



COMMON COUNCIL MEETING AGENDA

August 13, 2024 at 6:30 PM

303 Mansion Street Mauston, WI

1. Call to Order/Roll Call

2. Pledge of Allegiance

3. Public Hearing

- [a.](#) Conditional Use Permit for Frank Murray Jr., CJJ's Towing and Auto Repair for continued operation of a towing and repair company

4. Discussion and action relating to Minutes

- [a.](#) July 23, 2024

5. Citizens Address to the Council

Public comments from citizens regarding items on, or not on the agenda. Register before speaking. State full name and full address when addressing the Council. The Council members may not debate but can ask clarifying questions with the citizens making the comments. Individual presentations are limited to three minutes.

6. Reports from Committees, Boards, and Commissions

Chair/Representative of Body please state your full name and the Body you are representing

7. Plan Commission

- [a.](#) Second reading and action regarding the Ordinance 2024-2069 Rezone of 913/915 Division Street

8. Fire Chief's Report

- [a.](#) July's Report

9. Municipal Court Quarterly Report

- [a.](#) 2nd Quarter Report

10. Public Works Committee Report

- [a.](#) Award Letter for the CDBG-PF in the Amount of \$1,000,000
- [b.](#) Discussion and action regarding MSA Service Agreement for the 2024 CDBG - Phase 2 for a cost of \$46,000.

- c. Director of Public Works

11. Finance and Purchasing Committee Report

- [a.](#) Discussion and action regarding vouchers of \$753,220.63.
- [b.](#) Discussion and action regarding Township Fire Call Billings

12. Personnel and Negotiating Committee Report

- [a.](#) Discussion and action regarding the Janitorial and Light Maintenance Job description.

13. Ordinance, Licenses and Permits Committee

- [a.](#) First Reading of Ordinance 2024 -2068 Amendment Chpt 8 Prohibited Animals

14. City Council Report

15. Mayor's Report

16. City Administrator's Report

- a. Discussion and action regarding the City involvement in the Holiday Parade
- [b.](#) Discussion and action regarding Ronald Brunner, Jr. CSM
- c. Discussion and action regarding Halloween
- [d.](#) Discussion and action regarding Resolution 2024-10 Authorizing Procurement of Real Estate
- e. Health Insurance update 2025
- [f.](#) 2025 calendar year projected budget timeline

17. Closed Session- Pursuant to Wisconsin State Statute 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and Under 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- a. Land East of Powers Ave
- b. City Owned property on State Street

18. Reconvene in Open Session

19. Discussion and Action as a Result of Closed Session Matters

20. Adjourn

NOTICE:

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Nicole Lyddy (608) 747-2706.

Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676



CHAPTER 114 ZONING APPLICATION FORM

I. APPLICANT INFORMATION

Name: Frank Murray Jr
 Address: 10451 E State St, Mauston, WI
 Telephone: 608-350-6779 Fax: _____

II. PROPERTY OWNER INFORMATION (if different from Applicant)

Name: _____
 Address: _____
 Telephone: _____ Fax: _____

III. CONSULTANT(S) INFORMATION (Applicant's Architect, Engineer, Developer, Builder) (Attach additional sheets if necessary)

Name: _____
 Address: _____
 Telephone: _____ Fax: _____
 State License/Certification #: _____ Expiration Date: _____

IV. PROPERTY INFORMATION


Address: _____
 Tax Parcel #: 292510300.2 Attach a copy of the Owner's deed to the property.
 Approximate Cost of Project: _____

V. ZONING APPLICATION (Check the type(s) of application(s) you are submitting) (Refer to Zoning Ordinance Chapter 114, Article. VIII: Procedures and Administration, for details)

	(Checklist No.)
Amendment of Zoning Regulations (per Section 114-285)	1 <input type="checkbox"/>
Amendment to the Official Zoning Maps (per Section 114-286)	2 <input type="checkbox"/>
Zoning Permit for (check as appropriate)	
Permitted Use (per Section 114-287) (May require site plan)	3 <input type="checkbox"/>
Conditional Use (per Section 114-288) (Requires site plan)	4 and 7 <input checked="" type="checkbox"/>
Temporary Use (per Section 114-289)	5 <input type="checkbox"/>
Sign Permit (per Section 114-290)	6 <input type="checkbox"/>
Site Plan Approval (per Section 114-291)	7 <input type="checkbox"/>
Zoning Certificate of Occupancy (per Section 114-292)	na <input type="checkbox"/>
Variance (per Section 114-293) (Requires site plan)	8 <input type="checkbox"/>
Ordinance Interpretation (per Section 114-294)	9 <input type="checkbox"/>
Appeal of Zoning Decision (per Section 114-295)	10 <input type="checkbox"/>
Creation of Planned Development District (per Section 114-296)	11 <input type="checkbox"/>
Other Permits/Licenses (D.P.W./Fire/Clerk)	12 <input type="checkbox"/>

VI. CERTIFICATION BY APPLICANT AND PROPERTY OWNER

I (We) hereby certify that the above and foregoing information, including any information on attached forms, documents or drawings submitted herewith, is true and correct. I (We) understand that the work proposed to be performed and the improvements proposed to be installed pursuant to this application, may not be commenced until an appropriate permit for such work and improvement has been issued by the City. I (We) understand that all work performed and improvements installed pursuant to this application, must conform with all applicable City Ordinances, State Building Codes, and the specific terms and conditions of the permit granted. I (We) understand that the submission of false or misleading information on this Application, or on the forms, documents or drawings submitted herewith, shall justify rejection of this application by the City, forfeiture of the fees paid herewith, and rejection of any future application to the City for the project which is the subject of this application.


Signature of applicant

6/17/24

Date

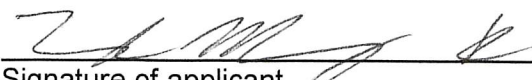
Signature of Property Owner (if different from Applicant)

Date

VII. AGREEMENT REGARDING PAYMENT OF REIMBURSABLE COSTS

1. The undersigned acknowledge that he/she/they have read the Ordinance 114-301(d), and understand and agree that he/she/they are the" applicant" as referred to in said Ordinance, and do hereby agree to comply with said Ordinance.
2. The undersigned agree that the submittal of this Application shall constitute an acknowledgment and agreement by the undersigned to pay the Reimbursable Costs referred to in Ordinance 114-301(d). These costs may include the cost of time spent by the City Staff and the Fees of Engineers, Architects, Landscape Architects, Urban Planners, Attorneys, Accounts, or other professional consultants used to review and evaluate the Application, and to meet with the Applicant, to review and evaluate the Site Plan, and to meet with the Developer, to meet with the Plan Commission, and to assist the City in all aspects of review and action upon the development proposed by the Site Plan.
3. The Undersigned agrees to pay these Reimbursable Costs as follows:
 - (a) In advance, such amounts as may be requested by the City, and
 - (b) Within ten (10) days of receipt of a bill(s) from the City, such additional amounts as may be requested by the City.

The City may delay acceptance or approval of any application, or may delay any required hearing or interim administrative action on any application, until such time as such costs are paid.

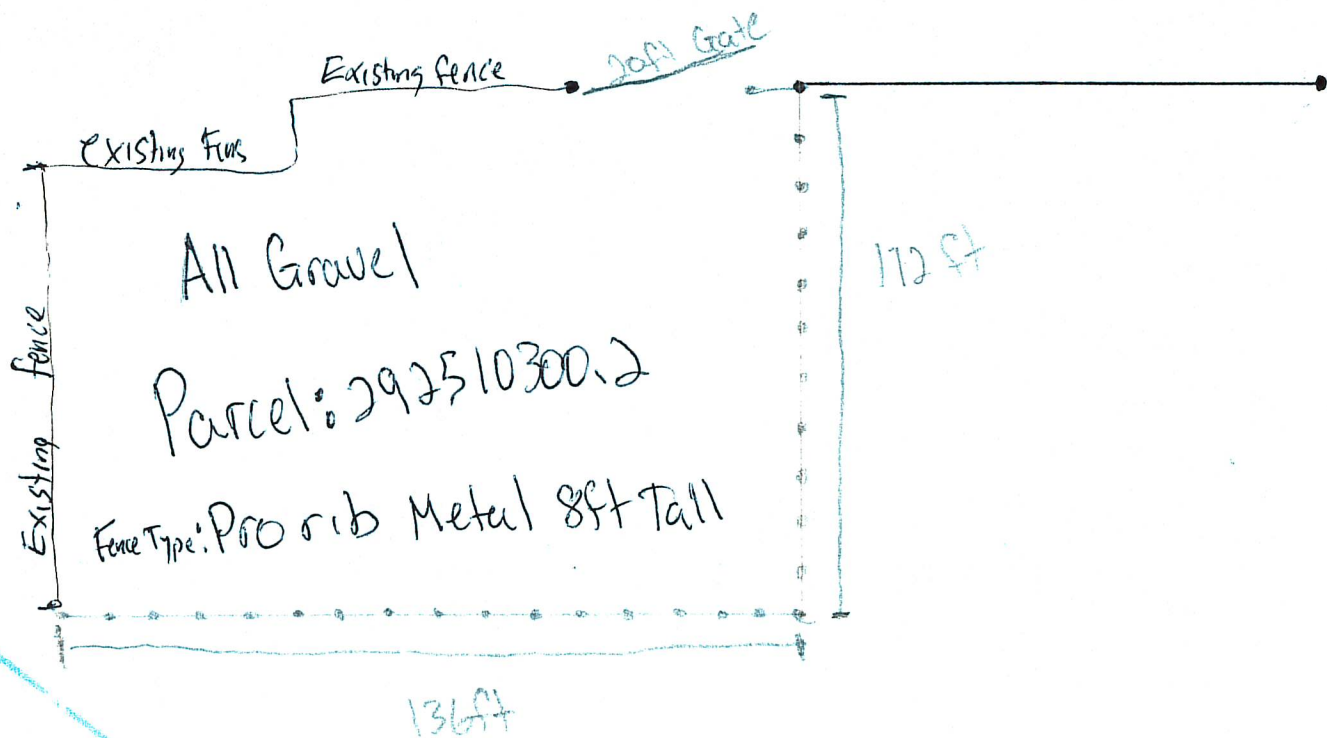

Signature of applicant

6/17/24

Date

Signature of property owner (if different from applicant)

Date



**CITY OF MAUSTON
NOTICE OF PUBLIC HEARING**

CONDITIONAL USE PERMIT

Notice is hereby given that a public hearing will be held before the City Council of the City of Mauston on August 13, 2024, at 6:30 P.M. or soon thereafter as the matter may be heard in the Council Chambers, City Administration Offices, 303 Mansion Street, Mauston, WI for the purpose of hearing all interested parties, their attorneys or agents with respect to the application submitted by Frank Murray Jr., CJJ's Towing and Auto Repair for continued operation of a towing and repair company which shall incorporate outdoor service, maintenance, and repairs as well as outdoor vehicle storage on the vacant parcels across the street from 1045 E State Street. The property is more precisely identified by the following tax parcel ID numbers:

292510300.2, 292510301, and 292510302

The City of Mauston will attempt to accommodate anyone with special needs if requests are made a sufficient time in advance. The City Clerk can be reached at: 608-847-6676.

Dated this 18th day of July 2024.

Allison Schwark
Zoning Administrator

Publish 2x: 07/25/24 & 08/01/24
Juneau County Star-Times



COMMON COUNCIL MEETING MINUTES

July 23, 2024 at 6:30 PM

303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call-** The Mauston Common Council held a regular session meeting on Tuesday, July 23, 2024. Mayor Darryl Teske called the meeting to order at 6:30 pm. Members present were Courtney Ferguson, Barb Hoilien, Jim Allaby, Rick Noe, Leanna Hagen, Donna McGinley, and Mary Bender. Also present were Mayor Darryl Teske, City Administrator Daron Haugh, and Deputy Clerk Nicole Lyddy.
2. **Pledge of Allegiance-** Mayor Teske led the pledge.
3. **Minutes** -The motion was made by Noe, Seconded by Allaby. to approve the July 9, 2024 minutes. Motion carried.
4. **Citizens Address to the Council** - None
5. **Reports from Committees, Boards, and Commissions-** None
6. **Plan Commission-** First Reading was done with discussion and a question if neighbors were notified of the rezone.
7. **Public Works Committee Report-**
 - a. The motion was made by Noe and seconded by Hagen to approve the purchase of the Crane truck as part of the sewer treatment upgrades with payment coming out of the Clean Water Fund loan. Motion carried.
 - b. The motion was made by Noe and seconded by Allaby to approve the TID 4 sidewalk replacement for \$2,000 at Arlington and Loomis after first checking if a reversionary clause is still on the parcel. Motion carried.
 - c. Director of Public Works Report- None
8. **Finance and Purchasing Committee Report-**
 - a. Motion made by Noe, Seconded by Ferguson to approve the Vouchers of \$132,326.24. Motion carried by unanimous roll call vote.
 - b. Motion made by Noe and seconded by Ferguson to approve the Vierbicher Master Plan for the TIDs and the Affordable Housing Fund not to exceed \$15,000. Motion carried by unanimous roll call vote.

9. Personnel and Negotiating Committee-

- a. The Motion was made by Noe and seconded by Hagen to approve the Parks Superintendent job description revision. Motion carried.
- b. The Motion was made by Noe and seconded by Hagen to approve starting the recruiting process for the new Janitorial & Maintenance Job Position and provide the written job description at the next meeting. Motion carried.

10. Ordinance, Permits and Licenses Committee Report-Tabled

11. Police Chief's June Report- Chief Zilisch was not in attendance but the the June report was reviewed by the council.

12. City Council Report- None

13. Mayor's Report- None

14. City Administrator's Report-

- a. Discussion about having the City of Mauston sponsor the Holiday Parade with a resident committee and the Administrator handling oversight with the committee doing the leg work. The council would be interested to see this happen. Haugh to bring back for approval.
- b. Municipal Code Enforcement June Report was reviewed.

15. Closed Session- Pursuant to Wisconsin State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding

Purchase of Land - East of Powers Ave and Sale of Land on State Street.

Motion made by Noe, Seconded by Hoilien to go into closed session. Motion carried by unanimous roll call vote.

16. Reconvene in Open Session- Motion made by Noe and seconded by Ferguson to go into open session. Motion carried.

17. Discussion and Action as a Result of Closed Session Matters-

- a. Motion made by Noe and seconded by Ferguson to have Haugh move forward with approved contingencies discussed in closed session for the purchase of the Land East of Powers Ave. Motion carried by unanimous roll call vote.
- b. Motion made by Ferguson and seconded by Allaby to allow Haugh to gather information and seek appraisal of the property that may be sold on State Street.

18. Adjourn- Motion made by Hoilien and seconded by Noe to adjourn. Motion carried at 7:32 pm.

Administrator

Date

City of Mauston
Ordinance No. 2024-2069
ORDINANCE CHANGING ZONING DISTRICT FOR
913/915 Division Street

WHEREAS, The City of Mauston allows amendments to the Official Zoning Map pursuant to Section 114-286 of the Mauston Zoning Ordinance; and

WHEREAS, the City has received an application to amend the Official Zoning Map to change parcel 292511635.6 from SR3 (Single Family Residence District) to MR8 (Multi-Family Residence District).

WHEREAS, the Mauston Plan Commission has duly and properly conducted a public hearing on this matter and the Plan Commission has recommended this zoning change to the Common Council;

NOW, THEREFORE, having reviewed the map amendment and having considered the recommendation of the Plan Commission, on the motion duly made and seconded the Common Council of the City of Mauston does hereby ordain as follow:

The official zoning map of the City of Mauston is hereby amended to change the zoning for the following parcels from SR3 (Single Family Residence District) to MR8 (Multi-Family Residence District).

Parcel # 292511635.6

Introduced and adopted this ____ day of August, 2024.

APPROVED:

ATTEST:

Darryl D.D. Teske, Mayor

Daron Haugh, Administrator

- Date of Plan Commission Recommendation (if applicable): 6-19-24
- Date of Public Hearing (if applicable): 6-19-24
- Date of Readings: 7-23-24 8-13-24
- Date of Adoption: _____
- Votes: _____
 - Ayes____ Nays____ Absent____Abstention _____
- Date of Publication: _____

THE MAUSTON FIRE DEPARTMENT

MEMBERS OF JUNEAU COUNTY FIREFIGHTER'S ASSOCIATION

MAUSTON, WISCONSIN 53948

July 2024

In July the Fire Department responded to 11 calls. There were 6 calls in the city, 5 calls in the rural.

The city had 118 man hours.

The Rural had 124 man hours.

Drills resulted in 68 man hours.

Fireworks resulted in 16 man hours

The total man hours for July are 326 man hours.

Brent D. Lenorud

Chief

**MAUSTON FIRE DEPARTMENT
MEMBERS OF JUNEAU COUNTY FIREFIGHTER'S ASSOCIATION
MAUSTON, WI 53948**

Section 8, Item a.

Report For July 2024

Date	Call Number	Description	Address
7/1/2024	2400079	No call Elroy tower was dowa	Mauston
7/3/2024	2400080	Dead boat floating to the dar	Mauston
7/5/2024	0	Fireworks	Mauston
7/8/2024	0	Drill	Mauston
7/10/2024	2400081	Fuel spill Kwik Trip	611 Gateway
7/11/2024	2400082	Car Crash	State Hwy 58 N
7/13/2024	2400083	Tree on power line	506 Tremont St
7/14/2024	2400084	Field fire (no fire found)	17th&Cty G
7/17/2024	2400085	Car crash	MM68
7/22/2024	0	Drill	Mauston
7/20/2025	2400086	Lift assist	N1856 Hill Rd.
7/25/2024	2400087	Motorbike crash	N2531 Scoville Rd.
7/27/2024	2400088	Smell of gas	717 E State St
7/27/2024	2400089	Mental health Assist	STH 82 Bridge
7/29/2024	2400090	Fire in back yard (controlled)	408 W State St.

**MAUSTON FIRE DEPARTMENT
MEMBERS OF JUNEAU COUNTY FIREFIGHTER'S ASSOCIATION
MAUSTON, WI 53948**

Section 8, Item a.

