



PERSONNEL AND NEGOTIATING COMMITTEE AGENDA

January 28, 2025 at 6:00 PM
303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call**
2. **Discussion and action relating to Minutes**
 - a. a. October 8, 2024
3. **Discussion and recommendation to increase Parks seasonal wage from \$14 per hour to \$15 per hour**
 - a. a. Parks Seasonal Wage memo
4. **Adjourn**

NOTICE:

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Nicole Lyddy (608) 747-2706.

Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676



PERSONNEL AND NEGOTIATING COMMITTEE MINUTES

October 08, 2024 at 6:00 PM
303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call** - The Personnel Committee met on Tuesday, October 8, 2024, in the Council Chambers of Mauston City Hall. Chair Rick Noe called the meeting to order at 6:00 pm. Members present were Jim Allaby, Leanna Hagen (by phone), and Rick Noe. Mayor Darryl Teske, City Administrator Daron Haugh, and Deputy Clerk Nicole Lyddy were also present.
2. **Minutes** - The motion was made by Allaby and seconded by Noe to approve the September 24, 2024 minutes. Motion carried.
3. **Employee Manual Section VII revision on weapons on City Property** - The motion was made by Noe and seconded by Hagen to recommend to the council to approve the revisions of Section VII of the Employee Manual regarding weapons on City Property. Motion carried.
4. **Certifying CPI at 3.2%**- The motion was made by Noe and seconded by Allaby to recommend to council to approve the CPI of 3.2%. Motion carried.
5. **Step Scale for additional pay increase** - The motion was made by Allaby and seconded by Noe to recommend to the council approve the wage step increases as follows: Performance evaluation scores above a 2.3, but below a 3.0, receive a 1-step increase, while those with performance evaluation scores of 3.0 or higher, receive a 2-step increase. Motion carried.
6. **Hire additional Police Officer** - The motion was made by Hagen and seconded by Allaby to recommend to the council to approve the hiring of an additional Police Officer as recommended by the Police and Fire Commission. Motion carried.
7. **Cop Grant** - The motion was made by Noe and seconded by Hagen to recommend to the council to approve applying for the Cop Grant as recommended by the Police and Fire Commission. Motion carried.
8. **Adjourn** -The motion was made by Allaby and seconded by Hagen to adjourn. Motion carried at 6:25 pm.

Chair

Date



MEMO

Section 3, Item a.

To: Personnel – Mayor Teske
From: Daron J Haugh – City Administrator
Subject: Park Seasonal Employee wages
Date: 2025-01-28

I am writing to propose an hourly wage increase for Park seasonal employees from the current rate of \$14 to \$15, representing a \$1 per hour adjustment. This increase would apply to both existing staff and future hires. The estimated overall increase to the Parks budget would be \$4,500.00 if approved. Given the current employee-driven job market and our ongoing staffing challenges, this proactive wage adjustment would strengthen our recruiting efforts while minimizing overtime from our Parks full-time staff. We are already experiencing difficulties maintaining adequate staffing levels in our seasonal Park positions, and this increase would help us become more competitive in attracting and retaining qualified personnel.