



## **PUBLIC WORKS COMMITTEE MEETING AGENDA**

**August 25, 2026 at 6:20 PM  
303 Mansion Street Mauston, WI**

- 1. Call to Order/Roll Call**
- 2. Discussion and Action Regarding Minutes**
  - a. July 28, 2026**
- 3. Discussion and Recommendation Regarding the NE Sanitary Sewer Service Area Study Payable to MSA in the Amount of \$16,000**
  - a. MSA Agreement**
- 4. Discussion and Recommendation Regarding Proposals for the Well No. 3 Rehabilitation Project – CTW Corporation (\$49,553) and Water Well Solutions (\$71,530)**
  - a. Well #3 Quotes**
- 5. Adjourn**

### **NOTICE:**

*It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

*Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Carole Wolff at (608) 747-2706.*

*Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676*



# PUBLIC WORKS COMMITTEE MEETING MINUTES

July 28, 2026 at 6:20 PM

303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call:** The Public Works Committee meeting was called to order on Tuesday, July 28, 2026, at 6:25 p.m. by Chair Kayla Thomas. Members present were Kayla Thomas, Mary Bender, and Jim Allaby. Also present were Mayor Darryl Teske, City Administrator Daron Haugh, and Deputy Clerk Carole Wolff. Absent was Public Works Director Rob Nelson.
  
2. **Minutes:** Motion by Allaby, seconded by Bender, to approve the June 9, 2026, minutes. Motion carried by voice vote.
  
3. **Termination of Sewer Charges:** Motion by Bender, seconded by Allaby, to recommend Council approval of the termination of sewer charges for 300 Pine Street. Motion carried by voice vote.
  
4. **GIS Service Contract:** Motion by Thomas, seconded by Allaby, to recommend Council approval of the GIS service contract with MSA at an estimated cost of \$1,500-\$3,000. Motion carried by voice vote.
  
5. **GIS Windows 11 Upgrade:** Motion by Thomas, seconded by Bender, to recommend Council approval of the Windows 11 upgrade with MSA in the amount of \$9,700. Motion carried by voice vote.
  
6. **GPS Training and Configuration:** Motion by Thomas, seconded by Bender, to recommend Council approval of the GPS training and configuration agreement with MSA in the amount of \$1,500. Motion carried by voice vote.
  
7. **GPS System:** Motion by Thomas, seconded by Bender, to recommend Council approval of the GPS purchase from Seiler in the amount of \$1,654.46. Motion carried by voice vote.
  
8. **Adjourn:** Motion by Allaby, seconded by Thomas, to adjourn. Motion carried by voice vote. The meeting adjourned at 6:30 p.m.

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 Chair

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 Date



## Professional Services Agreement

Section 3, Item a.

MSA Project Number: 00044107

This AGREEMENT (Agreement) is made effective 8/25/2026 by and between

**MSA PROFESSIONAL SERVICES, INC (MSA)**

Address: 1230 South Boulevard, Baraboo, WI 53913

Phone: (608) 355-8966

Representative: Christian Moring, PE

Email: cmoring@msa-ps.com

**CITY OF MAUSTON (OWNER)**

Address: 303 Mansion St, Mauston, WI 53948

Phone: (608) 747-2704

Representative: Rob Nelson

Email: rnelson@mauston.com

**Project Name:** Mauston – NE Sanitary Sewer Service Area Study

**The scope of the work authorized is:** See Attachment A: Scope of Services

**The schedule to perform the work is:** Approximate Start Date: 8/30/2026  
Approximate Completion Date: 10/30/2026

**The estimated fee for the work is: \$16,000**

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a time and expense basis. Attachment B: Rate Schedule is attached and made part of this Agreement

**Approval:** Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

**CITY OF MAUSTON**

**MSA PROFESSIONAL SERVICES, INC.**

\_\_\_\_\_  
Daron Haugh  
City Administrator  
Date: \_\_\_\_\_

\_\_\_\_\_  
Tim Mikonowicz, PE  
Senior Team Leader  
Date: 8/19/2026

\_\_\_\_\_  
Christian Moring, PE  
Project Manager  
Date: 8/19/2026

**MSA PROFESSIONAL SERVICES, INC. (MSA)**  
**GENERAL TERMS AND CONDITIONS OF SERVICES (PUBLIC)** (rev 01/26)

1. **Scope and Fee.** The scope of Owner's Project (the "Project"), scope of MSA's services (the "Work"), for those services are defined in Attachment A. The scope and fee constitute a good faith estimate of the tasks and associated fees required to perform the services defined in Attachment A. This agreement upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service or involve renovation of an existing building or structure, activities often cannot be fully defined during initial planning. As the Project progresses, facts uncovered may reveal a change in direction which may alter the Work. MSA will promptly inform the OWNER in writing of such situations so that changes in this agreement can be made as required.