Kim Hale

Chief

MAUSTON FIRE DEPT. MONTHLY CALL LOG																						
MONTH: July 2024																						
NAME			Total Hours	YTD Calls	#	79 no call tower down	80 Mauston 7/03/2024	Fireworks 7/05/2024	Drill 7/08/2024	81 Mauston 7/10/2024	82 New Lisbon 7/11/2024	83 Mauston 7/13/2024	84 Lemonweire 7/14/2024	85 Mauston 7/17/2024	86 Summit 7/22/2024	Drill 7/22/2024	87 Lindina 7/25/2024	88 Mauston 7/27/2024	89 Marion 7/27/2024	90 Mauston 7/29/2024		
Jim	Allaby	Captain	18	89	153		2	2	2	2	2	2	2	2		2						
Christian	Andres		10	18	58			2	2			2	2						2			
Derek	Brown		8	34	66		2						2	2		2						
Nate	Brown		6	49	69				2					2		2						
Paul	Brown		8	38	57				2				2	2		2						
Chris	Carioscia		8	38	62			2	2							2	2					
Bob	Curran		26	96	52		2	2	2	2	2	2	2	2		2	2	2	2	2		
Brandon	Goyette		20	75	98				2	2	2	2	2	2		2	2	2	2			
Shaun	Goyette		12	33	99			2	2			2	2	2		2						
Kim	Hale		12	87	55		2		2	2	2	2	2									
Richard	Hale		16	72	56		2	2	2	2	2	2	2							2		
Treaton	Jefferies		14	68	94			2	2	2		2	2	2		2						
Dale	Johnson	Captain	0	2	157																	
Kaitlyn	Kreuger		8	49	93		2		2					2		2						
Logan	Ladwig		12	60	92			2		2	2			2		2				2		
Brent	Lenorud	Ass't Chief	18	68	151		2		2	2	2		2	2	2	2				2		
Mike	Lutz	Captain	12	45	155		2		2					2	2	2				2		
Mike	Minard		6	37	53				2					2		2						
Aaron	Nelson		16	75	97					2	2	2	2				2	2	2	2		
Blake	Nelson		0	1	64																	
Rob	Nelson	Lt.	12	57	156				2	2	2			2		2				2		
Derek	Pesik		20	69	96		2	2	2			2	2			2	2	2	2	2		
Andy	Potter		4	23	59											2				2		
Glenn	Priest		4	27	68									2		2						
Bob	Resch	Lt.	0	76	154																	
Kevin	Stillson	Lt.	20	83	158				2	2	2	2	2	2		2		2	2	2		
Mark	Webster		2	25	54															2		
Jacob	Weiland		0	22	95																	
Month Man hours	274		274			0	16	16	34	20	18	20	26	30	4	36	10	10	12	22	0	0
Month Pay	\$3,836.00					\$0.00	\$224.00	\$224.00	\$476.00	\$280.00	\$252.00	\$280.00	\$364.00	\$420.00	\$56.00	\$504.00	\$140.00	\$140.00	\$168.00	\$308.00	\$0.00	\$0.00

Section 8, Item a.

MAUSTON AREA MUNICIPAL COURT REPORT

2024 2nd Quarter Report

During the 2nd quarter of 2024, the court collected \$38,611.86 and the breakdown by area is below

- Mauston - \$26,041.40
- Village of Lyndon Station - \$26.03
- Village of Necedah - \$300.31
- City of New Lisbon - \$1,005.68
- Town of Germantown - \$112.06

2nd Quarter Statistics

258 Total Citations

- Zero OWI/BAC case transferred to circuit court
- 40 Pre-Trials
- 1 Court Trial

Judge Taake met with Juneau County Youth Justice Coordinator Diana Tapia Alvarado to discuss partnering with the Municipal Court and the schools to better equip at risk youth for skill building, education, job/work opportunities to divert them from a life of crime. Discussions and development plans to continue during the 3rd quarter of 2024.



STATE OF WISCONSIN

DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor
Kathy Blumenfeld, Secretary
David Pawlisch, Division Administrator

July 26, 2024

The Honorable Daryl Teske, Mayor
City of Mauston
303 Mansion Street
Mauston, WI 53948-1329

RE: City of Mauston 2024 Community Development Block Grant for Public Facilities (CDBG-PF) Project
Award and Pre-Agreement Requirements

Dear Mayor Teske:

Thank you for your recent Community Development Block Grant for Public Facilities (CDBG-PF) project proposal for lift stations and water utility infrastructure improvements. On behalf of Governor Tony Evers and Secretary Kathy Blumenfeld, I am pleased to inform you that the Wisconsin Department of Administration (DOA) will award up to \$1,000,000 to the City of Mauston (referred to as the "Grantee" hereafter) for this CDBG-PF project.

The U.S. Department of Housing and Urban Development (HUD) provides federal funding to states through the Community Development Block Grant (CDBG) program. Wisconsin uses this federal funding to provide affordable housing, suitable living environments, and expanded economic opportunities for persons with low and moderate incomes.

To ensure that your CDBG Application meets federal HUD regulations and program goals, the DOA Division of Energy, Housing and Community Resources (DEHCR) has reviewed and scored your grant application using the 2024 CDBG-PF competitive application criteria. A Scoring Summary sheet for the Grant Application submitted by the Grantee is included on page 10 of this letter.

Information regarding CDBG requirements and the documentation that must be submitted to the Division prior to the Grant Agreement being executed and prior to construction starting are provided on pages 4-9 of this letter. The Grantee has **forty-five (45) days** from the date of this letter to submit the items listed under "Pre-Agreement Documents Submission" on pages 6-8, including signing and returning the Acceptance of Award on page 3.

After the Division receives these items, the Grantee will be contacted by the CDBG project representative assigned to your project to further discuss the terms and conditions of the CDBG-PF award to help ensure the successful administration of this project under HUD guidelines. Certain compliance requirements must be met, and the grant agreement must be executed **prior to** starting any construction for the project.

July 26, 2024

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City of M

Section 10, Item a.

CDBG-PF Award Amount: \$1,000,000

Again, congratulations and thank you for your efforts in helping our communities prosper and maintain a high quality of life for all Wisconsin residents.

Sincerely,

DocuSigned by:
David Pawlisch
8BBB1B6C717146F...

David Pawlisch, Administrator
Division of Energy, Housing and Community Resources

Attachments: 7

cc: Senator Howard Marklein, Senate District 17, State of Wisconsin
Representative Tony Kurtz, Assembly District 50, State of Wisconsin
Darren Haugh, City Administrator, City of Mauston
Nicole Lyddy, Deputy Clerk, City of Mauston
Jennifer Trader, MSA Professional Services, Inc.
Angela Davis, Section Chief, Bureau of Community Development, DEHCR
Kristine Haskin, Director, Program Services Bureau, DEHCR
Sandy Hilgendorf, Budget & Policy Analyst, DEHCR
Ben Lehner, Grants Specialist – Advanced, Bureau of Community Development, DEHCR

July 26, 2024
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City of M

Section 10, Item a.

CDBG-PF Award Amount: \$1,000,000

ACCEPTANCE OF THE AWARD

This award letter represents the Department of Administration – Division of Energy, Housing and Community Resources’ participation in the project. It can be accepted by signing below and returning this to the Division via email to the assigned CDBG project representative listed at the end of this letter.

AUTHORITY TO SIGN DOCUMENT: The individuals signing this Acceptance on behalf of the Grantee certify and attest that the Grantee’s respective Resolutions, and/or other related documents, give full and complete authority to bind the Grantee on whose behalf they are executing this document. The individuals signing below also acknowledge that the specific provisions of this award letter are not binding upon DEHCR nor the Grantee and that DEHCR may withdraw this award at any point for any reason.

ACKNOWLEDGEMENT

Grantee:

Signature of Chief Elected Official

Date Signed

Printed Name of Chief Elected Official

Title of Chief Elected Official

Signature of Clerk

Date Signed

Printed Name of Clerk

Title of Clerk

July 26, 2024
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City of M

Section 10, Item a.

CDBG-PF Award Amount: \$1,000,000

CDBG REQUIREMENTS AND PRE-AGREEMENT DOCUMENTS SUBMISSION

Specific procedures must be followed prior to undertaking CDBG activities. The Grantee must comply with applicable federal and state regulations and other grant requirements. Failure to comply with the regulations governing the CDBG program may result in this award being rescinded.

The grant award of up to \$1,000,000 represents approximately 48.78% of the proposed project costs. Total costs for this project are estimated to be \$2,050,000. The Grantee must contribute Match Funds in an amount that meets the match ratio of no less than \$1 Grantee Match funds for every \$2 CDBG funds expended for the project.

PROJECT ADMINISTRATOR TRAINING

All CDBG project administrators are required to attend implementation training sessions, as scheduled by the Division. The 2024 CDBG Implementation Training is scheduled for **Thursday, September 19, 2024**. It will be held via live webinar. Information and updates will be emailed to current Grantees and posted on the Bureau of Community Development – Training and Technical Assistance website [<https://energyandhousing.wi.gov/Pages/AgencyResources/CDBG-Training-and-Technical-Assistance.aspx>].

PROCUREMENT PROCESS

Regulations require each CDBG Grantee to follow its local procurement policy. The Grantee must use procurement procedures that comply with federal, state, and local regulations for purchases and contracts funded in whole or in part with CDBG dollars. The Grantee's procurement policy must be submitted to and reviewed by the Division prior to the Grantee receiving any funding. **The Division cannot release CDBG funds for contracted materials and services that have been improperly procured.**

Refer to *Chapter 3: Procurement & Contracting* and *Chapter 7: Labor Standards* in the *CDBG Implementation Handbook* [<https://energyandhousing.wi.gov/Pages/AgencyResources/CDBG-Implementation-Handbook.aspx>], for procurement and contracting guidance. The Grantee must adhere to competitive sealed bid requirements for public works construction contracts of more than \$25,000 per Wisconsin Statutes and CDBG program requirements. Guidance regarding competitive proposal and simplified acquisition procurement methods is provided in *Chapter 3* of the *CDBG Implementation Handbook*. Records verifying that the appropriate procurement procedures were followed must be maintained in the Grantee's CDBG project files.

The Build America, Buy America (BABA) requirements also apply to the project. The BABA Act, enacted as part of the Infrastructure Investment and Jobs Act on November 15, 2021, established a domestic content procurement preference for all Federal financial assistance obligated for infrastructure projects after May 14, 2022. The domestic content procurement preference requires that all iron, steel, manufactured products, and construction materials used in covered infrastructure projects are produced in the United States. An overview and resources regarding the BABA Act are in *Chapter 3* and *Attachment 3-J: BABA Requirements (Contract*

July 26, 2024

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City of M

Section 10, Item a.

CDBG-PF Award Amount: \$1,000,000

Insertion) of the *CDBG Implementation Handbook* and on the HUD BABA website [https://www.hud.gov/program_offices/general_counsel/baba].

ENVIRONMENTAL REQUIREMENTS

An Environmental Review Record and the affiliated actions must be completed for the project and an Environmental Certification letter must be issued by the Division's Environmental Compliance Officer prior to construction activities beginning, real property being acquired, and/or other purchases being made (for items other than those for which the costs are deemed exempt from this requirement, such as grant administration and engineering professional services). Starting construction activities prior to meeting environmental compliance certification requirements may disqualify the project from CDBG funding eligibility. The environmental specifications for CDBG projects are provided in *Chapter 4: Environmental Review* in the *CDBG Implementation Handbook*. Changes to the project scope work may require additional environmental review activities. For assistance regarding environmental compliance, please contact the Environmental Desk at DOAEnvironmentalDesk@wisconsin.gov.

ACQUISITION & RELOCATION

CDBG projects involving acquisition (of property and temporary and permanent easements) and/or relocation activities are subject to the requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (i.e., URA) [[49 CFR 24](#) and [24 CFR 42](#)] and State of Wisconsin regulations [Ch. 32, Wisconsin Statutes, and Ch. Admin. 92]. Grantees must inform the Division upon determining acquisition and/or relocation is required for the project, and follow the requirements and guidance provided in *Chapter 5: Acquisition & Relocation* in the *CDBG Implementation Handbook* and on the Department of Administration's Relocation Assistance website [<https://doa.wi.gov/Pages/AboutDOA/RelocationAssistance.aspx>]. The Grant Agreement must be fully executed and the Environmental Review requirements must be met prior to the acquisition of property.

FEDERAL LABOR STANDARDS

Federal labor standards (also known as Davis-Bacon and Related Acts [DBRA] or "Davis-Bacon") will most likely apply to a Grantee's project when construction activities are included in the scope of work. The Grantee should contact the assigned DEHCR project representative for a determination on the applicability of federal labor standards to the CDBG project as necessary. If federal labor standards apply, then the Grantee is responsible for ensuring the required labor standards language/insertions specified in *Chapter 3: Procurement and Contracting* and *Chapter 7: Labor Standards* of the *CDBG Implementation Handbook* are included in all construction prime contracts and subcontracts; all construction prime contractors and subcontractors are to pay their employees working on the CDBG project at least the federal wage rates (with some exceptions for some types of job classifications); all construction prime contractors and subcontractors are subject to submitting weekly payroll records and supporting documentation for fringe benefits and deductions (with some exceptions for some types of job classifications); and the UGLG's Labor Standards Officer is responsible for weekly payroll reviews to confirm compliance and address any noncompliance issues, as applicable. Refer to *Chapter 7: Labor Standards* in the *CDBG Implementation Handbook* for guidance and requirements.

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CDBG-PF Award Amount: \$1,000,000

SEMI-ANNUAL & ANNUAL REPORTING

Semi-annual and annual reporting for the CDBG project is required. The Grantee must submit the reports in accordance with *Chapter 9: Reporting* in the *CDBG Implementation Handbook* and the CDBG Grant Agreement. Grantees that accept a CDBG award must submit a Single Audit Statement for calendar year 2024 no later than January 15, 2025 and the first semi-annual reporting that will be due will be for the period ending March 31, 2025 (due dates are specified in the *CDBG Implementation Handbook*) regardless of whether the CDBG Grant Agreement has or has not been fully executed. The Grantee shall report all activities from the Award Date (i.e., the date of this letter) through the end of the semi-annual reporting period ending March 31, 2025.

PROJECT SITE CHANGE IN USE & INCOME RESTRICTIONS

When using CDBG funding to assist a project, standards of use of real property associated with the CDBG project site specified in [24 CFR 570.489\(e\)](#) and [\(j\)](#) and [24 CFR 570.505](#) apply. These standards apply from the date CDBG funds are first spent for acquiring the property or for making improvements to the property until five (5) years after closeout of the Grantee's project with DEHCR. There are restrictions and specifications regarding the use of the property and any income generated from the property (if applicable). The Grantee must not change the use of the property within five (5) years of completing the CDBG project unless the circumstances comply with the federal regulations and are pre-approved by DEHCR. Refer to federal regulations [24 CFR 570.489\(e\)](#) and [\(j\)](#) and [24 CFR 570.505](#) for additional information and contact DEHCR with any questions pertaining to these restrictions.

PRE-AGREEMENT DOCUMENTS SUBMISSION

All information provided in the CDBG Application is subject to further verification and review by the Division upon request. The Grant Agreement will be prepared and routed for signatures after the Division receives and approves the following pre-agreement documentation:

1. A signed Acceptance of Award (Acceptance form provided as page 3 of this letter).
2. A copy of the Grantee's procurement/purchasing related policy or policies (if multiple are applicable) with the local government's procedures and requirements for purchasing and contracting for goods and services. *[Note: The Grantee's procurement requirements and guidelines may be within a document with a different name, such as a purchasing policy or ordinance, or other financial management policy.]*
3. A list of professional services contracts executed (to date) between the Grantee and any third-party firms for the CDBG project, *if* any contracts have been executed yet, including all those covered with match funding and those intended to be covered with CDBG funding.
4. A completed Financial Management Contact Person form (attached with this letter).

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5. A completed Signature Certification form (attached with this letter).
6. A completed W-9 Form [Taxpayer Identification Number (TIN) Certification] (attached with this letter).
7. A completed DOA-6456 Authorization for Electronic Deposit form (attached with this letter).
8. Bank account verification documentation for the DOA-6456 Authorization for Electronic Deposit, as specified at the bottom of the form (including a letter from the bank on letterhead *or* a voided check for the account). The bank verification letter must include the account holder name (which must be the Grantee), account number, and bank routing number, and be signed by an authorized representative of the bank. If submitting a voided check, it must be a check with the account holder name, account number, and bank routing number pre-printed on the check (a 'starter' check will *not* be accepted). If the Grantee would like to receive a paper check instead of having CDBG funds deposited electronically, contact your assigned DEHCR Program Representative to obtain the appropriate form.
9. A completed DOA-6460 New Supplier form (attached with this letter).
10. An email from the municipal clerk or treasurer verifying that the bank account that will be used for the 2024 CDBG-PF project is non-interest bearing as required; and stating whether it is a separate account to be used *exclusively* for the CDBG project funding deposits and disbursements (with no other State funds or other funds to be deposited into this account), *or* it is not a separate account and will not be used exclusively for the CDBG project deposits and disbursements, but it has a separate account register to track CDBG funding transactions separately from other funds in the account as required.
11. A copy of the Grantee's record on the federal System for Award Management (SAM) [<https://sam.gov/content/home>] which verifies the Grantee has an **"active" registration status and assigned Unique Entity Identification (UEI) number**. If the Grantee does not currently have an "active" registration or the Grantee's SAM registration has expired or will expire prior to the execution of the Grant Agreement, then the Grantee must either register or re-activate the registration on SAM (as applicable) and provide a copy of the record showing the updated status to the Division.

Alerts Regarding SAM.gov Registration:

- If the Grantee is not registered or has an inactive/expired registration in SAM, then the Division strongly advises the Grantee to complete the registration process or re-activation process (if applicable) ***immediately*** to avoid delays in executing the CDBG Grant Agreement. Some grantees have experienced significant delays in registration and re-activation in the past.
- Records generated from websites other than the *official* SAM website [<https://sam.gov/content/home>] or emails from entities other than SAM.gov and the Federal Service Desk (which manages SAM.gov) at [<https://sam.gov/content/help> or https://www.fsd.gov/gsafsd_sp] will ***not*** be accepted. Third-party entities have websites that display SAM information but are not the *official* SAM website.

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- Third-party entities may offer services for a fee to municipalities to assist with registering on SAM. However, there is no fee or charge on SAM.gov [<https://sam.gov/content/home>] for registration. Municipalities and other entities may self-register on SAM without third-party assistance and registration on the system is **FREE**. Refer to the “HELP” section on SAM for guidance resources.
12. An updated project budget, reflecting the CDBG award and any changes to funding or projected costs, if applicable, using the budget form attached with this letter. If there are no changes to the budget information that was submitted on the budget form with the CDBG Application, then indicate in the email submission of pre-agreement documents that there are no changes to the project budget.
 13. An itemized, concise, bullet-pointed list of all construction activities and project deliverables to be included in the Scope of Work in the CDBG Grant Agreement, based on the description of the project in the Grantee’s CDBG Application.
 14. An updated project timeline with the projected construction bidding date(s) and construction start and end dates. Construction must begin no later than **July 1, 2025** and end no later than **October 31, 2026**. Grantees must contact their assigned CDBG project representative to request any exceptions.
 15. A completed Service Area Demographic Profile Form (attached with this letter). The total number of beneficiaries must equal the number of beneficiaries listed in the CDBG Application (Part 4) without any duplication of persons *unless* advised by your assigned CDBG project representative that corrections to the beneficiary numbers reported in the CDBG Application are necessary. Estimate the demographic numbers for the service area beneficiaries using the U.S. Census 2022 American Community Survey (ACS) 5-Year Estimates (2018-2022) data for the local government or income survey data, if an income survey was used to qualify the project. Use the search option on the U.S. Census ACS 5-Year Estimates “Quick Facts” website [<https://www.census.gov/quickfacts/WI>] to access the data for the local government where the beneficiaries reside. The race/ethnicity data for the project beneficiaries may be generated by multiplying the percentages for race/ethnicity categories from the ACS data for the local government to the total beneficiaries number; or multiplying the percentages for race/ethnicity categories for the income survey respondents to the total beneficiaries number (only required for income surveys with less than 100% response rate).
 16. Additional items as applicable. Refer to the Scoring Summary sheet included at the end of this letter and contact your assigned CDBG project representative to determine if any items from the CDBG Application require follow-up or additional submissions prior to executing the Grant Agreement.

