



COMMON COUNCIL MEETING MINUTES

October 08, 2024 at 6:30 PM

303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call** -The Mauston Common Council held a regular session meeting on Tuesday, October 8, 2024. Mayor Darryl Teske called the meeting to order at 6:31 pm. Members present were Barb Hoilien, Jim Allaby, Rick Noe, Leanna Hagen (by phone), Donna McGinley, and Mary Bender. Absent was Courtney Ferguson. Mayor Darryl Teske, City Administrator Daron Haugh, Police Chief Mike Zilisch, Public Works Director Rob Nelson, and Deputy Clerk Nicole Lyddy were also present.
2. **Pledge of Allegiance** - Mayor Teske led the pledge.
3. **Public Hearing** - Conditional Use Permit for AAB Properties, LLC for a multi-family townhome development on Sherman Street.

Mayor Teske opened the Public Hearing at 6:32 pm. Kevin Westra at 526 North Union St asked a question about the water runoff from the townhouse. Public Works Director Nelson said that this project didn't require a retention pond. Haugh would check into this and get back to Mr. Westra. The motion was made by Noe and seconded by McGinley to close the public hearing. The public hearing closed at 6:40 pm.

4. **Conditional Use 2024-P-05 for AAB Properties LLC for a Multi-Family Townhome on Sherman Street** - The motion was made by Hoilien and seconded by McGinley to approve the Conditional Use Permit 2024-P-05. Motion carried.
5. **Minutes** - The motion was made by Noe and seconded by Hoilien to approve the September 17, 2024, and the September 24, 2024 minutes. Motion carried.
6. **Citizens Address to the Council**- None
7. **Reports from Committees, Boards, and Commissions** - Noe mentioned that the JCAIRS barn dance and pizza party is this Saturday, October 12 at the Ganther Building at the Fair Grounds beginning at 6 pm.
8. **Public Works Committee Report** -
 - a. **Waste Water Treatment Project** - Nelson stated that the project is underway and is progressing nicely. The sludge hauling is near completion and the bar screen will be installed sometime in February.
 - b. **Future water treatment options** - This item was tabled until next meeting

- c. **Olympic Builders Pay App #6 Revised** - The motion was made by Noe and seconded by Hoilien to approve Pay App #6 to Olympic Builders for \$73,639.25. Motion passed by unanimous roll call vote.
- d. **Director of Public Works** - Nelson reported that leaf pick-up is in full swing. The water heater at the public works building had to be replaced along with other normal maintenance repairs.

9. Finance and Purchasing Committee Report -

- a. **Vouchers** - The motion was made by Noe and seconded by Hoilien to approve vouchers of \$218,309.54. Motion carried by unanimous roll call vote.
- b. **Weed Harvester** - The motion was made by Noe and seconded by Hoilien to continue the partnership with GOLD by sharing the cost of an employee to run the Weed Harvester in 2025 not to exceed \$9,500 with the City portion to be \$4,750. Motion carried.

10. Personnel and Negotiating Committee

- a. **Employee Manual Section VII revision on weapons on City Property** -The motion was made by Noe and seconded by Hoilien to approve the revisions of Section VII of the Employee Manual regarding weapons on City Property. Motion carried.
- b. **Certifying CPI at 3.2%** - The motion was made by Noe and seconded by Hagen to approve the CPI of 3.2%. Motion carried.
- c. **Step Scale for additional pay increase** -The motion was made by Noe and seconded by Allaby to approve the wage step increases as follows: Performance evaluation scores above a 2.3, but below a 3.0, receive a 1-step increase, while those with performance evaluation scores of 3.0 or higher receive a 2-step increase. Motion carried.
- d. **Hire additional Police Officer** - The motion was made by Noe and seconded by Hoilien to recommend to the council to approve the hiring of an additional Police Officer as recommended by the Police and Fire Commission. Motion carried.
- e. **Cop Grant** - The motion was made by Noe and seconded by Hoilien to approve applying for the Cop Grant as recommended by the Police and Fire Commission. Motion carried.

- 11. Fire Chief's Report** - Assistant Chief Nelson presented the report and announced that Richard Hale and Chris Carioscia have been promoted to lieutenant during a recent officers' meeting. He mentioned that it will cost approximately \$100,000 to repair the floor cracks at the firehouse, and Haugh and Nelson will collaborate with the original flooring contractor to address the issue. Additionally, to engage all firefighters and distribute responsibilities, they have established several committees. The fundraising committee has organized a share night at Culver's on October 10 from 5 to 8 PM.

12. City Council Report - None

13. Mayor's Report - The motion was made by Noe and seconded by McGinley to approve Micah Playman to the Board of Tourism. Motion carried.

14. City Administrator's Report

- a. **Jordan Wilke 5 Year Recognition** - Haugh recognized Jordan Wilke for his five years with the City of Mauston.
- b. **Budget Workshop** - It was decided that the workshop will be on Tuesday, October 16 at the Public Works building starting at 6 pm.
- c. **Administrator Evaluation** - This will go on the October 22 Council meeting.
- d. **Mauston Ambulance 2025 update** - Haugh stated that he looked at the preliminary figures and there will be a substantial increase for 2025 and wanted the council to be prepared.
- e. **Police K9** - The motion was made by Noe and seconded by Hoilien to approve payment of \$4,000 for the contractual obligation for the new hire from Adams County using the Police canine donation funds.

15. Closed Session - Pursuant to Wisconsin State Statute 19.85(1)(c) regarding Police Sergeant wages and Utility/Zoning wages. The motion was made by Noe and seconded by Bender to go into closed session. The motion was made by a unanimous roll call vote at 7:30 pm.

16. Reconvene in Open Session - The motion was made by Noe and seconded by McGinley to go into open session. Motion carried at 7:58 pm.

17. Result of Closed Session Matters -

Police Sergeant - The motion was made by Noe and seconded by McGinley to approve the one-time step increase to step 25 as recommended by the Police and Fire Commission to the Police Sergeant affected. Motion carried.

Utility/Zoning Wages - The motion was made by Noe and seconded by Hagen to approve a one-time wage adjustment of \$10,000 to the new position of Utility clerk/Zoning Administrator. Motion carried.

18. Adjourn - The motion was made by Hoilien and seconded by Hagen to adjourn. Motion carried at 8:00 pm.

Administrator

Date