

ORDINANCES, LICENSES, AND PERMITS COMMITTEE MEETING AGENDA

July 22, 2025 at 6:15 PM 303 Mansion Street Mauston, WI

- 1. Call to Order/Roll Call
- 2. Discussion and Action relating to Minutes
 - **a.** July 8, 2025
- 3. Discussion and Recommendation for Council Approval of the Mobile Home Park License Renewals

Pleasant Properties of WI LLC-Mauston Mobile Manor, Lincoln Mobile Home Park, Ponderosa Park, and Remington Annex

- a. Mobile Home Park Renewals
- 4. Adjourn

NOTICE:

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Carole Wolff at (608) 747-2706.

Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676

Section 2, Item a.



Chair

ORDINANCE, LICENSES, AND PERMITS COMMITTEE MEETING MINUTES

July 08, 2025 at 6:15 PM 303 Mansion Street Mauston, WI

	PRESENT: Leanna Hagen and Jim Allaby
	ALSO PRESENT: Mayor Darryl Teske, City Administrator Daron Haugh, and Deputy Clerk Carole Wolff
2.	Minutes: Motion by Hagen, seconded by Allaby, to approve the June 10, 2025 minutes. Motion passed by voice vote.
3.	Appointment of Kwik Trip Agent: Motion by Allaby, seconded by Hagen, to recommend Council approval of the appointment of the Kwik Trip agent. Motion passed by voice vote.
4.	Adjourn: Motion by Hagen, seconded by Allaby, to adjourn the meeting at 6:17 p.m. Motion passed by voice vote.

Date

Call to Order/Roll Call: Allaby called the meeting to order at 6:15 p.m.



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Mauston, Section 3, Item a. -mail: zoningadmin@mauston.com

Phone: (608) 847-6676 Fax: (608) 847-5023

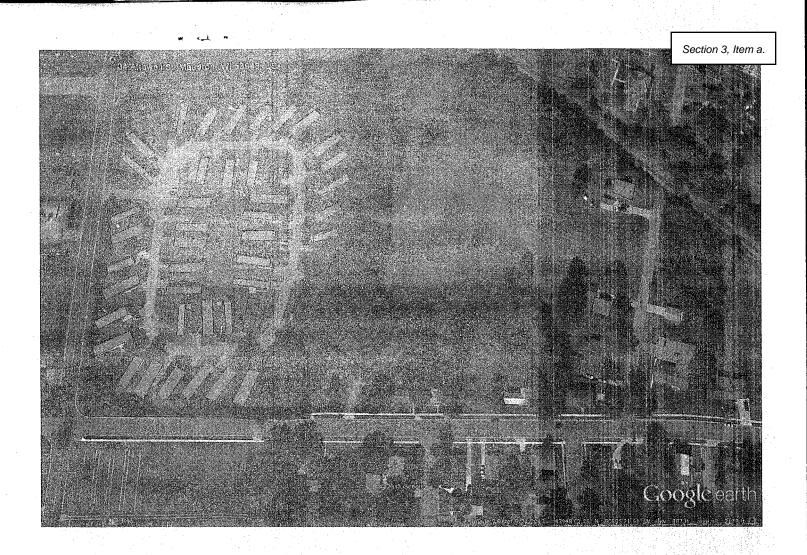
Mobile Home Park License Application

	Origina	al/New Park Annua	l Renewal	Extension of	Existing Park		Change of Owner
			(Ordinance	108 et seq.)			
1.	Name:	/Developer 	iliey Properties of Wi Li)	Maurtin	Mobile	Manor
1	Addres	ss warre. _{Ss} :	01 Bremer Ave.	N.	134 Atte	well st	÷
			olfax, WI 54730	·			
	Home	phone:		Wor	k phone:	115.22	66200
	Cell:	· .	E-mail:6hn (promi.c	website:	pupu)i.com
2.	Operat	tor or Manger (if differe	ent from owner):				·
	Busine	ss Name:	·				
	Addres	ss:					
	Home	phone:		Wor	k phone:		
					Website:		
3.	Legal [Description : Attached h	ereto as Exhibit A,	the legal de	•		
4.	Size:	Existing Park	# of acres			of lots 4	
		Proposed Extension	# of acres		# (of lots	
		Proposed New Park	# of acres		# (of lots	
CON	/PLETE	SECTIONS 5-9 FOR NEV	W OR EXTENSION	OF MOBILE I	HOME PARK]	4
5.		ans: Attached hereto as 3(3) of the Mauston Cod	•	containing	the information	on required	l by section
		Each mobile home lot		All ro	oadways, side	walks and	parking sites
		Recreation areas and	facilities	Stor	age areas		
		Underground utilities,	including cable T\	, if provided	, internet/fibe	er optics	
		Street lighting		Торо	ography and d	rainage	
6. 7.	Road I elevati	ions.	as Exhibit D, a co	oy of road co	nstruction pla	ans, specifi	cations and
8.	Garba	ge: Explain how garbag	e and refuse will b	e disposed: (recycling, yard	d waste et	·.)
9.		Table: Attach hereto asuction.	Exhibit E, an expla	nation of the	e staging and t	iming of th	ne proposed