The Grant Agreement number that will be assigned to your project and is to be entered when completing the forms attached to this letter is PF 24-13.

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Please respond with the documentation listed in the “Pre-Agreement Documents Submission” section within **forty-five (45) days** from the date of this letter. Requested information should be submitted to the Division via email to your assigned CDBG project representative listed at the end of this letter.

PRE-CONSTRUCTION DOCUMENTS:

The following documents are required **prior to the start** of any construction and the Division’s disbursement of CDBG funds for the CDBG project:

- A fully executed CDBG Grant Agreement between the Division and the Grantee (signed by all parties).
- A completed Environmental Report (including an Environmental Assessment, if required) **and** issuance of the Environmental Certification letter from the Division’s Environmental Compliance Officer.
- Submission of required documents, as listed in the Grant Agreement (once issued), for verifying compliance with applicable federal labor standards for construction projects. Refer to *Chapter 7: Labor Standards* of the *CDBG Implementation Handbook* for additional guidance.
- Copy of the executed contract between the Grantee and the grant administration services provider (regardless of funding source) *if* the Grantee has contracted with another party for grant administration services.
- Copies of the competitive procurement solicitation documents (in compliance with federal and state CDBG requirements, e.g., the Request for Proposals [RFP] and the advertisement for the RFP) for grant administration services *if* the Grantee has contracted with another party for grant administration services that will be funded in whole or in part with CDBG funds; *OR* copies of other documentation verifying the Grantee followed your local procurement policy in selecting and contracting with the grant administration services provider *if* the Grantee is *not* using CDBG funds to cover the costs.

Please contact your assigned CDBG project representative listed below if you have any questions or concerns. We congratulate the Grantee on this 2024 grant award, and we look forward to working with you to ensure successful completion of your CDBG Public Facilities project.

Assigned CDBG Project Representative:

Sally Smarzinski, Grants Specialist – Advanced

Sally.Smarzinski@Wisconsin.gov

2024 Community Development Block Grant for Public Facilities (CDBG-PF) Project
Application Scoring Summary

Applicant / Unit of General Local Government (UGLG):	City of Mauston
Wisconsin County:	Juneau County
Project Title:	Lift Stations and Water Utility Infrastructure Improvements Project
Project Start Date:	Construction must start no later than July 1, 2025
Project End Date:	Construction must be completed no later than October 31, 2026; Project Completion Report and Final CDBG Payment Request must be submitted to DEHCR no later than December 31, 2026
National Objective:	Meets LMI National Objective based on HUD LMISD for Local Governments.
Total # of Beneficiaries	3,940
Total # of LMI Beneficiaries	2,200
LMI %	55.84%
Estimated Total Project Cost:	\$2,050,000.00
CDBG Funding Amount Requested:	\$1,000,000.00
CDBG Funding Amount Awarded:	\$1,000,000.00

	Score:	Comments:
Project Need (0 – 100 points possible):	58	
Community Distress (70 points possible):		Total Community Distress Score: <u>47</u>
Median Household Income (MHI) (0 – 40 points):	18	MHI: \$57,083
Per Capita Property Value (0 – 15 points):	14	Per Capita Property Value: \$66,062
Local Property Tax Rate (0 – 15 points):	15	Tax Rate: 0.02361
Financial Need (30 points possible):		
Score Based on General Obligation (G.O.) Debt:	N/A	G.O. Debt Individual Score: 5
[Projects with <u>No</u> Sewer or Water work Only]		Sewer/Water Individual Score: 12
Score Based on G.O. Debt & Sewer/Water Rates:	9	Combined Average Score Earned: <u>9</u>
[Projects <u>with</u> Sewer and/or Water work Only]		
Planning (10 points possible):	10	
Project Readiness (40 points possible):		Total Project Readiness Score: <u>40</u>
Environmental Review Documentation:	10	
Architectural/Engineering Biddable Plans & Specifications Documentation:	30	
Other Application Documentation Review Comments:		Meets Citizen Participation requirements. Citizen Participation Plan (CPP) revision required during grant period if awarded funds. Fair Housing Ordinance Accepted. Match Documentation Accepted.
TOTAL (250 points possible):	164	Sufficient score for award.
Grant Award Recommendation:	Award	



Professional Services Agreement

Section 10, Item b.

MSA Project Number: 00044091

This AGREEMENT (Agreement) is made effective August 13, 2024, by and between

MSA PROFESSIONAL SERVICES, INC (MSA)

Address: 1230 South Boulevard, Baraboo, WI 53913

Phone: (608) 356-2771

Representative: Brittney Mitchell

Email: bmitchell@msa-ps.com

CITY OF MAUSTON (OWNER)

Address: 303 Mansion St, Mauston, WI 53948

Phone: 608-847-6676

Representative: Daron Haugh

Project Name: 2024 City of Mauston CDBG Administration (Phase 2-Remote Locations)

The scope of the work authorized is: See Attachment A: Scope of Services

The schedule to perform the work is: Approximate Start Date: 7/31/2024
Approximate Completion Date: 12/31/2026

The lump sum fee for the Grant Administration work is: \$28,000

The lump sum fee for the Labor Standards Monitoring work is: \$18,000

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a lump sum basis.

Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

CITY OF MAUSTON

Darryl Teske

Mayor

Date: _____

MSA PROFESSIONAL SERVICES, INC.

Brittney Mitchell

Brittney Mitchell

Team Leader Funding

Date: 8/1/2024

OWNER ATTEST:

Daron Haugh

City Administrator

Date: _____

MSA PROFESSIONAL SERVICES, INC. (MSA)
GENERAL TERMS AND CONDITIONS OF SERVICES (PUBLIC)

Section 10, Item b.

1. **Scope and Fee.** The scope of Owner's Project (the "Project"), scope of MSA's services (the "Work"), for those services are defined in Attachment A. The scope and fee constitute a good faith estimate of the tasks and associated fees required to perform the services defined in Attachment A. This agreement upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service or involve renovation of an existing building or structure, activities often cannot be fully defined during initial planning. As the Project progresses, facts uncovered may reveal a change in direction which may alter the Work. MSA will promptly inform the OWNER in writing of such situations so that changes in this agreement can be made as required.

2. **Owner's Responsibilities.**

(a) Project Scope and Budget

The OWNER shall define the scope and budget of the Project and, when applicable, periodically update the Project budget, including that portion allocated for the cost of the Work. The Project budget shall include contingencies for design, development, and, when required by the scope of the Project, construction of the Project. The OWNER shall not significantly increase or decrease the overall Project scope or schedule, the portion of the budget allocated for the cost of the Work, or contingencies included in the overall budget or a portion of the budget, without the agreement of MSA to a corresponding change in the Project scope, quality, schedule, and compensation of MSA.

(b) Designated Owner Representative

The OWNER shall identify a Designated Representative who shall be authorized to act on behalf of the OWNER with respect to the Project. OWNER's Designated Representative shall render related decisions in a timely manner so as to avoid unreasonable delay in the orderly and sequential progress of MSA's services. MSA shall not be liable for any error or omission made by OWNER, OWNER's Designated Representative, or OWNER's consultant.

(c) Tests, Inspections, and Reports

When required by the scope of the Project, the OWNER shall furnish tests, inspections, and reports required by law or the Contract Documents, such as planning studies; preliminary designs; structural, mechanical, or chemical tests; tests for air, water, or soil pollution; and tests for hazardous materials.

(d) Additional Consultants

MSA's consultants shall be identified in Attachment A. The OWNER shall furnish the services of other consultants other than those designated in Attachment A, including such legal, financial, accounting, and insurance counseling services as may be required for the Project.

(e) OWNER Provided Services and Information

MSA shall be entitled to rely on the accuracy and completeness of services and information furnished by the OWNER, Designated OWNER Representative, or Consultant. MSA shall use reasonable efforts to provide prompt written notice to the OWNER if MSA becomes aware of any errors, omissions, or inconsistencies in such services or information.

3. **Billing.** MSA will bill the OWNER monthly with net payment due upon receipt. Balances due past thirty (30) days shall be subject to an interest charge at a rate of 18% per year from said thirtieth day. In addition, MSA may, after giving seven days written notice, suspend service under any agreement until the OWNER has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.

4. **Costs and Schedules.** Costs (including MSA's fees and reimbursable expenses) and schedule commitments shall be subject to change for delays caused by the OWNER's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults, by suppliers of materials or services, process shutdowns, pandemics, acts of God or the public enemy, or acts of regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.

5. **Access to Site.** Owner shall furnish right-of-entry on the Project site for MSA and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of

services. MSA will take reasonable precautions to minimize damage to the site from use of equipment not included costs for restoration of damage that may result and shall not be responsible for such costs.

6. Location of Utilities. Owner shall supply MSA with the location of all pre-existent utilities and MSA has the right to reasonably rely on all Owner supplied information. In those instances where the scope of services require MSA to locate any buried utilities, MSA shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend MSA in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information of instructions which have been furnished to MSA by others.

7. Professional Representative. MSA intends to serve as the OWNER's professional representative for those services as defined in this agreement, and to provide advice and consultation to the OWNER as a professional. Any opinions of probable project costs, reviews and observations, and other recommendations made by MSA for the OWNER are rendered on the basis of experience and qualifications and represents the professional judgment of MSA. However, MSA cannot and does not warrant or represent that proposals, bid or actual project or construction costs will not vary from the opinion of probable cost prepared by it.

8. Construction. When applicable to the scope of the Project, the OWNER shall contract with a licensed and qualified Contractor for implementation of construction work utilizing a construction contract based on an EJCDC construction contract and general conditions appropriate for the scope of the Project and for the delivery method. In the construction contract, the OWNER shall use reasonable commercial efforts to require the Contractor to (1) obtain Commercial General Liability Insurance with contractual liability coverage insuring the obligation of the Contractor, and name the OWNER, MSA and its employees and consultants as additionally insureds of that policy; (2) indemnify and hold harmless the OWNER, MSA and its employees and consultants from and against any and all claims, damages, losses, and expenses ("Claims"), including but not limited to reasonable attorney's fees and economic or consequential damages arising in whole or in part out of the negligent act or omission of the contractor, and Subcontractor or anyone directly or indirectly employed by any of them. This agreement shall not be construed as giving MSA, the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work, the same being the sole and exclusive responsibility of the contractors or subcontractors.

9. Standard of Care. In conducting the services, MSA will apply present professional, engineering and/or scientific judgment, which is known as the "standard of care". The standard of care is defined as that level of skill and care ordinarily exercised by members of the same profession practicing at the same point in time and in the same or similar locality under similar circumstances in performing the Services. The OWNER acknowledges that "current professional standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon MSA.

MSA does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, MSA will not accept those terms and conditions offered by the OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

10. Municipal Advisor. MSA Professional Services, Inc. is not acting as a 'Municipal Advisor' to the owner pursuant to Section 15B of the Exchange Act. For financial advice related to the corresponding project, the client is encouraged to discuss their finances with internal and/or external advisors and experts before making decisions incurring debt and/or supporting those obligations. MSA desires to serve each client well by providing the best information publicly available and is providing information as part of its engineering responsibilities to inform client options. The information is not intended to provide financial advice or recommendations and is not bound by the formal Municipal Advisor fiduciary duty.

11. Conduct Expectations. Owner and MSA understand their respective obligations to provide a safe, respectful work environment for their employees. Both parties agree that harassment on the job (unwelcome verbal, physical or other behavior that is related to sex, race, age, or protected class status) will not be tolerated and will be addressed timely and in compliance with anti-harassment laws.

12. Electronic Documents and Transmittals. Owner and MSA agree to transmit and related correspondence, documents, text, data, drawings and the like in digital format in accordance with MSA's Electronic Data Transmittal policy. Each party is responsible for its own cybersecurity, and both parties waive the right to pursue liability against the other for any damages that occur as a direct result of electronic data sharing.

13. Building Information Modelling (BIM). For any projects, and not limited to building projects, utilizing BIM, OWNER and MSA shall agree on the appropriate level of modelling required by the project, as well as the degree to which the BIM files may be made available to any party using the Electronic Document Transmittal provisions of section 12 of this Agreement.

14. Construction Site Visits. If the scope of services includes services during the Construction Phase, MSA shall make visits to the site as specified in Attachment A– Scope of Services. MSA shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall MSA have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. Accordingly, MSA neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

15. Termination. This Agreement shall commence upon execution and shall remain in effect until terminated by either party, at such party's discretion, on not less than thirty (30) days' advance written notice. The effective date of the termination is the thirtieth day after the non-terminating party's receipt of the notice of termination. If MSA terminates the Agreement, the OWNER may, at its option, extend the terms of this Agreement to the extent necessary for MSA to complete any services that were ordered prior to the effective date of termination. If OWNER terminates this Agreement, OWNER shall pay MSA for all services performed prior to MSA's receipt of the notice of termination and for all work performed and/or expenses incurred by MSA in terminating Services begun after MSA's receipt of the termination notice. Termination hereunder shall operate to discharge only those obligations which are executory by either party on and after the effective date of termination. These General Terms and Conditions shall survive the completion of the services performed hereunder or the Termination of this Agreement for any cause.

This agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing and duly executed by the parties hereto.

16. Betterment. If, due to MSA's error, any required or necessary item or component of the Project is omitted from the construction documents, MSA's liability shall be limited to the reasonable costs of correction of the construction, less what OWNER'S cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that MSA will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the Project.

17. Hazardous Substances. OWNER acknowledges and agrees that MSA has had no role in identifying, generating, treating, storing, or disposing of hazardous substances or materials which may be present at the Project site, and MSA has not benefited from the processes that produced such hazardous substances or materials. Any hazardous substances or materials encountered by or associated with Services provided by MSA on the Project shall at no time be or become the property of MSA. MSA shall not be deemed to possess or control any hazardous substance or material at any time; arrangements for the treatment, storage, transport, or disposal of any hazardous substances or materials, which shall be made by MSA, are made solely and exclusively on OWNER's behalf for OWNER's benefit and at OWNER's direction. Nothing contained within this Agreement shall be construed or interpreted as requiring MSA to assume the status of a generator, storer, treater, or disposal facility as defined in any federal, state, or local statute, regulation, or rule governing treatment, storage, transport, and/or disposal of hazardous substances or materials.

All samples of hazardous substances, materials or contaminants are the property and responsibility of OWNER and shall be returned to OWNER at the end of a project for proper disposal. Alternate arrangements to ship such samples directly to a licensed disposal facility may be made at OWNER's request and expense and subject to this subparagraph.

18. Insurance. MSA will maintain insurance coverage for: Worker's Compensation, General Liability, and Professional Liability. MSA will provide information as to specific limits upon written request. If the OWNER requires coverages or limits in addition to those in effect as of the date of the agreement, premiums for additional

insurance shall be paid by the OWNER. The liability of MSA to the OWNER for any indemnity or for any damages arising in any way out of performance of this contract is limited to such insurance coverages and amount which MSA has in effect.

19. Reuse of Documents. Reuse of any documents and/or services pertaining to this Project by the OWNER or extensions of this Project or on any other project shall be at the OWNER's sole risk. The OWNER agrees to defend, indemnify, and hold harmless MSA for all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or services by the OWNER or by others acting through the OWNER.

20. Indemnification. To the fullest extent permitted by law, MSA shall indemnify and hold harmless, OWNER, and OWNER's officers, directors, members, partners, consultants, and employees (hereinafter "OWNER") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of MSA or MSA's officers, directors, members, partners, employees, or Consultants (hereinafter "MSA"). In no event shall this indemnity agreement apply to claims between the OWNER and MSA. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that MSA is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of MSA to defend the OWNER on any claim arising under this agreement.

To the fullest extent permitted by law, OWNER shall indemnify and hold harmless, MSA, and MSA's officers, directors, members, partners, consultants, and employees (hereinafter "MSA") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of the OWNER or the OWNER's officers, directors, members, partners, employees, or Consultants (hereinafter "OWNER"). In no event shall this indemnity agreement apply to claims between MSA and the OWNER. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that the OWNER is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of the OWNER to defend MSA on any claim arising under this agreement.

To the fullest extent permitted by law, MSA's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss or damages caused in part or by the negligence of MSA and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that MSA's negligence bears to the total negligence of OWNER, MSA, and all other negligent entities and individuals.

21. Accrual of Claims. To the fullest extent permitted by Laws and Regulations, all causes of action arising under this Agreement will be deemed to have accrued, and all statutory periods of limitation will commence, no later than the date of Substantial Completion; or, if Engineer's services do not include Construction Phase services, or the Project is not completed, then no later than the date of Owner's last payment to Engineer.

22. Dispute Resolution. OWNER and MSA desire to resolve any disputes or areas of disagreement involving the subject matter of this Agreement by a mechanism that facilitates resolution of disputes by negotiation rather than by litigation. OWNER and MSA also acknowledge that issues and problems may arise after execution of this Agreement which were not anticipated or are not resolved by specific provisions in this Agreement. Accordingly, both OWNER and MSA will endeavor to settle all controversies, claims, counterclaims, disputes, and other matters thru mediation with a mutually agreed upon mediator. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. Neither demand for mediation nor any term of this Dispute Resolution clause shall prevent the filing of a legal action where failing to do so may bar the action because of the applicable statute of limitations. If despite the good faith efforts of OWNER and MSA any controversy, claim, counterclaim, dispute, or other matter is not resolved through negotiation or mediation, OWNER and MSA agree and consent that such matter may be resolved through legal action in the court having jurisdiction as specified in this Agreement.

23. Exclusion of Special, Indirect, Consequential and Liquidated Damages. MSA shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the Project or this contract.

24. Limitation of Liability. Neither MSA, its Consultants (if any), nor their employees shall be jointly, severally, or individually liable to the OWNER in excess of the amount of the insurance proceeds available.

25. Successors and Assigns. The successors, executors, administrators, and legal representatives of Owner and Engineer are hereby bound to the other party to this Agreement and to the successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement. Neither party may assign, sublet, or transfer any rights under or interest (including, but without limitation, claims arising out of this Agreement or money that is due or may become due) in this Agreement without the written consent of the other party, which shall not be unreasonable withheld, except to the extent that any assignment, subletting, or transfer is mandated by law.

26. Notices. Any notice required under this Agreement will be in writing, and delivered: in person (by commercial courier or otherwise); by registered or certified mail; or by e-mail to the recipient, with the words "Formal Notice" or similar in the e-mail's subject line. All such notices are effective upon the date of receipt.

27. Survival. Subject to applicable Laws and Regulations, all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

28. Severability. Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations will be deemed stricken, and all remaining provisions will continue to be valid and binding upon Owner and MSA.

29. No Waiver. A party's non-enforcement of any provision will not constitute a waiver of that provision, nor will it affect the enforceability of that provision or of the remainder of this Agreement.

