



# COMMON COUNCIL MEETING AGENDA

January 23, 2024 at 6:30 PM

303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call**
2. **Pledge of Allegiance**
3. **Discussion and action relating to Minutes**

- a. January 9, 2024

4. **Citizens Address to the Council**

*Public comments from citizens regarding items on, or not on the agenda. Register before speaking. State full name and full address when addressing the Council. The Council members may not debate but can ask clarifying questions with the citizens making the comments. Individual presentations are limited to three minutes.*

5. **Reports from Committees, Boards, and Commissions**

*Chair/Representative of Body please state your full name and the Body you are representing*

- a. Hatch Public Library 2023 Report

6. **Personnel Committee Report**

- a. Discussion and action relating to hiring an Administrative Assistant

7. **Public Works Committee Report**

- a. Discussion and action relating to MSA agreement for the Waste Water Treatment Facility project for \$567,750.

- b. Discussion and action relating to MSA agreement for the 2024 Clean Water Fund Administration \$19,500 and Labor Standards Monitoring for \$23,000 for total of \$42,500.

- c. Director of Public Works Report

8. **Municipal Court Annual Report**

- a. Judge Taake

**9. Finance and Purchasing Committee Report**

- a.** Discussion and action relating to vouchers in the amount of \$2,123,425.19.
- b.** Discussion and action relating to the purchase of Public Works' new Truck not including salvage value of \$69,050.50.
- c.** Discussion and action relating to County Aid Petition for various Roads match funds for \$500.
- d.** Discussion and action relating to County Aid Petition for C.T.H. G local funds for \$1,500

**10. Police December Report**

- a.** December's report

**11. City Council Report**

**12. Mayor's Report**

- a.** Discussion and action regarding the Mayoral appointment of Todd Galbrecht to the Parks Commission.
- b.** Snow Emergency Policy

**13. City Administrator's Report**

- a.** Discussion and action relating to Resolution 2024-01 Revised Uniform Schedule of Charges, Fees and Forfeitures

**14. Closed Session**

- a.** Wis. Stat. 19.85(e) and (g) Deliberating or negotiating the purchasing of public properties, investing public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and also conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

- 1. Sale of City Land
- 2. Walking Bridge

**15. Reconvene in Open Session**

**16. Discussion and Action as a Result of Closed Session Matters**

**17. Adjourn**

**NOTICE:**

*It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

*Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Nicole Lyddy (608) 747-2706.*

*Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676*



# 2023 YEAR IN REVIEW

Section 5, Item a.

111 W. State Street, Mauston | (608) 847-4454 | hatchpubliclibrary.org



## PROGRAMMING

**1,468** participants at **57** storytimes **↑77%**

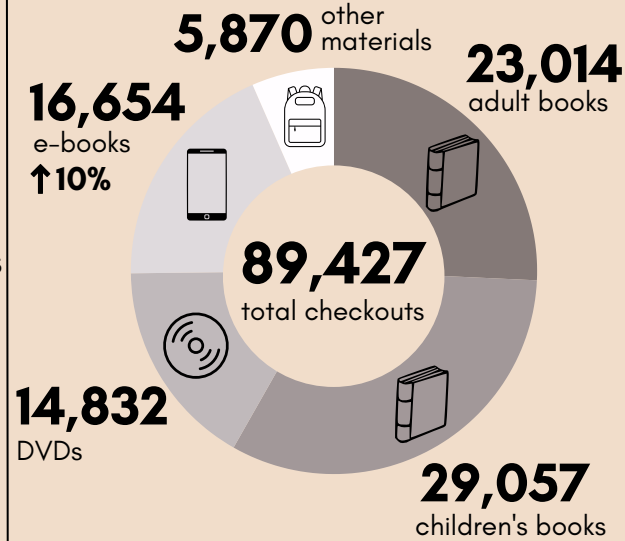
**6,878** participants at **133** youth programs at HPL

**4,522** participants at **105** youth outreach programs

**1,790** participants at **72** adult programs

**14,658** participants at **367** programs **↑27%**

## CHECK OUTS



## HATCH PUBLIC LIBRARY IS A PLACE TO:

### GATHER

**53,020** walk-in visitors

**57** groups held **605** meetings in our rooms

### DISCOVER

**567** new library cards issued

**207** local history researchers

**1,450** create it kits distributed

### CONNECT

**75+** community partnerships

### GIVE BACK

Friends gained 501(c)(3) status

**421** volunteer hours

### GAIN ACCESS

**17,306** wi-fi users

**162** hot spot check outs





# MEMO

---

**To:** Personnel – Mayor Nielsen  
**From:** Daron J Haugh – City Administrator  
**Subject:** Administrative Assistant Position  
**Date:** 2024-01-23

---

I'm proposing to fill the Administrative Assistant position here at the City of Mauston. The purpose of this role would be to forgo the Deputy Treasurer role if not filled, then include a more robust role for the Admin Assistant position. (I would only fill one of the two positions.) Examples of responsibilities would include accounts payable, payroll, invoicing, and open enrollment annually. I feel this would give me more of a chance to bring someone in here with a clerical and data entry background, then train them for what is needed. If this works, this would then allow for an individual to grow within an organization with the potential for promotion.



# Professional Services Agreement

Section 7, Item a.

MSA Project Number: 00044088

This AGREEMENT (Agreement) is made effective January 23, 2023 by and between

**MSA PROFESSIONAL SERVICES, INC (MSA)**

Address: 1230 South Boulevard, Baraboo, WI 53913

Phone: (608) 216-2052

Representative: Steve Sell, PE Email: [ssell@msa-ps.com](mailto:ssell@msa-ps.com)

**CITY OF MAUSTON (OWNER)**

Address: 303 Mansion Street, Mauston, WI 53948

Phone: (608) 847-4070

Representative: Rob Nelson Email: [rnelson@mauston.com](mailto:rnelson@mauston.com)

**Project Name:** Construction Related Services  
*Mauston WWTF Upgrade*

**The scope of the work authorized is:** See Attachment A: Scope of Services

**The schedule to perform the work is:** Approximate Start Date: Jan 2024  
Approximate Completion Date: Dec 20255

**The estimated fee for the work is:** \$315,250

**The lump sum fee for the work is:** \$252,500

**Total (est. & lump sum):** \$567,750


All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a time and expense or lump basis as defined in Attachment 'A.' Services provided on a time and expense basis will be invoiced based on Attachment 'B' – Rate Schedule.

**Approval:** Authorization to proceed is acknowledged by signatures of the parties to this Agreement.


**CITY OF MAUSTON**

**MSA PROFESSIONAL SERVICES, INC.**

\_\_\_\_\_  
Dennis Nielsen  
Mayor  
Date: \_\_\_\_\_

\_\_\_\_\_  
  
Jason Miller, PE  
Vice President  
Date: January 17, 2024

\_\_\_\_\_  
Daron Haugh  
City Administrator  
Date: \_\_\_\_\_

\_\_\_\_\_  
  
Greg Gunderson, PE  
Senior Team Leader  
Date: January 17, 2024

**MSA PROFESSIONAL SERVICES, INC. (MSA)  
GENERAL TERMS AND CONDITIONS OF SERVICES (PUBLIC)**

1. **Scope and Fee.** The scope of Owner's Project (the "Project"), scope of MSA's services (the "Work"), and quoted fees for those services are defined in Attachment A. The scope and fee constitute a good faith estimate of the tasks and associated fees required to perform the services defined in Attachment A. This agreement upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service or involve renovation of an existing building or structure, activities often cannot be fully defined during initial planning. As the Project progresses, facts uncovered may reveal a change in direction which may alter the Work. MSA will promptly inform the OWNER in writing of such situations so that changes in this agreement can be made as required.

2. **Owner's Responsibilities.**

(a) Project Scope and Budget

The OWNER shall define the scope and budget of the Project and, when applicable, periodically update the Project budget, including that portion allocated for the cost of the Work. The Project budget shall include contingencies for design, development, and, when required by the scope of the Project, construction of the Project. The OWNER shall not significantly increase or decrease the overall Project scope or schedule, the portion of the budget allocated for the cost of the Work, or contingencies included in the overall budget or a portion of the budget, without the agreement of MSA to a corresponding change in the Project scope, quality, schedule, and compensation of MSA.

(b) Designated Owner Representative

The OWNER shall identify a Designated Representative who shall be authorized to act on behalf of the OWNER with respect to the Project. OWNER's Designated Representative shall render related decisions in a timely manner so as to avoid unreasonable delay in the orderly and sequential progress of MSA's services. MSA shall not be liable for any error or omission made by OWNER, OWNER's Designated Representative, or OWNER's consultant.

(c) Tests, Inspections, and Reports

When required by the scope of the Project, the OWNER shall furnish tests, inspections, and reports required by law or the Contract Documents, such as planning studies; preliminary designs; structural, mechanical, or chemical tests; tests for air, water, or soil pollution; and tests for hazardous materials.

(d) Additional Consultants

MSA's consultants shall be identified in Attachment A. The OWNER shall furnish the services of other consultants other than those designated in Attachment A, including such legal, financial, accounting, and insurance counseling services as may be required for the Project.

(e) OWNER Provided Services and Information

MSA shall be entitled to rely on the accuracy and completeness of services and information furnished by the OWNER, Designated OWNER Representative, or Consultant. MSA shall use reasonable efforts to provide prompt written notice to the OWNER if MSA becomes aware of any errors, omissions, or inconsistencies in such services or information.

3. **Billing.** MSA will bill the OWNER monthly with net payment due upon receipt. Balances due past thirty (30) days shall be subject to an interest charge at a rate of 12% per year from said thirtieth day. In addition, MSA may, after giving seven days written notice, suspend service under any agreement until the OWNER has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.

4. **Costs and Schedules.** Costs (including MSA's fees and reimbursable expenses) and schedule commitments shall be subject to change for delays caused by the OWNER's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults, by suppliers of materials or services, process shutdowns, pandemics, acts of God or the public enemy, or acts of regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.

5. **Access to Site.** Owner shall furnish right-of-entry on the Project site for MSA and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. MSA will take reasonable precautions to minimize damage to the site from use of

equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

6. **Location of Utilities.** Owner shall supply MSA with the location of all pre-existent utilities and MSA has the right to reasonably rely on all Owner supplied information. In those instances where the scope of services require MSA to locate any buried utilities, MSA shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend MSA in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information of instructions which have been furnished to MSA by others.

7. **Professional Representative.** MSA intends to serve as the OWNER's professional representative for those services as defined in this agreement, and to provide advice and consultation to the OWNER as a professional. Any opinions of probable project costs, reviews and observations, and other recommendations made by MSA for the OWNER are rendered on the basis of experience and qualifications and represents the professional judgment of MSA. However, MSA cannot and does not warrant or represent that proposals, bid or actual project or construction costs will not vary from the opinion of probable cost prepared by it.

8. **Construction.** When applicable to the scope of the Project, the OWNER shall contract with a licensed and qualified Contractor for implementation of construction work utilizing a construction contract based on an EJCDC construction contract and general conditions appropriate for the scope of the Project and for the delivery method. In the construction contract, the OWNER shall use reasonable commercial efforts to require the Contractor to (1) obtain Commercial General Liability Insurance with contractual liability coverage insuring the obligation of the Contractor, and name the OWNER, MSA and its employees and consultants as additionally insureds of that policy; (2) indemnify and hold harmless the OWNER, MSA and its employees and consultants from and against any and all claims, damages, losses, and expenses ("Claims"), including but not limited to reasonable attorney's fees and economic or consequential damages arising in whole or in part out of the negligent act or omission of the contractor, and Subcontractor or anyone directly or indirectly employed by any of them. This agreement shall not be construed as giving MSA, the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work, the same being the sole and exclusive responsibility of the contractors or subcontractors.

9. **Standard of Care.** In conducting the services, MSA will apply present professional, engineering and/or scientific judgment, which is known as the "standard of care". The standard of care is defined as that level of skill and care ordinarily exercised by members of the same profession practicing at the same point in time and in the same or similar locality under similar circumstances in performing the Services. The OWNER acknowledges that "current professional standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon MSA.

MSA does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, MSA will not accept those terms and conditions offered by the OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

10. **Municipal Advisor.** MSA Professional Services, Inc. is not acting as a 'Municipal Advisor' to the owner pursuant to Section 15B of the Exchange Act. For financial advice related to the corresponding project, the client is encouraged to discuss their finances with internal and/or external advisors and experts before making decisions incurring debt and/or supporting those obligations. MSA desires to serve each client well by providing the best information publicly available and is providing information as part of its engineering responsibilities to inform client options. The information is not intended to provide financial advice or recommendations and is not bound by the formal Municipal Advisor fiduciary duty.

11. **Conduct Expectations.** Owner and MSA understand their respective obligations to provide a safe, respectful work environment for their employees. Both parties agree that harassment on the job (unwelcome verbal, physical or other behavior that is related to sex, race, age, or protected class status) will not be tolerated and will be addressed timely and in compliance with anti-harassment laws.



12. **Electronic Documents and Transmittals.** Owner and MSA agree to transmit and related correspondence, documents, text, data, drawings and the like in digital format in accordance with MSA's Electronic Data Transmittal policy. Each party is responsible for its own cybersecurity, and both parties waive the right to pursue liability against the other for any damages that occur as a direct result of electronic data sharing.

13. **Building Information Modelling (BIM).** For any projects, and not limited to building projects, utilizing BIM, OWNER and MSA shall agree on the appropriate level of modelling required by the project, as well as the degree to which the BIM files may be made available to any party using the Electronic Document Transmittal provisions of section 10 of this Agreement.

14. **Construction Site Visits.** If the scope of services includes services during the Construction Phase, MSA shall make visits to the site as specified in Attachment A– Scope of Services. MSA shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall MSA have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. Accordingly, MSA neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

15. **Termination.** This Agreement shall commence upon execution and shall remain in effect until terminated by either party, at such party's discretion, on not less than thirty (30) days' advance written notice. The effective date of the termination is the thirtieth day after the non-terminating party's receipt of the notice of termination. If MSA terminates the Agreement, the OWNER may, at its option, extend the terms of this Agreement to the extent necessary for MSA to complete any services that were ordered prior to the effective date of termination. If OWNER terminates this Agreement, OWNER shall pay MSA for all services performed prior to MSA's receipt of the notice of termination and for all work performed and/or expenses incurred by MSA in terminating Services begun after MSA's receipt of the termination notice. Termination hereunder shall operate to discharge only those obligations which are executory by either party on and after the effective date of termination. These General Terms and Conditions shall survive the completion of the services performed hereunder or the Termination of this Agreement for any cause.

This agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing and duly executed by the parties hereto.

16. **Betterment.** If, due to MSA's error, any required or necessary item or component of the Project is omitted from the construction documents, MSA's liability shall be limited to the reasonable costs of correction of the construction, less what OWNER'S cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that MSA will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the Project.

17. **Hazardous Substances.** OWNER acknowledges and agrees that MSA has had no role in identifying, generating, treating, storing, or disposing of hazardous substances or materials which may be present at the Project site, and MSA has not benefited from the processes that produced such hazardous substances or materials. Any hazardous substances or materials encountered by or associated with Services provided by MSA on the Project shall at no time be or become the property of MSA. MSA shall not be deemed to possess or control any hazardous substance or material at any time; arrangements for the treatment, storage, transport, or disposal of any hazardous substances or materials, which shall be made by MSA, are made solely and exclusively on OWNER's behalf for OWNER's benefit and at OWNER's direction. Nothing contained within this Agreement shall be construed or interpreted as requiring MSA to assume the status of a generator, storer, treater, or disposal facility as defined in any federal, state, or local statute, regulation, or rule governing treatment, storage, transport, and/or disposal of hazardous substances or materials.

All samples of hazardous substances, materials or contaminants are the property and responsibility of OWNER and shall be returned to OWNER at the end of a project for proper disposal. Alternate arrangements to ship such samples directly to a licensed disposal facility may be made at OWNER's request and expense and subject to this subparagraph.

18. **Insurance.** MSA will maintain insurance coverage for: Worker's Compensation, General Liability, and Professional Liability. MSA will provide information as to specific limits upon written request. If the OWNER

requires coverages or limits in addition to those in effect as of the date of the agreement, additional insurance shall be paid by the OWNER. The liability of MSA to the OWNER for any indemnity commitments, or for any damages arising in any way out of performance of this contract is limited to such insurance coverages and amount which MSA has in effect.

**19. Reuse of Documents.** Reuse of any documents and/or services pertaining to this Project by the OWNER or extensions of this Project or on any other project shall be at the OWNER's sole risk. The OWNER agrees to defend, indemnify, and hold harmless MSA for all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or services by the OWNER or by others acting through the OWNER.

**20. Indemnification.** To the fullest extent permitted by law, MSA shall indemnify and hold harmless, OWNER, and OWNER's officers, directors, members, partners, consultants, and employees (hereinafter "OWNER") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of MSA or MSA's officers, directors, members, partners, employees, or Consultants (hereinafter "MSA"). In no event shall this indemnity agreement apply to claims between the OWNER and MSA. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that MSA is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of MSA to defend the OWNER on any claim arising under this agreement.

To the fullest extent permitted by law, OWNER shall indemnify and hold harmless, MSA, and MSA's officers, directors, members, partners, consultants, and employees (hereinafter "MSA") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of the OWNER or the OWNER's officers, directors, members, partners, employees, or Consultants (hereinafter "OWNER"). In no event shall this indemnity agreement apply to claims between MSA and the OWNER. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that the OWNER is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of the OWNER to defend MSA on any claim arising under this agreement.

To the fullest extent permitted by law, MSA's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss or damages caused in part or by the negligence of MSA and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that MSA's negligence bears to the total negligence of OWNER, MSA, and all other negligent entities and individuals.

**21. Accrual of Claims.** To the fullest extent permitted by Laws and Regulations, all causes of action arising under this Agreement will be deemed to have accrued, and all statutory periods of limitation will commence, no later than the date of Substantial Completion; or, if Engineer's services do not include Construction Phase services, or the Project is not completed, then no later than the date of Owner's last payment to Engineer.

**22. Dispute Resolution.** OWNER and MSA desire to resolve any disputes or areas of disagreement involving the subject matter of this Agreement by a mechanism that facilitates resolution of disputes by negotiation rather than by litigation. OWNER and MSA also acknowledge that issues and problems may arise after execution of this Agreement which were not anticipated or are not resolved by specific provisions in this Agreement. Accordingly, both OWNER and MSA will endeavor to settle all controversies, claims, counterclaims, disputes, and other matters thru mediation with a mutually agreed upon mediator. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. Neither demand for mediation nor any term of this Dispute Resolution clause shall prevent the filing of a legal action where failing to do so may bar the action because of the applicable statute of limitations. If despite the good faith efforts of OWNER and MSA any controversy, claim, counterclaim, dispute, or other matter is not resolved

through negotiation or mediation, OWNER and MSA agree and consent that such matter may be resolved through legal action in the court having jurisdiction as specified in this Agreement.

**23. Exclusion of Special, Indirect, Consequential and Liquidated Damages.** MSA shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the Project or this contract.

**24. Limitation of Liability.** Neither MSA, its Consultants (if any), nor their employees shall be jointly, severally, or individually liable to the OWNER in excess of the amount of the insurance proceeds available.

**25. Successors and Assigns.** The successors, executors, administrators, and legal representatives of Owner and Engineer are hereby bound to the other party to this Agreement and to the successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement. Neither party may assign, sublet, or transfer any rights under or interest (including, but without limitation, claims arising out of this Agreement or money that is due or may become due) in this Agreement without the written consent of the other party, which shall not be unreasonable withheld, except to the extent that any assignment, subletting, or transfer is mandated by law.

**26. Notices.** Any notice required under this Agreement will be in writing, and delivered: in person (by commercial courier or otherwise); by registered or certified mail; or by e-mail to the recipient, with the words "Formal Notice" or similar in the e-mail's subject line. All such notices are effective upon the date of receipt.

**27. Survival.** Subject to applicable Laws and Regulations, all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

**28. Severability.** Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations will be deemed stricken, and all remaining provisions will continue to be valid and binding upon Owner and MSA.

**29. No Waiver.** A party's non-enforcement of any provision will not constitute a waiver of that provision, nor will it affect the enforceability of that provision or of the remainder of this Agreement.

**30. State Law.** This agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.

**31. Jurisdiction.** OWNER hereby irrevocably submits to the jurisdiction of the state courts of the State of Wisconsin for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. OWNER further consents that the venue for any legal proceedings related to this Agreement shall be Sauk County, Wisconsin.

**32. Understanding.** This agreement contains the entire understanding between the parties on the subject matter hereof and no representations. Inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereto.

**ATTACHMENT A:  
SCOPE OF SERVICES**

**PROJECT UNDERSTANDING**

The City of Mauston owns and operates a Wastewater Treatment Facility (WWTF) that provides sewage treatment to meet the City’s Wisconsin Pollutant Discharge Elimination System (WPDES) permit requirements. The WWTF was built and commissioned at its current location in 1983 and expanded in 2000. The WWTF primarily consists of a 5-cell aerated lagoon system including chemical feed facilities for phosphorus removal. Sewage is conveyed to the WWTF through a series of 12 lift stations. The facilities have maintained reliable conveyance, treatment, and permit compliance over the years, however, due to the age and condition, the facilities require a significant upgrade to maintain reliability and operability.

The Commission contracted with MSA to design the facility upgrades, develop two (2) sets of Contract Documents, and to administer two (2) public biddings. Phase 1 entitled, *2023 Wastewater Treatment Facility Upgrade, City of Mauston, Juneau County, Wisconsin (dated October 2023)* were publicly bid in November 2023. The Bid was award to the lowest responsive bidder, Olympic Builders, in December 2023. Construction is scheduled to begin in approximately February 2024 and continue through December 2025. Phase 2 consists primarily of upgrades to the remote lift stations, and will be publicly bid in approximately September 2024 after notification of Community Development Block Grant (CDBG) funding. Both projects are scheduled to be completed by December 2025.