Section 3, Item a.

Applicant's Certification: I hereby certify that the information in this application is true and correct, and I understand that the intentional presentation of false information hereon shall cause the rejection of this Application and the cancellation of the any License granted on the basis of this Application. I understand that this license is non-transferrable and any change in ownership will require the submission of a new application, review by the Zoning Administrator and approval of the Common Council.

- Syn K. Vold	Lynn K. Vold and the	admin acct offmy	4/22/25
Signature of Owner/Applicant	Printed Name	Title ¹	Date
Office Use ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	~~~~~~~~~~~~~~~~	~~~~~~~
Application Payment:	_		
I hereby certify that the application fee of \$	has been paid. C	heck # <u>6565</u> 7 Re	eceipt #
Signature/Eity Official	Depty Clark		1-29-21 ate
Outstanding Debts to City of Mauston (ord 6-26(2	11		
Outstanding Debts to City of Islandston (ord o 20)2			
Utilities \$ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	Municipal Court \$	Staff initials	
Parking Tickets \$ \$ DT	Zoning \$		
staff initials		staff initials	
Other Description	\$		
		staff initials	
Zoning Administrator Certification			
The Zoning Administrator for the City of Mauston			
inspected pursuant to Chapter 108 of the Mausto			Park complies
with the the Mauston Code of Ordinances		ion's Tentative Approval	LAC BLA
Inspection Date 4/30/25 Alacom	ipilance <u>livot in compil</u>	ance (attach supporting doc a	nd Action Plan)
Re-Inspection if necessary			
Zoning Administrator notified that required corre	ctions were completed:	Date:	
Re-inspected completed:		Date:	
La L	npliance L Not in comp	liance (attach supporting doc	and Action Plan)
Compliance Achieved:			
Valuis K Nees		Date: 4-30-25	
Zoning Administrator		J	
<u>License Issued</u>			
The above-described Mobile Home Park is hereby			of Ordinance.
Signature City Clark/Danisty Clark		Date:	
Signature City Clerk/Deputy Clerk Council Approval Date:	License Issued:	Licence #	
Council Approval Date	License issueu	License #:	
Original Licens	se Renewal	Amendment o	f Existing





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Mauston, E-mail: zoningadmin@mauston.com

> Phone: (608) 847-6676 Fax: (608) 847-5023

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	(Ordinance 108	et seq.)	
Owner/Developer			
Name: Business Name:	nt Valley Properties of WILL C	Mauson Lincoln	
Address:	301 Bremer Ave	510 Lincoln St.	
	Colfax, WI 54730		
lome phone:		Work phone: 715-226-6108	
Cell:	E-mail: jshne p	vpwi.com Website: Wpwi.com	
Operator or Manger (if differ			
Name: Business Name:			
Address:			
Home phone:		Work phone:	
Cell:	E-mail:	Website:	•
· -	# of acres# # of acres		
•	# of acres		
PLETE SECTIONS 5-9 FOR NE	W OD EVTENCION OF R	AORII E LIONAE DARK	
,			_
108.88(3) of the Mauston Cod	•	staining the information required by sectio	n
Each mobile home lot		All roadways, sidewalks and parking sit	es
Recreation areas and	facilities	Storage areas	
Underground utilities	, including cable TV, if p	rovided, internet/fiber optics	
Street lighting		Topography and drainage	
	• •	f landscaping plans and specifications. road construction plans, specifications an	d -
Garbage: Explain how garbag	e and refuse will be dis	posed: (recycling, yard waste etc.)	

Section 3, Item a.

