



PARKS COMMISSION MEETING AGENDA

January 05, 2026 at 4:45 PM

1260 North Road Mauston, WI

1. Call to Order/Roll Call
2. Discussion and Action Regarding Minutes
 - a. December 1, 2025
3. Review Financial Reports
 - a. Financial Report
4. Staff Report
5. Adjourn

NOTICE:

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Deputy Clerk Carole Wolff at (608) 747-2706.

Any member of the public wishing to join the meeting telephonically should call City Hall by 4pm the day of the meeting. Staff will be happy to provide instructions on joining the meeting by phone. City Hall main number: 608-847-6676



PARKS COMMISSION MEETING MINUTES

December 01, 2025 at 4:45 PM

1260 North Road Mauston, WI

1. **Call to Order/Roll Call:** The Board of Parks Commission met on Monday, December 1, 2025, at the Public Works Building. Chair Mike Taake called the meeting to order at 4:48 p.m. Members present were Mike Taake, Laura Taake, Dan Holzberger, Lori Hammer, Amanda Ketcham, and Mary Ann Allaby. Absent was Todd Galbrecht. Also present were City Administrator Daron Haugh, Parks Superintendent Jordan Wilke, Luella Wilke, and Live Wilke.
2. **Minutes:** Motion by Hammer, seconded by Ketcham, to approve the minutes from November 3, 2025. Motion carried by voice vote.
3. **Financial Reports:** The financial reports were reviewed with no concerns or questions.
4. **Staff Report**
 - a. **Big Dig Grant Application:** Haugh announced that the City has been awarded a Big Dig Grant. He also reported that he is currently working with MSA on the Stewardship Grant Application.
 - b. **Stewardship Grant Application:** Following a lengthy discussion, Haugh and Holzberger will explore how the two grant opportunities may complement one another rather than remain separate initiatives. Wilke reminded the Board that a finalized design for Lions Park will be essential as both grants progress.
 - c. **May Park Improvements:** Chair Taake continues discussions regarding potential improvements and additions to the disc golf course at May Park, noting that the park remains a popular local sledding area during the winter months. Wilke provided an update on the walking trail on top of Mile Bluff, reporting that all three recreational amenities are well utilized by residents. Haugh also updated the Board on two abated properties.
5. **Adjourn:** Motion by Holzberger, seconded by Allaby, to adjourn. Motion carried by voice vote. Meeting adjourned at 5:24 p.m.

Chair

Date



Section 3, Item a.

12/31/2025

12:23 PM

Budget Comparison - Detail
Parks

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Account Number		2025		2025 Budget	Budget Status	% of Budget
		December	Actual 12/31/2025			
100-00-46721-000-000	Tree Tribute Program Revenue	0.00	280.00	1,000.00	-720.00	28.00
100-00-48220-000-000	Rent of Fairgrounds/Parks	0.00	3,750.00	3,500.00	250.00	107.14
	Parks - Revenue	0.00	4,030.00	4,500.00	-470.00	89.56
	Total Revenues	0.00	4,030.00	4,500.00	-470.00	89.56



Section 3, Item a.

12/31/2025

12:23 PM

 Budget Comparison - Detail
 Parks

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Account Number		2025		2025 Budget	Budget Status	% of Budget
		2025 December	Actual 12/31/2025			
100-00-55200-110-000	Salary/Wages	9,091.23	139,862.03	143,493.00	3,630.97	97.47
100-00-55200-130-000	FICA/Medicare	658.13	10,158.83	10,977.00	818.17	92.55
100-00-55200-131-000	Health Insurance	2,136.53	22,524.81	24,792.00	2,267.19	90.86
100-00-55200-132-000	FSA Contribution	0.00	875.26	850.00	-25.26	102.97
100-00-55200-133-000	Dental Insurance	137.64	1,651.68	1,143.00	-508.68	144.50
100-00-55200-134-000	Vision Insurance	26.27	315.24	294.00	-21.24	107.22
100-00-55200-135-000	Retirement	704.83	7,965.36	7,228.00	-737.36	110.20
100-00-55200-191-000	Protective Clthng/Gear	0.00	1,867.83	1,000.00	-867.83	186.78
100-00-55200-221-000	Electricity	380.52	6,025.38	6,000.00	-25.38	100.42
100-00-55200-223-000	Water/Sewer	1,243.36	27,078.10	24,000.00	-3,078.10	112.83
100-00-55200-224-000	Telephone/Fax	265.77	3,096.40	2,000.00	-1,096.40	154.82
100-00-55200-232-000	Trees & Brush	0.00	6,698.30	10,000.00	3,301.70	66.98
100-00-55200-330-000	Educ/Trng/Travel	0.00	3,009.24	1,250.00	-1,759.24	240.74
100-00-55200-340-000	Hand Tools,Material,Supp	0.00	2,901.12	3,479.00	577.88	83.39
100-00-55200-354-000	Equip Maint (Non-Office)	30.39	4,039.51	5,218.00	1,178.49	77.41
100-00-55200-361-000	Building Maintenance	108.82	5,543.13	11,000.00	5,456.87	50.39
100-00-55200-362-000	Grounds Maintenance	262.19	16,320.25	13,000.00	-3,320.25	125.54
100-00-55200-363-000	Tree Tribute Program Expense	0.00	0.00	160.00	160.00	0.00
100-00-55200-364-000	Parks Fund Raising Expenses	0.00	0.00	0.00	0.00	0.00
100-00-55200-390-000	Miscellaneous	2.94	875.28	0.00	-875.28	0.00
100-00-55200-510-000	Ins (Non-Labor)	0.00	12,884.00	12,250.00	-634.00	105.18
100-00-55200-740-000	Losses/Damages	1,730.64	3,523.63	0.00	-3,523.63	0.00
100-00-55200-790-000	Donations/Grants Expenditures	1,842.52	123,017.82	0.00	-123,017.82	0.00
100-00-55200-820-000	Expenditure of Parkland Ded.	0.00	0.00	0.00	0.00	0.00
100-00-55200-821-000	Building Improvement	0.00	0.00	0.00	0.00	0.00
Parks - Expenses		18,621.78	400,233.20	278,134.00	-122,099.20	143.90
Total Expenses		18,621.78	400,233.20	278,134.00	-122,099.20	143.90
Net Totals		-18,621.78	-396,203.20	-273,634.00	122,569.20	144.79



