



PARKS COMMISSION AGENDA

June 03, 2024 at 4:45 PM

1260 North Road Mauston, WI

1. **Call to Order/Roll Call**
2. **Discussion and action relating to Minutes**
 - a. May 6, 2024
3. **Review Financial Reports**
 - a. Review of financial reports
4. **Staff Report**
 - a. Discussion regarding the Big Dig Grant
5. **Friends of Mauston Parks**
6. **Adjourn**

NOTICE:

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Nicole Lyddy (608) 747-2706.

Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676



AMENDED BOARD OF PARK'S COMMISSION MEETING MINUTES

May 06, 2024 at 4:45 PM

1260 North Road Mauston, WI

1. **Call to Order/Roll Call-** The Board of Park Commissioners met on Monday, May 6, 2024 in the meeting room at the Public Works Building. Chair Mike Taake called the meeting to order at 4:47 PM. Members present were Laura Taake, Amanda Ketchum, Dan Holzberger, Todd Galbrecht, Mike Taake, and Jim Kolba (via phone). Member absent Lori Hammer. Also present was City Administrator Daron Haugh.
2. **Appointment of Chair-** Laura Taake/Dan Holzberger to nominate Mike Taake, as chair. Nominations closed. Motion carried.
3. **Appointment of Secretary-** Jim Kolba/Amanda Ketchum to nominate Laura Taake, as secretary. Nominations closed. Motion carried.
4. **Minutes-** Dan Holzberger/Amanda Ketchum to approve minutes from April 08, 2024. Motion carried.
5. **Review Financial Reports-** No questions or concerns were fielded.
6. **Discussion on the Big Dig Application-** Chair Mike Taake provided the Park Board with an overall list of projects to include in the Big Dig Grant. The Board agreed on "safety" being the number one priority and to begin with Lions Park. Mike Taake and Daron Haugh will continue to work on grant applications along with MSA. Todd Galbrecht will continue to provide the necessary photographs. The Board added leveling the athletic field and parking lot safety, all at Lions Park, to the priority list.
7. **Staff Report**

Alliant Energy Property along Water Street- Chair Mike Taake, on behalf of the Park Board, will continue to pursue beautifying the newly abandoned property. Laura Taake agreed to draft a letter to address this issue with Alliant Energy with Park Board's approval. The board agrees with Daron Haugh's experience that this issue is not a big priority with Alliant Energy. Maybe the Board can make it happen.
8. **Next Agenda-** June 03, 2024 (site to be determined) 2024 parks walk-through activity
10. **Adjourn** Amanda Ketchum/Laura Taake to adjourn and the motion carried. The meeting adjourned at 5:25 PM.

Chair

Date

Budget Comparison - Detail
Parks

Section 3, Item a.

ACCT

Account Number		2024 May	2024 Actual 05/31/2024	2024 Budget	Budget Status	% of Budget
100-00-46721-000-000	Tree Tribute Program Revenue	0.00	560.00	1,120.00	-560.00	50.00
100-00-48220-000-000	Rent of Fairgrounds/Parks	400.00	1,550.00	0.00	1,550.00	0.00
Parks - Revenue		400.00	2,110.00	1,120.00	990.00	188.39
Total Revenues		400.00	2,110.00	1,120.00	990.00	188.39

Budget Comparison - Detail
Parks

Section 3, Item a.

