



NOTICE OF THE BOARD OF DIRECTORS' REGULAR BI-MONTHLY MEETING

Tuesday, March 05, 2024 at 6:30 PM

AGENDA

LOCATIONS:

Open Session to start at or after 6:30 p.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Outside location for Director Matt Samson – Hilton Hotel, Business Center, 633 East Cabrillo Boulevard, Santa Barbara, CA 93103

Public Participation:

The public may attend this meeting in-person or remotely using one of the following methods:

On a computer or smart device, go to: <https://marinwater.zoom.us/j/88134852296>

By phone, dial: **1-669-444-9171** and use Webinar ID: **881 3485 2296**

HOW TO PROVIDE PUBLIC COMMENT:

During the Meeting: Typically, you will have 3 minutes to make your public comment, however, the board president may shorten the amount of time for public comment due to a large number of attendees. Furthermore, pursuant to Government Code, section 54954.2 (the Brown Act), the Board may not take action or discuss any item that does not appear on the agenda.

-- **In-Person Attendee:** Fill out a speaker card and provide to the board secretary. List the number/letter (ex: 6a) of the agenda item(s), for which you would like to provide a comment. Once you're called, proceed to the lectern to make your comment.

-- **Remote Attendee:** Use the "raise hand" button on the bottom of the Zoom screen. If you are joining by phone and would like to comment, press *9. The board secretary will use the last four digits of your phone number to call on you (dial *6 to mute/unmute).

In Advance of the Meeting: Submit your comments by email in advance of the meeting to boardcomment@marinwater.org. To ensure that your comment is provided to the Board of Directors prior to the meeting, please email your comment 24 hours in advance of the meeting start time. Comments received after this cut off time will be sent to the Board after the meeting. Please do not include personal information in your comment such as phone numbers and home addresses.

AGENDA ITEMS:

- 1. Call to Order and Roll Call**
- 2. Adoption of Agenda**
- 3. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s) - None.**
- 4. Reconvene to Open Session; Closed Session Report Out - Not Applicable.**
- 5. Public Comment on Non-Agenda Matters**

This is the time when any person may address the Board of Directors on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Board.

- 6. Directors' and General Manager's Announcements (6:40 p.m. – Time Approximate)**
- 7. Consent Items (6:45 p.m. – Time Approximate) - None.**

All Consent Items will be enacted by a single action of the Board, unless specific items are pulled from Consent by the Board during adoption of the agenda for separate discussion and action.

- 8. Regular Items (6:50 p.m. – Time Approximate)**

a. Water Supply Update

RECOMMENDATION: Receive a staff update on Water Supply Conditions

b. Capital Program Update

RECOMMENDATION: Receive staff update on the status of the Capital Program

c. 2023 Annual Strategic Work Plan Progress

RECOMMENDATION: Receive staff progress update on the on the 2023 Annual Work Plan

- 9. Future Board and Committee Meetings and Upcoming Agenda Items**

This schedule lists upcoming board and committee meetings as well as upcoming agenda items for the next month. The schedule is tentative and subject to change pending final publication and posting of the meeting agendas. (not numbered)

a. Upcoming Meetings

- 10. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s) - None.**
- 11. Reconvene to Open Session; Closed Session Report Out - Not applicable.**
- 12. Adjournment (8 p.m. – Time Approximate)**

ADA NOTICE AND HEARING-IMPAIRED PROVISIONS

In accordance with the Americans with Disabilities Act (ADA) and California Law, it is Marin Water's policy to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are an individual with a disability and require a copy of a public hearing notice, an agenda, and/or agenda packet in an appropriate alternative format, or if you require other accommodations, please contact the Board Secretary/ADA Coordinator at 415.945.1448, at least two business days in advance of the meeting. Advance notification will enable Marin Water to make reasonable arrangements to ensure accessibility.

Information agendas are available for review at the Civic Center Library, Corte Madera Library, Fairfax Library, Mill Valley Library, Marin Water Administration Building, and marinwater.org.

Posted: 03-01-2024



STAFF REPORT

Meeting Type: Board of Directors
Title: Water Supply Update
From: Paul Sellier, Water Resources Director *PS*
Through: Ben Horenstein, General Manager *BH*
Meeting Date: March 5, 2024

TYPE OF ACTION: Action X Information Review and Refer

RECOMMENDATION: Receive a staff update on Water Supply Conditions

SUMMARY: Staff will provide an update on current and future water supply conditions.

DISCUSSION: The District relies on local reservoir storage to provide approximately 75% of our water supply with the other 25% coming from the Russian River. Overall, Marin Water’s local reservoir storage is 100% of capacity and 114% of the average storage for this date. Additionally, the water level in Lake Sonoma is approximately 110% of the water supply pool and 122% of average for this time of year. Lake Mendocino water level is 124% of the water supply storage pool. The favorable water supply conditions will allow the District to provide water for both potable demands and environmental releases in the coming year. Staff will provide an update on current and projected water supply conditions, including an estimated volume spilled downstream of the local reservoirs.

ENVIRONMENTAL REVIEW: Not applicable.

FISCAL IMPACT: None.

ATTACHMENT(S): None.



