



NOTICE OF THE WATERSHED COMMITTEE MEETING/SPECIAL MEETING OF THE BOARD OF DIRECTORS

Thursday, September 18, 2025 at 9:30 AM

AGENDA

LOCATIONS:

Open Session to start at or after 9:30 a.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Public Participation:

The public may attend this meeting in-person or remotely using the following methods:

On a computer or smart device, go to: <https://marinwater.zoom.us/j/81071577373>

By phone, dial: **1-669-444-9171** and use Webinar ID: **810 7157 7373**

HOW TO PROVIDE PUBLIC COMMENT:

During the Meeting: Typically, you will have 3 minutes to make your public comment, however, the chair may shorten the amount of time for public comment due to a large number of attendees. Furthermore, pursuant to Government Code, section 54954.2 (the Brown Act), the committee may not take action or discuss any item that does not appear on the agenda.

-- **In-Person Attendee:** Fill out a speaker card and provide to the board secretary. List the number/letter (ex: 6a) of the agenda item(s), for which you would like to provide a comment. Once you're called, proceed to the lectern to make your comment.

-- **Remote Attendee:** Use the "raise hand" button on the bottom of the Zoom screen. If you are joining by phone and would like to comment, press *9. The board secretary will use the last four digits of your phone number to call on you (dial *6 to mute/unmute).

In Advance of the Meeting: Submit your comments by email in advance of the meeting to boardcomment@marinwater.org. To ensure that your comment is provided to the Board of Directors prior to the meeting, please email your comment 24 hours in advance of the meeting start time. Comments received after this cut off time will be sent to the Board after the meeting. Please do not include personal information in your comment such as phone numbers and home addresses.

AGENDA ITEMS:

1. **Call to Order and Roll Call**
2. **Adoption of Agenda**
3. **Public Comment on Non-Agenda Matters**

This is the time when any person may address the Board of Directors on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Board.

4. **Regular Items** (9:35 a.m. – Time Approximate)

- a. Minutes of the Watershed Committee Meeting/Special Meeting of the Board of Directors' Meeting on June 12, 2025

RECOMMENDATION: Accept the minutes

- b. Roads and Trails Management Plan Update - Planning Workshop

RECOMMENDATION: Review and comment on staff's presentation on the Roads and Trails Management Plan update

5. **Upcoming Meeting**

The next Watershed Committee Meeting/Special Meeting of the Board of Directors is scheduled on Thursday, December 18, 2025 at 9:30 a.m.

6. **Adjournment** (11:00 a.m. – Time Approximate)

ADA NOTICE AND HEARING-IMPAIRED PROVISIONS

In accordance with the Americans with Disabilities Act (ADA) and California Law, it is Marin Water's policy to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are an individual with a disability and require a copy of a public hearing notice, an agenda, and/or agenda packet in an appropriate alternative format, or if you require other accommodations, please contact the Board Secretary/ADA Coordinator at 415.945.1448, at least two business days in advance of the meeting. Advance notification will enable Marin Water to make reasonable arrangements to ensure accessibility.

Information agendas are available for review at the Civic Center Library, Corte Madera Library, Fairfax Library, Mill Valley Library, Marin Water Administration Building, and marinwater.org.

Posted: 09-12-2025



STAFF REPORT

Meeting Type: Watershed Committee/Board of Directors
Title: Minutes of the Watershed Committee Meeting/Special Meeting of the Board of Directors' Meeting on June 12, 2025
From: Terrie Gillen, Board Secretary
Through: Ben Horenstein, General Manager
Meeting Date: September 18, 2025

TYPE OF ITEM: X Approve Information

RECOMMENDATION: Accept the minutes

SUMMARY: The Watershed Committee Meeting/Special Meeting of the Board of Directors' Meeting took place on June 12, 2025. The minutes of that meeting are attached.

DISCUSSION: None.

ENVIRONMENTAL REVIEW: Not applicable.

FISCAL IMPACT: None.

ATTACHMENT(S):

1. Draft June 12, 2025 Meeting Minutes

DEPARTMENT OR DIVISION	DIVISION MANAGER	APPROVED
Communications & Public Affairs Department	 Terrie Gillen Board Secretary	 Ben Horenstein General Manager



NOTICE OF THE WATERSHED COMMITTEE MEETING/SPECIAL MEETING OF THE BOARD OF DIRECTORS

Thursday, June 12, 2025 at 9:30 AM

MINUTES

LOCATIONS:

Open Session to start at or after 9:30 a.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Outside location for Director Larry Russell - Le Méridien Denver Downtown, Business Center, 1475 California Street, Denver, CO 80202

Public Participation:

The public attended this meeting in-person or remotely using the following methods: on a computer or smart device, <https://marinwater.zoom.us/j/81071577373>, or by phone, 1-669-444-9171 using Webinar ID#: 810 7157 7373.

AGENDA ITEMS:

1. Call to Order and Roll Call

Chair Ranjiv Khush called the meeting to order at 9:30 a.m.

DIRECTORS PRESENT

Diana Maier

Jed Smith

Matt Samson

Ranjiv Khush

DIRECTOR ABSENT

Larry Russell

2. Adoption of Agenda

Director Smith made the motion to adopt the agenda. Vice Chair Samson seconded the motion.

There were no public comments.

Voting Yea: Directors Maier, Smith, Samson, and Khush

3. Public Comment on Non-Agenda Matters

There were no public comments on matters not listed on this agenda.