Through this Agreement, MSA will provide construction-related services (CRS) that generally include construction administration, construction observation (RPR), and post-construction documentation for **Phase 1 only. CRS for Phase 2 will be part of a future agreement.**

**SCOPE OF SERVICES**

**Construction Administration Phase (Lump Sum)**

1. MSA will provide project updates and correspond with the Owner. Formal correspondence includes the following:
  - a. Monthly invoice and project update
  - b. Daily and weekly progress reports (as prepared by RPR; reviewed by Project Manager)
  - c. Attend up to four (4) Council or Committee Meetings to update the City as requested.
2. Prepare for and attend one (1) pre-construction meeting onsite with up to two (2) staff. Other staff may attend meeting virtually as determined by MSA.
3. Prepare for and attend Contractor-led progress meetings during construction.
  - a. Weekly Meetings – attended and participate in-person by RPR. Project Manager will attend virtually on an as-needed basis. *Weekly meetings will only be held during weeks with active construction onsite.*
  - b. Monthly Meetings – attended in-person by RPR and Project Manager. Other MSA staff will attend virtually, as needed.
  - c. Coordination Meetings – attend any trade-specific coordination meetings specified in the Contract Documents (e.g. pre-submittal mtg, masonry mock-up, P&ID loop review, SCADA factory test). Attendance will be a mix of virtual and/or in-person and attended by the appropriate staff.
4. MSA will provide review and response of submittals made by the Contractor

- a. Review initial shop drawing submittal and up to one (1) additional resubmittal per specification section. *As detailed in the Contract Documents, the Owner can recoup costs from the Contractor for any Engineer costs related to responding to more than one (1) resubmittal per section.*
- b. Review one (1) material O&M submittal per specification section. No resubmittal reviews are included in the scope.
5. Review monthly contractor-prepared pay applications.
6. Prepare and negotiate up to three (3) Change Orders (COs).
7. Attend and participate in the start-up and commissioning of equipment as specified in the Contract Documents. *As specified, any costs (including Engineer time) realized by the Owner related to any failed or canceled start-ups, can be recouped from the Contractor.*
8. Conduct one (1) onsite review to determine if the project is substantially complete.
9. MSA will develop one (1) punch list at Substantial Completion. MSA will confirm punch list completion.
10. Reimbursables (e.g. copies, postage, mileage, and equipment) are included in the fees.

### **Construction Observation Phase (Time & Expense)**

1. Perform duties of the Resident Project Representative (RPR) as defined in the Contract Documents with the primary responsibility to observe and document construction activities, interpret the Contract Documents, and communicate with the Owner and Contractor.
2. RPR will attend and participate in weekly and monthly construction meetings
3. For budgetary purposes, MSA has estimated a total of 2,150 hours onsite during construction. The estimate is based on award to the lowest bidder, Olympic Builders.
  - a. 1,750 hours for onsite Resident Project Representative
    - i. Approx. 20-24 hours per week from contractor mobilization (April 2024) through estimated substantial completion (July 2025); 70 weeks total
    - ii. Approx. 8-10 hours per week from substantial completion (August 2025) through final completion (December 2025); 22 weeks total
  - b. 400 hours for Professional Engineering staff
    - i. Assist/support RPR to address field questions and communicate design intent to Contractor and Owner. Any questions that require a formal response will be through Field Orders (FO's), Requests for Information (RFI's), Supplementary Instructions (SI's) and/or Work Change Directives (WCD's).
    - ii. Conduct periodic site visits to review/document construction progress and correspond with Contractor and Owner.
4. Copies, postage, mileage, and equipment are included in the fees.
5. Services for this phase will be invoiced based on the Rate Schedule included as Attachment 'B.' Rates are subject to change annually.

### **Post-Construction Phase (Lump Sum)**

1. Provide up to five (5) days onsite for start-up documentation, operator training, troubleshooting, and further optimization of new processes and systems.
2. Prepare & provide record drawings to Owner in PDF format and one (1) 11x17 hard copy. Record Drawings will be based upon mark-ups provided by the Contractor and any changes made through RFIs, FOs, and/or COs.
3. MSA will prepare an Operation & Maintenance Manual to meet the requirements of DNR's Clean Water Fund Loan Program (CWFLP) in PDF format and one (1) bound hard copy.

4. Complete closeout documentation (e.g. collect lien waivers, close/report on permits, notify regulatory agencies)
5. MSA will communicate with Owner and Contractor on warranty items that arise during the 1-year warranty period identified in the Contract Documents. MSA will conduct an onsite review at the 11-month mark with the Owner and Contractor.
6. Copies, postage, mileage, and equipment are included in the fees.

#### **Owner Responsibilities**

1. Onsite Observation when MSA is not onsite. *MSA is only providing parttime observation as requested by the Owner. Therefore, construction activities will occur when MSA is not present and unable to document compliance with the Contract Documents.*
2. Attended and participate in meetings scheduled by the Contractor or Engineer.
3. Act upon Pay Applications and Change Orders on a timely basis
4. Provide direction to Contractor as requested by Engineer

#### **Additional Services (May be Provided by MSA for additional fee)**

1. Additional meetings not outlined in the scope
2. Additional Onsite Observation. *As identified above, MSA is only providing parttime observation based on an estimated schedule/budget.*
3. Funding Services. *Funding services will be provided through a separate contract.*
4. Additional reimbursables (e.g. hard copies of Pay Applications, RFIs, COs, Field Orders, etc.) not outlined in the scope. *Per the Contract Documents, hard copies of final approved Shop Drawings and equipment O&M Manuals are provided by the Contractor.*
5. Construction Staking. *MSA will reset any control points prior to construction. However, as specified, the Contractor shall provide their own staking.*
6. Administering and responding to RFIs determined to be frivolous by the Engineer.
7. Excessive Submittal Reviews & participating in failed or cancelled Equipment Start-ups. *As defined by the Contract documents, related Engineering fees will be invoiced as an additional service, and the Owner has the right to be reimbursed by the Contractor.*
8. Services outside completion dates. *MSA's scope of services are based upon the Contractor meeting the contracted completion dates. Services provided after the contracted completion dates will be invoiced as an additional service, and the Owner shall be reimbursed by the Contractor through the Liquidated Damages provisions of the Contract Documents.*
9. Field Testing. *All field testing (e.g. concrete, geotechnical, coatings) are provided by a 3<sup>rd</sup> party through the Contractor.*
10. Permit Fees. *Any permit fees paid by MSA will be invoiced to the Owner as a reimbursable cost.*
11. Changes in Project Scope. *Any changes in project scope via Change Order, Work Change Directive, RFI, or Field Order, that requires design by MSA, will be invoiced as an additional service*

**ATTACHMENT B:  
RATE SCHEDULE**

<u>CLASSIFICATION</u>	<u>LABOR RATE</u>
Administrative .....	\$ 75 – \$150/hr.
Architects .....	\$ 75 – \$215/hr.
Community Development Specialists .....	\$135 – \$185/hr.
Digital Design .....	\$175 – \$195/hr.
Environmental Scientists/Hydrogeologists .....	\$105 – \$185/hr.
Geographic Information Systems (GIS) .....	\$ 95 – \$185/hr.
Housing Administration .....	\$ 95 – \$170/hr.
HR .....	\$ 135 - \$150/hr.
Inspectors/Zoning Administrators .....	\$105 – \$130/hr.
IT Support .....	\$175 – \$195/hr.
Land Surveying .....	\$ 75 – \$185/hr.
Landscape Designers & Architects .....	\$ 75 – \$215/hr.
Planners .....	\$ 75 – \$205/hr.
Principals .....	\$210 – \$315/hr.
Professional Engineers/Designers of Engineering Systems .....	\$150 – \$200/hr.
Project Managers .....	\$150 – \$230/hr.
Real Estate Professionals .....	\$135 – \$165/hr.
Staff Engineers .....	\$ 75 – \$145/hr.
Technicians .....	\$ 95 – \$150/hr.
Wastewater Treatment Plant Operator .....	\$ 90 – \$115/hr.

REIMBURSABLE EXPENSES

Copies/Prints .....	Rate based on volume
Specs/Reports .....	\$10
Copies .....	\$0.12/page
Plots .....	\$0.006/sq.in.
Flash Drive .....	\$10
GPS Equipment .....	\$20/hour
Dini Laser Level .....	\$30/per day
Mailing/UPS .....	At cost
Mileage – Reimbursement .....	IRS Rate – IRS Rate + \$5/day
Mileage – MSA Vehicle .....	\$0.75 mile standard/ \$0.67 mile for DOT
Nuclear Density Testing .....	\$25.00/day + \$10/test
Organic Vapor Field Meter .....	\$100/day
PC/CADD Machine .....	Included in labor rates
Robotic Survey Equipment .....	\$20/hour - \$15/hour for DOT
Stakes/Lath/Rods .....	At cost
Travel Expenses, Lodging, & Meals .....	At cost
Traffic Counting Equipment & Data Processing .....	At cost
Geodimeter .....	\$30/hour
Drone Flight .....	\$375/flight

Labor rates represent an average or range for a particular job classification. These rates are in effect until December 31, 2024.



# Professional Services Agreement

Section 7, Item b.

MSA Project Number: 00044087

This AGREEMENT (Agreement) is made effective \_\_\_\_\_ by and between

**MSA PROFESSIONAL SERVICES, INC (MSA)**

Address: 1230 South Boulevard, Baraboo, WI 53913

Phone: (608) 355-8894

Representative: Brittney Mitchell

Email: BMitchell@msa-ps.com

**CITY OF MAUSTON (OWNER)**

Address: 303 Mansion Street, Mauston, WI 53948

Phone: (608) 847-4070

Representative: Rob Nelson

Email: RNelson@mauston.com

**Project Name:** 2024 CWF Administration & Labor Standards Monitoring

**The scope of the work authorized is:** See Attachment A: Scope of Services

**The schedule to perform the work is:** Approximate Start Date: 1/17/2024  
Approximate Completion Date: TBD

**The lump sum fee for the work is:** Clean Water Fund Administration \$19,500  
Labor Standards Monitoring: \$23,000

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a lump sum basis.

**Approval:** Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

**CITY OF MAUSTON**

**MSA PROFESSIONAL SERVICES, INC.**

\_\_\_\_\_  
Dennis Nielsen

Mayor

Date: \_\_\_\_\_

*Brittney Mitchell*

\_\_\_\_\_  
Brittney Mitchell

Team Leader

Date: 1/17/2024

**OWNER ATTEST:**

\_\_\_\_\_  
Daron Haugh

City Administrator

Date: \_\_\_\_\_



**MSA PROFESSIONAL SERVICES, INC. (MSA)  
GENERAL TERMS AND CONDITIONS OF SERVICES (PUBLIC)**

Section 7, Item b.

1. **Scope and Fee.** The scope of Owner's Project (the "Project"), scope of MSA's services (the "Work"), and quoted fees for those services are defined in Attachment A. The scope and fee constitute a good faith estimate of the tasks and associated fees required to perform the services defined in Attachment A. This agreement upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service or involve renovation of an existing building or structure, activities often cannot be fully defined during initial planning. As the Project progresses, facts uncovered may reveal a change in direction which may alter the Work. MSA will promptly inform the OWNER in writing of such situations so that changes in this agreement can be made as required.

2. **Owner's Responsibilities.**

(a) Project Scope and Budget

The OWNER shall define the scope and budget of the Project and, when applicable, periodically update the Project budget, including that portion allocated for the cost of the Work. The Project budget shall include contingencies for design, development, and, when required by the scope of the Project, construction of the Project. The OWNER shall not significantly increase or decrease the overall Project scope or schedule, the portion of the budget allocated for the cost of the Work, or contingencies included in the overall budget or a portion of the budget, without the agreement of MSA to a corresponding change in the Project scope, quality, schedule, and compensation of MSA.

(b) Designated Owner Representative

The OWNER shall identify a Designated Representative who shall be authorized to act on behalf of the OWNER with respect to the Project. OWNER's Designated Representative shall render related decisions in a timely manner so as to avoid unreasonable delay in the orderly and sequential progress of MSA's services. MSA shall not be liable for any error or omission made by OWNER, OWNER's Designated Representative, or OWNER's consultant.

(c) Tests, Inspections, and Reports

When required by the scope of the Project, the OWNER shall furnish tests, inspections, and reports required by law or the Contract Documents, such as planning studies; preliminary designs; structural, mechanical, or chemical tests; tests for air, water, or soil pollution; and tests for hazardous materials.

(d) Additional Consultants

MSA's consultants shall be identified in Attachment A. The OWNER shall furnish the services of other consultants other than those designated in Attachment A, including such legal, financial, accounting, and insurance counseling services as may be required for the Project.

(e) OWNER Provided Services and Information

MSA shall be entitled to rely on the accuracy and completeness of services and information furnished by the OWNER, Designated OWNER Representative, or Consultant. MSA shall use reasonable efforts to provide prompt written notice to the OWNER if MSA becomes aware of any errors, omissions, or inconsistencies in such services or information.

3. **Billing.** MSA will bill the OWNER monthly with net payment due upon receipt. Balances due past thirty (30) days shall be subject to an interest charge at a rate of 12% per year from said thirtieth day. In addition, MSA may, after giving seven days written notice, suspend service under any agreement until the OWNER has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.

4. **Costs and Schedules.** Costs (including MSA's fees and reimbursable expenses) and schedule commitments shall be subject to change for delays caused by the OWNER's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults, by suppliers of materials or services, process shutdowns, pandemics, acts of God or the public enemy, or acts of regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.

5. **Access to Site.** Owner shall furnish right-of-entry on the Project site for MSA and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of

services. MSA will take reasonable precautions to minimize damage to the site from use of equipment not included costs for restoration of damage that may result and shall not be responsible for such costs.

6. **Location of Utilities.** Owner shall supply MSA with the location of all pre-existent utilities and MSA has the right to reasonably rely on all Owner supplied information. In those instances where the scope of services require MSA to locate any buried utilities, MSA shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend MSA in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information of instructions which have been furnished to MSA by others.

7. **Professional Representative.** MSA intends to serve as the OWNER's professional representative for those services as defined in this agreement, and to provide advice and consultation to the OWNER as a professional. Any opinions of probable project costs, reviews and observations, and other recommendations made by MSA for the OWNER are rendered on the basis of experience and qualifications and represents the professional judgment of MSA. However, MSA cannot and does not warrant or represent that proposals, bid or actual project or construction costs will not vary from the opinion of probable cost prepared by it.

8. **Construction.** When applicable to the scope of the Project, the OWNER shall contract with a licensed and qualified Contractor for implementation of construction work utilizing a construction contract based on an EJCDC construction contract and general conditions appropriate for the scope of the Project and for the delivery method. In the construction contract, the OWNER shall use reasonable commercial efforts to require the Contractor to (1) obtain Commercial General Liability Insurance with contractual liability coverage insuring the obligation of the Contractor, and name the OWNER, MSA and its employees and consultants as additionally insureds of that policy; (2) indemnify and hold harmless the OWNER, MSA and its employees and consultants from and against any and all claims, damages, losses, and expenses ("Claims"), including but not limited to reasonable attorney's fees and economic or consequential damages arising in whole or in part out of the negligent act or omission of the contractor, and Subcontractor or anyone directly or indirectly employed by any of them. This agreement shall not be construed as giving MSA, the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work, the same being the sole and exclusive responsibility of the contractors or subcontractors.

9. **Standard of Care.** In conducting the services, MSA will apply present professional, engineering and/or scientific judgment, which is known as the "standard of care". The standard of care is defined as that level of skill and care ordinarily exercised by members of the same profession practicing at the same point in time and in the same or similar locality under similar circumstances in performing the Services. The OWNER acknowledges that "current professional standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon MSA.

MSA does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, MSA will not accept those terms and conditions offered by the OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

10. **Municipal Advisor.** MSA Professional Services, Inc. is not acting as a 'Municipal Advisor' to the owner pursuant to Section 15B of the Exchange Act. For financial advice related to the corresponding project, the client is encouraged to discuss their finances with internal and/or external advisors and experts before making decisions incurring debt and/or supporting those obligations. MSA desires to serve each client well by providing the best information publicly available and is providing information as part of its engineering responsibilities to inform client options. The information is not intended to provide financial advice or recommendations and is not bound by the formal Municipal Advisor fiduciary duty.

11. **Conduct Expectations.** Owner and MSA understand their respective obligations to provide a safe, respectful work environment for their employees. Both parties agree that harassment on the job (unwelcome verbal, physical or other behavior that is related to sex, race, age, or protected class status) will not be tolerated and will be addressed timely and in compliance with anti-harassment laws.

12. **Electronic Documents and Transmittals.** Owner and MSA agree to transmit and related correspondence, documents, text, data, drawings and the like in digital format in accordance with MSA's Electronic Data Transmittal policy. Each party is responsible for its own cybersecurity, and both parties waive the right to pursue liability against the other for any damages that occur as a direct result of electronic data sharing.

13. **Building Information Modelling (BIM).** For any projects, and not limited to building projects, utilizing BIM, OWNER and MSA shall agree on the appropriate level of modelling required by the project, as well as the degree to which the BIM files may be made available to any party using the Electronic Document Transmittal provisions of section 10 of this Agreement.

14. **Construction Site Visits.** If the scope of services includes services during the Construction Phase, MSA shall make visits to the site as specified in Attachment A– Scope of Services. MSA shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall MSA have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. Accordingly, MSA neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

15. **Termination.** This Agreement shall commence upon execution and shall remain in effect until terminated by either party, at such party's discretion, on not less than thirty (30) days' advance written notice. The effective date of the termination is the thirtieth day after the non-terminating party's receipt of the notice of termination. If MSA terminates the Agreement, the OWNER may, at its option, extend the terms of this Agreement to the extent necessary for MSA to complete any services that were ordered prior to the effective date of termination. If OWNER terminates this Agreement, OWNER shall pay MSA for all services performed prior to MSA's receipt of the notice of termination and for all work performed and/or expenses incurred by MSA in terminating Services begun after MSA's receipt of the termination notice. Termination hereunder shall operate to discharge only those obligations which are executory by either party on and after the effective date of termination. These General Terms and Conditions shall survive the completion of the services performed hereunder or the Termination of this Agreement for any cause.

This agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing and duly executed by the parties hereto.

16. **Betterment.** If, due to MSA's error, any required or necessary item or component of the Project is omitted from the construction documents, MSA's liability shall be limited to the reasonable costs of correction of the construction, less what OWNER'S cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that MSA will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the Project.

17. **Hazardous Substances.** OWNER acknowledges and agrees that MSA has had no role in identifying, generating, treating, storing, or disposing of hazardous substances or materials which may be present at the Project site, and MSA has not benefited from the processes that produced such hazardous substances or materials. Any hazardous substances or materials encountered by or associated with Services provided by MSA on the Project shall at no time be or become the property of MSA. MSA shall not be deemed to possess or control any hazardous substance or material at any time; arrangements for the treatment, storage, transport, or disposal of any hazardous substances or materials, which shall be made by MSA, are made solely and exclusively on OWNER's behalf for OWNER's benefit and at OWNER's direction. Nothing contained within this Agreement shall be construed or interpreted as requiring MSA to assume the status of a generator, storer, treater, or disposal facility as defined in any federal, state, or local statute, regulation, or rule governing treatment, storage, transport, and/or disposal of hazardous substances or materials.

All samples of hazardous substances, materials or contaminants are the property and responsibility of OWNER and shall be returned to OWNER at the end of a project for proper disposal. Alternate arrangements to ship such samples directly to a licensed disposal facility may be made at OWNER's request and expense and subject to this subparagraph.

18. **Insurance.** MSA will maintain insurance coverage for: Worker's Compensation, General Liability, and Professional Liability. MSA will provide information as to specific limits upon written request. If the OWNER requires coverages or limits in addition to those in effect as of the date of the agreement, premiums for additional

insurance shall be paid by the OWNER. The liability of MSA to the OWNER for any indemnity coverage for any damages arising in any way out of performance of this contract is limited to such insurance coverages and amount which MSA has in effect.

**19. Reuse of Documents.** Reuse of any documents and/or services pertaining to this Project by the OWNER or extensions of this Project or on any other project shall be at the OWNER's sole risk. The OWNER agrees to defend, indemnify, and hold harmless MSA for all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or services by the OWNER or by others acting through the OWNER.

**20. Indemnification.** To the fullest extent permitted by law, MSA shall indemnify and hold harmless, OWNER, and OWNER's officers, directors, members, partners, consultants, and employees (hereinafter "OWNER") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of MSA or MSA's officers, directors, members, partners, employees, or Consultants (hereinafter "MSA"). In no event shall this indemnity agreement apply to claims between the OWNER and MSA. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that MSA is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of MSA to defend the OWNER on any claim arising under this agreement.

To the fullest extent permitted by law, OWNER shall indemnify and hold harmless, MSA, and MSA's officers, directors, members, partners, consultants, and employees (hereinafter "MSA") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of the OWNER or the OWNER's officers, directors, members, partners, employees, or Consultants (hereinafter "OWNER"). In no event shall this indemnity agreement apply to claims between MSA and the OWNER. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that the OWNER is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of the OWNER to defend MSA on any claim arising under this agreement.

To the fullest extent permitted by law, MSA's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss or damages caused in part or by the negligence of MSA and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that MSA's negligence bears to the total negligence of OWNER, MSA, and all other negligent entities and individuals.

