



## PARKS COMMISSION AGENDA

April 07, 2025 at 4:45 PM

1260 North Road Mauston, WI

1. **Call to Order/Roll Call**
2. **Discussion and action relating to Minutes**
  - a. February 3, 2025
3. **Review Financial Reports**
  - a. Financial Reports
4. **Presentation by Cynthia Macleod on fundraising for the Parks Department**
5. **Discussion regarding the design of Lions Park parking lot and basketball court area**
6. **Update on Jones Park athletic field conversion**
7. **Staff Report**
  - a. Discussion and recommendation regarding Kiwanis Park name change to May Park.
  - b. Discussion and recommendation regarding corner parcel (292510485) to be turned into a dog park.
8. **Friends of Mauston Parks**
9. **Adjourn**

### NOTICE:

*It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

*Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Nicole Lyddy (608) 747-2706.*

*Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676*



# PARKS COMMISSION MINUTES

February 03, 2025 at 4:45 PM

1260 North Road Mauston, WI

1. **Call to Order/Roll Call:** The Board of Park Commissioners met on Monday, February 03, 2025, at the Public Works Building. Chair Mike Taake called the meeting to order at 4:50 PM. Members present were Mike Taake, Laura Taake, Amanda Ketcham, Jim Kolba, Dan Holzberger. Members absent Lori Hammer and Todd Galbrecht. The meeting was improved by the attendance of Public Works Director, Rob Nelson and Parks Superintendent/Arborist Jordan Wilke.
2. **Minutes:** Amanda Ketcham/Jim Kolba to approve minutes from December 02, 2024 meeting. Motion carried. (January 6, 2025 meeting lacked quorum)
3. **Financial Reports:** Financial statements were viewed, reviewed and thus generated a question or concern about Parks/Library. Jordan Wilke reminded the Park Board that his crew does all the mulch and landscaping surrounding the Hatch Public Library.
4. **Jones Park Restructuring:** Rob Nelson and Jordan Wilke will move forward in putting together the budget for restructuring Jones Park to a universal athletic field. The budget will generate the bid proposal. The project scope includes fencing, grading and drainage, light and tree/stump removal. Jordan and Rob will repurpose as much of the current fencing as possible. They will look into a 2% crown with the many options of topsoil and sod/seeding and in ground irrigation. Jordan Wilke will look into getting the antiquated water wheel up and running? Questions about repurposing the current dugouts, concrete pad under bleachers and the bleachers, themselves, still plague their thoughts. Portable soccer and football goal posts are under consideration. The dilapidated parking lot on the south end zone will also be improved. For future thoughts, the Board will look into making improvements on the restrooms.
5. **Staff Report:** Jordan Wilke and crew are busy with winter/snow removal projects, repairs, and brush/ tree pick-ups.
6. **Friends of Mauston Parks:** No new items percolated from the hearts and minds of current members.
7. **Adjourn:** Dan Holzberger/Amanda Ketcham to adjourn. The meeting adjourned at 5:05 PM.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

Budget Comparison - Detail  
Parks

Section 3, Item a.  
ACCT

Account Number		2025 April	2025 Actual 04/04/2025	2025 Budget	Budget Status	% of Budget
100-00-46721-000-000	Tree Tribute Program Revenue	0.00	0.00	1,000.00	-1,000.00	0.00
100-00-48220-000-000	Rent of Fairgrounds/Parks	0.00	625.00	3,500.00	-2,875.00	17.86
=====						
	<b>Parks - Revenue</b>	<b>0.00</b>	<b>625.00</b>	<b>4,500.00</b>	<b>-3,875.00</b>	<b>13.89</b>
=====						
	<b>Total Revenues</b>	<b>0.00</b>	<b>625.00</b>	<b>4,500.00</b>	<b>-3,875.00</b>	<b>13.89</b>
=====						

