning Districts, & Article III – Land Use Development Standards, per Vierbicher.
- b. Let's prioritize & outline what the City of Mauston hopes to accomplish over the next 5 years. Below are areas I want to focus on.
 - i. Master Plan approved presented by Vierbicher.
 1. Continued work with Vierbicher to create an affordable housing fund plan.
 - a. New-Home Build Grant.
 - b. Possible Exterior Home Repair Program?
 - c. Any other ideas of home grant programs to discuss?
 2. Continued work with Vierbicher to create a building improvement grant & loan program.
 - a. Do we want to offer a loan program for TID 4 development, or a housing loan?
 3. Continued work to strategize Downtown & TID Economic Development using current TID creation documents from Ehlers.
 - ii. Timeline for implementing the Master Plan.
 1. Authorization to proceed – July 2024.
 - a. Common Council approved July 23, 2024.
 2. Community Development Assistance – July 2024-December 31, 2024.
 - a. Develop programs to allow for assistance with certain projects within the districts. Most common that we have already implemented is the pay-go incentive. The pay-go incentive pays out the net increase in new tax value over “X” years to equal a certain percent agreed upon.
 3. Economic Development Planning – July 2024-September 2024. May need to extend the end date for the Development planning from its original end date.