STAFF REPORT

Meeting Type: Board of Directors
Title: Capital Program Update
From: Alex Anaya, Director of Engineering *AA*
Through: Ben Horenstein, General Manager *BH*
Meeting Date: March 5, 2024

TYPE OF ACTION: Action X Information Review and Refer

RECOMMENDATION: Receive staff update on the status of the Capital Program

SUMMARY: Over the past year, staff has been working on various capital projects identified in the District’s adopted FY24-25 Budget. Most projects identified in the adopted budget will take place over two years and completion for these projects are on track within the two or more year timeframe. Construction of projects is a fluid process in which unanticipated issues may arise that are outside of the District’s control. For example, this past year throughout the industry water agencies have been dealing with materials supply chain issues. This has provided an opportunity to develop new solutions and expand District standards to allow capital work to continue. The District has also started construction and design on multiple key projects while looking forward to the District’s projected capital program and evaluating resourcing needs over the next four years and beyond. Staff has also evaluated the large capital projects identified for future bond financing and will bring a discussion of these as requested by the Board.

DISCUSSION: During this past year, staff has been diligently working on various capital projects identified in the District’s adopted budget for FY24-25. Staff has been designing a number of pipeline projects and has also obtained proposals from engineering firms for design assistance on pump station, tank and treatment plant projects. Most projects identified in the two year adopted budget cycle span a two-year period due to the size and timing of the projects. As projects are awarded and contract work starts, the FY 2024 budget allocations will be drawn down with some amounts carried over to the next fiscal year where it will be used to complete these projects.

In late 2022, unanticipated issues with manufacturing lead to industry wide shortages of various water system components, ranging from brass fittings, to copper pipes to gate valves. Recognizing this ongoing delay, staff developed a detail that installs polyethylene (PE) service laterals, which forgoes the need for the brass insulator and continues to provide protection to the distribution system. PE services are in line with industry standard across the United States and comply with American Water

Works Association (AWWA) standards. In addition, the District ordered the angle curb valves to allow the use of PE service laterals in July 2023 and those parts arrived in February, seven months after ordering them. Staff will be able to start advertising pipeline projects over the next few months for construction without the need of the brass insulator.

This past year staff has started designing or constructing key projects. This includes the start of construction of the Pine Mountain Tunnel Tank Project; design of the San Geronimo Treatment Plant Roof Replacement, Tocaloma Pump Station Rehabilitation and the Phoenix to Bon Tempe Connection project. In addition, staff has also been working on the watershed projects, water supply and conveyance projects as well as looking at the Districts SAP system improvements.

In line with the expanded capital program, staff has begun to evaluate resource needs and develop a plan that includes reallocation of posting leveraging staff resources with consultants. Staff expects to bring the assessment to the Board later this year.

As part of the FY24-25 budget adoption, there was a Board request to bring back discussion on the large capital projects for bond funding consideration. The four projects previously discussed include the North Marin Line, San Geronimo Treatment Plant Clarifiers, Ross Reservoir and Smith Saddle Tanks Replacement. Staff will review with the Board the four projects with a recommended priority, as we consider the timing and approach for these projects.

ENVIRONMENTAL REVIEW: Not Applicable.

FISCAL IMPACT: None.

ATTACHMENT(S): None.



STAFF REPORT

Meeting Type: Board of Directors
Title: 2023 Annual Strategic Work Plan Progress
From: Ben Horenstein, General Manager *BH*
Meeting Date: March 5, 2024

TYPE OF ACTION: Action X Information Review and Refer

RECOMMENDATION: Receive staff progress update on the on the 2023 Annual Work Plan

SUMMARY: The General Manager will review with the Board the 2023 work plan progress made toward the 2023 goals for the District that were discussed at the Board's Annual Retreat in February 2023.

DISCUSSION: A range of priority activities were reviewed with the Board of Directors at the Annual Board Retreat on February 2, 2023. These priorities were then developed into 2023 goals to be implemented throughout the District as "additions" to the routine ongoing work of the District. The presentation of these priorities included key milestones and associated dates. The Board provided comments and feedback that was captured and integrated into the final version of the 2023 goals. Periodic progress updates on the 2023 goals were provided to the board throughout the year. During the presentation, the General Manager will review the overall progress made on the 2023 annual work plan and the related goals, including an update on the current status of each specific goal.

ENVIRONMENTAL REVIEW: Not applicable.

FISCAL IMPACT: None.

ATTACHMENT(S): None.



UPCOMING MEETINGS

This schedule lists upcoming Marin Water Board of Directors meetings and committee meetings as well as upcoming agenda items for the next month. The schedule is tentative and subject to change pending final publication and posting of each meeting agenda.

Internal Meetings		
Meeting Date	Meeting Type	Key Item(s)
Friday, Mar. 8, 2024 9:30 a.m.	Operations Committee Meeting/Special Meeting of the Board of Directors	Phoenix Bon-Tempe Project Update
Thursday, Mar. 14, 2024 10:00 a.m.	Board of Directors' Board Retreat	Reviewing the District's Annual Work Plans
Tuesday, Mar. 19, 2024 6:30 p.m.	Board of Directors' Regular Bi-Monthly Meeting	Recycled Water Update
Thursday, Mar. 21, 2024 Time TBD	Watershed Committee Meeting/Special Meeting of the Board of Directors	Draft Watershed Recreation Management Planning Feasibility Study
Thursday, Mar. 28, 2024 9:30 a.m.	Finance & Administration Committee Meeting/Special Meeting of the Board of Directors	Brown Act, Public Records Act and Campaign Laws Legal Review

External Meetings	
Meeting Date	Meeting Type
Friday Mar. 15, 2024 9:00 a.m.	Lagunitas Creek Technical Advisory Committee
Monday, Apr. 8, 2024 9:00 a.m.	Sonoma Water Advisory Committee/Technical Advisory Committee
Friday, Apr. 19, 2024 9:00 a.m. – 3:00 p.m.	North Bay Watershed Association Conference