Budget Comparison - Detail  
Parks

Account Number		2025	2025	2025	Budget Status	% of Budget
		April	Actual 04/04/2025	Budget		
100-00-55200-110-000	Salary/Wages	4,053.38	29,473.62	143,493.00	114,019.38	20.54
100-00-55200-130-000	FICA/Medicare	295.31	2,142.31	10,977.00	8,834.69	19.52
100-00-55200-131-000	Health Insurance	0.00	5,560.44	24,792.00	19,231.56	22.43
100-00-55200-132-000	FSA Contribution	0.00	122.63	850.00	727.37	14.43
100-00-55200-133-000	Dental Insurance	0.00	412.92	1,143.00	730.08	36.13
100-00-55200-134-000	Vision Insurance	0.00	78.81	294.00	215.19	26.81
100-00-55200-135-000	Retirement	273.03	1,979.64	7,228.00	5,248.36	27.39
100-00-55200-191-000	Protective Clthng/Gear	0.00	228.00	1,000.00	772.00	22.80
100-00-55200-221-000	Electricity	0.00	1,152.34	6,000.00	4,847.66	19.21
100-00-55200-223-000	Water/Sewer	699.15	2,047.61	24,000.00	21,952.39	8.53
100-00-55200-224-000	Telephone/Fax	0.00	338.84	2,000.00	1,661.16	16.94
100-00-55200-232-000	Trees & Brush	0.00	288.60	10,000.00	9,711.40	2.89
100-00-55200-330-000	Educ/Trng/Travel	0.00	829.97	1,250.00	420.03	66.40
100-00-55200-340-000	Hand Tools,Material,Supp	0.00	128.12	3,479.00	3,350.88	3.68
100-00-55200-354-000	Equip Maint (Non-Office)	1,086.05	1,374.62	5,218.00	3,843.38	26.34
100-00-55200-361-000	Building Maintenance	152.67	505.53	11,000.00	10,494.47	4.60
100-00-55200-362-000	Grounds Maintenance	509.90	999.60	13,000.00	12,000.40	7.69
100-00-55200-363-000	Tree Tribute Program Expense	0.00	0.00	160.00	160.00	0.00
100-00-55200-364-000	Parks Fund Raising Expenses	0.00	0.00	0.00	0.00	0.00
100-00-55200-390-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-55200-510-000	Ins (Non-Labor)	0.00	9,059.94	12,250.00	3,190.06	73.96
100-00-55200-740-000	Losses/Damages	0.00	0.00	0.00	0.00	0.00
100-00-55200-790-000	Donations/Grants Expenditures	0.00	0.00	0.00	0.00	0.00
100-00-55200-820-000	Expenditure of Parkland Ded.	0.00	0.00	0.00	0.00	0.00
100-00-55200-821-000	Building Improvement	0.00	0.00	0.00	0.00	0.00
<b>Parks - Expenses</b>		<b>7,069.49</b>	<b>56,723.54</b>	<b>278,134.00</b>	<b>221,410.46</b>	<b>20.39</b>
<b>Total Expenses</b>		<b>7,069.49</b>	<b>56,723.54</b>	<b>278,134.00</b>	<b>221,410.46</b>	<b>20.39</b>
<b>Net Totals</b>		<b>-7,069.49</b>	<b>-56,098.54</b>	<b>-273,634.00</b>	<b>-217,535.46</b>	<b>20.50</b>

4/02/2025

3:45 PM

Reprint Check Register - Quick Report - ALL

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ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 2/01/2025 From Account: 100-00-55200-110-000  
Thru: 4/04/2025 Thru Account: 100-00-55200-821-000

Check Nbr	Check Date	Payee	Amount
BMO	2/26/2025	BMO Harris Bank N.A. City of Mauston - Monthly Statement	1,068.95
		Manual Check	
ETF	2/20/2025	Department of Employee Trust Fund (ETF) City of Mauston - Health Ins Premiums	1,853.48
		Manual Check	
ETF	3/21/2025	Department of Employee Trust Fund (ETF) City of Mauston - Health Ins Premiums	1,853.48
		Manual Check	
FSA	2/28/2025	Associated - FSA City of Mauston - monthly FSA expense	122.63
		Manual Check	
40521	2/05/2025	Amazon Capital Services, Inc City of Mauston - items for office/use	189.98
40526	2/05/2025	Delta Dental of Wisconsin City of Mauston - Dental Premiums	137.64
40539	2/05/2025	Slama Equipment Parks - items for maint/repairs	37.54
40542	2/05/2025	VSP Vision Service Plan City of Mauston - Vision Ins Expense	26.27
40547	2/12/2025	Allied Cooperative City of Mauston - Supplies & Parts	80.16
40549	2/12/2025	Amazon Capital Services, Inc City of Mauston - items for office/use	119.98
40557	2/12/2025	DWD-UI Parks - UI for month	1,110.00
40566	2/12/2025	Mauston True Value, Inc. City of Mauston - Hardware & Supplies	32.30
40600	2/26/2025	AT&T Mobility City of Mauston - Monthly Service Fees	24.07
40644	2/26/2025	U.S. Cellular City of Mauston - Phone service fees	145.50
40650	3/05/2025	Baer Insurance Services, Inc City of Mauston - 2nd Qrtr 25 Gen Prem	529.53
40651	3/05/2025	Baer Insurance Services, Inc City of Mauston - 2nd Qrtr WC premiums	1,383.00
40656	3/05/2025	Conway Shield FD - Uniform Apparel	228.00
40673	3/05/2025	Slama Equipment Parks - Yearly touch ups on mowers	52.87
40679	3/13/2025	Allied Cooperative City of Mauston - Supplies & Parts	8.82