30. State Law. This agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.

31. Jurisdiction. OWNER hereby irrevocably submits to the jurisdiction of the state courts of the State of Wisconsin for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. OWNER further consents that the venue for any legal proceedings related to this Agreement shall be Sauk County, Wisconsin.

32. Understanding. This agreement contains the entire understanding between the parties on the subject matter hereof and no representations. Inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereto.

ATTACHMENT A: SCOPE OF SERVICES

Scope of Services:

CDBG PF Administration and Labor Standards Compliance Monitoring

Working in conjunction with the (OWNER), MSA agrees to provide services for CDBG Administration and Labor Standards Compliance Monitoring as hereinafter stated. The liability related to the application, administration and/or other assistance provided is limited to the stated fee for said assistance. MSA is committed to high quality service and performance of the scope herein and is not responsible for the actions of others including but not limited to the agencies associated with these funding sources and oversight.

Section 1: CDBG Administration

MSA proposes to provide administrative assistance services to the OWNER in accordance with the Wisconsin Department of Administration's (DOA) current CDBG Implementation Handbook. Administrative Services are outlined as follows:

1. Contracting assistance with DOA; review the Owner/DOA contract for accuracy & timeline
2. Recordkeeping – CDBG Program and Project Files
 - a. Establish and Maintain CDBG Program Administration Files
 - b. Establish and monitor Project Construction/Labor Standards Compliance files, Prime and Subcontractors
3. Financial Management Assistance
 - a. Establish the Grant Account according to 24 CFR 570.497 and Treasury Circular 1075;
 - b. Request fund according to Federal Attachment O, OMB Circular A-102 and Treasury Circular 1075;
 - c. Establish system to handle program income according to CFR 570.494 Attachment E, OMB Circular A-102;
 - d. Maintain financial records as required in Circular A-87; Attachments C, G and H, OMB Circular A-102;
 - e. Assist Owner in establishing separate checking accounts to disburse funds and pay bills (all checks reviewed and approved by Owner prior to disbursement). Owner will cut all checks to be disbursed by CDBG program;
 - f. Advise Owner to schedule/conduct "single audit(s)" as may be required by CDBG program.
4. Provide assistance to Owner to satisfy Equal Opportunity Requirements
 - a. Develop and maintain demographic profiles of the community by census data - relating to race, ethnicity, sex, age and head of households;
 - b. Develop and maintain racial, ethnic, gender, age and handicap data showing in the extent to which these categories of persons have participated in, or benefited from, CDBG programs and activities;
 - c. Document all equal opportunity related activities including compliance monitoring;
 - d. Include all applicable equal opportunity language in bidding specifications and contract documents;

- e. Complete and submit the required equal opportunity reports/attend DOA monitoring visits.
- 5. DOA Monitoring Assistance
 - a. Prepare and submit semi-annual reports to DOA/Owner;
 - b. Attend, assist Owner at all DOA program monitoring visits
- 6. Citizen Participation Compliance Assistance
 - a. Assist with creation of CDBG Committee, as applicable;
 - b. Assist Owner with the implementation of Citizen Participation Plan, per DOA requirements;
 - c. Attend/conduct required citizen participation hearing to provide the public with information regarding the CDBG program (near project completion);
 - d. Assist Owner in responding to citizen questions, complaints and/or grievances
- 7. Assist with Close-Out of CDBG Program
 - a. Advise owner to schedule/conduct final "single audit";
 - b. Submit the final report;
 - c. Submit the Certificate of Completion;
 - d. Submit the final report; Submit the Minority Business Enterprise/Women Business Enterprise Contractor/Subcontractor Record

Section 2: Provide Federal Labor Standards Monitoring for Construction Project(s)

- 1. Serve as Labor Standards Officer on behalf of Owner
- 2. Secure/utilize current federal wage rate schedules, per CDBG requirements
- 3. Include (or provide for inclusion if requested) all applicable federal labor standards information in all bidding specifications and contract documents
- 4. Conduct required pre-construction conference and review wage requirements, funding processes and procedures, and payment procedures per all funding agencies as it relates to construction
- 5. Assist Owner with on-the-job employee interviews (HUD Form 11) and compare interviews to payrolls received; follow up on discrepancies between interviews and payroll documents
- 6. Review contractor & all sub-contractor payroll records for Davis-Bacon wage rate compliance on a weekly basis during construction:
 - a. Verify signed Certificate of Compliance attached to Payroll report
 - b. Verify that payroll reports include the following:
 - i. Name and Address of employees
 - ii. Employee Identification number
 - iii. Federal classification
 - iv. Base wage hourly amount
 - v. Fringe benefit hourly amount
 - vi. Standard Deductions
 - vii. Other Deductions (with explanations)
 - viii. Identified Apprentice(s) and current level in certified program
 - c. Verify receipt of required attachments to the payrolls:

- i. Union Wage Sheet, or Documentation of Approved Fringe Plan(s), i.e. name, address, phone number, and frequency of deposit on behalf of employees
 - ii. Authorization of "Other" deductions, i.e. Child Support orders, signed plan/insurance/savings enrollment sheets
 - iii. Apprentice Contracts and corresponding Union Contract including ratios of journeymen to apprentices
6. Assist Owner in resolving labor standards compliance issues

Section 3: Equal Opportunity Statement

MSA agrees to comply with the following Equal Opportunity provisions:

1. Section 109 of the Housing and Community Development Act of 1974. No person in the United States shall, on the ground of race, color, national origin, sex, age or handicap be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this title.
2. Civil Rights Act of 1964. Under Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits, or be subjected to discrimination under any program or activity receiving federal financial assistance.
3. Executive Order 11246, as amended, provides that no person shall be discriminated against, on the basis of race, color, religion, sex or national origin in any place of employment during the performance of federally assisted construction contracts in excess of \$2,000.

August 13, 2024

ACH Payments & Checks #39617 - #39746

07/20/24 – 08/09/24

Total Vouchers = \$619,807.62

ERF Vouchers = \$12,374.93

Plus

Payroll = \$121,038.08

Total to Approve \$753,220.63

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CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 7/20/2024 From Account:
 Thru: 8/09/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
BMO	7/25/2024	BMO Harris Bank N.A.	6,246.06
	Manual Check	City of Mauston - Monthly Statement	
BMO	7/30/2024	BMO CC Processing Center	3,314.48
	Manual Check	PD - Monthly Statement	
ETF	7/17/2024	Department of Employee Trust Fund (ETF)	45,665.40
	Manual Check	City of Mauston - Health Ins Premiums	
FIT	7/25/2024	Federal Tax Withholding	19,354.02
	Manual Check	FED/FICA Payroll Taxes 07.26.24	
FIT	8/09/2024	Federal Tax Withholding	20,022.16
	Manual Check	FED/FICA Payroll Taxes 08.09.24	
WRS	7/26/2024	Wis Retirement Fund (ETF)	26,170.32
	Manual Check	City of Mauston - WRS Contribute EE/ER	
39564	7/31/2024	Holiday Wholesale	-222.50
	Manual Check	Void - Credits applied	
39617	7/25/2024	1000 Bulbs.com	450.96
		Library - Items for repair/maint	
39618	7/25/2024	ABT Mailcom	947.05
		City of Mauston - Utility mail billing	
39619	7/25/2024	Airgas - North Central	130.51
		Streets - 1 year lease/gas	
39620	7/25/2024	Airgas USA LLC	157.99
		Streets - Annual cylinder lease renewal	
39621	7/25/2024	Amazon Capital Services, Inc	1,269.38
		Library - Monthly Statement	
39622	7/25/2024	Amazon Capital Services, Inc	15.66
		City of Mauston - Office Supplies	
39623	7/25/2024	Aring Equipment Co., Inc	680.00
		Streets - Revolver Trommel/17 hours	
39624	7/25/2024	AT&T Mobility	203.68
		City of Mauston - Monthly Phone Service	
39625	7/25/2024	Axon Enterprise, Inc	11,098.80
		PD - Taser 10 Certification Bundle	
39626	7/25/2024	Baker & Taylor, Inc	610.60
		Library - Adult/Childrens Books	
39627	7/25/2024	Bellin Health	84.00
		City of Mauston - DOT Drug Screen	
39628	7/25/2024	Blackstone Publishing	116.82
		Library - Adult audio	

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CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 7/20/2024 From Account:
 Thru: 8/09/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
39629	7/25/2024	Blackstone Technologies, LLC Streets - Performance Patch Kit	265.00
39630	7/25/2024	Capital Newspapers GMTA - Publication Fees	132.49
39631	7/25/2024	Century Fence Company Capital - Pavement Markings	66,990.00
39632	7/25/2024	Cintas City of Mauston - Building floor mats	102.26
39633	7/25/2024	City of Mauston Muni Court - June 24 Settlements	8,801.93
39634	7/25/2024	City of New Lisbon Muni Court - June 24 settlements	591.78
39635	7/25/2024	Column Software PBC City of Mauston - Publication Fees	87.16
39636	7/25/2024	Concept Printing (CPC) City of Mauston - Office Supplies	270.00
39637	7/25/2024	Core & Main LP Swr - Items for repair/maint	77.80
39638	7/25/2024	Croell Redi-Mix PW - Deliveries	2,295.00
39639	7/25/2024	Demco, INC Library - Book Processing	189.23
39640	7/25/2024	Digger's Hotline, Inc Water - Prepaid Locate Fees July 24	806.40
39641	7/25/2024	Environmental Consulting and Testing Inc Sewer - Chornic WET testing	1,750.00
39642	7/25/2024	Festival Foods - Restitution Muni court - June 24 Restitution	70.00
39643	7/25/2024	Gale / Cengage Learning Library - Adult Books	53.98
39644	7/25/2024	General Engineering Zoning - Building inspections	2,310.00
39645	7/25/2024	Glass Guys Window Cleaning City of Mauston - Window Cleaning	1,492.00
39646	7/25/2024	Gray Electric, LLC Streets - Items for maint/repairs	403.60
39647	7/25/2024	Hatch Public Library Muni Court - June 24 Restitution	61.00

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Accounting Checks

Posted From: 7/20/2024 From Account:
 Thru: 8/09/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
39648	7/25/2024	Hidden Valley Guide of Southwest Wisconsin GMTA - 2024 Advertising Agreement	3,870.00
39649	7/25/2024	Holiday Wholesale Library - Cleaning Supplies	186.25
39650	7/25/2024	Holiday Wholesale City of Mauston - Cleaning Supplies	627.75
39651	7/25/2024	JComp Technologies Inc Library - Restart Servers	78.75
39652	7/25/2024	JComp Technologies Inc City of Mauston - IT Pro Fees	349.49
39653	7/25/2024	Juneau County Treasurer / Muni Fines Muni court - June 24 settlements	984.17
39654	7/25/2024	Kanopy Inc Library - Adult Visuals	51.30
39655	7/25/2024	Kwik Trip, Inc. Muni court - June 24 Restitution	19.08
39656	7/25/2024	Lexipol, LLC PD - Annual Law Enforcement Policy	5,142.09
39657	7/25/2024	Martelle Water Treatment, Inc Water - Chemicals	2,361.33
39658	7/25/2024	Mauston Area School District Admin - June 24 MH tax school share	883.03
39659	7/25/2024	Mauston Equipment City of Mauston - Items for repair/maint	573.07
39660	7/25/2024	Mauston Professional Police Assoc. Police Union Dues - July 2024	516.00
39661	7/25/2024	Midwest Tape Library - Hoopla for June	1,048.88
39662	7/25/2024	MSA Professional Services City of Mauston - WWTF upgrade CRS	15,100.65
39663	7/25/2024	Northside Mobil PD - Towing Services	90.92
39664	7/25/2024	R.N.O.W., Inc Streets - Camera Replacement	339.68
39665	7/25/2024	Reedsburg Area Medical Center Streets - DOT random testing	90.00
39666	7/25/2024	Rhyme Business Products Library - Copier lease fees	537.55

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Check Nbr	Check Date	Payee	Amount
39667	7/25/2024	SAN-A-CARE, Inc FD - Items for fire trucks - BUC Blue	164.77
39668	7/25/2024	Schumacher Elevator Company, Inc City of Mauston - Qrtly inspect pro fees	315.42
39669	7/25/2024	Scott Construction Inc City of Mauston - 24 street repair/maint	104,663.79
39670	7/25/2024	Securian Financial Group City of Mauston - Accidental premiums	112.38
39671	7/25/2024	SenSource Library - Annual Renewal Fee	228.00
39672	7/25/2024	Shopko Stores Operating Co., LLC Muni court - June 24 Restitution	9.99
39673	7/25/2024	Staples Business Advantage City of Mauston - Office Supplies	28.00
39674	7/25/2024	State of WI - Court Fines & Surcharges Muni Court - June 24 settlements	3,126.59
39675	7/25/2024	The Market GMTA - Invoice reimbursement	105.87
39676	7/25/2024	Town of Germantown Muni Court - June 24 settlements	26.03
39677	7/25/2024	Town of Lemonweir Zoning - Portion due to Lemonweir	5.00
39678	7/25/2024	U.S. Cellular City of Mauston - Phone service fees	145.20
39679	7/25/2024	UHG I LLC City of Mauston - Wage Garnishment	125.67
39680	7/25/2024	Village of Necedah Muni Court - June 24 settlements	3.40
39681	7/25/2024	WI SCTF Child Support Withheld - 07.26.24	322.61
39682	7/25/2024	WI SCTF - Child Support Fee 07.26.24	65.00
39683	7/25/2024	Wisconsin Supreme Court Municipal court clerk seminar 2024	40.00
39684	7/25/2024	WRJC/Murphy's Law Media Group LLC GMTA - Radio Ads	225.00
39685	7/25/2024	WRWA City of Mauston - WRWA registration	340.00

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Accounting Checks

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Check Nbr	Check Date	Payee	Amount
39686	7/31/2024	Amazon Capital Services, Inc City of Mauston - Items for office/use	327.17
39687	7/31/2024	Associated Appraisal Consultants, Inc Admin - Monthly pro fees assessments	804.12
39688	7/31/2024	Baker & Taylor, Inc Library - Adult/childrens books	286.49
39689	7/31/2024	Better Buys Streets - Item for repairs/maint	10.99
39690	7/31/2024	Blackstone Publishing Library - Adult audio	50.94
39691	7/31/2024	Cintas City of Mauston - Building floor mats	102.26
39692	7/31/2024	Column Software PBC City of Mauston - Publishing Fees	116.17
39693	7/31/2024	Complete Office of WI, INC Library - Office supplies	186.37
39694	7/31/2024	Core & Main LP Swr - Items for repair/maint	136.55
39695	7/31/2024	Craftsman Bluff Library - rail removal	390.00
39696	7/31/2024	Croell Redi-Mix PW - Deliveries	1,895.75
39697	7/31/2024	Delta Dental of Wisconsin City of Mauston - Dental Premiums	2,970.97
39698	7/31/2024	Dinges Fire Company FD - Items for repair/maint	1,313.32
39699	7/31/2024	Electrical Services Emergency Communication Pub Safety - Weather Siren Mainenance	1,479.25
39700	7/31/2024	Gale / Cengage Learning Library - Adult Books	131.16
39701	7/31/2024	Gray Electric, LLC Parks - Items for maint/repairs	80.40
39702	7/31/2024	Hamm Brothers, Inc FD - Excavator work	657.92
39703	7/31/2024	Holiday Wholesale Library - Custodial Supplies	459.70
39704	7/31/2024	Interstate Billing Service, Inc Streets - Items for repairs/maint	293.81

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Posted From: 7/20/2024 From Account:
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Check Nbr	Check Date	Payee	Amount
39705	7/31/2024	Johnson Block & Company Inc City of Mauston - 23 Audit final billing	6,495.00
39706	7/31/2024	LN Worksite Billing Department City of Mauston - Monthly payroll deduct	1,853.82
39707	7/31/2024	Martelle Water Treatment, Inc Sewer - Chemicals	5,589.60
39708	7/31/2024	Mauston Equipment Parks - item for repair/maint	2.42
39709	7/31/2024	Mauston Equipment Capital - crane truck purchase	85,000.00
39710	7/31/2024	Miller's Classics Parks - Portable restroom fees	280.00
39711	7/31/2024	MSA Professional Services City of Mauston - WWTF upgrade CRS	16,646.00
39712	7/31/2024	Nile Xpedite Solutions of Wisconsin LLC Swr - Shipping for WET testing	1,155.00
39713	7/31/2024	North Star Emergency Vehicle Service Inc. FD - Service pro fees	5,075.00
39714	7/31/2024	Playaway Products Library - Adult audio	323.95
39715	7/31/2024	Quarles & Brady LLP Capital - Sewer Treatment plant legal	25,000.00
39716	7/31/2024	Rivistas Subscription Services Library - Rivistas Subscription Services	4,851.61
39717	7/31/2024	Staples Business Advantage City of Mauston - Office Supplies	48.30
39718	7/31/2024	The Market GMTA - Elroy Screen Ad reimbursement	300.00
39719	7/31/2024	U.S. Cellular Library - Phone service fees	158.08
39720	7/31/2024	USA Blue Book Corp Wtr - Items for repairs/maint	801.00
39721	7/31/2024	VSP Vision Service Plan City of Mauston - Vision Ins Expense	652.65
39722	8/07/2024	Allied Cooperative City of Mauston - Supplies & Parts	1,358.48
39723	8/07/2024	Amazon Capital Services, Inc City of Mauston - Items for office/use	221.24

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Accounting Checks

Posted From: 7/20/2024 From Account:
 Thru: 8/09/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
39724	8/07/2024	AT&T Mobility City of Mauston - Monthly Service Fees	704.46
39725	8/07/2024	Capital Newspapers City of Mauston - Publishing Fees	170.00
39726	8/07/2024	Column Software PBC City of Mauston - Publishing Fees	45.33
39727	8/07/2024	CT Laboratories Swr - Sample Testing	1,807.50
39728	8/07/2024	Davies, Sandra Housing Fund - New Home Build Grant	5,000.00
39729	8/07/2024	Digger's Hotline, Inc Wtr/Swr - Prepaid Locate Fees July 24	454.40
39730	8/07/2024	E O Johnson Co, Inc PW - Monthly Service Agreement fees	67.00
39731	8/07/2024	Farrell Equipment & Supply Co., Inc PW- DOT stain	179.99
39732	8/07/2024	Gencomm PD - Antenna Repair	797.83
39733	8/07/2024	Hamm Brothers, Inc Streets - Select breaker picked up	270.17
39734	8/07/2024	Interstate Billing Service, Inc FD - items for maint/repairs	276.57
39735	8/07/2024	Mauston Plumbing Inc Sewer - Sewer Camera Service	383.16
39736	8/07/2024	Mauston True Value, Inc. City of Mauston - Hardware & Supplies	226.33
39737	8/07/2024	MSPN INC GMTA - Print Advertising	1,102.00
39738	8/07/2024	Municipal Code Enforcement, LLC City of Mauston - Monthly Zoning Fees	5,082.40
39739	8/07/2024	On The Line GMTA - July 24 service fees	3,375.00
39740	8/07/2024	Running, Inc Taxi - Shared ride July 2024	15,239.95
39741	8/07/2024	Staples Business Advantage City of Mauston - Office Supplies	73.50
39742	8/07/2024	Stump Grinding by Edwards Parks - Grind stumps	600.00

