



PARKS COMMISSION MEETING AGENDA

August 04, 2025 at 4:45 PM
1260 North Road Mauston, WI

1. **Call to Order/Roll Call**
2. **Discussion and Action Relating to Minutes**
 - a. July 7, 2025
3. **Review Financial Reports**
 - a. Financial Reports
4. **Park Board Recognition of former Park Board Commission Member - Jim Kolba**
5. **Discussion and Update Relating to Pickleball/Tennis Courts Fundraiser**
6. **Discussion and Update Relating to the Mauston State Street Lounge (Vibrant Spaces)**
7. **Staff Report**
8. **Adjourn**

NOTICE:

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Carole Wolff at (608) 747-2706.

Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676



BOARD OF PARKS COMMISSION MINUTES

July 07, 2025 at 4:45 PM

1260 North Road Mauston, WI

1. **Call to Order/Roll Call:** The Board of Park Commissioners met on Monday, July 7, 2025, at the Public Works building. Chair Mike Taake called the meeting to order at 4:47 p.m. Members present were Mike Taake, Laura Taake, Amanda Ketcham, Lori Hammer, Dan Holzberger, Todd Galbrecht, and Maryann Allaby. Parks Superintendent Jordan Wilke was also present.
2. **Minutes:** Motion by Allaby, seconded by Ketcham, to approve the minutes from June 2, 2025. Motion carried by voice vote.
3. **Financial Reports:** The financial reports were reviewed. No concerns or questions were raised.
4. **Staff Report:** Parks Superintendent Jordan Wilke and Chair Mike Taake welcomed Maryann Allaby to the Board. She will replace Jim Kolba. Wilke and Taake asked members to plan a thank-you celebration for Kolba at the next meeting, August 4, 2025.
 - a. Pickleball Update: Wilke reported that the Mauston Picklers' fundraising, led by Cynthia Macleod, were successful. New rolling nets were added to the Pickleball courts. Painting of new Pickleball lines on courts 3 and 4 is still scheduled, weather permitting. Windscreens are on order and will be installed and removed by the parks crew. Wilke also purchased heavy-duty zip ties. The Sterling Walsh Foundation hitting wall is on order and will be installed upon arrival.
 - b. Vibrant Spaces Update: This project is nearly complete. Wilke and his crew are waiting on a few finishing items.
 - c. Jones Park Update: The repurposing of Jones Park is progressing. Available compost will be used as a top dressing. A small pond was created to capture rain runoff. A1 Construction will assist with seeding and hydroseeding as soon as weather allows. The fencing and gate design will accommodate a new, multipurpose green space/sports field. The G.O.L.D. boat raffle fundraiser drawing will take place at Riverside Park on Saturday, July 12, 2025, at noon. The Park Board is awaiting news on the Big Dig Grant.
5. **Adjourn:** Motion by Laura Taake, seconded by Mike Taake, to adjourn. Motion carried by voice vote. Meeting adjourned at 5:20 p.m.

Chair

Date



7/31/2025

8:05 AM

Reprint Check Register - Quick Report - ALL

Page: 1

ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 7/05/2025 From Account: 100-00-55200-110-000
 Thru: 7/31/2025 Thru Account: 100-00-55200-821-000

Check Nbr	Check Date	Payee	Amount
41246	7/09/2025	Mauston True Value, Inc. City of Mauston - Hardware & Supplies	106.55
41248	7/09/2025	Miller, Don Parks - 3 Picnic Tables	1,455.00
41267	7/24/2025	Allied Cooperative City of Mauston - Supplies & Parts	55.20
41277	7/24/2025	Croell Redi-Mix City of Mauston - Deliveries	1,580.00
41284	7/24/2025	Holiday Wholesale Parks - Cleaning Supplies	191.00
41288	7/24/2025	Lee Recreation, LLC Parks - Items for Vibrant Spaces	9,607.00
41304	7/24/2025	The Designer's Touch Parks - Paint for Vibrant Spaces	151.06
41306	7/24/2025	U.S. Cellular City of Mauston - Phone service fees	241.68
41314	7/24/2025	Wisconsin Building Supply City of Mauston - items for maint/repair	116.59
41317	7/30/2025	Amazon Capital Services, Inc City of Mauston - Items for office/use	19.61
41318	7/30/2025	AT&T Mobility City of Mauston - Monthly Phone Service	24.04
41325	7/30/2025	Concept Printing (CPC) Parks - Memorial Brochures	692.00
41328	7/30/2025	Croell Redi-Mix Parks - State St delivery	1,898.50
41355	7/30/2025	Slama Equipment Parks/Cemetery - Items for maint/repairs	25.31
UTILITIES	7/07/2025	City of Mauston	1,385.95
	Manual Check	City of Mauston - Utilities for Month	
Grand Total			17,549.49