2. **Owner's Responsibilities.**

(a) Project Scope and Budget

The OWNER shall define the scope and budget of the Project and, when applicable, periodically update the Project budget, including that portion allocated for the cost of the Work. The Project budget shall include contingencies for design, development, and, when required by the scope of the Project, construction of the Project. The OWNER shall not significantly increase or decrease the overall Project scope or schedule, the portion of the budget allocated for the cost of the Work, or contingencies included in the overall budget or a portion of the budget, without the agreement of MSA to a corresponding change in the Project scope, quality, schedule, and compensation of MSA.

(b) Designated Owner Representative

The OWNER shall identify a Designated Representative who shall be authorized to act on behalf of the OWNER with respect to the Project. OWNER's Designated Representative shall render related decisions in a timely manner so as to avoid unreasonable delay in the orderly and sequential progress of MSA's services. MSA shall not be liable for any error or omission made by OWNER, OWNER's Designated Representative, or OWNER's consultant.

(c) Tests, Inspections, and Reports

When required by the scope of the Project, the OWNER shall furnish tests, inspections, and reports required by law or the Contract Documents, such as planning studies; preliminary designs; structural, mechanical, or chemical tests; tests for air, water, or soil pollution; and tests for hazardous materials.

(d) Additional Consultants

MSA's consultants shall be identified in Attachment A. The OWNER shall furnish the services of other consultants other than those designated in Attachment A, including such legal, financial, accounting, and insurance counseling services as may be required for the Project.

(e) OWNER Provided Services and Information

MSA shall be entitled to rely on the accuracy and completeness of services and information furnished by the OWNER, Designated OWNER Representative, or Consultant. MSA shall use reasonable efforts to provide prompt written notice to the OWNER if MSA becomes aware of any errors, omissions, or inconsistencies in such services or information.

3. **Billing.** MSA will bill the OWNER monthly with net payment due upon receipt. Balances due past thirty (30) days shall be subject to an interest charge at a rate of 18% per year from said thirtieth day. In addition, MSA may, after giving seven days written notice, suspend service under any agreement until the OWNER has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.

4. **Costs and Schedules.** Costs (including MSA's fees and reimbursable expenses) and schedule commitments shall be subject to change for delays caused by the OWNER's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults, by suppliers of materials or services, process shutdowns, pandemics, acts of God or the public enemy, or acts of regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.

5. **Access to Site.** Owner shall furnish right-of-entry on the Project site for MSA and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of

services. MSA will take reasonable precautions to minimize damage to the site from use of equipment. MSA will not be responsible for any not included costs for restoration of damage that may result and shall not be responsible for such costs.

6. **Location of Utilities.** Owner shall supply MSA with the location of all pre-existent utilities and MSA has the right to reasonably rely on all Owner supplied information. In those instances where the scope of services require MSA to locate any buried utilities, MSA shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend MSA in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information of instructions which have been furnished to MSA by others.

7. **Professional Representative.** MSA intends to serve as the OWNER's professional representative for those services as defined in this agreement, and to provide advice and consultation to the OWNER as a professional. Any opinions of probable project costs, reviews and observations, and other recommendations made by MSA for the OWNER are rendered on the basis of experience and qualifications and represents the professional judgment of MSA. However, MSA cannot and does not warrant or represent that proposals, bid or actual project or construction costs will not vary from the opinion of probable cost prepared by it.

8. **Construction.** When applicable to the scope of the Project, the OWNER shall contract with a licensed and qualified Contractor for implementation of construction work utilizing a construction contract based on an EJCDC construction contract and general conditions appropriate for the scope of the Project and for the delivery method. In the construction contract, the OWNER shall use reasonable commercial efforts to require the Contractor to (1) obtain Commercial General Liability Insurance with contractual liability coverage insuring the obligation of the Contractor, and name the OWNER, MSA and its employees and consultants as additionally insureds of that policy; (2) indemnify and hold harmless the OWNER, MSA and its employees and consultants from and against any and all claims, damages, losses, and expenses ("Claims"), including but not limited to reasonable attorney's fees and economic or consequential damages arising in whole or in part out of the negligent act or omission of the contractor, and Subcontractor or anyone directly or indirectly employed by any of them. This agreement shall not be construed as giving MSA, the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work, the same being the sole and exclusive responsibility of the contractors or subcontractors.

9. **Standard of Care.** In conducting the services, MSA will apply present professional, engineering and/or scientific judgment, which is known as the "standard of care". The standard of care is defined as that level of skill and care ordinarily exercised by members of the same profession practicing at the same point in time and in the same or similar locality under similar circumstances in performing the Services. The OWNER acknowledges that "current professional standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon MSA.

