CITY OF MARSHALL
City Council Meeting
A g e n d a
Tuesday, May 12, 2026 at 5:30 PM
City Hall, 344 West Main Street

OPENING ITEMS

1. Introduction of City Administrator Intern
2. 2026 Dr. Robert A. Barrett Award for Management Excellence

APPROVAL OF AGENDA

APPROVAL OF MINUTES

3. Consider Approval of the Minutes of the Local Board of Appeal and Equalization on April 21st and Council Meeting Held on April 28th

AWARD OF QUOTES

4. Acceptance of Quote for Concessions Equipment for The Splash – Marshall Aquatic Park

CONSENT AGENDA

5. Consider Approval of a Raffle Permit for Pride in the Tiger Foundation
6. Set Public Hearing Date for MS4 Permit Program Summary of the 2025 Activities
7. Consider Authorization to Declare Vehicles as Surplus Property for the Marshall Police Department
8. Consider Approval of the Bills/Project Payments

APPROVAL OF ITEMS PULLED FROM CONSENT

NEW BUSINESS

9. Consider Authorization to Advertise for Demolition of Aquatic Center at 400 W College Drive
10. Consider Appointments to Various Boards, Commission, Bureaus, and Authorities
11. Recognition of Amanda Schwartz

COUNCIL REPORTS

12. Commission/Board Liaison Reports
13. Councilmember Individual Items

STAFF REPORTS

14. City Administrator
15. Director of Public Works/City Engineer
16. City Attorney

ADMINISTRATIVE REPORTS

17. Administrative Brief

INFORMATION ONLY

18. Building Permits

MEETINGS

19. Upcoming Meetings

ADJOURN

Disclaimer: These agendas have been prepared to provide information regarding an upcoming meeting of the Common Council of the City of Marshall. This document does not claim to be complete and is subject to change.

One or more members of the Council may be joining remotely

MCMA
Minnesota City/County Management Association
A State Affiliate of ICMA

FOR IMMEDIATE RELEASE
Contact: Madison Hagenau, Engagement Manager, (651) 215-4048, mhagenau@lmc.org

Marshall City Administrator Sharon Hanson Named Winner of 2026 Dr. Robert A. Barrett Award

(May 1, 2026—St.Paul, MN) Sharon Hanson, City of Marshall city administrator, has been selected as the recipient of the 2026 Dr. Robert A. Barrett Award for Management Excellence, presented by the Minnesota City/County Management Association (MCMA). The Barrett Award is MCMA's highest honor and recognizes outstanding service to the profession of local government management.

Hanson, who has served as Marshall's city administrator for eight years, exemplifies the highest level of professional competence, leadership, and commitment to local government. As noted in her nomination, "Sharon Hanson's career reflects these principles in action," demonstrating excellence in management, trusted leadership, and a strong commitment to advancing the profession.

In Marshall, Hanson has led complex and high-profile initiatives, most notably the Marshall Aquatic Park project. According to her nomination, Hanson was instrumental in securing legislative authorization for a local sales tax, followed by a successful public referendum and guided the project through planning, design, and construction. These efforts required extensive coordination and engagement, which she led "with clarity, persistence, and professionalism."

Beyond capital projects, Hanson has successfully led union negotiations, managed sensitive community issues, advanced grant-writing initiatives, and pursued Economic Development Authority opportunities, while also playing a key role in coordinating flood and storm recovery efforts.

A strong communicator and community connector, Hanson regularly meets with community members and business leaders and launched the Citizens Academy to increase government transparency. Outside of city hall, she has served as an instructor at Southwest Minnesota State University's Gold College and contributes to local media, reflecting her belief that "informed communities and transparent communication are foundational to effective local government."

Hanson is also deeply committed to mentoring future leaders. She has hired and mentored a variety of summer interns, providing hands-on experience, professional guidance, and exposure to municipal management. She also actively supports professional organizations that strengthen the field by serving as a board member for the Coalition of Greater Minnesota Cities' and League of Minnesota Cities' boards of directors.

Prior to her tenure in Marshall, Hanson served as Pipestone County Administrator, where she received the Joe Ries Excellence in County Management Award. Her experience across both city and county government highlights “a long-standing record of respected leadership” and a consistent impact across communities.

As noted in the nomination, Hanson’s leadership continues to inspire confidence among staff, council members, peers, and the public, and she is widely regarded as someone who consistently delivers results.

The Dr. Robert A. Barrett Award for Management Excellence is selected by a committee of MCMA members. Recipients demonstrate respected leadership, serve as role models in the profession, and support the advancement of local government through outreach and engagement.

MCMA is the professional and educational organization for appointed management executives and assistants serving cities, counties, and other local governments in Minnesota. MCMA is a state association affiliate of the International City/County Management Association (ICMA), headquartered in Washington, D.C.

CITY OF MARSHALL
AGENDA ITEM REPORT

Presenter:	Mayor Byrnes
Meeting Date:	Tuesday, May 12, 2026
Category:	APPROVAL OF MINUTES
Type:	ACTION
Subject:	Consider Approval of the Minutes of the Local Board of Appeal and Equalization on April 21st and Council Meeting Held on April 28th
Background Information:	Enclosed are the minutes from the previous meetings.
Fiscal Impact:	
Alternative/ Variations:	Staff encourages City Council Members to provide any suggested corrections to the minutes in writing to City Clerk, Steven Anderson, prior to the meeting.
Recommendations:	That the minutes of the meetings held on April 21st and 28th be approved as filed with each member and that the reading of the same be waived.

MINUTES FOR THE APRIL 21, 2026, CITY OF MARSHALL LOCAL BOARD OF APPEAL AND EQUALIZATION
5:30 P.M. CITY OF MARSHALL COUNCIL CHAMBERS

Board Members Present: Robert Byrnes*, Amanda Schroeder*, Amanda Schwartz*, Craig Schafer*, Jim Lozinski, John Alcorn, See Moua Leske*
*Certified Trained Members

Others Present: Sharon Hanson, Steven Anderson, E.J. Moberg, Mark Buysee, Nate Brusven

Staff Present: David Parsons, Charlie Vos, Chelsey Mathiowetz

The meeting was called to order at 5:30 p.m. by Mayor Byrnes.

Byrnes stated a quorum was present and at least one trained member was present.

Three members of the public are in attendance for informational purposes only.

Assessor Parsons introduced the assessing staff and gave a brief overview of this year's activity. Explained purpose of the Local Board and Appeal meeting, what the board can and cannot do, and when appeals need to be made by. Parsons reviewed sales from this past year, increases seen, and changes made.

Parsons reviewed last year's quintile map. Trends in Duplex and Condo sales.

Lozinski questioned what happens if the city does not fall in the 90% - 105% ratio. Parsons indicated all data goes to the state to review, if the city is out of the 90% - 105% ratio, the state will come in and do state board adjustment to equalize values.

The first recommendation is for parcel 27-638010-0, David & Sara Kraft – 504 Kossuth Ave. The property sold on 1/30/2026 for $191,000 and during the 2025 quintile there was not an interior inspection of the property completed. An interior inspection of the property was completed 4/13/2026. The recommendation is to reduce the 2026 proposed estimated market value from $214,600 to $200,600. Motion by Lozinski, seconded by Schaefer. All voted in favor.

The next appeal was from Michael Villeda – 608 W Main Street, parcel 27-111005-0. During the 2025 quintile there was not an interior inspection of the property completed. The owner called 3/27/2026 and requested a physical interior inspection which was completed 4/20/2026. The recommendation is to reduce the 2026 proposed estimated market value from $195,400 to $175,200. Motion by Schafer, seconded by Moua-Leske. All voted in favor.

The next appeal was for 104 High St S – Robert & Peggy Dolan, parcel 27-496016-0. During the 2024 quintile there was not an interior inspection completed. The owner called 4/13/2026 and requested a physical interior inspection which was completed 4/16/2026. The recommendation is to reduce the 2026 proposed estimated market value from $193,600 to $154,800. Motion by Lozinski, seconded by Schroeder. All voted in favor.

The fourth appeal was for 105 Redwood St E – Dolan Property Rentals LLC, parcel 27-599062-0. During the 2024 quintile there was not an interior inspection of the property completed. The owner called 4/13/2026 regarding his 104 High St S property. Our office requested an interior inspection of the above property which was completed 4/20/2026. It was determined that our information was correct and no change was warranted. The recommendation is to affirm the 2026 proposed estimated market value of $158,900. Motion by Alcorn, seconded by Lozinski. All voted in favor.

The last appeal was for 1200 Susan Drive – Marshall MN LLC, parcel 27-798001-3. The Board reviewed similar commercial properties with comparable prices per square foot. Motion by Lozinski to affirm the 2026 proposed estimated market value of $2,542,900, seconded by Schaefer. All voted in favor.

Motion by Lozinski, seconded by Alcorn to adjourn the meeting at 6:09 p.m. All voted in favor of the motion.

Respectfully submitted,

Chelsey Mathiowetz, Assessment Tech

CITY OF MARSHALL
CITY COUNCIL MEETING
M I N U T E S
Tuesday, April 28, 2026

The regular meeting of the Common Council of the City of Marshall was held April 28, 2026, at City Hall, 344 West Main Street. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: James Lozinski, John Alcorn, Craig Schafer, See Moua-Leske (remote due to being out of town), Amanda Schroeder and Amanda Schwartz. Absent: None. Staff present included: Sharon Hanson; City Administrator; Pamela Whitmore, City Attorney (remote); Jason Anderson, Director of Public Works/ City Engineer; E.J. Moberg, Director of Administrative Services; and Steven Anderson, City Clerk.

Consider Approval of the Minutes of the Meeting Held on April 14th
There were no requests to amend the minutes.

Motion made by Councilmember Schafer, Seconded by Councilmember Alcorn to approve the minutes from April 14, 2026. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 7-0.**

Project ST-001-2026: Chip Sealing on Various City Streets - Consider Resolution Accepting Bid (Awarding Contract)
Bids were received on April 15, 2026, with the apparent low bid from Pearson Bros., Inc. of Hanover, Minnesota, in the amount of $132,459.35. The engineer's estimate for this project was $153,717. The goal of the chip seal program was to work to extend the life of city pavement, thereby deferring future capital improvements. Emphasis was given to newly reconstructed streets, State Aid routes, and re-seals of "newer" street sections. The 2026 Street Department budget included a $165,000 line item for the project. Staff proposed working with the contractor to add alternate streets to the project, while still ensuring that the project was completed on budget. Adding the alternates increased the project total to $140,585.60. Councilmembers Lozinski asked about a potential substitute product that was still being evaluated by MnDOT. Director Anderson said the product was still being tested and evaluated and until more definitive results were reported staff were hesitant to make a switch.

Motion made by Councilmember Schafer, Seconded by Councilmember Alcorn to adopt Resolution 26-030 Accepting Bid for Project ST-001-2026: Bituminous Chip Sealing on Various City Streets to Pearson Bros., Inc of Hanover in the amount of $132,459.35, with a maximum expenditure not to exceed the budgeted amount of $165,000.00. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. Voting Nay: Councilmember Lozinski. The motion **Carried. 6-1.**

Project ST-002-2026: Bituminous Overlay on Various City Streets – Consider Resolution Accepting Bid (Awarding Contract)
The project was an annual street mill and overlay project that also includes ADA improvements at sidewalk ramp crossings.
The project estimate for mill and overlay was $626,943 for proposed street and ADA sidewalk ramp work. The 2026 Capital budget included $650,000 for the project. On April 21, 2026, bids were received with the low bid from Duininck, Inc. of Prinsburg, Minnesota, in the amount of $532,361.50. The low bid does not include costs to overlay alternate streets. Due to advantageous pricing, City staff recommended including alternate streets with the construction project. The goal was to resurface as many streets as possible within the available budget each year, and not completing additional streets with this year's budget would be deferring maintenance into future years. The 2026 Capital budget included $650,000 for the overlay project. Alternate streets would increase the project cost by $62,479.74 to a total of $594,841.24. Councilmember Lozinski did not agree with adding the alternate streets and advocated to save the additional costs. Councilmember Schafer asked for additional clarification on how alternate streets were selected. Mayor Byrnes commented on certain streets seeing more wear and tear and conditions that affected those streets.

Motion made by Councilmember Moua-Leske, Seconded by Councilmember Alcorn to adopt Resolution 26-031 Accepting Bid for Project ST-002-2026 Bituminous Overlay in the amount of $532,361.50 from Duininck Inc., of Prinsburg and authorizing city staff to resurface alternate streets with a maximum expenditure not to exceed the budgeted amount of $650,000.00. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. Voting Nay: Councilmember Lozinski. The motion **Carried. 6-1.**

Project ST-002-2026SA: Bituminous Overlay on Various State Aid Streets – Consider Resolution Accepting Bid (Awarding Contract)

The project estimate for the Municipal State Aid Street mill and overlay project was $505,440. The project was identified on the city CIP at $400,000, but it did not include the intersection of Susan Drive near US Highway 59. When accounting for updated project quantities the cost estimate came to $505,440. The project would be funded with Municipal State Aid Street (MSAS) dollars. The current MSAS account balance is ($1,181,854). The city's low balance threshold is ($4,000,000). On April 21, 2026, bids were received with the low bid coming from Duininck, Inc. of Prinsburg, Minnesota, in the amount of $485,609.50. Councilmember Lozinski asked Director Anderson to better explain the negative MSAS account balance. Director Anderson explained that MnDOT allows cities to borrow against future payments. Councilmember Schafer added that MnDOT tries to spend all of the MSAS budget yearly and when communities are unable to have MSAS eligible projects they like to be able to rely on communities that have projects lined up, such as the City of Marshall, to ensure the funding is used.

Motion made by Councilmember Lozinski, Seconded by Councilmember Schafer to adopt Resolution 26-032 Accepting Bid for Project ST-002-2026SA Bituminous Overlay in the amount of $485,609.50 from Duininck Inc., of Prinsburg. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 7-0.**

Approval of the Consent Agenda

There were no requests to remove any item from the consent agenda for additional discussion.