CITY OF MAUSTON POOLED CASH Accounting Checks

Posted From: 7/05/2025 From Account: 100-00-55200-110-000
Thru: 7/31/2025 Thru Account: 100-00-55200-821-000

	Amount
Total Expenditure from Fund # 100 - General Fund	17,549.49
Total Expenditure from all Funds	17,549.49



7/31/2025 8:07 AM

Budget Comparison - Detail
Parks

Page: 1
ACCT

Account Number		2025 July	2025 Actual 07/31/2025	2025 Budget	Budget Status	% of Budget
100-00-46721-000-000	Tree Tribute Program Revenue	0.00	0.00	1,000.00	-1,000.00	0.00
100-00-48220-000-000	Rent of Fairgrounds/Parks	125.00	3,250.00	3,500.00	-250.00	92.86
Parks - Revenue		125.00	3,250.00	4,500.00	-1,250.00	72.22
Total Revenues		125.00	3,250.00	4,500.00	-1,250.00	72.22



Account Number		2025 July	2025 Actual 07/31/2025	2025 Budget	Budget Status	% of Budget
100-00-55200-110-000	Salary/Wages	17,054.30	82,508.60	143,493.00	60,984.40	57.50
100-00-55200-130-000	FICA/Medicare	1,275.16	5,926.36	10,977.00	5,050.64	53.99
100-00-55200-131-000	Health Insurance	0.00	11,120.88	24,792.00	13,671.12	44.86
100-00-55200-132-000	FSA Contribution	0.00	705.87	850.00	144.13	83.04
100-00-55200-133-000	Dental Insurance	137.64	963.48	1,143.00	179.52	84.29
100-00-55200-134-000	Vision Insurance	26.27	183.89	294.00	110.11	62.55
100-00-55200-135-000	Retirement	667.39	4,795.98	7,228.00	2,432.02	66.35
100-00-55200-191-000	Protective Clthng/Gear	169.99	597.99	1,000.00	402.01	59.80
100-00-55200-221-000	Electricity	0.00	2,931.54	6,000.00	3,068.46	48.86
100-00-55200-223-000	Water/Sewer	1,385.95	4,855.18	24,000.00	19,144.82	20.23
100-00-55200-224-000	Telephone/Fax	265.72	1,767.65	2,000.00	232.35	88.38
100-00-55200-232-000	Trees & Brush	0.00	3,633.60	10,000.00	6,366.40	36.34
100-00-55200-330-000	Educ/Trng/Travel	0.00	2,253.24	1,250.00	-1,003.24	180.26
100-00-55200-340-000	Hand Tools,Material,Supp	64.16	2,641.75	3,479.00	837.25	75.93
100-00-55200-354-000	Equip Maint (Non-Office)	25.31	3,132.86	5,218.00	2,085.14	60.04
100-00-55200-361-000	Building Maintenance	362.10	4,126.87	11,000.00	6,873.13	37.52
100-00-55200-362-000	Grounds Maintenance	1,517.69	4,610.67	13,000.00	8,389.33	35.47
100-00-55200-363-000	Tree Tribute Program Expense	0.00	0.00	160.00	160.00	0.00
100-00-55200-364-000	Parks Fund Raising Expenses	0.00	0.00	0.00	0.00	0.00
100-00-55200-390-000	Miscellaneous	0.00	70.15	0.00	-70.15	0.00
100-00-55200-510-000	Ins (Non-Labor)	0.00	10,972.47	12,250.00	1,277.53	89.57
100-00-55200-740-000	Losses/Damages	0.00	1,748.97	0.00	-1,748.97	0.00
100-00-55200-790-000	Donations/Grants Expenditures	16,838.58	42,675.47	0.00	-42,675.47	0.00
100-00-55200-820-000	Expenditure of Parkland Ded.	0.00	0.00	0.00	0.00	0.00
100-00-55200-821-000	Building Improvement	0.00	0.00	0.00	0.00	0.00
Parks - Expenses		39,790.26	192,223.47	278,134.00	85,910.53	69.11
Total Expenses		39,790.26	192,223.47	278,134.00	85,910.53	69.11
Net Totals		-39,665.26	-188,973.47	-273,634.00	-84,660.53	69.06