MSA does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, MSA will not accept those terms and conditions offered by the OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

10. **Municipal Advisor.** MSA Professional Services, Inc. is not acting as a 'Municipal Advisor' to the owner pursuant to Section 15B of the Exchange Act. For financial advice related to the corresponding project, the client is encouraged to discuss their finances with internal and/or external advisors and experts before making decisions incurring debt and/or supporting those obligations. MSA desires to serve each client well by providing the best information publicly available and is providing information as part of its engineering responsibilities to inform client options. The information is not intended to provide financial advice or recommendations and is not bound by the formal Municipal Advisor fiduciary duty.

11. **Conduct Expectations.** Owner and MSA understand their respective obligations to provide a safe, respectful work environment for their employees. Both parties agree that harassment on the job (unwelcome verbal, physical or other behavior that is related to sex, race, age, or protected class status) will not be tolerated and will be addressed timely and in compliance with anti-harassment laws.

**12. Electronic Documents and Transmittals.** Owner and MSA agree to transmit and related correspondence, documents, text, data, drawings and the like in digital format in accordance with MSA's Electronic Data Transmittal policy. Each party is responsible for its own cybersecurity, and both parties waive the right to pursue liability against the other for any damages that occur as a direct result of electronic data sharing.

**13. Building Information Modelling (BIM).** For any projects, and not limited to building projects, utilizing BIM, OWNER and MSA shall agree on the appropriate level of modelling required by the project, as well as the degree to which the BIM files may be made available to any party using the Electronic Document Transmittal provisions of section 12 of this Agreement.

**14. Construction Site Visits.** If the scope of services includes services during the Construction Phase, MSA shall make visits to the site as specified in Attachment A– Scope of Services. MSA shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall MSA have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. Accordingly, MSA neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

**15. Termination.** This Agreement shall commence upon execution and shall remain in effect until terminated by either party, at such party's discretion, on not less than thirty (30) days' advance written notice. The effective date of the termination is the thirtieth day after the non-terminating party's receipt of the notice of termination. If MSA terminates the Agreement, the OWNER may, at its option, extend the terms of this Agreement to the extent necessary for MSA to complete any services that were ordered prior to the effective date of termination. If OWNER terminates this Agreement, OWNER shall pay MSA for all services performed prior to MSA's receipt of the notice of termination and for all work performed and/or expenses incurred by MSA in terminating Services begun after MSA's receipt of the termination notice. Termination hereunder shall operate to discharge only those obligations which are executory by either party on and after the effective date of termination. These General Terms and Conditions shall survive the completion of the services performed hereunder or the Termination of this Agreement for any cause.

This agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing and duly executed by the parties hereto.

**16. Betterment.** If, due to MSA's error, any required or necessary item or component of the Project is omitted from the construction documents, MSA's liability shall be limited to the reasonable costs of correction of the construction, less what OWNER'S cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that MSA will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the Project.

**17. Hazardous Substances.** OWNER acknowledges and agrees that MSA has had no role in identifying, generating, treating, storing, or disposing of hazardous substances or materials which may be present at the Project site, and MSA has not benefited from the processes that produced such hazardous substances or materials. Any hazardous substances or materials encountered by or associated with Services provided by MSA on the Project shall at no time be or become the property of MSA. MSA shall not be deemed to possess or control any hazardous substance or material at any time; arrangements for the treatment, storage, transport, or disposal of any hazardous substances or materials, which shall be made by MSA, are made solely and exclusively on OWNER's behalf for OWNER's benefit and at OWNER's direction. Nothing contained within this Agreement shall be construed or interpreted as requiring MSA to assume the status of a generator, storer, treater, or disposal facility as defined in any federal, state, or local statute, regulation, or rule governing treatment, storage, transport, and/or disposal of hazardous substances or materials.

All samples of hazardous substances, materials or contaminants are the property and responsibility of OWNER and shall be returned to OWNER at the end of a project for proper disposal. Alternate arrangements to ship such samples directly to a licensed disposal facility may be made at OWNER's request and expense and subject to this subparagraph.

**18. Insurance.** MSA will maintain insurance coverage for: Worker's Compensation, General Liability, and Professional Liability. MSA will provide information as to specific limits upon written request. If the OWNER requires coverages or limits in addition to those in effect as of the date of the agreement, premiums for additional

insurance shall be paid by the OWNER. The liability of MSA to the OWNER for any indemnity cost for any damages arising in any way out of performance of this contract is limited to such insurance coverages and amount which MSA has in effect.

**19. Reuse of Documents.** Reuse of any documents and/or services pertaining to this Project by the OWNER or extensions of this Project or on any other project shall be at the OWNER's sole risk. The OWNER agrees to defend, indemnify, and hold harmless MSA for all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or services by the OWNER or by others acting through the OWNER.

