



PARKS COMMISSION AGENDA

July 01, 2024 at 4:45 PM
1260 North Road Mauston, WI

1. **Call to Order/Roll Call**
2. **Discussion and action relating to Minutes**
 - a. June 3, 2024
3. **Review Financial Reports**
 - a. Financial reports
4. **Parks Commission will continue meeting at Marachowsky Park off of Liberty Street**
5. **Staff Report**
6. **Friends of Mauston Parks**
7. **Adjourn**

NOTICE:

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Nicole Lyddy (608) 747-2706.

Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676



PARKS COMMISSION MINUTES

June 03, 2024 at 4:45 PM

1260 North Road Mauston, WI

1. **Call to Order/Roll Call-** The Board of Park Commissioners met on Monday, June 03, 2024, in the meeting room at the Public Works Building. Chair Mike Taake called the meeting to order at 4:47 PM. Members present were Mike Taake, Todd Galbrecht, Laura Taake, Jim Kolba. Members absent were Lori Hammer, Amanda Ketchum, Dan Holzberger. Also present, were Parks Superintendent Jordan Wilke, and City Administrator Daron Haugh.
2. **Minutes-** Laura Taake/Jim Kolba to approve minutes from the May 6, 2024 meeting. Motion carried.
3. **Financial Reports-** Financial reports were viewed, reviewed, and generated no questions or concerns.
4. **Staff Report-** Daron Haugh, Mike Taake, and Jordan Wilke submitted the Big Dig Grant application. The total plan is in four phases with significant projects at each phase (ideally each phase is a yearly plan). Jordan will use his crew to do some of the projects when possible. Daron Haugh recognizes the importance of Park improvements as Mauston continues to grow and move forward. Mike Taake and the Park Commissioners will continue to look at ways to make this park improvement plan a reality. The School District of Mauston is in full support as our school community uses our parks within their curriculum each year. Jim Kolba voiced his concern about the cost to our senior taxpayers. Daron Haugh will look into the Northcentral Wisconsin Regional Planning Commission as to the amount of green space within the city limits. Jordan updated the Board on the work being done at all of our parks. His crew is busy mowing, weeding, mulching, trimming, remodeling, and building in all of our lovely Parks.
5. **Friends of Mauston Parks-** No new items were generated.
6. **Adjourn-** Jim Kolba/Todd Galbrecht motion to adjourn. The meeting adjourned at 5:35 PM.

Chair

Date

Budget Comparison - Detail
Parks

Section 3, Item a.

ACCT

Account Number		2024 June	2024 Actual 06/28/2024	2024 Budget	Budget Status	% of Budget
100-00-46721-000-000	Tree Tribute Program Revenue	0.00	560.00	1,120.00	-560.00	50.00
100-00-48220-000-000	Rent of Fairgrounds/Parks	550.00	2,325.00	0.00	2,325.00	0.00
Parks - Revenue		550.00	2,885.00	1,120.00	1,765.00	257.59
Total Revenues		550.00	2,885.00	1,120.00	1,765.00	257.59

Budget Comparison - Detail
Parks

Section 3, Item a.

ACCT

Account Number		2024 June	2024 Actual 06/28/2024	2024 Budget	Budget Status	% of Budget
100-00-55200-110-000	Salary/Wages	13,425.38	59,371.61	130,388.00	71,016.39	45.53
100-00-55200-130-000	FICA/Medicare	1,008.85	4,204.17	9,806.00	5,601.83	42.87
100-00-55200-131-000	Health Insurance	1,512.88	9,077.28	21,839.00	12,761.72	41.56
100-00-55200-132-000	FSA Contribution	0.00	0.00	1,020.00	1,020.00	0.00
100-00-55200-133-000	Dental Insurance	129.54	777.24	1,125.00	347.76	69.09
100-00-55200-134-000	Vision Insurance	24.72	148.32	294.00	145.68	50.45
100-00-55200-135-000	Retirement	624.91	3,113.72	6,775.00	3,661.28	45.96
100-00-55200-191-000	Protective Clthng/Gear	200.00	200.00	1,000.00	800.00	20.00
100-00-55200-221-000	Electricity	0.00	2,033.26	6,000.00	3,966.74	33.89
100-00-55200-223-000	Water/Sewer	673.55	2,620.67	24,000.00	21,379.33	10.92
100-00-55200-224-000	Telephone/Fax	169.16	845.90	2,000.00	1,154.10	42.30
100-00-55200-232-000	Trees & Brush	84.00	6,564.20	10,000.00	3,435.80	65.64
100-00-55200-330-000	Educ/Trng/Travel	0.00	1,288.33	1,250.00	-38.33	103.07
100-00-55200-340-000	Hand Tools,Material,Supp	339.28	1,575.44	3,479.00	1,903.56	45.28
100-00-55200-354-000	Equip Maint (Non-Office)	773.08	3,647.85	5,218.00	1,570.15	69.91
100-00-55200-361-000	Building Maintenance	1,271.74	2,051.59	11,000.00	8,948.41	18.65
100-00-55200-362-000	Grounds Maintenance	748.25	2,842.30	13,000.00	10,157.70	21.86
100-00-55200-363-000	Tree Tribute Program Expense	0.00	82.00	160.00	78.00	51.25
100-00-55200-364-000	Parks Fund Raising Expenses	0.00	0.00	0.00	0.00	0.00
100-00-55200-390-000	Miscellaneous	0.00	2.63	0.00	-2.63	0.00
100-00-55200-510-000	Ins (Non-Labor)	1,646.90	9,854.71	12,250.00	2,395.29	80.45
100-00-55200-740-000	Losses/Damages	0.00	0.00	0.00	0.00	0.00
100-00-55200-790-000	Donations/Grants Expenditures	1,635.00	1,635.00	0.00	-1,635.00	0.00
100-00-55200-820-000	Expenditure of Parkland Ded.	0.00	0.00	0.00	0.00	0.00
100-00-55200-821-000	Building Improvement	530.00	818.00	0.00	-818.00	0.00
Parks - Expenses		24,797.24	112,754.22	260,604.00	147,849.78	43.27
Total Expenses		24,797.24	112,754.22	260,604.00	147,849.78	43.27
Net Totals		-24,247.24	-109,869.22	-259,484.00	-149,614.78	42.34