**21. Accrual of Claims.** To the fullest extent permitted by Laws and Regulations, all causes of action arising under this Agreement will be deemed to have accrued, and all statutory periods of limitation will commence, no later than the date of Substantial Completion; or, if Engineer's services do not include Construction Phase services, or the Project is not completed, then no later than the date of Owner's last payment to Engineer.

**22. Dispute Resolution.** OWNER and MSA desire to resolve any disputes or areas of disagreement involving the subject matter of this Agreement by a mechanism that facilitates resolution of disputes by negotiation rather than by litigation. OWNER and MSA also acknowledge that issues and problems may arise after execution of this Agreement which were not anticipated or are not resolved by specific provisions in this Agreement. Accordingly, both OWNER and MSA will endeavor to settle all controversies, claims, counterclaims, disputes, and other matters thru mediation with a mutually agreed upon mediator. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. Neither demand for mediation nor any term of this Dispute Resolution clause shall prevent the filing of a legal action where failing to do so may bar the action because of the applicable statute of limitations. If despite the good faith efforts of OWNER and MSA any controversy, claim, counterclaim, dispute, or other matter is not resolved through negotiation or mediation, OWNER and MSA agree and consent that such matter may be resolved through legal action in the court having jurisdiction as specified in this Agreement.

23. **Exclusion of Special, Indirect, Consequential and Liquidated Damages.** MSA shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the Project or this contract.

24. **Limitation of Liability.** Neither MSA, its Consultants (if any), nor their employees shall be jointly, severally, or individually liable to the OWNER in excess of the amount of the insurance proceeds available.

25. **Successors and Assigns.** The successors, executors, administrators, and legal representatives of Owner and Engineer are hereby bound to the other party to this Agreement and to the successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement. Neither party may assign, sublet, or transfer any rights under or interest (including, but without limitation, claims arising out of this Agreement or money that is due or may become due) in this Agreement without the written consent of the other party, which shall not be unreasonable withheld, except to the extent that any assignment, subletting, or transfer is mandated by law.

26. **Notices.** Any notice required under this Agreement will be in writing, and delivered: in person (by commercial courier or otherwise); by registered or certified mail; or by e-mail to the recipient, with the words "Formal Notice" or similar in the e-mail's subject line. All such notices are effective upon the date of receipt.

27. **Survival.** Subject to applicable Laws and Regulations, all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

28. **Severability.** Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations will be deemed stricken, and all remaining provisions will continue to be valid and binding upon Owner and MSA.

29. **No Waiver.** A party's non-enforcement of any provision will not constitute a waiver of that provision, nor will it affect the enforceability of that provision or of the remainder of this Agreement.

30. **State Law.** This agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.

31. **Jurisdiction.** OWNER hereby irrevocably submits to the jurisdiction of the state courts of the State of Wisconsin for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. OWNER further consents that the venue for any legal proceedings related to this Agreement shall be Sauk County, Wisconsin.

32. **Understanding.** This agreement contains the entire understanding between the parties on the subject matter hereof and no representations. Inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereto.

## ATTACHMENT A: SCOPE OF SERVICES

Scope of Services: CWFP Administration and Labor Standards Monitoring

### SECTION 1: CWFP Loan Administration

MSA agrees to assist the OWNER with loan administration services including the following:

1. Work with the Owner and the WDNR to compile the necessary documentation required for CWFP loan closing(s):
  - Updated budget(s) to include all costs for loans
  - DBE compliance and all bidding documentation for project(s)
  - All award documentation and executed construction contract(s) for project(s)
  - Updated construction schedule
  - Disbursement request, along with all corresponding invoices
  - Use of American Iron and Steel Certification
  - WDNR Form 8700-201 Federal Equivalency Projects Assurances and Certification if needed
  - Ensure DNR has all corresponding Plan and Spec Approval letters for project
  - Final documentation of Green Project Reserve as needed
  - Proof of final user charge adoption for sewer rates (if necessary)
  - Intermunicipal Agreement (if applicable)
  - Title and Deed, and cashed check for any applicable land purchase
  - Statement of Payoff amount (if project has interim financing)
  - Legal Opinion from attorney regarding 20-year ownership of all land involved in project(s)
  - Facilitate any necessary coordination between other funding sources to allow CWFP to correctly understand all funding sources and amounts listed on project budgets.
2. Provide administrative services as required after loan closings. Establish and maintain CWFP Administration Files
  - Application files and required documentation
  - Financial Assistance Agreement contracts
  - Financial management/disbursements
  - Environmental review
  - Change Orders and Misc. Purchases (as approved by DNR)
  - Project closeout file
  - General correspondence files
  - Labor standards files
3. Work with the Owner and the WDNR through loan close-out at the end of the project.

## **SECTION 2: Provide Federal Labor Standards Monitoring for Construction Project(s)**

1. Serve as Labor Standards Officer on behalf of Owner
2. Secure/utilize current federal wage rate schedules, per CWFP requirements
3. Include (or provide for inclusion if requested) all applicable federal labor standards information in all bidding specifications and contract documents
4. Conduct required pre-construction conference and review wage requirements, funding processes and procedures, and payment procedures per all funding agencies as it relates to construction
5. Assist Owner with on-the-job employee interviews (HUD Form 11) and compare interviews to payrolls received; follow up on discrepancies between interviews and payroll documents
6. Review contractor & all sub-contractor payroll records for Davis-Bacon wage rate compliance on a weekly basis during construction:
  - a. Verify signed Certificate of Compliance attached to Payroll report
  - b. Verify that payroll reports include the following:
    - i. Name and Address of employees
    - ii. Employee Identification number
    - iii. Federal classification
    - iv. Base wage hourly amount
    - v. Fringe benefit hourly amount
    - vi. Standard Deductions
    - vii. Other Deductions (with explanations)
    - viii. Identified Apprentice(s) and current level in certified program
  - c. Verify receipt of required attachments to the payrolls:
    - i. Union Wage Sheet, or Documentation of Approved Fringe Plan(s), i.e. name, address, phone number, and frequency of deposit on behalf of employees
    - ii. Authorization of "Other" deductions, i.e. Child Support orders, signed plan/insurance/savings enrollment sheets
    - iii. Apprentice Contracts and corresponding Union Contract including ratios of journeymen to apprentices
6. Assist Owner in resolving labor standards compliance issues

# MAUSTON AREA MUNICIPAL COURT REPORT

## 2023 4<sup>th</sup> Quarter Report

During the 4<sup>th</sup> quarter of 2023, the court collected \$40,335.00 and retained \$25,628.61. For the year 2023, the court collected \$183,994.72 and retained \$121,572.13

### 4<sup>th</sup> Quarter Statistics

1 OWI/BAC case transferred to circuit court.

21 pre-trials

3 court trials

1 good cause hearing in October.

We began printing judgement letters for defendants when they appear for their court date. This reduces postage costs to the city and provides judgement details to the defendant immediately. Printing juvenile orders has been helpful to keep them accountable to Judge's orders and due dates. We reported earlier in the year about the success of Court Online. This company provides classes relevant to the defendants we see. Feedback has been very positive, especially from the youth.



## January 23, 2024

ACH Payments & Checks #38690 - #38823  
01/01/24 – 01/19/24

Total Vouchers = \$1,761,579.94

ERF Vouchers = \$282,516.40

Plus

Payroll = \$79,328.85

**Total to Approve \$2,123,425.19**

1/18/2024

1:12 PM

Reprint Check Register - Quick Report - ALL

Page: 1  
ACCT

Equipment Replacement Checking

Accounting Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/19/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
2227	1/04/2024	John Fabick Tractor Compay Streets - 938M Wheel Loader	278,200.00
2228	1/04/2024	SEH	4,316.40
<b>Previous Year Expense</b>		Parks - Lake Decorah 9KE	
		<b>Grand Total</b>	<b>282,516.40</b>

1/18/2024

1:12 PM

Reprint Check Register - Quick Report - ALL

Page: 2  
ACCT

Equipment Replacement Checking

Accounting Checks

Posted From: 1/01/2024  
Thru: 1/19/2024

From Account:  
Thru Account:

Amount

---

Total Expenditure from Fund # 405 - Equipment Replacement Fund

282,516.40

Total Expenditure from all Funds

282,516.40

1/18/2024

1:11 PM

Reprint Check Register - Quick Report - ALL

Page: 1  
ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/19/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
ETF	1/18/2024	Department of Employee Trust Fund (ETF)	46,055.82
		City of Mauston - Health Ins Premiums	
		<b>Manual Check</b>	
FIT	1/16/2024	Federal Tax Withholding	26,446.52
		FED/FICA Payroll Taxes 01.12.24	
		<b>Manual Check</b>	
WRS	1/04/2024	Wis Retirement Fund (ETF)	39,069.05
		City of Mauston - WRS Contribute EE/ER	
		<b>Prev YR Exp/Manual Check</b>	
38690	1/03/2024	Amazon Capital Services, Inc	1,082.91
		Library - Monthly statement	
		<b>Previous Year Expense</b>	
38691	1/03/2024	Amazon Capital Services, Inc	273.98
		Sewer - Items for maint/repairs	
		<b>Previous Year Expense</b>	
38692	1/03/2024	Associated Appraisal Consultants, Inc	805.00
		Admin - Monthly pro fees assessments	
38693	1/03/2024	Baer Insurance Services, Inc	33,310.75
		City of Mauston - 1st Qrter insurance	
38694	1/03/2024	Baker & Taylor, Inc	154.08
		Library - Childrens books	
		<b>Previous Year Expense</b>	
38695	1/03/2024	BAYCOM, Inc	65.00
		FD - Items for maint/repairs	
		<b>Previous Year Expense</b>	
38696	1/03/2024	City of Mauston	952.95
		Admin - 2023 payable 2024 tax	
38697	1/03/2024	CivicPlus, LLC	1,671.00
		Zoning - Annual service subscription	
38698	1/03/2024	CivicPlus, LLC	4,672.50
		City of Mauston - Meeting renewal fees	
38699	1/03/2024	CoreLogic, Inc	1,158.48
		Admin - Refund overpay real tax	
38700	1/03/2024	Demco, INC	146.88
		Library - Book processing	
		<b>Previous Year Expense</b>	
38701	1/03/2024	Discount Paper Products, Inc	146.20
		Library - Office supplies	
		<b>Previous Year Expense</b>	
38702	1/03/2024	Erickson, Hailey	12.55
		Admin - Refund overpay real tax	
38703	1/03/2024	Gale / Cengage Learning	242.61
		Library - Adult books	
		<b>Previous Year Expense</b>	
38704	1/03/2024	H & S Protection Systems, INC	469.68
		Streets - Annual protection renewal	
38705	1/03/2024	Juneau County Finance Dept.	5,838.00
		PD - Annual Spillman/Netmotion	
		<b>Previous Year Expense</b>	

CITY OF MAUSTON POOLED CASH      Accounting Checks

Posted From: 1/01/2024      From Account:  
 Thru: 1/19/2024      Thru Account:

Check Nbr	Check Date	Payee	Amount
38706	1/03/2024	Juneau County Treasurer Admin - Annual tax bill process fee	4,497.80
38707	1/03/2024	Kanopy Inc Library - Adult visuals	23.40
<b>Previous Year Expense</b>			
38708	1/03/2024	Kurz Industrial Solutions Sewer - Items for maint/repairs	710.74
<b>Previous Year Expense</b>			
38709	1/03/2024	LeadsOnline, LLC PD - Investigation system service fees	2,237.00
38710	1/03/2024	Lenorud Services, Inc City of Mauston - Residential pick-up	18,357.61
<b>Previous Year Expense</b>			
38711	1/03/2024	LN Worksite Billing Department City of Mauston - Monthly payroll deduct	1,738.45
<b>Previous Year Expense</b>			
38712	1/03/2024	Martelle Water Treatment, Inc Sewer - Liquid Aluminum Sulfate	5,701.12
<b>Previous Year Expense</b>			
38713	1/03/2024	Midwest Tape Library - Adult visuals	77.96
<b>Previous Year Expense</b>			
38714	1/03/2024	Moll, Kimberly City of Mauston - December cleaning fees	2,600.00
<b>Previous Year Expense</b>			
38715	1/03/2024	Municipal Property Insurance Co. City of Mauston - Property Insurance 24	66,728.00
38716	1/03/2024	Northside Mobil PD - Towing service fees	170.00
<b>Previous Year Expense</b>			
38717	1/03/2024	On The Line GMTA - December 23 service fees	3,375.00
<b>Previous Year Expense</b>			
38718	1/03/2024	Rhyme Business Products Library - Monthly service fees	1,104.35
<b>Previous Year Expense</b>			
38719	1/03/2024	Richards - Bria Law Office City of Mauston- Legal fees for month	1,332.88
<b>Previous Year Expense</b>			
38720	1/03/2024	Staples Business Advantage Strts/Wtr - Office supplies	43.40
<b>Previous Year Expense</b>			
38721	1/03/2024	Titan Public Safety Solutions, LLC Muni Court - Annual service agreement	7,403.00
38722	1/03/2024	Travelers Casualty and Surety Company City of Mauston - Annual crime insurance	1,366.00
38723	1/03/2024	Wilke, Sarah Ann City of Mauston - Monthly design fees	250.00
38724	1/03/2024	WiLS Library - IT service fees	1,380.66

1/18/2024

1:11 PM

Reprint Check Register - Quick Report - ALL

Page: 3  
ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/19/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
38725	1/03/2024	Workhorse Software Service INC City of Mauston - Annual renewal fees	6,075.00
38726	1/04/2024	Juneau County Treasurer Admin - January 24 tax settlement	363,345.86
38727	1/04/2024	Mauston Area School District Admin - January 24 tax settlement	539,868.42
38728	1/04/2024	Western Technical College Admin - January 24 tax settlement	70,132.73
38729	1/04/2024	Whitten, William M Admin - Refund overpy real tax	2.81
38744	1/10/2024	Allied Cooperative City of Mauston - Supplies & Parts	3,426.53
<b>Previous Year Expense</b>			
38745	1/10/2024	Amazon Capital Services, Inc City of Mauston - Items for maint/repair	414.87
38746	1/10/2024	Baker & Taylor, Inc Library - Adult books	104.34
38747	1/10/2024	Bear Graphics Election - Election envelopes	440.01
38748	1/10/2024	Capital Newspapers City of Mauston - Publishing fees	899.30
<b>Previous Year Expense</b>			
38749	1/10/2024	Core & Main LP Water - Items for maint/repairs	3,709.90
<b>Previous Year Expense</b>			
38750	1/10/2024	Cretex Specialty Products Strts/Swr - Items for maint/repairs	5,894.74
38751	1/10/2024	Croell Redi-Mix Wtr - Deliveries for repairs	343.75
38752	1/10/2024	Croell Redi-Mix Sewer - Beach St deliveries	493.00
<b>Previous Year Expense</b>			
38753	1/10/2024	Crowley Electric, LLC Parks - Labor for maint/repairs	450.00
<b>Previous Year Expense</b>			
38754	1/10/2024	Delta Dental of Wisconsin City of Mauston - Dental Premiums	2,921.07
38755	1/10/2024	Digger's Hotline, Inc Sewer - Prepay for services rendered	267.20
38756	1/10/2024	DWD-UI Parks - UI wages for December 23	1,050.00
<b>Previous Year Expense</b>			
38757	1/10/2024	Enterprise Lighting, Ltd Streets - Items for maint/repairs	1,136.83
<b>Previous Year Expense</b>			

1/18/2024

1:11 PM

Reprint Check Register - Quick Report - ALL

Page: 4  
ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/19/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
38758	1/10/2024	Guardian's of Lake Decorah (GOLD) Admin - Refund payment made to city	1,500.00
38759	1/10/2024	H & S Protection Systems, INC Library - Annual fire alarm fees	2,010.96
38760	1/10/2024	Holiday Wholesale Parks - Items for garbage maint/liners	317.50
38761	1/10/2024	Interstate Billing Service, Inc Streets - All season blas blow 55 gal	147.95
38762	1/10/2024	JComp Technologies Inc FD - IT service pro fees	52.50
38763	1/10/2024	Kurz Industrial Solutions Sewer - Items for maint/repairs	172.06
38764	1/10/2024	Library Ideas LLC Library - Childrens visuals	235.07
<b>Previous Year Expense</b>			
38765	1/10/2024	Mauston Area Ambulance Assn., Inc City of Mauston - 1st half 24 annual fee	104,984.50
38766	1/10/2024	Mauston New Lisbon Union Airport City of Mauston - Annual 2024 payment	23,282.00
38767	1/10/2024	Mauston True Value, Inc. City of Mauston - Hardware & Supplies	131.58
<b>Previous Year Expense</b>			
38768	1/10/2024	McMahon Associates, Inc. FD - December 23 fire management	11,704.50
<b>Previous Year Expense</b>			
38769	1/10/2024	Midwest Tape Library - Streaming service for users	5,000.00
38770	1/10/2024	MSPN INC GMTA - Print Advertising	1,102.00
38771	1/10/2024	Municipal Code Enforcement, LLC City of Mauston - Monthly zoning fees	7,164.50
<b>Previous Year Expense</b>			
38772	1/10/2024	On Wisconsin Outdoors GMTA - Advertisement pro fees	750.00
38773	1/10/2024	Rudig-Jensen Ford, Inc Water - Items for maint/repairs	114.06
<b>Previous Year Expense</b>			
38774	1/10/2024	Running, Inc Taxi - December shared ride service	6,645.23
<b>Previous Year Expense</b>			
38775	1/10/2024	Sanner, Eric PD - Reimbursement for euthanasia K9	278.60
38776	1/10/2024	Schumacher Elevator Company, Inc City of Mauston - Qrtly inspect pro fees	315.42

1/18/2024

1:11 PM

Reprint Check Register - Quick Report - ALL

Page: 5  
ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/19/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
38777	1/10/2024	Spee-Dee Delivery Service, Inc	173.43
<b>Previous Year Expense</b>		Swr/Wtr/Admin - Shipping fees	
38778	1/10/2024	U.S. Cellular	158.08
<b>Previous Year Expense</b>		Library - Monthly service fees	
38779	1/10/2024	VSP Vision Service Plan	637.20
		City of Mauston - Vision Ins Expense	
38780	1/10/2024	WI SCTF	322.61
		Child Support Withheld - 01.12.24	
38781	1/10/2024	Winding Rivers Library System	414.51
		Library - 20 device charging station	
38782	1/10/2024	Winding Rivers Library System	9,650.00
		Library - Annual renewal fees	
38783	1/10/2024	Wisconsin Building Supply	60.08
<b>Previous Year Expense</b>		City of Mauston - Monthly statement	
38784	1/10/2024	Wisconsin Department of Justice	21.00
<b>Previous Year Expense</b>		Admin - Background checks	
38785	1/10/2024	Wisconsin Hotel & Lodging Association	407.00
		GMTA - Lodging Directory Ad	
38786	1/10/2024	Wisconsin Municipal Court Clerks Association	45.00
		Muni Court - 2024 member dues	
38787	1/10/2024	Wisconsin State Lab of Hygiene	28.00
<b>Previous Year Expense</b>		Water - Fluoride testings	
38788	1/10/2024	WRWA Technology Center	330.00
		Strts/Wtr - Excavation safety training	
38790	1/18/2024	A-1 Excavating Inc	225,830.30
		Capital - Pay App No. 6 North Side	
38791	1/18/2024	ABT Mailcom	963.30
		City of Mauston - Utility mail billing	
38792	1/18/2024	Ace, Gerald L	16.00
<b>Previous Year Expense</b>		Muni Court - December 23 Settlements	
38793	1/18/2024	Amazon Capital Services, Inc	426.13
		City of Mauston - Items for repairs/main	
38794	1/18/2024	AT&T Mobility	699.36
<b>Previous Year Expense</b>		City of Mauston - Monthly service fees	
38795	1/18/2024	AT&T Mobility	202.78
<b>Previous Year Expense</b>		City of Mauston - Monthly service fees	
38796	1/18/2024	Boberg, Arthur W.	35.00
<b>Previous Year Expense</b>		Muni Court - December 23 Settlements	



1/18/2024

1:11 PM

Reprint Check Register - Quick Report - ALL

Page: 6  
ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/19/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
38797	1/18/2024	Bond Trust Services Corporation Admin - GO series 2021A agent fee	400.00
38798	1/18/2024	Bond Trust Services Corporation Wtr/Swr - Bonder service pro fees	300.00
38799	1/18/2024	Cintas	227.56
<b>Previous Year Expense</b>		City of Mauston - Building floor mats	
38800	1/18/2024	Cintas	227.56
		City of Mauston - Building floor mats	
38801	1/18/2024	Cintas Corporation #446	64.22
		Streets - Supplies for med cabinets	
38802	1/18/2024	City of Mauston	9,470.05
<b>Previous Year Expense</b>		Muni Court - December 23 Settlements	
38803	1/18/2024	City of Mauston	29.00
<b>Previous Year Expense</b>		Muni Court - December 23 Settlements	
38804	1/18/2024	City of Mauston	2.50
<b>Previous Year Expense</b>		Muni Court - December 23 Settlements	
38805	1/18/2024	City of New Lisbon	744.96
<b>Previous Year Expense</b>		Muni Court - December 23 Settlements	
38806	1/18/2024	Core & Main LP	3,377.27
		Water - Items for maint/repairs	
38807	1/18/2024	CT Laboratories	844.00
<b>Previous Year Expense</b>		Swr - Sample Testing	
38808	1/18/2024	Festival Foods - Restitution	50.00
<b>Previous Year Expense</b>		Muni Court - December 23 Settlements	
38809	1/18/2024	General Engineering	26,864.60
<b>Previous Year Expense</b>		Zoning - Building inspections	
38810	1/18/2024	Juneau County Treasurer / Muni Fines	820.02
<b>Previous Year Expense</b>		Muni Court - December 23 Settlements	
38811	1/18/2024	Lenorud Services, Inc	100.00
<b>Previous Year Expense</b>		Muni Court - December 23 Settlements	
38812	1/18/2024	Mauston Area School District	50.00
<b>Previous Year Expense</b>		Muni Court - December 23 Settlements	
38813	1/18/2024	Mauston Area School District	887.18
<b>Previous Year Expense</b>		Admin - Dec 23 MH tax school share	
38814	1/18/2024	Penflex Actuarial Services, LLC	1,000.00
<b>Previous Year Expense</b>		FD - Admin fees for annual retire contri	
38815	1/18/2024	Postal Annex	60.11
		Admin - Shipping service fees	

