NOTICE OF THE PLANNING COMMITTEE MEETING/SPECIAL MEETING OF THE BOARD OF DIRECTORS

Tuesday, November 10, 2026 at 9:30 AM

AGENDA

LOCATIONS:
Open Session to start at or after 9:30 a.m.
Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Public Participation:
The public may attend this meeting in-person or remotely using the following methods:
On a computer or smart device, go to: https://marinwater.zoom.us/j/86822995553
By phone, dial: **1-669-444-9171** and use Webinar ID: **868 2299 5553.**

HOW TO PROVIDE PUBLIC COMMENT:

During the Meeting: Typically, you will have 3 minutes to make your public comment, however, the committee chair may shorten the amount of time for public comment due to a large number of attendees. Furthermore, pursuant to Government Code, section 54954.2 (the Brown Act), the Board may not take action or discuss any item that does not appear on the agenda.

-- In-Person Attendee: Fill out a speaker card and provide to the board secretary. List the number/letter (ex: 6a) of the agenda item(s), for which you would like to provide a comment. Once you're called, proceed to the lectern to make your comment.

-- Remote Attendee: Use the "raise hand" button on the bottom of the Zoom screen. If you are joining by phone and would like to comment, press *9. The board secretary will use the last four digits of your phone number to call on you (dial *6 to mute/unmute).

In Advance of the Meeting: Submit your comments by email in advance of the meeting to boardcomment@marinwater.org. To ensure that your comment is provided to the Board of Directors prior to the meeting, please email your comment 24 hours in advance of the meeting start time. Comments received after this cut off time will be sent to the Board after the meeting. Please do not include personal information in your comment such as phone numbers and home addresses.

AGENDA ITEMS:

1. **Call to Order and Roll Call**
2. **Adoption of Agenda**
3. **Public Comment on Non-Agenda Matters**

   This is the time when any person may address the Board of Directors on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Board.

4. **Regular Items** (9:35 a.m. – Time Approximate)

   a. Minutes of the Planning Committee Meeting/Special Meeting of the Board of Directors on October 27, 2026

   RECOMMENDATION: Accept the minutes

   b. Gibson Tanks Construction Project Update

   RECOMMENDATION: Review and comment on staff update for the construction of the Gibson Tanks

   c. Electrical Design Services – Electric Vehicle Infrastructure Improvement Project (D25024)

   RECOMMENDATION: Review and comment on the proposed Electric Vehicle Infrastructure Improvement Project

   d. Transmission Line Condition Assessment

   RECOMMENDATION: Review and comment on the proposed Transmission Line Condition Assessment project

   e. Capital Improvement Program – San Geronimo Treatment Plant Filter Rate Control Valve Replacement Project

   RECOMMENDATION: Review and comment on the proposed Capital Improvement Program – San Geronimo Treatment Plant Filter Rate Control Valve Replacement Project

5. **Upcoming Meeting**

   The next Planning Committee Meeting/Special Meeting of the Board of Directors is scheduled for Thursday, December 10, 2026 at 9:30 AM.

6. **Adjournment** (11:00 a.m. – Time Approximate)

ADA NOTICE AND HEARING-IMPAIRED PROVISIONS

In accordance with the Americans with Disabilities Act (ADA) and California Law, it is Marin Water's policy to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are an individual with a disability and require a copy of a public hearing notice, an agenda, and/or agenda packet in an appropriate alternative format, or if you require other accommodations, please contact the Board Secretary/ADA Coordinator at 415.945.1448, at least two business days in advance of the meeting. Advance notification will enable Marin Water to make reasonable arrangements to ensure accessibility.

Information agendas are available for review at the Civic Center Library, Corte Madera Library, Fairfax Library, Mill Valley Library, Marin Water Administration Building, and marinwater.org.

Posted: 11-05-2026

STAFF REPORT

Meeting Type:	Planning Committee/Board of Directors
Title:	Minutes of the Planning Committee Meeting/Special Meeting of the Board of Directors on October 27, 2026
From:	Terrie Gillen, Board Secretary
Through:	Shaun Horne, General Manager
Meeting Date:	November 10, 2026

TYPE OF ITEM: X Approve Review and Comment

RECOMMENDATION: Accept the minutes

SUMMARY: There was a Planning Committee Meeting/Special Meeting of the Board of Directors on October 27, 2026. Staff is requesting that the minutes of that meeting be accepted.

DISCUSSION: None.

ENVIRONMENTAL REVIEW: Not applicable.

FISCAL IMPACT: None.