**20. Indemnification.** To the fullest extent permitted by law, MSA shall indemnify and hold harmless, OWNER, and OWNER's officers, directors, members, partners, consultants, and employees (hereinafter "OWNER") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of MSA or MSA's officers, directors, members, partners, employees, or Consultants (hereinafter "MSA"). In no event shall this indemnity agreement apply to claims between the OWNER and MSA. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that MSA is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of MSA to defend the OWNER on any claim arising under this agreement.

To the fullest extent permitted by law, OWNER shall indemnify and hold harmless, MSA, and MSA's officers, directors, members, partners, consultants, and employees (hereinafter "MSA") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of the OWNER or the OWNER's officers, directors, members, partners, employees, or Consultants (hereinafter "OWNER"). In no event shall this indemnity agreement apply to claims between MSA and the OWNER. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that the OWNER is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of the OWNER to defend MSA on any claim arising under this agreement.

To the fullest extent permitted by law, MSA's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss or damages caused in part or by the negligence of MSA and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that MSA's negligence bears to the total negligence of OWNER, MSA, and all other negligent entities and individuals.

**21. Accrual of Claims.** To the fullest extent permitted by Laws and Regulations, all causes of action arising under this Agreement will be deemed to have accrued, and all statutory periods of limitation will commence, no later than the date of Substantial Completion; or, if MSA's services do not include Construction Phase services, or the Project is not completed, then no later than the date of Owner's last payment to MSA.

**22. Dispute Resolution.** OWNER and MSA desire to resolve any disputes or areas of disagreement involving the subject matter of this Agreement by a mechanism that facilitates resolution of disputes by negotiation rather than by litigation. OWNER and MSA also acknowledge that issues and problems may arise after execution of this Agreement which were not anticipated or are not resolved by specific provisions in this Agreement. Accordingly, both OWNER and MSA will endeavor to settle all controversies, claims, counterclaims, disputes, and other matters thru mediation with a mutually agreed upon mediator. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. Neither demand for mediation nor any term of this Dispute Resolution clause shall prevent the filing of a legal action where failing to do so may bar the action because of the applicable statute of limitations. If despite the good faith efforts of OWNER and MSA any controversy, claim, counterclaim, dispute, or other matter is not resolved through negotiation or mediation, OWNER and MSA agree and consent that such matter may be resolved through legal action in the court having jurisdiction as specified in this Agreement.

**23. Exclusion of Special, Indirect, Consequential and Liquidated Damages.** MSA shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the Project or this contract.

**24. Limitation of Liability.** Neither MSA, its Consultants (if any), nor their employees shall be jointly, severally, or individually liable to the OWNER in excess of the amount of the insurance proceeds available.

**25. Successors and Assigns.** The successors, executors, administrators, and legal representatives of Owner and MSA are hereby bound to the other party to this Agreement and to the successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement. Neither party may assign, sublet, or transfer any rights under or interest (including, but without limitation, claims arising out of this Agreement or money that is due or may become due) in this Agreement without the written consent of the other party, which shall not be unreasonable withheld, except to the extent that any assignment, subletting, or transfer is mandated by law.

**26. Notices.** Any notice required under this Agreement will be in writing, and delivered: in person (by commercial courier or otherwise); by registered or certified mail; or by e-mail to the recipient, with the words "Formal Notice" or similar in the e-mail's subject line. All such notices are effective upon the date of receipt.

**27. Survival.** Subject to applicable Laws and Regulations, all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

**28. Severability.** Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations will be deemed stricken, and all remaining provisions will continue to be valid and binding upon Owner and MSA.

**29. No Waiver.** A party's non-enforcement of any provision will not constitute a waiver of that provision, nor will it affect the enforceability of that provision or of the remainder of this Agreement.

**30. State Law.** This agreement shall be construed and interpreted in accordance with the laws of the State in which the project is located.

**31. Jurisdiction.** OWNER hereby irrevocably submits to the jurisdiction of the state courts of the State in which the project is located for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. OWNER further consents that the venue for any legal proceedings related to this Agreement shall be in the County in which the project is located.