Motion made by Councilmember Lozinski, Seconded by Councilmember Schwartz to approve the items on the consent agenda. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 7-0.**

- Consider Approval to Declare Eats and Beats on Third Street a Community Festival
- Eats & Beats Event on 3rd Street - June 18, 25 / July 9, 16, 23 (Thursdays)
- Project ST-012-2025: S Hill Street / S Minnesota Street / Charles Avenue Reconstruction Project - 1) Resolution Declaring Cost to Be Assessed and Ordering Preparation of Proposed Assessment; 2) Resolution for Hearing on Proposed Assessment
- Project SWM-003: Legion Field Stormwater Improvements Project-Phase III – Consider Authorization to Advertise for Bids
- Small Concrete Quantities Quote
- Consider Approval of a Temporary Liquor License for the Marshall Area YMCA July 22, 2026
- Consider Approval of a Temporary Liquor License for the Marshall Area YMCA on October 24, 2026
- Consider Approval of a Temporary Liquor License for the Lyon County Ag Society
- Consider Approval of the Bills/Project Payments

Project SWM-003: Legion Field Stormwater Improvements Project-Phase III - Consider Authorization to Execute Agreements with BNSF Railway Company – 1) Temporary Occupancy Permit; 2) Pipeline License

In 2024, the Minnesota Pollution Control Agency(MPCA) solicited project proposals to distribute $35M to communities for projects to prepare local stormwater infrastructure for the impacts of climate change. The intent of the funding was specifically identified to address water quantity and prevent localized flooding. Per the MPCA, extreme storms

have pushed aging and undersized stormwater systems in communities across the state to the breaking point. Over the last 20 years, Minnesota had experienced 10 "mega-rain" events, when at least six inches of rain falls over an area of at least 1,000 square miles. At that time, City staff had identified the Legion Field Stormwater Improvement—Phase III project as an ideal candidate project for the funding. Phase III was to be the final project that was identified in the 2019 Legion Field Stormwater Study. Phase III will help remedy stormwater flooding in the areas of Kendall Street, Peltier Street, Glenn Street, and Simmons Street, as well as property east and north of the Nexus Apartments on Legion Field Road. The project included a clearing and grading of approximately 1,100 FT of BNSF railroad ditch that conveys city stormwater from Legion Field Road to the north and east, a new stormwater pipe crossing of the BNSF railroad near Glenn Street, and new large diameter stormwater pipe to convey this water to a new stormwater pond to be constructed on City-owned land north of the Nexus Apartments. The Phase III project was identified for 2026 in the city CIP and staff proposed to advertise the project for bids. Two permit agreements were received by BNSF.

Temporary Occupancy Permit: this permit allows for the city and its contractors to enter BNSF right of way with the purpose of tree removal/grubbing and completing grading work in their drainage ditch. The BNSF drainage ditch is an important drainageway for some City rights of way, and it is not functioning well today. The new grading plan will move the low point of the ditch to our new culvert crossing, but the resulting grade of the ditch will still be very flat. As a result of this flat ditch grade, City staff is proposing to install some drain tile beneath the ditch to assist with keeping the ditch bottom dry.

Pipeline License: this license allows for the city and its contractors to construct and maintain a 42" concrete pipe crossing of the BNSF railway, and associated drainage intakes and drain tile. This new pipe crossing of the BNSF railway will replace an existing 48" culvert that is located to the north and east of this new pipe crossing location. The existing 48" culvert is nearly 90% plugged shut, and the BNSF Railroad will not allow the city to clean the existing culvert; this necessitated the installation of a new crossing, along with some ditch grading to make the new crossing work properly.

The cost of the Temporary Occupancy Permit was $1,350. Additionally, the city would purchase insurance for the project through the railroad at a cost of $1,221. The cost of the Pipeline License was $5,265. The city would also purchase insurance for the project through the railroad at a cost of $1,899 for the pipeline license. The city would correspondingly be required to pay for spotting and flagging operations that are billed in accordance with BNSF's fee structure. The latest figure showed $1,500 per day plus a $450 mobilization charge.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski to authorize execution of a Temporary Occupancy Permit with BNSF Railway Company. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 7-0.**

Motion made by Councilmember Lozinski, Seconded by Councilmember Alcorn to authorize execution of a Pipeline License with BNSF Railway Company. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 7-0.**

Consider Approval of a Special Law for Southwest Minnesota State University

Southwest Minnesota State University (SMSU) reached out to local legislators Rep. Swedzinski and Senator Dahms to allow SMSU to be able to sell strong beer and wine on campus during sporting events. Under Minnesota Statute §340A.404 thirteen types of establishments are allowed to possess an on-sale intoxicating liquor, wine or malt liquor license. In February, Senator Dahms and Rep. Swedzinski both introduced special legislation (SF3676 and HF3382) to allow SMSU to serve alcohol at the Schwan Regional Event Center and Recreation/Athletic Facility. The language was similar to language introduced in 2025 for Minnesota State University, Mankato to allow MSU Mankato to serve alcohol at the Taylor Center. On April 21, 2026, Governor Walz signed SF2511 into law which included the provisions to allow the City of Marshall to issue an on-sale wine and beer license to SMSU. As required under the approved law

the special license does not become effective until it is approved by a majority vote of the Marshall City Council, and a certificate is filed with the Minnesota Secretary of State. Once effective SMSU would still need to apply for and go through the liquor licensing process, which would include an application and fee, a public hearing, and physical site inspection from Minnesota Alcohol and Gambling Enforcement.

Motion made by Councilmember Schafer, Seconded by Councilmember Schwartz to approve Minnesota Laws, 2026, Chapter 48, Section 16 authorizing the City of Marshall to issue an on-sale wine and malt liquor license to Southwest Minnesota State University. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 7-0.**

Commission/Board Liaison Reports

Byrnes	Fire Relief Association reviewed their retirement benefit funds and the fund was still healthy. SWRDC reviewed all of their program offering.
Alcorn	No report.
Lozinski	MMU Commission received a good audit report and the generator plant project was slated to be finished in the summer of 2026. The bandshell committee met for the first time as a meet and greet and figure out preliminary ideas.
Moua-Leske	DEI had a student with disabilities present on the difficulties of navigation throughout the city.
Schafer	No report.
Schroeder	EDA working with Mike Fox on a purchase agreement for lots in Parkway II Addition to build houses.
Schwartz	No report.

Councilmember Individual Items

Councilmember Moua-Leske reminded citizens to please blow or push fertilizers onto their lawn if it gets onto sidewalks or roadways. Councilmember Schafer also added that grass clippings should be on yards and not on streets.

City Administrator

No report.

Director of Public Works/City Engineer

Update was given on the Army Corp of Engineers repair project.

City Attorney

No report.

Information Only

There were no questions about the Information Only items.

Upcoming Meetings

There were no questions or comments about the Upcoming Meetings.

Adjournment

At 6:05PM Motion made by Councilmember Lozinski, Seconded by Councilmember Schafer to adjourn the meeting. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 7-0.**

Attest:

_____ _____

City Clerk Mayor

CITY OF MARSHALL
AGENDA ITEM REPORT

Presenter:	Preston Stensrud
Meeting Date:	Tuesday, May 12, 2026
Category:	AWARD OF QUOTES
Type:	INFO/ACTION
Subject:	Acceptance of Quote for Concessions Equipment for The Splash – Marshall Aquatic Park.
Background Information:	As part of the continues construction of the new aquatic facility, new concessions equipment is needed and budgeted as part of the construction budget and operations. City staff have been working with the Performance Foodservice of Marshall to provide this equipment and enhance our menu at the new facility. Total cost for this equipment is approximately $63,000. The breakdown of equipment and pricing is included with this memo, but a couple items are still being worked out with vendor. Staff would like to get this equipment ordered to ensure we have the equipment, can do training, and be ready prior to opening the new facility. Currently, the concessions equipment budget line item has $60,000 allocated. Other line items such as the PA System and Sound are significantly under budget which will make up for the approximate $3,000 difference.
Fiscal Impact:	Not to exceed $63,250.00.
Alternative/ Variations:	None recommended.
Recommendations:	Accept Quotes for Concession Equipment for The Splash – Marshall Aquatic Park from Performance Foodservice of Marshall, MN.

Quote

05/08/2026

To:
Marshall Aquatic Park
Preston Stensrud
200 W Saratogo St.
Marshall, MN 56258
507-537-6763 (Contact)
Customer ID: 05222

Project:
Marshall Aquatic Park-Revision #2
200 W Saratogo St
Marshall, MN 56258

From:
Performance Foodservice MSL
Natalie Butler
702 West Fairview Rd
Marshall, MN 56258

Job Reference Number: 2449

Please review this quote carefully and verify all details prior to ordering. Pricing is not guaranteed past the original quote dates and is subject to change.

Terms are 1/3 down, 1/3 at delivery and remaining balance on regular terms. Freight May or MAY NOT BE Included.

Taxes and Lift Gates (if required) are not included.

All items are covered by manufacturer's standard warranty. Quote does not include installation.

Freight and tax not included

Performance Foodservice is not responsible for freight damage, please inspect all items for shipping damage prior to signing receipt from carrier.

Item	Qty	Description	Sell	Sell Total
1	2 ea	**MICROWAVE OVEN**	$647.00	$1,294.00
		ACP Model No. RCS10TS Amana® Commercial Microwave Oven, 1000 watts, 1.2 cu. ft. capacity, medium volume, 4-stage cooking, (5) power levels, (100) memory settings, braille touch pads, non-removable air filter, side hinged door with tempered glass, accommodates 14" plate, stainless steel interior & exterior, 120v/60/1-ph, 13.0 amps, 15 MCA, 1550 watts (total), NEMA 5-15P, cETLus, ETL-Sanitation		
	2 ea	Note: Sale of this product must comply with ACP's Minimum Resale Price Policy; consult order acknowledgement for details.		
	2 ea	3-year limited warranty (1 year full)		
			ITEM TOTAL:	**$1,294.00**
2	1 ea	**REACH-IN REFRIGERATOR**	$5,500.00	$5,500.00

Item	Qty	Description	Sell	Sell Total
		Beverage Air Model No. HBR44HC-1 Horizon Series Refrigerator, reach-in, two-section, 40.2 cu. ft. capacity, (1) right-hand solid hinged door, (1) left-hand solid hinged door, door locks, (6) adjustable shelves, electronic control, LED interior lighting, digital display, adaptive defrost, stainless steel interior & exterior, bottom mounted self-contained refrigeration, R290 Hydrocarbon refrigerant, 1/3 HP, cULus, UL EPH Classified, UL-Sanitation		
	1 ea	7 year parts & labor and 7 year compressor warranty (excludes maintenance items)		
	1 ea	115v/60/1-ph, 5.0 amps, cord with NEMA 5-15P		
	1 ea	Left door hinged left, right door hinged on right, standard		
	1 ea	6" Heavy duty casters (2) locking, standard		
		Freight is Free		
			ITEM TOTAL:	**$5,500.00**
3	1 ea	**REACH-IN FREEZER**	$7,165.00	$7,165.00
		Beverage Air Model No. HBF44HC-1 Horizon Series Freezer, reach-in, two-section, 47"W, 84-1/4"H, 44 cu. ft. capacity, (1) right-hand solid hinged door (lockable), (1) left-hand solid hinged door (lockable), (6) adjustable shelves, electronic control, LED interior lighting, digital display, adaptive defrost, bottom mounted self-contained refrigeration, stainless steel interior, exterior stainless steel front, sides & grille, galvanized back & bottom, R290 Hydrocarbon refrigerant, 3/4 HP, cULus, UL EPH Classified, UL-Sanitation		
	1 ea	7 year parts & labor and 7 year compressor warranty (excludes maintenance items)		
	1 ea	115v/60/1-ph, 11.0 amps, cord with NEMA 5-15P		
	1 ea	Left door hinged left, right door hinged on right, standard		
	1 ea	6" Heavy duty casters (2) locking, standard		
		Freight is Free		
			ITEM TOTAL:	**$7,165.00**
4	1 ea	**REFRIGERATED MERCHANDISER**	$5,504.00	$5,504.00

Item	Qty	Description	Sell	Sell Total
		Beverage Air Model No. MMR45HC-1-B MarketMax™ Refrigerated Merchandiser, reach-in, two-section, (2) double pane sliding glass doors with black door frames, 46.15 cu. ft. capacity, electronic control, digital display, auto defrost, (10) epoxy coated steel shelves, LED interior lighting, lighted sign panel, self closing door with automatic hold-open feature, bottom-mounted refrigeration, white interior, black exterior, R290 Hydrocarbon refrigerant, 1/3 HP, cULus, UL EPH Classified, UL-Sanitation		
	1 ea	7 year parts & labor and 7 year compressor warranty (excludes maintenance items)		
	1 ea	115v/60/1-ph, 5.0 amps, cord with NEMA 5-15P		
	1 ea	Stainless steel interior lining	$661.00	$661.00
		MarketMax is a great line and offers free shipping.		
		Freight is Free		
			ITEM TOTAL:	**$6,165.00**
5	1 ea	**VENTLESS FRYER**	$11,596.00	$11,596.00
		Broaster Model No. VF-2 VENTLESS FRYER SMARTTOUCH Broaster® VF-2 Smartouch Ventless Enclosed Fryer, electric, countertop, 2 lb. product/14 lb. oil capacity, touch screen display with ability to pre-program up to 100 menu items, auto-lift, integrated ANSUL fire suppression system, stainless steel construction, UL, cULus		
	1 ea	86234 US and International 208v/1-ph - 86234		
	1 ea	VF-2 AND VF-3 ACCESSORY KIT - 16058 Broaster® Ventless Fryer Accessory Kit, includes: tongs, scouring pad, brush, measuring cup, spatula, PVC jersey lined gloves, 5 gal. pail with lid, strainer, thermometer & (1) box of gloves for Broaster® ventless fryer *items subject to change	$211.00	$211.00
	1 cs	VF-2 & VF-3 REPLACEMENT FILTERS-16079 Broaster® Ventless Fryer Replacement Filters (4 per case) forBroaster® VF-2 and VF-3, 12"W x 12"D x 3"H	$436.00	$436.00
		Price includes freight, delivery, install, start-up, training, and warranty.		
		This unit 19" and should work.		

