



PARKS COMMISSION MEETING AGENDA

February 05, 2024 at 4:45 PM
1260 North Road Mauston, WI

1. **Call to Order/Roll Call**
 - a. Welcoming Todd Galbrecht to the Committee
2. **Discussion and action relating to Minutes**
 - a. November 6, 2023
3. **Review Financial Reports**
 - a. Financial reports
4. **Discussion and action relating to new boat dock**
5. **Staff Report**
 - a. Summer Recreation Program update
 - b. G.O.L.D. Ice Fishing Tournament on January 20, 2024 update.
6. **Friends of Mauston Parks**
7. **Next Agenda**
8. **Adjourn**

NOTICE:

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Nicole Lyddy (608) 747-2706.

Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676



**OFFICIAL MINUTES OF MEETING
PARK COMMISSIONERS
PARKS COMMISSION
4:45 PM, NOVEMBER 6, 2023**

Call to Order/Roll Call

The Board of Park Commissioners met on Monday, November 6, 2023 in the meeting room at the Public Works Building. Mike Taake called the meeting to order at 4:48 PM. Members present were Laura Taake, Howard Miller, Dan Holzberger, Lori Hammer, Mike Taake. Members absent were Jim Kolba, Amanda Ketchum. Also present was Rob Nelson, Public Works Director and Daron Haugh, City Administrator.

Minutes

Lori Hammer/Howard Miller to approve minutes from October 2, 2023. Motion carried.

Board Chair Updates/Discussion

Review Financial Reports

The review of financial reports fielded no questions or concerns.

Holiday Parade

With the Mauston Area Chamber in transition a Holiday Parade is not being planned. Chair Mike Taake said the Park Board will be ready to assist if it is picked up by any interested group(s). Rob Nelson said the City will be ready to provide safety and control measures if the Holiday Parade is planned.

GOLD updates

Public Works Director Rob Nelson informed the Board the weed harvester will have a full time driver starting in spring of 2024. City council approved this position per motion made by the Park Board.

7th Annual Lake Decorah Ice Fishing Tournament

Chair Mike Taake informed the Board that the planning is well underway for the ice fishing contest slated for January 20th, 2024. Ice conditions pending. The Board is asked to resume their normal positions and volunteer spots for that day.

Summer Recreation update

Administrator Haugh will be working with the School District of Mauston to begin discussion for Summer 2024

Staff Report

Director of Public Works Rob Nelson said the park restrooms are closed for the winter months.

The crew will be able to work on tree trimming and removal as weather permits. People are reminded to clean up after themselves and dogs at our dog park especially as winter arrives.

Friends of Mauston Parks update

The Park Board continues to look for an active committee to inspire our city park friends.

Adjourn

Howard Miller/Lori Hammer to adjourn. Motion carried.

CHAIR

DATED

Budget Comparison - Detail
Parks

Section 3, Item a.
ACCT

Account Number		2024 December	2024 Actual 12/31/2024	2024 Budget	Budget Status	% of Budget
100-00-46721-000-000	Tree Tribute Program Revenue	0.00	0.00	1,120.00	-1,120.00	0.00
100-00-48220-000-000	Rent of Fairgrounds/Parks	0.00	0.00	0.00	0.00	0.00
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	Parks - Revenue	0.00	0.00	1,120.00	-1,120.00	0.00
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	Total Revenues	0.00	0.00	1,120.00	-1,120.00	0.00
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Budget Comparison - Detail
Parks

