



## FINANCE AND PURCHASING COMMITTEE AGENDA

October 08, 2024 at 6:20 PM  
303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call**
2. **Discussion and action relating to Minutes**
  - a. September 24, 2024
3. **Discussion and recommendation regarding Vouchers**
  - a. Vouchers of \$218,309.54
4. **Discussion and recommendation regarding Weed Harvester**
  - a. informational memo
5. **Adjourn**

### NOTICE:

*It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

*Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Nicole Lyddy (608) 747-2706.*

*Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676*



FINANCE AND PURCHASING COMMITTEE  
MINUTES

September 24, 2024 at 6:20 PM  
303 Mansion Street Mauston, WI

- 1. Call to Order/Roll Call** - The Finance and Purchasing Committee held its regular session meeting on Tuesday, September 24, 2024. Rick Noe called the meeting to order at 6:20 pm. Members present were Barb Hoilien, and Rick Noe. Absent Courtney Ferguson. Mayor Darryl Teske, City Administrator Daron Haugh, and Deputy Clerk Nicole Lyddy were also present.
- 2. Minutes** - The motion was made by Hoilien and seconded by Noe to approve the September 10, 2024 minutes. Motion carried.
- 3. Vouchers** - The motion was made by Hoilien and seconded by Noe to recommend to the council to approve the Vouchers of \$780,171.04. Motion carried.
- 4. Police Department Radars order in 2024 coming out of 2025 Equipment Replacement Fund (ERF) Budget** - The motion was made by Hoilien and seconded by Noe to recommend to the council to approve the Stalker Radar of \$19,158 to be ordered in 2024 but coming out of the 2025 Equipment Replacement budget. Motion carried.
- 5. Police Department Suppressors order in 2024 coming out of 2025 Equipment Replacement Fund (ERF) Budget** - The motion was made by Hoilien and seconded by Noe to recommend to the council to approve Top Pack Defense Quote of \$9,800 for suppressors to be ordered in 2024 but coming out of 2025 Equipment Replacement budget. Motion carried.
- 6. Extending the current interim financing until 2026** - The motion was made by Noe and seconded by Hoilien to recommend to the council to approve extending the current interim financing until 2026. Motion carried.
- 7. Adjourn** - The motion was made by Hoilien and seconded by Noe to adjourn. Motion carried at 6:29 pm.

Chair

Date

**October 8, 2024**

ACH Payments & Checks #3933- #39991

09/21/24 – 10/04/24

Total Vouchers = \$156,580.38

ERF Vouchers = \$432.00

Plus

Payroll = \$61,297.16

**Total to Approve \$218,309.54**

Equipment Replacement CheckingAccounting Checks  
Posted From: 9/21/2024From Account:  
Thru: 10/04/2024Thru Account:

Check Nbr	Check Date	Payee	Amount
2248	9/25/2024	D&G Seamless Gutters Capital - PD overhang	432.00
Grand Total			432.00

Equipment Replacement CheckingAccounting Checks  
Posted From: 9/21/2024From Account:  
Thru: 10/04/2024Thru Account:

	Amount
Total Expenditure from Fund # 405 - Equipment Replacement Fund	432.00
Total Expenditure from all Funds	432.00

10/03/2024

1:07 PM

Reprint Check Register - Quick Report - ALL

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ACCT

## CITY OF MAUSTON POOLED CASH

## Accounting Checks

Posted From: 9/21/2024 From Account:  
 Thru: 10/04/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
FIT	10/03/2024	Federal Tax Withholding	19,741.37
	Manual Check	FED/FICA Payroll Taxes 10.04.24	
39933	9/25/2024	Amazon Capital Services, Inc	80.04
		City of Mauston - items for office/use	
39934	9/25/2024	Castle Rock Marine Inc	950.51
		FD - items/service for boat	
39935	9/25/2024	Cintas	102.26
		City of Mauston - Building floor mats	
39936	9/25/2024	Column Software PBC	83.67
		City of Mauston - Publishing Fees	
39937	9/25/2024	Croell Redi-Mix	383.25
		Streets - Loomis Delivery	
39938	9/25/2024	CT Laboratories	1,038.00
		Swr - Sample Testing	
39939	9/25/2024	Dakota Supply Group	3,213.00
		Streets - Light Replacements	
39940	9/25/2024	Davey Resource Group	2,500.00
		Parks - TreeKeeper subscription	
39941	9/25/2024	Dinges Fire Company	15.48
		FD - Items for repair/maint	
39942	9/25/2024	Eagle Promotions & Apparel, LLC	25.00
		City of Mauston - gift certificate	
39943	9/25/2024	Fire-Rescue Supply LLC	745.00
		FD - TNT rescue tools annual service	
39944	9/25/2024	Koca, Tammie	160.69
		Payroll Returned due to closed account	
39945	9/25/2024	Launch - The Car Wash Company, LLC	780.80
		Streets - items for repairs/maint	
39946	9/25/2024	Mauston Equipment	1,495.11
		Parks - Items for maint/repairs	
39947	9/25/2024	McSweeney, John	200.00
		Streets - Boots reimbursement	
39948	9/25/2024	MSA Professional Services	1,351.12
		Capital - 2022 Streets	
39949	9/25/2024	Northern Family Farms	283.70
		Parks - plants for parks	
39950	9/25/2024	Ray's Shoes	200.00
		Parks - boots reimbursement	