Item	Qty	Description	Sell	Sell Total
		Freight is Free		
			ITEM TOTAL:	**$12,243.00**
6	1 ea	**FROZEN DRINK MACHINE, NON-CARBONATED, BOWL TYPE**	$2,571.00	$2,571.00
		BUNN Model No. 58000.0015 58000.0000 Ultra® NX Frozen Beverage Dispenser, countertop, Pull & Hold dispense, (2) 3 gallon (11.4 liter) bowls, LED lighted hopper lids, independently controlled rotating augers, low product alert, quick defrost feature, BUNNlink compatible, R290 Hydrocarbon refrigerant, stainless steel & black finish, 120v/ 60/1-ph, 12 amps, cord, NEMA 5-15P, ETLus, NSF		
	1 ea	Prices include applicable tariffs		
			ITEM TOTAL:	**$2,571.00**
7	1 ea	**FOOD PAN WARMER, COUNTERTOP**	$385.00	$385.00
		Hatco Model No. HW-FUL Food Warmer, electric, countertop, (1) 1/1 pan capacity, wet/dry operation, thermostatic controls, stainless steel construction, 1200 watts, 10.0 amps, CE, cULus, UL EPH Classified		
	1 ea	NOTE: Sale of this product must comply with Hatco's Minimum Resale Price Policy; consult order acknowledgement for details		
	1 ea	NOTE: Includes 24/7 parts & service assistance, call 414-671-6350		
	1 ea	One year parts & labor warranty, standard		
	1 ea	120v/60/1-ph, 1200 watts, 10.0 amps, NEMA 5-15P (domestic voltage), standard		
			ITEM TOTAL:	**$385.00**
8	1 ea	**WORK TABLE, 72", STAINLESS STEEL TOP**	$867.00	$867.00
		John Boos Model No. ST4R1.5-2472GSK Work Table, 72"W x 24"D, 14/300 stainless steel top with 1-1/2"H rear up-turn, with Stallion Safety Edge front, 90° turndown on sides, box channel understructure with sound deadening tape, galvanized legs & adjustable undershelf, adjustable bullet feet, NSF, KD		
			ITEM TOTAL:	**$867.00**
9	2 ea	**NOVELTY FREEZER**	$1,033.00	$2,066.00

Item	Qty	Description	Sell	Sell Total
		Kelvinator Commercial Model No. KCNF073WS (738090) Ice Cream Novelty Display Freezer, 38"W, self-contained refrigeration system, 7 cubic feet capacity, sealed cabinet interior by sliding tempered glass lids with lock, unobtrusive frame around the glass to ensure maximum visibility, power on light, internal temperature display, external mechanical temperature control, defrost drain. Includes (1) NSF® certified temperature gauge, (1) heavy duty coated wire storage basket. Exterior and interior in white painted steel, heavy-duty casters, cold wall evaporator, R600a Hydrocarbon refrigerant, 1/6 HP, 115v/60/1, 1.2 amps, NEMA 5-15P, cETLus, ETL-Sanitation. 1/5 years warranty.		
	2 ea	1 year parts & labor warranty, standard		
	2 ea	5 year compressor warranty		
		1 unit in stock.		
			ITEM TOTAL:	**$2,066.00**
10	1 ea	**ICE MAKER WITH BIN, CUBE-STYLE**	$2,735.00	$2,735.00
		Scotsman Model No. UC2024MAX-1 Undercounter Ice Maker with Bin, cube style, air-cooled, 24" width, self-contained condenser, production capacity up to 227 lb/24 hours at 70°/50° (166 lb AHRI certified at 90°/70°), 80 lb bin storage capacity, medium cube size, front facing removable air filter, recessed utility chase, unit specific QR code, ice scoop included, 6" adjustable legs, R290 refrigerant,115v/60/1-ph, includes 5.5’ power cord with NEMA 5-15P plug, NSF, cULus, ENERGY STAR®, engineered and assembled in USA		
	1 ea	NOTE: Sale of this product must comply with Scotsman's MSRP Policy; contact your Scotsman representative for details		
	1 ea	3 year parts & labor warranties (Warranty valid in North, South, Central America & The Caribbean for commercial installations)		
	1 ea	5 year parts on compressor (Warranty valid in North, South, Central America & The Caribbean for commercial installations)		
		Scotsman is made in the USA with a better quality perspective. FYI-The MoTak is a dealer house brand and is listed on their own website as an economy unit and we are not able to source that and it is an import.		
			ITEM TOTAL:	**$2,735.00**

Item	Qty	Description	Sell	Sell Total
11	1 ea	**RAPID COOK OVEN** TurboChef (Middleby) Model No. ECO (STAINLESS STEEL) ECO-9500-801 (SS) ECO™ Convection/Microwave Oven, Rapid Cook, electric, 16.1" wide, ventless, countertop, fully insulated cook chamber, stores up to 256 recipes, internal catalytic converter, smart voltage sensor technology (US only),One Touch Controls,, removable rack and grease collection pan, bottom jet plate, pull down door with ergonomic handle, 13 1/2" x 14 1/4, TurboChef Cleaner and Guard Starter Kit, includes (1) cleaner packet, (1) 24oz bottle, (1) Guard bottle and (2) foamer trigger, aluminum paddle, (2) solid aluminum pans, side hand grips, stainless steel front, top & sides, cULus, CE, UL EPH Classified, TUV	$7,883.00	$7,883.00
	1 ea	None		
	1 ea	All items FOB: Carrollton, Texas: Consumable/accessory orders less than $5,000 will incur a handling fee. Orders shipping standard ground will incur a $15.00 handling fee. Orders shipping other than standard ground will incur $25.00 handling fee		
	1 ea	One year parts and labor warranty		
	1 ea	(ECO) 208/240v/60/1-ph, 20.0 amps, 4.0 kW, 6 ft. plug & cord (nominal), NEMA L6-20P, standard		
	1 ea	Touch controls, standard		
			ITEM TOTAL:	**$7,883.00**
12	1 ea	**PIZZA OVEN** TurboChef (Middleby) Model No. FIRE Fire™ Pizza Oven, electric, ventless, countertop, single deck, fits up to 14" thin/thick pizza capacity, integral catalytic converter, independent top & bottom electronic temperature control, (6) preset timers, removable bottom access panel, includes: (1) stainless steel paddle, (2) 14" aluminum pizza screens, stainless steel construction, cULus, CE, UL EPH Classified, ANSI/NSF 4, TUV (Current lead time temporarily extended to 12 weeks)	$7,530.00	$7,530.00
	1 ea	All items FOB: Carrollton, Texas: Consumable/accessory orders less than $5,000 will incur a handling fee. Orders shipping standard ground will incur a $15.00 handling fee. Orders shipping other than standard ground will incur $25.00 handling fee		

Item	Qty	Description	Sell	Sell Total
	1 ea	One year parts and labor warranty		
	1 ea	208/240v/50/60/1-ph, 30.0 amps, 3702/4870 watts, 6 ft. plug & cord (nominal), NEMA 6-30P, standard		
	1 ea	FRE-9600-31 Stainless steel exterior		
			ITEM TOTAL:	**$7,530.00**
13	1 ea	**HOT DOG GRILL** Winco Model No. 62030 Benchmark Hot Dog Roller Grill, 30 hot dog capacity, removable drip tray, non-stick steel rollers, front and rear heat controllers, high torque motor, stainless steel construction, 1100 watts, NEMA 5-15P, 120v/60/1-ph, 9.2 amps, cETLus (Qty Break = 1 each)	$645.00	$645.00
	1 ea	64030 Benchmark Sneeze Guard, for 30 dog grill (Qty Break = 1 each)	$319.00	$319.00
	1 ea	One year warranty - parts only, standard		
	1 ea	65030 Benchmark Dry Bun Box, stainless steel, for 30 dog grill (Qty Break = 1 each)	$349.00	$349.00
	1 ea	52001 Benchmark Condiment Station, (2) color-coded pump wells which accept #10 cans, 1.5 gallon or 3 qt. stainless steel jars, (3) 4" deep, 1/9-size pan inserts included, inset well is insulated and includes (2) cold packs, clear hinged lid with (3) cutouts for serving spoons or ladles, lid has stay-open feature, stainless steel construction (Qty Break = 1 each)	$338.00	$338.00
			ITEM TOTAL:	**$1,651.00**
14	1 ea	**DISPLAY CASE, HOT FOOD, COUNTERTOP** Winco Model No. 51012 Benchmark Hot Food Display Case, countertop, pass-thru, 19"W x 22"D x 33"H, 3-tier rotating hook rack for pretzels, 5-tier rotating shelf rack for 12" pizzas, adjustable thermostat, humidified, 2 qt. water reservoir, graphic, includes (1) pan rack & (1) hook rack, stainless steel construction, 4" legs, 1480 watts, NEMA 5-15P, 120v/50-60/1-ph, 12.3 amps, cETLus, ETL-Sanitation (Qty Break = 1 each)	$1,176.00	$1,176.00
	1 ea	One year warranty - parts only, standard		
			ITEM TOTAL:	**$1,176.00**
15	24 ea	**SHELVING, WIRE**	$35.00	$840.00

Item	Qty	Description	Sell	Sell Total
		The YES Group Model No. S2448C Wire Shelf, Chrome, 24" by 48"		
	24 ea	P86C Wire Shelving Post, Chrome. 74" with adjustable foot.	$14.00	$336.00
			ITEM TOTAL:	**$1,176.00**
			Total	$60,407.00

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: $60,407.00

CITY OF MARSHALL
AGENDA ITEM REPORT

Presenter:	Steven Anderson
Meeting Date:	Tuesday, May 12, 2026
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider Approval of a Raffle Permit for Pride in the Tiger Foundation
Background Information:	The Pride in the Tiger Foundation will be holding an annual raffle fund raiser at 800 Country Club Drive, July 13, 2026. Gambling permits are issued by the State of MN but require local approval before submittal.
Fiscal Impact:	
Alternative/ Variations:	None recommended.
Recommendations:	To approve the LG220 Application for Exempt Permit for The Pride in the Tiger Foundation on July 13, 2026, at 800 Country Club Drive.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than $50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be $1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Pride in the Tiger

Previous Gambling Permit Number: X-94-002

Minnesota Tax ID Number, if any:

Federal Employer ID Number (FEIN), if any: 41-1948007

Mailing Address: 400 Tiger Drive

City: Marshall State: MN Zip: 56258 County: Lyon

Name of Chief Executive Officer (CEO): Carl Johnson

CEO Daytime Phone: 507-820-0688 CEO Email: carl@hoffmanbrobst.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): pitf@marshall.k12.mn.us

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☑ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☑ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Marshall Golf Club

Physical Address (do not use P.O. box): 800 Country Club Drive

Check one:

☑ City: Marshall Zip: 56258 County: Lyon

☐ Township: Zip: County:

Date(s) of activity (for raffles, indicate the date of the drawing): July 13, 2026

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☑ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to ***w.mn.gov/gcb*** and click on ***Distributors*** under the ***List of Licensees*** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

☐ The application is acknowledged with no waiting period.

☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

☐ The application is denied.

Print City Name: _____

Signature of City Personnel:

_____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

COUNTY APPROVAL for a gambling premises located in a township

☐ The application is acknowledged with no waiting period.

☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

☐ The application is denied.

Print County Name: _____

Signature of County Personnel:

_____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: 5-5-26
(Signature must be CEO's signature; designee may not sign)

Print Name: Carl Johnson

REQUIREMENTS

Complete a separate application for:
- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

____ a copy of your proof of nonprofit status; and

____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

CITY OF MARSHALL
AGENDA ITEM REPORT

Presenter:	Jason Anderson
Meeting Date:	Tuesday, May 12, 2026
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Set Public Hearing Date for MS4 Permit Program Summary of the 2025 Activities
Background Information:	As per the requirements of the federally mandated MS4 Permit Program, a public hearing must be held regarding the program. The public hearing will include a review of the City's MS4 program and a summary of the 2025 activities. The meeting will include an open forum for answering questions from the general public. Topics addressed by the MS4 program include the following: - Storm Water Pollution Prevention Program - Public Education and Outreach on Storm Water Impacts - Public Participation/Involvement - Illicit Discharge Detection and Elimination - Construction Site Storm Water Runoff Control - Post Construction Storm Water Management for New Development & Redevelopment - Pollution Prevention/Good Housekeeping for Municipal Operations
Fiscal Impact:	None.
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that City Council schedule a public hearing for June 17, 2026, regarding the MS4 Permit Program and a Summary of the 2025 Activities.

CITY OF MARSHALL
AGENDA ITEM REPORT

Presenter:	Jim Marshall
Meeting Date:	Tuesday, May 12, 2026
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider authorization to declare vehicles as surplus property for the Marshall Police Department.
Background Information:	These vehicles have been abandoned or seized by the Marshall Police Department and have gone through the notification processes and required periods for disposal.
Fiscal Impact:	These vehicles will be auctioned on-line at the state site, sold, or will be taken to Alters for disposal.
Alternative/ Variations:	
Recommendations:	That these vehicles be declared as surplus property by the City of Marshall.

RESOLUTION NUMBER 26-037

A RESOLUTION DECLARING PROPERTY AS SURPLUS AND AUTHORIZING THE SALE OF THE SAME

WHEREAS, the City Council of the City of Marshall, Minnesota has been advised by staff that the following vehicles have been seized or declared abandoned and are not needed for current or future municipal operations:

23-4698	02 Buick LeSabre	EMM 707	1G4HP54K124131971	Forfeiture
26-5039	13 Ford Explorer	YBG 638	1FM5K8F80DGC02356	Abandoned
26-5094	06 Chev Malibu	WU6599	1G1ZT61876F204170	Abandoned
26-6100	99 Mitsubishi Eclipse	FYX 211	4A3AK34Y9XE118008	Abandoned
21-16433	04 GMC Envoy	DJV 152	1GKE512S646168740	Forfeiture
22-16527	01 Buick LeSabre	SD 1EN200	1G4HP54K314228930	Forfeiture

and;

WHEREAS, the Marshall Police Department has followed Minnesota Statute §168B and its applicable sections for the notifications and required periods for disposal.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA, AS FOLLOWS:

1. The council declares the property listed above as surplus.
2. The council authorizes the sale of said property through any lawful means, including (ii) by an electronic competitive online auction process, regardless of the value, pursuant to Minn. Stat. 471.345, subd. 17; or (iii) to another government entity pursuant to Minn. Stat. 471.64.
3. To the extent prohibited under Minn. Stat. 15.054, the property will not be sold to a city officer or employee.
4. All sales shall be final, and the property is to be sold in “as-is” condition.
5. If no viable buyer is found the surplus property may be taken to a salvage yard and be scrapped.

Approved by the City Council of the City of Marshall, Minnesota, this 12th day of May 2026.

_____
Mayor

ATTEST:

_____
City Clerk

CITY OF MARSHALL
AGENDA ITEM REPORT

Presenter:	Karla Drown
Meeting Date:	Tuesday, May 12, 2026
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider Approval of the Bills/Project Payments
Background Information:	Staff encourage the City Council Members to contact staff in advance of the meeting regarding these items if there are questions. Construction contract questions are encouraged to be directed to Director of Public Works, Jason Anderson at 537-6051 or Finance Director, Karla Drown at 537-6764
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	The following bills and project payments be authorized for payment.