Section 3, Item a.
ACCT

Account Number		2024 December	2024 Actual 12/31/2024	2024 Budget	Budget Status	% of Budget
100-00-55200-110-000	Salary/Wages	0.00	6,239.21	130,388.00	124,148.79	4.79
100-00-55200-130-000	FICA/Medicare	0.00	458.61	9,806.00	9,347.39	4.68
100-00-55200-131-000	Health Insurance	0.00	1,512.88	21,839.00	20,326.12	6.93
100-00-55200-132-000	FSA Contribution	0.00	0.00	1,020.00	1,020.00	0.00
100-00-55200-133-000	Dental Insurance	0.00	129.54	1,125.00	995.46	11.51
100-00-55200-134-000	Vision Insurance	0.00	24.72	294.00	269.28	8.41
100-00-55200-135-000	Retirement	0.00	413.26	6,775.00	6,361.74	6.10
100-00-55200-191-000	Protective Clthng/Gear	0.00	0.00	1,000.00	1,000.00	0.00
100-00-55200-221-000	Electricity	0.00	0.00	6,000.00	6,000.00	0.00
100-00-55200-223-000	Water/Sewer	0.00	0.00	24,000.00	24,000.00	0.00
100-00-55200-224-000	Telephone/Fax	0.00	0.00	2,000.00	2,000.00	0.00
100-00-55200-232-000	Trees & Brush	0.00	0.00	10,000.00	10,000.00	0.00
100-00-55200-330-000	Educ/Trng/Travel	0.00	0.00	1,250.00	1,250.00	0.00
100-00-55200-340-000	Hand Tools,Material,Supp	0.00	337.49	3,479.00	3,141.51	9.70
100-00-55200-354-000	Equip Maint (Non-Office)	0.00	636.00	5,218.00	4,582.00	12.19
100-00-55200-361-000	Building Maintenance	0.00	0.00	11,000.00	11,000.00	0.00
100-00-55200-362-000	Grounds Maintenance	0.00	0.00	13,000.00	13,000.00	0.00
100-00-55200-363-000	Tree Tribute Program Expense	0.00	0.00	160.00	160.00	0.00
100-00-55200-364-000	Parks Fund Raising Expenses	0.00	0.00	0.00	0.00	0.00
100-00-55200-390-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-55200-510-000	Ins (Non-Labor)	0.00	6,560.91	12,250.00	5,689.09	53.56
100-00-55200-740-000	Losses/Damages	0.00	0.00	0.00	0.00	0.00
100-00-55200-790-000	Donations/Grants Expenditures	0.00	0.00	0.00	0.00	0.00
100-00-55200-820-000	Expenditure of Parkland Ded.	0.00	0.00	0.00	0.00	0.00
100-00-55200-821-000	Building Improvement	0.00	0.00	0.00	0.00	0.00
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Parks - Expenses		0.00	16,312.62	260,604.00	244,291.38	6.26
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Total Expenses		0.00	16,312.62	260,604.00	244,291.38	6.26
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Net Totals		0.00	-16,312.62	-259,484.00	-243,171.38	6.29

2/02/2024

8:02 AM

Reprint Check Register - Quick Report - ALL

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ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 1/01/2024 From Account: 100-00-55200-110-000
Thru: 2/02/2024 Thru Account: 100-00-55200-821-000

Check Nbr	Check Date	Payee	Amount
ETF	1/18/2024	Department of Employee Trust Fund (ETF) City of Mauston - Health Ins Premiums	1,512.88
		Manual Check	
38693	1/03/2024	Baer Insurance Services, Inc City of Mauston - 1st Qrter insurance	1,566.74
38698	1/03/2024	CivicPlus, LLC City of Mauston - Meeting renewal fees	778.75
38715	1/03/2024	Municipal Property Insurance Co. City of Mauston - Property Insurance 24	4,970.17
38722	1/03/2024	Travelers Casualty and Surety Company City of Mauston - Annual crime insurance	24.00
38754	1/10/2024	Delta Dental of Wisconsin City of Mauston - Dental Premiums	129.54
38760	1/10/2024	Holiday Wholesale Parks - Items for garbage maint/liners	317.50
38779	1/10/2024	VSP Vision Service Plan City of Mauston - Vision Ins Expense	24.72
38857	1/31/2024	Mauston Equipment Streets - Items for maint/repairs	19.99
38861	1/31/2024	Pomp's Tire Service, Inc Parks - Items for maint/repairs	636.00
		Grand Total	9,980.29

2/02/2024

8:02 AM

Reprint Check Register - Quick Report - ALL

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ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 1/01/2024 From Account: 100-00-55200-110-000
Thru: 2/02/2024 Thru Account: 100-00-55200-821-000

Amount

Total Expenditure from Fund # 100 - General Fund

9,980.29

Total Expenditure from all Funds

9,980.29