1/18/2024

1:11 PM

Reprint Check Register - Quick Report - ALL

Page: 7  
ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/19/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
38816	1/18/2024	Staples Business Advantage PD - Items for office use	59.91
38817	1/18/2024	State of WI - Court Fines & Surcharges Muni Court - December 23 Settlements	3,082.00
		<b>Previous Year Expense</b>	
38818	1/18/2024	U.S. Cellular Parks - Monthly service fees	145.20
		<b>Previous Year Expense</b>	
38819	1/18/2024	UBS Financial Services, Inc. FD - Annual retirement contribution	2,466.40
		<b>Previous Year Expense</b>	
38820	1/18/2024	Village of Necedah Muni Court - December 23 Settlements	257.80
		<b>Previous Year Expense</b>	
38821	1/18/2024	Warner, Joyce & Lynwood Admin - Refund overpay on real tax	3,000.00
38822	1/18/2024	WI Dept. of Justice - TIME PD - TIME access charge support fee	1,179.00
38823	1/18/2024	WRWA Technology Center Water - Registration fees for conference	295.00
LYNXX	1/10/2024	Lemonweir Valley Telephone City of Mauston - Phone & Internet fees	1,500.23
		<b>Manual Check</b>	
RHYME	1/18/2024	Rhyme Business Products City of Mauston - Copier lease fees	749.67
		<b>Prev YR Exp/Manual Check</b>	
WITAX	1/12/2024	Wis Tax Withholding WI Payroll Taxes 01.12.24	4,512.72
		<b>Manual Check</b>	
BUSTAX	1/10/2024	Wisconsin Department of Revenue City of Mauston - Bi-Annual business tax	10.00
		<b>Manual Check</b>	
PITNEY	1/10/2024	Pitney Bowes - Reserve Account City of Mauston - Postage fees	500.00
		<b>Manual Check</b>	
DEFCOMP	1/12/2024	Wells Fargo - Great West Deferred Comp Deferred Comp - Payroll 01.12.24	2,495.00
		<b>Manual Check</b>	
UTILITIES	1/05/2024	City of Mauston City of Mauston - Monthly utilities	3,297.50
		<b>Prev YR Exp/Manual Check</b>	
UTILITIES	1/18/2024	City of Mauston City of Mauston - Monthly utilities	3,534.58
		<b>Prev YR Exp/Manual Check</b>	
<b>Grand Total</b>			<b>1,761,579.94</b>

1/18/2024

1:11 PM

Reprint Check Register - Quick Report - ALL

Page: 8  
ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 1/01/2024 From Account:  
Thru: 1/19/2024 Thru Account:

	Amount
<hr/>	
Total Expenditure from Fund # 100 - General Fund	1,426,054.29
Total Expenditure from Fund # 109 - Cemetery Fund	1,772.07
Total Expenditure from Fund # 250 - Library Fund	37,766.22
Total Expenditure from Fund # 280 - Taxi Fund	7,022.64
Total Expenditure from Fund # 400 - Capital Projects Fund	226,783.25
Total Expenditure from Fund # 610 - Water Utility Fund	27,547.12
Total Expenditure from Fund # 620 - Sewer Utility Fund	34,634.35
Total Expenditure from all Funds	1,761,579.94

Fund: 100 - General Fund

Account Number		2024		2024 Budget	Budget Status	% of Budget
		January	Actual 01/19/2024			
100-00-41110-000-000	General Property Taxes	576,210.96	576,210.96	2,572,771.00	-1,996,560.04	22.40
100-00-41140-000-000	Mobile Home Park Permits/Taxes	2,916.47	2,916.47	27,500.00	-24,583.53	10.61
100-00-41210-000-000	Room Tax	536.26	536.26	80,000.00	-79,463.74	0.67
100-00-41220-000-000	GMTA 70% Room Tax	1,251.28	1,251.28	168,000.00	-166,748.72	0.74
100-00-41220-100-000	Other Revenues	0.00	0.00	0.00	0.00	0.00
100-00-41300-000-000	Payment in Lieu of Taxes	0.00	0.00	14,447.00	-14,447.00	0.00
100-00-41310-000-000	Reg Mun Owned Taxes	0.00	0.00	105,715.00	-105,715.00	0.00
100-00-41810-000-000	Intrst-Delinq Mobile Home Tax	0.00	0.00	0.00	0.00	0.00
100-00-41820-000-000	Intrst-Delinq PP Tax	0.00	0.00	145.00	-145.00	0.00
100-00-41900-000-000	Other Tax Collections	0.00	0.00	0.00	0.00	0.00
<b>Taxes</b>		<b>580,914.97</b>	<b>580,914.97</b>	<b>2,968,578.00</b>	<b>-2,387,663.03</b>	<b>19.57</b>
100-00-43300-000-000	Other Federal Payments	0.00	0.00	0.00	0.00	0.00
100-00-43410-000-000	State Shared Revenues	0.00	0.00	1,212,506.00	-1,212,506.00	0.00
100-00-43410-100-000	Utility Aid Payment	0.00	0.00	32,108.00	-32,108.00	0.00
100-00-43410-200-000	Expenditure Restraint Pmt	0.00	0.00	0.00	0.00	0.00
100-00-43410-300-000	Personal Property Aid	0.00	0.00	14,111.00	-14,111.00	0.00
100-00-43420-000-000	Fire Ins Tax from State	0.00	0.00	11,500.00	-11,500.00	0.00
100-00-43521-000-000	PD Overtime/DOT Grants	0.00	0.00	0.00	0.00	0.00
100-00-43522-000-000	State Law Enforcement Training	0.00	0.00	1,600.00	-1,600.00	0.00
100-00-43524-000-000	Forest Fire Protect Grant (FD)	0.00	0.00	0.00	0.00	0.00
100-00-43525-000-000	Equipment Grants	0.00	0.00	0.00	0.00	0.00
100-00-43530-000-000	State Transportaton Aids	100,999.47	100,999.47	395,800.00	-294,800.53	25.52
100-00-43531-000-000	State Aid Connecting Streets	22,826.63	22,826.63	77,983.00	-55,156.37	29.27
100-00-43532-000-000	COVID-19 R2R Grant Aid	0.00	0.00	0.00	0.00	0.00
100-00-43533-000-000	State Aid Computers	0.00	0.00	9,488.00	-9,488.00	0.00
100-00-43549-000-000	DNR Recycling	0.00	0.00	13,329.00	-13,329.00	0.00
100-00-43600-000-000	Other State Payments	2,101.19	2,101.19	0.00	2,101.19	0.00
100-00-43610-000-000	Payment for Municipal Services	0.00	0.00	90,111.00	-90,111.00	0.00
100-00-43660-000-000	Environmental Impact Rev (ATC)	0.00	0.00	1,458.00	-1,458.00	0.00
<b>Intergovernmental Revenues</b>		<b>125,927.29</b>	<b>125,927.29</b>	<b>1,859,994.00</b>	<b>-1,734,066.71</b>	<b>6.77</b>
100-00-44110-000-000	Liquor License/Malt Bevs Fee	20.00	20.00	8,300.00	-8,280.00	0.24
100-00-44121-000-000	Cable TV Licenses	0.00	0.00	20,388.00	-20,388.00	0.00
100-00-44121-000-100	VSP Fee Subsidy	0.00	0.00	4,308.00	-4,308.00	0.00
100-00-44130-000-000	Operator, Cig & Amuse Device	105.00	105.00	6,000.00	-5,895.00	1.75
100-00-44200-000-000	Dog & Cat Licenses	0.00	0.00	25.00	-25.00	0.00
100-00-44201-000-000	Chicken permit	0.00	0.00	100.00	-100.00	0.00
100-00-44301-000-000	Fire Inspection Fee	0.00	0.00	750.00	-750.00	0.00
100-00-44400-000-000	Bldg & Zoning Permit	29,204.00	29,204.00	50,000.00	-20,796.00	58.41
100-00-44410-000-000	Rental Inspection	0.00	0.00	0.00	0.00	0.00
100-00-44910-000-000	Other Permits/Fees(Sellers,MH)	0.00	0.00	400.00	-400.00	0.00
<b>Licenses &amp; Permits</b>		<b>29,329.00</b>	<b>29,329.00</b>	<b>90,271.00</b>	<b>-60,942.00</b>	<b>32.49</b>
100-00-45115-000-000	Muni Court Fees (City)	720.00	720.00	35,325.00	-34,605.00	2.04
100-00-45116-000-000	Muni Court Fines (City)	0.00	0.00	94,600.00	-94,600.00	0.00
100-00-45120-000-000	County Court Fines/Forfeitures	90.29	90.29	4,000.00	-3,909.71	2.26
100-00-45130-000-000	Parking Violations	4,695.00	4,695.00	18,000.00	-13,305.00	26.08
100-00-45140-000-000	Police Undercover Local Rev	4,637.09	4,637.09	0.00	4,637.09	0.00
100-00-45141-000-000	Police Fed Equity Share Rev	0.00	0.00	0.00	0.00	0.00

Fund: 100 - General Fund

Account Number		2024		2024 Budget	Budget Status	% of Budget
		2024 January	Actual 01/19/2024			
<b>Fines &amp; Forfeitures</b>		<b>10,142.38</b>	<b>10,142.38</b>	<b>151,925.00</b>	<b>-141,782.62</b>	<b>6.68</b>
100-00-46100-000-000	Misc. General Revenues	0.00	0.00	0.00	0.00	0.00
100-00-46101-000-000	Admin Service Fee	0.00	0.00	0.00	0.00	0.00
100-00-46210-000-000	Police A/R,Supoena, Fees, Tows	165.00	165.00	536.00	-371.00	30.78
100-00-46220-000-000	Township Rural Fire Reimbursmt	0.00	0.00	199,301.00	-199,301.00	0.00
100-00-46223-000-000	Emergency Response Fee Revenue	0.00	0.00	67,500.00	-67,500.00	0.00
100-00-46230-000-000	Ambulance Assessment fee	86.59	86.59	208,852.00	-208,765.41	0.04
100-00-46322-000-000	Assessments:C&G/Sidewalk	0.00	0.00	67,500.00	-67,500.00	0.00
100-00-46323-000-100	Service Charge (Mowing)	0.00	0.00	0.00	0.00	0.00
100-00-46323-000-200	Service Charge (Shovel)	0.00	0.00	0.00	0.00	0.00
100-00-46370-000-000	Boat Launch Fees	0.00	0.00	3,808.00	-3,808.00	0.00
100-00-46420-000-000	Garbage Collection Revenue	127.00	127.00	236,534.00	-236,407.00	0.05
100-00-46423-000-000	Large Item Pick up Rev	0.00	0.00	0.00	0.00	0.00
100-00-46540-300-000	FD UBS Investment	0.00	0.00	0.00	0.00	0.00
100-00-46700-000-000	Summer Rec Revenue	0.00	0.00	0.00	0.00	0.00
100-00-46721-000-000	Tree Tribute Program Revenue	0.00	0.00	1,120.00	-1,120.00	0.00
<b>Public Charges for Services</b>		<b>378.59</b>	<b>378.59</b>	<b>785,151.00</b>	<b>-784,772.41</b>	<b>0.05</b>
100-00-48100-000-000	Interest Temporary Investment	0.00	0.00	17,500.00	-17,500.00	0.00
100-00-48100-100-000	UBS FD Interest Income	0.00	0.00	0.00	0.00	0.00
100-00-48102-400-000	Interest - Lenorud	0.00	0.00	0.00	0.00	0.00
100-00-48102-500-000	Interest - Games 4 Us	0.00	0.00	0.00	0.00	0.00
100-00-48102-600-000	Interest - Rehab Bar	0.00	0.00	0.00	0.00	0.00
100-00-48102-700-000	Interest - PSD	0.00	0.00	0.00	0.00	0.00
100-00-48120-000-000	Interest on Special Assessment	4.60	4.60	2,500.00	-2,495.40	0.18
100-00-48130-000-000	Interest on K9 account	0.00	0.00	10.00	-10.00	0.00
100-00-48130-000-001	FD Donation CD Revenue	0.00	0.00	0.00	0.00	0.00
100-00-48150-000-000	Interest Parkland Dedication	0.00	0.00	100.00	-100.00	0.00
100-00-48210-000-000	Rent of City Property	0.00	0.00	8,200.00	-8,200.00	0.00
100-00-48220-000-000	Rent of Fairgrounds/Parks	0.00	0.00	0.00	0.00	0.00
100-00-48221-000-000	Concession Stand Shared Rev	0.00	0.00	0.00	0.00	0.00
100-00-48230-000-000	Fee for Car Wash & Veh. Maint.	0.00	0.00	0.00	0.00	0.00
100-00-48310-000-000	Sale of City Property	32.00	32.00	0.00	32.00	0.00
100-00-48410-000-000	Insurance/Damage Recoveries	0.00	0.00	0.00	0.00	0.00
100-00-48500-000-000	Donations	0.00	0.00	10,250.00	-10,250.00	0.00
100-00-48500-000-100	K9 Unit Donations	0.00	0.00	1,500.00	-1,500.00	0.00
100-00-48500-900-000	FD Special Funds Donations	0.00	0.00	0.00	0.00	0.00
100-00-48700-000-000	Miscellaneous Revenue	420.00	420.00	10,000.00	-9,580.00	4.20
100-00-48710-000-000	School Liaison Contribution/Rv	0.00	0.00	54,225.00	-54,225.00	0.00
100-00-48711-000-000	GMTA Misc Revenue	0.00	0.00	0.00	0.00	0.00
100-00-48810-000-000	Parkland Dedication Revenue	0.00	0.00	0.00	0.00	0.00
100-00-48820-000-000	Parks Fund Raising Revenue	0.00	0.00	0.00	0.00	0.00
<b>Miscellaneous</b>		<b>456.60</b>	<b>456.60</b>	<b>104,285.00</b>	<b>-103,828.40</b>	<b>0.44</b>
100-00-49100-000-000	Proceeds from Long Term Debt	0.00	0.00	0.00	0.00	0.00
100-00-49150-000-000	Proceeds from Debt Premium	0.00	0.00	0.00	0.00	0.00
100-00-49200-000-000	Transfer In from 20 % Room Tax	0.00	0.00	0.00	0.00	0.00
100-00-49210-000-000	Transfer In	0.00	0.00	0.00	0.00	0.00
100-00-49240-000-000	Transfer from CDBG	0.00	0.00	0.00	0.00	0.00
100-00-49310-000-000	Transfer in-TIF	0.00	0.00	0.00	0.00	0.00

Fund: 100 - General Fund

Account Number	2024 January	2024 Actual 01/19/2024	2024 Budget	Budget Status	% of Budget
100-00-49500-000-000      Proceeds from Refunding Bonds	0.00	0.00	0.00	0.00	0.00
<b>Other Financing Sources</b>	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	747,148.83	747,148.83	5,960,204.00	-5,213,055.17	12.54

Fund: 100 - General Fund

Account Number		2024		2024 Budget	Budget Status	% of Budget
		2024 January	Actual 01/19/2024			
100-00-51110-110-000	Salary/Wages	830.79	830.79	21,600.00	20,769.21	3.85
100-00-51110-130-000	FICA/Medicare	63.55	63.55	2,055.00	1,991.45	3.09
100-00-51110-160-000	Employee Recog	0.00	0.00	1,000.00	1,000.00	0.00
100-00-51110-211-000	Audit	0.00	0.00	17,500.00	17,500.00	0.00
100-00-51110-212-000	Assessing	805.00	805.00	15,000.00	14,195.00	5.37
100-00-51110-213-000	Legal	0.00	0.00	0.00	0.00	0.00
100-00-51110-312-000	Code Maintenance	1,671.00	1,671.00	2,500.00	829.00	66.84
100-00-51110-313-000	Elections	440.01	440.01	6,250.00	5,809.99	7.04
100-00-51110-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-51110-330-000	Educ/Trng/Travel	0.00	0.00	100.00	100.00	0.00
100-00-51110-390-000	Miscellaneous	0.00	0.00	1,000.00	1,000.00	0.00
100-00-51110-591-000	Bad Debt & Write offs	0.00	0.00	0.00	0.00	0.00
100-00-51120-213-000	Legal	0.00	0.00	0.00	0.00	0.00
100-00-51120-330-000	Educ/Trng/Travel	0.00	0.00	0.00	0.00	0.00
100-00-51120-390-000	Miscellaneous	0.00	0.00	750.00	750.00	0.00
100-00-51250-110-000	Judge & Clerk Wage	2,262.22	2,262.22	58,818.00	56,555.78	3.85
100-00-51250-130-000	FICA/Medicare	163.86	163.86	4,500.00	4,336.14	3.64
100-00-51250-131-000	Health Insurance	1,891.10	1,891.10	22,693.00	20,801.90	8.33
100-00-51250-132-000	FSA Contribution	0.00	0.00	1,200.00	1,200.00	0.00
100-00-51250-133-000	Dental Insurance	112.03	112.03	1,324.00	1,211.97	8.46
100-00-51250-134-000	Vision Insurance	28.77	28.77	345.00	316.23	8.34
100-00-51250-135-000	Retirement	129.55	129.55	3,368.00	3,238.45	3.85
100-00-51250-210-000	Legal & Administration	0.00	0.00	500.00	500.00	0.00
100-00-51250-224-000	Telephone/Fax	22.11	22.11	300.00	277.89	7.37
100-00-51250-290-000	Jail Services	0.00	0.00	250.00	250.00	0.00
100-00-51250-310-000	Office Supplies	125.00	125.00	2,850.00	2,725.00	4.39
100-00-51250-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-51250-321-000	Publication	0.00	0.00	0.00	0.00	0.00
100-00-51250-330-000	Educ/Trng/Travel	45.00	45.00	1,750.00	1,705.00	2.57
100-00-51250-353-000	Info Tech	7,525.55	7,525.55	7,750.00	224.45	97.10
100-00-51250-390-000	Miscellaneous	0.00	0.00	100.00	100.00	0.00
100-00-51400-110-000	Salary/Wages	5,516.96	5,516.96	119,131.00	113,614.04	4.63
100-00-51400-130-000	FICA/Medicare	421.58	421.58	9,343.00	8,921.42	4.51
100-00-51400-131-000	Health Insurance	2,016.10	2,016.10	24,155.00	22,138.90	8.35
100-00-51400-132-000	FSA Contribution	0.00	0.00	960.00	960.00	0.00
100-00-51400-133-000	Dental Insurance	112.06	112.06	1,059.00	946.94	10.58
100-00-51400-134-000	Vision Insurance	23.02	23.02	276.00	252.98	8.34
100-00-51400-135-000	Retirement	234.98	234.98	8,427.00	8,192.02	2.79
100-00-51400-210-000	Professional Service	0.00	0.00	1,750.00	1,750.00	0.00
100-00-51400-211-000	Background Checks	0.00	0.00	1,500.00	1,500.00	0.00
100-00-51400-213-000	Legal	0.00	0.00	4,000.00	4,000.00	0.00
100-00-51400-216-000	Hire & Recruitment	0.00	0.00	1,000.00	1,000.00	0.00
100-00-51400-221-000	Electricity	0.00	0.00	8,750.00	8,750.00	0.00
100-00-51400-222-000	Gas/Heat	0.00	0.00	3,000.00	3,000.00	0.00
100-00-51400-223-000	Water/Sewer	0.00	0.00	5,100.00	5,100.00	0.00
100-00-51400-224-000	Telephone/Fax	201.56	201.56	3,900.00	3,698.44	5.17
100-00-51400-240-000	Building Maintenance	70.65	70.65	4,500.00	4,429.35	1.57
100-00-51400-290-000	Contractual Services	5,219.66	5,219.66	30,000.00	24,780.34	17.40
100-00-51400-310-000	Office Supplies	0.00	0.00	3,500.00	3,500.00	0.00
100-00-51400-311-000	Postage/Shipping	125.00	125.00	1,750.00	1,625.00	7.14
100-00-51400-313-000	Custodial Supplies	0.00	0.00	3,250.00	3,250.00	0.00
100-00-51400-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00