Applicant's Certification: I hereby certify that the information in this application is true and correct, a understand that the intentional presentation of false information hereon shall cause the rejection of this Application and the cancellation of the any License granted on the basis of this Application. I understand that this license is non-transferrable and any change in ownership will require the submission of a new application, review by the Zoning Administrator and approval of the Common Council.

Sym &	c.Voll. Ly	rank.Vold	admin a cet	· Oftmer	4/22/25
Signature of Owner/Appli	cant	Printed Name	· · · · · · · · · · · · · · · · · · ·	Title	Date
Office Use		ของออก เมื่อ เ	~~~~~~~~	~~~~~~~	งกดดดดดดดดดดดดดดดดดดดดดดดดดดดดดดดดดดดดด
Application Payment: I hereby certify that the application	ation fee of \$ \logo \cdot	has been paid.	Check # <u>(0</u>	5657	Receipt #
Signature/City Official	· · · · · · · · · · · · · · · · · · ·	Deputy C	lock		<u> 4-29-25</u> Date
Outstanding Debts to City of I	<u> </u>				
Utilities \$ \(\)	<u>MJ</u> staff initials	Municipal Court	\$000 <u>\$</u>	staff initials	3
Parking Tickets \$ \(\bar{\Delta} \)	staff initials	Zoning	\$	staff initials	
Other Description			\$	staff initials	· ·
Zoning Administrator Certification The Zoning Administrator for inspected pursuant to Chapte with the the Mauston Coolinspection Date 4/30/2	the City of Mauston he er 108 of the Mauston (le of Ordinances	Code of Ordinances, an ☐Plan Co	d hereby certif mmission's Ter	ies that the sa ntative Approv	id Park complies
Re-Inspection if necessary Zoning Administrator notified Re-inspected completed:			Date:	tach supporting d	— — oc and Action Plan)
Compliance Achieved:	Wen		Date:	. /	<u>></u>
Zoning Administrator					
License Issued The above-described Mobile I	Home Park is hereby lic	ensed pursuant to Cha		Mauston Cod	
Signature City Clerk/Deputy C Council Approval Date:		License Issued:		License	#:
	Original License	Renewa	al C	Amendment	t of Existing





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303 Mansion Stree

Mauston, √ Section 3, Item a. E-mail: zoningadmin@mauston.com

Phone: (608) 847-6676 Fax: (608) 847-5023

Mobile Home Park License Application

	Original/New Park Annual Renewal Extension of Existing Park Change of O	wner
	(Ordinance 108 et seq.)	
1.	Name: Pleasant Valley Properties of WILLO Ponderosa Park	
	Business Name: 301 Bremer Ave. Ponderosa Drive Colfax, WI 54730	
	Home phone: Work phone:	
	Cell: E-mail: john e pupui: com Website: www. pvpwi. com	
2.	2. Operator or Manger (if different from owner): Name:	,
	Business Name:	
	Home phone: Work phone:	
	Cell: E-mail: Website:	
3.	3. Legal Description: Attached hereto as Exhibit A, the legal description of the Park	
4.	4. Size: Existing Park # of acres # of lots_38	
	Proposed Extension # of acres # of lots	
	Proposed New Park # of acres # of lots	v
	OMPLETE SECTIONS 5-9 FOR NEW OR EXTENSION OF MOBILE HOME PARK	
5.	5. Site Plans : Attached hereto as Exhibit B, site plan containing the information required by section 108.88(3) of the Mauston Code of Ordinances.	
	Each mobile home lot All roadways, sidewalks and parking sites	
	Recreation areas and facilities Storage areas	
	Underground utilities, including cable TV, if provided, internet/fiber optics	
	Street lighting Topography and drainage	
6. 7.		
8.		
9.	9. Time Table : Attach hereto as Exhibit E, an explanation of the staging and timing of the proposed	

Applicant's Certification: I hereby certify that the information in this application is true and correct, and I understand that the intentional presentation of false information hereon shall cause the rejection of this Application and the cancellation of the any License granted on the basis of this Application. I understand that this license is non-transferrable and any change in ownership will require the submission of a new application, review by the Zoning Administrator and approval of the Common Council.