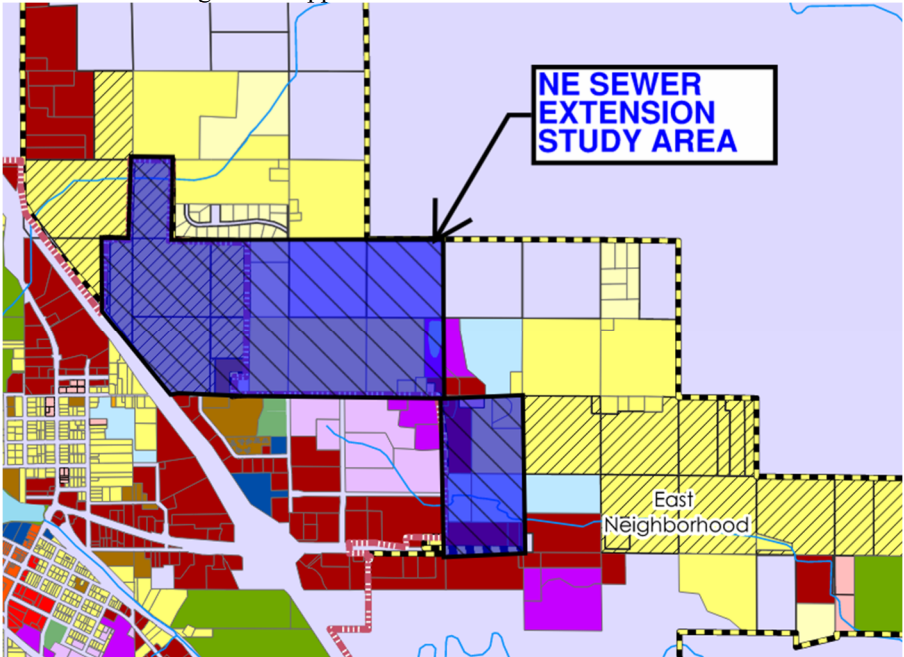
**32. Understanding.** This agreement contains the entire understanding between the parties on the subject matter hereof and no representations. Inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereto.

**ATTACHMENT A:  
SCOPE OF SERVICES**

**Background**

The City has engaged MSA to evaluate the northeastern sewershed of its existing sanitary sewer collection system to determine available capacity and identify infrastructure needs to support future growth. This effort will develop a clear understanding of existing wastewater flows, conveyance limitations, and lift station capacity. The study will assess how current system capacity may influence potential residential and commercial development within the service area, including infill and expansion areas. In addition, the evaluation will define the proposed sanitary service area, analyze projected development scenarios, and identify preferred locations and sizing considerations for future lift station infrastructure needed to accommodate long-term growth.

Figure 1 - Approximate limits Northeast Sewershed



**Scope of Services**

- 1. Field Data Collection**
  - a. Field survey of manhole elevations and depths of existing infrastructure in the project area.
    - i. Assumes <10 manholes, 1 technician, 1 day onsite
- 2. Existing Lift Station Capacity Evaluation (Roosevelt St Lift Station)**
  - a. Review historical data and records.
    - i. Review Lift Station As-Built and Trend data
  - b. Estimate existing station rated capacity and current flows to determine available capacity.
  - c. A site visit is not anticipated.
- 3. Review of Sewer Service Area in Northeast Sewershed**

- a. Review historical data and records, including Comprehensive Plan and Wastewater Facilities Plan.
  - i. Review historic wastewater flows.
  - ii. Review City's Comprehensive Plan and Wastewater Facilities Plan
  - iii. Review with City Staff any current known issues (in-person or virtual)
- b. Estimate typical wastewater generation assumptions.
- c. Estimate existing population of existing service area.
- d. Review existing collection system capacity.
- e. Identify sewer extension locations and available capacity.

#### **4. Proposed Sewer Service Area and Capacity**

- a. Identify proposed service area.
  - i. Estimate future land use and density, up to 3 scenarios of development.
- b. Calculate estimated base and peak flow rates based on wastewater generation and future population assumptions.
- c. Estimate future collection system infrastructure improvements and provide preliminary layout.
- d. Estimate future lift station location and delineate sewershed, up to 2 alternatives.
- e. Estimate future lift station capacity and size.

#### **5. Technical Memorandum**

- a. Prepare memo summarizing study results including the following information:
  - i. Existing system description.
  - ii. Review wastewater generation assumptions by land use type.
  - iii. Review collection and lift station capacities
  - iv. Review development scenarios.
  - v. Project future flow conditions.
  - vi. Review future collections system infrastructure alternatives.
  - vii. Appendices with background information and maps