4/02/2025

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Reprint Check Register - Quick Report - ALL

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ACCT

CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 2/01/2025 From Account: 100-00-55200-110-000  
Thru: 4/04/2025 Thru Account: 100-00-55200-821-000

Check Nbr	Check Date	Payee	Amount
40680	3/13/2025	Better Buys Parks - Tools	113.13
40689	3/13/2025	Delta Dental of Wisconsin City of Mauston - Dental Premiums	137.64
40692	3/13/2025	DWD-UI Parks - UI for month	1,480.00
40701	3/13/2025	Mauston True Value, Inc. City of Mauston - Hardware & Supplies	67.78
40713	3/13/2025	Slama Equipment PW - Items for maint/repairs	120.60
40721	3/13/2025	VSP Vision Service Plan City of Mauston - Vision Ins Expense	26.27
40727	3/20/2025	Amazon Capital Services, Inc City of Mauston - Items for office/use	109.79
40751	3/27/2025	AT&T Mobility City of Mauston - Monthly Service Fees	24.07
40766	4/02/2025	Amazon Capital Services, Inc City of Mauston - items for office/use	152.67
40775	4/02/2025	Dog Waste Depot Parks - Mittn Header Bags	509.90
40797	4/02/2025	Slama Equipment FD/Parks - items for maint/repairs	1,086.05
ALLIANT	2/26/2025	Alliant - 3183940000 City of Mauston - Electric & Gas fees	600.36
		<b>Manual Check</b>	
ALLIANT	3/27/2025	Alliant - 3183940000 City of Mauston - Electric & Gas fees	551.98
		<b>Manual Check</b>	
KWIKTRIP	2/20/2025	Kwik Trip, Inc. City of Mauston - Monthly Fuel Expense	168.36
		<b>Manual Check</b>	
KWIKTRIP	3/20/2025	Kwik Trip, Inc. City of Mauston - Fuel for month	192.57
		<b>Manual Check</b>	
UTILITIES	3/07/2025	City of Mauston City of Mauston - Monthly Utilities	699.15
		<b>Manual Check</b>	
UTILITIES	4/04/2025	City of Mauston City of Mauston - Utilities for Month	699.15
		<b>Manual Check</b>	
<b>Grand Total</b>			<b>15,743.67</b>

4/02/2025

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Reprint Check Register - Quick Report - ALL

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CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From: 2/01/2025 From Account: 100-00-55200-110-000  
Thru: 4/04/2025 Thru Account: 100-00-55200-821-000

Amount

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Total Expenditure from Fund # 100 - General Fund 15,743.67

Total Expenditure from all Funds 15,743.67



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**To:** Park Board Committee  
**From:** Daron J Haugh – City Administrator  
**Subject:** Proposal to Change Kiwanis Park to May Park  
**Date:** 2025-04-07