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Accounting Checks

Posted From: 7/20/2024 From Account:
 Thru: 8/09/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
39743	8/07/2024	WI SCTF Child Support Withheld - 08.09.24	322.61
39744	8/07/2024	Wilke, Sarah Ann August 24 graphic design fees	250.00
39745	8/07/2024	Wisconsin Department of Justice Background checks - operator/direct sell	91.00
39746	8/07/2024	Wisconsin State Lab of Hygiene Water - Fluoride testings	29.00
AFLAC	7/25/2024	Aflac Insurance Manual Check Aflac Deductions - 07.26.24	336.38
RHYME	7/31/2024	Rhyme Business Products Manual Check City of Mauston - Copier lease fees	799.36
WITAX	7/25/2024	Wis Tax Withholding Manual Check WI Payroll Taxes 07.26.24	3,210.23
WITAX	8/09/2024	Wis Tax Withholding Manual Check WI Payroll Taxes 08.09.24	3,360.95
PITNEY	7/11/2024	Pitney Bowes - Reserve Account Manual Check City of Mauston - Postage Fees	500.00
ALLIANT	7/24/2024	Alliant - 1735130000 Manual Check City of Mauston - Electric & Gas fees	4,505.78
ALLIANT	7/26/2024	Alliant - 2484600000 Manual Check City of Mauston - Electric & Gas fees	37.00
ALLIANT	7/24/2024	Alliant - 0849610000 Manual Check City of Mauston - Electric & Gas fees	3.20
ALLIANT	7/26/2024	Alliant - 3183940000 Manual Check City of Mauston - Electric & Gas fees	573.39
ALLIANT	7/26/2024	Alliant - 1457140000 Manual Check City of Mauston - Electric & Gas fees	8,990.35
ALLIANT	7/24/2024	Alliant - 2190000000 Manual Check City of Mauston - Electric & Gas fees	453.51
ALLIANT	7/12/2024	Alliant - 4415730000 Manual Check City of Mauston - Electric & Gas fees	4,055.25
ALLIANT	7/24/2024	Alliant - 3487864265 Manual Check City of Mauston - Electric & Gas fees	23.73
ALLIANT	7/24/2024	Alliant - 1287210000 Manual Check City of Mauston - Electric & Gas fees	398.20
ALLIANT	7/24/2024	Alliant - 5049940000 Manual Check City of Mauston - Electric & Gas fees	2,598.79

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CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 7/20/2024 From Account:
 Thru: 8/09/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
DEFCOMP	7/25/2024	Wells Fargo - Great West Deferred Comp	2,105.00
	Manual Check	Deferred Comp - Payroll 07.26.24	
DEFCOMP	7/23/2024	Wells Fargo - Great West Deferred Comp	2,105.00
	Manual Check	Deferred Comp - Payroll 07.12.24	
DEFCOMP	8/09/2024	Wells Fargo - Great West Deferred Comp	2,105.00
	Manual Check	Deferred Comp - Payroll 08.09.24	
OAKDALE	7/20/2024	Oakdale Electric Cooperative	1,193.00
	Manual Check	City of Mauston - Electric fees	
KWIKTRIP	7/20/2024	Kwik Trip, Inc.	3,144.26
	Manual Check	City of Mauston - Monthly Fuel Expense	
UTILITES	8/06/2024	City of Mauston	9,287.82
	Manual Check	City of Mauston - Monthly Utilities	
		Grand Total	619,807.62

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CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 7/20/2024 From Account:
Thru: 8/09/2024 Thru Account:

	Amount
Total Expenditure from Fund # 100 - General Fund	265,557.35
Total Expenditure from Fund # 109 - Cemetery Fund	823.26
Total Expenditure from Fund # 250 - Library Fund	20,513.10
Total Expenditure from Fund # 280 - Taxi Fund	19,720.75
Total Expenditure from Fund # 340 - TID 4 Fund	1,200.00
Total Expenditure from Fund # 350 - TID 5 Fund	1,200.00
Total Expenditure from Fund # 360 - Affordable Housing Fund	5,000.00
Total Expenditure from Fund # 400 - Capital Projects Fund	122,087.50
Total Expenditure from Fund # 610 - Water Utility Fund	14,852.68
Total Expenditure from Fund # 620 - Sewer Utility Fund	168,852.98
Total Expenditure from all Funds	619,807.62

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Equipment Replacement CheckingAccounting Checks

Posted From:7/20/2024From Account:

Thru:8/09/2024Thru Account:

Check Nbr	Check Date	Payee	Amount
2244	7/25/2024	Belco Vehicle Solutions, LLC PD - Squad Prep	12,374.93
Grand Total			12,374.93

Equipment Replacement CheckingAccounting Checks
Posted From: 7/20/2024From Account:
Thru: 8/09/2024Thru Account:

	Amount
Total Expenditure from Fund # 405 - Equipment Replacement Fund	12,374.93
Total Expenditure from all Funds	12,374.93

Fund: 100 - General Fund

Account Number		2024 August	2024 Actual 08/09/2024	2024 Budget	Budget Status	% of Budget
100-00-41110-000-000	General Property Taxes	0.00	2,572,809.07	2,572,771.00	38.07	100.00
100-00-41140-000-000	Mobile Home Park Permits/Taxes	0.00	18,752.10	27,500.00	-8,747.90	68.19
100-00-41210-000-000	Room Tax	0.00	32,232.09	80,000.00	-47,767.91	40.29
100-00-41220-000-000	GMTA 70% Room Tax	0.00	75,208.09	168,000.00	-92,791.91	44.77
100-00-41220-100-000	Other Revenues	0.00	0.00	0.00	0.00	0.00
100-00-41300-000-000	Payment in Lieu of Taxes	0.00	1,100.00	14,447.00	-13,347.00	7.61
100-00-41310-000-000	Reg Mun Owned Taxes	0.00	0.00	105,715.00	-105,715.00	0.00
100-00-41810-000-000	Intrst-Delinq Mobile Home Tax	0.00	0.00	0.00	0.00	0.00
100-00-41820-000-000	Intrst-Delinq PP Tax	0.00	19.74	145.00	-125.26	13.61
100-00-41900-000-000	Other Tax Collections	0.00	0.00	0.00	0.00	0.00
Taxes		0.00	2,700,121.09	2,968,578.00	-268,456.91	90.96
100-00-43300-000-000	Other Federal Payments	0.00	0.00	0.00	0.00	0.00
100-00-43410-000-000	State Shared Revenues	0.00	186,692.19	1,212,506.00	-1,025,813.81	15.40
100-00-43410-100-000	Utility Aid Payment	0.00	0.00	32,108.00	-32,108.00	0.00
100-00-43410-200-000	Expenditure Restraint Pmt	0.00	0.00	0.00	0.00	0.00
100-00-43410-300-000	Personal Property Aid	0.00	6,789.20	14,111.00	-7,321.80	48.11
100-00-43420-000-000	Fire Ins Tax from State	0.00	13,503.59	11,500.00	2,003.59	117.42
100-00-43521-000-000	PD Overtime/DOT Grants	0.00	0.00	0.00	0.00	0.00
100-00-43522-000-000	State Law Enforcement Training	0.00	0.00	1,600.00	-1,600.00	0.00
100-00-43524-000-000	Forest Fire Protect Grant (FD)	0.00	0.00	0.00	0.00	0.00
100-00-43525-000-000	Equipment Grants	0.00	0.00	0.00	0.00	0.00
100-00-43530-000-000	State Transportatn Aids	0.00	302,998.41	395,800.00	-92,801.59	76.55
100-00-43531-000-000	State Aid Connecting Streets	0.00	68,479.89	77,983.00	-9,503.11	87.81
100-00-43532-000-000	COVID-19 R2R Grant Aid	0.00	0.00	0.00	0.00	0.00
100-00-43533-000-000	State Aid Computers	0.00	9,487.95	9,488.00	-0.05	100.00
100-00-43549-000-000	DNR Recycling	0.00	13,348.34	13,329.00	19.34	100.15
100-00-43600-000-000	Other State Payments	0.00	2,102.19	0.00	2,102.19	0.00
100-00-43610-000-000	Payment for Municipal Services	0.00	89,767.82	90,111.00	-343.18	99.62
100-00-43660-000-000	Environmental Impact Rev (ATC)	0.00	0.00	1,458.00	-1,458.00	0.00
Intergovernmental Revenues		0.00	693,169.58	1,859,994.00	-1,166,824.42	37.27
100-00-44110-000-000	Liquor License/Malt Bevs Fee	0.00	8,628.00	8,300.00	328.00	103.95
100-00-44121-000-000	Cable TV Licenses	0.00	10,813.58	20,388.00	-9,574.42	53.04
100-00-44121-000-100	VSP Fee Subsidy	0.00	4,308.00	4,308.00	0.00	100.00
100-00-44130-000-000	Operator, Cig & Amuse Device	30.00	5,825.00	6,000.00	-175.00	97.08
100-00-44200-000-000	Dog & Cat Licenses	0.00	0.00	25.00	-25.00	0.00
100-00-44201-000-000	Chicken permit	0.00	40.00	100.00	-60.00	40.00
100-00-44301-000-000	Fire Inspection Fee	150.00	1,050.00	750.00	300.00	140.00
100-00-44400-000-000	Bldg & Zoning Permit	0.00	71,457.50	50,000.00	21,457.50	142.92
100-00-44410-000-000	Rental Inspection	0.00	0.00	0.00	0.00	0.00
100-00-44910-000-000	Other Permits/Fees(Sellers,MH)	0.00	400.00	400.00	0.00	100.00
Licenses & Permits		180.00	102,522.08	90,271.00	12,251.08	113.57
100-00-45115-000-000	Muni Court Fees (City)	0.00	15,227.98	35,325.00	-20,097.02	43.11
100-00-45116-000-000	Muni Court Fines (City)	0.00	40,781.18	94,600.00	-53,818.82	43.11
100-00-45120-000-000	County Court Fines/Forfeitures	0.00	1,976.55	4,000.00	-2,023.45	49.41
100-00-45130-000-000	Parking Violations	170.00	15,240.03	18,000.00	-2,759.97	84.67
100-00-45140-000-000	Police Undercover Local Rev	0.00	4,637.09	0.00	4,637.09	0.00
100-00-45141-000-000	Police Fed Equity Share Rev	0.00	0.00	0.00	0.00	0.00

Fund: 100 - General Fund

		2024	2024	2024	Budget	% of
Account Number		August	Actual 08/09/2024	Budget	Status	Budget
Fines & Forfeitures		170.00	77,862.83	151,925.00	-74,062.17	51.25
100-00-46100-000-000	Misc. General Revenues	0.00	4,056.00	0.00	4,056.00	0.00
100-00-46101-000-000	Admin Service Fee	0.00	0.00	0.00	0.00	0.00
100-00-46210-000-000	Police A/R,Supoena, Fees, Tows	0.00	753.50	536.00	217.50	140.58
100-00-46220-000-000	Township Rural Fire Reimbursmt	0.00	199,301.00	199,301.00	0.00	100.00
100-00-46223-000-000	Emergency Response Fee Revenue	0.00	20,644.46	67,500.00	-46,855.54	30.58
100-00-46230-000-000	Ambulance Assessment fee	76.96	104,701.62	208,852.00	-104,150.38	50.13
100-00-46322-000-000	Assessments:C&G/Sidewalk	49.33	58,905.76	67,500.00	-8,594.24	87.27
100-00-46323-000-100	Service Charge (Mowing)	0.00	4,050.00	0.00	4,050.00	0.00
100-00-46323-000-200	Service Charge (Shovel)	0.00	1,072.50	0.00	1,072.50	0.00
100-00-46370-000-000	Boat Launch Fees	45.00	2,272.69	3,808.00	-1,535.31	59.68
100-00-46420-000-000	Garbage Collection Revenue	113.38	119,075.52	236,534.00	-117,458.48	50.34
100-00-46423-000-000	Large Item Pick up Rev	0.00	0.00	0.00	0.00	0.00
100-00-46540-300-000	FD UBS Investment	0.00	0.00	0.00	0.00	0.00
100-00-46700-000-000	Summer Rec Revenue	0.00	0.00	0.00	0.00	0.00
100-00-46721-000-000	Tree Tribute Program Revenue	0.00	560.00	1,120.00	-560.00	50.00
Public Charges for Services		284.67	515,393.05	785,151.00	-269,757.95	65.64
100-00-48100-000-000	Interest Temporary Investment	0.00	34,481.70	17,500.00	16,981.70	197.04
100-00-48100-100-000	UBS FD Interest Income	0.00	2,966.81	0.00	2,966.81	0.00
100-00-48102-400-000	Interest - Lenorud	0.00	0.00	0.00	0.00	0.00
100-00-48102-500-000	Interest - Games 4 Us	0.00	0.00	0.00	0.00	0.00
100-00-48102-600-000	Interest - Rehab Bar	0.00	0.00	0.00	0.00	0.00
100-00-48102-700-000	Interest - PSD	0.00	0.00	0.00	0.00	0.00
100-00-48120-000-000	Interest on Special Assessment	0.00	87.35	2,500.00	-2,412.65	3.49
100-00-48130-000-000	Interest on K9 account	0.00	9,555.74	10.00	9,545.74	95,557.40
100-00-48130-000-001	FD Donation CD Revenue	0.00	3,864.22	0.00	3,864.22	0.00
100-00-48150-000-000	Interest Parkland Dedication	0.00	623.99	100.00	523.99	623.99
100-00-48210-000-000	Rent of City Property	0.00	2,905.60	8,200.00	-5,294.40	35.43
100-00-48220-000-000	Rent of Fairgrounds/Parks	0.00	3,050.00	0.00	3,050.00	0.00
100-00-48221-000-000	Concession Stand Shared Rev	0.00	0.00	0.00	0.00	0.00
100-00-48230-000-000	Fee for Car Wash & Veh. Maint.	0.00	0.00	0.00	0.00	0.00
100-00-48310-000-000	Sale of City Property	0.00	972.20	0.00	972.20	0.00
100-00-48410-000-000	Insurance/Damage Recoveries	0.00	0.00	0.00	0.00	0.00
100-00-48500-000-000	Donations	0.00	16,615.12	10,250.00	6,365.12	162.10
100-00-48500-000-100	K9 Unit Donations	0.00	0.00	1,500.00	-1,500.00	0.00
100-00-48500-900-000	FD Special Funds Donations	0.00	7,325.08	0.00	7,325.08	0.00
100-00-48700-000-000	Miscellaneous Revenue	1,887.00	5,570.49	10,000.00	-4,429.51	55.70
100-00-48710-000-000	School Liaison Contribution/Rv	0.00	54,225.14	54,225.00	0.14	100.00
100-00-48711-000-000	GMTA Misc Revenue	0.00	0.00	0.00	0.00	0.00
100-00-48810-000-000	Parkland Dedication Revenue	0.00	0.00	0.00	0.00	0.00
100-00-48820-000-000	Parks Fund Raising Revenue	0.00	0.00	0.00	0.00	0.00
Miscellaneous		1,887.00	142,243.44	104,285.00	37,958.44	136.40
100-00-49100-000-000	Proceeds from Long Term Debt	0.00	0.00	0.00	0.00	0.00
100-00-49150-000-000	Proceeds from Debt Premium	0.00	0.00	0.00	0.00	0.00
100-00-49200-000-000	Transfer In from 20 % Room Tax	0.00	0.00	0.00	0.00	0.00
100-00-49210-000-000	Transfer In	0.00	0.00	0.00	0.00	0.00
100-00-49240-000-000	Transfer from CDBG	0.00	0.00	0.00	0.00	0.00
100-00-49310-000-000	Transfer in-TIF	0.00	0.00	0.00	0.00	0.00

Fund: 100 - General Fund

Account Number		2024 August	2024 Actual 08/09/2024	2024 Budget	Budget Status	% of Budget
100-00-49500-000-000	Proceeds from Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Other Financing Sources		0.00	0.00	0.00	0.00	0.00
Total Revenues		2,521.67	4,231,312.07	5,960,204.00	-1,728,891.93	70.99

Fund: 100 - General Fund

Account Number		2024	2024	2024	Budget	% of
		August	Actual 08/09/2024	Budget	Status	Budget
100-00-51110-110-000	Salary/Wages	830.79	9,657.21	21,600.00	11,942.79	44.71
100-00-51110-130-000	FICA/Medicare	63.55	1,207.96	2,055.00	847.04	58.78
100-00-51110-160-000	Employee Recog	0.00	201.45	1,000.00	798.55	20.15
100-00-51110-211-000	Audit	0.00	20,322.00	17,500.00	-2,822.00	116.13
100-00-51110-212-000	Assessing	0.00	6,714.47	15,000.00	8,285.53	44.76
100-00-51110-213-000	Legal	0.00	0.00	0.00	0.00	0.00
100-00-51110-312-000	Code Maintenance	0.00	2,715.75	2,500.00	-215.75	108.63
100-00-51110-313-000	Elections	59.23	4,586.03	6,250.00	1,663.97	73.38
100-00-51110-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-51110-330-000	Educ/Trng/Travel	0.00	0.00	100.00	100.00	0.00
100-00-51110-390-000	Miscellaneous	0.00	166.74	1,000.00	833.26	16.67
100-00-51110-591-000	Bad Debt & Write offs	0.00	1,083.07	0.00	-1,083.07	0.00
100-00-51120-213-000	Legal	0.00	0.00	0.00	0.00	0.00
100-00-51120-330-000	Educ/Trng/Travel	0.00	0.00	0.00	0.00	0.00
100-00-51120-390-000	Miscellaneous	0.00	713.13	750.00	36.87	95.08
100-00-51250-110-000	Judge & Clerk Wage	2,262.22	35,293.36	58,818.00	23,524.64	60.00
100-00-51250-130-000	FICA/Medicare	163.86	2,647.51	4,500.00	1,852.49	58.83
100-00-51250-131-000	Health Insurance	0.00	13,237.70	22,693.00	9,455.30	58.33
100-00-51250-132-000	FSA Contribution	0.00	1,115.00	1,200.00	85.00	92.92
100-00-51250-133-000	Dental Insurance	0.00	896.24	1,324.00	427.76	67.69
100-00-51250-134-000	Vision Insurance	0.00	230.16	345.00	114.84	66.71
100-00-51250-135-000	Retirement	129.55	2,105.82	3,368.00	1,262.18	62.52
100-00-51250-210-000	Legal & Administration	0.00	0.00	500.00	500.00	0.00
100-00-51250-224-000	Telephone/Fax	0.00	154.77	300.00	145.23	51.59
100-00-51250-290-000	Jail Services	0.00	0.00	250.00	250.00	0.00
100-00-51250-310-000	Office Supplies	0.00	1,733.04	2,850.00	1,116.96	60.81
100-00-51250-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-51250-321-000	Publication	0.00	0.00	0.00	0.00	0.00
100-00-51250-330-000	Educ/Trng/Travel	0.00	1,404.00	1,750.00	346.00	80.23
100-00-51250-353-000	Info Tech	0.00	7,687.12	7,750.00	62.88	99.19
100-00-51250-390-000	Miscellaneous	0.00	0.00	100.00	100.00	0.00
100-00-51400-110-000	Salary/Wages	4,569.50	71,649.40	119,131.00	47,481.60	60.14
100-00-51400-130-000	FICA/Medicare	336.77	5,329.27	9,343.00	4,013.73	57.04
100-00-51400-131-000	Health Insurance	0.00	14,873.45	24,155.00	9,281.55	61.58
100-00-51400-132-000	FSA Contribution	0.00	894.53	960.00	65.47	93.18
100-00-51400-133-000	Dental Insurance	0.00	915.73	1,059.00	143.27	86.47
100-00-51400-134-000	Vision Insurance	0.00	276.86	276.00	-0.86	100.31
100-00-51400-135-000	Retirement	315.26	4,700.68	8,427.00	3,726.32	55.78
100-00-51400-210-000	Professional Service	0.00	25.00	1,750.00	1,725.00	1.43
100-00-51400-211-000	Background Checks	91.00	1,386.00	1,500.00	114.00	92.40
100-00-51400-213-000	Legal	0.00	4,251.00	4,000.00	-251.00	106.28
100-00-51400-216-000	Hire & Recruitment	0.00	86.25	1,000.00	913.75	8.63
100-00-51400-221-000	Electricity	0.00	3,590.01	8,750.00	5,159.99	41.03
100-00-51400-222-000	Gas/Heat	0.00	1,370.39	3,000.00	1,629.61	45.68
100-00-51400-223-000	Water/Sewer	259.71	1,599.09	5,100.00	3,500.91	31.35
100-00-51400-224-000	Telephone/Fax	0.00	1,445.80	3,900.00	2,454.20	37.07
100-00-51400-240-000	Building Maintenance	0.00	4,054.12	4,500.00	445.88	90.09
100-00-51400-290-000	Contractual Services	250.00	16,746.15	30,000.00	13,253.85	55.82
100-00-51400-310-000	Office Supplies	0.00	2,571.49	3,500.00	928.51	73.47
100-00-51400-311-000	Postage/Shipping	0.00	1,049.97	1,750.00	700.03	60.00
100-00-51400-313-000	Custodial Supplies	0.00	559.08	3,250.00	2,690.92	17.20
100-00-51400-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00