#### **6. Review meeting with Owner**

- a. In person meeting with Owner to review technical memorandum

ATTACHMENT B:  
RATE SCHEDULE

|                                                               |                   |
|---------------------------------------------------------------|-------------------|
| Administrative .....                                          | \$ 90 – \$160/hr. |
| Architects .....                                              | \$ 90 – \$208/hr. |
| Community Development Specialists .....                       | \$144 – \$208/hr. |
| Digital Design.....                                           | \$121 – \$159/hr. |
| Environmental Scientists/Geologists .....                     | \$116 – \$203/hr. |
| Geographic Information Systems (GIS).....                     | \$105 – \$203/hr. |
| Housing Administration .....                                  | \$ 97 – \$198/hr. |
| Inspectors/Zoning Administrators .....                        | \$115 – \$160/hr. |
| IT Support .....                                              | \$184 – \$203/hr. |
| Land Surveying .....                                          | \$ 90 – \$208/hr. |
| Landscape Designers & Architects.....                         | \$ 90 – \$231/hr. |
| Planners.....                                                 | \$ 90 – \$226/hr. |
| Principals .....                                              | \$230 – \$330/hr. |
| Professional Engineers/Designers of Engineering Systems ..... | \$163 – \$214/hr. |
| Project Managers.....                                         | \$126 – \$259/hr. |
| Real Estate Professionals .....                               | \$147 – \$203/hr. |
| Staff Engineers .....                                         | \$ 90 – \$157/hr. |
| Technicians.....                                              | \$105 – \$159/hr. |
| Utility Treatment Operators .....                             | \$ 90 – \$190/hr. |

Labor rates represent an average or range for a particular job classification. These rates are in effect until December 31, 2026.

REIMBURSABLE EXPENSES (effective April 19, 2026)

|                                                   |                                     |
|---------------------------------------------------|-------------------------------------|
| Building Inspection Permit Management .....       | \$25/permit                         |
| Copies/Prints.....                                | Rate based on volume                |
| Specs/Reports.....                                | \$10                                |
| Copies .....                                      | \$0.20/page   \$0.13/page for DOT   |
| Plots .....                                       | \$0.01/sq.in.                       |
| Flash Drive .....                                 | \$10                                |
| Dini Laser Level .....                            | \$85/per day   \$85/day for DOT     |
| Drone Flight .....                                | \$375/flight   \$250/flight for DOT |
| Geodimeter .....                                  | \$30/hour                           |
| GPS Equipment .....                               | \$20/hour   \$18/hour for DOT       |
| GPS R2 Equipment .....                            | \$20/hour   \$18/hour for DOT       |
| Mailing/UPS .....                                 | At cost                             |
| Mileage – Reimbursement .....                     | IRS Rate – IRS Rate + \$5/day       |
| Mileage – MSA Vehicle .....                       | \$0.77/mile   \$0.77/mile for DOT   |
| Nuclear Density Testing .....                     | \$45/day   \$45/day for DOT         |
| Organic Vapor Field Meter .....                   | \$100/day                           |
| PC/CADD Machine .....                             | Included in labor rates             |
| Robotic Survey Equipment.....                     | \$20/hour   \$14/hour for DOT       |
| Stakes/Lath/Rods.....                             | At cost                             |
| Travel Expenses, Lodging, & Meals .....           | At cost                             |
| Traffic Counting Equipment & Data Processing..... | At cost                             |

Expense rates represent an average or range for a particular category and are subject to change to match incurred cost in real time.

# CTW Corporation

Wells - Pumps - Controls

July 31, 2026

MAUSTON WATER DEPT.  
ATTN: MR. ROB NELSON DPW  
303 MANSION ST.  
MAUSTON, WI. 53948

Re: Well #3 pump service, variable frequency drive, water meter replacement

Dear Mr. Nelson,

CTW Corporation is pleased to present the following proposal to service the pump in Well #3. Our firm specializes in this service and we will strive to restore your equipment to its best efficiency possible.

According to information available, the 100 horsepower, 1800 rpm well pump is suspended on 130 feet of 10 inch column pipe. The well pump is believed to be a 12 inch diameter, 5 stage assembly. Our basic service will consist of the following repairs:

- Remove well pump and evaluate components
- Inspect the pump components with you prior to removing to our shop for repairs.
- Replace lineshaft bearings
- Remove stuffing box and install a new bushing and repack.
- Change motor oil
- Install new airline
- Reinstall rebuilt assembly, disinfect, flush and collect a sample for bacteriological analysis

The above services are expected to not exceed a cost of \$ 16,988.00.

In addition, we offer a full range of additional services that may be recommended to provide the best service needed. Prior to performing any of these additional services we will discuss and obtain your approval.

- Televis well and provide an electronic copy \$1500
- Brush and Bail well \$2200/day
- Electric motor service estimate \$4500.00 est
- Minor well treatment depending on well condition \$5,000.00 est

Generally, this process may take up to three weeks to complete and will vary depending on the conditions found and additional services. We will keep your staff well informed of our findings and will not proceed with additional services or materials without your approval.

In addition, replacing the present motor starter with a variable frequency drive was requested. The current starter is a low end solid state starter without a bypass contactor. The power wires feeding it are undersized for the motor load. We propose to install a conservatively sized, heavy duty Mitsubishi variable frequency drive with DC choke input and output reactor to control electrical surges and smooth the output power. We will obtain the required DNR approval for this upgrade included in the cost. The existing starter cabinet will be removed and will mount the proposed vfd in its place. The cost of this

replacement as described will be \$19,480.00. I need to look further at the incoming wire sizes. Replacing them with larger conduit will cost a few hundred dollars I estimate.

