



COMMON COUNCIL MEETING MINUTES

November 25, 2025 at 6:30 PM

303 Mansion Street Mauston, WI

- 1. Call to Order/Roll Call:** The Common Council meeting was called to order on November 25, 2025, at 6:38 p.m. by Mayor Teske. Members present were Jim Allaby, Leanna Hagen, Kayla Thomas, Barb Hoilien, Mary Bender, Vivian Gabower, and Casey Radcliff. Also present were Mayor Darryl Teske, City Administrator Daron Haugh, and Deputy Clerk Carole Wolff.
- 2. Pledge of Allegiance:** Mayor Teske led the Pledge of Allegiance.
- 3. Minutes:** Motion by Allaby, seconded by Hagen, to approve the November 11, 2025 minutes. Motion carried by voice vote.
- 4. Citizens Address to the Council:** none
- 5. Reports from Committees, Boards, and Commissions**

Alderman Hagen provided an update from the Greater Mauston Tourism Association (GMTA) regarding the Spruce Up Mauston event scheduled for Saturday, November 29, 2025, from 4:30 p.m. – 7:00 p.m., noting that the event will proceed despite expected snowfall. Tree judging will take place on Saturday, and attendees may vote using a posted QR code. The event will feature food, beverages, crafts, a fire pit, and a visit from Mr. and Mrs. Claus. Alderman Bender thanked Hagen for her work organizing the event and acknowledged the strong community involvement and energy surrounding it. She and Alderman Hoilien noted that the new Christmas lights look very nice.

- 6. Personnel and Negotiating Committee**
 - a. 2026-2028 WPPA Bargaining Agreement: Motion by Hagen, seconded by Bender, to approve the 2026-2028 WPPA Bargaining Agreement. Motion carried by voice vote.
- 7. Ordinance, Licenses, and Permits Committee Report**
 - a. Ordinance 2025-2080: Motion by Allaby, seconded by Radcliff, to approve Ordinance 2025-2080 amending Chapter 26 Offenses Involving Public Safety, Article III, Sec. 26-62. Motion carried by voice vote.
 - b. First Reading of Ordinance 2025-2081 Amending Chapter 26, Offenses Involving Public Safety, Article II, Section 26-38: Camping on Public Property was completed.
- 8. Finance and Purchasing Committee Report**

- a. Vouchers: Motion by Gabower, seconded by Hoilien, to approve the vouchers in the amount of \$821,566.31. Motion carried by unanimous roll call vote.
- b. Pay App. #3: Motion by Gabower, seconded by Radcliff, to approve Pay App #3 to Market & Johnson, in the amount of \$259,402.77. Motion carried by unanimous roll call vote.
- c. Microsoft 365 Conversion Pro Service Fees: Motion by Gabower, seconded by Radcliff, to approve payment of \$4,500 to proceed with the migration to the Cloud. It was noted that this payment does not cover individual licenses, which will be an additional fee. Motion carried by unanimous roll call vote.

9. Police Chief's Report: The October Police Report was reviewed with no questions.

10. City Council Report: Alderperson Hagen noted that the Holiday Parade is on December 13 and that the City Council will participate with a float. All Council members are invited to join.

11. Mayor's Report

- a. Council Decorum: Mayor Teske shared a draft script and guidance outlining how motions are made, how meeting flow should occur, and distinctions in parliamentary language to ensure consistency and clarity. He also reminded Council members to keep side conversations to a minimum – particularly during committee meetings – as all discussions are part of the public record. He emphasized the importance of maintaining a professional and unified public presence during meetings.

12. City Administrator's Report

- a. Water & Sewer Budget: City Administrator reviewed the budget and answered questions. Motion by Thomas, seconded by Gabower, to approve the 2026 Water and Sewer budget as presented. Motion carried by voice vote.
- b. City of Mauston Social Media Activity: Administrator Haugh reported that beginning in 2026, the City will transition social media and website management from a paid external contractor to an internal employee role.

13. Adjourn: Motion by Hagen, seconded by Allaby, to adjourn. Motion carried by voice vote. Meeting adjourned at 7:10 p.m.

Chair

Date