ATTACHMENT(S):

1. Draft October 27, 2026 Minutes of the Planning Committee Meeting/Special Meeting of the Board of Directors

DEPARTMENT OR DIVISION	DIVISION MANAGER	APPROVED
Communications & Public Affairs Department	Terrie Gillen Board Secretary	Shaun Horne General Manager

Attachment 1

NOTICE OF THE PLANNING COMMITTEE MEETING/SPECIAL MEETING OF THE BOARD OF DIRECTORS

Tuesday, October 27, 2026 at 9:30 AM

MINUTES

LOCATIONS:
Open Session to start at or after 9:30 a.m.
Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Public Participation:
The public attended this meeting in-person or remotely using the following methods: on a computer or smart device, https://marinwater.zoom.us/j/86822995553, or by phone, 1-669-444-9171, using Webinar ID: 868 2299 5553.

DRAFT

AGENDA ITEMS:

1. Call to Order and Roll Call

Planning Committee Chair Larry Russell called the meeting to order at 9:30 a.m.

DIRECTORS PRESENT
Diana Maier
Matt Samson
Ranjiv Khush
Larry Russell

DIRECTOR ABSENT
Jed Smith

2. Adoption of Agenda

Vice Chair Khush motioned to adopt the agenda. Director Samson seconded the motion.

There were no public comments.

Voting Yea: Directors Khush, Maier, Samson, and Russell

Motion passed.

3. Public Comment on Non-Agenda Matters

There were no public comments.

4. Regular Items

a. Resolution Recognizing Mariette Shin's Years of Service to the District

RECOMMENDATION: Approve a Retirement Resolution for Mariette Shin recognizing her nearly 26 years of service to the Marin Municipal Water District

The Board recognized Ms. Shin for her service and presented her with a resolution approved by the Board.

Vice Chair Khush had motioned to approve the resolution, and Director Samson seconded the motion. The Board unanimously approved the resolution.

There were no public comments.

b. Minutes of the Planning Committee Meeting/Special Meeting of the Board of Directors on September 22, 2026

RECOMMENDATION: Accept the minutes

Director Samson motioned to accept the minutes. Vice Chair Khush seconded the motion.

There were no public comments.

Voting Yea: Directors Khush, Maier, Samson, and Russell

Motion passed.

c. Marin Water Prescribed Burning Update

RECOMMENDATION: Review and comment on the Marin Water Prescribed Burning Update

National Resources Program Manager Carl Sanders and Watershed Supervisor Jonathan Fouche presented this item.

Discussion between staff and the directors occurred throughout the presentation.

There was one (1) public comment.

This was an information item. No formal action was taken.

d. Lake Lagunitas Outdoor Education Project

RECOMMENDATION: Review and comment on the Lake Lagunitas Outdoor Education Project grant opportunity and required resolution, match, and California Environmental Quality Act (CEQA) documentation

National Resources Program Manager Sanders and Environmental Planner Carly Blanchard presented this item.

Discussion ensued.

There was one (1) public comment.

This was an information item planned to be brought to the Board at a future meeting for consideration and possible Board approval.

5. Upcoming Meeting

Chair Russell announced that the next Planning Committee Meeting/Special Meeting of the Board of Directors is scheduled for Thursday, November 10, 2026.

6. Adjournment

There being no further business, the Planning Committee Meeting/Special Meeting of the Board of Directors Meeting adjourned on October 27, 2026, at 10:39 a.m.

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Board Secretary

STAFF REPORT

Meeting Type:	Planning Committee/Board of Directors
Title:	Gibson Tanks Construction Project Update
From:	Alex Anaya, Director of Engineering
Through:	Shaun Horne, General Manager
Meeting Date:	November 10, 2026

TYPE OF ITEM: Action X Review and Comment

RECOMMENDATION: Review and comment on staff update for the construction of the Gibson Tanks

SUMMARY: Staff will provide an update on the phase II construction of the Gibson Tanks Project. Year two of the four-year project is currently underway.

DISCUSSION: The Gibson Tanks Project is a two-phase construction effort spanning multiple years that constructs two 2-million-gallon concrete water storage tanks near Concrete Pipe and Sky Oaks roads in District watershed lands. This generational project will bolster the District's water supply resiliency by improving seismic stability and water quality, boosting firefighting capabilities on the watershed, and increasing water system storage capacity for Ross Valley.

Phase I of the project completed tank site grading, excavating approximately 45,000 cubic yards of soil and constructing a 20,000 square-foot soil nail retaining wall.