4. Regular Items

- a. Minutes of the Watershed Committee Meeting/Special Meeting of the Board of Directors' Meeting on March 20, 2025

RECOMMENDATION: Approve the minutes

Director Smith made the motion to accept the minutes. Vice Chair Samson seconded the motion.

There were no public comments.

Voting Yea: Directors Maier, Smith, Samson, and Khush

- b. Watershed Wildfire Modeling

RECOMMENDATION: Review and comment on staff's presentation on Mt. Tamalpais Wildfire Pathway Analysis

Watershed Director Shaun Horne and Natural Resources Program Manager Carl Sanders presented this item.

Discussion followed.

There were two (2) public comments.

- c. Biodiversity, Fire and Fuels Integrated Plan (BFFIP) Forestry and Prescribed Fire Support General Services Agreements (GSA), FY26-28

RECOMMENDATION: Review and comment on the proposed 'BFFIP Maintenance' GSA contract (CN-2050) and the proposed 'BFFIP Forestry and Pile Burn Support' GSA contract (CN-2051) for award of the contracts to the lowest qualified bidders at a future regular meeting of the Board of Directors

Watershed Director Horne, Natural Resources Program Manager Sanders, and Watershed Project Coordinator Loren Jenkins presented this item.

Discussion followed.

There were two (2) public comments.

d. Watershed Biodiversity, Fire, and Fuels Integrated Plan Landbird Study

RECOMMENDATION: Review and comment on the presentation from Point Blue Conservation Science on landbird monitoring report

Watershed Director Horne introduced this item and Renée Cormier, Senior Avian Ecologist with Point Blue Conservation Science, who provided a presentation.

Discussion between the directors and the presenters occurred during and after the presentation.

There were five (5) public comments.

e. Watershed Recreation Management Planning Feasibility Study Update

RECOMMENDATION: Review and comment on staff’s update on the status of the E-Bike Pilot, other efforts advanced as part of the Feasibility Study, and next steps for advancing bike access planning

Watershed Director Horne and Watershed Maintenance Supervisor Jonathan Fouche presented this item.

Discussion between the director and staff followed after the presentation.

There were five (5) public comments.

5. Upcoming Meeting

As stated on the agenda, the next Watershed Committee Meeting/Special Meeting of the Board of Directors will take place on Thursday, September 18, 2025 at 9:30 a.m.

6. Adjournment

There being no further business, the Watershed Committee Meeting/Special Meeting of the Board of Directors adjourned on June 12, 2025 at 11:22 a.m.

Board Secretary



STAFF REPORT

Meeting Type: Watershed Committee/Board of Directors
Title: Roads and Trails Management Plan Update - Planning Workshop
From: Shaun Horne, Director of Watershed Resources
Through: Ben Horenstein, General Manager
Meeting Date: September 18, 2025

TYPE OF ITEM: Approve X Review and Comment

RECOMMENDATION: Review and comment on staff's presentation on the Roads and Trails Management Plan update

SUMMARY: The Marin Municipal Water District (District) is preparing to update its 2005 Roads and Trails Management Plan (RTMP). The District plans to engage District Board members, stakeholders, and constituents in the update through this initial workshop and subsequent Watershed Committee Meetings. The first step is to gather early community and Board input that will be combined with the Watershed Recreation Management Planning Feasibility Study (WRMPFS) outcomes to help to guide the planning process, public engagement and environmental review. Staff is working to bring on a consultant team through a Request for Proposals process and will bring the contract to a future Board of Directors meeting for review and approval.

DISCUSSION: In April of 2005, the District adopted the Mt. Tamalpais Watershed Roads and Trails Management Plan (RTMP), which describes the best management practices and environmental protection measures the District will implement to maintain watershed roads and trails. Under the RTMP, the District conducts proactive maintenance of service roads to support emergency access and water infrastructure servicing. Similarly, the District conducts maintenance and repairs to watershed roads and trails to protect water quality, support public access and protect natural and biological resources. The District utilizes a combination of staff, volunteers and contractors to carry out annual roads and trails maintenance activities on the watershed.

Since the adoption of the RTMP, the District initiated a feasibility study designed to facilitate a conversation with the community around existing visitation in an effort to help address long-standing issues around various modes of recreation on Mt. Tamalpais. The Watershed Recreation Management Plan Feasibility Study (WRMP Feasibility Study) was approved in April 2024 and evaluated watershed use patterns and opportunities to support safe, inclusive access with an emphasis on protecting the watershed's unique biodiversity, habitat, and water quality.

The WRMP Feasibility Study reviewed existing watershed recreational facilities, visitor use data, biological resources, stewardship and volunteer programs, and visitor management strategies. The WRMP Feasibility Study presents community recommendations and feedback for updates to the District's RTMP, which will be incorporated into this planning process. Staff is developing a request for proposals (RFP) for consultant team to support with the RTMP update and will bring the contract to a future Board of Directors meeting for review and approval. Staff's presentation is designed to solicit early input on components of the roads and trail updates that the Board and the community would like considered in the RTMP update. The RTMP update will include evaluating opportunities for modifications to trails standards and classifications, bike access routes, restoration and stewardship priorities, and visitor management and outreach strategies.

The District is also planning a community open house and workshop at Sky Oaks Ranger Station in the fall of 2025 to gather additional community input on social trail restoration priorities, bike trail standards and routes, and community engagement and education programs. Staff will summarize the input received during this workshop and review various scenarios with the Watershed Committee at the December meeting to get additional input as the planning work gets underway.

ENVIRONMENTAL REVIEW: Not applicable at this time.

FISCAL IMPACT: Not applicable.

ATTACHMENT(S): None.