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-REG AP						
6128	ACTION COMPANY LLC	05/01/2026	EFT	0.00	15.10	24044
6128	ACTION COMPANY LLC	05/08/2026	EFT	0.00	3,740.00	24146
0558	ADVANCED GRAPHIX, INC	05/08/2026	Regular	0.00	12.50	127083
0560	AFSCME COUNCIL 65 AFL-CIO	05/01/2026	EFT	0.00	1,330.56	24045
0567	ALEX AIR APPARATUS 2 LLC	05/01/2026	EFT	0.00	140.00	24046
0578	AMAZON CAPITAL SERVICES, INC.	05/01/2026	EFT	0.00	74.26	24047
0578	AMAZON CAPITAL SERVICES, INC.	05/08/2026	EFT	0.00	978.51	24147
0581	AMERICAN ENGINEERING TESTING, INC	05/08/2026	EFT	0.00	4,875.00	24148
2701	ANDERSON, JASON	05/01/2026	EFT	0.00	80.00	24048
0630	ARCTIC GLACIER U.S.A., INC	05/01/2026	Regular	0.00	212.72	127067
6883	AT&T MOBILITY II LLC	05/08/2026	Regular	0.00	38.73	127084
6041	AUTOMATIC BUILDING CONTROLS, ABC INC	05/01/2026	Regular	0.00	540.00	127068
5702	B & H PHOTO & ELECTRONICS CORP	05/08/2026	EFT	0.00	112.46	24149
2340	BAKER TILLY ADVISORY GROUP PARENT, LP	05/08/2026	EFT	0.00	11,850.00	24150
2362	BAUMANN, ADAM	05/01/2026	EFT	0.00	40.00	24049
0688	BELLBOY CORPORATION	05/01/2026	EFT	0.00	2,518.22	24050
0003	BEND RITE CUSTOM FABRICATION, INC.	05/01/2026	EFT	0.00	451.15	24051
0699	BEVERAGE WHOLESALERS, INC.	05/01/2026	Regular	0.00	30,818.01	127069
0699	BEVERAGE WHOLESALERS, INC.	05/08/2026	Regular	0.00	31,185.05	127085
0724	BOLTON & MENK INC	05/01/2026	EFT	0.00	7,529.00	24052
0726	BORCH'S SPORTING GOODS, INC.	05/08/2026	EFT	0.00	165.00	24151
0018	BORDER STATES INDUSTRIES, INC.	05/08/2026	EFT	0.00	49.97	24152
8240	BOUWAN, JUSTIN	05/08/2026	Regular	0.00	400.00	127087
3829	BRAU BROTHERS	05/01/2026	EFT	0.00	617.00	24053
3829	BRAU BROTHERS	05/08/2026	EFT	0.00	553.00	24153
4457	BREAKTHRU BEVERAGE MINNESOTA WINE & SF	05/08/2026	EFT	0.00	2,793.02	24154
0186	BRUNSVOLD, QUENTIN	05/01/2026	EFT	0.00	40.00	24054
3413	BRUSVEN, KATHERINE	05/01/2026	EFT	0.00	40.00	24055
3413	BRUSVEN, KATHERINE	05/08/2026	EFT	0.00	44.00	24155
8126	BUCHER, KATE	05/01/2026	Regular	0.00	200.00	127071
0728	BUFFALO RIDGE CONCRETE INC	05/01/2026	EFT	0.00	239.00	24056
0204	BUYSSE, JASON	05/01/2026	EFT	0.00	40.00	24057
4599	C.E.F. SAFETY SERVICES LLC	05/01/2026	Regular	0.00	2,600.00	127072
0216	CALLENS, DAVID	05/01/2026	EFT	0.00	40.00	24058
0802	CARLSON & STEWART REFRIGERATION, INC.	05/01/2026	EFT	0.00	459.88	24059
0239	CAUWELS, ROGER	05/01/2026	EFT	0.00	40.00	24060
0836	CHARTER COMMUNICATIONS, LLC	05/01/2026	EFT	0.00	84.99	24061
7165	CITY HIVE, INC.	05/08/2026	Bank Draft	0.00	95.04	DFT0006011
5733	CLARITY TELECOM, LLC	05/01/2026	EFT	0.00	4,090.71	24062
5733	CLARITY TELECOM, LLC	05/08/2026	EFT	0.00	176.70	24156
8090	CLIFTONLARSONALLEN LLP	05/08/2026	Regular	0.00	23,625.00	127088
0272	COUDRON, DEAN	05/01/2026	EFT	0.00	40.00	24063
7394	CRESTED RIVER CANNABIS COMPANY	05/08/2026	EFT	0.00	1,002.00	24157
5545	CROW RIVER WINERY	05/01/2026	EFT	0.00	457.20	24064
0919	CRYSTEEL TRUCK EQUIPMENT INC	05/08/2026	EFT	0.00	3,610.00	24158
0920	CULLIGAN WATER CONDITIONING OF MARSHAI	05/08/2026	Regular	0.00	97.50	127090
3524	CURRY, TANNYR	05/08/2026	EFT	0.00	81.00	24159
0934	D & G EXCAVATING INC	05/08/2026	EFT	0.00	16,251.83	24160
3819	DACOTAH PAPER CO	05/08/2026	EFT	12.81	1,268.04	24161
7102	DAHLHEIMER BEVERAGE	05/08/2026	EFT	0.00	1,446.80	24162
3538	DAVIS EQUIPMENT CORPORATION	05/01/2026	EFT	0.00	15,000.00	24065
0975	DEPUTY REGISTRAR #32	05/01/2026	Regular	0.00	312.00	127073
0975	DEPUTY REGISTRAR #32	05/08/2026	Regular	0.00	3,079.09	127091
3259	DEUTZ, LAUREN	05/01/2026	EFT	0.00	80.00	24066

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
5731	DOLL DISTRIBUTING LLC	05/01/2026	EFT	0.00	28,254.52	24067
5731	DOLL DISTRIBUTING LLC	05/08/2026	EFT	0.00	8,416.64	24163
0380	DUBS, SHEILA	05/01/2026	EFT	0.00	40.00	24068
1047	ELECTRIC PUMP INC	05/08/2026	EFT	0.00	13,647.12	24164
1061	EMERGENCY APPARATUS MAINTENANCE INC	05/08/2026	EFT	0.00	8,575.03	24165
6328	ERVASTI, DARRELL	05/01/2026	Regular	0.00	3,751.73	127074
8237	EWING, CINDY	05/08/2026	Regular	0.00	500.00	127092
1090	FASTENAL COMPANY	05/01/2026	EFT	0.00	42.41	24069
1090	FASTENAL COMPANY	05/08/2026	EFT	0.00	217.24	24166
7828	FISERV/MERCHANT BANK	05/08/2026	Bank Draft	0.00	2,462.81	DFT0006012
1158	GALLS INC	05/01/2026	EFT	0.00	300.87	24070
3760	GROWMARK INC.	05/01/2026	EFT	0.00	198.60	24071
2058	GUTMAN, ILYA	05/08/2026	EFT	0.00	310.81	24167
1230	HACH COMPANY	05/01/2026	EFT	0.00	151.90	24072
1230	HACH COMPANY	05/08/2026	EFT	0.00	437.65	24168
3565	HANSON, ERIC	05/01/2026	EFT	0.00	70.00	24073
3349	HARRIS, DARREN	05/01/2026	EFT	0.00	32.06	24074
1256	HAWKINS INC	05/01/2026	EFT	0.00	40,986.79	24075
1267	HEIMAN INC.	05/01/2026	EFT	0.00	113.00	24076
1287	HILLYARD INC	05/08/2026	Regular	0.00	763.24	127093
3686	HOEKSTRA, MATTHEW	05/01/2026	EFT	0.00	40.00	24077
2153	HOFFMANN, RYAN	05/01/2026	EFT	0.00	40.00	24078
0546	HOPE HAVEN INC	05/01/2026	EFT	0.00	5,250.01	24079
0704	HORSTMANN'S BIKE SHOP	05/01/2026	EFT	0.00	39.96	24080
1358	INTERNAL REVENUE SERVICE	05/08/2026	Bank Draft	0.00	32,343.64	DFT0006028
1358	INTERNAL REVENUE SERVICE	05/08/2026	Bank Draft	0.00	26,551.49	DFT0006029
1358	INTERNAL REVENUE SERVICE	05/08/2026	Bank Draft	0.00	9,921.42	DFT0006030
7040	J & M DISPLAYS, INC.	05/08/2026	Regular	0.00	20,000.00	127094
8029	JANSSEN, VALERIE	05/08/2026	Regular	0.00	50.00	127095
2064	JOHN DEERE FINANCIAL	05/01/2026	EFT	0.00	3,933.89	24081
1399	JOHNSON BROTHERS LIQUOR COMPANY	05/01/2026	EFT	0.00	9,281.08	24084
1399	JOHNSON BROTHERS LIQUOR COMPANY	05/08/2026	EFT	0.00	13,363.87	24169
2036	JOHNSON BROTHERS LIQUOR COMPANY	05/01/2026	EFT	0.00	16,706.16	24083
2036	JOHNSON BROTHERS LIQUOR COMPANY	05/08/2026	EFT	0.00	11,328.94	24171
2605	JOHNSON BROTHERS LIQUOR COMPANY	05/01/2026	EFT	0.00	548.12	24085
5447	JOHNSON BROTHERS LIQUOR COMPANY	05/01/2026	EFT	0.00	2,545.40	24082
5447	JOHNSON BROTHERS LIQUOR COMPANY	05/08/2026	EFT	0.00	2,406.07	24170
1417	KENNEDY & GRAVEN, CHARTERED	05/01/2026	EFT	0.00	6,720.00	24086
5095	KIBBLE EQUIPMENT LLC	05/08/2026	EFT	0.00	11,008.50	24172
2019	KIWI KAI IMPORTS, INC.	05/08/2026	EFT	0.00	793.25	24173
8234	KOENEN, RYAN	05/01/2026	Regular	0.00	500.00	127075
0785	KOPITSKI, JASON	05/01/2026	EFT	0.00	40.00	24087
4511	KRUSE BUICK GMC, INC	05/01/2026	EFT	0.00	5,722.70	24088
4511	KRUSE BUICK GMC, INC	05/08/2026	EFT	0.00	1,366.48	24174
1480	LAW ENFORCEMENT LABOR SERVICE INC	05/01/2026	EFT	0.00	1,533.00	24089
1481	LEAGUE OF MINNESOTA CITIES	05/01/2026	EFT	0.00	65.00	24090
2625	LEE, JERRED	05/01/2026	EFT	0.00	40.00	24091
3015	LEEK, STEPHEN	05/08/2026	Regular	0.00	400.00	127096
1508	LOCKWOOD MOTORS INC	05/01/2026	EFT	0.00	1,343.40	24092
7809	LOE, MELISSA	05/08/2026	Regular	0.00	395.00	127097
3065	LUTHER, ERIC	05/01/2026	EFT	0.00	40.00	24093
1531	LYON COUNTY	05/08/2026	EFT	0.00	3,291.32	24175
1531	LYON COUNTY	05/08/2026	EFT	0.00	139.45	24176
1571	MADISON NATIONAL LIFE INSURANCE COMPAN	05/01/2026	EFT	0.00	1,267.21	24094
1616	MARSHALL CONVENTION & VISITORS BUREAU	05/01/2026	EFT	0.00	7,000.00	24095
1616	MARSHALL CONVENTION & VISITORS BUREAU	05/08/2026	EFT	0.00	13,606.46	24177
5813	MARSHALL LUMBER CO	05/01/2026	EFT	0.00	121.97	24096
5813	MARSHALL LUMBER CO	05/08/2026	EFT	0.00	18.99	24178
1635	MARSHALL NORTHWEST PIPE FITTINGS INC	05/08/2026	EFT	0.00	26.44	24179
3545	MARSHALL RADIO	05/01/2026	EFT	0.00	2,970.00	24097
1649	MARSHALL TRUCK SALVAGE INC.	05/01/2026	Regular	0.00	17.50	127077