- Lym Kur	4. July 18 18 18 18	Lynn K. Vold	ಶ	f mgn	4/22/25
Signature of Owner/Applica	nt	Printed Name		Title	Date
Office Use Application Payment: I hereby certify that the applicat	ion fee of \$_\(\)	has been paid.		<u>65657</u>	Receipt #
Signature/City Official	· · · · · · · · · · · · · · · · · · ·	Depoty Title	Clark		<u>4-29-25</u> Date
Outstanding Debts to City of Ma	auston (ord 6-26(2)	<u>))</u>			
Utilities \$ \(\bar{\mathbb{O}} \)		Municipal Co	urt \$ \$	staff init) ials
Parking Tickets \$	staff initials	Zoning	\$	staff init	ials
Other Description			\$	staff init	ials
The Zoning Administrator for the inspected pursuant to Chapter with the けんれんしん Mauston Code Inspection Date	108 of the Mausto of Ordinances	on Code of Ordinances Plan	, and hereby cer Commission's 1	tifies that the entative Appr	said Park complies
Re-Inspection if necessary Zoning Administrator notified to Re-inspected completed:	<i>\mathcal{V}</i>		Date:_	(attach supportin	
Compliance Achieved: Value 4. Zoning Administrator	nelo		Date:_	4/30/	<u>125</u>
<u>License Issued</u> The above-described Mobile Ho		licensed pursuant to (he Mauston C	
Signature City Clerk/Deputy Cle Council Approval Date:		License Issued:		_ Licen	se #:
	Original Licens	se Ren	ewal	Amendm	ent of Existing



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303 Mauston,

Section 3, Item a.

E-mail: zoningadmin@mauston.com

Phone: (608) 847-6676 Fax: (608) 847-5023

Mobile Home Park License Application

Owne	÷.	(Ordinance 108	et seq.)
	r/Developer : <u>Pleasant V</u>	alley Properties of 118 i 1 C	Remington
Rusina	ess Name:		Remington Rd
Home	phone:		Work phone:
Cell:_	<u></u>	E-mail:	Website:
Name Busine	ess Name: ss:		
Home	phone:		Work phone:
Cell:_		E-mail:	Website:
Size:	Existing Park		
	•		
		# of acres	# of lots
Site P	8(3) of the Mauston Cod Each mobile home lot Recreation areas and	s Exhibit B, site plan co le of Ordinances. [facilities	ntaining the information required by section All roadways, sidewalks and parking sites Storage areas provided, internet/fiber optics
	Street lighting	[Topography and drainage
			of landscaping plans and specifications.

Applicant's Certification: I hereby certify that the information in this application is true and correct, and I understand that the intentional presentation of false information hereon shall cause the rejection of this Application and the cancellation of the any License granted on the basis of this Application. I understand that this license is non-transferrable and any change in ownership will require the submission of a new application, review by the Zoning Administrator and approval of the Common Council.

- Com Kul	1	Lynnk	Nold	off man	4/22/25
Signature of Owner	/Applicant	Printed N		Title	Date
Office Use ~~~~~~		~~~~~~~~~~	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	มหลองกองกองกองกองกองกองกองกองกองกองกองกองกอ
Application Payment: I hereby certify that the	application fee of \$	l(X) has h	peen paid.	Check #6565	Receipt #
\circ	Λ	nas .	t	Check Hazaras	7.1 20 a
Aprile (Lycldy		epoly Cla	ull_	-1-09-015
Signature/City Official	L	Title	i		Date
Outstanding Debts to C	ty of Mauston (ord 6-	<u>-26(2))</u>			
Utilities \$_	staff init		unicipal Court \$		 taff initials
Parking Tickets \$_	N OT	□ 70:	ning \$		
	staff init		······································	s	taff initials
Other Description			\$		
				s	taff initials
The Zoning Administra inspected forsuant to with the the Maust Inspection Date 4	Chapter 108 of the Ma on Code of Ordinance	auston Code of C	Ordinances, and he	reby certifies tha ission's Tentative	t the said Park complies
Re-Inspection if neces	-				
Zoning Administrator	•	corrections were	completed:	Date:	
Re-inspected complete		n compliance	Not in com	Date:	porting doc and Action Plan)
Compliance Achieved:		ii compilance	THOU IT COIN	ipharice (attach sup	porting doc and Action Flan
Malunik.	7111			Date: 4-30	775
Zoning Administrator				Date. 1	40
License Issued					
The above-described M	obile Home Park is he	reby licensed pu	rsuant to Chapter		
Signature City Clerk/De	puty Clerk			Date:	
Council Approval Date:	•	Licen	se Issued:		License #:
	Original I	icense	Renewal	Δme	ndment of Existing

