



## FINANCE AND PURCHASING COMMITTEE MEETING MINUTES

November 25, 2025 at 6:25 PM

303 Mansion Street Mauston, WI

1. **Call to Order/Roll Call:** The Finance and Purchasing Committee Meeting was called to order on November 25, 2025, at 6:26 p.m. by Chair Vivian Gabower. Members present were Vivian Gabower, Barb Hoilien, and Casey Radcliff. Also present were Mayor Darryl Teske, City Administrator Daron Haugh, and Deputy Clerk Carole Wolff.
2. **Minutes:** Motion by Hoilien, seconded by Radcliff, to approve the November 11, 2025 minutes. Motion carried by voice vote.
3. **Vouchers:** Motion by Hoilien, seconded by Radcliff, to recommend Council approve the vouchers in the amount of \$821,566.31. Motion carried by voice vote.
4. **Pay App #3:** Motion by Hoilien, seconded by Radcliff, to recommend Council approve Pay App #3 to Market & Johnson in the amount of \$259,402.77. Motion carried by voice vote.
5. **Discussion and Recommendation Regarding the Microsoft 365 Conversion Pro Service Fees from on Premise to the Cloud:** Motion by Hoilien, seconded by Radcliff, to recommend Council approve payment of \$4,500 to proceed with the Microsoft 365 conversion to the Cloud. It was noted that the \$4,500 does not cover individual licenses, which will be an additional fee. Motion carried by voice vote.
6. **Adjourn:** Motion by Gabower, seconded by Radcliff, to adjourn. Motion carried by voice vote.

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Chair

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Date