Fund: 100 - General Fund

Account Number		2024		2024 Budget	Budget Status	% of Budget
		2024 January	Actual 01/19/2024			
100-00-51400-320-000	Memberships/Dues	0.00	0.00	3,000.00	3,000.00	0.00
100-00-51400-321-000	Publications	0.00	0.00	3,750.00	3,750.00	0.00
100-00-51400-330-000	Educ/Trng/Travel	0.00	0.00	4,000.00	4,000.00	0.00
100-00-51400-350-000	Equip Maint (Non-Office)	0.00	0.00	0.00	0.00	0.00
100-00-51400-352-000	Office Equip Maint	0.00	0.00	3,450.00	3,450.00	0.00
100-00-51400-353-000	Info Tech	2,074.44	2,074.44	12,500.00	10,425.56	16.60
100-00-51400-390-000	Miscellaneous	10.00	10.00	125.00	115.00	8.00
100-00-51400-510-000	Ins (Non-Labor)	15,518.92	15,518.92	39,000.00	23,481.08	39.79
100-00-51400-520-000	FSA Total Admin Fees	0.00	0.00	2,500.00	2,500.00	0.00
100-00-51400-740-000	Losses/Damages	0.00	0.00	0.00	0.00	0.00
100-00-51400-790-000	Donations/Grants Expenditures	0.00	0.00	0.00	0.00	0.00
100-00-51400-821-000	Building Improvement	0.00	0.00	0.00	0.00	0.00
<b>Administration</b>		<b>47,660.47</b>	<b>47,660.47</b>	<b>477,179.00</b>	<b>429,518.53</b>	<b>9.99</b>
100-00-52100-110-000	Salary/Wages	39,778.80	39,778.80	873,011.00	833,232.20	4.56
100-00-52100-111-000	Clerical OT Wages	0.00	0.00	1,208.00	1,208.00	0.00
100-00-52100-112-000	Officer PT Wages	0.00	0.00	0.00	0.00	0.00
100-00-52100-116-000	Officer OT Wages	6,050.33	6,050.33	73,030.00	66,979.67	8.28
100-00-52100-121-000	Crossing Guard Wages	207.00	207.00	10,500.00	10,293.00	1.97
100-00-52100-130-000	FICA/Medicare	3,858.64	3,858.64	73,329.00	69,470.36	5.26
100-00-52100-131-000	Health Insurance	14,676.04	14,676.04	141,292.00	126,615.96	10.39
100-00-52100-132-000	FSA Contribution	0.00	0.00	9,600.00	9,600.00	0.00
100-00-52100-133-000	Dental Insurance	871.75	871.75	12,386.00	11,514.25	7.04
100-00-52100-134-000	Vision Insurance	176.88	176.88	2,974.00	2,797.12	5.95
100-00-52100-135-000	Retirement	6,082.72	6,082.72	128,609.00	122,526.28	4.73
100-00-52100-191-000	Protective Cloth/Gear	5,600.00	5,600.00	11,750.00	6,150.00	47.66
100-00-52100-213-000	Legal	0.00	0.00	18,000.00	18,000.00	0.00
100-00-52100-216-000	Hire & Recruitment	0.00	0.00	500.00	500.00	0.00
100-00-52100-217-000	Investigations	2,237.00	2,237.00	15,000.00	12,763.00	14.91
100-00-52100-217-100	K9 Unit Expenses	398.58	398.58	2,000.00	1,601.42	19.93
100-00-52100-217-200	Undercover Local Expenses	195.77	195.77	0.00	-195.77	0.00
100-00-52100-217-300	Fed Equity Share Expenses	0.00	0.00	0.00	0.00	0.00
100-00-52100-217-900	K9 Unit Special Acct Expenses	0.00	0.00	0.00	0.00	0.00
100-00-52100-221-000	PD Electricity	0.00	0.00	6,250.00	6,250.00	0.00
100-00-52100-222-000	PD Heating Gas	0.00	0.00	4,700.00	4,700.00	0.00
100-00-52100-223-000	Police Water/Sewer	0.00	0.00	4,150.00	4,150.00	0.00
100-00-52100-224-000	Telephone/Fax	304.69	304.69	9,500.00	9,195.31	3.21
100-00-52100-290-000	Contractual Service	0.00	0.00	29,000.00	29,000.00	0.00
100-00-52100-310-000	Office Supplies	284.07	284.07	2,250.00	1,965.93	12.63
100-00-52100-313-000	Cleaning supplies-PD	0.00	0.00	1,750.00	1,750.00	0.00
100-00-52100-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-52100-320-000	Membership/Dues	0.00	0.00	500.00	500.00	0.00
100-00-52100-321-000	Publications	0.00	0.00	0.00	0.00	0.00
100-00-52100-330-000	Educ/Trng/Travel	0.00	0.00	15,000.00	15,000.00	0.00
100-00-52100-331-000	Motor Fuel	0.00	0.00	25,500.00	25,500.00	0.00
100-00-52100-341-000	Prof Equipt/Supplies	0.00	0.00	22,000.00	22,000.00	0.00
100-00-52100-352-000	Office Equip Maint/Service	0.00	0.00	2,750.00	2,750.00	0.00
100-00-52100-353-000	Info Tech	2,106.55	2,106.55	12,500.00	10,393.45	16.85
100-00-52100-354-000	Equipmnt Maint (Non Office)	0.00	0.00	6,000.00	6,000.00	0.00
100-00-52100-361-000	Building Maintenance	57.82	57.82	7,250.00	7,192.18	0.80
100-00-52100-390-000	Miscellaneous	0.00	0.00	500.00	500.00	0.00
100-00-52100-510-000	Ins (non-labor)	8,273.62	8,273.62	36,785.00	28,511.38	22.49



Fund: 100 - General Fund

Account Number		2024		2024 Budget	Budget Status	% of Budget
		2024 January	Actual 01/19/2024			
100-00-52100-740-000	Losses/Damages	0.00	0.00	0.00	0.00	0.00
100-00-52100-790-000	Donations/Grants Expenditures	0.00	0.00	0.00	0.00	0.00
100-00-52200-110-000	Salary/Wages	0.00	0.00	16,600.00	16,600.00	0.00
100-00-52200-120-000	Hourly Wages	0.00	0.00	20,000.00	20,000.00	0.00
100-00-52200-120-100	Fire calls wages	0.00	0.00	90,000.00	90,000.00	0.00
100-00-52200-130-000	FICA/Medicare	0.00	0.00	10,450.00	10,450.00	0.00
100-00-52200-135-000	Retirement	0.00	0.00	4,000.00	4,000.00	0.00
100-00-52200-191-000	Protective Clothing/Gear	0.00	0.00	2,500.00	2,500.00	0.00
100-00-52200-213-000	Legal	0.00	0.00	0.00	0.00	0.00
100-00-52200-221-000	Electricity	0.00	0.00	3,800.00	3,800.00	0.00
100-00-52200-222-000	Heating Gas	0.00	0.00	7,669.00	7,669.00	0.00
100-00-52200-223-000	Water/Sewer	0.00	0.00	8,330.00	8,330.00	0.00
100-00-52200-224-000	Telephone/Fax	140.95	140.95	3,750.00	3,609.05	3.76
100-00-52200-241-000	Extinguisher Maint/Repair	0.00	0.00	150.00	150.00	0.00
100-00-52200-290-000	Outside Contractual services	0.00	0.00	32,000.00	32,000.00	0.00
100-00-52200-292-000	Hydrant Rental	0.00	0.00	0.00	0.00	0.00
100-00-52200-310-000	Office Supplies	0.00	0.00	700.00	700.00	0.00
100-00-52200-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-52200-321-000	Publications	0.00	0.00	0.00	0.00	0.00
100-00-52200-330-000	Educ/Trng/Travel	0.00	0.00	1,000.00	1,000.00	0.00
100-00-52200-331-000	Motor Fuel	0.00	0.00	5,500.00	5,500.00	0.00
100-00-52200-331-001	Motor Fuel for TRFA	0.00	0.00	0.00	0.00	0.00
100-00-52200-352-000	Office Equip Maint/Service	0.00	0.00	0.00	0.00	0.00
100-00-52200-353-000	Info Tech	562.65	562.65	1,750.00	1,187.35	32.15
100-00-52200-354-000	Equipmnt Maint (Non-Office)	0.00	0.00	7,605.00	7,605.00	0.00
100-00-52200-355-000	Truck Maintenance	0.00	0.00	7,000.00	7,000.00	0.00
100-00-52200-357-000	Pager & Radio Repair	0.00	0.00	750.00	750.00	0.00
100-00-52200-361-000	Building Maintenance	0.00	0.00	4,000.00	4,000.00	0.00
100-00-52200-390-000	Miscellaneous	0.00	0.00	4,377.00	4,377.00	0.00
100-00-52200-510-000	Ins (non-labor)	14,166.75	14,166.75	31,000.00	16,833.25	45.70
100-00-52200-740-000	Losses/Damages	0.00	0.00	0.00	0.00	0.00
100-00-52200-790-000	Donations/Grants Expenditures	0.00	0.00	0.00	0.00	0.00
100-00-52200-811-000	Equipment Purchases	85.78	85.78	14,275.00	14,189.22	0.60
100-00-52200-812-000	Jaws	0.00	0.00	0.00	0.00	0.00
100-00-52200-821-000	FD Building Improvement	0.00	0.00	0.00	0.00	0.00
100-00-52200-900-000	FD Special Funds Expense	0.00	0.00	0.00	0.00	0.00
100-00-52300-215-000	Ambulance Contract Assessment	104,984.50	104,984.50	208,852.00	103,867.50	50.27
100-00-52400-240-000	Weather Siren Maintenance	0.00	0.00	1,022.00	1,022.00	0.00
100-00-52400-740-000	Losses/Damages	0.00	0.00	0.00	0.00	0.00
<b>Public Safety</b>		<b>211,100.89</b>	<b>211,100.89</b>	<b>2,046,654.00</b>	<b>1,835,553.11</b>	<b>10.31</b>
100-00-53100-110-000	Wage/Salary	16,965.26	16,965.26	349,523.00	332,557.74	4.85
100-00-53100-130-000	FICA/Medicare	1,239.80	1,239.80	26,739.00	25,499.20	4.64
100-00-53100-131-000	Health Insurance	8,241.27	8,241.27	89,050.00	80,808.73	9.25
100-00-53100-132-000	FSA Contribution	0.00	0.00	5,820.00	5,820.00	0.00
100-00-53100-133-000	Dental Insurance	651.48	651.48	6,398.00	5,746.52	10.18
100-00-53100-134-000	Vision Insurance	139.41	139.41	1,679.00	1,539.59	8.30
100-00-53100-135-000	Retirement	1,170.61	1,170.61	24,117.00	22,946.39	4.85
100-00-53100-191-000	Protective Clthng/Gear	21.97	21.97	1,896.00	1,874.03	1.16
100-00-53100-213-000	Legal	0.00	0.00	0.00	0.00	0.00
100-00-53100-215-000	Hired Services	0.00	0.00	0.00	0.00	0.00
100-00-53100-218-000	Drug Testing	0.00	0.00	377.00	377.00	0.00

Fund: 100 - General Fund

Account Number		2024		2024 Budget	Budget Status	% of Budget
		2024 January	Actual 01/19/2024			
100-00-53100-221-000	Electricity	0.00	0.00	7,242.00	7,242.00	0.00
100-00-53100-223-000	Water/Sewer	0.00	0.00	9,300.00	9,300.00	0.00
100-00-53100-224-000	Telephone/Fax	98.27	98.27	2,014.00	1,915.73	4.88
100-00-53100-231-000	Signage	0.00	0.00	1,500.00	1,500.00	0.00
100-00-53100-232-000	Tree/Brush Removal	0.00	0.00	0.00	0.00	0.00
100-00-53100-240-000	Maintenance/Repair	0.00	0.00	75,000.00	75,000.00	0.00
100-00-53100-290-000	Contractual Service	0.00	0.00	5,500.00	5,500.00	0.00
100-00-53100-290-100	Contractual Serv - Mow	0.00	0.00	0.00	0.00	0.00
100-00-53100-290-102	Contractual Serv -Shovel	0.00	0.00	0.00	0.00	0.00
100-00-53100-291-000	Equipment Rental	0.00	0.00	500.00	500.00	0.00
100-00-53100-294-000	State/Other Fees	0.00	0.00	0.00	0.00	0.00
100-00-53100-310-000	Office Supplies	0.00	0.00	668.00	668.00	0.00
100-00-53100-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-53100-320-000	Memberships/Dues	0.00	0.00	300.00	300.00	0.00
100-00-53100-321-000	Publications	0.00	0.00	306.00	306.00	0.00
100-00-53100-330-000	Educ/Trng/Travel	220.00	220.00	550.00	330.00	40.00
100-00-53100-331-000	Motor Fuel	0.00	0.00	20,000.00	20,000.00	0.00
100-00-53100-340-000	Hand Tls,Matals,Spplys	40.98	40.98	10,000.00	9,959.02	0.41
100-00-53100-352-000	Office Equip Maint.	0.00	0.00	304.00	304.00	0.00
100-00-53100-353-000	Info Tech	1,865.19	1,865.19	2,974.00	1,108.81	62.72
100-00-53100-354-000	Equip Maint (Non-Office)	147.95	147.95	25,345.00	25,197.05	0.58
100-00-53100-361-000	Building Maintenance	748.87	748.87	6,022.00	5,273.13	12.44
100-00-53100-362-000	Grounds Maintenance	0.00	0.00	1,000.00	1,000.00	0.00
100-00-53100-390-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-53100-510-000	Ins (Non-Labor)	20,815.36	20,815.36	37,825.00	17,009.64	55.03
100-00-53100-740-000	Losses/Damages	0.00	0.00	0.00	0.00	0.00
100-00-53100-790-000	Donations/Grants Expenditures	0.00	0.00	0.00	0.00	0.00
100-00-53100-821-000	Building Improvement	59.99	59.99	0.00	-59.99	0.00
100-00-53320-215-000	Hired/Contractual	0.00	0.00	20,000.00	20,000.00	0.00
100-00-53320-291-000	Equipment Rental	0.00	0.00	0.00	0.00	0.00
100-00-53320-340-000	Hand Tool,Mater./Supplies	0.00	0.00	1,000.00	1,000.00	0.00
100-00-53320-354-000	Equip Maint (Non-Office)	0.00	0.00	5,000.00	5,000.00	0.00
100-00-53320-371-000	Salt/Sand	0.00	0.00	75,000.00	75,000.00	0.00
100-00-53320-372-000	Contingency for Snow	0.00	0.00	0.00	0.00	0.00
100-00-53320-390-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-53330-221-000	Electricity - Signals	0.00	0.00	6,510.00	6,510.00	0.00
100-00-53330-240-000	Maint/Repair - Signals	0.00	0.00	4,711.00	4,711.00	0.00
100-00-53330-390-000	Miscellaneous - Signals	0.00	0.00	0.00	0.00	0.00
100-00-53340-354-000	Equip Maint (Non-Office)	2,947.37	2,947.37	11,595.00	8,647.63	25.42
100-00-53340-390-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-53420-221-000	Electricity	0.00	0.00	45,600.00	45,600.00	0.00
100-00-53420-240-000	Maint/Repair	0.00	0.00	9,693.00	9,693.00	0.00
100-00-53420-354-000	Equip Maint (Non-Office)	0.00	0.00	0.00	0.00	0.00
100-00-53420-373-000	Lights Installation	0.00	0.00	0.00	0.00	0.00
100-00-53420-390-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-53500-291-000	Non-City Equipment Rental	0.00	0.00	0.00	0.00	0.00
100-00-53500-390-000	Non-City Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-53510-720-000	Contribution to Airport	23,282.00	23,282.00	23,282.00	0.00	100.00
100-00-53540-000-000	Boat Launch Site Maint	0.00	0.00	3,359.00	3,359.00	0.00
100-00-53620-220-000	Refuse Collection Contract	0.00	0.00	236,534.00	236,534.00	0.00
100-00-53621-220-000	Large Item Garbage Exp	0.00	0.00	0.00	0.00	0.00
100-00-53622-220-000	Garage disposal abatements	0.00	0.00	0.00	0.00	0.00

Fund: 100 - General Fund

Account Number		2024		2024 Budget	Budget Status	% of Budget
		2024 January	Actual 01/19/2024			
<b>Public Works</b>		78,655.78	78,655.78	1,154,233.00	1,075,577.22	6.81
100-00-54910-720-000	Contribution to Cemetery	30,000.00	30,000.00	30,000.00	0.00	100.00
<b>Health &amp; Human Services</b>		30,000.00	30,000.00	30,000.00	0.00	100.00
100-00-55200-110-000	Salary/Wages	3,078.47	3,078.47	130,388.00	127,309.53	2.36
100-00-55200-130-000	FICA/Medicare	226.30	226.30	9,806.00	9,579.70	2.31
100-00-55200-131-000	Health Insurance	1,512.88	1,512.88	21,839.00	20,326.12	6.93
100-00-55200-132-000	FSA Contribution	0.00	0.00	1,020.00	1,020.00	0.00
100-00-55200-133-000	Dental Insurance	129.54	129.54	1,125.00	995.46	11.51
100-00-55200-134-000	Vision Insurance	24.72	24.72	294.00	269.28	8.41
100-00-55200-135-000	Retirement	203.79	203.79	6,775.00	6,571.21	3.01
100-00-55200-191-000	Protective Clthng/Gear	0.00	0.00	1,000.00	1,000.00	0.00
100-00-55200-221-000	Electricity	0.00	0.00	6,000.00	6,000.00	0.00
100-00-55200-223-000	Water/Sewer	0.00	0.00	24,000.00	24,000.00	0.00
100-00-55200-224-000	Telephone/Fax	0.00	0.00	2,000.00	2,000.00	0.00
100-00-55200-232-000	Trees & Brush	0.00	0.00	10,000.00	10,000.00	0.00
100-00-55200-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-55200-330-000	Educ/Trng/Travel	0.00	0.00	1,250.00	1,250.00	0.00
100-00-55200-340-000	Hand Tools,Material,Supp	317.50	317.50	3,479.00	3,161.50	9.13
100-00-55200-353-000	IT Service Fees	778.75	778.75	0.00	-778.75	0.00
100-00-55200-354-000	Equip Maint (Non-Office)	0.00	0.00	5,218.00	5,218.00	0.00
100-00-55200-361-000	Building Maintenance	0.00	0.00	11,000.00	11,000.00	0.00
100-00-55200-362-000	Grounds Maintenance	0.00	0.00	13,000.00	13,000.00	0.00
100-00-55200-363-000	Tree Tribute Program Expense	0.00	0.00	160.00	160.00	0.00
100-00-55200-364-000	Parks Fund Raising Expenses	0.00	0.00	0.00	0.00	0.00
100-00-55200-390-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-55200-510-000	Ins (Non-Labor)	6,560.91	6,560.91	12,250.00	5,689.09	53.56
100-00-55200-740-000	Losses/Damages	0.00	0.00	0.00	0.00	0.00
100-00-55200-790-000	Donations/Grants Expenditures	0.00	0.00	0.00	0.00	0.00
100-00-55200-820-000	Expenditure of Parkland Ded.	0.00	0.00	0.00	0.00	0.00
100-00-55200-821-000	Building Improvement	0.00	0.00	0.00	0.00	0.00
100-00-55300-110-000	Salary/Wages	0.00	0.00	0.00	0.00	0.00
100-00-55300-130-000	FICA/Medicare	0.00	0.00	0.00	0.00	0.00
100-00-55300-135-000	Retirement	0.00	0.00	0.00	0.00	0.00
100-00-55300-220-000	Transportation	0.00	0.00	0.00	0.00	0.00
100-00-55300-224-000	Telephone/Fax	0.00	0.00	0.00	0.00	0.00
100-00-55300-310-000	Office Supplies	0.00	0.00	0.00	0.00	0.00
100-00-55300-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-55300-330-000	Educ/Trng/Travel	0.00	0.00	0.00	0.00	0.00
100-00-55300-390-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-55300-395-000	Arts/Crafts	0.00	0.00	0.00	0.00	0.00
100-00-55300-396-000	Softball/Baseball	0.00	0.00	0.00	0.00	0.00
100-00-55300-397-000	Rec Tennis	0.00	0.00	0.00	0.00	0.00
100-00-55300-398-000	Golf	0.00	0.00	0.00	0.00	0.00
100-00-55300-399-000	Special Events	0.00	0.00	0.00	0.00	0.00
100-00-55300-814-000	Baseball Equip/Uniform	0.00	0.00	0.00	0.00	0.00
100-00-55310-390-000	Celebrations/Entertainment	0.00	0.00	20,000.00	20,000.00	0.00
<b>Culture, Recreation &amp; Educ</b>		12,832.86	12,832.86	280,604.00	267,771.14	4.57
100-00-56400-110-000	Salary/Wages	0.00	0.00	0.00	0.00	0.00