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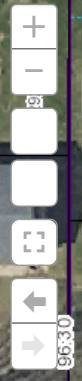
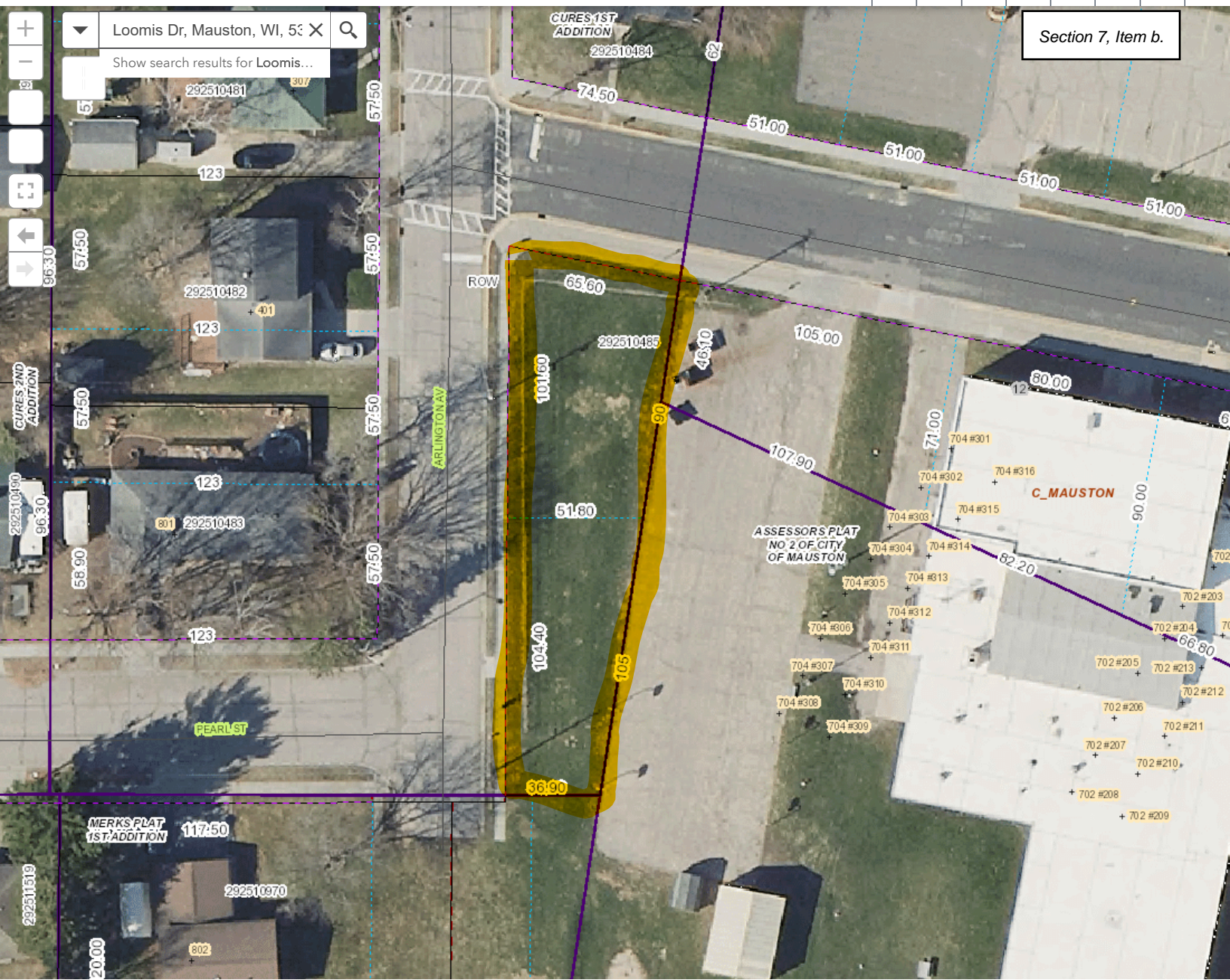
A dollar changed hands in 1960, and with it, a piece of local history was born. Herbert and Alvina May sold their property to the Kiwanis Club with one simple condition: it had to become a park. The story didn't end there, though. In 1973, the Kiwanis Club passed the torch, transferring the deed to the City. While the Club itself has since faded into memory, Kiwanis Park stands as a living testament to the May family's gift to their community. It's a story I've heard countless times in my talks with the May family over the past year, each story adding another layer to this park's rich history.

These conversations led me to important discussions about the park's future. The City intends to preserve the park in its current state, addressing questions about its future. In my conversations with Tom May, we explored two proposals to honor the May family:

1. Renaming the space "May Park" to commemorate his father's original vision
2. Installing a dedication plaque to acknowledge the family's donation

These changes would help recognize the May family's contribution while maintaining the park's integrity for future generations.

Section 7, Item b.



Loomis Dr, Mauston, WI, 53 X

Show search results for Loomis...