10/03/2024

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## CITY OF MAUSTON POOLED CASH

## Accounting Checks

Posted From: 9/21/2024 From Account:  
 Thru: 10/04/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
39951	9/25/2024	Roehling Trucking FD - Structure demo/assist	620.00
39952	9/25/2024	Staples Business Advantage City of Mauston - Office Supplies	59.01
39953	9/25/2024	SWITS PD - Translator service fees	76.00
39954	9/25/2024	SymbolArts LLC PD - Know your Why Coins	2,050.50
39955	9/25/2024	The Market GMTA - banners for The Market reimburse	151.50
39956	9/30/2024	Baker & Taylor, Inc Library - Adult Books	370.70
39957	9/30/2024	Column Software PBC City of Mauston - Publication Fee	47.68
39958	9/30/2024	Discover Mediaworks, Inc GMTA - Payment 1 Discover WI TV series	7,500.00
39959	9/30/2024	Gale / Cengage Learning Library - Adult Books	233.87
39960	9/30/2024	Golden Horse LTD Library - Adult Books	16.63
39961	9/30/2024	JComp Technologies Inc City of Mauston - IT pro fees	549.00
39962	9/30/2024	Juneau County Register of Deeds Zoning - CUP for ReMax	30.00
39963	9/30/2024	Lange Plumbing & Heating, Inc Library - Pro service fees	1,941.90
39964	9/30/2024	LN Worksite Billing Department City of Mauston - Monthly Payroll Deduct	1,819.48
39965	9/30/2024	Mauston Area Ambulance Assn., Inc PD - Legal Blood Draw	125.00
39966	9/30/2024	Mauston Equipment Parks - items for maint/repairs	28.06
39967	9/30/2024	Midwest Tape Library - Childrens Visuals	49.48
39968	9/30/2024	MSA Professional Services City of Mauston - WWTF upgrade CRS	19,334.55
39969	9/30/2024	Northside Mobil PD - Towing Services	105.00

10/03/2024

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## CITY OF MAUSTON POOLED CASH

## Accounting Checks

Posted From: 9/21/2024 From Account:  
 Thru: 10/04/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
39970	9/30/2024	TC Networks, Inc Library - Security Cameras	1,554.03
39971	9/30/2024	U.S. Cellular Library - Phone service fees	158.08
39972	10/03/2024	Amazon Capital Services, Inc City of Mauston - items for office/use	656.18
39973	10/03/2024	Associated Appraisal Consultants, Inc Admin - Monthly pro fees assessments	804.12
39974	10/03/2024	Cintas City of Mauston - First Aid Supplies	75.87
39975	10/03/2024	Delta Dental of Wisconsin City of Mauston - Dental Premiums	2,970.97
39976	10/03/2024	Department of Natural Resources Water - Training & test fees	50.00
39977	10/03/2024	Diamond Business Graphics Water - Disconnection Notices	144.45
39978	10/03/2024	Gray Electric, LLC Swr - items for maint/repairs	58.00
39979	10/03/2024	Lenorud Services, Inc City of Mauston - Residential pick-up	18,974.16
39980	10/03/2024	Martelle Water Treatment, Inc Water - Chemicals	2,527.45
39981	10/03/2024	Mauston Area Ambulance Assn., Inc City of Mauston - First Aid Training	720.00
39982	10/03/2024	Mauston True Value, Inc. City of Mauston - Hardware & Supplies	1,021.06
39983	10/03/2024	Pitney Bowes Global Financial Services LLC City of Mauston - Ink Cartridge	132.79
39984	10/03/2024	Public Service Commission of WI Water - 2024-2025 Advance Assessment	1,459.65
39985	10/03/2024	Running, Inc Taxi - Shared ride September 2024	17,217.45
39986	10/03/2024	Staples Business Advantage City of Mauston - office supplies	13.50
39987	10/03/2024	State of WI - Environmental Improvement Fund Debt - Interest payment Swr Rev bonds	6,465.00
39988	10/03/2024	VSP Vision Service Plan City of Mauston - Vision Ins Expense	652.65