Finally, the water meter replacement. A replacement Badger Mag Meter, basic model with flanged spacer, flange kits, and 120 volt power supply will cost \$10,110.00 and approximately \$2975.00 in labor and additional materials. You may want to consider replacement of the gate valve and check valve if their quality is questionable.

For information purpose , a replacement US Electric brand, inverter duty, premium efficiency motor will cost approximately \$13,000, plus installation.

In today's world, the material prices are currently stable but can suddenly change. Availability of materials is good though. We appreciate the opportunity to present this proposal to your community and we look forward to providing you with many years of dependable service from your well and pump.

Sincerely



Thomas Goethel P.E., CTW Corporation

Cc: Hunter Cummins, Troy Simonar, CTW Corporation



8/17/2026

City of Mauston  
303 Mauston St,  
Mauston, WI 53948  
Attn: Rob Nelson

**RE: Well No. 3 Rehabilitation & New Components**

Rob,

Per your request, Water Well Solutions is pleased to submit the following proposal for the removal, inspection, repairs, and re-installation of the equipment associated with Well No. 3 as part of its scheduled maintenance cycle. Water Well Solutions performed the last rehabilitation on Well No. 3 in 2014. The scope of work will be similar and as described below.

- Load at shop and mobilize to site.
- Perform a 1-hour pre-removal pump test to document current hydraulic parameters.
- Perform electrical lock out / tag out and prep the pump house for removal.
- Perform complete removal of the equipment and load on a trailer for delivery back to WWS shop.
- Get water running into well to prepare for televising.
- Perform televising and provide video copy to owner.
- Secure site and demobilize.
- Perform complete teardown and inspection of all components.
  - Following inspection, a secondary proposal will be supplied for any necessary repairs, replacement, or well rehabilitation.
- Mobilize back to site with all rehabilitated / new components and perform installation.
- Install new 8" badger mag meter, make up spool, and new VFD.
- Perform a DNR Code final chlorination, neutralization, and sampling.
- Perform a post-installation pump test.
- Clean up site and demobilize.
- Submit all new installation data and paperwork to owner.

**Well No. 3 Rehabilitation:**

|                                                  | <b>QTY</b> | <b>Unit</b> | <b>Unit Cost</b> | <b>Estimated Total</b> |
|--------------------------------------------------|------------|-------------|------------------|------------------------|
| <b>Labor: (Removal &amp; Inspection)</b>         |            |             |                  |                        |
| 2 Man Crew w/ Service Truck and Tools            | 20         | Hours       | \$350            | \$7,000.00             |
| Pump Service Rig                                 | 2          | Day         | \$500            | \$1,000.00             |
| Per Diem 2 Man Crew                              | 1          | Night       | \$460            | \$460.00               |
| Teardown and Inspection                          | 1          | LS          | NC               | NC                     |
| <b>Standard Repairs to Pumping Equipment:</b>    |            |             |                  |                        |
| Rebuild Stuffing Box                             | 1          | EA          | \$400            | \$400.00               |
| Sandblast and Paint Discharge Head               | 1          | EA          | \$850            | \$850.00               |
| New Rubber Bearings                              | 14         | EA          | \$34             | \$476.00               |
| New SS Shaft Sleeves                             | 14         | EA          | \$125            | \$1,750.00             |
| Rebuild Mid America 12RKBH – 4 Stage Pump        | 1          | EA          | \$3,200          | \$3,200.00             |
| Clean and Flame Straighten Shafts                | 1          | LS          | \$425            | \$425.00               |
| <b>Labor: (Reinstallation &amp; Piping Mods)</b> |            |             |                  |                        |
| 2 Man Crew w/ Service Truck and Tools            | 30         | Hours       | \$350            | \$10,500.00            |
| Pump Service Rig                                 | 2          | Day         | \$500            | \$1,000.00             |
| Per Diem 2 Man Crew                              | 2          | Night       | \$460            | \$920.00               |
| <b>Estimated Total</b>                           |            |             |                  | <b>\$27,981.00</b>     |



**New Materials Pricing:**

|                                           |   |    |          |             |
|-------------------------------------------|---|----|----------|-------------|
| New 100 HP US VHS Motor – Inverter Duty   | 1 | EA | \$13,766 | \$13,766.00 |
| New 8” Badger M2000 Mag Meter             | 1 | EA | \$6,815  | \$6,815.00  |
| New 100 HP ABB ACH580 VFD w/ Installation | 1 | EA | \$21,835 | \$21,835.00 |
| New 8” Make Up Spool for Change in Meter  | 1 | EA | \$1,133  | \$1,133.00  |

All work will be performed on a time and material basis at our standard hourly rates. If you wish to proceed with the scope of work outlined above, please sign below and return a copy of this proposal. Upon approval, we can schedule the work ASAP. Water Well Solutions values our partnership with the City of Mauston and looks forward to working with you. As always, please feel free to contact us with questions.