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0933	MARSHALL, JAMES	05/01/2026	EFT	0.00	80.00	24098
7352	M-B COMPANIES, INC	05/08/2026	EFT	0.00	734.42	24180
8233	MC WATER HOLDINGS, INC.	05/01/2026	Regular	0.00	9,106.04	127078
8242	MCLAREN INDUSTRIES, INC.	05/08/2026	Regular	0.00	4,393.20	127098
7077	MEDSURETY, LLC	05/08/2026	Bank Draft	0.00	2,483.29	DFT0006009
1696	MEIER ELECTRIC INC OF MARSHALL	05/08/2026	Regular	0.00	26,700.00	127099
2719	MELLENTHIN, CODY	05/01/2026	EFT	0.00	40.00	24099
4980	MENARDS INC	05/01/2026	EFT	0.00	273.95	24100
4980	MENARDS INC	05/08/2026	EFT	0.00	71.49	24181
8183	METROPOLITAN LIFE INSURANCE COMPANY	05/01/2026	EFT	0.00	10,539.39	24104
8184	METROPOLITAN LIFE INSURANCE COMPANY	05/01/2026	EFT	0.00	623.45	24107
8185	METROPOLITAN LIFE INSURANCE COMPANY	05/01/2026	EFT	0.00	6,090.08	24102
8186	METROPOLITAN LIFE INSURANCE COMPANY	05/01/2026	EFT	0.00	356.54	24106
8187	METROPOLITAN LIFE INSURANCE COMPANY	05/01/2026	EFT	0.00	1,239.63	24101
0973	MEULEBROECK, ANDY	05/01/2026	EFT	0.00	40.00	24109
0973	MEULEBROECK, ANDY	05/08/2026	EFT	0.00	174.99	24182
1818	MINNESOTA DEPARTMENT OF REVENUE	05/08/2026	Bank Draft	0.00	13,900.34	DFT0006031
3669	MINNESOTA STATE RETIREMENT SYSTEM	05/08/2026	Bank Draft	0.00	12,906.89	DFT0006025
1839	MINNESOTA VALLEY TESTING LABS INC	05/01/2026	EFT	0.00	15.20	24110
3453	MOBERG, E.J.	05/01/2026	EFT	0.00	80.00	24111
3306	MONTERROSO, JONATHAN	05/01/2026	EFT	0.00	76.00	24112
7832	MOTION AND CONTROL ENTERPRISES LLC	05/08/2026	EFT	0.00	12,760.46	24183
1887	MTI DISTRIBUTING INC	05/08/2026	EFT	0.00	25.39	24184
1923	NCPERS MN GROUP LIFE INS.	05/01/2026	EFT	0.00	256.00	24113
5139	NIPPON SANSO MATHESON, INC.	05/08/2026	Regular	0.00	78.78	127100
1945	NORMS GTC	05/08/2026	Regular	0.00	907.50	127101
7166	NORTHAMERICAN BANCARD/EPX	05/08/2026	Bank Draft	0.00	11,751.00	DFT0006014
7632	NOTHING BUT HEMP	05/08/2026	EFT	0.00	248.37	24185
6845	OEY, ALEXANDER & TRACY	05/01/2026	Regular	0.00	500.00	127079
1623	OGDEN NEWSPAPERS OF MINNESOTA INC	05/01/2026	Regular	0.00	278.00	127076
5891	ONE OFFICE SOLUTION	05/01/2026	EFT	0.00	77.47	24114
5891	ONE OFFICE SOLUTION	05/08/2026	EFT	0.00	126.07	24186
8203	ONTIME PETROLEUM	05/08/2026	Regular	0.00	4,235.30	127102
3809	O'REILLY AUTOMOTIVE STORES, INC	05/01/2026	EFT	0.00	18.03	24115
1783	PAGE, BRIAN	05/08/2026	EFT	0.00	286.73	24187
1243	PATZERS INC	05/01/2026	EFT	0.00	193.18	24116
7168	PAYLIDIFY/GATEWAY SERVICES	05/08/2026	Bank Draft	0.00	17.27	DFT0006008
7163	PAYLIDIFY/MERCHANT BANK	05/08/2026	Bank Draft	0.00	778.48	DFT0006010
7163	PAYLIDIFY/MERCHANT BANK	05/08/2026	Bank Draft	0.00	91.35	DFT0006013
6004	PECORE, PATRICIA JO	05/08/2026	EFT	0.00	1,807.50	24188
2026	PEPSI COLA BOTTLING OF PIPESTONE MN INC	05/01/2026	EFT	0.00	72.50	24117
3557	POMP'S TIRE SERVICE, INC.	05/08/2026	EFT	0.00	314.64	24189
1163	PRZYBILLA, SCOTT	05/01/2026	EFT	0.00	40.00	24118
1163	PRZYBILLA, SCOTT	05/08/2026	EFT	0.00	174.99	24190
2028	PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	05/08/2026	Bank Draft	0.00	65,836.66	DFT0006024
2096	QUARNSTROM & DOERING, PA	05/01/2026	EFT	0.00	6,800.00	24119
2096	QUARNSTROM & DOERING, PA	05/08/2026	EFT	0.00	917.34	24191
6216	R & H PAINTING, LLC	05/08/2026	EFT	0.00	77,032.40	24192
6267	RATWIK, ROSZAK & MALONEY, PA	05/01/2026	EFT	0.00	184.00	24120
8239	REYNOLDS, CHRISTOPHER	05/08/2026	Regular	0.00	400.00	127103
2125	RIEKE, BENJAMIN	05/01/2026	EFT	0.00	40.00	24121
5732	RITE ENTERPRISES, INC	05/01/2026	EFT	0.00	431.05	24122
1211	ROKEH, JASON	05/01/2026	EFT	0.00	40.00	24123
2201	RUNNING SUPPLY, INC	05/01/2026	EFT	0.00	91.32	24124
2201	RUNNING SUPPLY, INC	05/08/2026	EFT	0.00	525.46	24193
8201	SAFETY TECHNOLOGIES, INC.	05/08/2026	EFT	0.00	2,352.15	24194
8241	SAMUELSON, TAYLOR	05/08/2026	Regular	0.00	400.00	127104
2470	SANDGREN, KAYLYNN	05/01/2026	EFT	0.00	40.00	24125
3630	SCHOLTEN, ANTHONY	05/01/2026	EFT	0.00	40.00	24126
2248	SCOTT'S TREE SERVICE	05/01/2026	EFT	0.00	1,200.00	24127
8238	SERREYN, RYAN	05/08/2026	Regular	0.00	500.00	127105

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
6251	SHRED RIGHT	05/08/2026	EFT	0.00	71.66	24195
6963	SLEEPY EYE BREWING COMPANY LLC	05/08/2026	EFT	0.00	620.00	24196
4855	SOUTHERN GLAZER'S WINE AND SPIRITS, LLC	05/01/2026	EFT	0.00	24,000.66	24128
4855	SOUTHERN GLAZER'S WINE AND SPIRITS, LLC	05/08/2026	EFT	0.00	9,942.52	24197
6720	SOUTHERN MINNESOTA INSPECTION CO., LLC	05/08/2026	EFT	0.00	3,037.92	24198
2311	SOUTHWEST GLASS CENTER, INC	05/08/2026	Regular	0.00	252.00	127106
3495	SOUTHWEST MINNESOTA STATE UNIVERSITY	05/01/2026	EFT	0.00	900.00	24129
1271	STARK PRINTING INC.	05/08/2026	EFT	0.00	15,591.01	24199
1659	STELTER, GEOFFREY	05/01/2026	EFT	0.00	40.00	24130
1350	STENSRUD, PRESTON	05/01/2026	EFT	0.00	40.00	24131
1378	SWANSON, GREGG	05/01/2026	EFT	0.00	40.00	24132
6277	TALKING WATERS BREWING CO, LLC	05/01/2026	EFT	0.00	925.00	24133
3323	TAYLOR, GREG	05/01/2026	Regular	0.00	268.80	127080
0875	THE COMPUTER MAN INC	05/08/2026	EFT	0.00	204.00	24200
8138	THE LINCOLN NATIONAL LIFE INSURANCE COMI	05/01/2026	EFT	0.00	2,421.52	24134
2428	TITAN MACHINERY	05/08/2026	EFT	0.00	421.00	24201
7958	TRES INC	05/01/2026	Regular	0.00	55,481.36	127081
6156	TRUE FABRICATIONS, INC.	05/01/2026	EFT	0.00	225.38	24135
3776	TRUWE, LACIE	05/01/2026	EFT	0.00	40.00	24136
5106	ULINE	05/01/2026	EFT	0.00	1,437.45	24137
2499	US BANK	05/01/2026	EFT	0.00	850.00	24138
7900	VANDENDRIESSCHE, KANDICE FAY	05/01/2026	EFT	0.00	67.50	24139
8235	VANPATTEN, MIKE	05/01/2026	Regular	0.00	500.00	127082
4489	VERIZON WIRELESS	05/01/2026	EFT	0.00	1,099.44	24140
2538	VIKING COCA COLA BOTTLING CO.	05/01/2026	EFT	0.00	226.35	24141
2538	VIKING COCA COLA BOTTLING CO.	05/08/2026	EFT	0.00	407.25	24202
4594	VINOCOPIA INC	05/01/2026	EFT	0.00	49.52	24142
3449	VUE, PETER	05/08/2026	EFT	0.00	81.00	24203
8236	WALLING, PATRICIA	05/08/2026	Regular	0.00	500.00	127107
7856	WELSH, NICKIE	05/01/2026	EFT	0.00	260.00	24143
2603	WELSH, TRAVIS	05/08/2026	EFT	0.00	239.99	24204
3133	WILSON, SCOTT	05/01/2026	EFT	0.00	40.00	24144
2632	ZIEGLER INC	05/01/2026	EFT	0.00	8,453.99	24145

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	52	38	0.00	223,999.05
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	13	13	0.00	179,139.68
EFT's	302	158	12.81	505,100.06
	367	**209**	**12.81**	**908,238.79**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	52	38	0.00	223,999.05
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	13	13	0.00	179,139.68
EFT's	302	158	12.81	505,100.06
	367	**209**	**12.81**	**908,238.79**

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH FUND	5/2026	908,238.79
			908,238.79

CITY OF MARSHALL
AGENDA ITEM REPORT

Presenter:	Preston Stensrud
Meeting Date:	Tuesday, May 12, 2026
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Consider Authorization to Advertise for Demolition of Aquatic Center at 400 W College Drive
Background Information:	City staff is prepared to move forward with demolition work at the existing (old) pool site. Staff plans to allow work to begin in the fall, following the closure of the pool for the season. Staff's intent would be to allow the work to occur into early 2027 to ensure that we allow contractor's enough time to fit the work into their schedules. The work generally includes: - Removal of the chain link fencing - Removal of the pool deck areas - Removal of the pump house - Removal of the pool basins - Removal of all above-ground structures - Removal of footings/foundations in the pool area to a minimum depth of 4-FT below the surface - Removal of existing piping and appurtenances that are located within 4-FT of the ground surface The work does not include removal of the existing bathhouse/pool building. Parks staff desires to maintain the existing building on site for possible future use for storage or other possible uses. This item was presented to the Public Improvement/Transportation Committee at their meeting on 05/12/2026 just prior to the City Council meeting.
Fiscal Impact:	
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council authorize advertisement for bids for the demolition of Aquatic Center at 400 W College Drive.

State Of Minnesota
City of Marshall, Minnesota

Construction Plans for Pool Demolition

LEGEND

- ALIGNMENT STATIONS
- EXISTING GAS LINE
- EXISTING COMMUNICATION LINE
- EXISTING FIBER LINE — FIB — FIB —
- EXISTING UNDERGROUND POWER
- EXISTING STREET LIGHT
- EXISTING CATCH BASIN
- EXISTNG STORM MANHOLE
- EXISTING SANITARY MANHOLE
- EXISTING HYDRANT
- EXISTING WATER VALVE
- NEW CATCH BASIN
- NEW HYDRANT
- NEW WATER VALVE
- NEW SANITARY MANHOLE
- NEW STORM MANHOLE
- BENCHMARK TOP NUT HYDRANT

SPECIFICATION REFERENCE

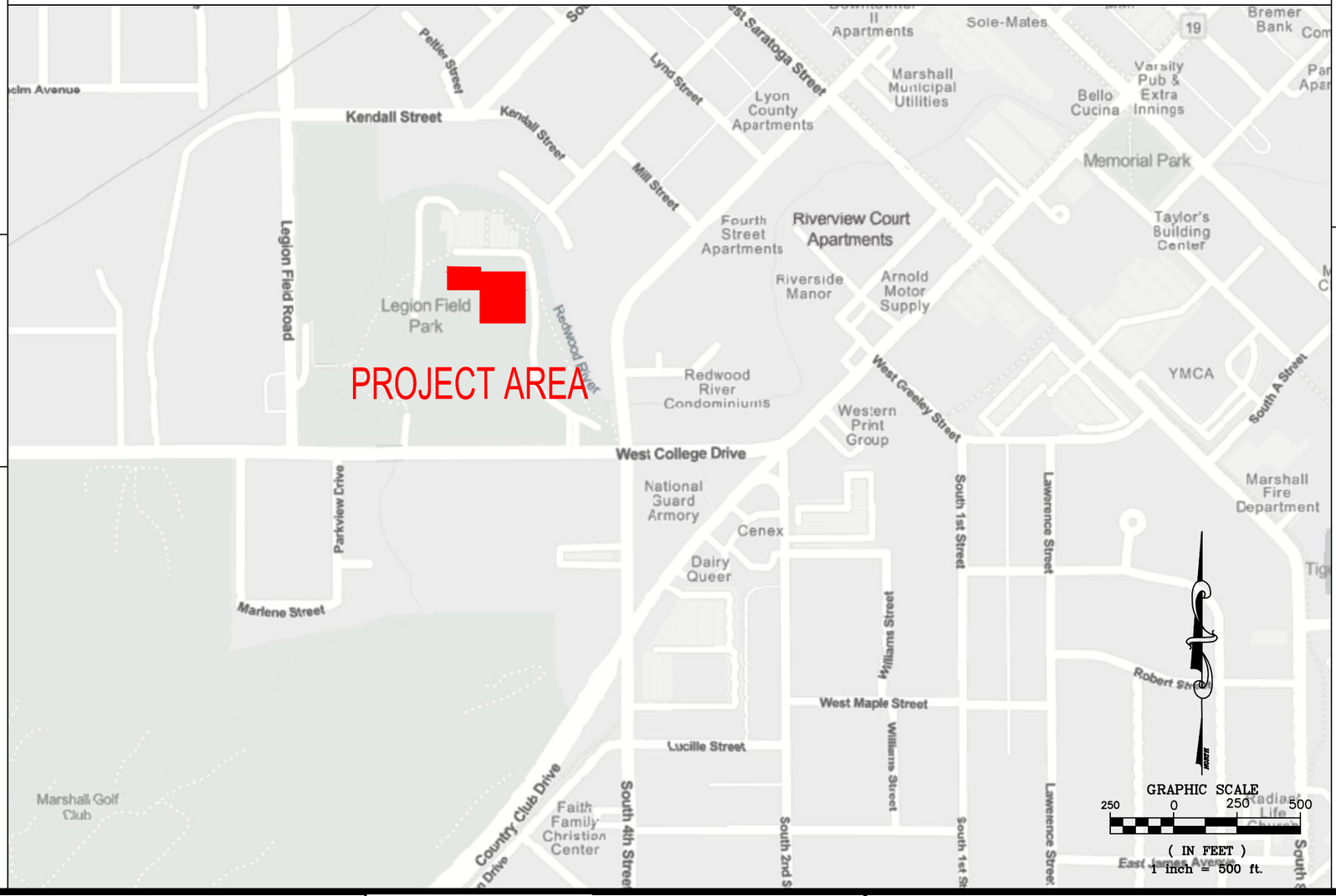
THE 2025 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

ALL TRAFFIC CONTROL DEVISES SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

THE CITY OF MARSHALL STANDARD SPECIFICATIONS AND SPECIAL PROVISIONS.

SCALES

PLAN	1"=40'
INDEX MAP	1"=500'



INDEX

SHEET NO.	DESCRIPTION
1	Title Sheet
2-3	Estimated Quantity & Plan Sheet

THIS PLAN SET CONTAINS 3 SHEETS

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSE PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

APPROVED: DESIGN ENGINEER, MARSHALL MINNESOTA DATE REG NO 53322

DESIGNED BY:
DRAWN BY:
SCALE: 1"=500'

DATE	REVISIONS	INIT.