CITY OF MAUSTON POOLED CASHAccounting Checks

Posted From: 9/21/2024From Account:  
Thru: 10/04/2024Thru Account:

Check Nbr	Check Date	Payee	Amount
39989	10/03/2024	Webster, Mark Taxi - 3rd quarter 24 rent fees	1,500.00
39990	10/03/2024	WI SCTF Child Support Withheld - 10.04.24	322.61
39991	10/03/2024	Wilke, Sarah Ann Admin - Oct 24 graphic design fees	250.00
AFLAC	9/25/2024	Aflac Insurance Manual CheckAflac Deductions - 09.25.24	336.38
RHYME	9/30/2024	Rhyme Business Products Manual CheckCity of Mauston - Copier lease fees	761.18
WITAX	10/03/2024	Wis Tax Withholding Manual CheckWI Payroll Taxes 10.04.24	3,381.35
PITNEY	9/15/2024	Pitney Bowes - Reserve Account Manual CheckCity of Mauston - Postage prepaid fees	500.00
ALLIANT	9/25/2024	Alliant - 1735130000 Manual CheckCity of Mauston - Electric & Gas fees	5,032.74
ALLIANT	9/27/2024	Alliant - 2484600000 Manual CheckCity of Mauston - Electric & Gas fees	39.67
ALLIANT	9/25/2024	Alliant - 0849610000 Manual CheckCity of Mauston - Electric & Gas fees	3.42
ALLIANT	9/27/2024	Alliant - 3183940000 Manual CheckCity of Mauston - Electric & Gas fees	875.91
ALLIANT	9/25/2024	Alliant - 1457140000 Manual CheckCity of Mauston - Electric & Gas fees	9,366.12
ALLIANT	9/27/2024	Alliant - 2190000000 Manual CheckCity of Mauston - Electric & Gas fees	559.43
ALLIANT	9/13/2024	Alliant - 4415730000 Manual CheckCity of Mauston - Electric & Gas fees	4,055.25
ALLIANT	9/25/2024	Alliant - 3487864265 Manual CheckCity of Mauston - Electric & Gas fees	28.34
ALLIANT	9/25/2024	Alliant - 1287210000 Manual CheckCity of Mauston - Electric & Gas fees	511.03
ALLIANT	9/25/2024	Alliant - 5049940000 Manual CheckCity of Mauston - Electric & Gas fees	2,839.18
DEFCOMP	10/03/2024	Wells Fargo - Great West Deferred Comp Manual CheckDeferred Comp - Payroll 10.04.24	2,105.00
Grand Total			156,580.38

CITY OF MAUSTON POOLED CASHAccounting Checks  
Posted From: 9/21/2024From Account:  
Thru: 10/04/2024Thru Account:

	Amount
Total Expenditure from Fund # 100 - General Fund	83,482.64
Total Expenditure from Fund # 109 - Cemetery Fund	610.21
Total Expenditure from Fund # 250 - Library Fund	7,767.62
Total Expenditure from Fund # 280 - Taxi Fund	18,717.45
Total Expenditure from Fund # 400 - Capital Projects Fund	1,351.12
Total Expenditure from Fund # 610 - Water Utility Fund	7,836.27
Total Expenditure from Fund # 620 - Sewer Utility Fund	36,815.07
Total Expenditure from all Funds	156,580.38



# MEMO

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**To:** Mayor Teske – Finance Committee  
**From:** Daron J Haugh – City Administrator  
**Subject:** Weed Harvester Partnership with Guardians of Lake Decorah (GOLD)  
**Date:** 2024-10-08

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I am writing to request your approval to continue funding for the seasonal position of a weed harvester operator for the 2025 fiscal year, with the ongoing partnership with GOLD for cost-sharing. As you may recall, in 2023 we approved an additional \$9,500 in our 2024 budget to hire a seasonal employee dedicated to operating our weed harvester. This was made possible through our partnership with GOLD, who agreed to pay half of the total wages, \$4,500. I am pleased to report that this investment has yielded significant improvements in the appearance and health of our lake, with the ability to run the harvester five days a week.

The enhanced frequency of harvesting has effectively managed weed growth, improving the overall aesthetic and recreational value of the lake for our residents and visitors. This is a crucial service for maintaining our waterways and supporting outdoor activities in our community. For the 2025 fiscal year, I have already allocated the \$9,500 in my proposed budget for continuation of this position. With GOLD's ongoing commitment to pay half of the wages, I believe it is prudent and beneficial to extend this partnership for another year. I respectfully request your approval to continue funding for the seasonal weed harvester operator position in the 2025 budget, in collaboration with GOLD. I am confident this will allow us to maintain the improvements we have made in our lake's condition and provide ongoing value to our community.