The District is well underway with its second year of the 4-year phase II construction project, having completed all the underground storm drain facilities and an energy dissipation structure, 36-inch under-tank inlet and outlet water piping, miscellaneous facilities, and tank pad subgrade preparation. The District contractor is currently installing forms, reinforcement and pouring concrete for the two foundations. The contractor anticipates progressing with the tank core walls and columns this year as well, though heavy rainfall predicted this winter season may affect vertical tank construction productivity.

Staff will provide a construction project update to the Board, discussing work completed to date and next steps.

ENVIRONMENTAL REVIEW: A mitigated negative declaration was prepared for the project and adopted by the Board of Directors on December 14, 2021. A notice of determination was filed on December 29, 2021.

FISCAL IMPACT: None.

ATTACHMENT(S): None.

STAFF REPORT

Meeting Type:	Planning Committee/Board of Directors
Title:	Electrical Design Services – Electric Vehicle Infrastructure Improvement Project (D25024)
From:	Alex Anaya, Director of Engineering
Through:	Shaun Horne, General Manager
Meeting Date:	November 10, 2026

TYPE OF ITEM: Approve X Review and Comment

RECOMMENDATION: Review and comment on the proposed Electric Vehicle Infrastructure Improvement Project

SUMMARY: District staff will solicit proposals for engineering design services in support of the Electric Vehicle Infrastructure Improvement Project. Following evaluation of the proposals, staff will return to the Board with a recommendation to approve a professional services agreement with a qualified engineering firm at a future regularly scheduled Board of Directors meeting.

DISCUSSION: The proposed Electric Vehicle Infrastructure Improvement Project (Project) supports Objective 5: Energy Planning of the District's Five-Year Strategic Plan, which focuses on reducing the District's carbon footprint through infrastructure improvements and operational efficiencies. A key strategy under this objective is the transition of the District's light-duty fleet from internal combustion engine vehicles to electric vehicles.

District staff will solicit proposals from qualified engineering firms to provide design services for the Project. The selected consultant will prepare construction plans, technical specifications, cost estimates, and will provide engineering support during construction. The design phase will evaluate the electrical infrastructure and charging station requirements necessary to support the District's planned fleet electrification efforts. A detailed project schedule is not yet available and will be established following consultant selection and preliminary coordination with PG&E and the applicable permitting authorities. The resulting schedule will reflect project design, utility, and permitting requirements identified during the initial phase of work.

Staff previously retained a consulting firm specializing in electric vehicle charging infrastructure and electrical systems to prepare a technical memorandum evaluating the implementation of electric vehicle charging infrastructure throughout the District. The memorandum assessed the existing electrical infrastructure at the Administration Building, Sky Oaks, and Corporation Yard facilities, as

well as projected vehicle charging demands and future fleet electrification needs. Based on the assessment, preliminary planning efforts indicate that the Administration Building and Sky Oaks facilities will require Level 2 charging stations, while the Corporation Yard will require both Level 2 and Level 3 direct-current fast charging stations. The assessment also identified the need for new electrical switchgear at each location to support future expansion of the District's electric vehicle charging network. This proposed Project is focused solely on the Corporation Yard, as charging infrastructure improvements at the Administration Building and Sky Oaks are anticipated to be incorporated into future facility renovation and modernization projects.

ENVIRONMENTAL REVIEW: The Director of Engineering has found that the proposed Project is categorically exempt pursuant to CEQA Guidelines Sections 15301 (Existing Facilities), 15303 (New Construction or Conversion of Small Structures), 15304 (Minor Alterations to Land), and 15311 (Accessory Structures) , because it consists of minor modifications and installations to an existing Corporation Yard facility and paved parking lot involving negligible or no expansion of the existing use. As applicable, the exceptions contained in Section 15300.2 have been evaluated and are not applicable to the proposed Project.

FISCAL IMPACT: The project is funded through the Adopted FY 2026–27 Two-Year Capital Improvement Budget.

ATTACHMENT(S): None.

STAFF REPORT

Meeting Type:	Planning Committee/Board of Directors
Title:	Transmission Line Condition Assessment
From:	Alex Anaya, Director of Engineering
Through:	Shaun Horne, General Manager
Meeting Date:	November 10, 2026

TYPE OF ITEM: Approve X Review and Comment

RECOMMENDATION: Review and comment on the proposed Transmission Line Condition Assessment project

SUMMARY: The proposed Transmission Line Condition Assessment project will conduct electromagnetic inspection of approximately 2 miles of the Southern Marin Line and approximately 400 linear feet of the Phoenix outlet works. This inspection is intended to proactively identify damage, wall thinning, and areas requiring repair or replacement before leaks occur. District staff will make a recommendation for consideration of contract award at a future regularly scheduled Board of Directors meeting.