MARSHALL

ENGINEERING DEPARTMENT
344 WEST MAIN STREET
MARSHALL, MINNESOTA
56258

POOL DEMO

TITLE SHEET

CITY PROJECT NO. POOL DEMO

STATE AID PROJECT NO.

DATE 05/05/2026

SHEET Page 34

Item 9.

	LIGHT/FOUNDATION REMOVAL	7	EACH
Ⓓ	MANHOLE REMOVAL	2	EACH
	FENCE REMOVAL	1585	LF
	CONCRETE DECK REMOVAL	3177	SY
	POOL FLOOR REMOVAL	1289	SY
	POOL WALL REMOVAL	357	SY
	BUILDING REMOVAL	1	EACH
	BUSH/TREE REMOVAL	10	EACH
	SLIDE REMOVAL	1	EACH
	SLIDE FOUNDATION REMOVAL	7	EACH
*	FENCE WALL REMOVAL	1291	LF
	COMMON BORROW FILL	1	CY
	6" SCREENED TOPSOIL (CV)	2240	CY

Fence Removal	Unit
5' Chain Link Fence	36 LF
7' Chain Link Fence	75 LF
Gate	11 LF
7' Chain Link Fence	125 LF
7' Chain Link Fence W/ Slats	14 LF
7' Chain Link Fence W/ Slats	31 LF
7' Chain Link Fence W/ Slats	21 LF
7' Chain Link Fence W/ Slats	117 LF
7' Chain Link Fence W/ Slats	80 LF
7' Chain Link Fence W/ Slats	40 LF
8' Chain Link Fence	22 LF
8' Chain Link Fence	85 LF
7' Chain Link Fence	82 LF
5' Chain Link Fence	50 LF
5' Chain Link Fence	81 LF
7' Chain Link Fence	64 LF
7' Chain Link Fence	80 LF
7' Chain Link Fence	18 LF
7' Chain Link Fence	21 LF
7' Chain Link Fence	29 LF
7' Chain Link Fence	76 LF
Intside 7' Chain Link Fence	57 LF
Intside 7' Chain Link Fence	17 LF
Inside Wrought Iron Fence	50 LF
Inside Wrought Iron Fence	24 LF
Inside Wrought Iron Fence	37 LF
Inside Wrought Iron Fence	70 LF
Inside Wrought Iron Fence	25 LF
Inside Wrought Iron Fence	57 LF
Intside 7' Chain Link Fence	50 LF
Intside 7' Chain Link Fence	40 LF
TOTAL	1585 LF

GRAPHIC SCALE
20 0 20 40
(IN FEET)
1 inch = 40 ft.

DESIGNED BY: G.J.S.
DRAWN: J.L.S.
APPR: R.A.
SCALE: 1"=40'

DATE	REVISIONS	INIT.

MARSHALL

ENGINEERING DEPARTMENT
344 WEST MAIN STREET
MARSHALL, MINNESOTA
56258

POOL REMOVAL

FENCE REMOVAL

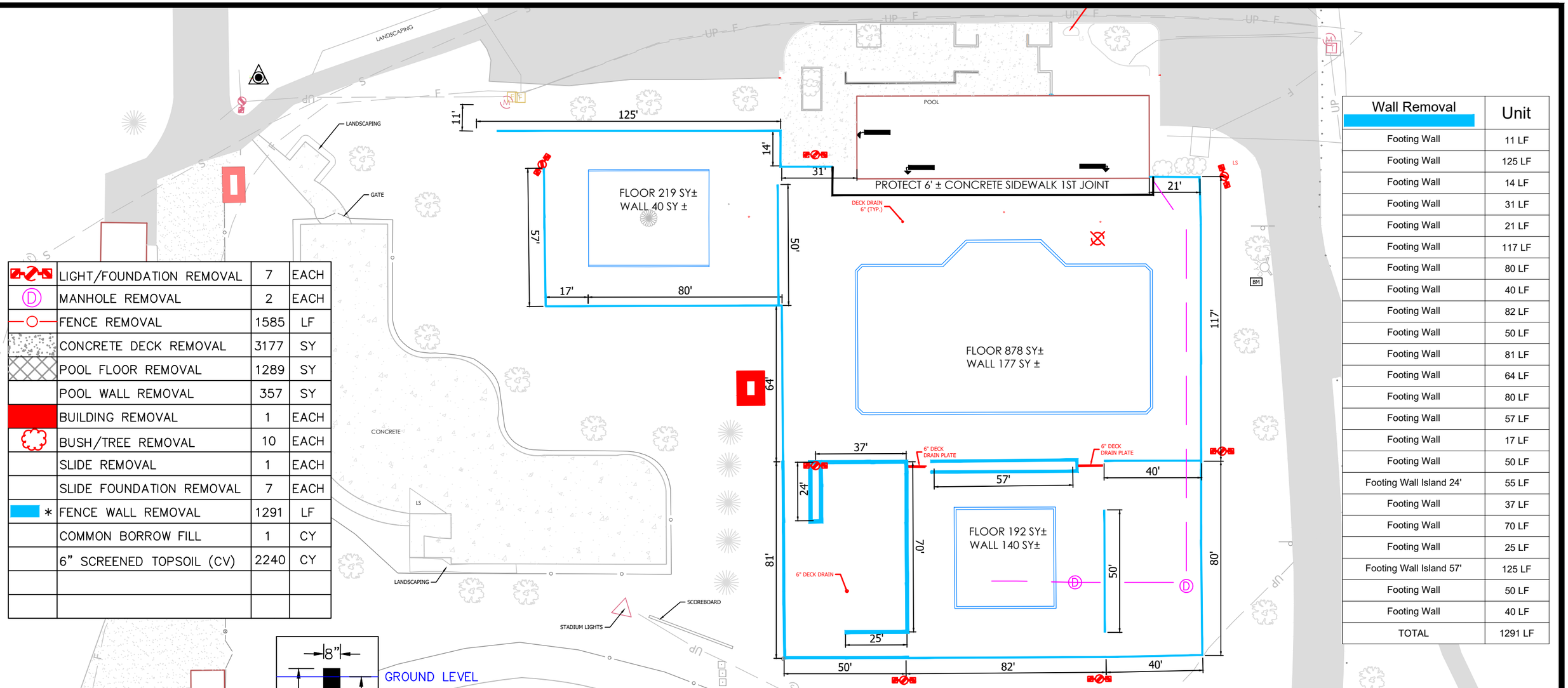
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

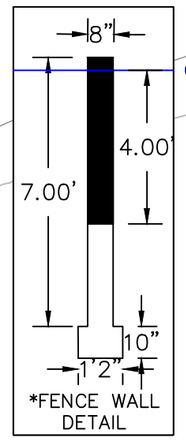
DATE _____ LICENSE NO. 53322

CITY PROJECT NO. NA
DATE 04/13/2026
STATE AID PROJECT NO. NA
SHEET 2 OF 3

	LIGHT/FOUNDATION REMOVAL	7	EACH
Ⓓ	MANHOLE REMOVAL	2	EACH
—○—	FENCE REMOVAL	1585	LF
	CONCRETE DECK REMOVAL	3177	SY
	POOL FLOOR REMOVAL	1289	SY
	POOL WALL REMOVAL	357	SY
	BUILDING REMOVAL	1	EACH
	BUSH/TREE REMOVAL	10	EACH
	SLIDE REMOVAL	1	EACH
	SLIDE FOUNDATION REMOVAL	7	EACH
*	FENCE WALL REMOVAL	1291	LF
	COMMON BORROW FILL	1	CY
	6" SCREENED TOPSOIL (CV)	2240	CY

Wall Removal	Unit
Footing Wall	11 LF
Footing Wall	125 LF
Footing Wall	14 LF
Footing Wall	31 LF
Footing Wall	21 LF
Footing Wall	117 LF
Footing Wall	80 LF
Footing Wall	40 LF
Footing Wall	82 LF
Footing Wall	50 LF
Footing Wall	81 LF
Footing Wall	64 LF
Footing Wall	80 LF
Footing Wall	57 LF
Footing Wall	17 LF
Footing Wall	50 LF
Footing Wall Island 24'	55 LF
Footing Wall	37 LF
Footing Wall	70 LF
Footing Wall	25 LF
Footing Wall Island 57'	125 LF
Footing Wall	50 LF
Footing Wall	40 LF
TOTAL	1291 LF







GRAPHIC SCALE
20 0 20 40
(IN FEET)
1 inch = 40 ft.

1. CONTRACTOR TO CONTACT GOPHER STATE ONE CALL AS TO THE LOCATION OF ALL EXISTING UNDERGROUND UTILITIES.
2. ALL EXISTING UTILITIES SHOWN ON THE PLANS ARE APPOXIMATE IN LOCATION AND WILL NEED TO BE VERIFIED BY THE CONTRACTOR. EXISTING UTILITIES MAY NOT BE SHOWN. SIZES AND TYPES ARE NOT LISTED AND IT WILLL BE THE CONTRACTORS RESPONSIBILITY TO IDENTIFY AND PROTECT.
3. THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS QUALITY LEVEL "D". THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-22 ENTITLED 'STANDARD GUIDELINE FOR INVESTIGATING AND DOCUMENTING EXISTING UTILITIES".
4. REMOVAL ITEMS SHALL BECOME THE PROPERTY OF THE CONTRACTOR AND SHALL BE DISPOSED OF PER MNDOT SPEC. 2104.
5. ALL WALLS, FOOTINGS, AND PIPES SHALL BE REMOVED TO 4' BELOW FINISHED GRADE. ANY PIPES LEFT IN THE GROUD SHALL BE BULKHEADED AT THE ENDS OF THEIR REMOVALS
6. AN ELECTRONIC COPY OF ORIGINAL POOL PLANS ARE AVAILABLE FOR THE CONTRACTOR TO HAVE TO REVIEW THE ORIGINAL BUILDS AND RENOVATIONS.

DESIGNED BY: G.J.S.
DRAWN BY: G.J.S.
APP: I.R.A.
SCALE: 1"=40'

Item 9.

DATE	REVISIONS	INIT.

MARSHALL

ENGINEERING DEPARTMENT
344 WEST MAIN STREET
MARSHALL, MINNESOTA
56258

POOL REMOVAL

WALL REMOVAL & UNDERGROUND PIPING

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

DATE _____ LICENSE NO. 53322

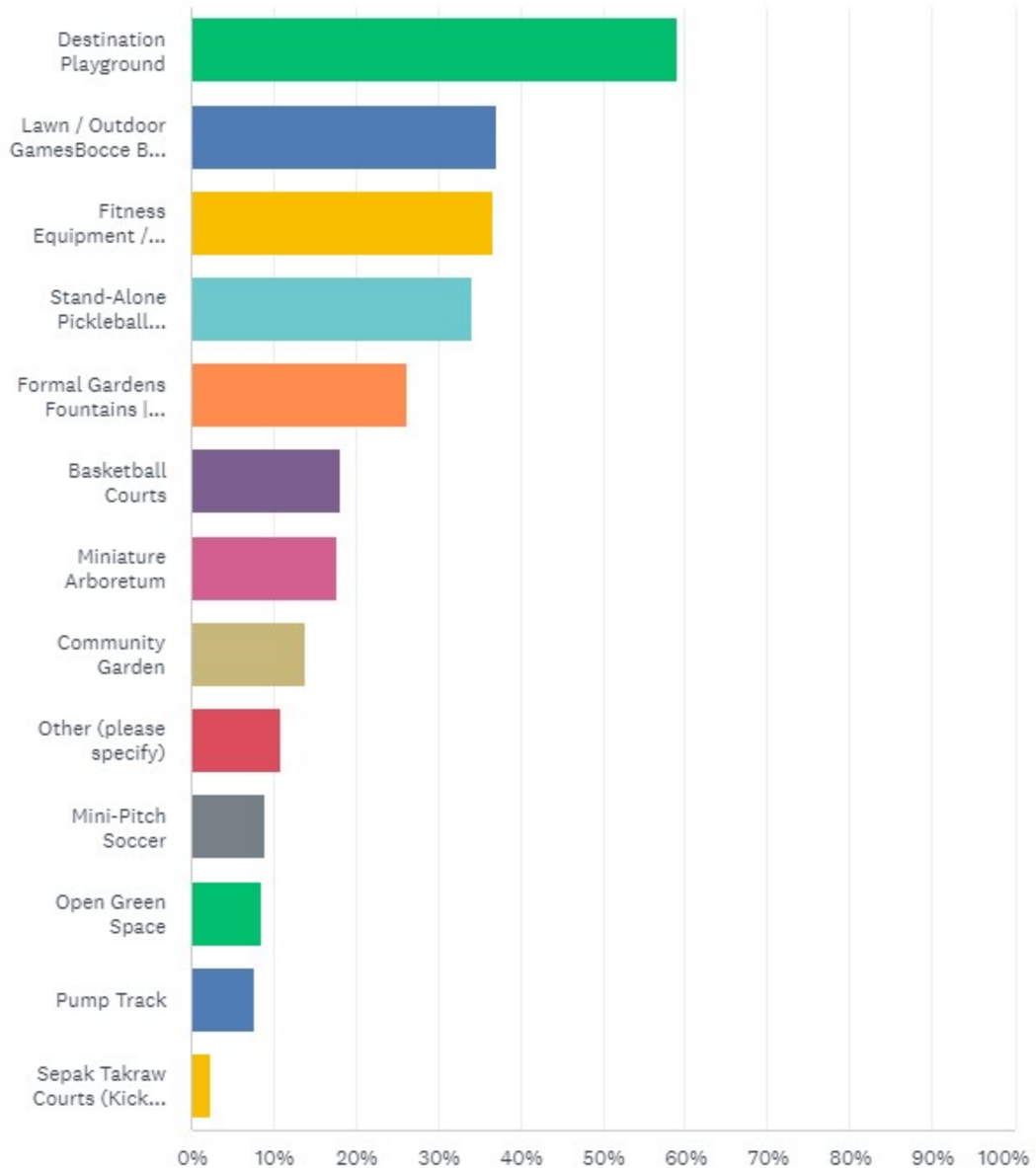
CITY PROJECT NO. NA

STATE AID PROJECT NO. NA

DATE 04/13/2026

Check the box for the features / options you would like to see at Legion Park Field after the aquatic center moves (Choose 3) Rank is not important.