Fund: 100 - General Fund

Account Number		2024	2024	2024	Budget	% of
		August	Actual 08/09/2024	Budget	Status	Budget
100-00-51400-320-000	Memberships/Dues	0.00	0.00	3,000.00	3,000.00	0.00
100-00-51400-321-000	Publications	170.00	2,671.51	3,750.00	1,078.49	71.24
100-00-51400-330-000	Educ/Trng/Travel	0.00	1,098.00	4,000.00	2,902.00	27.45
100-00-51400-350-000	Equip Maint (Non-Office)	0.00	228.00	0.00	-228.00	0.00
100-00-51400-352-000	Office Equip Maint	0.00	2,609.36	3,450.00	840.64	75.63
100-00-51400-353-000	Info Tech	0.00	5,609.80	12,500.00	6,890.20	44.88
100-00-51400-390-000	Miscellaneous	0.00	120.99	125.00	4.01	96.79
100-00-51400-510-000	Ins (Non-Labor)	0.00	26,555.61	39,000.00	12,444.39	68.09
100-00-51400-520-000	FSA Total Admin Fees	0.00	1,077.50	2,500.00	1,422.50	43.10
100-00-51400-740-000	Losses/Damages	0.00	47.99	0.00	-47.99	0.00
100-00-51400-790-000	Donations/Grants Expenditures	0.00	0.00	0.00	0.00	0.00
100-00-51400-821-000	Building Improvement	0.00	0.00	0.00	0.00	0.00
Administration		9,501.44	291,265.56	477,179.00	185,913.44	61.04
100-00-52100-110-000	Salary/Wages	30,592.98	483,439.00	873,011.00	389,572.00	55.38
100-00-52100-111-000	Clerical OT Wages	0.00	0.00	1,208.00	1,208.00	0.00
100-00-52100-112-000	Officer PT Wages	0.00	0.00	0.00	0.00	0.00
100-00-52100-116-000	Officer OT Wages	3,432.72	41,680.23	73,030.00	31,349.77	57.07
100-00-52100-121-000	Crossing Guard Wages	0.00	2,337.00	10,500.00	8,163.00	22.26
100-00-52100-130-000	FICA/Medicare	2,502.73	41,072.29	73,329.00	32,256.71	56.01
100-00-52100-131-000	Health Insurance	125.00	105,418.62	141,292.00	35,873.38	74.61
100-00-52100-132-000	FSA Contribution	0.00	2,916.91	9,600.00	6,683.09	30.38
100-00-52100-133-000	Dental Insurance	0.00	7,758.36	12,386.00	4,627.64	62.64
100-00-52100-134-000	Vision Insurance	0.00	1,616.43	2,974.00	1,357.57	54.35
100-00-52100-135-000	Retirement	4,603.34	73,707.45	128,609.00	54,901.55	57.31
100-00-52100-191-000	Protective Cloth/Gear	0.00	5,934.29	11,750.00	5,815.71	50.50
100-00-52100-213-000	Legal	0.00	4,782.19	18,000.00	13,217.81	26.57
100-00-52100-216-000	Hire & Recruitment	0.00	548.60	500.00	-48.60	109.72
100-00-52100-217-000	Investigations	0.00	4,621.26	15,000.00	10,378.74	30.81
100-00-52100-217-100	K9 Unit Expenses	0.00	1,348.58	2,000.00	651.42	67.43
100-00-52100-217-200	Undercover Local Expenses	0.00	195.77	0.00	-195.77	0.00
100-00-52100-217-300	Fed Equity Share Expenses	0.00	0.00	0.00	0.00	0.00
100-00-52100-217-900	K9 Unit Special Acct Expenses	0.00	0.00	0.00	0.00	0.00
100-00-52100-221-000	PD Electricity	0.00	2,724.57	6,250.00	3,525.43	43.59
100-00-52100-222-000	PD Heating Gas	0.00	1,121.21	4,700.00	3,578.79	23.86
100-00-52100-223-000	Police Water/Sewer	212.49	1,308.33	4,150.00	2,841.67	31.53
100-00-52100-224-000	Telephone/Fax	484.81	4,867.67	9,500.00	4,632.33	51.24
100-00-52100-290-000	Contractual Service	0.00	23,262.93	29,000.00	5,737.07	80.22
100-00-52100-310-000	Office Supplies	87.58	670.12	2,250.00	1,579.88	29.78
100-00-52100-313-000	Cleaning supplies-PD	44.68	767.46	1,750.00	982.54	43.85
100-00-52100-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-52100-320-000	Membership/Dues	0.00	350.00	500.00	150.00	70.00
100-00-52100-321-000	Publications	0.00	0.00	0.00	0.00	0.00
100-00-52100-330-000	Educ/Trng/Travel	19.89	5,802.85	15,000.00	9,197.15	38.69
100-00-52100-331-000	Motor Fuel	0.00	7,486.23	25,500.00	18,013.77	29.36
100-00-52100-341-000	Prof Equipt/Supplies	83.36	12,082.60	22,000.00	9,917.40	54.92
100-00-52100-352-000	Office Equip Maint/Service	0.00	2,015.60	2,750.00	734.40	73.29
100-00-52100-353-000	Info Tech	0.00	3,799.12	12,500.00	8,700.88	30.39
100-00-52100-354-000	Equipmnt Maint (Non Office)	0.00	3,587.23	6,000.00	2,412.77	59.79
100-00-52100-361-000	Building Maintenance	797.83	5,084.46	7,250.00	2,165.54	70.13
100-00-52100-390-000	Miscellaneous	0.00	50.00	500.00	450.00	10.00
100-00-52100-510-000	Ins (non-labor)	0.00	23,159.94	36,785.00	13,625.06	62.96

Fund: 100 - General Fund

Account Number		2024 August	2024 Actual 08/09/2024	2024 Budget	Budget Status	% of Budget
100-00-52100-740-000	Losses/Damages	0.00	0.00	0.00	0.00	0.00
100-00-52100-790-000	Donations/Grants Expenditures	0.00	1,984.00	0.00	-1,984.00	0.00
100-00-52200-110-000	Salary/Wages	0.00	5,300.00	16,600.00	11,300.00	31.93
100-00-52200-120-000	Hourly Wages	0.00	6,980.17	20,000.00	13,019.83	34.90
100-00-52200-120-100	Fire calls wages	0.00	37,887.50	90,000.00	52,112.50	42.10
100-00-52200-130-000	FICA/Medicare	0.00	3,812.20	10,450.00	6,637.80	36.48
100-00-52200-135-000	Retirement	0.00	896.58	4,000.00	3,103.42	22.41
100-00-52200-191-000	Protective Clothing/Gear	0.00	0.00	2,500.00	2,500.00	0.00
100-00-52200-213-000	Legal	0.00	0.00	0.00	0.00	0.00
100-00-52200-221-000	Electricity	0.00	2,429.26	3,800.00	1,370.74	63.93
100-00-52200-222-000	Heating Gas	0.00	1,704.33	7,669.00	5,964.67	22.22
100-00-52200-223-000	Water/Sewer	797.21	4,800.92	8,330.00	3,529.08	57.63
100-00-52200-224-000	Telephone/Fax	219.65	2,452.14	3,750.00	1,297.86	65.39
100-00-52200-241-000	Extinguisher Maint/Repair	0.00	0.00	150.00	150.00	0.00
100-00-52200-290-000	Outside Contractual services	0.00	47,739.85	32,000.00	-15,739.85	149.19
100-00-52200-292-000	Hydrant Rental	0.00	0.00	0.00	0.00	0.00
100-00-52200-310-000	Office Supplies	0.00	418.50	700.00	281.50	59.79
100-00-52200-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-52200-321-000	Publications	0.00	0.00	0.00	0.00	0.00
100-00-52200-330-000	Educ/Trng/Travel	0.00	0.00	1,000.00	1,000.00	0.00
100-00-52200-331-000	Motor Fuel	0.00	1,422.77	5,500.00	4,077.23	25.87
100-00-52200-331-001	Motor Fuel for TRFA	0.00	0.00	0.00	0.00	0.00
100-00-52200-352-000	Office Equip Maint/Service	0.00	22.06	0.00	-22.06	0.00
100-00-52200-353-000	Info Tech	0.00	2,288.15	1,750.00	-538.15	130.75
100-00-52200-354-000	Equipmnt Maint (Non-Office)	30.04	2,079.22	7,605.00	5,525.78	27.34
100-00-52200-355-000	Truck Maintenance	276.57	7,517.95	7,000.00	-517.95	107.40
100-00-52200-357-000	Pager & Radio Repair	0.00	1,369.27	750.00	-619.27	182.57
100-00-52200-361-000	Building Maintenance	0.00	2,454.04	4,000.00	1,545.96	61.35
100-00-52200-390-000	Miscellaneous	0.00	2,241.05	4,377.00	2,135.95	51.20
100-00-52200-510-000	Ins (non-labor)	0.00	25,156.01	31,000.00	5,843.99	81.15
100-00-52200-740-000	Losses/Damages	0.00	295.00	0.00	-295.00	0.00
100-00-52200-790-000	Donations/Grants Expenditures	0.00	0.00	0.00	0.00	0.00
100-00-52200-811-000	Equipment Purchases	0.00	1,294.59	14,275.00	12,980.41	9.07
100-00-52200-812-000	Jaws	0.00	0.00	0.00	0.00	0.00
100-00-52200-821-000	FD Building Improvement	0.00	0.00	0.00	0.00	0.00
100-00-52200-900-000	FD Special Funds Expense	0.00	2,855.45	0.00	-2,855.45	0.00
100-00-52300-215-000	Ambulance Contract Assessment	0.00	104,984.50	208,852.00	103,867.50	50.27
100-00-52400-240-000	Weather Siren Maintenance	0.00	1,479.25	1,022.00	-457.25	144.74
100-00-52400-740-000	Losses/Damages	0.00	0.00	0.00	0.00	0.00

Public Safety

44,310.88	1,147,382.06	2,046,654.00	899,271.94	56.06
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100-00-53100-110-000	Wage/Salary	12,682.48	200,199.87	349,523.00	149,323.13	57.28
100-00-53100-130-000	FICA/Medicare	904.87	15,045.65	26,739.00	11,693.35	56.27
100-00-53100-131-000	Health Insurance	0.00	58,739.49	89,050.00	30,310.51	65.96
100-00-53100-132-000	FSA Contribution	0.00	3,969.19	5,820.00	1,850.81	68.20
100-00-53100-133-000	Dental Insurance	0.00	4,651.69	6,398.00	1,746.31	72.71
100-00-53100-134-000	Vision Insurance	0.00	1,115.28	1,679.00	563.72	66.43
100-00-53100-135-000	Retirement	875.10	14,399.15	24,117.00	9,717.85	59.71
100-00-53100-191-000	Protective Clthng/Gear	0.00	1,234.77	1,896.00	661.23	65.13
100-00-53100-213-000	Legal	0.00	0.00	0.00	0.00	0.00
100-00-53100-215-000	Hired Services	0.00	0.00	0.00	0.00	0.00
100-00-53100-218-000	Drug Testing	0.00	246.00	377.00	131.00	65.25

Fund: 100 - General Fund

Account Number		2024	2024	2024	Budget	% of
		August	Actual 08/09/2024	Budget	Status	Budget
100-00-53100-221-000	Electricity	0.00	2,891.94	7,242.00	4,350.06	39.93
100-00-53100-223-000	Water/Sewer	812.14	5,324.22	9,300.00	3,975.78	57.25
100-00-53100-224-000	Telephone/Fax	0.00	1,063.66	2,014.00	950.34	52.81
100-00-53100-231-000	Signage	0.00	1,502.12	1,500.00	-2.12	100.14
100-00-53100-232-000	Tree/Brush Removal	0.00	0.00	0.00	0.00	0.00
100-00-53100-240-000	Maintenance/Repair	179.99	56,341.35	75,000.00	18,658.65	75.12
100-00-53100-290-000	Contractual Service	0.00	1,826.82	5,500.00	3,673.18	33.21
100-00-53100-290-100	Contractual Serv - Mow	0.00	0.00	0.00	0.00	0.00
100-00-53100-290-102	Contractual Serv -Shovel	0.00	0.00	0.00	0.00	0.00
100-00-53100-291-000	Equipment Rental	0.00	680.00	500.00	-180.00	136.00
100-00-53100-294-000	State/Other Fees	0.00	0.00	0.00	0.00	0.00
100-00-53100-310-000	Office Supplies	0.00	207.59	668.00	460.41	31.08
100-00-53100-313-100	Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-53100-320-000	Memberships/Dues	0.00	244.00	300.00	56.00	81.33
100-00-53100-321-000	Publications	0.00	368.90	306.00	-62.90	120.56
100-00-53100-330-000	Educ/Trng/Travel	0.00	263.48	550.00	286.52	47.91
100-00-53100-331-000	Motor Fuel	0.00	9,786.63	20,000.00	10,213.37	48.93
100-00-53100-340-000	Hand Tls,Matals,Spplys	506.13	5,693.89	10,000.00	4,306.11	56.94
100-00-53100-352-000	Office Equip Maint.	0.00	0.00	304.00	304.00	0.00
100-00-53100-353-000	Info Tech	0.00	2,349.33	2,974.00	624.67	79.00
100-00-53100-354-000	Equip Maint (Non-Office)	79.83	22,050.68	25,345.00	3,294.32	87.00
100-00-53100-361-000	Building Maintenance	18.98	6,676.21	6,022.00	-654.21	110.86
100-00-53100-362-000	Grounds Maintenance	270.17	2,588.32	1,000.00	-1,588.32	258.83
100-00-53100-390-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-53100-510-000	Ins (Non-Labor)	0.00	28,824.71	37,825.00	9,000.29	76.21
100-00-53100-740-000	Losses/Damages	0.00	1,499.90	0.00	-1,499.90	0.00
100-00-53100-790-000	Donations/Grants Expenditures	0.00	0.00	0.00	0.00	0.00
100-00-53100-821-000	Building Improvement	0.00	0.00	0.00	0.00	0.00
100-00-53320-215-000	Hired/Contractual	0.00	3,910.00	20,000.00	16,090.00	19.55
100-00-53320-291-000	Equipment Rental	0.00	0.00	0.00	0.00	0.00
100-00-53320-340-000	Hand Tool,Mater./Supplies	0.00	0.00	1,000.00	1,000.00	0.00
100-00-53320-354-000	Equip Maint (Non-Office)	0.00	33.58	5,000.00	4,966.42	0.67
100-00-53320-371-000	Salt/Sand	0.00	55,036.40	75,000.00	19,963.60	73.38
100-00-53320-372-000	Contingency for Snow	0.00	0.00	0.00	0.00	0.00
100-00-53320-390-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-53330-221-000	Electricity - Signals	0.00	3,303.62	6,510.00	3,206.38	50.75
100-00-53330-240-000	Maint/Repair - Signals	0.00	361.61	4,711.00	4,349.39	7.68
100-00-53330-390-000	Miscellaneous - Signals	0.00	0.00	0.00	0.00	0.00
100-00-53340-354-000	Equip Maint (Non-Office)	0.00	24,055.38	11,595.00	-12,460.38	207.46
100-00-53340-390-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-53420-221-000	Electricity	0.00	29,300.94	45,600.00	16,299.06	64.26
100-00-53420-240-000	Maint/Repair	0.00	6,649.63	9,693.00	3,043.37	68.60
100-00-53420-354-000	Equip Maint (Non-Office)	0.00	0.00	0.00	0.00	0.00
100-00-53420-373-000	Lights Installation	0.00	0.00	0.00	0.00	0.00
100-00-53420-390-000	Miscellaneous	0.00	764.43	0.00	-764.43	0.00
100-00-53500-291-000	Non-City Equipment Rental	0.00	0.00	0.00	0.00	0.00
100-00-53500-390-000	Non-City Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-53510-720-000	Contribution to Airport	0.00	46,564.00	23,282.00	-23,282.00	200.00
100-00-53540-000-000	Boat Launch Site Maint	0.00	0.00	3,359.00	3,359.00	0.00
100-00-53620-220-000	Refuse Collection Contract	0.00	113,472.08	236,534.00	123,061.92	47.97
100-00-53621-220-000	Large Item Garbage Exp	0.00	109.76	0.00	-109.76	0.00
100-00-53622-220-000	Garage disposal abatements	0.00	0.00	0.00	0.00	0.00