DISCUSSION: The Southern Marin Line was constructed in 1951 and conveys potable water from the Bon Tempe Treatment Plant to the Alto Tanks in Mill Valley. This 24" welded steel pipeline is critical to conveying water to several areas of the system including Mill Valley, Sausalito and Tiburon. Over the last several years, there has been an increased frequency of leaks along the Southern Marin Line, including two leaks in December 2024 and a leak in May 2025. Repairs to this transmission line are operationally complex and time-intensive, as the 24" line requires significant time to drain, all while maintaining uninterrupted water service to customers.

The 30" cast iron outlet pipe at Phoenix Dam was installed in the early 1900s and is suspected to be in need of repairs. A CCTV inspection of this pipeline was performed in 2026, but the water was too turbid to meaningfully interpret the results of this inspection. This pipeline, in conjunction with the spillway, is critical to dam safety and lake level control.

The proposed project includes the electromagnetic inspection of approximately 2 miles of the Southern Marin Line between Crown Road and the H-Line Booster Station near Kentfield, as well as the Phoenix outlet pipe. Staff propose using Xylem's PipeDiver to conduct this inspection. The PipeDiver is a proprietary technology that uses electromagnetics to identify localized areas of pipe wall loss.

This type of inspection is expected to identify areas with compromised wall thickness that may not be detected in a CCTV inspection. Using the results of this inspection, staff expect to be able to proactively repair or replace smaller sections of the Southern Marin Line, targeting areas with compromised wall thickness, without needing to conduct a full replacement of the pipeline. The cost for the condition assessment is anticipated to be between $300,000-$500,000.

ENVIRONMENTAL REVIEW: Not applicable.

FISCAL IMPACT: The total cost to complete this pipeline inspection work is estimated to be between $300,000-$500,000, inclusive of District labor, inspection, and analysis and contingencies. Funding for this project is included in the Adopted FY26/FY27 Capital Improvement Budget.

ATTACHMENT(S): None.

STAFF REPORT

Meeting Type:	Planning Committee/Board of Directors
Title:	Capital Improvement Program – San Geronimo Treatment Plant Filter Rate Control Valve Replacement Project
From:	Alex Anaya, Director of Engineering
Through:	Shaun Horne, General Manager
Meeting Date:	November 10, 2026

TYPE OF ITEM: Approve X Review and Comment

RECOMMENDATION: Review and comment on the proposed Capital Improvement Program – San Geronimo Treatment Plant Filter Rate Control Valve Replacement Project

SUMMARY: The proposed San Geronimo Treatment Plant Filter Rate Control Valve Replacement Project is a component of the Capital Improvement Program. This project will replace all six filter rate control valves in the San Geronimo Water Treatment Plant. District staff will make a recommendation for consideration of contract award at a future regularly scheduled Board of Directors meeting.

DISCUSSION: The six 18-inch filter rate control valves are critical to the operation of the San Geronimo Treatment Plant. The primary function of the valves is to maintain a constant water level within the plant's six filters located upstream in the water treatment process. The existing valves were installed as early as 1962 and no longer hold a positive seal, allowing water to flow through. The valves must be replaced to ensure the San Geronimo Treatment Plant continues to operate its filter rate flow process as intended.

On July 15, 2025, the Board of Directors approved the purchase of six new butterfly valves under Contract 2055 in anticipation of this project. The valves were procured in advance to mitigate long manufacturing and delivery lead times. All six valves have been delivered and are ready for installation. The project is scheduled for construction during the upcoming winter months, when water demand is lower, allowing the filters to be taken offline sequentially to accommodate valve replacement while minimizing operational impacts.

Budget:

Engineer's Estimate:	$150,000
Contingency:	$15,000
Materials:	$10,000
District Labor/Inspection:	$65,000
Total Budget:	$240,000
Budget Category:	A1A04

Estimated Project Implementation:

Project Advertisement:	December 3, 2026
Bid Opening:	January 7, 2026
Project Award:	February 2027
Estimated Completion Date:	April 30, 2027
Duration:	Approximately 79 days

ENVIRONMENTAL REVIEW: The Director of Engineering has found that the proposed project is Categorically Exempt pursuant to California Environmental Quality Act (CEQA) Guideline Section 15302 (c), Replacement or Reconstruction. The project qualifies for exemption pursuant to Section 15302 (c) inasmuch as it includes the replacement of existing valves involving negligible or no expansion of capacity.

FISCAL IMPACT: The total cost to install the new valves and all appurtenances is estimated at $240,000, inclusive of District labor, materials, and contingencies. The project is funded through the Adopted FY 2026–27 Two-Year Capital Improvement Budget.

ATTACHMENT(S): None.