Fund: 100 - General Fund

Account Number		2024		2024 Budget	Budget Status	% of Budget
		2024 January	Actual 01/19/2024			
100-00-56400-130-000	FICA/Medicare	0.00	0.00	0.00	0.00	0.00
100-00-56400-131-000	Health Insurance	0.00	0.00	0.00	0.00	0.00
100-00-56400-132-000	FSA Contribution	0.00	0.00	0.00	0.00	0.00
100-00-56400-133-000	Dental Insurance	0.00	0.00	0.00	0.00	0.00
100-00-56400-134-000	Vision Insurance	0.00	0.00	0.00	0.00	0.00
100-00-56400-135-000	Retirement	0.00	0.00	0.00	0.00	0.00
100-00-56400-202-000	Building Inspections	0.00	0.00	54,000.00	54,000.00	0.00
100-00-56400-213-000	Legal/Recording	0.00	0.00	2,137.00	2,137.00	0.00
100-00-56400-214-000	Map & Planning Services	0.00	0.00	5,000.00	5,000.00	0.00
100-00-56400-220-000	Rental Inspection	0.00	0.00	0.00	0.00	0.00
100-00-56400-224-000	Telephone/Fax	0.00	0.00	456.00	456.00	0.00
100-00-56400-290-000	Code Enforcement Services	0.00	0.00	87,500.00	87,500.00	0.00
100-00-56400-310-000	Office Supplies	0.00	0.00	304.00	304.00	0.00
100-00-56400-321-000	Publications	0.00	0.00	445.00	445.00	0.00
100-00-56400-330-000	Educ/Trng/Travel	0.00	0.00	250.00	250.00	0.00
100-00-56400-353-000	InfoTech	0.00	0.00	250.00	250.00	0.00
100-00-56400-390-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-56700-210-000	Economic Devel Prof Services	0.00	0.00	2,500.00	2,500.00	0.00
100-00-56700-390-000	Econ Dev Misc	0.00	0.00	0.00	0.00	0.00
100-00-56710-000-000	Tourism	0.00	0.00	168,000.00	168,000.00	0.00
100-00-56710-210-000	Professional Service	0.00	0.00	0.00	0.00	0.00
100-00-56710-240-000	Building/Equip Maintenance	0.00	0.00	0.00	0.00	0.00
100-00-56710-310-000	Office Supplies	0.00	0.00	0.00	0.00	0.00
100-00-56710-311-000	Postage Expense	0.00	0.00	0.00	0.00	0.00
100-00-56710-330-000	Travel/Educ./Training	407.00	407.00	0.00	-407.00	0.00
100-00-56710-400-000	Marketing Misc.	0.00	0.00	0.00	0.00	0.00
100-00-56710-400-100	Tourism Development	0.00	0.00	0.00	0.00	0.00
100-00-56710-400-200	Digital Marketing	0.00	0.00	0.00	0.00	0.00
100-00-56710-400-300	Purchased Media	0.00	0.00	0.00	0.00	0.00
100-00-56710-400-400	TV	0.00	0.00	0.00	0.00	0.00
100-00-56710-400-500	Print Media	1,852.00	1,852.00	0.00	-1,852.00	0.00
100-00-56710-500-000	Event Support Grants	0.00	0.00	0.00	0.00	0.00
<b>Conservation &amp; Development</b>		<b>2,259.00</b>	<b>2,259.00</b>	<b>320,842.00</b>	<b>318,583.00</b>	<b>0.70</b>
100-00-57100-000-000	Contingency	0.00	0.00	25,000.00	25,000.00	0.00
100-00-57331-000-000	Highway & Street Outlay- local	0.00	0.00	0.00	0.00	0.00
<b>Capital Improvement</b>		<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>0.00</b>
100-00-58100-000-000	Debt Principal Payment	0.00	0.00	365,310.00	365,310.00	0.00
100-00-58200-000-000	Debt Interest	0.00	0.00	156,892.00	156,892.00	0.00
100-00-58200-690-000	Debt Issuance Cost	0.00	0.00	0.00	0.00	0.00
100-00-58230-691-000	Other Debt Expenses	400.00	400.00	800.00	400.00	50.00
<b>Debt</b>		<b>400.00</b>	<b>400.00</b>	<b>523,002.00</b>	<b>522,602.00</b>	<b>0.08</b>
100-00-59201-000-000	Contribution to Library	378,900.00	378,900.00	378,900.00	0.00	100.00
100-00-59202-000-000	Contribution to Taxi	35,000.00	35,000.00	35,000.00	0.00	100.00
100-00-59210-000-000	TRANSFER TO GENERAL	0.00	0.00	0.00	0.00	0.00
100-00-59230-000-000	Transfer to Equip Replace	0.00	0.00	0.00	0.00	0.00
100-00-59230-000-100	Transfer to ERF Admin	13,375.00	13,375.00	13,375.00	0.00	100.00
100-00-59230-000-200	Transfer to ERF Police	132,853.00	132,853.00	132,853.00	0.00	100.00
100-00-59230-000-300	Transfer to ERF Fire	209,818.00	209,818.00	209,818.00	0.00	100.00

Fund: 100 - General Fund

Account Number		2024		2024 Budget	Budget Status	% of Budget
		2024 January	Actual 01/19/2024			
100-00-59230-000-400	Transfer to ERF Streets	127,893.00	127,893.00	127,893.00	0.00	100.00
100-00-59230-000-500	Transfer to ERF Parks	34,850.00	34,850.00	34,850.00	0.00	100.00
100-00-59230-000-600	Transfer to ERF Build Maint	20,000.00	20,000.00	20,000.00	0.00	100.00
100-00-59240-000-000	Transfer to Capital Projects	150,000.00	150,000.00	150,000.00	0.00	100.00
<b>Interfund Transfers</b>		<b>1,102,689.00</b>	<b>1,102,689.00</b>	<b>1,102,689.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Total Expenses</b>		<b>1,485,598.00</b>	<b>1,485,598.00</b>	<b>5,960,203.00</b>	<b>4,474,605.00</b>	<b>24.93</b>
<b>Net Totals</b>		<b>-738,449.17</b>	<b>-738,449.17</b>	<b>1.00</b>	<b>738,450.17</b>	



# MEMO

---

**To:** Finance Committee – Mayor Nielsen  
**From:** Daron J Haugh – City Administrator  
**Subject:** Public Works Equipment Replacement Purchase  
**Date:** 2024-01-23

---

The Public Works Streets Department is requesting to purchase their Equipment Replacement Fund truck that has already been approved in the 5-year capital plan dated 2024-2027. The amount budgeted not including a salvage value is \$50,000. The proposed new vehicle is coming in at \$68,885. The projected amount of the sale of the vehicle to replace is \$20,000, netting the total cost at \$48,885, \$1,115 under projected budgeted purchase price.



130076



CTL# 801977

2303 W. Beltline Hwy., Madison, Wisconsin 53701-1526 / Phone (608) 276-0200

SOLD TO  
CITY OF MAUSTON  
303 MANSION ST  
MAUSTON WI 53948

DATE 01/24/2024  
INVOICE NO. PC7374  
SALESMAN TIMOTHY ASKEY

INVOICE

SOLD VEHICLE      PO NUMBER      KEY CODES  
2023 Ford F-450 1FDTF4HT4PDA20364  
TRADE VEHICLE

CASH PRICE	68885.00
SERVICE FEE	N/A
GAP	N/A
WARRANTY	N/A
TAX	N/A
LIC & TITLE	165.50
TOTAL CASH PRICE	69050.50
MAINTENANCE	N/A
CREDIT INSURANCE TOTAL	N/A
TOTAL TIME PRICE	69050.50
CASH DOWN	N/A
REBATE	N/A
GROSS TRADE IN	N/A
TRADE PAYOFF	N/A
NET TRADE IN	N/A
TOTAL	69050.50

NET DUE IN 10 DAYS

PETITION FOR COUNTY AID FOR HIGHWAY ROAD CONSTRUCTION

City of Mauston  
26483

To the Juneau County Board and the Juneau County Public Works  
Committee:

WHEREAS, the records in the office of the County Clerk of the above  
named Assessment District show that provision has been made pursuant to  
Section No. 83-14 of the Wisconsin State Statutes, for an appropriation for  
the construction or repair and improvement of the following road.  
to-wit:

Name of road: Various

Local funds 50-50 basis: \$500.00

County funds 50-50 basis: \$500.00

Total estimated funds: \$1000.00

THEREFORE, we the undersigned Executive Board of the above  
named Assessment District, do hereby petition your Honorable Body, to  
appropriate an amount equal to the County's share as listed above to be  
applied as County Aid on the designed improvement, to be expended in  
this calendar year or as soon thereafter as possible, according to  
arrangements to be made therefore, in accordance with the Statutes  
providing for County Aid.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

City of Mauston Board

Signed \_\_\_\_\_, 20\_\_



PETITION FOR COUNTY AID FOR HIGHWAY ROAD CONSTRUCTION

City of Mauston  
26487

To the Juneau County Board and the Juneau County Public Works  
Committee:

WHEREAS, the records in the office of the County Clerk of the above  
named Assessment District show that provision has been made pursuant to  
Section No. 83-14 of the Wisconsin State Statutes, for an appropriation for  
the construction or repair and improvement of the following road.  
to-wit:

Name of roads: C.T.H. G

Local funds 50-50 basis: \$1500.00

County funds 50-50 basis: \$1500.00

Total estimated funds: \$3000.00

THEREFORE, we the undersigned Executive Board of the above  
named Assessment District, do hereby petition your Honorable Body, to  
appropriate an amount equal to the County's share as listed above to be  
applied as County Aid on the designed improvement, to be expended in  
this calendar year or as soon thereafter as possible, according to  
arrangements to be made therefore, in accordance with the Statutes  
providing for County Aid.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

City of Mauston Board

Signed \_\_\_\_\_, 20\_\_

# Mauston Police Department DECEMBER 2023



**Chief Michael D. Zilisch**



# Mauston Police Department

## Total Traffic Citation Report, by Type, Officer

**Citation Type:** ELC

<u>Officer</u>	<u>Citations</u>	<u>Violations</u>
A Noe	3	3
A Weinke	14	14
B FISH	17	17
B N Arenz	9	9
MSchwichtenberg	30	30
R Lueneburg	1	1
<b>Area Totals</b>	<b>74</b>	<b>74</b>

**Citation Type:** NTC

<u>Officer</u>	<u>Citations</u>	<u>Violations</u>
A Noe	1	1
A Weinke	1	1
B FISH	4	4
B N Arenz	4	4
C Bailey	4	4
E Sanner	1	1
MSchwichtenberg	1	1
<b>Area Totals</b>	<b>16</b>	<b>16</b>

---

<b>Report Totals</b>	<b>90</b>	<b>90</b>
----------------------	-----------	-----------

**Report Includes:**

All dates of issue between `00:00:01 12/01/23` and `00:24:00 12/31/23`, All agencies matching `MPD`, All issuing officers, All areas, All courts, All offense codes, All dispositions, All citation/warning types



# Mauston Police Department

## Total Traffic Warning Report, by Agency/Officer

Agency: MPD MAUSTON POLICE DEPARTMENT

<u>Officer</u>	<u>Warnings</u>	<u>Violations</u>
	7	12
A Noe	33	47
A Weinke	32	44
B FISH	43	66
B N Arenz	14	20
E Sanner	3	5
MSchwichtenberg	48	55
R Lueneburg	16	20

---

**Report Totals:            196            269**

---

**Report Includes:**

All dates between `00:00:01 12/01/23` and `00:24:00 12/31/23`, All agencies matching `MPD`, All issuing officers, All areas, All violations



# Mauston Police Department

## Total Accidents Report, by Agency

---

<u>Agency</u>	<u>Accidents</u>
MAUSTON POLICE DEPARTMENT	11

**Total accidents included in this report:** 11

---

**Report Includes:**

All accident dates between `12/01/23` and `12/31/23`, All accident times, All agencies matching `MPD`, All officers, All location codes, All cities, All locality types, All environmental causes, All collision types, All severity codes, All weather conditions, All road surfaces, All road characteristics, All road defects, All light conditions, All traffic controls, All damages



# Mauston Police Department

## Law Incident Table, by Date

---

<u>Date Occurred</u>	<u>Total Incidents</u>
12/01/23	50
12/02/23	36
12/03/23	29
12/04/23	37
12/05/23	39
12/06/23	41
12/07/23	35
12/08/23	40
12/09/23	38
12/10/23	64
12/11/23	35
12/12/23	27
12/13/23	35
12/14/23	51
12/15/23	52
12/16/23	54
12/17/23	37
12/18/23	32
12/19/23	54
12/20/23	44
12/21/23	31
12/22/23	27
12/23/23	28
12/24/23	34
12/25/23	68
12/26/23	33
12/27/23	36
12/28/23	24
12/29/23	30
12/30/23	16

---

Total reported: 1157

---

---

**Report Includes:**

All dates between `00:00:01 12/01/23` and `00:24:00 12/31/23`, All agencies matching `MPD`, All disposition's, All natures, All location codes, All cities



# Mauston Police Department

## Law Total Officer Incident Report, by Agency, Nature

Agency: MAUSTON POLICE DEPARTMENT

Nature: 911 HANG UP

<u>Officer</u>	<u>Total</u>
A Weinke	3
B FISH	2
MSchwichtenberg	4
N Waltemath	2
R Lueneburg	1
<b>Total Incidents for This Nature</b>	<b>12</b>

Nature: ALARM

<u>Officer</u>	<u>Total</u>
B FISH	1
B N Arenz	1
MSchwichtenberg	2
N Waltemath	2
R Lueneburg	1
<b>Total Incidents for This Nature</b>	<b>7</b>

Nature: ALCOHOL OFFENSE

<u>Officer</u>	<u>Total</u>
A Weinke	1
<b>Total Incidents for This Nature</b>	<b>1</b>

Nature: ANIMAL COMPLAINT

<u>Officer</u>	<u>Total</u>
B FISH	3
B N Arenz	2
MSchwichtenberg	1
N Waltemath	1
<b>Total Incidents for This Nature</b>	<b>7</b>

Nature: AGENCY ASSIST

<u>Officer</u>	<u>Total</u>
A Noe	2
A Weinke	2
B FISH	1
B N Arenz	1
E Sanner	2
J REPAAL	1
MSchwichtenberg	2



<u>Officer</u>	<u>Total</u>
N Waltemath	4
<b>Total Incidents for This Nature</b>	<b>15</b>

Nature: BUILDING CHECK

<u>Officer</u>	<u>Total</u>
A Noe	12
A Weinke	135
B FISH	63
B N Arenz	45
C Bailey	11
E Sanner	49
MSchwichtenberg	106
N Waltemath	83
R Lueneburg	26
<b>Total Incidents for This Nature</b>	<b>530</b>

Nature: COMMUNITY ORIENTED POLICING

<u>Officer</u>	<u>Total</u>
A Noe	8
A Weinke	21
B FISH	23
B N Arenz	7
E Sanner	17
M Zilisch	1
MSchwichtenberg	11
N Waltemath	15
R Lueneburg	9
<b>Total Incidents for This Nature</b>	<b>112</b>

Nature: CHILD CUSTODY DISPUTE

<u>Officer</u>	<u>Total</u>
MSchwichtenberg	2
<b>Total Incidents for This Nature</b>	<b>2</b>

Nature: CITIZEN ASSIST

<u>Officer</u>	<u>Total</u>
B FISH	1
E Sanner	1
MSchwichtenberg	2
N Waltemath	1
R Lueneburg	1
<b>Total Incidents for This Nature</b>	<b>6</b>

Nature: CIVIL MATTER



---

<u>Officer</u>	<u>Total</u>
B N Arenz	3
<b>Total Incidents for This Nature</b>	<b>3</b>

Nature: CIVIL STANDBY

<u>Officer</u>	<u>Total</u>
B N Arenz	2
MSchwichtenberg	1
N Waltemath	1
<b>Total Incidents for This Nature</b>	<b>4</b>

Nature: CMV

<u>Officer</u>	<u>Total</u>
MSchwichtenberg	1
<b>Total Incidents for This Nature</b>	<b>1</b>

Nature: CITIZEN CONTACT

<u>Officer</u>	<u>Total</u>
A Weinke	2
B FISH	4
MSchwichtenberg	1
N Waltemath	1
<b>Total Incidents for This Nature</b>	<b>8</b>

Nature: CRASH INVESTIGATION

<u>Officer</u>	<u>Total</u>
A Noe	1
A Weinke	1
B FISH	4
B N Arenz	1
C Bailey	1
MSchwichtenberg	3
N Waltemath	1
<b>Total Incidents for This Nature</b>	<b>12</b>

Nature: CRASH WITH INJURY INVEST

<u>Officer</u>	<u>Total</u>
A Weinke	1
J REPAAL	1
<b>Total Incidents for This Nature</b>	<b>2</b>

Nature: DISTURBANCE

<u>Officer</u>	<u>Total</u>
A Weinke	1
B N Arenz	2

---

<u>Officer</u>	<u>Total</u>
K Patrenets	1
MSchwichtenberg	4
N Waltemath	1
<b>Total Incidents for This Nature</b>	<b>9</b>

Nature: DOMESTIC DISTURBANCE

<u>Officer</u>	<u>Total</u>
[No Officer]	1
B FISH	2
B N Arenz	2
E Sanner	1
MSchwichtenberg	1
N Waltemath	2
<b>Total Incidents for This Nature</b>	<b>9</b>

Nature: DRIVE OFF

<u>Officer</u>	<u>Total</u>
MSchwichtenberg	3
<b>Total Incidents for This Nature</b>	<b>3</b>

Nature: DRIVING COMPLAINT

<u>Officer</u>	<u>Total</u>
A Weinke	2
B FISH	1
B N Arenz	1
MSchwichtenberg	1
N Waltemath	1
<b>Total Incidents for This Nature</b>	<b>6</b>

Nature: DRUG INVESTIGATION

<u>Officer</u>	<u>Total</u>
B FISH	1
B N Arenz	1
MSchwichtenberg	2
<b>Total Incidents for This Nature</b>	<b>4</b>

Nature: EXTRA PATROL

<u>Officer</u>	<u>Total</u>
A Noe	1
B FISH	1
MSchwichtenberg	1
N Waltemath	2
<b>Total Incidents for This Nature</b>	<b>5</b>

Nature: FIRE

<u>Officer</u>	<u>Total</u>
A Noe	1
A Weinke	1
B FISH	1
M Zilisch	1
N Waltemath	1
<b>Total Incidents for This Nature</b>	<b>5</b>

Nature: FOUND PROPERTY

<u>Officer</u>	<u>Total</u>
B FISH	2
B N Arenz	1
<b>Total Incidents for This Nature</b>	<b>3</b>

Nature: FRAUD

<u>Officer</u>	<u>Total</u>
B FISH	1
MSchwichtenberg	1
N Waltemath	1
<b>Total Incidents for This Nature</b>	<b>3</b>

Nature: INFORMATIONAL REPORT

<u>Officer</u>	<u>Total</u>
A Noe	3
A Weinke	2
B FISH	1
B N Arenz	3
MSchwichtenberg	1
N Waltemath	1
R Lueneburg	3
<b>Total Incidents for This Nature</b>	<b>14</b>

Nature: INSUFFICIENT FUNDS CHECK

<u>Officer</u>	<u>Total</u>
R Lueneburg	1
<b>Total Incidents for This Nature</b>	<b>1</b>

Nature: JUVENILE INVESTIGATION

<u>Officer</u>	<u>Total</u>
A Noe	1
B N Arenz	3
C Bailey	10
E Sanner	1
MSchwichtenberg	2
N Waltemath	2

---

<u>Officer</u>	<u>Total</u>
<b>Total Incidents for This Nature</b>	<b>19</b>

Nature: K9

<u>Officer</u>	<u>Total</u>
A Noe	4
<b>Total Incidents for This Nature</b>	<b>4</b>

Nature: LOCKOUT

<u>Officer</u>	<u>Total</u>
A Noe	1
N Waltemath	1
<b>Total Incidents for This Nature</b>	<b>2</b>

Nature: MEDICAL EMERGENCY

<u>Officer</u>	<u>Total</u>
A Weinke	7
B FISH	4
B N Arenz	5
E Sanner	3
M Zilisch	1
MSchwichtenberg	7
N Waltemath	7
R Lueneburg	1
<b>Total Incidents for This Nature</b>	<b>35</b>

Nature: MENTAL HEALTH ASSIST/INVEST

<u>Officer</u>	<u>Total</u>
B N Arenz	1
E Sanner	1
MSchwichtenberg	1
<b>Total Incidents for This Nature</b>	<b>3</b>

Nature: MISCELLANEOUS

<u>Officer</u>	<u>Total</u>
A Weinke	1
E Sanner	1
N Waltemath	1
<b>Total Incidents for This Nature</b>	<b>3</b>

Nature: NOISE COMPLAINT

<u>Officer</u>	<u>Total</u>
B FISH	1
<b>Total Incidents for This Nature</b>	<b>1</b>

Nature: UNSECURE PREMISES

<u>Officer</u>	<u>Total</u>
A Weinke	3
B N Arenz	1
E Sanner	1
MSchwichtenberg	2
<b>Total Incidents for This Nature</b>	<b>7</b>

Nature: PARKING COMPLAINT

<u>Officer</u>	<u>Total</u>
B FISH	3
B N Arenz	1
E Sanner	1
MSchwichtenberg	1
N Waltemath	2
<b>Total Incidents for This Nature</b>	<b>8</b>

Nature: PROPERTY CRIME

<u>Officer</u>	<u>Total</u>
A Noe	1
A Weinke	2
B FISH	1
MSchwichtenberg	3
<b>Total Incidents for This Nature</b>	<b>7</b>

Nature: PURSUIT IN PROGRESS

<u>Officer</u>	<u>Total</u>
B N Arenz	1
MSchwichtenberg	1
<b>Total Incidents for This Nature</b>	<b>2</b>

Nature: ROAD HAZARD

<u>Officer</u>	<u>Total</u>
B FISH	2
M Zilisch	1
<b>Total Incidents for This Nature</b>	<b>3</b>

Nature: SEX OFFENSE

<u>Officer</u>	<u>Total</u>
R Lueneburg	1
<b>Total Incidents for This Nature</b>	<b>1</b>

Nature: SUSPICIOUS PERSON CIRCUMSTANCE

<u>Officer</u>	<u>Total</u>
A Weinke	2

---

<u>Officer</u>	<u>Total</u>
B FISH	2
B N Arenz	2
E Sanner	1
MSchwichtenberg	1
N Waltemath	4
<b>Total Incidents for This Nature</b>	<b>12</b>

Nature: THREATENING

<u>Officer</u>	<u>Total</u>
E Sanner	1
N Waltemath	1
<b>Total Incidents for This Nature</b>	<b>2</b>

Nature: TRAFFIC CONTROL

<u>Officer</u>	<u>Total</u>
A Weinke	1
B FISH	1
B N Arenz	1
R Lueneburg	1
<b>Total Incidents for This Nature</b>	<b>4</b>

Nature: TRAFFIC STOP

<u>Officer</u>	<u>Total</u>
A Noe	11
A Weinke	36
B FISH	54
B N Arenz	24
E Sanner	4
MSchwichtenberg	55
N Waltemath	26
R Lueneburg	16
<b>Total Incidents for This Nature</b>	<b>226</b>

Nature: UNWANTED PARTY

<u>Officer</u>	<u>Total</u>
A Weinke	1
B FISH	1
B N Arenz	2
MSchwichtenberg	1
<b>Total Incidents for This Nature</b>	<b>5</b>

Nature: UTILITY PROBLEM

<u>Officer</u>	<u>Total</u>
A Noe	1
MSchwichtenberg	1

<b><u>Officer</u></b>	<b><u>Total</u></b>
<b>Total Incidents for This Nature</b>	<b>2</b>

Nature: VEHICLE PROBLEM

<b><u>Officer</u></b>	<b><u>Total</u></b>
A Noe	1
B FISH	2
B N Arenz	2
E Sanner	2
<b>Total Incidents for This Nature</b>	<b>7</b>

Nature: WALK IN COMPLAINT

<b><u>Officer</u></b>	<b><u>Total</u></b>
B FISH	1
R Lueneburg	1
<b>Total Incidents for This Nature</b>	<b>2</b>

Nature: WARRANT ATTEMPT

<b><u>Officer</u></b>	<b><u>Total</u></b>
B FISH	5
B N Arenz	1
E Sanner	1
MSchwichtenberg	2
R Lueneburg	1
<b>Total Incidents for This Nature</b>	<b>10</b>

Nature: WEATHER INFORMATION

<b><u>Officer</u></b>	<b><u>Total</u></b>
B N Arenz	1
<b>Total Incidents for This Nature</b>	<b>1</b>

Nature: WELFARE CHECK

<b><u>Officer</u></b>	<b><u>Total</u></b>
A Noe	1
B FISH	1
M Zilisch	1
MSchwichtenberg	1
N Waltemath	1
R Lueneburg	2
<b>Total Incidents for This Nature</b>	<b>7</b>

Total reported: 1157

**Report Includes:**

All dates between `00:00:01 12/01/23` and `00:24:00 12/31/23`, All agencies matching `MPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



Section 13, Item a.