Answered: 566 Skipped: 1





Site Elements Legend

1. Concrete Ping Pong Table
2. Synthetic Turf Bean Bag Court (10' x 45')
3. Poligon Hexagon Shelter (40' Wide)
4. Synthetic Turf Bocce Ball Court (10' x 60')
5. Synthetic Turf Putting Green (400 SqFt)
6. Synthetic Turf Play Mounds
7. Sunken Trampoline (6.5' Dia.)
8. Dual Flat Ground Zipline
9. Synthetic Turf Mound & Tunnel
10. Playground Bench Swing Structure
11. 2-5 Year Old Play Structure
12. Seat Wall
13. Poured in Place Rubber Mounds
14. Poured in Place Rubber Climbing Mounds
15. Concrete Slide
16. Hill Climber Archs
17. Hill Climber Nets
18. Hill Climber Ropes
19. Roller Slides
20. Alpha Link Towers
21. Lunar Burst Net Climber
22. Arches Playground with Attachments
23. Double "Oodle' Swing (Saucer Seat)

Legion Field Park

Item 9.

...al Master Plan Concept | Marshall, MN

10/23/23 SEI#23226

MARSHALL
CULTIVATING THE BEST IN US



















Legion Field Park

Item 9.

Initial Master Plan Concept | Marshall, MN

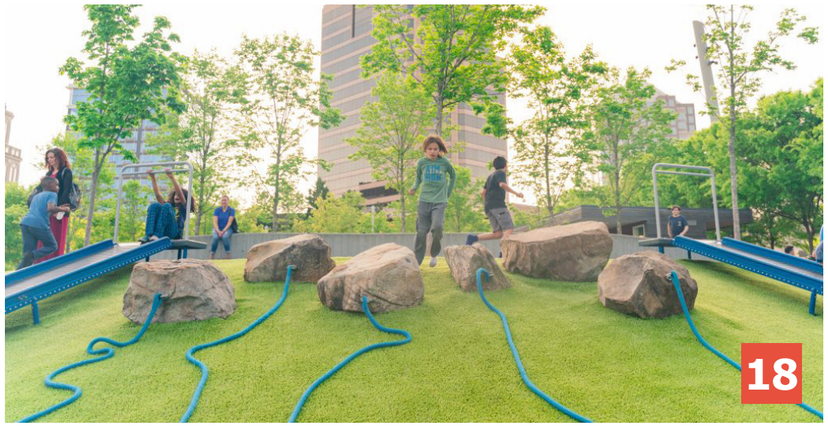
10/24/23 SEI#23226

MARSHALL
CULTIVATING THE BEST IN US


15


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CITY OF MARSHALL
AGENDA ITEM REPORT

Presenter:	Mayor
Meeting Date:	Tuesday, May 12, 2026
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Consider Appointments to Various Boards, Commission, Bureaus, and Authorities
Background Information:	Under Chapter 2, Article VI, Section 143 the City Charter states: "Appointments to all boards, commissions, bureaus and authorities shall be by the mayor and shall be confirmed by the council with the exception of the housing and redevelopment authority." Interviews were conducted before the regular meeting.
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	To approve and appoint to the various Boards, Commissions, Bureaus, and Authorities.

CITY OF MARSHALL
AGENDA ITEM REPORT

Presenter:	Mayor Byrnes
Meeting Date:	Tuesday, May 12, 2026
Category:	NEW BUSINESS
Type:	INFO
Subject:	Recognition of Amanda Schwartz
Background Information:	Amanda Schwartz has served since January 2025 as a Councilmember for the City of Marshall Ward 2. Amanda was born and raised in Marshall and graduated from Marshall Senior High School. She earned her Bachelor of Science in Education degree at Minnesota State University Mankato, while also competing as a 4-year starter on the Mavericks Collegiate Volleyball team, earning All American Honors. Soon after, Amanda furthered her education by completing a Master's in Business Administration at Southwest Minnesota State University. Amanda was active in her community by volunteering for civic organizations, various community committees and actively participated in youth development in her spare time.
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	n/a

CITY OF MARSHALL
AGENDA ITEM REPORT

Presenter:	Mayor
Meeting Date:	Tuesday, May 12, 2026
Category:	COUNCIL REPORTS
Type:	INFO
Subject:	Commission/Board Liaison Reports
Background Information:	**Alcorn –** Economic Development Authority, Marshall Area Transit Committee, Public Housing Committee **Byrnes** - Fire Relief Association and Regional Development Commission **Lozinski –**Joint LEC Management Committee, Marshall Municipal Utilities Commission, Police Advisory Board **Moua-Leske –** Adult Community Center, Convention & Visitors Bureau; Diversity, Equity & Inclusion Commission **Schafer –** Airport Commission, MERIT Center Commission, SW Amateur Sports Commission, SW MN Emergency Communication Board **Schroeder** – Economic Development Authority, Joint LEC Management Committee, Planning Commission **Schwartz –** Cable Commission, Community Services Advisory Board, Library Board
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	

MARSHALL
CULTIVATING THE BEST IN US

MEMORANDUM

TO: Honorable Mayor and Members of the City Council; City Staff

FROM: Sharon Hanson, City Administrator

DATE: May 12, 2026

SUBJECT: Administrative Brief

CITY ATTORNEY

- Attended council meetings
- Council packet review with clerk
- Certificate of Attorney for ST-020
- Discussion with Public Safety regarding Police Matter
- Discussion of agenda with Sharon and Steven
- Respond to I Gutman regarding sign questions
- Review new data request
- Meet with team and Attorney Kuboushek regarding various Broadmoor updates and discovery requests received
- Review Planning Commission packet
- Review Certificate of City Attorney for WW-001
- Work with Jason on license to use city property
- Touch base with S Lykke regarding EDA lots
- Discussion regarding Airport FBO
- Attorney DesAutels responded to question about city size and legislation
- Prepare Audit letter for City
- Work with Jason on bid question
- Prepare administrative brief update information
- Prepare Certificate of City Attorney for ST-013
- Review MMU packets
- Prepare Audit letter for MMU
- Discussion with staff regarding short term rental case
- Work with litigation attorneys on documents requested
- Work with City to submit new claim to LMCIT
- Work by Attorney Josh Weir on McKee Trust matter
- Respond to questions about vacancies
- Update MMU on reminder for special meetings
- Review variance in PC packet and respond to question from I Gutman

ADMINISTRATION

This past month included the following meetings and work:

- Attended MN City County Managers Association Conference
- Met with Bandshell Advisory Mtg and Bandshell Fundraising Committee, met with CVB Director, met with Baker Tilly staff to check in with our key contacts.
- Mayor and I met with SMSU President David Jones to discuss various topics between the city and SMSU.
- Attended Southeast City Administrator group via Zoom, met with Community Services staff, met with Brad Gruhot to discuss programming for an upcoming ag international visit, attended MMU Audit presentation, met with Jeremy Williams, met with EDA Board, participated in tree planting at Legion Field Park for Rotary as part of Arbor Day.
- Met with DEI sub-committee to review strategic plan, attended EDA monthly mtg, attended League of MN Cities Board mtg, met with Division Directors for monthly mtg.
- Met with staff on various Aquatic Center topics.
- Met with Midwest Aviation to discuss FBO agreement.

Human Resources

- Staff are focused on training in our new Payroll and Benefits Specialist, Jenny Zollner.
- Safety training:
    - May: Temporary traffic control, Work zone setup / New Employee / Seasonal Employee
    - June: Office ergonomics and electrical safety / New employee / Seasonal employee
- Annual medical/hearing testing was completed in early May for select employees. This testing complies with OSHA requirements related to the Hearing Conservation and Respiratory Protection Programs. Testing includes employees from the following departments: Fire, Police, Parks, Streets/Public Ways, Wastewater, Building Maintenance, Engineering, and Community Planning.
- Staffing:
    - Police Officer: we have two officer vacancies. Oral testing has been completed. Backgrounding per P.O.S.T. Board requirements has been initiated for the top three applicants.
    - Firefighter: the City is accepting applications for paid-on-call firefighters through June 21, 2026. There will be a Firefighter Recruitment Open House Event on Wednesday June 17 from 6-8PM at the Fire Station. Attendance is recommended, but not required to apply. Current Firefighters will be available to meet with individuals who are interested in the responsibilities and benefits of being a firefighter in Marshall.
    - Fire Lieutenant: HR is accepting letters of interest for 1 Lieutenant position.

Clerk

- Two Fire Department scholarship applications were received. The Ways and Means Committee will meet at a future date to review.
- The Marshall Area Fine Arts Council has officially moved in and their galleries are available for viewing during normal city hall business hours for the public to enjoy.
- Work continues for data requests for various requests.

- Beginning preliminary discussions to transition to a new agenda meeting software. Our current vendor will be phasing out our current solution by June 30, 2027.
- WCAG implementation for local governments is still underway and the deadline has been pushed back an additional year. The city website has had a couple of tweaks to be more ADA friendly.
- MnDOT has released the updated Minnesota State Rail Plan. The plan shapes the future of Minnesota's rail infrastructure and investments and is part of the Minnesota GO 50-Year Vision for Transportation. The updated State Rail Plan identifies needs to improve safety, expand services and improve transportation options throughout Minnesota.

Finance

- 2025 Audit – Auditors from CliftonLarsonAllen performed audit fieldwork (sampling, testing, substantiation, etc.) on site the week of April 6th. Moberg expects a meeting to discuss audit results in June.
- 2026 Bonding – The GO bond issuance closed on April 23rd and the City received the applicable proceeds.
- 2027 Budget – Staff will draft proposed departmental budgets to submit to Finance from mid-June to late July. At a work session at 4:00 PM on July 28th Council will hear community organization requests. A budget work session will start at 3:00 PM on August 25th and will include capital requests, operating budgets, and a presentation on the preliminary tax base changes.

Liquor Store

- April Financials: Sales $534,974 (.75%), Ticket Average $34.33 (Flat), Customer Count 15,582 (.57%). Sales kept pace with 2025. Other financials were flat.
- All staff have been getting the store ready for a busy summer of selling.
- Manager and one full-time associate attended the MMBA annual conference in Brainerd. A lot of good information/ideas to bring back to the store.

COMMUNITY SERVICES

Parks & Recreation

- Spring youth activities are in full swing including soccer camps, track and field, golf camps, basketball camps and intro to disc golf camp.
- Upcoming spring camps with registration still open include tennis, gymnastics, and football camps.
- Adult softball and adult sand volleyball leagues will kick off their respective seasons shortly, playing through the summer months into August.

Community Education

- Spring programs and classes are still in progress as we gear up towards summer programming! We have a jam-packed New STEM paint party class taking place next week with 28 registered participants!
- We completed the April session of in-person Driver's Education classroom training and are already over half full in both AM and PM sections for the June classroom session.

- Jasmine presented at a MN Community Education Association training for new CE directors on the differences between traditional in-school programs versus the Joint Power Agreement we operate on for Marshall Public Schools.
- Planning is in full swing for both Juneteeth and the 4th of July events.
- We are excited for our busy summer season ahead!

Studio 1

- In April, we covered many school events and concerts such as All-City Jazz, Southview music, the HRS Spring Musical, Park Side music, and MHS Prom Grand March.
- We also covered several sporting events for MHS Baseball and Softball.
- We have been working on updates to ensure continued ADA compliance on the City website.
- We have also started backing up our entire DVD archive of recordings dating back to 2000. We plan to upload these recordings to a new Studio 1 TV Archive YouTube channel to allow viewers to take a trip back in history and search for their favorite memories which were captured over the last quarter century.
- A calendar of all scheduled live broadcasts can be found at www.marshallstudio1tv.com.
- We continue to cover sporting and community events throughout town and produce our recurring monthly shows such as Marshall Minute with Mayor Byrnes, Tiger Talk and Community Connect.

COMMUNITY PLANNING

Building Services / Planning & Zoning

- Active permits:
    - Building Permits – 271 Plumbing / HVAC Permits 113

Large projects under construction:

- The Stone Meadow apartments
    - Bld 1 & 2 have "Temporary Certificate of Occupancy"
    - Bld 3 2nd & 3rd floors are installing finishes & 1st floor gypsum just applied.
- Lockwood Motors,
    - "Store Front" just arrived for installation.
    - Interior finishes are in progress
    - Exterior materials on order
- Dental clinic
    - Interior finishes and equipment are in progress
- Living Word Church
    - Foundation to start this week
- MMU Generator Bld
    - Generators to arrive approx. July
    - Installation of equipment is in progress.

- Rental renewal process is almost complete, ~~fewer than 10~~ 3 pending properties left.
- Zoning districts are being reviewed to align with the new Comprehensive Plan.

PUBLIC WORKS DIVISION

Engineering

- Project PK-011: C Street & Southview Trail – Awarded to A&C Excavating, LLC of Marshall, MN – A kick-off meeting for year two was held with the contractor, followed by a progress meeting to discuss project

phasing and how the sections of trail along Southview Drive will be constructed. Concrete work resumed on this project during the first week of May. This project has a completion date of June 26th.

- Project PK-012: East Lyon Street Trail (2026 project) – Final plans have been submitted to MnDOT for review and comment. The final easement from the Church of Jesus Christ of Latter-day Saints has been finalized and is being routed through the church's approval process. We anticipate bidding this project in early to mid-summer for construction in 2026 and 2027.
- Project PK-018: Marshall Aquatic Center – The majority of pipe and plumbing work has been completed; the pool contractor is currently performing final testing and installing pool features. Concrete deck work is underway, and final site work, including irrigation, fencing, seeding, and landscaping, will soon begin.
- Project ST-001-2026: Chip Seal Project – Awarded to Pearson Brothers, Inc. of Hanover, MN.
- Project ST-002-2026: Overlay Project – Awarded to Duininck, Inc. of Prinsburg, MN.
- Project ST-002-2026 SA: State Aid Overlay Project – Awarded to Duininck, Inc. of Prinsburg, MN.
- Project ST-013: N High Street (N 4th to Oak) Reconstruction Project – Awarded to R and G Construction Co. of Marshall, MN – A preconstruction meeting has been held, but no start date has been established.
- Project ST-015: TH 19/College Drive (west of Marlene Street to Bruce Street) Reconstruction Project – Awarded to R and G Construction Co. of Marshall, MN – Year two of the project has begun.
    - Work from the Legion Field bridge to Main Street has included site restoration, seeding, and cleanup.
    - From Main Street to Liberty Park Bridge, watermain and sanitary sewer installation has been completed. The contractor is currently working on storm sewer, with subgrade installation underway. Work on bridge approach panels is expected to begin soon.
- Project ST-020: 5th Street (Main St to Saratoga St) – Awarded to Action Company, LLC of Marshall, MN – A preconstruction meeting has been held, and the project is anticipated to begin in mid to late May.
- Project ST-025: 4th Street Fencing (100 feet north of TH 19/College Drive) – Awarded to American Fence Company of Sioux Falls, SD – This project has been completed.
- Project SWM-003: Legion Field Phase III – Railroad permits have been secured, and the project has a bid date of May 27th.
- Project WW-014: Sewer Repairs – Awarded to D & G Excavating of Marshall, MN – Work has been completed on the first of three repair areas.