ACCT

		2024				
Account Number		2024 May	Actual 05/31/2024	2024 Budget	Budget Status	% of Budget
100-00-55200-110-000	Salary/Wages	17,178.06	45,946.23	130,388.00	84,441.77	35.24
100-00-55200-130-000	FICA/Medicare	1,295.96	3,195.32	9,806.00	6,610.68	32.59
100-00-55200-131-000	Health Insurance	1,512.88	7,564.40	21,839.00	14,274.60	34.64
100-00-55200-132-000	FSA Contribution	0.00	0.00	1,020.00	1,020.00	0.00
100-00-55200-133-000	Dental Insurance	129.54	647.70	1,125.00	477.30	57.57
100-00-55200-134-000	Vision Insurance	24.72	123.60	294.00	170.40	42.04
100-00-55200-135-000	Retirement	781.29	2,488.81	6,775.00	4,286.19	36.74
100-00-55200-191-000	Protective Clthng/Gear	0.00	0.00	1,000.00	1,000.00	0.00
100-00-55200-221-000	Electricity	596.35	2,033.26	6,000.00	3,966.74	33.89
100-00-55200-223-000	Water/Sewer	649.04	1,947.12	24,000.00	22,052.88	8.11
100-00-55200-224-000	Telephone/Fax	169.16	676.74	2,000.00	1,323.26	33.84
100-00-55200-232-000	Trees & Brush	1,987.03	6,480.20	10,000.00	3,519.80	64.80
100-00-55200-330-000	Educ/Trng/Travel	0.00	1,288.33	1,250.00	-38.33	103.07
100-00-55200-340-000	Hand Tools,Material,Supp	107.95	1,236.16	3,479.00	2,242.84	35.53
100-00-55200-354-000	Equip Maint (Non-Office)	826.56	2,874.77	5,218.00	2,343.23	55.09
100-00-55200-361-000	Building Maintenance	198.78	779.85	11,000.00	10,220.15	7.09
100-00-55200-362-000	Grounds Maintenance	124.55	2,094.05	13,000.00	10,905.95	16.11
100-00-55200-363-000	Tree Tribute Program Expense	82.00	82.00	160.00	78.00	51.25
100-00-55200-364-000	Parks Fund Raising Expenses	0.00	0.00	0.00	0.00	0.00
100-00-55200-390-000	Miscellaneous	2.63	2.63	0.00	-2.63	0.00
100-00-55200-510-000	Ins (Non-Labor)	0.00	8,207.81	12,250.00	4,042.19	67.00
100-00-55200-740-000	Losses/Damages	0.00	0.00	0.00	0.00	0.00
100-00-55200-790-000	Donations/Grants Expenditures	0.00	0.00	0.00	0.00	0.00
100-00-55200-820-000	Expenditure of Parkland Ded.	0.00	0.00	0.00	0.00	0.00
100-00-55200-821-000	Building Improvement	0.00	288.00	0.00	-288.00	0.00
=====						
Parks - Expenses		25,666.50	87,956.98	260,604.00	172,647.02	33.75
=====						
Total Expenses		25,666.50	87,956.98	260,604.00	172,647.02	33.75
=====						
Net Totals		-25,266.50	-85,846.98	-259,484.00	-173,637.02	33.08

5/29/2024

4:26 PM

Reprint Check Register - Quick Report - ALL

Page: 1

ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 5/04/2024 From Account: 100-00-55200-110-000
 Thru: 5/31/2024 Thru Account: 100-00-55200-821-000

Check Nbr	Check Date	Payee	Amount
BMO	5/29/2024	BMO Harris Bank N.A.	623.45
	Manual Check	City of Mauston - Monthly Statement	
ETF	5/22/2024	Department of Employee Trust Fund (ETF)	1,512.88
	Manual Check	City of Mauston - Health Ins Premiums	
39321	5/08/2024	Delta Dental of Wisconsin	129.54
		City of Mauston - Dental Premiums	
39339	5/08/2024	Mauston Equipment	33.83
		Parks - Items for maint/repairs	
39340	5/08/2024	Mauston Plumbing Inc	55.52
		Parks - Items for maint/repairs	
39341	5/08/2024	Mauston True Value, Inc.	597.07
		City of Mauston - Hardware & Supplies	
39342	5/08/2024	McKay Nursery Company	1,060.50
		Parks - Trees/flowers for planting	
39364	5/08/2024	VSP Vision Service Plan	24.72
		City of Mauston - Vision Ins Expense	
39366	5/08/2024	Wisconsin Building Supply	214.27
		City of Mauston - Monthly Statement	
39373	5/15/2024	Allied Cooperative	11.09
		City of Mauston - Supplies & Parts	
39382	5/15/2024	Lulich Landscaping LLC	48.00
		Trees & Brush - Irrigation Wire	
39385	5/15/2024	Mauston Equipment	86.26
		Parks - Wheel Kit	
39389	5/15/2024	U.S. Cellular	145.20
		City of Mauston - Phone service fees	
39392	5/22/2024	AT&T Mobility	23.96
		City of Mauston - Monthly Service Fees	
39414	5/22/2024	Stained Glass & More	82.00
		Parks - Tribute Stones	
39440	5/29/2024	Stump Grinding by Edwards	578.00
		Parks - Stump Grinding Services	
RHYME	5/31/2024	Rhyme Business Products	2.63
	Manual Check	City of Mauston - Copier lease fees	
ALLIANT	5/24/2024	Alliant - 3183940000	596.35
	Manual Check	City of Mauston - Electric & Gas fees	
KWIKTRIP	5/20/2024	Kwik Trip, Inc.	-63.12
	Manual Check	City of Mauston - Fuel expense for month	

CITY OF MAUSTON POOLED CASHAccounting Checks

Posted From: 5/04/2024From Account: 100-00-55200-110-000
Thru: 5/31/2024Thru Account: 100-00-55200-821-000

Check Nbr	Check Date	Payee	Amount
UTILITES	5/06/2024	City of Mauston	649.04
	Manual Check	City of Mauston- Monthly Utilities	
Grand Total			6,411.19

CITY OF MAUSTON POOLED CASHAccounting Checks
Posted From: 5/04/2024From Account: 100-00-55200-110-000
Thru: 5/31/2024Thru Account: 100-00-55200-821-000

	Amount
Total Expenditure from Fund # 100 - General Fund	6,411.19
Total Expenditure from all Funds	6,411.19