**Schedule of Charges, Fees and Forfeitures Set Annually by Common Council**

✓ = special circumstances and/or separate schedule

Revised Description	Dept	Description 1	Description 2	As of 10/10/2023	Period (if applicable)	Set By State Stat	Ordinance	Comment	Fee Source	Council Adoption	Recommendation
Admin	Admin	Misc.	Copies - Double Sided	\$0.40	each		Resolution 2017-22	staff set fee	Staff/Committee Recommendation		Set Fee By Council Resolution
Admin	Admin	Misc.	Copies - Single Sided	\$0.25	each		Resolution 2017-22	staff set fee	Staff/Committee Recommendation		Set Fee By Council Resolution
Admin	Admin	Misc.	NSF Check Charge	\$25.00	each		Resolution 2017-22		Council		Set by Council by Resolution
Admin	Admin	Misc.	NSF Check Charge-Utility Payment	\$25.00	each		2018 PSC Rate Case #3450-WR-105 Schedule OC-1		Council/Authorized by PSC		Include in Annual Resolution
Admin	Admin	Misc.	Personal Property Collection Costs	✓	1 hr current labor rate per parcel. Divide cost between jurisdictions	74.42(2)	Resolution 2017-22	staff set fee based on wage/benefit calcs.	Council with State limits		Set Fee By Council Resolution
Admin	Admin	Misc.	Research of Delinquencies, assessments, outstanding fees and charges	\$20.00	per parcel		Resolution 2017-22	council approved implementation 10/2005	Council by Resolution		Set Fee by Council Resolution
Alcohol	Admin	Alcohol	"Class A" Intoxicating Liquor License	\$300.00	Annual or prorated	125.51(2)	Chp 6 Article 2	State Stats range \$50-\$500	Council with State limits		Set Fee by Council Resolution
Alcohol	Admin	Alcohol	"Class B" Intoxicating Liquor License	\$300.00	Annual or prorated	125.51(3)	Chp 6 Article 2	State Stats range \$50-\$500	Council with State limits		Set Fee by Council Resolution
Alcohol	Admin	Alcohol	Class "A" Cider Only License (as of 11/15 no 'fee')	\$0.00	publication costs only	125.51(2)	Chp 6 Article 2	must apply for Class "A" Malt Beverage	State		
Alcohol	Admin	Alcohol	Class "A" Fermented Malt Beverage	\$100.00	Annual/or fraction of year	125.25	Chp 6 Article 2	State Stat. silent to fee amount			Set Fee by Council Resolution
Alcohol	Admin	Alcohol	Class "B" Femented Malt Beverage 6-month	\$50.00	6-month period/ or fraction of period	125.26(5)	Chp 6 Article 2	State Stat. 50% of Yearly	Council with State limits		Set Fee by Council Resolution
Alcohol	Admin	Alcohol	Class "B" Fermented Malt Beverage License	\$100.00	Annual/or fraction of year	125.26(1)	Chp 6 Article 2	State Stat. Maximum \$100	Council with State limits		Set Fee by Council Resolution
Alcohol	Admin	Alcohol	Class "C"	\$100.00	Annual/or fraction of year	125.51 (3m)	Chp 6 Article 2	State Stat. Maximum \$100	Council with State limits		Set Fee by Council Resolution
Alcohol	Admin	Alcohol	Operator's License	\$30.00	Annual/or fraction of year	125.17(1)	Chp 6 Article 2	Stat. Stat. silent to fee amount	Council by Ordinance		Set Fee by Council Resolution
Alcohol	Admin	Alcohol	Operator's License	\$15.00	Annual/or fraction of year	125.17(1)	Chp 6 Article 2	Stat. Stat. silent to fee amount			
Alcohol	Admin	Alcohol	Provisional Operator's License. Must apply for regular at same time and pay both fees	\$15.00	Must apply for regular at same time and pay both fees have valid lic from diff muni. Valid 60 day issued by staff	125.17(5)	Chp 6 Article 2	State Stat. Maximum \$15	Council with State limits		
Alcohol	Admin	Alcohol	Provisional Retail License. Must apply for regular retail license at same time and pay both fees	\$15.00	Must apply for regular retail at same time and pay both fees Valid 60 day issued by staff	125.185	Chp 6 Article 2, Sec 6-25(a) and Sec 6-26(7)	State Stat. Maximum \$15	Council with State limits		
Alcohol	Admin	Alcohol	Temporary "Class B" wine (picnic-wine) Includes Wine Walks	\$10 per location	event	125.51(10)	Chp 6 Article 2	If both malt/wine licenses applied for at same time max. fee is \$10	Council with State limits		Set Fee by Council Resolution
Alcohol	Admin	Alcohol	Temporary Class "B" Beer/malt beverage (Picnic-Beer) Includes Beer Walks	\$10 per location	event	125.26(6)	Chp 6 Article 2		Council with State limits		Set Fee by Council Resolution
Alcohol	Admin	Alcohol	Temporary Operator's License	\$0.00	non-profit/donating time 2 per year max valid 14 days	125.17(4)	Chp 6 Article 2	Stat. Stat. silent to fee amount	Council by Ordinance		
Animals	Admin	Animals	Cat - Late Fee (after 4/1)	+\$5.00	Annual/or fraction of year		Chp 8 Article 2		Council	10/10/2023	
Animals	Admin	Animals	Cat - spayed/neutered	\$5.00	Annual/or fraction of year		Chp 8 Article 2	repealed 10/10/23	Council	10/10/2023	
Animals	Admin	Animals	Cat - unaltered	\$10.00	Annual/or fraction of year		Chp 8 Article 2	repealed 10/10/23	Council	10/10/2023	
Animals	Admin	Animals	Dog - spayed/neutered-COUNTY	County handles licenses	Annual/or fraction of year	174.05(2)	Chp 8 Article 2	State Stat. Minimum \$3.00	County	9/26/2023	County now handles
Animals	Admin	Animals	Dog - unaltered- GIVEN TO COUNTY	County handles licenses	Annual/or fraction of year	174.05(2)	Chp 8 Article 2	State Stat. Minimum \$8.00	County	9/26/2023	County now handles
Animals	Admin	Animals	Dog- Late Fee (after 4/1)- COUNTY DOES	County handles licenses		174.05(5)	Chp 8 Article 2	State Stat. "shall assess" \$5.00	State		County now handles



Section 13, Item a.

Schedule of Charges, Fees and Forfeitures Set Annually by Common Council

✓ = special circumstances and/or separate schedule

Revised Description	Dept	Description 1	Description 2	As of 10/10/2023	Period (if applicable)	Set By State Stat	Ordinance	Comment	Fee Source	Council Adoption	Recommendation
Business	Admin	Sales	Cigarette and Tobacco Products License	\$50.00	see State Stat	134.65	Resolution 2017-22	\$5 minimum / \$100 maximum	Council with State Limits	10/11/2005	Set Fee by Council Resolution
Business	Admin	Sales	Direct Seller Permit	\$100.00	calendar year		Chp 20 Article 2		Committee Recommendation		Set Fee by Council Resolution
Business	Admin	Sales	Direct Seller Permit	\$25.00	week (seven consecutive days)		Chp 20 Article 2		Committee Recommendation		Set Fee by Council Resolution
Business	Admin	Room Tax	Failure to file return and/or pay tax in timely manner	✓	See Room Tax Tab		Chp 34 Sec 34-1				
Business	Admin	Sales	Flea Market Permit	\$150.00	calendar year		Chp 20 Article 3		Committee Recommendation		Set Fee by Council Resolution
Business	Admin	Sales	Flea Market Permit	\$50.00	week (seven consecutive days)		Chp 20 Article 3		Committee Recommendation		Set Fee by Council Resolution
Business	Admin	Sales	Pawn Broker and Secondhand Article Dealers License	\$50.00	see State Stat	134.71(11)	Chp 20 Article 4		State		
Business	Admin	Sales/Service	Taxicab operator's license fee	\$25.00		349.24	Chp 20 Article 5	"may" license	Council		Set Fee by Council Resolution
Business	Admin	Sales/Service	Taxicab vehicle license application fee	\$25.00		349.24	Chp 20 Article 5	"may" license	Council		Set Fee by Council Resolution
Business	PW	PW	Equipment Rental	✓	See Equipment Labor Tab				Staff/Committee Recommendation		
Business	PW	PW	Labor Rates	✓	See Equipment Labor Tab		Resolution 2017-22		Recommendation		
Cemetery Services	PW	PW	Fees for lots, burials, markers, etc.(eff. 10/2020)	✓	See Cemetery Fee Sched 2020 Tab						
Development	PW	PW	Driveway Permit	\$25.00			Chp 32 Article 2, Sec 32-45		Staff/Committee Recommendation		Set Fee by Council Resolution
Development	PW	PW	Excavation - when in City R-O-W	\$25.00			Chp 32 Article 1, Sec 32-12		Staff/Committee Recommendation		Set Fee by Council Resolution
Development	PW	PW	Excavation by Utility Companies (Optional)	\$500.00	Annual		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Development	PW	PW	Street/Sidewalk Obstruction/Encroachment Use Permit	\$25.00	Per Week		Chp 32 Article 1, Sec 32-13		Council by Resolution		Set Fee by Council Resolution
Development	Utilities	PW/Sewer	New Service Diagram Deposit (to be paid with service application)	\$0.00			Chp 38 Article 3, Sec 38-61		Council by Ordinance		Set Fee by Council Resolution
Development	PW	PW/Sewer	Sewer connection alteration permit fee	\$25.00			Chp 38 Article 3 Div. 1 Sec 38-61		Council by Ordinance		Set Fee by Council Resolution
Development	PW	PW/Water	Groundwater monitoring well or borehole on city property	\$25.00	per well or borehole		Chp 14 Article 2, Section 14-20		Staff/Committee Recommendation		Set Fee by Council Resolution
Development	Zoning	Zoning	Application for Planned Dev. Districts - Deposit	\$500.00			Resolution 2023-15		Staff/Committee Recommendation		Set Fee by Council Resolution
Development	Zoning	Zoning	Conditional Use Permit (Sec 22.905)	\$250.00			Resolution 2023-15		Staff/Committee Recommendation		Set Fee by Council Resolution
Development	Zoning	Zoning	Extra-Territorial Zoning District additional fee	\$5.00	Plus Applicable Mauston Fees		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Development	Zoning	Zoning	Parkland Dedication Fee-per unit	\$250.00			Resolution 2017-22	ord reads, council set from time to time by resolution	Staff/Committee Recommendation		Set Fee by Council Resolution
Development	Zoning	Zoning	Signs for Permitted Uses	\$100.00	New sign/First Permit		Resolution 2023-15		Staff/Committee Recommendation		Set Fee by Council Resolution
Development	Zoning	Zoning	Signs for Permitted Uses	\$50.00	Refacing Existing Sign		Resolution 2023-15	consultant fees may be imposed as needed	Staff/Committee Recommendation		Set Fee by Council Resolution
Development	Zoning	Zoning	Site Plan Review Fees (Sec. 22.938(4))	✓			Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Development	Zoning	Zoning	Subdivision	\$500.00	Per lot. \$100 - Minimum		Resolution 2023-15		Staff/Committee Recommendation		Set Fee by Council Resolution
Development	Zoning	Zoning/Building	Alteration/Improvement. Shed 100 sqft or less, same size window/door, roofing, siding, cabinets. No Inspection required	\$30.00			Resolution 2023-15	ZA and City Admin recommendation	Staff/Committee Recommendation		Set Fee by Council Resolution
Development	Zoning	Zoning/Building	Building Permit for Chicken Coop/Run (adopted 2020)	\$55.00			Ord 2020-2024		Staff w/Council Approval		
Development	Zoning	Zoning/Building	Fence	\$25.00			Resolution 2017-22	ZA and City Admin recommendation	Staff/Committee Recommendation		Set Fee by Council Resolution

**Schedule of Charges, Fees and Forfeitures Set Annually by Common Council**

✓ = special circumstances and/or separate schedule

Revised Description	Dept	Description 1	Description 2	As of 10/10/2023	Period (if applicable)	Set By State Stat	Ordinance	Comment	Fee Source	Council Adoption	Recommendation
Development	Zoning	Zoning/Building	Municipal Well Recharge Area Contamination	\$500.00	per day Until Satisfactory Resolution		Resolution 2017-22	ZA and City Admin recomendation	Council by Ordinance		Set Fee by Council Resolution

Section 13, Item a.

**Schedule of Charges, Fees and Forfeitures Set Annually by Common Council**

✓ = special circumstances and/or separate schedule

Revised Description	Dept	Description 1	Description 2	As of 10/10/2023	Period (if applicable)	Set By State Stat	Ordinance	Comment	Fee Source	Council Adoption	Recommendation
Devlpmnt-Inspect	Zoning	Zoning	Certificate of Occupancy (Sec. 22.909)	✓	See GEC Inspection Fee Schedule		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	Raze/Demo Structure	✓	See GEC Inspection Fee Schedule		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	In Ground Pool (where applicable)	✓	See GEC Inspection Fee Schedule		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	Commercial Early Start	✓	See GEC Inspection Fee Schedule		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	Commercial Electrical	✓	See GEC Inspection Fee Schedule		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	Commercial Erosion Control	✓	See GEC Inspection Fee Schedule		Resolution 2017-22	If non-structural and no inspections required	Staff/Committee Recommendation		Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	Commercial HVAC	✓	See GEC Inspection Fee Schedule		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	Commercial New Construction & Additions (plus applicable mechanicals)	✓	See GEC Inspection Fee Schedule		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	Commercial New Construction, Addition, Remodel - Storage Buildings/Shell Buildings (plus applicable mechanicals)	✓	See GEC Inspection Fee Schedule		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	Commercial Plumbing	✓	See GEC Inspection Fee Schedule		Resolution 2017-22	per State Stat. 101.65(1)(c) - set fees by ordinance?	Staff/Committee Recommendation	6/11/2002	Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	Commercial Remodel (plus applicable mechanicals)	✓	See GEC Inspection Fee Schedule		Resolution 2017-22	per State Stat. 101.65(1)(c) - set fees by ordinance?	Staff/Committee Recommendation	6/11/2002	Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	Detached Garage	✓	See GEC Inspection Fee Schedule		Resolution 2017-22	per State Stat. 101.65(1)(c) - set fees by ordinance?	Staff/Committee Recommendation	6/11/2002	Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	Mfd and HUD Dwellings w/attached garage and/or decks	✓	See GEC Inspection Fee Schedule		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	Sheds over 100sq ft	✓	See GEC Inspection Fee Schedule		Resolution 2017-22	per State Stat. 101.65(1)(c) - set fees by ordinance?	Staff/Committee Recommendation	6/11/2002	Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	Deck over 24" high	✓	See GEC Inspection Fee Schedule		Resolution 2017-22	per State Stat. 101.65(1)(c) - set fees by ordinance?	Staff/Committee Recommendation	6/11/2002	Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	Relocation of Structure - Preliminary Inspection	✓	See GEC Inspection Fee Schedule		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	Residential Addition	✓	See GEC Inspection Fee Schedule		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	Residential Addition - Erosion Control	✓	See GEC Inspection Fee Schedule		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	Residential Electrical Only (including service upgrade)	✓	See GEC Inspection Fee Schedule		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	Residential HVAC Only	✓	See GEC Inspection Fee Schedule		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	Residential Plumbing Only	✓	See GEC Inspection Fee Schedule		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	Residential Remodel/Alteration	✓	See GEC Inspection Fee Schedule		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	Residential, New - Early Start	✓	See GEC Inspection Fee Schedule		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	Residential, New - Erosion Control (one and two family dwelling)	✓	See GEC Inspection Fee Schedule		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Devlpmnt-Inspect	Zoning	Zoning/Building	Residential, New - includes garage, decks, basements, & mechanicals	✓	See GEC Inspection Fee Schedule		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution

**Schedule of Charges, Fees and Forfeitures Set Annually by Common Council**

✓ = special circumstances and/or separate schedule

Revised Description	Dept	Description 1	Description 2	As of 10/10/2023	Period (if applicable)	Set By State Stat	Ordinance	Comment	Fee Source	Council Adoption	Recommendation
Devlpmnt- Inspect	Zoning	Zoning/Building	Residential, New State Seal	✓	See GEC Inspection Fee Schedule		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution

Section 13, Item a.

**Schedule of Charges, Fees and Forfeitures Set Annually by Common Council**

✓ = special circumstances and/or separate schedule

Revised Description	Dept	Description 1	Description 2	As of 10/10/2023	Period (if applicable)	Set By State Stat	Ordinance	Comment	Fee Source	Council Adoption	Recommendation
Fire Dept	FD	FD Prev/Protct	Emergency Response Fee Fire/Emergency Event 3 hours or less	\$500.00			Chp 2 Article 6 Div 3 Sec 2-300		PFC Recommendation		Set Fee by Council Resolution
Fire Dept	FD	FD Prev/Protct	Emergency Response Fee Fire/Emergency Event more than 3 hours	\$1,000.00			Chp 2 Article 6 Div 3 Sec 2-300		PFC Recommendation		Set Fee by Council Resolution
Fire Dept	FD	FD Prev/Protct	Emergency Response Fee Miscellaneous Service Call	\$100.00			Chp 2 Article 6 Div 3 Sec 2-300		PFC Recommendation		Set Fee by Council Resolution
Fire Dept	FD	FD Prev/Protct	Routine fire code annual and semi-annual inspection	\$0.00			Chp 2 Article 6 Div 3 Sec 2-301		Council by Ordinance		Set Fee by Council Resolution
Fire Dept	FD	FD Prev/Protct	Routine fire code annual and semi-annual reinspection-failed	\$75 + \$100 for Each Re-inspect.			Chp 2 Article 6 Div 3 Sec 2-301		Council by Ordinance		Set Fee by Council Resolution
Fire Dept	FD	FD Prev/Protct	Routine fire code annual and semi-annual reinspection-passed	\$0.00			Chp 2 Article 6 Div 3 Sec 2-301		Council by Ordinance		Set Fee by Council Resolution
Inspection	PW	PW/Water	Cross Connection Inspection	\$0.00			Chp 38 Article 1 Sec 38-1				Set Fee by Council Resolution
Inspection	PW	PW/Water	Cross Connection Inspection fee reinspection - failed	\$75.00			Chp 38 Article 1 Sec 38-1				Set Fee by Council Resolution
Inspection	PW	PW/Water	Cross Connection Inspection fee reinspection - passing	\$0.00			Chp 38 Article 1 Sec 38-1				Set Fee by Council Resolution
Inspection	Zoning	Zoning/Building	Bed and Breakfast Establishment Inspection				Resolution 2017-22		Council by Ordinance		Set Fee by Council Resolution
Inspection	Zoning	Zoning/Building	Inspections, Other - Zoning and Building	\$85.00	Per Hour		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Inspection	Zoning	Zoning/Building	Wind Energy Conversion System	\$200.00			Resolution 2017-22		Council by Resolution		Set Fee by Council Resolution
Mobilehome PK	Admin	Mobilehome PK	Annual License Fee (\$100 minimum)	\$100 per 50 spaces or fraction of 50	per lot	66.0435(3)	Chp 108 Article 3	State Stats range \$24-100 per 50 spaces or fraction of	Council with State Limits		Set Fee By Council Resolution
Mobilehome PK	Admin	Mobilehome PK	Application for Extension of Park	\$100.00		66.0435	Chp 108 Article 3		Council by Ordinance		Set Fee By Council Resolution
Mobilehome PK	Admin	Mobilehome PK	Application for New Park	\$200.00		66.0435	Chp 108 Article 3		Council by Ordinance		Set Fee By Council Resolution
Mobilehome PK	Admin	Mobilehome PK	Monthly Parking Fee/Tax	✓	Set Annually by State Stat formula	66.0435(3)(c)	Chp 108 Article 3		State		
Mobilehome PK	Admin	Mobilehome PK	Transfer of License	\$10.00		66.0435(7)	Chp 108 Article 3		State		Set Fee By Council Resolution
Mobilehome PK	Zoning	Zoning	Parkland Dedication Fee-Mobilehome Park Dev/Expansion-per LOT	\$250.00			Resolution 2017-22	ord reads, council set from time to time by resolution	Staff/Committee Recommendation		Set Fee by Council Resolution
Outsourced Svcs	Admin	Sales/Service	Ambulance Fee	\$6.70	Per month		Resolution 2017-22		Council		Set Fee by Council Resolution
Outsourced Svcs	Admin	Sales/Service	Public Transit/Shared-Ride Program Fares	✓	See Taxi Fares Tab		Chp 20 Article 5		Council with State limits		Set Fee by Council Resolution
Outsourced Svcs	Utilities	PW	Garbage/Solid Waste collection fee residential property	\$12.99	Per month		Chp 28 Article 2 Sec 28-26		Council by Ordinance		Set Fee by Council Resolution
Outsourced Svcs	Utilities	PW	Solid Waste collection fee mobile home parks	\$12.50	Per month		Chp 28 Article 2 Sec 28-26		Council by Ordinance		Set Fee by Council Resolution

Section 13, Item a.