Wastewater

- Project WW-014: 2026 Sanitary Sewer Repair Project (VanBuren & Evergreen Ave, Viking Addition Rear Yard, Hackberry Ave & Dogwood Ave) - Quotes awarded by Council on 04/14/2026 to D&G Excavating. VanBuren & Evergreen Ave completed.
- Staff have completed 260 preventive maintenance work orders in the last 30 days.
- Project WW-001: Collection System/Plant Lining Project - SAK Construction, LLC of O'Fallon, Missouri SAK is working on pricing for additional work to be completed before scheduling.
- Finishing tagging out sump pumps for the summer through our permit program.
- D&G Excavating replaced 2 buried valves in the plant, installed new manhole over 30" DIP in preparation of lining the 30" pipe by SAK
- Replaced sacrificial anodes in sludge storage tanks.
- Exchanging blowers in the ATAD complex as part of an exchange program to prevent catastrophic failure.
- Hiperline completed lining with Spectrashield, 5 manholes on the Highway 23 trunkline and 4 structures in the plant. The EQ liftstation lining is scheduled for May 11.
- Waiting on parts for repairing drive for primary clarifier.
- Spring cleaning of all sanitary lift stations is completed.
- Summer scheduled jetting of sanitary lines has started.
- Working on updating televising of tree street sanitary lines.

PUBLIC SAFETY DIVISION

FIRE DEPARTMENT

- The Marshall Fire Department responded to twenty-one (21) calls for service. Total calls for service included:
    - Fire/CO2 Alarm (13)
    - Fire; Structure (5)
    - Medical Assist (0)
    - Vehicle Accident (3)
    - Other – Assist (0)

POLICE DEPARTMENT

- The Marshall Police Department responded to 1046 calls for the month of April. Eighty-three criminal offenses were reported with a total number of forty-two adults and one juvenile arrested.

OFFICER'S REPORT

- Alarms (18)
- Accidents (32)
- Alcohol involved incidents (8)
- Assaults (6)
- Domestic Assaults (11)
- Burglaries (1)
- Criminal Sexual Conduct (2)
- Damage to Property (2)
- Keys Locked in Vehicles (19)
- Loud Party (8)/ Public Disturbances (11)
- Thefts (12)
- Traffic Related Complaints (329)
- Vandalism (8)
- Warrant Pickups (9)
- Welfare Checks/Mental Health (30)

DETECTIVE REPORT

- A possession of child pornography case is under investigation. Multiple search warrants have been executed. A separate dissemination of child pornography case is under investigation.
- A criminal sexual conduct case was investigated and referred to the Lyon County Attorney's Office for consideration of charges.
- Three residential burglaries are under investigation.

- Eight theft reports, seven theft by swindle cases, two identity theft cases, and two financial transaction card fraud cases were investigated during the month.
- Twenty-four child protection reports and six reports from the Minnesota Adult Abuse Reporting Center were screened for investigation.

MERIT CENTER

- In April, MN West held EVOC meetings and is continuing to utilize the driving track daily.
- On April 1st the SW Utility Committee held their annual meeting with 70 attendees.
- On April 2nd the BCA held training with 30 attendees.
- From April 2nd to April 3rd AXON held taser training.
- On April 8th Mankato PD held EVOC training with 6 attendees.
- On April 10th there were meetings held with 20 attendees.
- On April 10th MPD held interviews.
- On April 11th 4-H held an event with 60 attendees.
- On April 15th Southwest EMS held training with 18 attendees.
- On April 16th the Red Cross held a blood drive with 42 attendees.
- On April 17th Ralco held a meeting with 60 attendees.
- On April 20th Citizens Academy was held with 12 attendees.
- From April 21st to April 22nd Ralco held meetings with 60 attendees each day.
- On April 21st the Marshall Area Chamber of Commerce held an event with 92 attendees.
- On April 22nd SW Emergency Communication Board held a PSAP Leadership meeting with 11 attendees.
- On April 22nd Southwest EMS held a training course with 18 attendees.
- From April 23rd to April 24th ARMOR Training held GWO training with 2 attendees each day.
- On April 29th Southwest EMS held a training course with 30 attendees.
- The MERIT Center was utilized for 16 out of 30 days, with 21 reservations and 723 attendees in April.

MONTHLY REPORT OF ACTIVITY FOR MARSHALL POLICE For Month and Year ending April 2026 (YTD TOTALS)

OFFENSE/ARREST DATA

	Offenses		Actual	Total Arrests/Excluding traffic	
	Reported	Unfounded	Offenses	Adult	Juvenile
January	68	0	68	33	0
February	65	0	65	48	1
March	62	0	62	24	3
April	83	0	83	42	1
May					
June					
July					
August					
September					
October					
November					
December					
YTD 2026	278	0	278	147	5

Averages for all Activities (Calls for Service)

	#Calls Total	Time in Hrs Spent
January	1152	307
February	951	308
March	1007	397
April	1045	399
May		
June		
July		
August		
September		
October		
November		
December		
YTD 2026	**4155**	**1411**

Accidents	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sep	Oct.	Nov.	Dec.	2026 YTD
Hit and Run	8	9	7	6									30
Property Damage	24	27	31	20									102
Personal Injury	0	2	1	6									9
Fatalities	0	0	0	0									0
TOTAL 2026	32	38	39	32	0	0	0	0	0	0	0	0	141

CITATIONS	Jan.	Feb.	Mar	Apr	May	June	July	Aug	Sept	Oct.	Nov.	Dec.	2026 YTD
Citations	64	37	27	76									204
Parking Tickets	43	36	43	1									123

Activities (Calls For Service) *High Hours Expended

	Jan.	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct.	Nov.	Dec.	2026 YTD
Alarms	13	16	19	18									66

Alcohol	3	5	1	8									17
Animal Bite	0	3	3	2									8
Animal Complaint	4	5	15	11									35
Assault	3	3	10	6									22
Assists	25	28	33	37									123
Auto Theft	0	5	2	3									10
Bike Found	4	3	4	1									12
Bike Theft	0	0	0	0									0
Burglary	1	1	3	1									6
Bus Violation	9	8	14	10									41
Check Forgery	0	0	0	0									0
Check Fraud	2	0	1	0									3
Civil Matters	18	12	12	22									64
Criminal Sex	3	1	2	2									8
Damage to Prp	4	0	2	2									8
Death Investigation	1	1	3	1									6
Domestics	17	15	15	11									58
Drugs/Narcotics	5	4	2	4									15
Family Matters	8	11	6	8									33
Gas Meal Assist	0	0	3	1									4
Gun Permits	6	3	6	11									26
Harassment	13	13	15	12									53
Intoxicated/Detox	0	0	1	2									3
Keys Locked In vehicles	29	18	33	19									99
Mental Health	9	4	15	12									40
Fraud	3	6	4	5									18
Parking Complaints	60	45	91	17									213
Party Loud Party	9	9	11	8									37
Pred - Sex Offender	1	2	1	4									8
Property Found	9	10	12	14									45
Public Disturbance	2	10	8	11									31
Pursuit	0	0	0	0									0
Runaway	4	2	11	2									19
Escort Funeral,other	9	18	20	11									58
Search Warrant	0	0	0	0									0
Suspicious Anything	7	11	8	9									35
Suspicious Vehicle	7	8	7	7									29
Tobacco Violation	0	0	3	0									3
Theft	15	15	15	12									57
Trains	0	1	0	2									3
Transport (Marshall PD etc)	5	1	5	2									13
Trespassing	5	8	8	7									28
Traffic Related Complaints	480	273	170	329									1252
Unsecured Building	0	4	2	3									9
Vandalism	6	3	5	8									22
Violation of OFP	6	7	4	6									23
Warrant Pickups	10	9	9	9									37
Welfare Checks	22	26	34	18									100
Welfare Fraud	0	0	0	0									0
ERU Activated	0	0	0	1									1
Weapons Involved	1	5	7	0									13
YTD 2026	**838**	**632**	**655**	**689**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2814**

OFFENSE ACTIVITY BY DAY OF WEEK

	Mon	Tues	Wed	Thur	Fri	Sat	Sun
January	8	8	16	12	8	8	8
February	10	9	12	14	9	8	6
March	13	3	15	12	6	2	11
April	6	10	12	22	16	8	9
May							
June							
July							
August							
September							
October							
November							
December							
YTD 2026	37	30	55	60	39	26	34

DETECTIVE / INVESTIGATIONS ACTIVITIES

	Jan.	Feb.	Mar	Apr	May	June	July	Aug	Sept	Oct.	Nov.	Dec.	2026 YTD
Felonies	24	25	30	25									104
Gross Misdemeanors	18	30	27	33									108
Misdemeanors	15	13	19	21									68

MARSHALL

Permit List - Build/Plumb/HVAC/Sign - For Council

Applicant Name	Location	Description of Work	Valuation	Approved Date
Ace Home and Hardware	107 4TH ST S	Windows	14958.39	04/28/2026
ACE HOME & HARDWARE	1654 THUNDERBIRD RD	Doors	5750.00	05/05/2026
BISBEE PLUMBING & HEATING	107 E ST	Plumbing - Water heater	750.00	05/04/2026
BISBEE PLUMBING & HEATING	1104 MAIN ST E	Plumbing - Water heater	950.00	05/04/2026
COEQUYT PLUMBING & HEATING LLC	502 GENESIS AVE	HVAC - Air Conditioning	3200.00	04/28/2026
DEVLIEGER/KARY	204 MUSTANG TRL	New Building/House	65000.00	04/23/2026
GODOY/ROLANDO	1504 PINEHURST RD	Re-Roofing	4500.00	04/28/2026
GREENBUSH/LAURIE LYNN	203 7TH ST N	Re-Roofing	3600.00	04/30/2026
HALGERSON/RONALD D & DIANE K	114 PARK AVE	Re-Roofing	23400.00	04/28/2026
HEINIS/JUSTINE	518 HARRIETT DR	Re-Roofing	18000.00	05/05/2026
JAMES LOZINSKI CONSTRUCTION INC	502 ELAINE AVE	Foundation Repair	2499.00	04/28/2026
JENSON/LAURA & JACOB/JT	1221 ENGLEWOOD RD	Deck	3200.00	04/23/2026
J MARONDE CONSTRUCTION LLC	502 SUMMIT ST	Windows	1200.00	04/28/2026
LAYLE FRENCH CONSTRUCTION INC	203 RAINBOW DR	Interior Remodeling - ANY Work Inside, Except Fireplace	6000.00	05/06/2026
MARSHALL/CITY OF	400 BRUCE ST S	Accessory Structure & Equipment (solar panels, antennas, etc)	25000.00	04/30/2026
MINNWEST PLUMBING & HEATING INC	905 SOUTHVIEW DR E	Plumbing - Interior remodeling	0.00	04/23/2026
PEARCY ENTERPRISES LLC	103 FREMONT ST	Interior Remodeling - ANY Work Inside, Except Fireplace	1600.00	04/28/2026
RICHARD LOUWAGIE CONSTRUCTION	504 MAIN ST E	Re-Roofing	4000.00	04/30/2026
ROADSIDE DEVELOPERS INC	303 SUNRISE LN	HVAC - Air Conditioning	4000.00	04/23/2026
ROADSIDE DEVELOPERS INC	1414 COLLEGE DR E	HVAC - Air Conditioning, Furnace	4000.00	04/30/2026
ROADSIDE DEVELOPERS INC	110 MCFARLAND CIR	HVAC - Air Conditioning, Furnace	10000.00	04/28/2026
SAFEBASEMENTS	500 THOMAS AVE W	Foundation Repair	15450.00	04/28/2026
STRAND HOME SERVICES LLC	210 WHITNEY ST N	Re-Roofing	9900.00	04/30/2026
THOOFT ENTERPRISES LLC	1007 WOODFERN DR	HVAC - Air Conditioning	4350.00	04/28/2026

Upcoming Meetings

May

- 05/12 Public Improvement and Transportation Committee, 3:00 PM, City Hall
- 05/12 Interviews for Boards/Commissions, 4:45 PM, City Hall
- 05/12 Regular Meeting, 5:30 PM, City Hall
- 05/26 Interviews for Boards/Commissions, 4:45 PM, City Hall
- 05/26 Housing and Redevelopment Authority, 5:00 PM, City Hall
- 05/26 Regular Meeting, 5:30 PM, City Hall

June

- 06/09 Regular Meeting, 5:30 PM, City Hall
- 06/23 Regular Meeting, 5:30 PM, City Hall

2026 Regular Council Meeting Dates

2nd and 4th Tuesday of each month *(Unless otherwise noted)*

5:30 P.M.

City Hall, 344 West Main Street

January

1. January 13, 2026
2. January 27, 2026

February

1. February 10, 2026
2. February 24, 2026

March

1. March 10, 2026
2. March 24, 2026

April

1. April 14, 2026
2. April 28, 2026

May

1. May 12, 2026
2. May 26, 2026

June

1. June 9, 2026
2. June 23. 2026

July

1. July 14, 2026
2. July 28, 2026

August

1. Monday, August 10, 2026
2. August 25, 2026

September

1. September 8, 2026
2. September 22, 2026

October

1. October 13, 2026
2. October 27, 2026

November

1. November 10, 2026
2. November 24, 2026

December

1. December 8, 2026
2. December 22, 2026

2026 Uniform Election Dates

- February 10, 2026
- March 10, 2026
- April 14, 2026
- May 12, 2026
- August 11, 2026
- November 03, 2026

204C.03 PUBLIC MEETINGS PROHIBITED ON ELECTION DAY.

Subdivision 1. School districts; counties; municipalities; special taxing districts. No special taxing district governing body, school board, county board of commissioners, city council, or town board of supervisors shall conduct a meeting between 6:00 p.m. and 8:00 p.m. on the day that an election is held within the boundaries of the special taxing district, school district, county, city, or town. As used in this subdivision, "special taxing district" has the meaning given in section 275.066.