Best regards,

*Philip Judkins*

**Philip M. Judkins**  
VP Wisconsin Operations

Office : (920) 474-4777  
Mobile : (262) 354-5554

**Signature:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_



**INVOICES.** Invoices will be submitted once a month with payment due within 10 days of the invoice date. A late charge at the rate of 1 1/2 % per month, or the highest rate allowed by applicable law, whichever is lowest, will be added to all amounts outstanding after 30 days. Purchaser agrees to pay any and all attorneys' fees and court costs should attorneys be utilized, or court proceedings initiated to collect any past due amounts.

**INFORMATION.** It is recognized that Purchaser has superior knowledge of the job site, site history, access routes to the job site, known or suspected contaminants, surface and subsurface conditions, etc., and Purchaser is obligated to advise Water Well Solutions of all or any conditions that may affect Water Well Solutions performance hereunder. Purchaser agrees to provide Water Well Solutions with such specifications, plans, site history information, reports, studies or other information on surface and subsurface conditions as will be reasonably required by Water Well Solutions for safe, proper and timely performance of the work. Purchaser shall obtain all necessary permits and rights-of-way and indemnify and hold Water Well Solutions harmless for its failure to do so and for claims of trespass or damage to property, including underground utilities or structures, which arise out of the work.

**LIABILITY.** Neither party shall be liable to the other party for any special, indirect, incidental or consequential damages, whether based on contract, tort (including negligence), strict liability or otherwise. Further, Purchaser agrees to indemnify and hold Water Well Solutions harmless from and against any and all claims, demands, causes of action (including third party claims for contribution or indemnification), liability and costs (including attorneys' fees and other costs of defense) which result from (i) any release or threatened release of any substance (whether hazardous or not); (ii) any claim that Water Well Solutions or any of its subcontractors was a "generator" or "transporter" of hazardous waste or an "operator" of the job site (as such terms are used or defined under local, state or federal laws or regulations); or (iii) any negligent or wrongful act or omission of Purchaser or others under Purchaser's control, except that this indemnification shall not apply to the extent any demand of cause of action results from Water Well Solutions negligence or intentional misconduct.

**PERFORMANCE.** Water Well Solutions will exercise reasonable skill and judgment in performing the work, EXCEPT AS EXPRESSLY PROVIDED HEREIN, NO OTHER WARRANTIES (EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE) ARE GIVEN HEREUNDER. Water Well Solutions does not warrant specific results of any kind or provide any guarantee of water quality or quantity.

**CHANGED CONDITIONS.** The discovery of any hazardous waste, substance, pollutant, contaminant, underground obstruction, condition or utilities on or under the job site which were not brought to the attention of Water Well Solutions prior to the date of this Work Agreement will constitute a materially different site condition entitling Water Well Solutions, at its option, to terminate this Work Agreement (and to receive payment for all work performed up to and including the date of such termination) or to receive an equitable adjustment in the contract price and time for performance. Water Well Solutions, however, shall only have the right to terminate if such different site condition(s) creates additional health and safety risks or requires Water Well Solutions to perform work outside the original scope or beyond its capabilities. In any event, Water Well Solutions may terminate operations on a site which it believes presents an unreasonable health or safety risk.

**DELAYS.** Water Well Solutions shall have no liability to Purchaser, or its clients, contractors or consultants for delays attributable to acts of God, acts of third parties, weather which is not reasonably anticipatable, intervention or public authorities, inability to obtain permits necessary to perform the work, work stoppages, changes in applicable laws or regulations after the date of commencement of performance hereunder and any other conditions or events which are beyond the reasonable control of Water Well Solutions shall be entitled to additional time to perform this Work Agreement equal to the time of any such delay.

**MISCELLANEOUS.** The terms and conditions set forth in the Work Agreement constitute the entire understanding of the parties relating to the work. All previous proposals, offers, and other communications relative to the work, oral or written, are hereby superseded. Any additional or conflicting provision(s) contained in any purchase order, acknowledgement, or other form of the Purchaser is hereby expressly objected to by Water Well Solutions and shall not modify this Work Agreement.

**INTERPRETATION.** This Work Agreement shall be governed and construed in accordance with the laws of the state of the job site location. If any term, provision or condition contained herein shall, to any extent, be invalid or unenforceable, pursuant to state law or otherwise, the remainder of the terms, provisions and conditions stated in the Work Agreement (or the application of such term, provision or condition to person or circumstances other than those in respect of which it is invalid or unenforceable) shall not be affected, and each term, provision and condition of this Work Agreement shall be valid and enforceable to the fullest extent permitted by law.