Fund: 100 - General Fund

Account Number	2024 August	2024 Actual 08/09/2024	2024 Budget	Budget Status	% of Budget
Public Works	16,329.69	733,346.27	1,154,233.00	420,886.73	63.54
100-00-54910-720-000 Contribution to Cemetery	0.00	30,000.00	30,000.00	0.00	100.00
Health & Human Services	0.00	30,000.00	30,000.00	0.00	100.00
100-00-55200-110-000 Salary/Wages	7,017.11	81,289.06	130,388.00	49,098.94	62.34
100-00-55200-130-000 FICA/Medicare	527.76	5,853.60	9,806.00	3,952.40	59.69
100-00-55200-131-000 Health Insurance	0.00	10,590.16	21,839.00	11,248.84	48.49
100-00-55200-132-000 FSA Contribution	0.00	0.00	1,020.00	1,020.00	0.00
100-00-55200-133-000 Dental Insurance	0.00	1,036.32	1,125.00	88.68	92.12
100-00-55200-134-000 Vision Insurance	0.00	197.76	294.00	96.24	67.27
100-00-55200-135-000 Retirement	272.89	3,953.85	6,775.00	2,821.15	58.36
100-00-55200-191-000 Protective Clthng/Gear	0.00	200.00	1,000.00	800.00	20.00
100-00-55200-221-000 Electricity	0.00	3,159.71	6,000.00	2,840.29	52.66
100-00-55200-223-000 Water/Sewer	6,504.01	11,518.64	24,000.00	12,481.36	47.99
100-00-55200-224-000 Telephone/Fax	0.00	1,015.10	2,000.00	984.90	50.76
100-00-55200-232-000 Trees & Brush	600.00	7,641.14	10,000.00	2,358.86	76.41
100-00-55200-313-100 Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-55200-330-000 Educ/Trng/Travel	0.00	1,288.33	1,250.00	-38.33	103.07
100-00-55200-340-000 Hand Tools,Material,Supp	0.00	2,650.71	3,479.00	828.29	76.19
100-00-55200-353-000 IT Service Fees	0.00	778.75	0.00	-778.75	0.00
100-00-55200-354-000 Equip Maint (Non-Office)	142.32	5,082.44	5,218.00	135.56	97.40
100-00-55200-361-000 Building Maintenance	96.66	3,087.94	11,000.00	7,912.06	28.07
100-00-55200-362-000 Grounds Maintenance	93.73	5,920.33	13,000.00	7,079.67	45.54
100-00-55200-363-000 Tree Tribute Program Expense	0.00	82.00	160.00	78.00	51.25
100-00-55200-364-000 Parks Fund Raising Expenses	0.00	0.00	0.00	0.00	0.00
100-00-55200-390-000 Miscellaneous	0.00	4.51	0.00	-4.51	0.00
100-00-55200-510-000 Ins (Non-Labor)	0.00	9,854.71	12,250.00	2,395.29	80.45
100-00-55200-740-000 Losses/Damages	0.00	0.00	0.00	0.00	0.00
100-00-55200-790-000 Donations/Grants Expenditures	0.00	1,635.00	0.00	-1,635.00	0.00
100-00-55200-820-000 Expenditure of Parkland Ded.	0.00	0.00	0.00	0.00	0.00
100-00-55200-821-000 Building Improvement	0.00	818.00	0.00	-818.00	0.00
100-00-55300-110-000 Salary/Wages	0.00	0.00	0.00	0.00	0.00
100-00-55300-130-000 FICA/Medicare	0.00	0.00	0.00	0.00	0.00
100-00-55300-135-000 Retirement	0.00	0.00	0.00	0.00	0.00
100-00-55300-220-000 Transportation	0.00	0.00	0.00	0.00	0.00
100-00-55300-224-000 Telephone/Fax	0.00	0.00	0.00	0.00	0.00
100-00-55300-310-000 Office Supplies	0.00	0.00	0.00	0.00	0.00
100-00-55300-313-100 Supplies for COVID-19	0.00	0.00	0.00	0.00	0.00
100-00-55300-330-000 Educ/Trng/Travel	0.00	0.00	0.00	0.00	0.00
100-00-55300-390-000 Miscellaneous	0.00	250.39	0.00	-250.39	0.00
100-00-55300-395-000 Arts/Crafts	0.00	0.00	0.00	0.00	0.00
100-00-55300-396-000 Softball/Baseball	0.00	0.00	0.00	0.00	0.00
100-00-55300-397-000 Rec Tennis	0.00	0.00	0.00	0.00	0.00
100-00-55300-398-000 Golf	0.00	0.00	0.00	0.00	0.00
100-00-55300-399-000 Special Events	0.00	0.00	0.00	0.00	0.00
100-00-55300-814-000 Baseball Equip/Uniform	0.00	0.00	0.00	0.00	0.00
100-00-55310-390-000 Celebrations/Entertainment	9.99	21,393.45	20,000.00	-1,393.45	106.97
Culture, Recreation & Educ	15,264.47	179,301.90	280,604.00	101,302.10	63.90
100-00-56400-110-000 Salary/Wages	0.00	0.00	0.00	0.00	0.00

Fund: 100 - General Fund

Account Number		2024 August	2024 Actual 08/09/2024	2024 Budget	Budget Status	% of Budget
100-00-56400-130-000	FICA/Medicare	0.00	0.00	0.00	0.00	0.00
100-00-56400-131-000	Health Insurance	0.00	0.00	0.00	0.00	0.00
100-00-56400-132-000	FSA Contribution	0.00	0.00	0.00	0.00	0.00
100-00-56400-133-000	Dental Insurance	0.00	0.00	0.00	0.00	0.00
100-00-56400-134-000	Vision Insurance	0.00	0.00	0.00	0.00	0.00
100-00-56400-135-000	Retirement	0.00	0.00	0.00	0.00	0.00
100-00-56400-202-000	Building Inspections	0.00	13,152.00	54,000.00	40,848.00	24.36
100-00-56400-213-000	Legal/Recording	0.00	0.00	2,137.00	2,137.00	0.00
100-00-56400-214-000	Map & Planning Services	0.00	7,155.75	5,000.00	-2,155.75	143.12
100-00-56400-220-000	Rental Inspection	0.00	0.00	0.00	0.00	0.00
100-00-56400-224-000	Telephone/Fax	0.00	114.00	456.00	342.00	25.00
100-00-56400-290-000	Code Enforcement Services	5,082.40	44,712.20	87,500.00	42,787.80	51.10
100-00-56400-310-000	Office Supplies	0.00	112.71	304.00	191.29	37.08
100-00-56400-321-000	Publications	45.33	392.02	445.00	52.98	88.09
100-00-56400-330-000	Educ/Trng/Travel	0.00	0.00	250.00	250.00	0.00
100-00-56400-353-000	InfoTech	0.00	99.00	250.00	151.00	39.60
100-00-56400-390-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-56700-210-000	Economic Devel Prof Services	0.00	0.00	2,500.00	2,500.00	0.00
100-00-56700-390-000	Econ Dev Misc	0.00	0.00	0.00	0.00	0.00
100-00-56710-000-000	Tourism	0.00	0.00	168,000.00	168,000.00	0.00
100-00-56710-210-000	Professional Service	3,375.00	23,625.00	0.00	-23,625.00	0.00
100-00-56710-240-000	Building/Equip Maintenance	0.00	0.00	0.00	0.00	0.00
100-00-56710-310-000	Office Supplies	0.00	837.60	0.00	-837.60	0.00
100-00-56710-311-000	Postage Expense	0.00	0.00	0.00	0.00	0.00
100-00-56710-330-000	Travel/Educ./Training	0.00	407.00	0.00	-407.00	0.00
100-00-56710-400-000	Marketing Misc.	0.00	0.00	0.00	0.00	0.00
100-00-56710-400-100	Tourism Development	0.00	0.00	0.00	0.00	0.00
100-00-56710-400-200	Digital Marketing	0.00	0.00	0.00	0.00	0.00
100-00-56710-400-300	Purchased Media	0.00	0.00	0.00	0.00	0.00
100-00-56710-400-400	TV	0.00	0.00	0.00	0.00	0.00
100-00-56710-400-500	Print Media	1,102.00	17,376.00	0.00	-17,376.00	0.00
100-00-56710-500-000	Event Support Grants	0.00	2,057.66	0.00	-2,057.66	0.00
Conservation & Development		9,604.73	110,040.94	320,842.00	210,801.06	34.30
100-00-57100-000-000	Contingency	0.00	6,501.44	25,000.00	18,498.56	26.01
100-00-57331-000-000	Highway & Street Outlay- local	0.00	0.00	0.00	0.00	0.00
Capital Improvement		0.00	6,501.44	25,000.00	18,498.56	26.01
100-00-58100-000-000	Debt Principal Payment	0.00	0.00	365,310.00	365,310.00	0.00
100-00-58200-000-000	Debt Interest	0.00	91,187.29	156,892.00	65,704.71	58.12
100-00-58200-690-000	Debt Issuance Cost	0.00	0.00	0.00	0.00	0.00
100-00-58230-691-000	Other Debt Expenses	0.00	800.00	800.00	0.00	100.00
Debt		0.00	91,987.29	523,002.00	431,014.71	17.59
100-00-59201-000-000	Contribution to Library	0.00	378,900.00	378,900.00	0.00	100.00
100-00-59202-000-000	Contribution to Taxi	0.00	35,000.00	35,000.00	0.00	100.00
100-00-59210-000-000	TRANSFER TO GENERAL	0.00	0.00	0.00	0.00	0.00
100-00-59230-000-000	Transfer to Equip Replace	0.00	0.00	0.00	0.00	0.00
100-00-59230-000-100	Transfer to ERF Admin	0.00	13,375.00	13,375.00	0.00	100.00
100-00-59230-000-200	Transfer to ERF Police	0.00	132,853.00	132,853.00	0.00	100.00
100-00-59230-000-300	Transfer to ERF Fire	0.00	209,818.00	209,818.00	0.00	100.00

Fund: 100 - General Fund

Account Number		2024	2024	2024	Budget	% of
		August	Actual 08/09/2024	Budget	Status	Budget
100-00-59230-000-400	Transfer to ERF Streets	0.00	127,893.00	127,893.00	0.00	100.00
100-00-59230-000-500	Transfer to ERF Parks	0.00	34,850.00	34,850.00	0.00	100.00
100-00-59230-000-600	Transfer to ERF Build Maint	0.00	20,000.00	20,000.00	0.00	100.00
100-00-59230-000-700	Transfer to ERF From PD CD	0.00	10,000.00	0.00	-10,000.00	0.00
100-00-59240-000-000	Transfer to Capital Projects	0.00	150,000.00	150,000.00	0.00	100.00
Interfund Transfers		0.00	1,112,689.00	1,102,689.00	-10,000.00	100.91
Total Expenses		95,011.21	3,702,514.46	5,960,203.00	2,257,688.54	62.12
Net Totals		-92,489.54	528,797.61	1.00	-528,796.61	



MEMO

To: Finance Committee – Mayor Teske
From: Daron J Haugh – City Administrator
Subject: Township Billing
Date: 2024-08-13

The City of Mauston's fire service includes 6 outlying townships. In a recent meet and greet special meeting with the Township of Lemonweir, I was asked why I wouldn't bill for the townships since we have the resources. It was discussed at length with the town board, but with no decision made at that time. This is something that has been brought up in prior years with contract negotiations, but ultimately was turned down. As I enter into contract negotiations for the upcoming 2025-2026 calendar years, I want to bring this back for discussion for council action. In short, the City of Mauston would be consuming any and all unpaid debt due for fire calls in the townships, instead of the townships paying us directly, then the townships going after the responsible party.

Job Descriptions*

POSITION TITLE: Custodian & Maintenance
DEPARTMENT: Administration
STATUS: Full-Time, FLSA Non-Exempt, Non-represented
REPORTS TO: City Administrator
COORDINATES WITH: Public Works Director, Fire Chief, Police Chief, Library Director

Education Levels:
Min: HS Diploma

Personnel Committee Recommendation: August 13, 2024

Council Approval: August 13, 2024

WORK HOURS & CONDITIONS:

Workload involves 40 hours a week of custodial and light maintenance duties. Hours and work schedule will be variable with occasional evening and weekend hours possible. A percentage of employee's time is spent outdoors; exposed to wet, cold, humid, or hot weather conditions. Work is active and involves standing, walking, carrying tools and cleaning supplies.

GENERAL RESPONSIBILITY:

Performs a variety of custodial tasks in the care of City Hall, the Public Works Shop and/or Fire Department building and grounds. This is repetitive custodial work. Work is reviewed by observation of the quality of cleanliness and maintenance of designated areas.

PRINCIPAL DUTIES:

Daily Custodial Activities

- Vacuum rugs.
- Clean washrooms and fill soap and paper dispensers.
- Check & change burnt out lights.
- Check & empty trash receptacles.
- Dust mop lobby, stairs, office mats and bathroom floors.

Weekly or as needed Custodial Activities

- Wash front door windows inside and out, including front office glass.
- Water flowers and plants.
- Wet mop lobby and stairs and bath room floors as needed.
- Sweep sidewalks.
- Take down and set up community room for various events, and clean bathrooms.
- Clean office space including: administrative office, police station, public works, fire department, and STP.
- Clean Council Chambers: dusting, vacuuming and washing off furniture.
- Clean Community Rooms and kitchen areas.
- Clean and maintain the Police Squad bay/rooms as needed, or as directed and scheduled.

Seasonal Custodial Activities

- Planting flowers, maintain shrubs, and weed.
- Raking leaves.
- Snow removal and salting around City Hall including the handicap parking area, City Hall sidewalk, the catwalk behind the building. Maintain sidewalk at the Fire Station during elections as needed during inclement weather.
- Wash exterior windows.

Job Descriptions*

Additional Duties

- Setup and arrange preparations for City Meetings and scheduled events, if requested.
- Monitor and inspect rooms after events.
- Supervise annual maintenance contracts. (i.e. carpet cleaning, HVAC, pest, elevator, inspections)
- Order bathroom and cleaning supplies.
- Assist with other activities and duties as assigned, as time is available.
- Light maintenance/repairs to various items; bathrooms, painting and repairing various scuffs/holes in walls, lights, door locks.
- Assist with moving furniture for all municipal buildings, as requested and scheduled.

QUALIFICATIONS:

- Possession and maintenance of valid driver's license.
- High school diploma or equivalent required.

SKILLS & ABILITIES:

- Knowledge of building cleaning materials and maintenance methods, and the use of cleaning supplies and equipment.
- Physical ability to lift (average of 25 pounds routinely and up to 50 pounds occasionally), reach below the knees. and above shoulders, climb stairs and ladders, work and balance at high heights, push/pull, smell, bend/twist at the waist, crouch, kneel, and squat.
- Physical ability to handle and grasp cleaning accessories; to preform repetitive wrist, hand, and arm motion.
- Able to understand and follow oral and written instructions.
- Able to cooperate and work with others in a positive manner and deal courteously, tactfully, and effectively with the public and city staff.
- Able to work independently in the absence of supervision.
- Able to fluently speak, read and write the English language.
- Basic computer skills

MANAGEMENT STATEMENT:

This position description has been prepared to assist in defining work hours and conditions, job responsibilities, and skills needed. It is not intended as a complete list of jobs, duties, responsibilities, and/or essential functions. The omission of specific statements of duties does not exclude them from this position if the work is similar, related or a logical assignment to the position.

This position description does not constitute an employment agreement between the employer and employee. This description is not intended to limit or modify the right of any supervisor or supervising governmental body to assign, direct and control the work of employees under supervision. The City of Mauston retains and reserves any and all rights to change, modify, amend, add or delete, from any section of this document as it deems, in its judgment, to be proper.

By my signature below:

- I acknowledge that I received a copy of this job description
- Any questions and/or concerns have been addressed with me.

Signature

Printed Name

Date

S:\Administration, Finance & HR\Personnel & HR Management\Job Descriptions\Admin\Custodian & Maintenance job description ver 2024-07-24.docx

Page 2 of 3

Job Descriptions*

ORDINANCE NO. 2024-2068
AMENDING CHAPTER 8 ANIMALS
ARTICLE I Sec. 8-2. Prohibited animals.

- (a) *Prohibited.* No farm or exotic animals shall be housed, quartered, stabled, pastured, kept, or in any manner maintained within the city limits except temporarily during special events or as otherwise specifically approved by the city council.
- (b) *Applicability.* The animals prohibited by this section include but are not limited to; snakes and other reptiles that are poisonous and venomous, alligators or crocodiles, any animal having poisonous bites, horses, ponies, mules, cows, sheep, goats, llamas, pigs (including potbellied pigs), geese, ducks, peacocks, ostriches, any other farm or exotic animals. The animals prohibited by this section also include any animal, other than domestic dogs and cats, that, because of their nature or physical makeup, are capable of inflicting physical harm on human beings or property, including, but not limited to, animals that belong to the cat family, snakes (either poisonous, venomous, or that otherwise present a risk of physical harm to human beings as a result of their nature or physical makeup), bears, wolves, wolverines, badgers, lions, tigers and any hybrids of the same.
- (c) The prohibitions of subsection (a) of this section shall not apply: where husbandry is a permitted use in the zoning district; chickens kept in compliance with subsection (d) below; or where the creatures are in the care, custody or control of a veterinarian for treatment; agricultural fairs; 4-H club shows or events; a display for judging purposes; an itinerant or transient carnival, circus or other show; licensed pet shops; licensed nature preserve; or zoological gardens; provided:
 - (1) This location conforms to the provisions of chapter 114.
 - (2) All animals and animal quarters are kept in a clean and sanitary condition and so maintained as to eliminate objectionable odors and disease.
 - (3) Animals are maintained in quarters so constructed as to prevent escape.
 - (4) No person lives or resides within 100 feet of the quarters in which the animals are kept.
- (d) A maximum of six chickens may be kept at a single-family detached residence in any residential zoning district provided that all standards outlined below are met:
 - (1) Chicken coop is defined as a "minor accessory structure" as detailed in chapter 114, article IV, section 114-128(b).
 - (2) The owner of the chickens resides on the property where the chickens are kept.
 - (3) The owner of the chickens provides a copy of the current valid registration with the Wisconsin DATCP Livestock Premises Registration Program.
 - (4) The owner of the chickens submits an application for an annual license and pays the annual fee as established by the council. At a minimum, the application must include the following:
 - a. *Site plan.* The applicant shall provide a site plan showing the location and dimensions of the proposed chicken coop and pen, and the distance of the coop and pen from all lot lines and principal structures located on adjacent lots.
 - b. *Inspection consent.* Application and issuance of a license under this section constitutes consent by the applicant to the city zoning administrator and/or his designee/s to enter upon the applicant's property to ascertain compliance with this section and with the terms of the license, [for as] long as the license is valid.
 - (5) No roosters may be kept.
 - (6) A chicken coop or other similar structure must provide safe and healthy living conditions for the chickens and direct access to a fenced chicken pen/run.

- a. *Soundness of construction.* Be structurally sound, moisture-proof, kept in good repair constructed of material described in the application and approved by the zoning administrator.
- b. *Security.* The structure shall have a roof and sides, be enclosed on all sides, and be of a design that is secure from predators. The pen/run shall be covered with screening, or similar material, to prevent escape of chickens and/or entry of predators.
- c. *Ventilation.* The structure shall have adequate windows and vents to provide proper light and ventilation to maintain a healthy environment for the chickens.

Section 13, Item a.