6/26/2024 11:04 AM Reprint Check Register - Quick Report - ALL

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ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 6/01/2024 From Account: 100-00-55200-110-000
 Thru: 6/28/2024 Thru Account: 100-00-55200-821-000

Check Nbr	Check Date	Payee	Amount
KT	6/20/2024	Kwik Trip, Inc.	-62.84
	Manual Check	City of Mauston - Fuel for the Month	
ETF	6/18/2024	Department of Employee Trust Fund (ETF)	1,512.88
	Manual Check	City of Mauston - Health Ins Premiums	
39447	6/06/2024	Allied Cooperative	71.33
		City of Mauston - Supplies & Parts	
39448	6/06/2024	Amazon Capital Services, Inc	77.22
		City of Mauston - items for maint/repair	
39454	6/06/2024	Delta Dental of Wisconsin	129.54
		City of Mauston - Dental Premiums	
39460	6/06/2024	Holiday Wholesale	366.17
		City of Mauston - Cleaning Supplies	
39464	6/06/2024	Mauston Equipment	385.58
		City of Mauston - Items for repair/maint	
39465	6/06/2024	Mauston True Value, Inc.	445.01
		City of Mauston - Hardware & Supplies	
39478	6/06/2024	VSP Vision Service Plan	24.72
		City of Mauston - Vision Ins Expense	
39480	6/06/2024	Wisconsin Building Supply	103.77
		City of Mauston - Monthly Statement	
39499	6/17/2024	Amazon Capital Services, Inc	30.98
		City of Mauston - Items for repair/maint	
39508	6/17/2024	Holiday Wholesale	306.40
		Parks - Custodial Supplies	
39512	6/17/2024	Lee Recreation, LLC	1,635.00
		Parks - Park bench donation	
39515	6/17/2024	Mauston Equipment	78.90
		FD - Items for maint/repairs	
39516	6/17/2024	Mauston Plumbing Inc	550.00
		Parks - Service for park bathrooms	
39519	6/17/2024	Minard, Mike	200.00
		Parks - Annual shoe allowance	
39526	6/17/2024	U.S. Cellular	145.20
		City of Mauston - Monthly service fees	
39529	6/20/2024	AT&T Mobility	23.96
		City of Mauston - Monthly Service Fees	
39530	6/20/2024	Baer Insurance Services, Inc	1,646.90
		City of Mauston - 3rd Qtr Premiums	

CITY OF MAUSTON POOLED CASH			Accounting Checks
Posted From:		6/01/2024	From Account: 100-00-55200-110-000
Thru:		6/28/2024	Thru Account: 100-00-55200-821-000
Check Nbr	Check Date	Payee	Amount
39532	6/20/2024	Croell Redi-Mix Parks - McEvoy and Roosevelt delivery	388.00
39535	6/20/2024	Juneau County Highway Department City of Mauston - Fuel expense for month	296.76
39537	6/20/2024	Mauston Equipment City of Mauston - Items for repair/maint	179.07
39552	6/26/2024	Rural Welding & Fabricating, Inc. Parks - Labor & Material Fees	530.00
UTILITIES	6/06/2024	City of Mauston	673.55
	Manual Check	City of Mauston - Monthly Utilities	
Grand Total			9,738.10

CITY OF MAUSTON POOLED CASHAccounting Checks
Posted From: 6/01/2024From Account: 100-00-55200-110-000
Thru: 6/28/2024Thru Account: 100-00-55200-821-000

	Amount
Total Expenditure from Fund # 100 - General Fund	9,738.10
Total Expenditure from all Funds	9,738.10