**Schedule of Charges, Fees and Forfeitures Set Annually by Common Council**

✓ = special circumstances and/or separate schedule

Revised Description	Dept	Description 1	Description 2	As of 10/10/2023	Period (if applicable)	Set By State Stat	Ordinance	Comment	Fee Source	Council Adoption	Recommendation
Rent/Regstr/Rsrve	Admin	PW/Parks	Band Shelter-Daily	\$50.00	per reservation form submitted		Resolution 2017-22		Park Board Recommendation		Set Fee by Council Resolution
Rent/Regstr/Rsrve	Admin	PW/Parks	Boat Launch Permit	\$5.00	Daily		Resolution 2017-22		Council by Ordinance		Set Fee by Council Resolution
Rent/Regstr/Rsrve	Admin	PW/Parks	Boat Launch Permit Annual Sticker	\$25.00	Annual		Resolution 2017-22		Council by Ordinance		Set Fee by Council Resolution
Rent/Regstr/Rsrve	Admin	Misc.	Community Room Use-Deposit	\$50.00	per reservation		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Rent/Regstr/Rsrve	Admin	Misc.	Community Room Use-Non-resident or non-local (plus deposit)	\$50.00	per reservation		Resolution 2017-23		Staff/Committee Recommendation		Set Fee by Council Resolution
Rent/Regstr/Rsrve	Admin	Misc.	Community Room Use-Sat. or Sun. (plus deposit AND non-resident/non-local)	\$50.00	per reservation		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Rent/Regstr/Rsrve	Admin	PW/Parks	Non-resident Reservation Fee	\$75.00			Resolution 2017-22				
Rent/Regstr/Rsrve	Admin	PW/Parks	Park Concession Stand Reservation Fee (Plus Shelter res fee)	\$25.00			Resolution 2017-22				
Rent/Regstr/Rsrve	Admin	PW/Parks	Park Shelter Reservation Fee	\$50.00	per reservation form submitted		Resolution 2017-22		Park Board Recommendation		Set Fee by Council Resolution
Rent/Regstr/Rsrve	Admin	PW/Parks	Park Special Event	\$100.00	plus \$500 deposit		Resolution 2017-22		Park Board Recommendation		Set Fee by Council Resolution
Rent/Regstr/Rsrve	Admin	PW/Parks	Veterans Memorial Park Ball Field Lights (Plus ball field res fee)	\$25.00	per day		Resolution 2017-22		Park Board Recommendation		Set Fee by Council Resolution
Rent/Regstr/Rsrve	Admin	PW/Parks	Veterans Memorial Park Ball Fields	\$50.00	per game x per day		Resolution 2017-22		Park Board Recommendation		Set Fee by Council Resolution
Rent/Regstr/Rsrve	Admin	PW/Parks	Veterans Memorial Park Ball Fields - Practice	\$50.00	once per season		Resolution 2017-22		Park Board Recommendation		Set Fee by Council Resolution
Sewer	Utilities	PW/Sewer	Sewer Connection-New Service	\$400.00			Chp 38 Article 3 Sec 38-61		Council by Ordinance		Set Fee by Council Resolution
Sewer	Utilities	PW/Water	Water monthly fixed and flow charges	✓	See Water Fixed & Flow Chgs Tab		Chp 38 Article 2		Council/Authorized by PSC		Include in Annual Resolution
Water	Utilities	PW/Water	Install Water Meter for new service	\$65.00			Chp 38 Article 2		PSC		Include in Annual Resolution
Water	Utilities	PW/Water	Private Well - two (2) year permit - new	\$25.00	Two year permit		Chp 14 Article 2 Section 14-19		Council by Ordinance		Set Fee by Council Resolution
Water	Utilities	PW/Water	Private Well - two (2) year permit - renewal	\$25.00	Two year permit		Chp 14 Article 2 Section 14-19		Council by Ordinance		Set Fee by Council Resolution
Water	Utilities	PW/Water	Reconnection Fee including reinstalling a meter and turning on water at the curb stop	\$65.00					2018 PSC Rate Case #3450-WR-105 Schedule OC-1		
Water	Utilities	PW/Sewer	Sewer monthly fixed and flow charges	✓	See Sewer Fixed & Flow Chgs Tab		Chp 38 Article 3 Sec 38-91		Staff/Committee Recommendation		Set Fee by Council Resolution
Water	Utilities	PW/Water	Turn water on for new service	\$0.00			Chp 38 Article 2	Included in building permit cost	PSC		Include in Annual Resolution

Section 13, Item a.

**Schedule of Charges, Fees and Forfeitures Set Annually by Common Council**

✓ = special circumstances and/or separate schedule

Revised Description	Dept	Description 1	Description 2	As of 10/10/2023	Period (if applicable)	Set By State Stat	Ordinance	Comment	Fee Source	Council Adoption	Recommendation
Zoning	Zoning	Zoning	Appeals of Zoning Decisions (Sec. 22.912)	\$200.00			Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Zoning	Zoning	Zoning	Application for Interpretation (Sec. 22.911)	✓			Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Zoning	Zoning	Zoning	Application for Variance	\$250.00			Resolution 2023-15		Staff/Committee Recommendation		Set Fee by Council Resolution
Zoning	Zoning	Zoning	Floodplain Zoning Permits	\$50.00	Plus Regular Fees		Resolution 2017-22	fee is based on historical activity Z.A. recommends same as other permitted fees (\$25)	Staff/Committee Recommendation		Set Fee by Council Resolution
Zoning	Zoning	Zoning	Permitted Uses	\$50.00							
Zoning	Zoning	Zoning	Shoreland-Wetland Zoning Amendments	\$200.00		See Ord 23.10 for State ref.	Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Zoning	Zoning	Zoning	Shoreland-Wetland Zoning Appeals	\$200.00		See Ord 23.10 for State ref.	Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Zoning	Zoning	Zoning	Shoreland-Wetland Zoning Permits	\$100.00			Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Zoning	Zoning	Zoning	Special Meetings	\$200.00			Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Zoning	Zoning	Zoning	Temporary Use Permit (Sec. 22.906)	\$50.00	Local non-profit organization exempt up to 2 permits per calendar year		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Zoning	Zoning	Zoning	Zoning Amendment Maps and/or Text	\$250.00			Resolution 2023-15		Staff/Committee Recommendation		Set Fee by Council Resolution
Violation	PD	PW/Streets	Alternate Side Parking Violation	✓	See Parking Violations Tab		Chp 36 Article 4 Sec 36-113		Staff/Committee Recommendation		Set Fee by Council Resolution
Violation	PD	Property Impound	vehicle/property-impound storage	\$15.00	Per day		Chp 36 Article 4 Sec 36-118		Council by Ordinance		Set Fee by Council Resolution
Violation	PW	PW	Mowing Offenses	✓	See Mowing-Shoveling Tab		Resolution 2017-22		Staff/Committee Recommendation		Set Fee by Council Resolution
Violation	PW	PW	Snow Clearing/Shoveling Offenses	✓	See Mowing-Shoveling Tab		Chp 32 Article 1 Sec 32-5		Council by Resolution		Set Fee by Council Resolution
Violation	PW	PW	Solid Waste Disposal, Generating	\$200.00			Chp 28 Article 1 Sec 28-20		Council by Ordinance		Set Fee by Council Resolution

**Fees Set by PW w/Council Approval**  
**City Took Over Operation of the Cemetery in October 2020**

<b>Current</b>	<b>Dept</b>	<b>Description 1</b>	<b>Description 2</b>	<b>Set By</b>
\$200.00	PW	Grave Lot-Full Burial/Cremains	One space for one grave	Pub Works w/Council Approval
\$200.00	PW	2nd Right of Burial		Pub Works w/Council Approval
\$300.00	PW	Perpetual Care-Full Burial/Cremains		Pub Works w/Council Approval
\$50.00	PW	Grave Marking-Full Burial/Cremains	for placing monuments	Pub Works w/Council Approval
\$750.00	PW	Grave Opening-Full Burial		Pub Works w/Council Approval
\$300.00	PW	Grave Opening-Cremains		Pub Works w/Council Approval
\$150.00	PW	+ Weekends-Full Burial/Cremains		Pub Works w/Council Approval
\$150.00	PW	+Holidays-Full Burial/Cremains		Pub Works w/Council Approval
\$150.00	PW	+Winter Full Burial/Cremains	frozen ground	Pub Works w/Council Approval
\$50.00	PW	Penalty for Late Payments-Per Week Columbarium Price		Pub Works w/Council Approval
\$1,500.00	PW	Bottom 2 Rows		Pub Works w/Council Approval
\$1,900.00	PW	Middle 2 Rows		Pub Works w/Council Approval
\$1,000.00	PW	Ossuarium		Pub Works w/Council Approval



**CITY OF MAUSTON  
2019 EQUIPMENT RENTAL RATES**

Equipment Description	2019		
	Hourly	Plus	Daily
Dump Truck <16,000 GVW	\$75.00		
Dump Truck w/Snow Plow or Sander	\$100.00	Sand/Salt	
sand/salt per ton	\$100.00		
sand/salt per yard	\$100.00		
Flat Bed Truck w/Hoist	\$30.00		
Pick-up Truck >1 ton	\$40.00		
Utility Truck w/Hoist	\$50.00		
Street Sweeper (pick-up type)	\$150.00	Labor	
Front End Loader (3 yard)	\$150.00	Labor	
Utility Tractor	\$30.00		
Tractor w/attachments	\$45.00		
Tractor Loader and Backhoe	\$125.00		
Striping Machine	\$25.00		
Barricades, Flasher Stands and Traffic Cones	<b>available only in emergency situations \$25.00 refundable damage deposit</b>		
Portable Generator emergencies only	\$50.00	Fuel	
Concrete Saw			
Plus add'l charge of \$2/linear foot	\$18.00	Labor	
Jet Truck			
Plus add'l charge for water	\$200.00		\$360.00
Personnel Hourly Rate	\$34.70		
Personnel Hourly Rate when OT applies (1.5 X hrly rate)	\$52.05		
Personnel Hourly Rate for weekends and holidays (2.5 hrly rate)	\$86.75		

**RENTAL RATES - ADDITIONAL INFORMATION**

1. A \$50.00 damage deposit will be required on all rental equipment
2. The City will not pick-up or deliver. Costs are portal-to-portal
3. The decision to rent equipment will be made by the Director of Public Works
4. Equipment w/operator is 1.5 times hourly rate (OT) for work over 40 hours; Saturday and Sunday is 2.5 times hourly rate
5. Director of Public Works reserves the right to determine if a City equipment operator is to be used with a piece of equipment

**Mowing-Shoveling**

**For Each Offense, the cost billed to the responsible party shall be the greater of:**

**Listed fee  
OR  
costs incurred plus \$50 administrative fee**

**Mowing**

---

Offenses incurred during a calendar year	
\$100.00	1st Offense
\$200.00	2nd Offense
\$300.00	3rd and subsequent Offenses

**Sidewalk Clearing/Shoveling**

---

Offenses incurred during a snow season	
\$75.00	1st Offense
\$150.00	2nd Offense
\$250.00	3rd and subsequent Offenses



**Parking Violations**

**Winter Alternate Side Parking Violations**

Citation amount escalates for multiple offenses within a snow season as per  
Mauston Code of Ordinances 36-113

- \$20 w/in 7 days of issuance
- \$40 1st notice issued on 8th day, 7 additional days to pay
- \$50 2nd notice issued 8th day after 1st notice, 5 additional days to pay  
On the 6th day after 2nd notice, registration is suspended
- \$75 Must be paid to have license unsuspended

Effective January 30, 2016



## Room Tax Reporting and Payments

See Code of Ordinances Chapter 34 - Section 34-1 for details

Failure to file room tax return or failure to pay room tax when due

<u>Days Delinquent</u>	<u>Penalty</u>
1-30	5% of tax due, but not less than \$50
31-60	15% of tax due, but not less than \$100
60+	25 % of the room tax due for the previous year or \$5,000, whichever is less.

Filing a late tax return and/or tax payment without paying the forfeiture, shall upon conviction, incur an additional \$100 forfeiture, plus the unpaid penalty, plus costs of prosecution



**Sewer Fixed and Flow Charges**

**Sewer Monthly Fixed Meter Charges**

Customer Class	5/8" - 3/4"	1"	1-1/4"	1-1/2"	2"	3"	4"
Allocation Factor	1	2.5	3.7	5	8	15	25
Residential	\$20.27	\$50.67	\$74.98				
Commercial	\$30.40	\$76.00	\$112.48	\$152.00	\$243.20	\$456.00	\$760.01
Industrial	\$30.40	\$76.00	\$112.48	\$152.00	\$243.20	\$456.00	\$760.01
Public Authority	\$30.40	\$76.00	\$112.48	\$152.00	\$243.20	\$456.00	\$760.01
Sand Ridge (2)					\$1,950.04		
WI Pride Cheese	Special	\$1,185.96					

**Sewer Monthly Flow Charges per 1,000 Gallons**

Customer Class	
Residential	\$2.27
Commercial	\$3.40
Public Authority	\$3.40
Industrial	\$3.40
Sand Ridge	\$4.53
Wis. Pride	Monitoring Required



## Taxi Fares

**Fares:**

<b>Adult (age 18 and older)</b>	<b>\$3.75</b>
<b>Student (age 5 – 17)</b>	<b>\$2.00</b>
<b>Elderly (age 60 and older)</b>	<b>\$2.00</b>
<b>Disabled</b>	<b>\$2.00</b>
<b>Children (age 4 and under)</b>	
<b>Accompanied by adult</b>	<b>\$-0-</b>
<b>Alone</b>	<b>\$2.00</b>
<b>Agency Fares (MCO's) (Managed Care Organization)</b>	<b>\$5.00</b>
<b>In-route Drive Through Charge per stop</b>	<b>\$1.50</b>

Interim stop is on the route to destination (generally within 1 block of direct route).

No one leaves the vehicle (ie: drive through bank, drive through restaurant)

<b>Out of Route Drive Through Charge per stop</b>	<b>Standard Fare Rates</b>
<b>Mileage Charge-per mile or portion of mile</b>	<b>\$1.50</b>

Mileage charges begin and end at the Mauston city limits

**Service Area: Maximum of 5 mile radius outside Mauston city limits**

- All trips must originate or terminate within the City of Mauston (emergencies may be considered on a case by case basis by management)
- Mileage charges begin and end at the Mauston city limits
  
- Service is not provided outside the 5 mile radius except in the case of emergency or as a result of an emergency.

**Hours of Operation:**

<b>*Seven Days Per Week</b>	<b>6:30a - 10:00p</b>
<b>*Mon-Fri, Two Vehicles on Duty</b>	<b>07:00a - 5:00p</b>
<b>*Saturday, Two Vehicles on Duty</b>	<b>9:00a - 5:00p</b>
<b>*Sunday, Two Vehicles on Duty</b>	<b>7:00a - 12:00p</b>

**Holidays: (no service)**

- **New Year's Day**
- **Easter Sunday**
- **Thanksgiving Day**
- **Christmas Day**



**Water Fixed and Flow Charges**

**Water Monthly Fixed Meter Charges**

Meter Size	5/8" - 3/4"	1"	1 1/4"	1 1/2"	2"	3"	4"	6"	8"	10"	12"
<b>Meter Fee</b>	\$ 10.50	\$ 16.00	\$ 21.00	\$ 26.00	\$ 38.00	\$ 60.00	\$ 92.00	\$ 167.00	\$ 257.00	\$ 376.00	\$ 495.00
PSC 2018 Rate Case #3450-WR-105 Schedule Mg-1											
<b>Public Fire Protection Fee</b>	\$ 13.60	\$ 34.00	\$ 50.00	\$ 69.00	\$ 110.00	\$ 200.00	\$ 340.00	\$ 680.00	\$ 1,090.00	\$ 1,635.00	\$ 2,180.00
PSC 2018 Rate Case #3450-WR-105 Schedule F-1											
<b>Private Fire Protection Fee</b>	\$ 9.00	\$ 9.00	\$ 9.00	\$ 9.00	\$ 9.00	\$ 18.00	\$ 29.00	\$ 59.00	\$ 94.00	\$ 141.00	\$ 183.00
PSC 2018 Rate Case #3450-WR-105 Schedule Upf-1											

**Water Monthly Flow Charges per 1,000 Gallons**

PSC 2018 Rate Case #3450-WR-105 Schedule Mg-1

First 14,000 Gallons	\$2.96	\$ 3.61
Next 153,000 Gallons	\$2.40	\$ 3.48
Over 167,000 Gallons	\$1.98	\$ 3.25



**CITY OF MAUSTON BUILDING INSPECTION FEE SCHEDULE**

This data copied from S drive MAIN-CLERK, BOARDS & COMMISSIONS/Fee Schedules/General Engineering Fee Schedule Multi-Years

**2020**

BUILDING PERMITS		UNIT	CITY FEES TO APPLICANTS
1	Residential Early Start		\$165.00
2	New Residential (includes garage, decks & basements) (mechanicals included)	per sq. ft	\$0.28
2a		MINIMUM	\$770.00
3	Manufactured & HUD Dwellings for basements, attached garages, & decks (plus mechanicals, if needed)	Base fee plus \$per sq. ft. for basements, attached garage and decks	\$385.00
3a		per sq. ft	\$0.28
4	N/A to Mauston - Camping Units		N/A
5	State seal (at state cost plus \$2 administrative fee)		\$40.00
6	Residential Additions (plus mechanicals)	MINIMUM	\$195.00
6a		per sq. ft	\$0.28
7	Residential Remodels & Alterations (plus mechanicals)	MINIMUM	\$130.00
7a		per sq. ft	\$0.28
8	Residential Electrical (Including Service Upgrade)		\$140.00
9	Residential Plumbing only		\$105.00
10	Residential HVAC only		\$105.00
11	In Ground Pools (where applicable)		\$275.00
12	Detached Garage or Sheds/Accessory Buildings (>100 sq. ft) plus mechanicals	MINIMUM	\$165.00
12a		per sq. ft	\$0.17
13	Sheds/Accessory Buildings (>100 sq. ft) plus mechanicals		\$55.00
14	Fences		\$25.00
15	Decks (over 24" high)	MINIMUM	\$130.00
15a		per sq. ft	\$0.64
16	New One & Two Family Erosion Control		\$105.00
17	Residential Additions Erosion Control		\$65.00
18	Raze/Demo Tony to check with GEC re: who issues		\$10.00
19	Preliminary Inspection for Relocation of Structure		\$320.00
20	Commercial Early Start		\$195.00
21	Commercial New Construction & Additions  <i>multi-family (3-family or more), Restaurants, Motels, Offices, CBRF, Taverns, Mercantile, Assembly Halls, Manufacturing and Industrials, Schools, Hospitals, Institutional, Vehicle Repair and Storage, etc.</i>		
21.1	Construction	MINIMUM	\$165.00
21.1a	Construction	per sq. ft	\$0.17
21.2	Electrical	per sq. ft	\$0.07
21.3	Plumbing	per sq. ft	\$0.07
21.4	HVAC	per sq. ft	\$0.06
22	Minimum Commercial Plumbing OR HVAC Fee		\$110.00
23	Minimum Commercial Electrical Fee		\$175.00
24	Commercial Remodel (plus mechanicals)	MINIMUM	\$165.00
24a		per sq. ft	\$0.11
25	Commercial New Construction-Additions-Remodel for Storage Buildings or Shell Buildings (plus mechanicals)	MINIMUM	\$165.00
25a		per sq. ft	\$0.10
26	Commercial Erosion Control	First Acre	\$195.00
26a		each additional acre	\$65.00
27	Signs-New		\$50.00
27.a	Signs-Reface		\$30.00



**CITY OF MAUSTON BUILDING INSPECTION FEE SCHEDULE**

This data copied from S drive MAIN-CLERK, BOARDS & COMMISSIONS/Fee Schedules/General Engineering Fee Schedule Multi-Years

**2020**

<b>BUILDING PERMITS</b>		<b>UNIT</b>	<b>CITY FEES TO APPLICANTS</b>
28	<b>OTHER</b>	Per hour	\$95.00
28.1	1. Grant Inspections	Per hour	\$95.00
28.2	2. Building Code Review	Per hour	\$95.00
28.3	3. Habitability Issues	Per hour	\$95.00
28.4	4. Re-Inspection for Corrective Actions Ordered	Per hour	\$95.00
28.5	5. Property Maintenance	Per hour	\$95.00
28.6	6. Liquor License Inspections	Per hour	\$95.00
28.7	7. Inspections for Administrative Permits	Per hour	\$95.00
29	Roofs, Siding, or Window/door replacements same size		\$25.00

\* Randy to discuss with GEC to clarify that we issue Fence, signs and same size windows and/or door permits and we