APPROVED:

ATTEST:

Darryl D.D. Teske, Mayor

Daron Haugh, Administrator

- Date of Plan Commission Recommendation (if applicable): _____
- Date of Public Hearing (if applicable): _____
- Date of Readings: 8/9/24 _____
- Date of Adoption: _____
- Votes: _____
 - Ayes___ Nays___ Absent___Abstention _____
- Date of Publication: _____

CERTIFIED SURVEY
MAP No. _____

BEING LOTS 3, 4, 5, AND 6 OF ASSESSOR'S PLAT NO. 4, LOCATED IN THE
FRACTIONAL SOUTHWEST QUARTER (SW 1/4) OF THE NORTHWEST
QUARTER (NW 1/4) OF SECTION 7, TOWNSHIP 15 NORTH, RANGE 4
EAST, IN THE CITY OF MAUSTON, JUNEAU COUNTY, WISCONSIN



BEARINGS ARE REFERENCED TO THE NORTH LINE
OF THE FRACTIONAL NORTHWEST QUARTER OF
SECTION 7, T15N, R4E DETERMINED TO BEAR
N89°48'03"E AS DERIVED FROM THE WISCONSIN
COORDINATE REFERENCE SYSTEM, JUNEAU
COUNTY, NAD 83 (2011).

NORTHWEST CORNER
SECTION 7, T15N, R4E
4" HARRISON
MONUMENT FOUND &
VERIFIED TIES

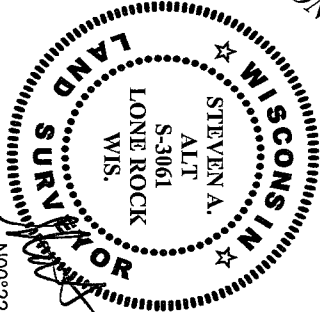
LEGEND

- JUNEAU COUNTY PLSS CORNER
(MONUMENT AS NOTED)
- SET 3/4" X 24" IRON ROD w/CAP
(WEIGHT = 1.50 LBS/FT)
- △ SET 1/2" X 2-1/2" PK NAIL
- FOUND 3/4" IRON ROD
- ⊕ FOUND CHISELED X
- ⊙ FOUND 1" IRON PIPE
- ⊖ FOUND 2" IRON PIPE
- () RECORDED AS
- RIGHT OF WAY
- EDGE OF TRAVELED WAY
- CENTERLINE
- OVERHEAD LINE
- POWER POLE
- ⊕ HYDRANT
- ⊙ MH MANHOLE

WEST LINE - FRACTIONAL SW 1/4 - NW 1/4

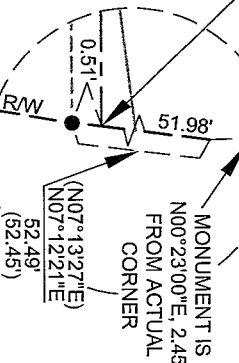
PLAT OF SURVEY
BY
JAMES J. CARROLL
DATED DECEMBER 31, 1987

(SEE SURVEY NOTE 3)
POINT OF TERMINATION 30'
INGRESS/EGRESS EASEMENT
(N89°07'36"E)
N89°37'59"E



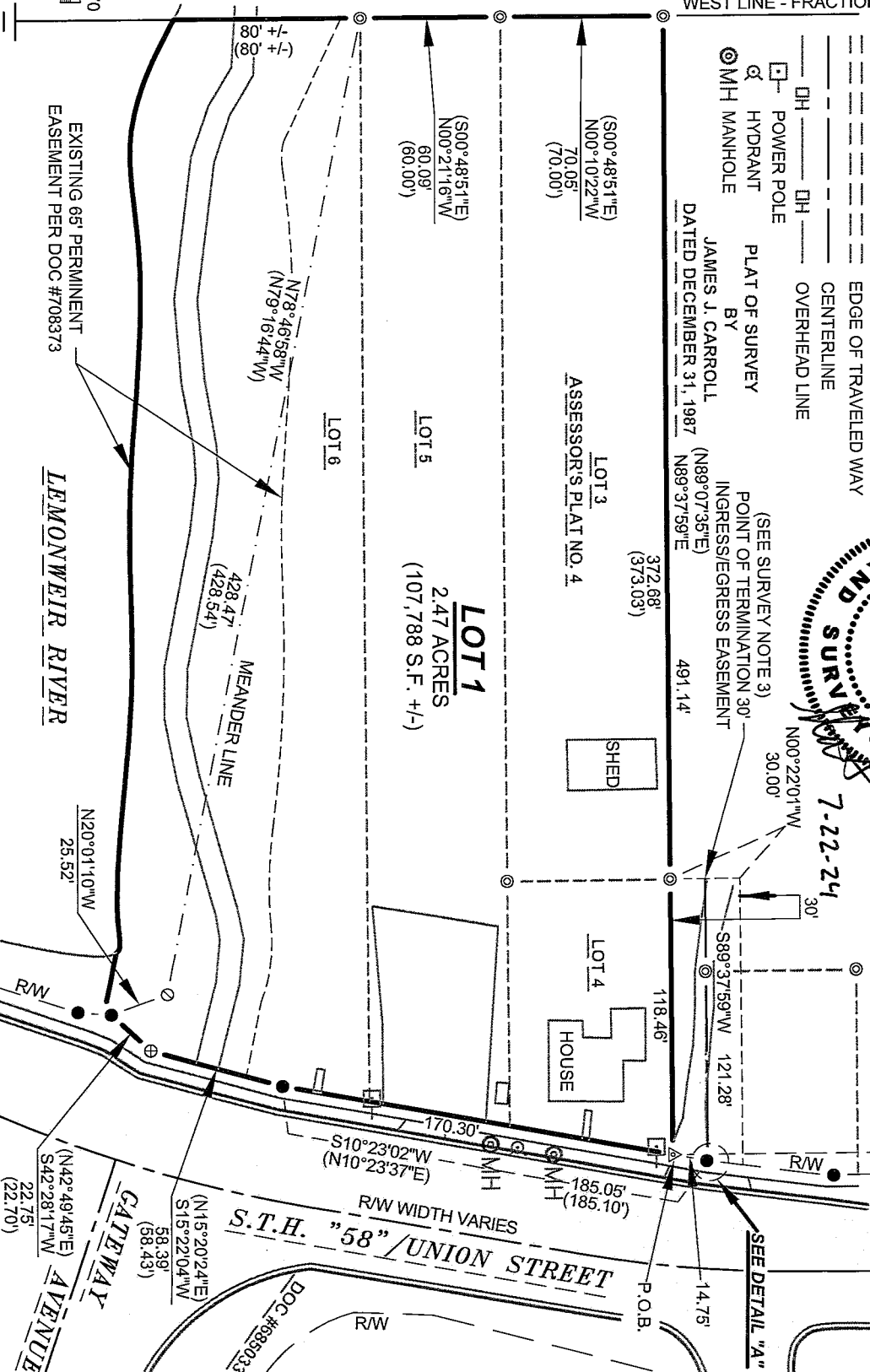
FRACTIONAL
SW 1/4 - NW 1/4
SECTION 7

P.O.B. 30'
INGRESS/EGRESS
EASEMENT



SEE SURVEY NOTES
ON SHEET 2 OF 3
SHEETS

NORTH 1/4 CORNER
SECTION 7, T15N, R4E
MAG NAIL FOUND &
VERIFIED TIES



TEAM
ENGINEERING
Transportation, Environmental, Agricultural, Municipal
and Land Surveying
118 EAST MAIN STREET
REEDSBURG, WI 53959
PHONE: (608) 768-5075

PREPARED FOR: RONALD E. BRUNNER JR.
201 N. UNION STREET
MAUSTON, WI 53948

DRAWN BY: SAA
CHECKED BY: POJ
DATE: 7/22/2024
SHEET 1 OF 3 SHEETS

CERTIFIED SURVEY MAP No. _____

BEING
LOTS 3, 4, 5, AND 6 OF ASSESSOR'S PLAT NO. 4. LOCATED IN THE FRACTIONAL SOUTHWEST QUARTER
(SW 1/4) OF THE NORTHWEST QUARTER (NW 1/4) OF SECTION 7, TOWNSHIP 15 NORTH, RANGE 4 EAST,
IN THE CITY OF MAUSTON, JUNEAU COUNTY, WISCONSIN

SURVEYOR'S NOTES

1. IMPROVEMENTS SHOWN HEREON WERE MEASURED AT RANDOM LOCATIONS AND ARE DISPLAYED FOR REFERENCE ONLY.
2. RIGHT OF WAY FOR S.T.H. "58"UNION STREET IS BASED ON FOUND MONUMENTATION AND TRANSPORTATION PROJECT PLAT 5010-01-21
RECORDED ON MARCH 14, 2011 AS DOCUMENT NO. 685033.
3. 30' INGRESS/EGRESS EASEMENT IS FOR THE BENEFIT OF LOT 1 OF THIS CERTIFIED SURVEY MAP.

SURVEYOR'S CERTIFICATE

I, STEVEN A. ALT, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT I HAVE SURVEYED, DIVIDED AND MAPPED A PARCEL BEING LOTS 3, 4, 5, AND 6 OF ASSESSOR'S PLAT NO. 4. LOCATED IN THE FRACTIONAL SOUTHWEST QUARTER (SW 1/4) OF THE NORTHWEST QUARTER (NW 1/4) OF SECTION 7, TOWNSHIP 15 NORTH, RANGE 4 EAST, IN THE CITY OF MAUSTON, JUNEAU COUNTY, WISCONSIN MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SECTION 7;
THENCE N89°48'03"E, 495.44 FEET ALONG THE NORTH LINE OF THE FRACTIONAL NORTHWEST QUARTER OF SAID SECTION 7;
THENCE S00°11'57"E, 1631.05 FEET TO THE NORTHEAST CORNER OF LOT 4 OF ASSESSOR'S PLAT NO. 4, THE WESTERLY RIGHT OF WAY OF UNION STREET, AND THE POINT OF BEGINNING.


THENCE ALONG SAID WESTERLY RIGHT OF WAY OF UNION STREET S10°23'02"W, 170.30 FEET;
THENCE CONTINUING ALONG SAID WESTERLY RIGHT OF WAY S15°22'04"W, 58.39 FEET;
THENCE CONTINUING ALONG SAID WESTERLY RIGHT OF WAY S42°28'17"W, 22.75 FEET TO THE MEANDER LINE OF LOT 6 OF ASSESSOR'S PLAT NO. 4;
THENCE ALONG SAID MEANDER LINE N20°01'10"W, 25.52 FEET;
THENCE CONTINUING ALONG SAID MEANDER LINE N78°46'58"W, 428.47 FEET TO THE NORTHWEST CORNER OF SAID LOT 6;
THENCE ALONG THE WEST LINE OF LOT 5 OF ASSESSOR'S PLAT NO. 4 N00°21'16"W, 60.09 FEET TO THE NORTHWEST CORNER THEREOF;
THENCE ALONG THE WEST LINE OF LOT 3 OF ASSESSOR'S PLAT NO. 4 N00°10'22"W, 70.05 FEET TO THE NORTHWEST CORNER THEREOF;
THENCE ALONG THE NORTH LINE OF SAID LOT 3 AND LOT 4 OF ASSESSOR'S PLAT NO. 4 N89°37'59"E, 491.14 FEET TO THE POINT OF BEGINNING.

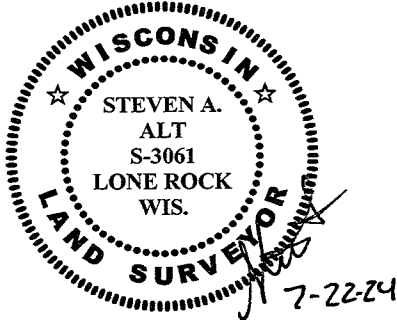
ALSO INCLUDES LANDS BETWEEN THE MEANDER LINE AND THE WATERS EDGE OF THE LEMONWEIR RIVER.

SAID PARCEL CONTAINS 2.47 ACRES, MORE OR LESS.

THAT I HAVE MADE SUCH SURVEY, LAND DIVISION AND MAP BY THE DIRECTION OF RONALD E. BRUNNER JR., THAT SUCH MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF. THAT I HAVE FULLY COMPLIED WITH PROVISIONS OF SECTION 236.34 OF THE WISCONSIN STATUTES, THE CITY OF MAUSTON SUBDIVISION REGULATIONS IN SURVEYING, DIVIDING AND MAPPING THE SAME. I FURTHER HEREBY CERTIFY THAT I HAVE SURVEYED, MAPPED, AND MONUMENTED THE ABOVE DESCRIBED PROPERTY IN ACCORDANCE WITH THE PROVISIONS OF WISCONSIN ADMINISTRATIVE CODE A-E 7 AND THAT THIS MAP IS AN ACCURATE REPRESENTATION OF THE SURVEY PERFORMED, TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATED THIS 22ND DAY OF JULY, 2024.


STEVEN A. ALT P.L.S. S-3061



OWNERS CERTIFICATE

AS OWNER I HEREBY CERTIFY THAT I CAUSED THE LAND DESCRIBED HEREIN TO BE SURVEYED, DIVIDED, MAPPED, AND DEDICATED AS REPRESENTED ON THIS CERTIFIED SURVEY MAP. I ALSO CERTIFY THAT THIS CERTIFIED SURVEY MAP IS REQUIRED TO BE SUBMITTED TO THE COMMON COUNCIL OF THE CITY OF MAUSTON FOR APPROVAL OR OBJECTION.

RONALD E. BRUNNER JR.

STATE OF WISCONSIN)
)SS
COUNTY OF)

PERSONALLY CAME BEFORE ME THIS ____ DAY OF _____, 2024, THE ABOVE NAMED RONALD E. BRUNNER JR. TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC, STATE OF WISCONSIN

MY COMMISSION EXPIRES: _____

TEAM
ENGINEERING
Transportation • Environmental • Agricultural • Municipal
and Land Surveying
118 EAST MAIN STREET
REEDSBURG, WI 53959
PHONE: (608) 768-5075

PREPARED FOR: RONALD E. BRUNNER JR.
201 N. UNION STREET
MAUSTON, WI 53948

DRAWN BY: SAA
CHECKED BY: POJ
DATE: 7/22/2024
SHEET 2 OF 3 SHEETS

CERTIFIED SURVEY MAP No. _____

BEING
LOTS 3, 4, 5, AND 6 OF ASSESSOR'S PLAT NO. 4. LOCATED IN THE FRACTIONAL SOUTHWEST QUARTER
(SW 1/4) OF THE NORTHWEST QUARTER (NW 1/4) OF SECTION 7, TOWNSHIP 15 NORTH, RANGE 4 EAST,
IN THE CITY OF MAUSTON, JUNEAU COUNTY, WISCONSIN

ORGANIZATION OWNERS CERTIFICATE

WISCONSIN HISTORICAL SOCIETY OF JUNEAU COUNTY, A WISCONSIN ORGANIZATION DULY ORGANIZED AND EXISTING UNDER AND BY THE VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, DOES HEREBY CERTIFY THAT SAID ORGANIZATION CAUSED THE LAND DESCRIBED HEREIN TO BE SURVEYED, DIVIDED, MAPPED, AND DEDICATED AS REPRESENTED ON THIS SURVEY MAP,

WISCONSIN HISTORICAL SOCIETY OF JUNEAU COUNTY, DOES FURTHER CERTIFY THAT THIS CERTIFIED SURVEY MAP IS REQUIRED TO BE SUBMITTED TO THE COMMON COUNCIL OF THE CITY OF MAUSTON FOR APPROVAL OR OBJECTION.

IN WITNESS WHEREOF, THE SAID WISCONSIN HISTORICAL SOCIETY OF JUNEAU COUNTY, HAS CAUSED THESE PRESENTS TO BE SIGNED BY NANCY MCCULLICK, PRESIDENT AND JOHN STASTNY, SECRETARY OF SAID ORGANIZATION, AND ACKNOWLEDGED THAT THEY EXECUTED THE FOREGOING INSTRUMENT AS SUCH AUTHORIZED SIGNATURE AS THE CONSENT RESOLUTION OF SAID ORGANIZATION BY ITS AUTHORITY.

NANCY MCCULLICK, PRESIDENT

JOHN STASTNY, SECRETARY

DANIEL JURKOWSKI, VICE PRESIDENT

STATE OF WISCONSIN)
COUNTY OF)SS)

PERSONALLY CAME BEFORE ME THIS ____ DAY OF _____, 2024, THE ABOVE NAMED NANCY MCCULLICK, JOHN STASTNY, AND DANIEL JURKOWSKI TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC, STATE OF WISCONSIN

MY COMMISSION EXPIRES: _____

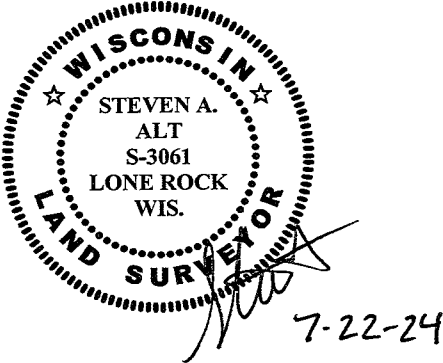
CITY OF MAUSTON CERTIFICATE

RESOLVED, THAT THIS CERTIFIED SURVEY IN THE CITY OF MAUSTON, JUNEAU COUNTY, WISCONSIN, IS HEREBY APPROVED ON THIS ____ DAY OF _____, 2024.

DARRYL TESKE, MAYOR

I HEREBY CERTIFY THAT THE FOREGOING RESOLUTION IS ADOPTED BY THE COMMON COUNCIL OF THE CITY OF MAUSTON ON THIS ____ DAY OF _____, 2024.

NICOLE LYDDY, DEPUTY CLERK



**CITY OF MAUSTON
RESOLUTION 2024-10**

“Resolution Authorizing Procurement of Real Estate”

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Mauston, Juneau County, Wisconsin does hereby authorize the procurement of the real estate at the Corner of Powers Ave and State Road 82 (Parcel 290180356.01) for the purchase price of \$525,000 and formally authorizes Mayor Darryl DD Teske and City Administrator Daron Haugh to execute any documents necessary to complete the transaction.

Introduced and adopted on the 13th day of August 2024.

Approved: _____
Darryl DD Teske, Mayor

Attested: _____
Daron Haugh, City Administrator

Ayes: _____ Nays: _____ Absent: _____

MEMO



To:

Mayor and City Council

From:

Daron J Haugh, City Administrator

Subject:

2025 Budget Adoption Calendar

Date:

August 13, 2025

For the calendar year 2025 budget, I have placed dates below for a projected schedule of completion.

- August 5 thru September 27—Meetings with Department Heads, Committees, Boards & Commissions, Mayor and Finance Committee for input on draft budget (staff level)

August 23—update equipment replacement contributions worksheet (staff level)

September 10—adopt 2025-2029 Five-Year Capital Plan (City Council action)

September 27—all annual performance evaluations to be completed (staff level, except for City Admin eval)

October 1 thru October 4—Final development of draft budget (staff level)

October 08—adjust wage steps for CPI, certify step increase benchmarks for 2025 (City Council action)

October 08—First full draft of budget distributed (after City Council meeting, pending action above) for elected official review (staff level)

October 15—Special City Council budget workshop

October 22—Proposed Budget and Public Hearing notice sent to JCST (staff level)

October 24—Proposed Budget and Public Hearing Notice published in JCST

November 12—Regular City Council meeting with Public Hearing and Budget Adoption (City Council action)