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Reprint Check Register - Quick Report - ALL

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CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From:	11/29/2025	From Account:	100-00-55200-110-000
Thru:	12/31/2025	Thru Account:	100-00-55200-821-000

Check Nbr	Check Date	Payee	Amount
KT	12/20/2025	Kwik Trip, Inc.	262.19
		Manual Check City of Mauston - Monthly Fuel Expense	
ETF	11/21/2025	Department of Employee Trust Fund (ETF)	1,853.48
		Manual Check City of Mauston - Health Ins Premiums	
ETF	12/19/2025	Department of Employee Trust Fund (ETF)	2,136.53
		Manual Check City of Mauston - Health Ins Premiums	
41852	11/30/2025	AT&T Mobility	24.09
		City of Mauston - Monthly Service Fees	
41859	11/30/2025	Dog Waste Depot	254.95
		Parks - Mittn Header Bags	
41874	11/30/2025	Rhyme Business Products	3.34
		City of Mauston - Copier lease fees	
41876	11/30/2025	Superior Chemical LLC	562.92
		Parks/Streets - Items for maint/repairs	
41881	12/04/2025	Amazon Capital Services, Inc	225.05
		City of Mauston - items for office/use	
41898	12/11/2025	Delta Dental of Wisconsin	137.64
		City of Mauston - Dental Premiums	
41907	12/11/2025	Holiday Wholesale	-47.60
		City of Mauston - Cleaning Supplies	
41912	12/11/2025	Mauston True Value, Inc.	24.97
		City of Mauston - Hardware & Supplies	
41928	12/11/2025	VSP Vision Service Plan	26.27
		City of Mauston - Vision Ins Expense	
41933	12/18/2025	Allied Cooperative	29.31
		City of Mauston - Supplies & Parts	
41954	12/18/2025	U.S. Cellular	241.68
		City of Mauston - Phone service fees	
41972	12/31/2025	AT&T Mobility	24.09
		City of Mauston - Monthly Service Fees	
41982	12/31/2025	Crowley Electric, LLC	1,750.00
		Parks - Electric for Vibrant Space	
41985	12/31/2025	Enterprise Lighting, Ltd	1,730.64
		Parks - Sun bollard repair	
41998	12/31/2025	Rhyme Business Products	2.94
		City of Mauston - Copier lease fees	



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Reprint Check Register - Quick Report - ALL

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CITY OF MAUSTON POOLED CASH

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Thru:	12/31/2025	Thru Account:	100-00-55200-821-000

Check Nbr	Check Date	Payee	Amount
USBANK	11/22/2025	US BANK Manual Check City of Mauston - Monthly Statement	123.45
ALLIANT	11/26/2025	Alliant - 3183940000 Manual Check City of Mauston - Electric & Gas fees	397.85
ALLIANT	12/24/2025	Alliant - 3183940000 Manual Check City of Mauston - Electric & Gas fees	380.52
KWIKTRIP	11/20/2025	Kwik Trip, Inc. Manual Check City of Month - Fuel Charges for Month	781.57
UTILITIES	12/05/2025	City of Mauston Manual Check City of Mauston - Monthly Utilities	1,243.36
UTILITIES	11/06/2025	City of Mauston Manual Check City of Mauston - Monthly Utilities	2,576.93
		Grand Total	14,746.17



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Reprint Check Register - Quick Report - ALL

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CITY OF MAUSTON POOLED CASH

Accounting Checks

Posted From:	11/29/2025	From Account:	100-00-55200-110-000
Thru:	12/31/2025	Thru Account:	100-00-55200-821-000

Amount

Total Expenditure from Fund # 100 - General Fund	14,746.17
Total Expenditure from all Funds	14,746.17